

DRAFT

OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL

September 13, 2022

**Addison Treehouse,
14681 Midway Rd., Suite 200, Addison, TX
7:00 p.m. Work Session
7:30 p.m. Regular Session**

A Regular Meeting was held by the City Council of the Town of Addison, Texas on September 13, 2022, with the Work Session beginning at 7:00 p.m. followed by the Regular Session at 7:30 p.m. in the Addison Treehouse, 14681 Midway Road, Suite 200, Addison, Texas. The following members were present to-wit:

Present: Mayor Joe Chow; Mayor Pro-Tempore Kathryn Wheeler; Deputy Mayor Pro-Tempore Lori Ward; Council Member Tom Braun; Council Member Darren Gardner; Council Member Guillermo Quintanilla; Council Member Eileen Resnik

Call Meeting to Order: Mayor Chow called the meeting to order at 7:00 pm.

Pledge of Allegiance: Mayor Chow led the Pledge of Allegiance to the Flag.

WORK SESSION – 7:00 PM

1. Present and Discuss the **Format for the Town Meeting on October 20, 2022.**
[Mary Rosenbleeth, Director of Marketing/Communications]

Town Meetings are held twice a year in the spring and fall. This year, the fall meeting is scheduled for October 20, 2022 at 7:00 pm at the Renaissance Hotel. The purpose of this item is to discuss the format and topics for the Council Member's presentations.

Each member selected topics they would prefer to discuss. Topics are shown below.

MEMBER	TOPIC
Mayor Joe Chow	Welcome; City Manager Search, Budget Update
Mayor Pro-Tem Kathryn Wheeler	Upcoming Fall and Winter Events
Deputy Mayor Pro-Tem Lori Ward	Economic Development and Airport Updates
Council Member Tom Braun	AMLI Project; Midway South Area Study
Council Member Darren Gardner	Athletic Club Update
Council Member Guillermo Quintanilla	Public Works Construction and Midway Road Updates
Council Member Eileen Resnik	Silver Line Update/Transit Orientated Development

***** RECESS *****

REGULAR MEETING – 7:30 PM

Announcements and Acknowledgments Regarding Town and Council Events and Activities

- **Present the 2022 Addison Foodservice Safety and Sanitation Awards** – Postponed to a future meeting.
- **Addison is recognized by the ETC Institute for its "Leading the Way" Award**

ETC Institute’s “Leading the Way Award” was created to recognize local governments for outstanding achievement in the delivery of services to residents. Recipients of the award rank in the top 10% of all cities and counties in the United States regarding their composite performance in three core areas that are assessed on the DirectionFinder® Survey:

1. satisfaction with the overall quality of services
2. satisfaction with customer service provided by employees, and
3. satisfaction with the value residents think they receive for local taxes and fees.

The Town of Addison was selected to receive this award from the 200 communities that participated in ETC Institute’s DirectionFinder® survey between December 2021 and May 2022.

Discussion of Meetings / Events

Public Comment: *The City Council invites citizens to address the City Council on any matter, including items on the agenda, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing starts. Citizen comments are limited to three (3) minutes, unless otherwise required by law. To address the Council, please fill out a City Council Appearance Card and submit it to a staff member prior to the Public Comment item on the agenda. The Council is not permitted to take any action or discuss any item not listed on the agenda. The Council may choose to place the item on a future agenda.*

NONE

Consent Agenda: *All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion with no individual consideration. If individual consideration of an item is requested, it will be pulled from the Consent Agenda and discussed separately.*

2. **Consider Action on the Minutes from the August 23, 2022 City Council Meeting.**

3. **Consider Action on the Minutes from the September 6, 2022 City Council Special Meeting.**

MOTION: Council Member Braun moved to approve Consent Agenda Items as presented. Mayor Pro-Tem Wheeler seconded the motion. Motion carried unanimously.

