

DRAFT

OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL REGULAR SESSION

December 13, 2022

Addison TreeHouse, 14681 Midway Road, Suite 200, Addison, TX 75001
5:00 p.m. Executive Session & Work Session
7:30 Regular Meeting

Present: Mayor Joe Chow; Mayor Pro-Tempore Kathryn Wheeler; Deputy Mayor Pro-Tempore Lori Ward; Council Member Tom Braun; Council Member Darren Gardner; Council Member Guillermo Quintanilla

Present & Participating Via Zoom: Council Member Eileen Resnik

Call Meeting to Order: Mayor Chow called the meeting to order at 5:00 PM.

Pledge of Allegiance: Mayor Chow lead the Pledge of Allegiance.

EXECUTIVE SESSION

Closed (Executive) Session of the Addison City Council pursuant to:

- *Section 551.087, Texas Government Code*, to discuss or deliberate regarding commercial or financial information that the City Council has received from a business prospect or business prospects that the City Council seeks to have locate, stay, or expand in or near the territory of the Town of Addison and with which the City Council is conducting economic development negotiations, and/or to deliberate the offer of a financial or other incentive to such business prospect or business prospects:
 - Discussion of the status of the expiring leases of Jani-King International, Inc. d.b.a. Cavanaugh Flight Museum (4570, 4572 & 4574 Claire Chennault), Dallas Skies, Inc. (4576 Claire Chennault) and Raymond F. Sawtelle, Jr. & Sheila L. Sawtelle d.b.a. Monarch Aviation (4580 Claire Chennault).
 - Proposed 7-acre Redevelopment Opportunity with Sky Harbour, LLC, d.b.a. Addison Hangars, LLC to be located within the vicinity of 4570, 4572, 4574, 4576 and 4580 Claire Chennault Drive at Addison Airport

Mayor Chow closed the Open Meeting at 5:38 PM to convene the City Council into Closed Executive Session.

Reconvene into Regular Session: In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.

Mayor Chow reconvened the City Council into Open Session at 7:02 PM. No action taken as a result of Closed Executive Session.

WORK SESSION

1. **Receive and Consider Public Comment on the Town's Approach to Housing and Redevelopment Policy.**

At the October Town Hall meeting, Mayor Chow advised attendees in attendance to defer comments related to housing to a future public meeting that would provide an opportunity to comment on that topic. This work session public comment period is reserved to allow meeting attendees to share feedback with the City Council on the Town's approach to housing and redevelopment policy. At the conclusion of this item, staff will present options for advancing a community dialogue on this topic.

Prior to calling individuals to address the City Council Mayor Chow asked the speakers not to repeat the same complaint. Mayor Chow noted that one (1) email was submitted against the Speakers addressing the City Council and concerns are shown as follows:

- Email - Kristin Wallach, 14669 Wayside Ct. - (representing COATX (Citizens of Addison TX)), lack of attention being given to developing fee-simple ownership.
- James "Burk" Burkhalter, 3824 Waterford Drive – traffic on S. Marsh is bad and will get worse with developments at Vitruvian and Office in the Park locations.
- Robert Jacoby, 4016 Rive Lane (representing Citizens of Addison, Texas) – against the number of apartments in the community - prefers condos, expressed concern in decline of code enforcement in general and the future effects on apartment complexes in 10/20 years due to lack of code enforcement.
- Mike O'Neal, 5021 Morris Avenue – request moratorium for any future development until housing/redevelopment committee finalizes policy, former renter now homeowner and would like to see more townhomes/condos.
- Roy Stockard, 14853 Oaks North Place – lived here for 36 years and has seen many changes including increased traffic and crime especially in Vitruvian area as reported in Town's weekly Newsletter.
- Valerie Collins, 14668 Wayside Court – against more rentals/apartments – wants more home ownership, requested Town create new development plan and vision for the future, advised 335 citizens have indicated this preference to the council via emails.
- David Collins, 14668 Wayside Court (representing Citizens of Addison, Texas) – stated Town has credibility issue, appears developers control the development process, need open

dialogue to keep citizens informed on future developments, update the Comprehensive Plan, do not create a committee to address the housing issue, adopt a 1-year moratorium on any rezoning of parcels that would allow apartment development.

