Quarterly Financial Report Fiscal Year 2021 Fourth Quarter

November 9, 2021



Executive Dashboard – Key Revenue Sources



Executive Dashboard - 4th Quarter, 2021 Fiscal Year Financial Indicators

Positive variance compared to historical trends

Negative variance of 3%-5% and more than \$50,000 compared to historical trends

Negative variance of >5% and more than \$50,000 compared to historical trends

Positive

Warning

Negative

Key Revenue Sources		FY2021 Budget	Actual through 9/30/21	% Annual Budget
Ad Valorem Taxes - General Fund	\$	19,425,398	\$ 20,172,494	103.85%
Non-Property Taxes - General Fund		14,556,766	15,965,386	109.68%
Hotel Tax		4,155,000	2,220,356	53.44%
Franchise Fees - General Fund		2,260,000	1,934,301	85.59%
Service/Permitting/License Fees - General Fund		3,113,326	2,652,706	85.20%
Rental Income - All Funds		4,337,770	4,509,802	103.97%
Fines and Penalties - All Funds		335,000	179,366	53.54%
Special Event Revenue - Hotel Fund		1,104,500	894,749	81.01%
Fuel Flowage Fees - Airport Fund		875,043	1,064,377	121.64%
Water and Sewer Charges - Utility Fund		13,772,976	13,327,286	96.76%

⁽¹⁾ Hotel tax revenue has not been collected from all hoteliers and reflects less hotel occupancy due to COVID-19

⁽²⁾ Municipal court has fewer court fines/fees issued due to COVID-19

Executive Dashboard – Key Expenditures



Executive Dashboard - 4th Quarter, 2021 Fiscal Year Financial Indicators

Positive variance compared to historical trends

Negative variance of 3%-5% and more than \$50,000 compared to historical trends

Negative variance of >5% and more than \$50,000 compared to historical trends

Positive

Warning

Negative

Key Expenditures	FY2021 Budget		Actual through 9/30/21	% Annual Budget		
General Fund	\$	40,641,551	\$ 38,974,027	95.90%		
Hotel Fund		5,838,563	5,004,111	85.71%		
Economic Development		2,019,815	1,523,232	75.41%		
Airport Operations		5,360,205	4,604,129	85.89%		
Utility Operations		14,243,405	13,149,598	92.32%		

Personnel Information



Executive Dashboard - 4th Quarter, 2021 Fiscal Year Staffing Indicators

Personnel Information:

Separations - Benefitted Positions								
	7/2021-9/2021							
Department	Part-Time Positions	Full-time positions	Total 4th Qtr	YTD				
Airport	0	1	1	1				
City Manager	0	0	0	1				
Conference Centre	0	0	0	0				
Development Services	0	0	0	2				
Finance	0	0	0	1				
Fire	0	0	0	7				
General Services	0	0	0	1				
Human Resources	0	0	0	0				
Information Technology	0	1	1	1				
Public Works	0	1	1	6				
Marketing & Communications	0	0	0	0				
Municipal Court	0	0	0	0				
Parks	0	1	1	3				
Police	0	3	3	7				
Recreation	2	2	4	4				
Special Events	0	0	0	0				
Streets	0	1	1	3				
Theatre Centre	0	0	0	0				
Grand Total	2	10	12	37				

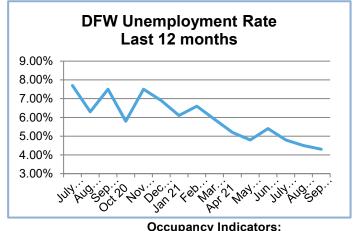
New Hires - Benefitted Positions								
		7/2021-9/2021		FY2021				
Department	Part-Time Positions	Full-time positions	Total 4th Qtr	YTD				
Airport	0	0	0	14				
City Manager	0	0	0	1				
Conference Centre	0	0	0	0				
Development Services	0	2	2	3				
Finance	0	1	1	2				
Fire	0	3	3	7				
General Services	0	0	0	2				
Human Resources	0	0	0	0				
Information Technology	0	0	0	0				
Public Works	0	3	3	6				
Marketing & Communications	0	0	0	1				
Municipal Court	0	0	0	0				
Parks	0	1	1	3				
Police	0	2	2	10				
Recreation	2	0	2	3				
Special Events	0	0	0	0				
Streets	0	0	0	4				
Theatre Centre	1	0	1	1				
Grand Total	3	12	15	57				

