

# FY2024 2<sup>nd</sup> Budget Public Hearing

September 12, 2023



ADDISON®

# Changes from Proposed Budget

## ▶ General Fund

- ▶ Increase investment revenue (\$100,000)
- ▶ Increase Sales Tax (\$200,000)
- ▶ Increase Property Tax (\$40,897)
- ▶ Add Code Enforcement Manager – 1.0 FTE (\$132,429)
- ▶ Add Code Enforcement Officer – 1.0 FTE (\$109,974)
- ▶ Remove Facility Study Phasing Plan (\$100,000)
- ▶ Remove Facility Attendant 1.0 FTE – (\$47,096)
- ▶ Remove Theatre Centre Study (\$60,000)
- ▶ Add 1% to Compensation (\$270,000)
- ▶ Reduce TMRS (\$100,000)
- ▶ Add Landscape Architect – 1.0 FTE (\$137,494)
- ▶ Increase Metrocrest Services (\$57,003) and Woven Health (\$1,500)

# Changes from Proposed Budget

- ▶ Self-Funded Projects Fund
  - ▶ One-time costs for Code Enforcement Manager (\$51,400)
  - ▶ One-time costs for Code Enforcement Officer (\$49,900)
  - ▶ Startup Funding for Neighborhood Services Program (\$60,000)
  - ▶ One-time costs for Landscape Architect (\$62,180)
- ▶ Hotel Fund
  - ▶ Reduced expenditures in Theatre Centre by \$60,000 due to error.
- ▶ Utility Fund
  - ▶ Reduced rate increases to 4.5% reducing Water and Sewer revenue by \$98,040 and \$88,489, respectively.
- ▶ IT Replacement Fund
  - ▶ Remove PA System (\$100,000)
- ▶ Debt Service Fund
  - ▶ Reduce property tax and interest expenditures both by (\$40,897)



# Staffing Summary

	2020	2021	2022	2023	2024
General Fund	235.2	232.8	231.2	234.7	239.2
Hotel Fund	17.0	9.0	9.0	10.5	11.5
Eco. Devo. Fund	4.0	4.0	4.0	4.0	3.0
Airport Fund	4.4	19.6	20.4	21.6	21.6
Utility Fund	22.2	27.4	28.2	28.2	28.7
Stormwater Fund	4.0	4.0	5.0	5.0	8.5
Cap. Proj. Fund	-	3.0	3.0	4.0	4.0
<b>TOTAL</b>	<b>289.8</b>	<b>299.8</b>	<b>300.8</b>	<b>308.0</b>	<b>316.5</b>

# Decision Packages

General Fund						
Priority	Department	Program Title	FTEs	Recurring Costs	Revenue/ Cost Offset	Net Total Cost
1	Fire	Emergency Management Coord.	1.0	\$154,381		\$154,381
2	Police	Mental Health Wellness Program		\$30,000		\$30,000
3	Fire	AED 123 Monthly Inspections		\$18,000		\$18,000
4	Development Services	Building Inspector 3 <sup>rd</sup> Party Services		\$67,500	(\$31,147)	\$36,353
5	Development Services	Assistant Director of Development Services Position	1.0	\$157,592		\$157,592
6	Development Services	Code Enforcement Manager	1.0	\$132,429		\$132,429
7	Development Services	Code Enforcement Officer	1.0	\$109,974		\$109,974
8	General Services	Facility Attendant Position	0.5	\$28,777	(\$5,229)	\$23,548
9	Parks	Landscape Architect	1.0	\$137,494		\$137,494
10	Parks	Spruill Dog Park Artificial Turf		\$29,102	(\$24,500)	\$4,602
		<b>Total</b>	<b>5.5</b>	<b>\$865,249</b>	<b>(\$60,876)</b>	<b>\$804,373</b>