- Robert Blackford, 5015 Meridian Lane, Unit #1 (representing Citizens of Addison, Texas) – against high density apartment projects included in the Silver Line Addison Road and Midway Road Development, requested Council create a new vision for the future of Addison and seek a balance between apartments and homeownership.
- Kathy Moore, 3729 Chatham Court – submitted Appearance Card but did not speak, wished to indicate her opposition to more rentals/apartments.
- Marvin Perez, 14899 Towne Lake Circle – loves the Addison community/culture, citizens have complained about the growing number of apartment developments and council does not listen.
- Olga Aksenova, 4113 Juliard Drive – believes Addison is a gem/jewel, please maintain the value and beauty of Addison, used to walk in Vitruvian but no longer because of crowds, dogs – not a nice place to be.

2. **Present and Discuss Options for Advancing a Community Dialogue on Housing and Redevelopment.** *[Ken Schmidt, Director of Development Services]*

Following Town approval of several recent development projects that included multifamily rental housing, a group of residents has expressed frustration with the Town's approach to housing and redevelopment policy. This frustration has been expressed in public hearings, via email, and with a website, yard signs, and door hangers. With this work session discussion, staff presented options for proactively addressing this feedback by advancing a community dialogue on housing and redevelopment.

- Option #1: Address this community dialogue via the Comprehensive Plan Update process
 - Staff intends to present a proposal this Summer to initiate a Comprehensive Plan Update. Key goals include the following: Developing a shared understanding of current conditions in Addison and reach consensus on a vision for the future; Evaluate possible updates to land use, redevelopment, and housing policies; Coordinate key outcomes of other long-range planning efforts to shape a comprehensive strategy for Town leadership to implement; and This process would be guided by an advisory committee over the course of a 12 – 18-month planning process
- Option #2: Establish a Special Project Committee to Examine Housing & Redevelopment Issues
 - Work of this committee could serve as the 1st phase of the Comprehensive Plan Update. Anticipated project tasks includes: Developing a shared understanding of Addison's historical development patterns and market/physical/policy conditions influencing current/projected development demand; Deep examination of concerns shared by citizens related to the development impacts of various housing types (traffic, crime, housing diversity, building form, tax base implications, service demand, etc.); Evaluation of current housing and redevelopment policy, review of best practices in other communities, and make recommendations for updates to Addison policies; This

process would be guided by an advisory committee over the course of a 6-month period, culminating with a report to City Council in Summer, 2023

Staff Recommendation: Direct staff to move forward with Option #2 (Special Project Committee). If desired, staff to return to City Council in January with:

1. Recommend planning consultant
2. Project Scope
3. Request Special Project Committee to consist of 18 members
 - a. Council Members to appoint 2 Citizens each (14 Citizens).
 - b. Two (2) Council Members to be appointed to this Committee; and
 - c. Two (2) Planning & Zoning Commission Members to be appointed to Committee.
4. Varied perspectives, solutions-oriented, avoid a polarized committee dynamic

Council Directive: Move forward with both Option #1 and #2. Present at future meeting.

3. **Present and Discuss Addison Athletic Club Membership Requirements.** [*Janna Tidwell, Director of Administrative Services; Pat White, Assistant Director of Recreation*]

This work session item is being presented at the request of Council Members Gardner and Ward to discuss the following topics:

- Membership requirements for the Addison Athletic Club (AAC).
- Homestead exemption documentation and feasibility of using this exemption in lieu of a Department of Public Safety (DPS) Driver's License or ID card to establish Addison residency to meet AAC membership requirements.
- Allow the Director of Parks and Recreation to adjudicate individual applications requesting exceptions to the rules.

Use of the AAC is defined by Code of Ordinances Article III, Section 58-66, amended and ratified by Council in March 2003 which limits the use of the AAC to members and guests only. Staff presented background information that defines the requirements to obtain a membership and provided the following recommendations.

Staff Recommendations

- Staff **does not** recommend:
 - using a Homestead Exemption in lieu of a DPS Driver's License or ID Card to prove Addison Residency. A DPS Driver's License or ID Card must be provided with the homestead application and the address on the ID must match the homestead address. Although this is a requirement, the Texas Comptroller's office does not have a system in place to continually verify that an individual's address on their license matches the address of their homestead or
 - allowing Director's discretion
- Staff **does** recommend including the following identification exemptions in the requirements:
 - Resident of a facility that provides services related to health, infirmity, or aging.
 - Individual Certified for participation in a government authorized address confidentiality program.

- Active-duty U.S. armed services member and their spouse.
- License issued under Transportation Code Sections may omit the residence address and provide an alternate address, i.e., 521.121(c) (Federal or State Judge, US Marshal, US Attorney, Family member of the above), 521.1211 (Peace officer, Prosecutor)

Council Directive: Staff to research exceptions as suggested by Council to include a passport as identification and for residents (families) who have dual residences (2nd homes).