Public Safety Sworn Positions	Budgeted FY 2021	Filled Positions	Percent Filled
Police	66	65	98%
Fire (1)	56	56	100%

⁽¹⁾ FY2021 budget includes 56 budgeted sworn positions plus overfill of 1 Firefighter (F3) position

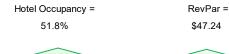
Economic Indicators

ADDISON







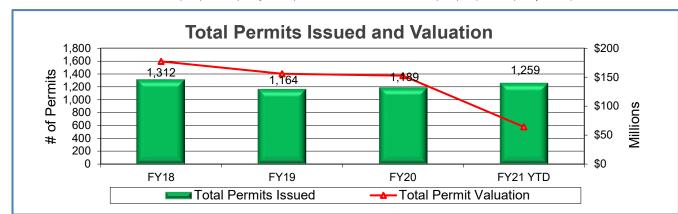


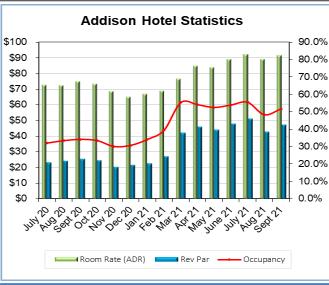


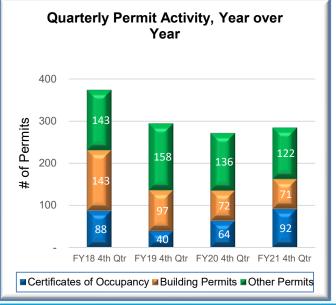


Source: CoStar (compares to prior year Q4)

Source: STR Report (compares to prior year Q4)





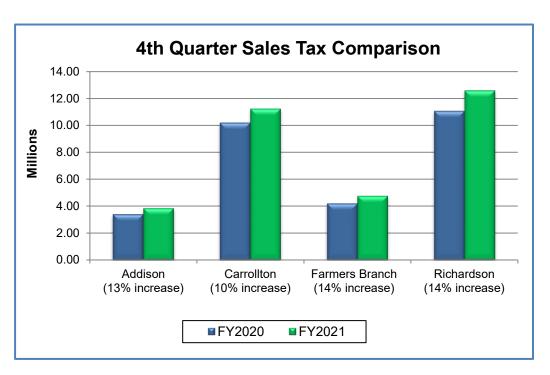


Economic Indicators



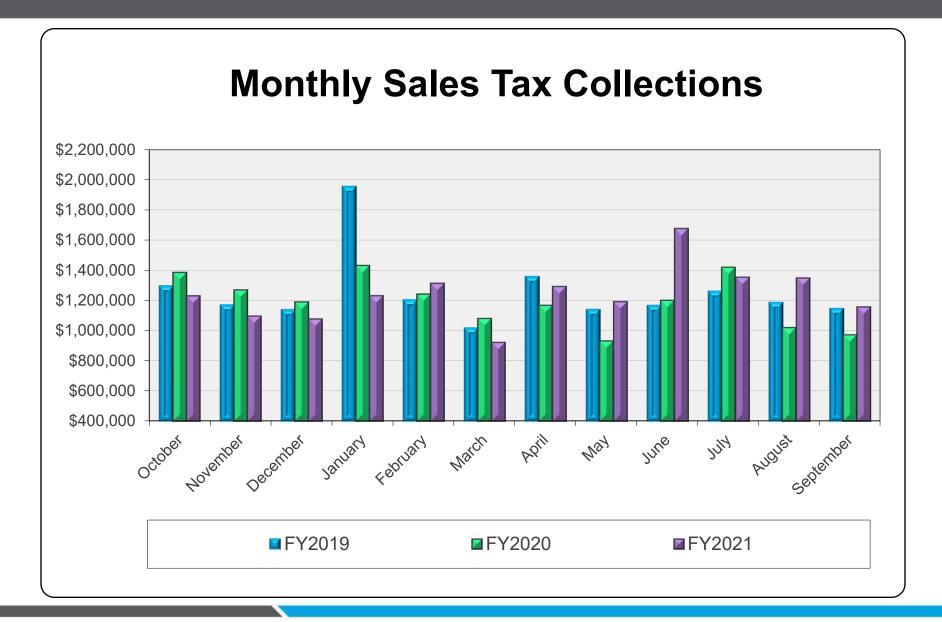
Economic Development Incentives:

