

DRAFT

OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL

November 9, 2021

**5:45 p.m. Executive Session & Work Session
7:30 p.m. Regular Meeting**

**Addison TreeHouse
14681 Midway Rd., Addison, TX 75001**

The Addison City Council conducted its Regular Council Meeting on Tuesday, November 9, 2021, at the Addison TreeHouse with a quorum of the City Council physically present. Limited seating for members of the public was available using CDC recommended social distancing measures. The Town utilized telephone and videoconferencing to facilitate participation in the meeting. Interested parties were able to make public comments and address the Council via emailed comments submitted to the City Secretary at iparker@addisontx.gov by 3:00 pm on the meeting day. Members of the public were also entitled to participate remotely via Toll-Free Dial-in Number: 877.853.5247; Meeting ID: 409.327.0683 Participant ID: #. Detailed instructions on how to participate in this meeting were available on the Town's website on the Agenda Page. The meeting was live streamed on Addison's website at www.addisontexas.net

Present: Mayor Joe Chow; Mayor Pro Tempore Guillermo Quintanilla; Deputy Mayor Pro Tempore Paul Walden; Council Member Tom Braun; Council Member Lori Ward; Council Member Kathryn Wheeler; Council Member Marlin Willesen.

Call Meeting to Order: Mayor Chow called the meeting to order.

Pledge of Allegiance: Mayor Chow led the Pledge of Allegiance

EXECUTIVE SESSION

Closed (Executive) Session of the Addison City Council pursuant to:

Section 551. 071, Tex. Gov. Code, Consultation with an attorney to seek legal advice regarding pending or contemplated litigation or settlement offer regarding:

- *Town of Addison v Midbelt Center, Ltd, et al*, Cause No CC-20-01305-D

- *Town of Addison v Merrifield No. 1 Ltd, et al*, Cause No CC-20-03070-D

* * * ITEM MOVED * * *

Mayor Chow announced that the Executive Session item regarding the City Secretary evaluation would be discussed following discussion of the Regular Agenda Items.

Mayor Chow closed the Open Session to convene the City Council into Closed Executive Session at 5:50 p.m.

Reconvene into Regular Session: In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.

Mayor Chow reconvened the City Council into Open Session at 7:00 p.m. No action was taken as a result of Executive Session.

WORK SESSION

1. **Present and Discuss the Proposed Issuance of 2022 Tax-Exempt Refunding Bonds.**

Chief Financial Officer Steven Glickman reviewed that in 2012, the Town issued \$14,835,000 in Combination Tax and Revenue Certificates of Obligation (CO's) for the purposes of acquiring and installing radio and telecommunications equipment for the Town's public safety operations and for water, wastewater, street, and drainage infrastructure improvements within Vitruvian Park. The radio and telecommunications bonds were issued with a fifteen-year debt-life while the Vitruvian infrastructure bonds were issued with a twenty-five-year debt-life. The bonds may be called and refunded on February 15, 2022, on a tax-exempt basis.

Mr. Glickman advised that Hilltop Securities reviewed this matter and agreed it would be beneficial to plan on a tax-exempt refunding of these bonds in February 2022. He provided an analysis of potential savings and advised that refunding the CO's is estimated to create total interest savings of \$971,500 with net present value savings of \$836,359 (8.83% of the amount refunded). Interest savings of approximately \$62,000 to \$68,000 per year are estimated for the remaining life of the bonds. The timeline for the process was provided.

Mayor Chow and several Council Members spoke in favor of the refunding.

2. **Present and Discuss Proposed Updates to the Code of Ordinances, Chapter 58, Parks and Recreation.**

Janna Tidwell, Director of Parks and Recreation presented this item. She reviewed that in June 2021 a presentation was made to Council recommending changes to the Park Use Permit. She provided an overview of the proposed changes. She added that ordinance amendments are

proposed to support the proposed changes for Park Use Permits to allow for better interpretation of the ordinance and eliminate non-applicable elements.

Ms. Tidwell advised that new definitions, updated rules and updated fees are proposed for the Code of Ordinances as follows:

Sec. 58-43. Group Gatherings.