4. **Present and Discuss an Addison Athletic Club Shade Structure Update.** [Bill Hawley, Director of Administrative Services]

Staff requested the contractor, Northridge Construction Group, submit a proposal for the re-design of the three (3) post shade structure and the associated concrete cost for removal and reinstallation of the added concrete. The proposal received is as follows:

DESCRIPTION	AMOUNT
Additional costs for approximately 815 sf concrete removal and reinstallation	\$24,450.00
Remaining project budget post shade structure redesign (applied as credit)	(\$18,452.50)
Added amount of cost post budget credit being applied above	\$5,997.50
Additional general conditions	\$8,500.00
<i>Sub-Total</i>	<i>\$14,497.50</i>
Bond	\$362.43
Over/Profit	\$1,485.99
TOTAL	\$16,345.92

Staff recommends the total project budget (see below) be increased to match the total project funding amount available. This will allow for the shade structure solution and provide a modest amount for an owner’s contingency to be used during the remainder of this project if needed.

TOTAL PROJECT FUNDING	
Bond Funds	\$ 5,077,631
Cash Funds	\$ 45,000
Interest	\$ 200,000
Ceiling Fan Reimbursement	\$ 27,000
TOTAL	\$ 5,349,631

5. **Present and Discuss the Town of Addison's Legislative Priorities for the 88th Legislative Session.** [Bill Hawley, Director of Administrative Services]

The 88th session of the Texas legislature will begin in January 2023. In advance of recent legislative sessions, the Town has adopted legislative priorities to be utilized as a guide to protect and enhance the Town's municipal interests. The City Council most recently adopted legislative priorities in 2020, 2018, 2016 and 2014.

The Town's legislative efforts will be coordinated with our state delegation members. Additionally, the Town will coordinate efforts when interests are aligned with partners including but not limited to: Texas Municipal League, Texas Coalition of Cities for Utility Issues, North Central Texas Council of Government, Dallas Area Rapid Transit, and the Texas Municipal Retirement System. Most of the Town's efforts will be dedicated to educating the Legislature how proposed legislation would negatively affect the Town. A copy of the proposed Resolution with proposed legislation shown as Exhibit A was presented. Staff seeks Council direction.

Council Directive: Mayor Chow requested an addition to proposed Exhibit A to indicate support for legislation allocating the Dallas Area Rapid Transit's (DART) \$0.01 Sales Tax so that \$0.0075 goes to DART and the remaining \$0.0025 goes to the municipality where the sales tax was generated for use in that municipality's budget. Deputy Mayor Pro-Tempore Ward requested a copy of Mayor Chow's addition so she could submit to the next meeting of the TML Board of Directors. More forward with Resolution at a future Council meeting for action.

REGULAR MEETING

Announcements and Acknowledgments Regarding Town and Council Events and Activities

- International Festival and Events Association Award presented to the Special Events Department
- Police Department Certificates of Merit

Discussion of Meetings / Events [*Hamid Khaleghipour, Interim City Manager*]

Public Comment: *The City Council invites citizens to address the City Council on any matter, including items on the agenda, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing starts. Citizen comments are limited to three (3) minutes, unless otherwise required by law. To address the Council, please fill out a City Council Appearance Card and submit it to a staff member prior to the Public Comment item on the agenda. The Council is not permitted to take any action or discuss any item not listed on the agenda. The Council may choose to place the item on a future agenda.*

City Secretary advised no other Citizens wished to address the City Council on any matter of public concern.

Consent Agenda: *All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion with no individual consideration. If individual consideration of an item is requested, it will be pulled from the Consent Agenda and discussed separately.*