Regular Items

4. **Hold a Public Hearing, Present, Discuss, and Consider Action on an Ordinance Approving a Special Use Permit (SUP) for Property Located at 4580 Belt Line Road that is Currently Zoned Local Retail (LR) to Allow a Restaurant with the Sale of Alcoholic Beverages for On-Premises Consumption. Case 1853-SUP/4580 Belt Line Road (Toasted Yolk Cafe).** *[Ken Schmidt, Development Services Director]*

The Addison Planning and Zoning Commission, meeting in regular session on August 16, 2022, voted to recommend approval of an ordinance changing the zoning on property located at 4580 Belt Line Road, which property is currently zoned Local Retail (LR), by approving a Special Use Permit (SUP) to allow the building to be used as a restaurant with the sale of alcoholic beverages for on-premises consumption, subject to the following conditions:

1. The applicants shall not use any terms or graphic depictions that relate to alcoholic beverages in any exterior signage.
2. Upon approval of a Certificate of Occupancy (CO) for Toasted Yolk, SUP Ordinance No. O20-02 (Remington's) shall be repealed.
3. If any change in occupancy occurs at the retail space (FedEx) prior to the adoption of the Unified Development Code (UDC), a use that requires less parking would be required for the Town to approve re-occupancy of that space.

Following the Planning and Zoning Commission meeting, the applicant requested to add a dumpster for recycling, immediately adjacent to their previously proposed solid waste dumpster. This recycling dumpster would be screened by proposed solid waste dumpster. This recycling dumpster would be screened by an enclosure consistent in character with the principal building and it would result in the loss of one additional parking space. Staff is supportive of this request, as the sustainability benefits gained from recycling far exceeds the value of a single parking space.

Public Hearing: Franchisee Rex Heckelman was available to answer any questions. No citizens addressed the City Council at this Public Hearing.

MOTION: Council Member Resnik moved to approve as submitted. Council Member Quintanilla seconded the motion. Motion carried unanimously.

Ordinance No. O22-26: Case 1853-SUP/4580 Belt Line Road (Toasted Yolk Café)

5. **Hold a Public Hearing, Present, Discuss, and Consider Action on an Ordinance Rezoning a 2.034 Acre Property Located at 3820 Belt Line Road from the Planned**

Development District (PD) with Modified Belt Line District (BL) Standards to a New Planned Development District (PD) with Modified Local Retail District (LR) Standards and a Special Use Permit (SUP) to Allow the Development of a Drive-Thru Only Restaurant. Case 1850-Z/3820 Belt Line Road (Salad & Go). *[Ken Schmidt, Development Services Director]*

The Addison Planning and Zoning Commission, meeting in regular session on August 16, 2022, voted to recommend approval of an ordinance changing the zoning on property located at 3820 Belt Line Road, which property is currently zoned Planned Development (PD) with modified Belt Line District (BL) standards, to a new Planned Development District (PD) with modified Local Retail District (LR) standards and approval of a Special Use Permit (SUP) for a new drive-thru only restaurant. The 2.034-acre subject property shall be developed in accordance with the LR district standards with the following exceptions:

1. Minimum Building Height = 20 feet.
2. Minimum Landscape Buffer = 19 feet, due to the existing setback from Belt Line Road.
3. The previously approved retail building shall be developed in accordance with standards established by Ordinance O21-37.
4. No additional driveway connections to Belt Line Road from the 2.034-acre subject property are permitted.
5. If the 2.034-acre subject property was to be subdivided in the future, an easement or private agreement shall be established to allow for cross-access through the subject property to existing and future points of access on Business Avenue and Commercial Drive.
6. SUP Ordinance No. 2005-036 (Humperdink's) and all preceding restaurant SUPs shall be repealed upon approval of this ordinance.

Public Hearing: Representative Nicholas Wilson was available to answer questions. No citizens requested to address the City Council.

MOTION: Deputy Mayor Pro-Tem Ward moved to approve as submitted. Mayor Pro-Tem Wheeler seconded the motion. Motion carried unanimously.