- (a) Group gatherings or Neighborhood Gatherings of more than 20 but less than 100 people on Park Property must obtain a Park Use Permit. All applications for a Park Use Permit must be submitted to the Director for review and either approval or denial. Group gatherings or Neighborhood Gatherings of more than 100 people will require a Special Events Permit.
- (b) Requirements:
 - i. Applicant must be a current Addison resident, or a business located in Addison, except for request to use a Destination Park;
 - ii. Events are only allowed between the hours of 8:00 a.m. and 8:00 p.m.; and,
 - iii. Applicable to Parks classified as Urban Parks, Neighborhood Parks, or Les Lac Pavilion in the Adopted Plan. Only Neighborhood Gatherings that do not require parking are allowed in Neighborhood Parks except for Les Lac Pavilion.
- (c) Fees:
 - i. Addison Residents - \$150.00 refundable deposit
 - ii. Addison Businesses - \$150.00 refundable deposit plus \$75 for the first 3 hours of use. Each additional hour will be \$25 per hour.
 - iii. Non-Addison Resident or Business (Destination Park Only) - \$150 refundable deposit plus hourly rate that correlates with Special Event Rental Rates for Destination Parks
 - iv. An inspection fee of \$25.00 will be required for any equipment that must be staked in the ground.
- (d) Rules:
 - i. Applicant is responsible for:
 - 1. Printing and displaying the permit;
 - 2. Damage;
 - 3. Clean-up and off-site disposal of garbage; and
 - 4. Ensuring compliance with any and all provisions of a Park Use Permit, this chapter, or any other city ordinance or applicable law, rule, standard, or regulation.
 - ii. A Park Use Permit is for a specific area of the Park Property. The Park Property shall remain open for public use.
 - iii. Application must identify all portable items, including but not limited to, music, games, and food trucks. Separate approval is required for the set-up of any such portable item.
- (e) Enforcement: The Director of Parks and Recreation and/or their designee and/or the Town's Police Department, shall have the authority to enforce the provisions of this chapter.
- (f) Offenses:
 - i. A person commits an offense if the person commences or conducts a group gathering or Neighborhood Gathering of more than 20 but less than 100 people:
 - 1. Without a Park Use Permit; or,
 - 2. In violation of any provision of a Park Use Permit, this chapter, or any other city ordinance or applicable law, rule, standard, or regulation.
 - 3. A culpable mental state is not required for the commission of an offense under this section.
- (g) Penalty:
 - i. An offense is punishable by:
 - 1. a fine not to exceed \$500.00;

2. loss of deposit; and/or,
3. actual costs of damages including remediation costs.

Section 58-1 Definitions will also be amended as follows:

Dependent – Is an individual linked to a primary membership account at the Addison Athletic Club. The primary member is the legal guardian of the dependent.

League Play- Means an organized group of people that regularly practice and/or play an organized sport.

Organized Sport – Means any game, competition or practice which is played by three or more persons and is carried out under an agreed set of rules.

Section 58-3 Vending and peddling prohibited will be modified to read:

No person on Park Property shall expose or offer for sale any article, service or thing, nor shall they station or place any stand, cart, or vehicle for the transportation, sale or display of any such article or thing. No fitness instructor or fitness training is allowed on Park Properties unless the fitness instructor or fitness group has applied for and been approved by the Department of Parks and Recreation as an outdoor vendor. Concessionaires acting by and under the express written authority and regulation of the Director are excepted.

In response to Council Member Willesen’s question regarding the procedure for on duty Parks and Recreation staff to communicate the rules to violators Ms. Tidwell stated residents reporting violations may contact the Police Department’s non-emergency number. Mayor Chow inquired regarding the fees being stated in the ordinance. Ms. Tidwell responded that soon the Special Events ordinance will be updated, and the fees will be included there as well. Discussion followed as to how individuals may confirm availability of park areas with information included on the Town’s website.

Mayor Chow announced that there would be a brief recess prior to the start of the 7:30 Regular Meeting.

REGULAR MEETING

Announcements and Acknowledgements regarding Town and Council Events and Activities

Discussion of Events/Meetings

Public Comment: *The City Council invites citizens to address the City Council on any matter, including items on the agenda, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing starts. Citizen comments are limited to **three (3) minutes**, unless otherwise required by law. To address the Council, please fill out a **City Council Appearance Card** and submit it to a staff member prior to the Public Comment item on the agenda. The Council is not permitted to take any action or discuss any item not listed on the agenda. The Council may choose to place the item on a future agenda.*

City Secretary Parker advised that no citizens had requested to address the City Council.

