

Addison Athletic Club Membership Policy

February 28, 2023

The logo for Addison Athletic Club, featuring the word "ADDISON" in a bold, blue, sans-serif font centered within a white circle. This circle is set against a blue background that is part of a larger graphic design on the right side of the slide, which includes diagonal white lines and a grey triangle in the top right corner.

ADDISON

At the December 12, 2022 Council Meeting staff was directed to develop a method for confirming Addison residency in lieu of providing do a Texas Department of Motor Vehicles Drivers License or Identification Card to obtain a membership at the Addison Athletic Club.

As a result:

- Staff is proposing updates to the Town ordinance regarding Addison Athletic membership and
- Proposing an internal policy that identifies how Director's Discretion will be utilized to verify residency.

Proposed Ordinance Modifications

Article III Addison Athletic Club, Sec. 58-66. Use restricted to members and guests. (Proposed Edits in red)

(b) The Director may require additional information if deemed necessary. Birth certificates of dependent children or guardianship documents may be requested in order to establish age and guardianship of dependents. Exceptions to the minimum membership requirements listed above shall ~~only~~ be made for:

- (1) Residents participating in the Texas Department of Public Safety Confidentiality Program; or
- (2) Residents who are active military **and their spouse and dependents**
- (3) **Residents who reside in a facility that provides services related to health, infirmity or aging.**
- (4) **Residents with a license issued under Transportation Code Sections 521.121(c) or 521.1211.**
- (5) **Residents that provide additional documentation, at the discretion of the Director, in lieu of identification required in (a) (1).**

The Town may request documentation from a resident to support these exceptions.

(c) Individuals with a Town business address or hotel address, including extended stay, are not eligible for membership. Owners of residential properties are not eligible for membership unless they currently reside on the property or at another Town residence.

Proposed Internal Policy

An Internal Policy has been drafted to address the proposed exception in item (b) (5)

Documentation requirements identified in this internal policy were captured from the Texas Administrative Code for Proof of Domicile.

Applicants wishing to obtain a membership at the Addison Athletic Club that can not provide the required identification as defined in Sec. 58-66 (a) (1) in the Town Ordinance may provide the following additional information at the Director's discretion to prove Addison residency.

1. A Notarized Affidavit of Residency must be submitted and provided to the Director or their designee. The affidavit must have attached two additional forms of address verification which may include the items listed below. The address on the additional forms of verification must match the address provided on the notarized statement of residency.
 - a. Residential property deed, tax statement, mortgage statement or lease agreement
 - b. Valid, unexpired Texas voter registration card
 - c. Current statement from a financial institution
 - d. Current Home Owner's or Renter's Insurance Policy or statement
 - e. Valid, unexpired Texas Motor vehicle registration or title
 - f. Selective Service card
 - g. Medical statement or insurance policy
 - h. Recent Statement from a federal, state, county or government agency
 - i. Other items as approved by the Director

Questions?