# Decision Packages

## Self-Funded Special Projects Fund

Department	Program Title	One-Time Costs	Total Cost
Fire	Emergency Management Coordinator	\$7,600	\$7,600
Fire	AED 123 Purchase	\$75,000	\$75,000
Fire	Two (2) Fire Administration Vehicles	\$120,000	\$120,000
Development Services	Assistant Director of Development Services	\$9,900	\$9,900
Development Services	Code Enforcement Manager	\$51,400	\$51,400
Development Services	Code Enforcement Officer	\$49,900	\$49,900
Development Services	Neighborhood Services Program Startup Funding	\$60,000	\$60,000
Parks	Parks Planned Asset Replacement	\$196,000	\$196,000
Parks	Addison Circle Park Vision Plan	\$205,000	\$205,000

# Decision Packages

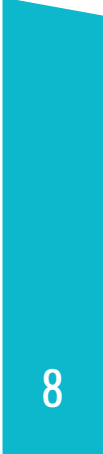
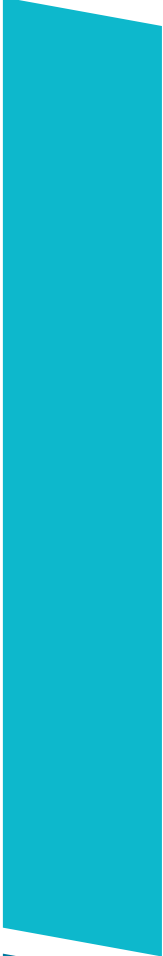
## Self-Funded Special Projects Fund (Continued)

Department	Program Title	One-Time Costs	Total Cost
Parks	Pickleball Court Shade Structure	\$217,000	\$217,000
Parks	Spruill Dog Park Artificial Turf	\$235,287	\$235,287
Parks	Public Art Installation	\$150,000	\$150,000
Parks	NTTA Pedestrian Crossing, Gateway & Landscape Plan	\$156,000	\$156,000
Parks	Landscape Architect	\$62,180	\$62,180
Recreation	Recreation Van	\$98,274	\$98,274
Recreation	Addison Athletic Club (AAC) Building Improvements	\$57,000	\$57,000
Recreation	Addison Athletic Club (AAC) Outdoor Pool Renovation	\$339,743	\$339,743
	<b>Total</b>	<b>\$2,090,284</b>	<b>\$2,090,284</b>

# Decision Packages

## Streets Self-Funded Special Projects Fund

Department	Program Title	One-Time Costs	Total Cost
Streets	Paver Replacements on Arapaho	\$300,000	\$300,000
Streets	Brick Paver Repairs in Vitruvian Area	\$105,000	\$105,000
	<b>Total</b>	<b>\$405,000</b>	<b>\$405,000</b>