Consent Agenda: *All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion with no individual consideration. If individual consideration of an item is requested, it will*

be pulled from the Consent Agenda and discussed separately.

3. **Consider Action on a Resolution Approving a License Agreement Between the Town of Addison and Oncor Electric Delivery Company LLC. (Oncor) Providing for the Town's Access and Use of Certain Property Owned by Oncor for the Extension of the Redding Trail to Midway Road and Authorizing the City Manager to Execute the Agreement.**
4. **Consider Action on an Ordinance Amending Chapter 82, Article II (Water) by Providing for Updated Cross Connection Control Regulations, Enforcement Provisions, and Penalties.**
5. **Consider Action on a Resolution Approving an Agreement Between the Town of Addison and Stripe-A-Zone Inc. for the Fiscal Year 2021-2022 Annual Pavement Marking Project and Authorizing the City Manager to Execute the Agreement in an Amount Not to Exceed \$90,000.**
6. **Consider Action on a Resolution Approving a Contract Agreement Between the Town of Addison and Dake Construction for the Chloramine Booster Station Improvements Project at the Surveyor Pump Station and Authorizing the City Manager to Execute a Contract in an Amount Not to Exceed \$1,078,000.**
7. **Consider Action on a Resolution Approving a Project Specific Agreement Pursuant to the Master Agreement Governing the Major Capital Improvement Program (MCIP) Adopted Between the Town of Addison and Dallas County for Transportation Improvements; Providing for the Approval of MCIP Project 20303 Including Capital Improvements to Keller Springs Road from East of Addison Road to West of the Dallas North Tollway Service Road and Authorizing the City Manager to Execute the Agreement for the Receipt of Funding in an Amount Not to Exceed \$4,000,000.**
8. **Consider Action on a Resolution Approving an Agreement for Funding Between the Town of Addison and the Metrocrest Chamber of Commerce and Authorizing the City Manager to Execute the Agreement in an Amount Not to Exceed \$35,000.**
9. **Consider Action on a Resolution Approving an Agreement for Funding Between the Town of Addison and the World Affairs Council of Dallas/Fort Worth and Authorizing the City Manager to Execute the Agreement in an Amount Not to Exceed \$60,000.**
10. **Consider Action on a Resolution Accepting a Routine Airport Maintenance Program (RAMP) Grant in the Amount of \$50,000 from the Texas Department of Transportation - Aviation Division to the Addison Airport and Authorizing the City Manager to Execute the Necessary Contracts and Agreement.**

11. Consider Action on a Resolution Authorizing Acceptance of an American Rescue Plan Act Grant in the Amount of \$148,000 from the Federal Aviation Administration through the Texas Department of Transportation - Aviation Division and Authorizing the City Manager to Execute the Documents Necessary to Accept the Grant.
12. Consider Action on a Resolution Approving an Agreement Between the Town of Addison and Texas Air Systems for the Purchase of Heating, Ventilation, and Air Conditioning Equipment for Various Town Facilities and Authorizing the City Manager to Execute the Agreement in an Amount Not to Exceed \$511,056.00.
13. Consider Action on a Resolution Approving an Agreement Between the Town of Addison and TDIndustries for the Installation of Heating, Ventilation and Air Conditioning Equipment at Various Town Facilities and Authorizing the City Manager to Execute the Agreement in an Amount Not to Exceed \$656,660.51.
14. Consider Action on the Purchase of (1) 2022 Ford Interceptor, (1) 2022 F-150 Crew Cab Hybrid, (3) 2022 F-150 Supercabs, (1) F-550 Pipe Hunter under the Cooperative Purchasing Agreements with The Interlocal Purchasing System (TIPS USA), BuyBoard, and Tarrant County Cooperative in an Amount Not to Exceed \$336,819.25.
15. Consider Action on a Resolution Consider Action on the Purchase of (12) Pieces of Strength Weight Equipment through the BuyBoard Purchasing Cooperative in an Amount Not to Exceed \$60,299.25.
16. Consider Action on a Resolution Approving an Interlocal Agreement by and Among the Town of Addison, the Cities of Carrollton, Coppell, and Farmers Branch and the Dallas County Criminal District Attorney Office on Behalf of Dallas County for a Mental Health and Justice System Assessment and Authorizing the City Manager to Execute the Agreement.