Executed Agreements	Amount Paid FY21	Total Incentives Committed
5	\$33,333	\$305,333



Sales Tax Collections





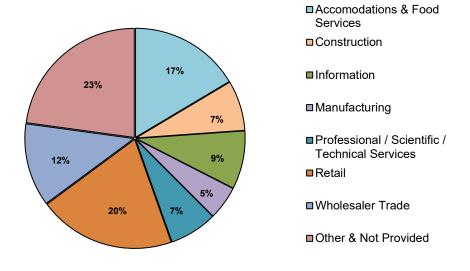
Sales Tax Collections



TOWN OF ADDISON Schedule of Sales Tax Collections For the quarter ending June 30, 2021

			0/ 01		
			% Change		
			from		
	FY	′2021	Prior Year	F۱	/2020
	Monthly	Collections		Monthly	Collections
October	\$	1,229,815	-11.2%	\$	1,384,839
November		1,095,667	-13.7%		1,269,353
December		1,076,775	-9.4%		1,188,777
January		1,231,161	-13.9%		1,430,683
February		1,312,153	5.7%		1,241,465
March		921,263	-14.7%		1,080,029
April		1,291,548	10.7%		1,166,877
May		1,191,232	27.9%		931,272
June		1,674,956	39.6%		1,199,683
July		1,352,619	-4.6%		1,418,491
August		1,347,683	32.2%		1,019,598
September		1,156,406	19.0%		971,556
•	\$	14,881,277	- -	\$	14,302,624
Budget:		13,530,766	110.0%		13,700,000

Breakdown of Sales Tax by Economic Category



General Fund Revenue



CATEGORY	FY 2019-20 ACTUAL PRIOR YEAR	FY 2020-21 REVISED BUDGET	FY 2020-21 ACTUAL 4TH QTR	FY 2020-21 ACTUAL YTD	ACTUAL YTD as % of Budget
Revenues:					
Ad Valorem taxes:				_	
Current taxes	\$ 18,925,819	\$ 19,546,156	\$ 48,667	\$ 20,276,338	103.7%
Delinquent taxes	(356,413)	(165,758)	20,243	(159,726)	96.4% ⁽¹⁾
Penalty & interest	47,840	45,000	14,337	55,882	124.2%
Non-property taxes:					
Sales tax	14,302,624	13,530,766	3,856,708	14,881,277	110.0%
Alcoholic beverage tax	888,599	1,026,000	451,954	1,084,108	105.7%
Franchise / right-of-way use fees:					
Electric franchise	1,459,652	1,525,000	317,272	1,410,212	92.5%
Gas franchise	204,919	205,000	-	185,638	90.6% ⁽²⁾
Telecommunication access fees	316,471	400,000	51,502	211,969	53.0%
Cable franchise	196,520	130,000	31,013	126,482	97.3%
Street rental fees	(1,000)	-	-	-	0.0%
Licenses and permits:					
Business licenses and permits	110,964	211,650	89,340	175,865	83.1%
Building and construction permits	1,072,321	930,900	218,544	650,518	69.9%
Service fees:				_	
General government	20	-	-	-	0.0%
Public safety	892,713	984,945	271,926	880,532	89.4%
Urban development	1,950	71,900	13,800	39,719	55.2%
Streets and sanitation	395,968	445,700	144,791	465,739	104.5%
Recreation	34,914	57,800	13,816	29,903	51.7%
Interfund	516,490	410,431	102,608	410,431	100.0%
Court fines	227,997	260,000	47,219	163,408	62.8%
Interest earnings	402,873	200,000	106,464	103,983	52.0%
Rental income	9,252	8,000	2,400	7,900	98.8%
Other	168,925	128,000	26,342	275,804	215.5%
Total Revenues	39,819,418	39,951,490	5,828,945	41,275,982	103.3%