# Decision Packages

## Enterprise Funds

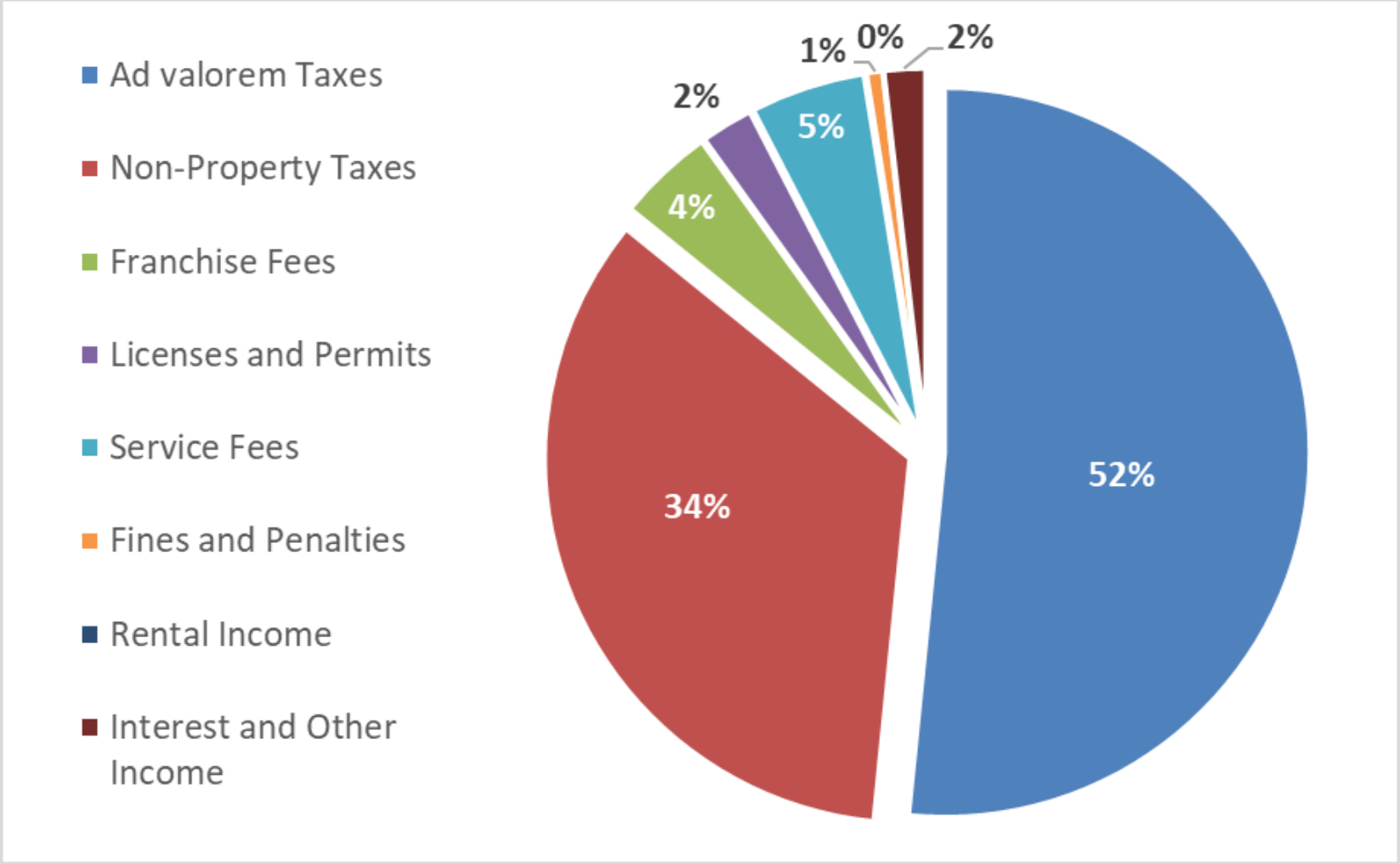
Department	Program Title	FTEs	Recurring Costs	One-Time Costs	Revenue/ Cost Offset	Total Cost
Airport Fund	Airport Insurance Administrative Program		\$30,000			\$30,000
Stormwater Fund	Asphalt Trailer			\$75,000		\$75,000
Stormwater Fund	Hutton Branch Outfall Reconstruction			\$755,000		\$755,000
Stormwater Fund	Annual Stormwater Maintenance Plan		\$450,000			\$450,000
Stormwater Fund	Street Sweeper – Street Maintenance Worker Position	1.0	\$89,157	\$225,000	(\$90,000)	\$224,157
Stormwater Fund	GIS Analyst Position	0.5	\$49,062	\$1,000	(\$57,500)	(\$7,439)
Stormwater Fund	Public Works Superintendent Position	1.0	\$144,333	\$5,000		\$149,333