Mayor Chow asked if there were any requests to remove an item from the Consent Agenda for separate discussion.

Council Member Willesen requested Item 15 be pulled. Deputy Mayor Pro Tempore Walden requested Item 5 be pulled.

MOTION: Council Member Braun moved to approve Consent Agenda Items 3, 4, 6, 7, 8, 9, 10, 11, 12, 13, 14, and 16 as submitted. Council Member Ward seconded the motion. Motion carried unanimously.

***** Consent Item 5 *****

Deputy Mayor Pro Tempore Walden requested a separate presentation on Item 5. Todd Weinheimer, Deputy Director of Public Works and Engineering advised that major roadway

striping in Addison is inspected by staff every three to six years and replaced as needed. It was noted that residential streets are re-striped by staff.

MOTION: Deputy Mayor Pro Tempore Walden moved to approve Consent Agenda Item 5. Council Member Willesen seconded the motion. Motion carried unanimously.

***** *Consent Item 15* *****

Council Member Willesen requested clarification on the differences of the proposed equipment and current equipment. He advised that in his opinion the current equipment is still in good condition. Janna Tidwell responded that the equipment is identical except for an additional squat machine. Director of General Services Rob Bourestom, who is managing the purchase of the new fitness equipment, explained that the current equipment has met its 7-year lifecycle and staff's recommendation is to replace it. City Manager Pierson advised that the equipment replacement could be delayed if Council so chooses however staff is adhering to a pre-determined schedule for the replacement.

Deputy Mayor Pro Tempore Walden and Council Member Ward spoke in favor of this item following the pre-determined schedule of equipment replacement.

MOTION: Council Member Willesen moved to decline this item. Motion failed for lack of a second.

MOTION: Council Member Ward moved to approve Item 15 as submitted. Council Member Wheeler seconded the motion. Motion carried with a vote of 6-1, with Council Member Willesen voting against the motion.

Resolution No. R21-074: License Agreement for Property Use & Access for Extension of Redding Trail-Oncor Electric Delivery Co., LLC

Ordinance No. O21-39: Update Code of Ordinances, Chapter 82, Article II -Cross Connection Control

Resolution No. R21-075: 2021-2022 Pavement Marking Project-Stripe-A-Zone, Inc

Resolution No. R21-076: Chloramine Booster Station Improvements, Surveyor Pump Station – Dake Construction

Resolution No. R21-077: MCIP Project 20303, Keller Springs Road-Dallas County

Resolution No. R21-078: FY2022 Grant Funding-Metrocrest Chamber of Commerce

Resolution No. R21-079: FY2022 Grant Funding-World Affairs Council

Resolution No. R21-080: Routine Airport Maintenance Program Grant (RAMP)-TxDOT

Resolution No. R21-081: American Rescue Plan Act Grant-Federal Aviation Adm/TxDOT

Resolution No. R21-082: Purchase HVAC Equipment various facilities-Texas Air System

Resolution No. R21-083: Installation HVAC Equipment various facilities-TDIndustries

Resolution No. R21-084: Mental Health and Justice System Assessment-Dallas County DA, Cities Carrollton, Coppell, Farmers Branch

Regular Items

17. **Hold a Public Hearing, Present, Discuss, and Consider Action on an Ordinance on Property Located at 4141 Spring Valley Road, Currently Zoned R-1 Single Family Dwelling and Planned Development (PD) Through Ordinance 084-092, for a Special Use Permit to Allow a New Private School Building, Case 1836-SUP/4141 Spring Valley Road (Greenhill School Science Building).**

Council Member Willesen advised that he lives within 200 feet of the project and recused himself from the discussion and the vote due to a conflict of interest. Said Conflict of Interest Statement is attached hereto.

Ken Schmidt, Director of Development Services presented this item. He reviewed the location for the Greenhill School proposed Math, Science, and Innovation Building. He provided a brief history of the project and noted that eight specific use ordinances have been approved since 1985 to accommodate growth and improvements. A proposed site plan was reviewed.