6. **Consider Action on the Minutes from the November 3, 2022 Special City Council Meeting.**
 7. **Consider Action on the Minutes from the November 8, 2022 City Council Meeting.**
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8. **Consider Action on the Minutes for the November 15, 2022 City Council Meeting.**
9. **Consider Action on a Resolution Approving an Agreement Between the Town of Addison and Texas Air Systems for the Purchase of Heating, Ventilation, and Air Conditioning Equipment for the Addison Police and Courts Facility and Authorizing the City Manager to Execute the Agreement in an Amount Not to Exceed \$121,909.00.**
10. **Consider Action on a Resolution Approving an Agreement Between the Town of Addison and Express Services Contractors, LLC for the Installation of Heating, Ventilation and Air Conditioning Equipment at the Police and Courts Facility and Authorizing the City Manager to Execute the Agreement in an Amount Not to Exceed \$96,685.**
11. **Consider Action on a Resolution Approving the Purchase of Three Vehicles for the Police Department and Authorizing the City Manager to Execute the Purchase Agreement in an Amount Not to Exceed \$163,742.15.**
12. **Consider Action on a Resolution Approving a Grant Funding Agreement with the Texas Department of Transportation Accepting State Routine Airport Maintenance Program (R.A.M.P.) Agreement Grant Funds for Certain Improvements to the Addison Airport; Authorizing Local Funding in the Amount of \$50,000; and Authorizing the City Manager to Execute All Contracts and Agreements Necessary to Accept the Grant Funding.**
13. **Consider Action on a Resolution Authorizing a Conventional Hangar Lease for Commercial Aeronautical Use with OptiSky, LLC for the Property Located at 4511 Eddie Rickenbacker Drive and Authorizing the City Manager to Execute the Agreement.**
14. **Consider Action to Amend the Addison Athletic Club Renovation Project Total Project Budget to \$5,349,631.**

Mayor Chow called for any requests to remove an item from the Consent Agenda. Council Member Gardner requested to pull Consent Agenda Item 9 for separate discussion. Mayor Chow called for a motion to approve Consent Agenda Items 6-13.

MOTION: Deputy Mayor Pro-Tempore Ward moved to approve Consent Agenda Items 3-12 and 14-18. Mayor Pro-Tempore Wheeler seconded the motion. Motion carried unanimously.

***** Item #14 *****

Consider Action to Amend the Addison Athletic Club Renovation Project Total Project Budget to \$5,349,631. *[Bill Hawley, Director of Administrative Services]*

On October 12, 2021, the Addison City Council approved a total project budget for the Addison Athletic Club Renovation Project (Project) in the amount of \$5,077,631. This included \$4,035,083 for construction and \$1,042,548 for other project costs such as architectural, construction

management, project contingencies, and (to the extent funding allowed) bid alternate items.

During the August 23, 2022, and October 25, 2022, Council Meetings, Staff provided updates on the Project. This included the status of the total project budget and the limited ability to approve bid alternates because of the cost of project contingencies that needed to be addressed. Following the discussion, Council subsequently authorized increases in the total project budget to \$5,278,396.63. These increases included, but were not limited to, indoor pool deck replacement, additional ceiling tile replacement, additional painting, and indoor pool skylight replacement.

During the Work Session at the October 25, 2022 Council Meeting, staff provided a cost to relocate underground utilities that conflict with the planned shade structure over the Splash Pool. Staff was instructed to identify additional solutions and report back to the Council. Staff brought back a proposed solution at the December 13, 2022 Council Meeting.

Staff has placed this action item in the Consent section of this meeting should the Council wish to proceed with the proposed solution discussed earlier during the Work Session for this meeting. This agenda item proposes to increase the total project budget to match the total of funds available for this project. The increase will be applied to the shade structure solution and the creation of an owner's contingency to be used on any unforeseen issues related to the remainder of this project. Staff recommends increasing the total project budget to match the total funds available for the project. This amount is \$5,349,631.

MOTION: Council Member Gardner moved to approve Consent Agenda Item #13 as presented. Council Member Quintanilla seconded the motion. Motion carried unanimously.

Resolution No. R22-088: Texas Air Systems Agreement Police & Court Facility heating, ventilation, and air conditioning equipment

Resolution No. R22-089: Express Services Contractors, LLC Agreement Police & Court Facility installation of heating, ventilation, and air conditioning

Resolution No. R22-090: Purchase 3 Police vehicles

Resolution No. R22-091: Texas Department of Transportation Airport Grant RAMP Funding Agreement

Resolution No. R22-092: OptiSky, LLC Hangar Lease, 4511 Eddie Rickenbacker Drive

Regular Items

15. **Hold a Public Hearing, Present, Discuss, and Consider Action on an Ordinance Approving a Special Use Permit (SUP) for Property Located at 5100 Belt Line Road, Suite #600 that is Currently Zoned Planned Development (PD), Through Ordinance Nos. O12-002 and O20-08, to Allow Indoor Miniature Golf and a Restaurant with the Sale of Alcoholic Beverages for On-Premises Consumption. Case 1864-SUP/5100 Belt Line Road, Suite #600 (Puttshack).** *[Ken Schmidt, Director of Development Services]*