Ordinance No. O22-27: Case 1850-SUP/3820 Belt Line Road (Salad & Go)

6. **Hold a Public Hearing, Present, Discuss, and Consider Action on an Ordinance Approving a Special Use Permit (SUP) for Property Located at 3855 Belt Line Road that is Currently Zoned Planned Development (PD), through Ordinance Nos. 092-037 and 094-066, to Allow a Restaurant. Case 1854-SUP/3855 Belt Line Road (La Pasha).** *[Ken Schmidt, Development Services Director]*

The Addison Planning and Zoning Commission, meeting in regular session on August 16, 2022, voted to recommend approval of an ordinance changing the zoning on property located at 3855 Belt Line Road, which property is currently zoned Planned Development (PD), Ordinance No. 092-037 and 094-066, by approving a Special Use Permit (SUP) to allow the building to be used as a restaurant, subject to the following conditions:

1. Operating hours shall result in venue closure no later than 12 am, Sunday –Wednesday, and 2 am, Thursday – Saturday.

2. The use of speakers/sound systems and live music on the patio any time after 10 pm shall be prohibited.
3. Bring-Your-Own-Bottle (BYOB) services shall be prohibited.
4. Upon approval of a Certificate of Occupancy (CO) for La Pasha, SUP Ordinance No. 094-044 shall be repealed.

Public Hearing: Co-Owners/Operators Imad Lakhany and Saad Jawad were available to answer any questions via Zoom. No citizens requested to address the City Council.

MOTION: Council Member Resnik moved to approve as submitted. Deputy Mayor Pro-Tem Ward seconded the motion. Motion carried unanimously.

Ordinance No. O22-28: Case 1854-SUP/3855 Belt Line Road (La Pasha)

7. **Hold a Public Hearing, Present, Discuss, and Consider Action on an Ordinance of the Town of Addison, Texas Approving and Adopting the Annual Budget for the Fiscal Year Beginning October 1, 2022 and Ending September 30, 2023, and Making Appropriations for Each Office, Department, Agency and Project of the Town, Providing that Expenditures for Said Fiscal Year Shall be Made in Accordance with the Adopted Budget, Unless Otherwise Authorized by an Ordinance Adopted by the City Council; Providing for Emergency Expenditures and Expenditures as Otherwise Allowed by Law.** *[Steven Glickman, Chief Financial Officer]*

This is the second public hearing regarding the Town of Addison's Annual Budget for Fiscal Year (FY) 2023. The proposed FY2023 budget requests an appropriation of \$100,614,260 consisting of \$91,377,822 for operating expenditures, \$6,899,033 for capital improvements, \$1,677,405 for transfers, and \$660,000 for one-time decision packages. Listed below is a breakdown of funds:

FUND EXPENDITURE	AMOUNT
General	\$44,166,648
Hotel	\$6,906,049
Debt Service Combined	\$9,861,154
Economic Development	\$2,176,459
Infrastructure Investment	\$1,400,000
Airport	\$8,655,225
Utility	\$15,735,470
Stormwater	\$4,914,228
Combined Replacement	\$4,228,500
Combined Grants	\$13,700
Combined Special Revenues	\$2,556,827
Total	\$100,614,260

Significant items in the proposed operating budget include:

- Revenues for all funds total \$89,782,283 an increase of \$4.79M compared to the FY 2022 budget. Primary revenues sources are property tax (\$32.96 million), sales tax (\$14.40 million), hotel occupancy tax (\$4.80 million) and utility service fees (\$15.27 million);
- Staffing level of 306.0 Full-time Equivalent (FTE) positions. This is an increase of 5.2 FTEs over FY 2022; and
- Employee compensation allocation of approximately \$1.29 million in all funds for merit/market increases. This provides a pool equivalent to a 5.32 percent merit/market increase.

Significant decision packages include:

- \$500,000 funding for the creation of an Other Post-Employment Benefits (OPEB) trust;
- \$347,000 for Fire facility maintenance;
- \$82,000 for facility lightning protection;
- \$300,000 to utilize available Texas Ambulance Services Supplemental Payment Program (TASSPP) funds;
- \$110,000 for the painting of Wheeler Bridge;
- \$223,000 for Beltway Trail and Greenspace construction documents;
- \$55,280 for Beckert Park light bollard replacement and electrical improvements;
- \$260,000 to purchase chipper equipment for the Parks department;
- \$132,500 for a Park Land Dedication & Development fee study;
- \$192,459 for Addison Athletic Club fitness wing wall treatments; and
- The FY 2023 proposed five-year capital improvements budget totals \$43.53 million.

