



**REGULAR MEETING  
OF THE CITY COUNCIL**

**September 14, 2021**

**ADDISON TREEHOUSE**

**14681 MIDWAY RD. SUITE 200, ADDISON, TX 75001**

**7:00 PM WORK SESSION**

**7:30 PM REGULAR MEETING**

Notice is hereby given that the Addison City Council will conduct a Regular Meeting on Tuesday, September 14, 2021 at the Addison TreeHouse. Seating for the public will be available using CDC recommended social distancing measures. Telephonic or videoconferencing capabilities will be utilized to allow individuals to address the Council. Email comments may be submitted to [iparker@addisontx.gov](mailto:iparker@addisontx.gov) by 3:00 pm the day of the meeting. Members of the public are entitled to participate remotely via Toll-Free Dial-in Number: 877.853.5247; Meeting ID: 409.327.0683; Participant ID: #. For more detailed instructions on how to participate in this meeting visit our Agenda Page. The meeting will be live streamed on Addison's website at [www.addisontexas.net](http://www.addisontexas.net).

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**Call Meeting to Order**

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**Pledge of Allegiance**

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**WORK SESSION**

1. Present and Discuss the Format for the Town Meeting on October 18, 2021.

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## REGULAR MEETING

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### Announcements and Acknowledgments Regarding Town and Council Events and Activities

#### Discussion of Meetings / Events

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#### Public Comment

The City Council invites citizens to address the City Council on any matter, including items on the agenda, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing starts. Citizen comments are limited to three (3) minutes, unless otherwise required by law. To address the Council, please fill out a City Council Appearance Card and submit it to a staff member prior to the Public Comment item on the agenda. The Council is not permitted to take any action or discuss any item not listed on the agenda. The Council may choose to place the item on a future agenda.

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#### Consent Agenda

All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion with no individual consideration. If individual consideration of an item is requested, it will be pulled from the Consent Agenda and discussed separately.

2. Consider Action on the Minutes from the August 4, 2021 Special City Council Meeting to Review and Discuss the Fiscal Year 2022 Proposed Budget.
3. Consider Action on the Minutes from the August 5, 2021 Special City Council Meeting Originally Scheduled to Review and Discuss the Fiscal Year 2022 Proposed Budget Which was Cancelled.
4. Consider Action on the Minutes from the August 24, 2021 City Council Regular Meeting.

5. Consider Action on a **Resolution Approving a Negotiated Settlement Between the Atmos Cities Steering Committee and Atmos Energy Corp., Mid-Tex Division Regarding the Company's 2021 Rate Review Mechanism Filing.**
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## Regular Items

6. Hold a Public Hearing, Present, Discuss, and Consider Action on an **Ordinance of the Town of Addison, Texas Approving and Adopting the Annual Budget for the Fiscal Year Beginning October 1, 2021 and Ending September 30, 2022, and Making Appropriations for Each Office, Department, Agency and Project of the Town, Providing that Expenditures for Said Fiscal Year Shall be Made in Accordance with the Adopted Budget, Unless Otherwise Authorized by an Ordinance Adopted by the City Council; Providing for Emergency Expenditures and Expenditures as Otherwise Allowed by Law.**
7. Hold a Public Hearing, Present, Discuss, and Consider Action on an **Ordinance to Levy Taxes for the Town of Addison, Texas, and to Fix and Adopt the Tax Rate of \$0.614660 for the Town on All Taxable Property for the Fiscal Year Beginning October 1, 2021 and Ending September 30, 2022.**
8. Present, Discuss, and Consider Action on the **Fiscal Year 2021-22 Property Tax Revenue Ratification Ordinance.**
9. Present, Discuss, and Consider Action on an **Ordinance Amending Chapter 82 (Utilities), Section 82-76 and Section 82-77 of the Code of Ordinances of the Town by Amending Sewer Rates and Water Rates for All Customer Classifications; Providing that the Changes to the Sewer Rates and Water Rates Made Herein Shall be Applied to Monthly Customer Bills Beginning with the November 2021 Billing Cycle.**
10. Hold a Public Hearing, Present, Discuss, and Consider Action on an **Ordinance Changing the Zoning on a 1.24 Acre Property Located at 14999 Montfort Drive, from Local Retail (LR) to a Planned Development (PD) District with modified LR District Standards, and Approving a Special Use Permit for a Restaurant with the Sale of Alcoholic Beverages for On-Premises Consumption Only.** Case 1832-Z/Loro Asian Smokehouse.