The subject property is located at 5100 Belt Line Road, Suite #600. The proposed indoor entertainment and restaurant would occupy a currently vacant space within Village on the Parkway, generally situated at the southeast corner of Belt Line Road and the Dallas North

Tollway. The space was formerly occupied by 24-Hour Fitness. The center is zoned Planned Development (PD), Ordinance No. O12-002, and as amended by Ordinance No. O20-08. Puttshack is a technology infused miniature golf experience, offering a full-service restaurant and bar. The concept first originated in Great Britain and has expanded with four locations in the United States. There are ten other locations currently under development, including the Addison location. The game uses the patented Trackaball technology to keep score and track gameplay. In addition to the traditional 9-hole miniature golf game, Puttshack offers other golf inspired games for all ages. The restaurant offers a variety of cuisines and handcrafted cocktails. The miniature golf course and restaurant will occupy the existing approximately 30,000 square foot tenant space (Suite 600) in Block 600 at Village on the Parkway. The restaurant will only include interior seating. Puttshack proposes to offer alcohol sales for on-premises consumption at three bars throughout the space. It is anticipated that Puttshack will have a total of 175 employees. The PD Ordinances allows entertainment uses, restaurants, and the sale of alcoholic beverages for on-premises consumption through the approval of an SUP. The proposed use complies with the site development standards associated with these ordinances.

Puttshack proposes an interior and exterior remodel and landscaping updates at the entrances and perimeter of the suite. The proposed restaurant will provide seating for approximately 430 individuals. The interior floor plan is comprised of four miniature golf courses, kitchen, and service areas, three bars, and table, booth, and bar seating throughout. A new solid waste enclosure is proposed near the service entrance, along the north façade. There is currently no solid waste enclosure to service this suite. The enclosure will be constructed of concrete masonry block and will be painted to match the building façade.

PD, Ordinance No. O20-08, established a parking ratio of 1 space for each 225 square feet for all uses (except theaters) within Village on the Parkway. The parking requirements for a theater is 1 space for each 3 seats. The current conditions require 2,052 spaces on site. The center currently provides 2,261 parking spaces (1,639 surface spaces and 622 garage spaces) and remains in compliance with the requirement. With the primary access point for this building being relocated from the southern façade to the eastern façade, staff has requested that three additional handicapped parking spaced with ADA compliant paths to the primary building entry be provided prior to issuance of a Certificate of Occupancy (CO). The existing handicapped parking spaces adjacent to the southern façade will remain in place, providing access to the secondary point of access to the building.

Puttshack proposes a remodel to the south and east facades as reflected in the façade plans and renderings. The primary entrance will be relocated to the southeast corner of the suite. The existing suite entrance, near the southwest corner, will remain functional and be used as a secondary entry point. Additional glazing is proposed along the facades and metal canopies are planned to cover the entry points. The remaining existing façade materials are not proposed to change.

To accommodate the relocation of the main entrance, additional impervious surface is proposed along the east façade. The existing sidewalk will be expanded resulting in a loss of 307 square feet of open space. No existing trees or shrubs will be lost because of the sidewalk expansion. Shrubs will be provided around the new entrance in proposed raised planters and planting beds. At the secondary entrance at the southwest corner, existing stairs are proposed to be removed to allow for

additional planting area. During the review of this request, the poor condition of the existing landscaping was identified, specifically six existing Italian Cypress trees along the south façade. The Town's Arborist inspected these trees and determined that the trees were infected with Seiridium Canker and had freeze damage from previous winters. Based upon this assessment, the Town requested that the six trees be replaced. The applicant has agreed to install six Skyrocket Juniper trees, planted at a minimum height of 10-feet, as reflected on the landscape plan.

The Addison Planning and Zoning Commission, meeting in regular session on November 15, 2022, voted to recommend approval of an ordinance changing the zoning on property located at 5100 Belt Line Road, Suite #600, which property is currently zoned Planned Development (PD), through Ordinance Nos. O12-002 and O20-08, by approving a Special Use Permit (SUP) to allow the suite to be used for indoor entertainment (miniature golf) and a restaurant with the sale of alcoholic beverages for on-premises consumption, subject to the following condition:

- The applicant shall not use any terms or graphic depictions that relate to alcoholic beverages in any exterior signage.
- Prior to issuance of a Certificate of Occupancy, the six existing Italian Cypress trees, located along the south building facade, shall be replaced with six Skyrocket Juniper trees at a minimum planted height of 10-feet.
- Prior to the issuance of a Certificate of Occupancy, a minimum of 3 handicap accessible parking spaces shall be provided to serve the primary entrance at the southeast corner of the structure. All spaces shall meet ADA Standards and shall be served by an ADA compliant route to the primary building entry.