⁽¹⁾ Represents prior year tax payment refunds

⁽²⁾ Franchise fee payment due in the 3rd quarter

General Fund Expenditures



CATEGORY	FY 2019-20 ACTUAL PRIOR YEAR	FY 2020-21 REVISED BUDGET	FY 2020-21 ACTUAL 4TH QTR	FY 2020-21 ACTUAL YTD	ACTUAL YTD as % of Budget
Expenditures:					
General Government:				_	
City Secretary	173,058	213,088	59,278	203,047	95.3%
City Manager	1,245,323	1,207,665	404,901	1,225,528	101.5%
Finance	1,826,483	1,795,555	569,447	1,811,919	100.9%
General Services	682,111	1,252,269	731,263	1,177,386	94.0%
Municipal Court	647,094	706,818	173,801	640,645	90.6%
Human Resources	641,387	721,040	194,895	666,886	92.5%
Information Technology	1,905,667	2,248,601	561,617	1,884,458	83.8%
Combined Services	1,323,634	1,187,951	114,822	1,070,571	90.1%
Council Projects	339,790	374,132	77,343	312,148	83.4%
Public Safety:					
Police	9,318,044	10,290,874	3,376,037	10,148,605	98.6%
Emergency Communications	1,360,463	1,396,519	-	1,392,569	99.7%
Fire	8,492,457	8,660,315	2,586,128	8,625,413	99.6%
Development Services	1,501,596	1,637,553	473,971	1,503,145	91.8%
Streets	1,799,513	2,150,903	701,698	1,944,267	90.4%
Parks and Recreation:					
Parks	3,772,783	4,261,292	1,335,419	4,039,462	94.8%
Recreation	1,634,920	1,826,026	551,099	1,617,029	88.6%
Other financing uses:					
Transfers to other funds	3,608,900	710,950	177,738	710,950	100.0%
Total Expenditures	40,273,223	40,641,551	12,089,458	38,974,027	95.9%
Net Change in Fund Balance	(453,805)	(690,061)	(6,260,513)	2,301,955	
Fund Balance at Beginning of Year	20,588,244	20,134,439	_	20,134,439	
Fund Balance at End of Year	\$ 20,134,439	\$ 19,444,378	=	\$ 22,436,394	

⁽¹⁾ NTECC operations contribution for 4th quarter posted in period 9

Hotel Fund



CATEGORY	Y 2019-20 ACTUAL RIOR YEAR	Ì	Y 2020-21 REVISED BUDGET	FY 2020-21 ACTUAL 4TH QTR	 Y 2020-21 ACTUAL YTD	ACTUAL YTD as % of Budget
Revenues:						
Hotel/Motel occupancy taxes	\$ 3,240,946	\$	4,155,000	\$ 783,103	\$ 2,220,356	53.4% ⁽¹⁾
Proceeds from special events	107,030		1,104,500	485,843	894,749	81.0% ⁽²⁾
Rental Income	301,963		23,810	59,252	86,403	362.9% ⁽³⁾
Interest and miscellaneous	74,519		50,100	1,024,747	1,082,380	2160.4%
Total Revenues	3,724,458		5,333,410	2,352,944	4,283,888	80.3%
Expenditures:						
Addison theatre centre	246,578		318,876	111,586	258,864	81.2%
Conference centre	796,479		200,977	64,858	241,533	120.2%
General hotel operations	55,828		154,125	2,533	23,005	14.9%
Marketing	618,006		1,113,915	345,636	850,589	76.4%
Performing arts	505,000		329,089	46,900	375,989	114.3% ⁽⁴⁾
Special events	762,665		931,773	260,484	864,465	92.8% ⁽²⁾
Special events operations	606,661		2,405,808	1,241,385	2,001,576	83.2%
Attractions Capital Projects	31,762		-	-	4,090	0.0%
Other financing uses:						
Transfer to Economic Development Fund	384,000		384,000	96,000	384,000	100.0%
Total Expenditures	4,006,979		5,838,563	2,169,382	5,004,111	85.7%
Net Change in Fund Balance	(282,521)		(505,153)	183,562	(720,223)	
Fund Balance at Beginning of Year Fund Balance at End of Year	\$ 3,449,095 3,166,574	\$	3,166,574 2,661,421		\$ 3,166,574 2,446,351	