Significant projects include:

- Midway Road Reconstruction (\$10.38 million);
- Vitruvian West Streetscape and Bella Lane Extension (\$2.25 million);
- Improvements to Existing Buildings (\$2.58 million);
- Keller Springs Reconstruction (\$10.20 million);
- Les Lacs Pond Improvements (\$1.27 million);
- Vitruvian Park Phase 9, Block 701 Improvements (\$0.84 million);
- Quorum Drive Reconstructions (\$0.75 million);
- Traffic Signal and ADA Improvements (\$1.4 million);
- Lake Forest Drive Utility Improvements (\$0.87 million);
- Rawhide Creek Basin Improvements - Les Lacs Area (\$2.01 million);
- Bravo/Golf Taxiway Improvements (\$5.84 million); and
- Reconstruction of Jimmy Doolittle Drive (\$1.55 million).

Texas Local Government Code (LGC) Sec. 102.006 requires the governing body of a municipality to hold a public hearing on the proposed budget and provide for public notice of the date, time, and location of the hearing. This notice was published in the *Dallas Morning News* on Friday, August 26, 2022. The Fiscal Year 2023 proposed budget was also available on the Town's website: <https://addisontexas.net/finance/budget>

Public Hearing: No citizens requested to address the City Council on this item.

MOTION: Council Member Quintanilla moved to approve as submitted. Council Member Braun seconded the motion. Roll Call Vote conducted by City Secretary Parker.

Member	Yes	No	Abstain	Absent
Mayor Joe Chow	X			
Mayor Pro-Tem Kathryn Wheeler	X			
Deputy Mayor Pro-Tem Lori Ward	X			
Council Member Tom Braun	X			
Council Member Darren Gardner	X			
Council Member Guillermo Quintanilla	X			
Council Member Eileen Resnik	X			

Motion carried unanimously.

Ordinance No. O22-29: Adopt Fiscal Year 2022-2023 Annual Budget

8. **Hold a Public Hearing, Present, Discuss, and Consider Action on an Ordinance to Levy Taxes for the Town of Addison, Texas, and to Fix and Adopt the Tax Rate of \$0.609822 for the Town on All Taxable Property for the Fiscal Year Beginning October 1, 2022 and Ending September 30, 2023.** *[Steven Glickman, Chief Financial Officer]*

This is the second public hearing regarding the proposed tax rate for the Town of Addison. The proposed property tax rate for the Fiscal Year 2023 is \$0.609822 per \$100 of valuation. The proposed rate is made of the following components:

Tax Rate Component	Amount (Per \$100 of valuation)
Maintenance & Operations: General Fund	\$0.415165
Maintenance & Operations: Economic Development	\$0.023716
Maintenance & Operations: Instructure Investment	\$0.006201
Interest & Sinking (Debt)	\$0.164740
Total Proposed Rate for the FY 2023	\$0.609822

The State's Truth-in-Taxation law also requires calculation and publication of each taxing entity's no-new revenue tax rate, voter-approval tax rate, and de minimus rate:

Tax Rate	Definition	Amount (Per \$100 of valuation)
No-New Revenue Tax Rate	The no-new-revenue tax rate is the tax rate for the 2022 tax year that will raise the same amount of property tax revenue for Town of Addison from the same properties in both the 2021 tax year and the 2022 tax year.	\$0.563865
Voter-Approval Tax Rate	The voter-approval tax rate is the highest tax rate that Town of Addison may adopt without holding an election to seek voter approval of the rate, unless the de minimis rate for Town of Addison exceeds the voter-approval tax rate for Town of Addison.	\$0.689157
De Minimis Rate	The de minimis rate is the rate equal to the sum of the	\$0.590593

	no-new-revenue maintenance and operations rate for Town of Addison, the rate that will raise \$500,000, and the current debt rate for Town of Addison.	
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A copy of the Public Hearing Notice was published in the *Dallas Morning News* on August 26, 2022 and included in the agenda packet.

The proposed budget recommends a property tax rate of \$0.609822 per \$100 valuation, which exceeds the no-new revenue tax rate. This proposed rate is lower than last year’s adopted rate of \$0.614660 per \$100 of valuation.

The average taxable home value for the Town of Addison is \$382,732, which generates a tax bill of \$2,333.98. Last year, the average taxable home value was \$347,576 which generated a tax bill of \$2,136.41. The average taxpayer would pay about \$197.57 more in property taxes than last year. Individual taxes may increase or decrease depending on the change in the taxable value of each property.