Public Hearing: No public comment. Representatives from Puttshack were available to answer questions.

MOTION: Council Member Braun moved to approve as presented. Deputy Mayor Pro-Tempore Ward seconded the motion. Motion carried unanimously.

16. **Present, Discuss, and Consider Action on a Resolution Appointing Three (3) Citizens to Serve on the Planning & Zoning Commission for Two-Year Terms Commencing January 1, 2023 and Providing an Effective Date.** *[Irma Parker, City Secretary]*

Historically, the City Council reviews the standing board and commission memberships in the last quarter of each calendar year. Notifications were made to the community informing individuals interested in serving on the Planning and Zoning Commission to apply. The application deadline was set for November 30, 2022. All current Commission members were notified that their terms are expiring and were asked to complete and submit a new application indicating interest in serving. City Council members have been provided with a complete list of applicants and their respective applications.

The Planning & Zoning commission has three (3) members with terms expiring on December 31, 2022. Commissioner John Meleky has reached term limits serving three consecutive terms. Commissioners Denise Fansler and Nancy Craig have requested reappointment. The next term of office begins in January 2023 and expires in December 2024. The following appointments were made:

- Place 1: Denise Fansler was reappointed by Council Member Gardner
- Place 2: Nancy Craig was reappointed by Council Member Quintanilla and
- Place 3: Zachary Faircloth was appointed by Council Member Resnik.

17. **Present, Discuss, and Consider Action on a Resolution Appointing Three (3) Members to Serve on the Board of Zoning Adjustment (BZA) for Two-Years Commencing January 1, 2023 and Providing an Effective Date.** *[Irma Parker, City Secretary]*

Historically, the City Council reviews the standing board and commission memberships in the last quarter of each calendar year. Notifications were made to the community informing individuals interested in serving on the Board of Zoning Adjustment (BZA) to apply. The application deadline was set for November 30, 2022. All current Commission members were notified that their terms are expiring and were asked to complete and submit a new application indicating interest in serving. City Council members have been provided with a complete list of applicants and their respective applications.

The BZA commission has three (3) members with terms expiring on December 31, 2022. Each member has requested reappointment. Appointments are as follows:

- Place 1: Lary Brown reappointed by Council Member Gardner,
- Place 2: Daniel Liscio reappointed by Council Member Quintanilla, and
- Place 3: Jimmy Niemann reappointed by Council Member Resnik.

18. **Present, Discuss, and Consider Action on a Resolution Appointing Three (3) Members to Serve on the Community Partners Bureau for a Two-Year Terms Commencing January 1, 2023 and Providing an Effective Date.** *[Irma Parker, City Secretary]*

Historically, the City Council reviews the standing board and commission memberships in the last quarter of each calendar year. Notifications were made to the community informing individuals interested in serving on the Community Partners Bureau to apply. The application deadline was set for November 30, 2022. All current Bureau members were notified that their terms are expiring and were asked to complete and submit a new application indicating interest in serving. City Council members have been provided with a complete list of applicants and their respective applications. There is no limit to number of years an individual may serve.

The Community Partners Bureau has three (3) members with terms expiring on December 31, 2022. Gail LeVine representing The Family Place and Stephanie Baim representing Metrocare Services do not request reappointment.

Council Member Gardner nominated Kathryn Eriksen to represent The Family Place. Council Member Resnik nominated Fran Powell to continue representing Metrocrest Services. Council Member Braun nominated Katie Miller to represent Metrocare Services.

MOTION: Council Member Gardner moved to approve appointment of Kathryn Eriksen as Liaison to The Family Place, Fran Powell as Liaison to Metrocrest Services, and Katie Miller as Liaison to Metrocare Services. Mayor Pro-Tempore Wheeler seconded the motion. Motion

carried unanimously.

Adjourn Meeting

There being no further business to come before the City Council, Mayor Chow adjourned the meeting at 9:45 PM.

TOWN OF ADDISON, TEXAS

Joe Chow, Mayor

ATTEST:

Irma G. Parker, City Secretary

Editor's Note: The Agenda Items were not discussed in the order in which they were published to accommodate attendees. The Minutes are shown in the order the Agenda Item(s) were published. All agenda items were discussed and acted upon as reflected in the Minutes.