Mr. Schmidt advised the applicant is proposing to build a two-story 59,200 square foot building above a basement level at the northwest quadrant of the campus, north of Levy Middle School and west of Crossman Hall Cafeteria. On the first and second levels of the building, faculty offices, classrooms and labs for math, science, and other innovation/technology related subjects, including computer science and robotics, are proposed. A courtyard is proposed at the center of the building that will be accessible from the first level and open to the second level. The basement level of the building is proposed to serve as the community storm shelter that is required for schools by the 2018 International Building Code (IBC), which has been adopted by the Town of Addison. Further refinement to the basement level may be necessary during the building permit review to ensure compliance with the IBC.

Mr. Schmidt advised that the school is required to have a total of 744 parking spaces. The proposed plan exceeds that amount with 762 spaces. A depiction of the exterior façade was provided. Mr. Schmidt provided a review of the ordinance requirements for landscaping. He explained that with 364.8 caliper inches of tree removal and 284 inches of new plantings proposed (and the transplant of a 26-inch pecan tree), additional mitigation is required to satisfy tree replacement needs that could not be achieved in the immediate vicinity of the new building. At the October 19, 2021, Planning and Zoning Commission meeting, the Commission considered various options for addressing this, and ultimately advised the applicant to contribute to the Town's Tree Replacement Fund at a rate of \$175 per caliper inch, for a total contribution of \$14,175. These funds will be used by the Town to support new tree planting in public spaces such as roadway streetscapes, parks, and trail corridors. The Planning and Zoning Commission recommended approval with this condition.

Mr. Schmidt advised that 84 public notices were provided to property owners within 200 feet of the property. One response in favor of the project was received.

City Manager Pierson requested that Attorney Whitt Wyatt advise the Council regarding Council Member Willesen's recusal. Mr. Wyatt responded that there is no legal requirement for Council Members living within 200 feet of the project to recuse themselves. He advised that Council

Member Willesen did so as he believes this project will be beneficial to him. Council Member Braun stated that he too lives within 200 feet of the project but does not believe it to benefit him and his property.

Mayor Chow opened the public hearing.

Mr. Lee J. Hark, Head of Greenhill School, spoke positively regarding Greenhill School and the Town of Addison. In response to a Council Member's question, he advised that the project should begin in January 2022 and be completed in 18 months.

Mayor Chow, Council Member Wheeler and Council Member Ward spoke favorably regarding the project.

Council Member Braun spoke regarding the emergency generator running early in the morning, stating that it may be disruptive to the residential neighborhood at that time of day. Mr. Schmidt responded that there is a noise ordinance that may apply.

Mayor Chow closed the public hearing.

MOTION: Council Member Wheeler moved to approve. Deputy Mayor Pro Tempore Walden seconded the motion. Motion carried unanimously by vote of 6-0. Council Member Willesen was recused.

Ordinance No. O21-40: Case 1836-SUP/4141 Spring Valley Road, Greenhill School Science Building

18. **Hold a Public Hearing, Present, Discuss, and Consider Action on an Ordinance on Property Located at 5100 Belt Line Road, Suite 868, Currently Zoned Planned Development (PD), Through Ordinance O12-002 and Ordinance O20-08, for a Special Use Permit to Allow for the Expansion of an Existing Restaurant with the Sale of Alcoholic Beverages for On Premises Consumption Only. Case 1837-SUP/5100 Belt Line Road (The Low Key Poke Joint).**

Ken Schmidt, Director of Development Services presented this item. He advised this request is for expansion of an existing restaurant located at 5100 Belt Line Road, Suite 868. The existing restaurant, The Lowkey Poke Joint, currently occupies an 1,870 square foot tenant space with a 200 square foot patio that is centrally located within the site and immediately adjacent to Gloria's Latin Cuisine, Suite 864. The restaurant desires to expand its service capacity, necessitating this request to expand the restaurant to the vacant, adjoining tenant space. Additionally, the restaurant proposes to sell alcoholic beverages for on-premises consumption. The proposed expansion requires a Special Use Permit (SUP) for a restaurant use and the sale of alcoholic beverages for on-premises consumption. This SUP is proposed to govern the existing restaurant use, as well as the desired expansion.