⁽¹⁾ Hotel tax collections have not been received by all hoteliers

⁽²⁾ Special events revenues and expenses are low due to the timing of events

⁽³⁾ Conference Centre is closed for FY2021

⁽⁴⁾ Full NPO primary grant payment and matching funds of \$100,000 for non-profit grant funding to Water Tower Theatre

Economic Development Fund



CATEGORY	FY 2019-20 ACTUAL PRIOR YEAR	FY 2020-21 REVISED BUDGET	FY 2020-21 ACTUAL 4TH QTR	FY 2020-21 ACTUAL YTD	ACTUAL YTD as % of Budget
Revenues:					
Ad Valorem taxes:	\$ 1,092,347	\$ 1,127,348	\$ 4,801	\$ 1,163,538	103.2%
Business license fee	47,043	50,000	1,550		51.3%
Interest income and other	34,160	58,000	9,088	*	18.5%
Transfers from General/Hotel Fund	384,000	384,000	96,000	384,000	100.0%
Total Revenues	1,557,550	1,619,348	111,439	1,583,917	97.8%
Expenditures:					
Personnel services	479,218	491,120	147,648	488,311	99.4%
Supplies	8,506	20,932	6,218	10,432	49.8%
Maintenance	19,393	29,450	8,875	24,407	82.9%
Contractual services	861,623	1,430,153	321,310	983,085	68.7%
Debt Service	16,997	48,160	4,249	16,997	35.3%
Total Expenditures	1,385,737	2,019,815	488,300	1,523,232	75.4%
Net Change in Fund Balance	171,813	(400,467)	(376,861)	60,685	
Fund Balance at Beginning of Year Fund Balance at End of Year	1,797,019 \$ 1,968,832	1,968,832 \$ 1,568,365		1,968,832 \$ 2,029,517	

Airport Fund



CATEGORY	FY 2019-20 ACTUAL PRIOR YEAR	FY 2020-21 REVISED BUDGET	FY 2020-21 ACTUAL 4TH QTR	FY 2020-21 ACTUAL YTD	ACTUAL YTD as % of Budget
Operating Revenues:					
Operating grants	\$ 1,431,219	\$ 50,000	\$ 107,000	\$ 107,000	214.0%
Service fees	103,234	158,107	28,020	108,408	68.6% ⁽¹
Fuel flowage fees	867,777	875,043	317,388	1,064,377	121.6%
Rental income	4,421,924	4,305,960	1,123,250	4,415,499	102.5%
Interest income and other	861,323	50,000	98,677	168,982	338.0%
Total Operating Revenues:	7,685,477	5,439,110	1,674,335	5,864,267	107.8%
Operating Expenses:					
Personnel services	356,381	2,157,056	575,795	1,885,028	87.4%
Supplies	40,793	61,900	8,520	40,664	65.7%
Maintenance	69,292	479,730	181,066	371,130	77.4%
Contractual services	279,244	1,325,914	240,780	975,530	73.6%
Capital Replacement/Lease	217,258	480,958	304,315	467,258	97.2%
Debt service	855,123	819,647	185,032	817,855	99.8%
Capital Outlay	-	35,000	9,099	46,664	133.3%
Operator - Operations and maintenance	3,060,383	-	-	-	0.0% (2
Operator - Service contract	396,815	-	-	-	0.0% (2
Total Operating Expenses:	5,275,289	5,360,205	1,504,605	4,604,129	85.9%
Capital Projects (Cash Funded)	3,540,044	2,043,911	14,750	14,750	0.7%
Total Expenses:	8,815,333	7,404,116	1,519,355	4,618,879	62.4%
Net Change in Working Capital	(1,129,856)	(1,965,006)	154,980	1,245,388	
Working Capital at Beginning of Year	7,264,401	6,134,545		6,134,545	
Working Capital at End of Year	\$ 6,134,545	\$ 4,169,539		\$ 7,379,933	

