FY2021 End of Year Budget Amendment



Budget Amendment Process



Regular amendments are an accepted practice

- Represents active monitoring and management of fiscal affairs
- Mitigates impact of changes in circumstances
- Transparency

Budget Amendment Process



Town's budget amendment policy:

- Transfers between accounts in a department with approval of Chief Financial Officer (CFO)
- Transfers between departments of less than 5% change with approval of City Manager
- Transfers between funds or more than 5% change must be approved by City Council

FY2021 Amendment – General Fund



Revenues

• Sales Tax Revenue = \$602,000

Expenses

- Council Special Projects Department additional funding for Metrocrest Services = \$72,000
- City Manager's Department salaries = \$25,000
- **Emergency Communications** Department communications services = \$5,000
- General Services Department Facility Maintenance Fund seed money = \$500,000

FY2021 Amendment – Additional Note General Fund



- This budget amendment also authorizes the City Manager to transfer unexpended appropriations and excess revenue from the Fiscal Year 2020-2021 budget to the Self-Funded Special Projects Fund.
- The amount of this transfer (is applicable) will be known in late November 2021 after the Town has recorded all revenues and expenditures for Fiscal Year 2020-2021.
- Utilizing this method to provide funding to the Self-Funded Special Projects Fund was discussed during the Fiscal Year 2021-2022 budget process to eliminate budgeted transfers and the appearance of deficit budgeting. The Fiscal Year 2020-2021 estimate included in the Fiscal Year 2021-2022 budget included an anticipated additional transfer amount of \$789,050.

FY2021 Amendment – Airport Fund



Revenues

• Fuel Flowage Fees = \$250,000

Expenses

Facility Maintenance Fund seed money
 = \$250,000

FY2021 Amendment – Utility Fund



Revenues

Expenses

- Facility Maintenance Fund seed money
 = \$250,000
- Water Purchases = (\$250,000)

FY2021 Amendment – Facility Maintenance Fund



Revenues

• Service Fees = \$1,000,000

Expenses

FY2021 Amendment – Grants Fund



Revenues

• Intergovernmental = \$665,000

Expenses

• Contractual Services = \$665,000

FY2021 Amendment – Debt Service Fund



Revenues

• Bond Proceeds = \$4,315,000

Expenses

• Refunding Cost = \$4,315,000



Questions?