Mr. Schmidt reviewed that the proposed floor plan shows the current restaurant footprint, inclusive of 1,870 square feet of interior floor area with a 200 square foot outdoor patio, and the proposed

expansion to the adjacent tenant space to the east for a total of 3,780 square feet of interior floor area and the existing 200 square foot outdoor patio. Mr. Schmidt explained that a 13-foot opening will be provided as a unifying connection between these spaces. Due to the grade change between the existing restaurant and the proposed expansion, a six-foot ramp was proposed. Because the narrow width of the new tenant space will not accommodate the space needed for this ramp to comply with Texas Accessibility Standards (TAS), staff recommends that this ramp be converted back to stairs. Both spaces will have TAS compliant interior access to restrooms and dining areas, allowing for the shared access between the two spaces to be TAS compliant.

Mr. Schmidt advised the property is zoned PD, which requires a parking ratio of 1 space per 225 square feet for all uses (except movie theater). The zoning requires 2,052 parking spaces and 2,262 are provided throughout the site. It is proposed to replace the awning on the exterior façade with an awning that matches over the existing storefront. Additionally, the raised patio space will be treated with stone veneer over the exposed concrete and the existing railing will be replaced with steel railing painted gray.

Mr. Schmidt advised the applicant is proposing the installation of three planter boxes on the outdoor patio railing to enhance the appearance of the patio dining area. With an existing mature tree and landscape median immediately adjacent to the expanded storefront, proposed landscape enhancements to the patio area will sufficiently address landscape improvement needs for this site.

Mr. Schmidt advised eight public notices were sent to adjacent property owners and no responses were received. He advised that at the October 19, 2021, Planning and Zoning Commission meeting the Commission recommended approval subject to the conditions that the applicant shall not use any terms or graphic depictions that relate to alcoholic beverages in any exterior signage, and that the SUP Ordinance (O17-015) for the existing restaurant is repealed concurrent to the adoption of this SUP Ordinance. Mr. Schmidt added that staff is also recommending modification of the floor plan to reflect stairs in lieu of a ramp at the common access point between the existing space and the expansion space.

Mayor Chow inquired whether the number of utility meters on site will change. General Contractor Hai Nguyen responded that both sides of the building will be combined so that there will be one meter each for electric, water and gas.

Council Members Ward and Deputy Mayor Pro Tempore Walden spoke in favor of this item.

Mayor Chow opened and closed the public hearing with no one wishing to speak.

MOTION: Deputy Mayor Pro Tempore Walden moved to approve. Mayor Pro Tempore Quintanilla seconded the motion. Motion carried unanimously.

Ordinance No. O21-41: Case 1837-SUP/5100 Belt Line Road, Suite 868, The Lowkey Poke Joint

19. Hold a Public Hearing, Present, Discuss, and Consider Action on an Ordinance on Property Located at 3719 Belt Line Road, Currently Zoned Planned Development (PD) Through Ordinance O92-037, for a Special Use Permit to Allow a Restaurant. Case 1840-SUP/3719 Belt Line Road (Pokeworks).

Ken Schmidt, Director of Development Services presented this item. He reviewed the location for this project and provided brief history. He advised the applicant is requesting approval of an SUP for a restaurant. The floor plan shows 1,317 square feet, inclusive of a 78 square-foot outdoor patio area. The interior space is proposed to be modified with the addition of a dining area with tables and chairs, and the remainder of the space being used primarily for the service counter, prep area, and cooler storage. Outdoor dining space with seating for four patrons is proposed between the storefront and sidewalk.

Mr. Schmidt advised this space is required to have 13 parking spaces. Based on the current occupancy and tenant mix of this center, parking requirements are satisfied for this project. Except for exterior signage, the applicant will not be making any changes to the existing façade.

Mr. Schmidt advised that staff has reviewed the landscape ordinance requirements and proposes that in cases such as this, where the SUP area is less than 25% of the total shopping center, the applicant should not be required to bring the entire site into compliance. Based on the size of the proposed restaurant area, as compared to the entire shopping center, staff believes that this landscape requirement is not applicable to this request.

Mr. Schmidt advised that on October 19, 2021, the Planning and Zoning Commission voted to recommend approval. Eleven public notices were provided to property owners within 200 feet and no responses were received.

Mayor Chow opened and closed the public hearing with no one wishing to speak.

Adrianna Salgado, owner representative, was available was questions via videoconferencing.

MOTION: Mayor Pro Tempore Quintanilla moved to approve. Council Member Braun seconded the motion. Motion carried unanimously.

Ordinance No. O21-42: Case 1840-SUP/3719 Belt Line Road, Pokeworks

20. Present, Discuss, and Consider Action on a Resolution Casting a Vote for the Fourth Member of the Dallas Central Appraisal District.