# Decision Packages

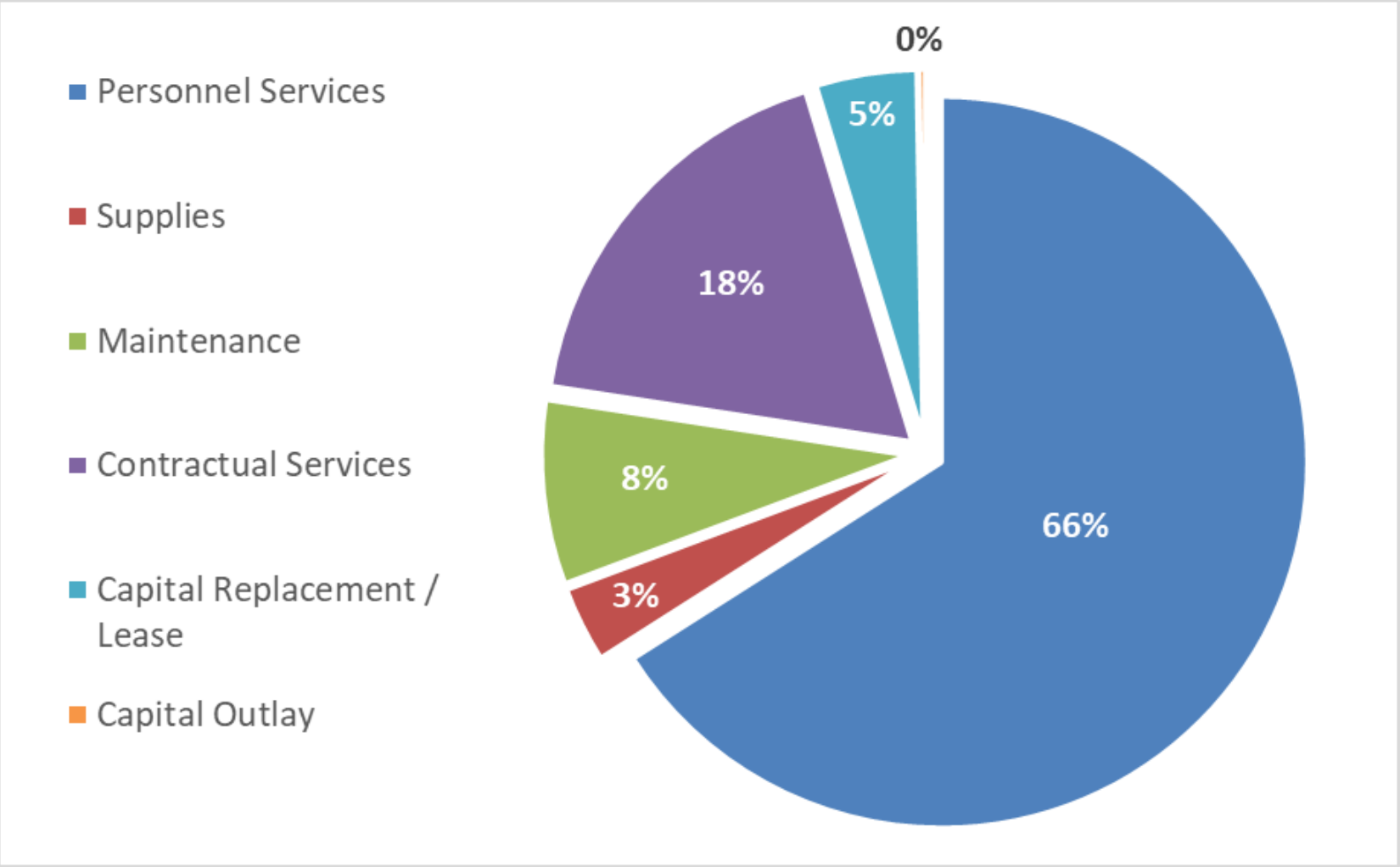
## Enterprise Funds (Continued)

Department	Program Title	FTEs	Recurring Costs	One-Time Costs	Revenue/ Cost Offset	Total Cost
Utility Fund	GIS Analyst Position	0.5	\$49,062	\$1,000	(\$57,500)	(\$7,439)
Utility Fund	New Utility Billing Customer Portal		\$20,000	\$10,000		\$30,000
Utility Fund	Contracted Utility Repairs		\$100,000			\$100,000
Utility Fund	Kellway Wet Well Structural Inspection			\$55,000		\$55,000
Utility Fund	Non-Destructive Testing of 24 Inch Water Transmission Main			\$110,000		\$110,000
	<b>Total</b>	<b>3.0</b>	<b>\$931,613</b>	<b>\$1,237,000</b>	<b>(\$205,000)</b>	<b>\$1,963,613</b>