 $^{^{(1)}}$ Percentage is below the quarterly threshold but actuals are in line with historical trends

⁽²⁾ The Town no longer has an operator contract as the Airport operations were insourced in FY2021

Utility Fund



CATEGORY	FY 2019-20 ACTUAL PRIOR YEAR	FY 2020-21 REVISED BUDGET	FY 2020-21 ACTUAL 4TH QTR	FY 2020-21 ACTUAL YTD	ACTUAL YTD as % of Budget
Operating revenues:					
Water sales	\$ 7,460,287				100.2%
Sewer charges	5,380,789	6,270,477	2,037,418	5,808,866	92.6%
Tap fees	21,565	17,500	4,148	10,683	61.0%
Penalties	36,448	75,000	15,958	15,958	21.3%
Interest income and other	127,436	108,500	58,933	65,049	60.0%
Total Operating Revenues:	13,026,525	13,973,976	5,224,425	13,418,976	96.0%
Operating expenses:					
Personnel services	1,943,252	2,318,042	652,373	2,125,800	91.7%
Supplies	214,536	216,281	103,632	297,710	137.6%
Maintenance	524,182	650,623	191,377	518,696	79.7%
Contractual services					
Water purchases	3,506,330	3,402,672	974,059	3,242,450	95.3%
Wastewater treatment	3,427,714	3,746,596	907,785	3,486,904	93.1%
Other services	743,773	1,735,463	392,134	1,282,058	73.9%
Capital Replacement/Lease	331,857	590,797	332,964	581,857	98.5%
Debt service	1,516,118	1,517,931	314,221	1,517,681	100.0%
Capital outlay	84,269	65,000	96,442	96,442	148.4%
Total Operating Expenses:	12,292,031	14,243,405	3,964,987	13,149,598	92.3%
Capital Projects (Cash Funded)	860,351	163,000	-	87,037	53.4%
Total Expenses:	13,152,382	14,406,405	3,964,987	13,236,635	91.9%
Net Change in Working Capital	(125,857)	(432,429)	1,259,438	182,342	
Working Capital at Beginning of Year	6,509,475	6,432,149		6,383,618	
Working Capital at End of Year	\$ 6,383,618	\$ 5,999,720		\$ 6,565,960	