Of the total tax rate, \$0.445082 is dedicated to maintenance and operations, which is a slight increase from the Fiscal Year 2022 tax rate for maintenance and operations, and \$0.164740 is dedicated to debt service payments. The debt service portion of the tax rate is decreasing despite the issuance of General Obligation Bonds that were approved by voters in the 2012 and 2019 Bond Elections as well as Certificates of Obligation.

Public Hearing: No citizens requested to address the City Council at the Public Hearing.

MOTION: Council Member Quintanilla moved that the property tax rate be increased by the adoption of a tax rate of \$0.609822 per \$100 valuation, which is effectively an 8.15 percent increase in the tax rate. Council Member Resnik seconded the motion. City Secretary Parker conducted the Roll Call vote as shown below:

Member	Yes	No	Abstain	Absent
Mayor Joe Chow	X			
Mayor Pro-Tem Kathryn Wheeler	X			
Deputy Mayor Pro-Tem Lori Ward	X			
Council Member Tom Braun	X			
Council Member Darren Gardner	X			
Council Member Guillermo Quintanilla	X			
Council Member Eileen Resnik	X			

Motion carried unanimously.

Ordinance No. O22-30: Fix and Adopt the Tax Rate of \$0.609822 for the Town on All Taxable Property for the Fiscal Year Beginning October 1, 2022 and Ending September 30, 2023.

9. **Present, Discuss, and Consider Action on the Fiscal Year 2022-23 Property Tax Revenue Ratification Ordinance.** [Steven Glickman, Chief Financial Officer]

As required by Local Government Code 102.007, adoption of a Budget that raises more property tax revenue than was generated the previous year requires three votes by the City Council:

- (a) one vote to adopt the Budget,
- (b) one vote to adopt the tax rate, and
- (c) a separate vote to "ratify" the property tax revenue increase reflected in the Budget.

This Ordinance ratifies the property tax revenue increase as reflected in the Fiscal Year 2022-23 Budget by adding the following statement:

THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$3,032,231 OR 10.07%, AND OF THAT AMOUNT \$267,989 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.

MOTION: Council Member Quintanilla moved to ratify the property tax revenue increase reflected in the budget. Council Member Resnik seconded the motion. Motion carried unanimously.

10. **Present, Discuss, and Consider Action on an Ordinance Amending Chapter 82 (Utilities), Section 82-76 and Section 82-77 of the Code of Ordinances of the Town by Amending Sewer Rates and Water Rates for All Customer Classifications; Providing that the Changes to the Sewer Rates and Water Rates Made Herein Shall be Applied to Monthly Customer Bills Beginning with the November 2022 Billing Cycle.** *[Steven Glickman, Chief Financial Officer]*

On January 23, 2018, Council approved a resolution to approve a policy to adopt utility rates as set forth in the financial plan and utility rate model created by Raftelis Financial Consultants, Inc. (RFC) which was presented at the January 9, 2018, Council meeting.

Council gave staff direction to move forward with a policy to adopt utility rates to fully fund the short-term staffing plan and provide a mix of cash and bond funding for capital improvement projects by utilizing cost of service adjustments. The new adjustments, which will be effective October 1, 2022, consist of the following proposed increases to water and sewer rates over a five-year period:

Fiscal Year 2019: 8%
Fiscal Year 2020: 6.5%
Fiscal Year 2021: 6%
Fiscal Year 2022: 2.5%
Fiscal Year 2023: 5%

An update to the utility rate model for fiscal years 2024-2028 was adopted by Council on July 12, 2022. Staff reviews this utility rate model on an annual basis to ensure the rate adjustments are appropriate.

The Town purchases water and sewage treatment from Dallas Water Utility (DWU) as well as sewage treatment services from the Trinity River Authority (TRA). Charges from both entities are included in the financial plan and rate model created by RFC. Code of Ordinances Sec. 82-78 provides that the pass-through of wholesale cost increases for water purchases and sewer treatment services be included in water and sewer rates, which shall reflect changes in the costs of water purchases, sewer treatment, and transportation services, which are paid by the Town to other governmental entities. This means that the cost increases from these two entities are directly passed to the Town of Addison customers.