# General Fund Revenue \$48,164,101



# General Fund Expenditures \$48,155,864



# General Fund

	Actual 2021-22	Budget 2022-23	Estimated 2022-23	Budget 2023-24
BEGINNING BALANCES	\$ 20,243,675	\$ 20,149,761	\$ 20,515,381	\$ 20,661,068
REVENUES:				
Ad valorem Taxes	\$ 20,454,052	\$ 22,409,394	\$ 22,409,394	\$ 24,841,151
Non-Property Taxes	17,347,888	15,625,000	16,750,000	16,500,000
Franchise Fees	2,078,651	2,155,000	2,184,536	2,060,000
Licenses and Permits	1,120,552	1,170,100	1,170,100	1,109,500
Service Fees	2,063,371	2,068,490	2,070,790	2,442,350
Fines and Penalties	301,404	245,000	330,000	330,000
Rental Income	8,300	8,000	8,000	8,600
Interest and Other Income	(679,979)	490,500	690,500	872,500
TOTAL OPERATIONAL REVENUE	\$ 42,694,239	\$ 44,171,484	\$ 45,613,320	\$ 48,164,101
TOTAL REVENUES	\$ 42,694,239	\$ 44,171,484	\$ 45,613,320	\$ 48,164,101
TOTAL AVAILABLE RESOURCES	\$ 62,937,914	\$ 64,321,245	\$ 66,128,701	\$ 68,825,169
EXPENDITURES:				
Personnel Services	\$ 26,251,808	\$ 28,783,676	\$ 28,160,277	\$ 31,772,445
Supplies	1,501,252	1,562,696	1,562,696	1,599,270
Maintenance	3,198,714	3,605,759	3,744,204	3,915,817
Contractual Services	7,463,716	8,439,006	8,324,945	8,601,805
Capital Replacement / Lease	1,802,537	1,597,511	1,597,511	2,136,863
Capital Outlay	329,748	178,000	178,000	129,663
Debt Service	32,883	-	-	-
TOTAL OPERATIONAL EXPENDITURES	\$ 40,580,658	\$ 44,166,648	\$ 43,567,633	\$ 48,155,864
Transfer to Self-Funded Projects Fund	1,800,000	-	1,900,000	-
Transfer to Hotel Fund	41,875	-	-	-
TOTAL EXPENDITURES	\$ 42,422,533	\$ 44,166,648	\$ 45,467,633	\$ 48,155,864
<b>NET INCREASE/(DECREASE)</b>	<b>\$ 271,706</b>	<b>\$ 4,836</b>	<b>\$ 145,687</b>	<b>\$ 8,237</b>
ENDING FUND BALANCES	\$ 20,515,381	\$ 20,154,597	\$ 20,661,068	\$ 20,669,305
Fund Balance Percentage	50.6%	45.6%	47.4%	42.9%

# Hotel Fund

	Actual 2021-22	Budget 2022-23	Estimated 2022-23	Budget 2023-24
BEGINNING BALANCES	\$ 2,710,600	\$ 4,615,668	\$ 4,641,300	\$ 4,106,831
REVENUES:				
Hotel/Motel Occupancy Taxes	\$ 4,353,355	\$ 4,800,000	\$ 5,100,000	\$ 5,250,000
Proceeds from Special Events	1,051,805	1,127,000	1,135,000	1,127,000
Rental Income	115,545	30,000	50,000	70,000
Intergovernmental - Federal	2,018,853	-	-	-
Interest Earnings and Other	(89,725)	20,100	80,100	75,100
TOTAL OPERATIONAL REVENUE	\$ 7,449,833	\$ 5,977,100	\$ 6,365,100	\$ 6,522,100
Transfers from other funds	41,875	-	-	-
TOTAL REVENUES	\$ 7,491,708	\$ 5,977,100	\$ 6,365,100	\$ 6,522,100
TOTAL AVAILABLE RESOURCES	\$ 10,202,308	\$ 10,592,768	\$ 11,006,400	\$ 10,628,931
EXPENDITURES:				
Tourism	\$ -	\$ -	\$ -	\$ 644,711
Addison Theatre Centre	273,261	283,279	283,893	322,452
Conference Centre	229,056	220,510	220,510	274,752
General Hotel Operations	151,625	186,197	178,544	188,550
Marketing	887,942	1,193,362	1,193,524	1,070,682
Performing Arts	377,500	379,089	379,089	379,089
Special Events	2,431,962	2,757,275	2,757,275	2,715,937
Special Events Operations	825,662	1,088,337	1,088,734	1,139,888
TOTAL OPERATIONAL EXPENDITURES	\$ 5,177,008	\$ 6,108,049	\$ 6,101,569	\$ 6,736,061
Transfer to Economic Development Fund	384,000	768,000	768,000	-
One-Time Decision Packages	-	30,000	30,000	-
TOTAL EXPENDITURES	\$ 5,561,008	\$ 6,906,049	\$ 6,899,569	\$ 6,736,061
ENDING FUND BALANCES	\$ 4,641,300	\$ 3,686,719	\$ 4,106,831	\$ 3,892,871
Fund Balance Percentage	89.7%	60.4%	67.3%	57.8%