Stormwater Utility Fund

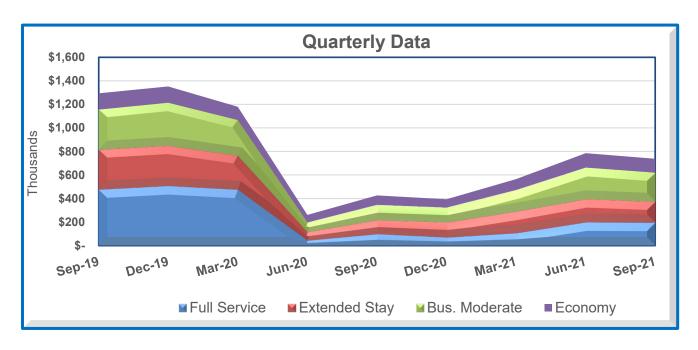


CATEGORY	FY 2019-20 ACTUAL PRIOR YEAR	FY 2020-21 REVISED BUDGET	FY 2020-21 ACTUAL 4TH QTR	FY 2020-21 ACTUAL YTD	ACTUAL YTD as % of Budget
Operating revenues:					
Drainage Fees	\$ 2,320,434			\$ 2,457,241	100.1%
Interest income and other	110,961	40,000	31,995	35,386	88.5%
Total Operating Revenues:	2,431,395	2,495,791	826,067	2,492,626	99.9%
Operating expenses					
Personnel services	275,450	313,093	100,936	321,421	102.7%
Supplies	13,239	17,700	4,030	11,637	65.7%
Maintenance	32,637	102,620	15,229	59,377	57.9%
Contractual services	173,065	310,224	81,153	256,804	82.8%
Debt service	543,141	542,266	165,739	592,422	109.2%
Capital outlay	48,524	38,610	-	32,720	84.7%
Total Operating Expenses:	1,086,056	1,324,513	367,087	1,274,380	96.2%
Capital Projects (Cash Funded)	33,383	2,272,430	10,132	12,756	0.6%
Total Expenses:	1,119,439	3,596,943	377,219	1,287,136	35.8%
Net Change in Working Capital	1,311,956	(1,101,152)) 448,848	1,205,491	
Working Capital at Beginning of Year	6,441,685	7,753,641		7,753,641	
Working Capital at End of Year	\$ 7,753,641	\$ 6,652,489		\$ 8,959,132	

Hotel Occupancy Tax Collections



	Rooms		July - S	21 to 20	
	Number	%	Amount	%	% Diff.
Full Service					
Marriott Quorum	547	15%	\$ 102,5	661 14%	43%
Renaissance	528	14%	93,1	45 13%	236%
	1,075	29%	195,7	706 27%	97%
Extended Stay					
Budget Suites	344	9%	10,7	760 1%	10%
⁽¹⁾ Hawthorn Suites	70	2%		- 0%	-100%
⁽²⁾ Mainstay Suites	70	2%	14,8	350 2%	0%
⁽¹⁾ Marriott Residence Inn	150	4%		- 0%	-100%
⁽¹⁾ Hyatt House	132	4%	33,1	51 4%	37%
⁽¹⁾ Homewood Suites	120	3%		- 0%	-100%
Home2Suites	132	4%	62,6	890 8%	144%
Springhill Suites	159	4%	55,9	942 8%	283%
	1,177	32%	177,3	393 24%	49%
Business Moderate					
Marriott Courtyard Quorum	176	5%	57,3	325 8%	244%
⁽¹⁾ LaQuinta Inn	152	4%	28,9	967 4%	-11%
Marriott Courtyard Midway	145	4%	37,3	344 5%	170%
Radisson - Addison	101	3%	22,8	3%	47%
Hilton Garden Inn	96	3%	36,4	176 5%	167%
Holiday Inn Express	97	3%	32,4	140 4%	100%
⁽¹⁾ Holiday Inn Beltway	102	3%		- 0%	100%
Best Western Plus	84	2%	30,8	371 4%	66%
	953	26%	246,2	251 33%	93%
Economy					
Motel 6	127	3%	31,3	881 4%	17%
Hampton Inn	158	4%	29,2	279 4%	172%
Red Roof Inn	105	3%	32,0)24 4%	73%
Quality Suites North/Galleria	78	2%	19,6	3%	1%
(1) America's Best Value Inn	60	2%	5,8	394 1%	42%
	528	14%	118,2	252 16%	48%
TOTAL	3,733	100%	\$ 737,6	501 100%	73%



⁽¹⁾ Not yet received one or more payments for the quarter

⁽²⁾ New hotel as of 2nd quarter FY2021

Investment Report Summary



				Weighted
				Average Yield-to-
	Book Value	Market Value	Interest Revenue	Maturity
9/30/2021	123,010,270	122,796,526	126,466	0.51%
6/30/2021	112,200,456	112,057,166	110,076	0.49%
Change	10,809,814	10,739,360	16,390	0.02%
% Change	9.63%	9.58%	14.89%	3.70%