Below are examples of the increase in a water and sewer bill for a single-family:

CONSUMPTION	EXISTING	NEW RATE (10/1/2022)	PERCENT INCREASE
5,000 gallons	\$61.19	\$64.25	5.0 %
8,000 gallons	\$89.98	\$94.48	5.0 %
10,000 gallons	\$109.17	\$114.63	5.0 %

The specific rates for each customer class were provided in the proposed ordinance.

MOTION: Deputy Mayor Pro-Tem Ward moved to approve as presented. Council Member Gardner seconded the motion. Motion carried unanimously.

Ordinance No. O22-31: Amend Sewer and Water Rates in Chapter 82, Sections 82-76 and 82-77 Beginning with the November 2022 Billing Cycle.

11. **Present, Discuss, and Consider Action on an Ordinance Electing for the Town of Addison to Make Current Service and Prior Service Contributions to the Town's Account in the Benefit Accumulation Fund of the Texas Municipal Retirement System at the Actuarially Determined Rate of Total Employee Compensation.** [*Passion Hayes, Director of Human Resources*]

During the August 3, 2022 Special Council Meeting and the August 23, 2022 Council Meeting, a representative from the Texas Municipal Retirement System (TMRS) and Town Staff presented information relative to the Texas Municipal Retirement System's Cost of Living Adjustment (COLA) which included various COLA options for Council consideration.

Based on Council direction, Staff is bringing forward two Ordinances, as separate agenda items this evening, to implement a 30% annually repeating COLA through TMRS.

The adoption of a 30% annually repeating COLA for current and future retirees and beneficiaries of deceased retirees of the Town of Addison through TMRS will cause Addison to exceed its statutory maximum contribution rate limit to TMRS. Therefore, Council must first adopt an Ordinance removing this limit. The Ordinance proposed in this agenda item would remove the statutory maximum contribution rate limit and allow Council to adopt the 30% annually repeating benefit by a separate Ordinance in the next agenda item.

Addison's full contribution rate for 2023 will be 16.39%. Based on Council's direction, this rate is included in the Fiscal Year 2023 Budget and once the 30% annually repeating COLA is adopted, it will go into effect January 1, 2023.

MOTION: Council Member Resnik moved to approve as presented. Mayor Pro-Tem Wheeler seconded the motion. Motion carried unanimously.

Ordinance No. O22-32: Amend TMRS Current and Prior Service Contributions.

12. **Present, Discuss, and Consider Action on an Ordinance Providing for Increased Prior and Current Service Annuities Under the Act Governing the Texas Municipal Retirement System for Retirees and Beneficiaries of Deceased Retirees of the Town of Addison and Establishing an Effective Date.** *[Passion Hayes, Director of Human Resources]*

During the August 3, 2022 Special Council Meeting and the August 23, 2022 Council Meeting, a representative from the Texas Municipal Retirement System (TMRS) and Town Staff presented information relative to TMRS's Cost of Living Adjustment (COLA) which included various COLA options for Council consideration.

Based on Council direction, Staff is bringing forward two Ordinances (as separate agenda items this evening) to implement a 30% annually repeating COLA through TMRS. The first, proposed in an earlier agenda item this evening, removes the statutory maximum contribution rate limit. The first proposed Ordinance is a prerequisite to this proposed Ordinance and agenda item. This agenda item proposes the Ordinance providing for the 30% annually repeating COLA adjustment to current and future retirees and beneficiaries of deceased retirees of the Town of Addison through TMRS.

The Town will not have to adopt an Ordinance each year to re-authorize calculation of these benefits; and the cost-of-living adjustments will remain in effect for future years until such time as it is discontinued by an Ordinance adopted by the City Council. After adoption, this benefit will go into effect January 1, 2023, and is included in the Fiscal Year 2023 Budget.

MOTION: Council Member Braun moved to approve. Deputy Mayor Pro-Tem Ward seconded the motion. Motion carried unanimously.

Ordinance No. O22-33: Increase TMRS Current and Prior Service Annuities for Retirees and Beneficiaries of Deceased Retirees.

Adjourn Meeting

There being no further business to come before the City Council the meeting was adjourned at 9:12 pm.

TOWN OF ADDISON, TEXAS

Joe Chow, Mayor

ATTEST:

Irma G. Parker, City Secretary