# Utility Fund

	Actual 2021-22	Budget 2022-23	Estimated 2022-23	Budget 2023-24
BEGINNING WORKING CAPITAL	\$ 6,510,582	\$ 6,244,689	\$ 7,466,956	\$ 7,164,062
REVENUES:				
Water Sales	\$ 9,115,862	\$ 8,452,239	\$ 8,452,239	\$ 8,832,590
Sewer Charges	6,328,760	6,709,962	6,709,962	7,011,910
Tap Fees & Other	37,780	15,345	15,345	10,324
Penalties	125,985	91,874	91,874	93,711
Interest and Other Income	(241,134)	130,356	130,356	157,422
TOTAL OPERATIONAL REVENUE	<u>\$ 15,367,253</u>	<u>\$ 15,399,776</u>	<u>\$ 15,399,776</u>	<u>\$ 16,105,957</u>
TOTAL AVAILABLE RESOURCES	<u>\$ 21,877,835</u>	<u>\$ 21,644,465</u>	<u>\$ 22,866,732</u>	<u>\$ 23,270,019</u>
EXPENSES:				
Personnel Services	\$ 2,451,670	\$ 2,833,900	\$ 2,833,900	\$ 3,048,220
Supplies	240,249	232,112	232,112	238,671
Maintenance	936,177	803,462	803,462	925,922
Contractual Services				
Water Purchases	4,339,663	4,327,486	4,327,486	4,620,482
Wastewater Treatment	3,631,976	3,831,839	3,831,839	3,950,773
Other Services	1,053,241	1,337,058	1,383,258	1,282,972
Capital Replacement / Lease	231,584	206,584	206,584	206,584
Debt Service	1,526,320	1,744,029	1,744,029	1,744,170
Capital Outlay	-	-	-	-
TOTAL OPERATIONAL EXPENSES	<u>\$ 14,410,879</u>	<u>\$ 15,316,470</u>	<u>\$ 15,362,670</u>	<u>\$ 16,017,794</u>
One-Time Decision Packages	-	340,000	340,000	175,000
Capital Projects (Cash Funded)				
Beltway Drive/Belt Line Road Water Main Replacement	-	79,000	-	79,000
TOTAL EXPENSES	<u>\$ 14,410,879</u>	<u>\$ 15,735,470</u>	<u>\$ 15,702,670</u>	<u>\$ 16,271,794</u>
ENDING WORKING CAPITAL	<u>\$ 7,466,956</u>	<u>\$ 5,908,995</u>	<u>\$ 7,164,062</u>	<u>\$ 6,998,225</u>
Working Capital Percentage	51.8%	38.6%	46.6%	43.7%