City Secretary Irma Parker presented this item. She reviewed that at the September 14, 2021, Council Meeting the City Council approved Resolution No. R21-048 nominating Mr. Michael Hurtt as the Town's selection for re-appointment as the Suburban Cities Representative to the Dallas Central Appraisal District (DCAD). Mr. Hurtt currently serves in that position and has expressed interest in serving another term.

On October 28, 2021, Mr. W. Kenneth Nolan, Executive Director/Chief Appraiser, advised that the nomination process for persons to serve on the DCAD Board of Directors had been completed. Others nominated include Ms. Shaunte L. Allen, Ms. Dianne Cartwright, Mr. Brett Franks, and Mr. Steven Nichols. By state law, the Town is now required to vote by official ballot resolution no later than December 17, 2021, for Place 4 on the Board. Ms. Parker advised that the votes required for Place 4 and Place 5 require a majority of 30 eligible votes.

MOTION: Mayor Chow moved to cast Addison's vote for Mr. Michael Hurtt. Council Member Willesen seconded the motion. Motion carried unanimously.

Resolution No. R21-085: Cast Vote for Michael Hurtt-DCAD Place 4

21. **Present and Discuss the Finance Department Quarterly Financial Report of the Town of Addison for the Fiscal Year 2021 Fourth Quarter Ended September 30, 2021.**

Chief Financial Officer Steven Glickman presented this item. He advised the Town of Addison's financial policies require the publication of a financial report 60 days after the end of each fiscal quarter. This report covers the financial performance through the fourth quarter for Fiscal Year 2021 (July 1, 2021 - September 30, 2021).

Mr. Glickman provided a high-level look at some of the key financial indicators including Revenue Sources, Expenditures, Personnel Information, Economic Indicators, and Sales Tax Collections. The report included information for the following funds: General, Hotel, Economic Development, Airport, Utility, and Stormwater funds.

Key highlights for the fourth quarter included:

- General Fund revenue totaled \$41.3 million, which is 103.3 percent of the fiscal year budget.
- General Fund expenditures totaled \$38.5 million, which is 95.8 percent of the fiscal year budget.
- Sales tax collections totaled \$14.9 million, which is 110.0 percent of the fiscal year budget.
- The Hotel Fund had revenue of \$4.3 million and expenditures of \$5.0 million.
- Performing Arts expenditures are at 114.3 percent due to the full payment of the Water Tower Theatre grant.
- Special Events revenues totaled 81.0 percent, and expenses totaled 83.2 percent of the fiscal year budget.
- Airport Fund operating revenue totaled \$5.9 million or 107.8 percent, and operating expenditures totaled \$4.6 million or 85.9 percent of the fiscal year budget.
- Utility Fund operating revenue totaled \$13.4 million or 96.0 percent of the fiscal year budget, and expenditures totaled \$13.1 million or 92.3 percent of the fiscal year budget. Revenue was primarily below budget due to lower than anticipated sewer volume which was more than offset on the expenditure side with lower than anticipated wholesale purchases of water and sewer services.
- Stormwater Fund revenue and expenditures are in line with historical averages.

4th Quarter Investment Report Summary

	Book Value	Market Value	Interest Revenue	Weighted Average Yield-to-Maturity
9/30/2021	123,010,270	122,796,526	126,466	0.51%
6/30/2021	112,200,456	122,057,166	110,076	0.49%
Change	10,809,814	10,739,360	16,390	0.02%
% Change	9.63%	9.58%	14.89%	3.70%

EXECUTIVE SESSION

*****Continued*****

Closed (Executive) Session of the Addison City Council pursuant to:

Section 551.074, Tex. Gov. Code, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, pertaining to:

- City Secretary's Annual Evaluation

Mayor Chow closed the Open Session to convene the City Council into Closed Executive Session at 8:50 p.m.

Reconvene into Regular Session: In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.

Mayor Chow reconvened the City Council into Open Session at 9:49 p.m. No action was taken as a result of Executive Session.

Adjourn Meeting

There being no further business to come before the Council, Mayor Chow adjourned the meeting.

TOWN OF ADDISON, TEXAS

Joe Chow, Mayor

ATTEST:

Irma G. Parker, City Secretary