# Airport Fund

	Actual 2021-22	Budget 2022-23	Estimated 2022-23	Budget 2023-24
BEGINNING WORKING CAPITAL	\$ 6,235,527	\$ 6,658,419	\$ 7,919,152	\$ 6,537,015
REVENUES:				
Intergovernmental	\$ 198,000	\$ 50,000	\$ 50,000	\$ 50,000
Service Fees	1,506,030	1,276,600	1,276,600	1,394,180
Rental Income	5,584,356	5,301,700	5,301,700	5,686,105
Interest and Other Income	(76,989)	60,000	60,000	125,000
TOTAL OPERATIONAL REVENUE	\$ 7,211,397	\$ 6,688,300	\$ 6,688,300	\$ 7,255,285
TOTAL AVAILABLE RESOURCES	\$ 13,446,924	\$ 13,346,719	\$ 14,607,452	\$ 13,792,300
EXPENSES:				
Personnel Services	\$ 2,186,868	\$ 2,517,439	\$ 2,492,555	\$ 2,735,486
Supplies	43,122	56,381	36,681	36,587
Maintenance	463,108	671,801	735,279	750,462
Contractual Services	1,031,296	1,164,992	1,142,890	1,376,399
Capital Replacement / Lease	257,928	232,928	232,928	157,928
Debt Service	712,246	885,718	885,718	1,073,541
Capital Outlay	468,629	35,000	35,000	-
TOTAL OPERATIONAL EXPENSES	\$ 5,163,197	\$ 5,564,259	\$ 5,561,051	\$ 6,130,403
Transfer to Debt Service Fund	-	508,966	508,966	469,344
Capital Projects (Cash Funded)				
Customs Facility	205,799	-	-	-
Bravo/Golf Taxiway Improvements	70,276	-	680,000	-
Airport Access & Security Improvements	-	12,000	-	-
Runway 15/33 Redesignation / Taxiway Alpha Rejuv.	-	-	85,250	-
Facility Repairs and Improvements	88,500	-	-	-
Airport Regulated Garbage Utility Building	-	-	-	275,000
West Perimeter Fencing Improvemnts	-	-	-	65,500
Wiley Post Building Improvements	-	-	-	120,000
Wiley Post Parking Lot Reconstruction	-	-	-	150,000
Metal Hangar Roof Replacements	-	270,000	170,170	-
Developer Participation Agreement - Sky Squared	-	-	315,000	-
Developer Participation Agreement - Atlantic Aviation	-	-	-	625,860
Developer Participation Agreement - Sky Harbour	-	-	-	75,000
Developer Participation Agreement - Tango Whiskey	-	-	-	250,000
Bulk Fuel Storage Design	-	750,000	750,000	-
Jimmy Doolittle Drive Reconstruction	-	1,550,000	-	-
TOTAL EXPENSES	\$ 5,527,772	\$ 8,655,225	\$ 8,070,437	\$ 8,161,107
ENDING WORKING CAPITAL	\$ 7,919,152	\$ 4,691,494	\$ 6,537,015	\$ 5,631,193
Working Capital Percentage	153.4%	84.3%	117.5%	91.9%



# Stormwater Fund

	Actual 2021-22	Budget 2022-23	Estimated 2022-23	Budget 2023-24
BEGINNING WORKING CAPITAL	\$ 8,984,319	\$ 9,128,538	\$ 9,455,358	\$ 8,101,159
REVENUES:				
Licenses and Permits	\$ 2,266	\$ -	\$ -	\$ -
Drainage Fees	2,558,788	2,554,023	2,554,023	2,575,000
Interest and Other Income	(368,284)	100,000	100,000	150,000
TOTAL OPERATIONAL REVENUE	\$ 2,192,770	\$ 2,654,023	\$ 2,654,023	\$ 2,725,000
TOTAL AVAILABLE RESOURCES	\$ 11,177,089	\$ 11,782,561	\$ 12,109,381	\$ 10,826,159
EXPENSES:				
Personnel Services	\$ 374,451	\$ 417,276	\$ 416,585	\$ 741,366
Supplies	16,903	16,100	16,100	38,999
Maintenance	101,042	166,280	166,280	615,052
Contractual Services	294,146	359,710	359,710	214,846
Capital Replacement / Lease	10,000	10,000	10,000	25,000
Debt Service	493,199	491,390	491,390	489,590
Capital Outlay	29,457	-	-	-
TOTAL OPERATIONAL EXPENSES	\$ 1,319,198	\$ 1,460,756	\$ 1,460,065	\$ 2,124,853
Transfer to Debt Service Fund	-	400,439	400,439	406,196
One-Time Decision Packages	-	215,000	215,000	1,061,000
Capital Projects (Cash Funded)				
Redding Trail Drainage Improvements	310,478	-	-	-
Rawhide Creek Basin Improvements - Les Lacs Area		2,011,033	1,750,000	-
Farmer's Branch Basin Improvements - Le Grande Drive		827,000	-	-
Keller Springs Reconstruction	-	-	-	2,800,000
Winnwood Road Bridge Class Culvert Outlet Armoring	92,055	-	182,718	-
TOTAL EXPENSES	\$ 1,721,731	\$ 4,914,228	\$ 4,008,222	\$ 6,392,049
ENDING WORKING CAPITAL	\$ 9,455,358	\$ 6,868,333	\$ 8,101,159	\$ 4,434,110
Working Capital Percentage	716.8%	470.2%	554.8%	208.7%

# Capital Improvement Plan

**TOWN OF ADDISON**  
**CAPITAL IMPROVEMENTS PROGRAM ALL FUNDS SUMMARY**  
**FY2023-24**

	Estimated 2022-23	Budget 2023-24	Budget 2024-25	Budget 2025-26	Budget 2026-27	Project Total
<b>FUNDS</b>						
General Obligation & Cert. of Obligation	\$21,567,691	\$35,545,519	\$17,800,000	\$19,458,119	\$ 3,627,706	\$ 97,999,035
General Fund Self-Funded Projects	32,014	-	-	-	-	32,014
Streets Self-Funded Fund	-	5,455,775	2,000,000	489,409	-	7,945,184
Infrastructure Investment Fund	1,453,365	550,000	-	-	-	2,003,365
Utility Certificates of Obligation	774,639	3,527,892	1,091,700	1,450,000	3,987,800	10,832,031
Utility Fund Cash Reserves	-	79,000	76,000	138,000	166,000	459,000
Stormwater Certificates of Obligation	543,577	-	-	-	-	543,577
Stormwater Fund Cash Reserves	1,932,718	2,800,000	-	-	3,506,000	8,238,718
Airport Fund Certificates of Obligation	150,000	1,720,000	600,000	-	-	2,470,000
Airport Fund Grant Funds	4,227,484	4,000,000	108,000	1,008,000	-	9,343,484
Airport Fund Cash Reserves	1,701,112	610,500	12,000	112,000	-	2,435,612
<b>TOTAL</b>	<b>\$ 32,382,600</b>	<b>\$ 54,288,686</b>	<b>\$ 21,687,700</b>	<b>\$ 22,655,528</b>	<b>\$ 11,287,506</b>	<b>\$ 142,302,020</b>

# Town of Addison FY2024 Budget

For more information  
visit Town of Addison  
Budget webpage.

[https://addisontexas.net/  
finance/budget](https://addisontexas.net/finance/budget)

The screenshot displays the Town of Addison website's Finance and Budget pages. The navigation bar includes links for RESIDENTS, BUSINESS, GOVERNMENT, DEPARTMENTS, VISIT, CONTACT US, and HOW DO I?, along with a language selection dropdown. The main content area features a sidebar with a 'FINANCE' menu containing links for 'Your Accounts & Payments', 'Doing Business with Addison', 'Budget', 'Financial Transparency', 'Finance Reports', 'Investor Relations', 'Unclaimed Property', 'Utilities', and 'Tax Information'. The 'Budget' section is highlighted, showing a 'Budget' heading and a paragraph explaining the fiscal year process. Below this is a table titled 'Adopted Budget for Fiscal Year 2022 - 2023' with a '2024 Budget Calendar' section. The calendar table lists key dates: July (Review of Long-Term Financial Plan), July 25 (Receipt of Certified Value from Dallas Central Appraisal District), and July 31 (Proposed Budget Submitted to City Council). A 'Contact Information' sidebar on the right provides phone, physical, and mailing addresses, and a 'View Full Contact Details' link.

2024 Budget Calendar	
July	Review of Long-Term Financial Plan
July 25	Receipt of Certified Value from Dallas Central Appraisal District
July 31	Proposed Budget Submitted to City Council



Questions?

(this ordinance must be  
approved by a roll call vote)