11. Present, Discuss and Consider Action on a **Resolution to Nominate a Suburban Cities' Representative to the Dallas Central Appraisal District Board of Directors.**
  
12. Present, Discuss, and Consider Action on a **Resolution Confirming the Town's Intent to Participate in the 2021 National Fitness Grant Program; and Authorizing the City Manager to Execute Such Documents as May Be Necessary to Confirm the Town's Participation in the Program.**
  
13. Present, Discuss, and Consider Action on a **Resolution Approving the Purchase of Outdoor Fitness Court Equipment from National Fitness Campaign LLC In Connection with the City's Participation in the 2021 National Grant Program; and Authorizing the City Manager to Execute a Grant Match in the Form of a Purchase Order for the Fitness Equipment** in an amount not to exceed \$124,265.00

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## **Adjourn Meeting**

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NOTE: The City Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including §551.071 (private consultation with the attorney for the City); §551.072 (purchase, exchange, lease or value of real property); §551.074 (personnel or to hear complaints against personnel); §551.076 (deployment, or specific occasions for implementation of security personnel or devices); and §551.087 (economic development negotiations). Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

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**THE TOWN OF ADDISON IS ACCESSIBLE TO PERSONS WITH DISABILITIES. PLEASE CALL (972) 450-7017 AT LEAST 48 HOURS IN ADVANCE IF YOU NEED ASSISTANCE.**

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POSTED BY: \_\_\_\_\_

Irma G. Parker, City Secretary

DATE POSTED: September 9, 2021

TIME POSTED: 6:30 pm

DATE REMOVED FROM BULLETIN BOARD: \_\_\_\_\_

REMOVED BY: \_\_\_\_\_



**Council Meeting**

1.

**Meeting Date:** 09/14/2021

**Department:** Communications & Marketing

**Milestones:** Promote and protect the Addison Way

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**AGENDA CAPTION:**

Present and Discuss the Format for the Town Meeting on October 18, 2021.

**BACKGROUND:**

Town Meetings are held twice a year in the spring and fall. This year, the fall meeting is scheduled for October 18, 2021 at 7:00 pm at the Renaissance Hotel. The purpose of this item is to discuss the format and topics for the presentation.

**RECOMMENDATION:**

Staff seeks direction from Council.

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**Council Meeting**

**2.**

**Meeting Date:** 09/14/2021

**Department:** City Manager

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**AGENDA CAPTION:**

Consider Action on the Minutes from the August 4, 2021 Special City Council Meeting to Review and Discuss the Fiscal Year 2022 Proposed Budget.

**BACKGROUND:**

The minutes for the August 4, 2021 Special City Council Meeting to Review and Discuss the Fiscal Year 2022 Proposed Budget have been prepared for consideration.

**RECOMMENDATION:**

Administration recommends approval.

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**Attachments**

Minutes - August 4, 2021

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# DRAFT

## OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL

August 4, 2021

**ADDISON TREEHOUSE**  
**14681 Midway Road, Suite 200, Addison, Texas**  
**5:00 p.m.**

**Present:** Mayor Joe Chow; Mayor Pro-Tempore Guillermo Quintanilla; Deputy Mayor Pro-Tempore Paul Walden; Council Member Tom Braun; Council Member Lori Ward; Council Member Kathryn Wheeler; Council Member Marlin Willesen

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**Call Meeting to Order:** Mayor Chow called the meeting to order

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**Pledge of Allegiance:** Mayor Chow led the City Council in the Pledge of Allegiance

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**Public Comment:** *The City Council invites citizens to address the City Council on any matter, including items on the agenda, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing starts. Citizen comments are limited to three (3) minutes, unless otherwise required by law. To address the Council, please fill out a City Council Appearance Card and submit it to a staff member prior to the Public Comment item on the agenda. The Council is not permitted to take any action or discuss any item not listed on the agenda. The Council may choose to place the item on a future agenda.*

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### Regular Items

**Present, Discuss, and Consider Action on the Proposed Annual Budget for the Town of Addison for Fiscal Year 2022 (Beginning October 1, 2021, and Ending September 30, 2022), including but not limited to the General Fund, Utility Fund, Stormwater Fund, Airport Fund, Hotel Fund, Economic Development Fund, Information Technology Fund, Capital Replacement Fund, Infrastructure Investment Fund, and Long-Term Planning.**

Pursuant to the Home Rule Charter §3.02 City Manager Wesley Pierson presented the proposed fiscal year 2022 budget to the City Council. He provided a summary of the budget

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message which included these highlights:

- **Property Tax Rate Approval Process:** The approval timeline was presented and discussed. Dates and action items typically included in the tax rate adoption that show (1) are not to exceed tax rate and (2) adoption of a tax rate that exceeds the voter approval rate were noted but are no longer required by state law. Important dates for the tax rate adoption include: (1) 8/16 publication notice of public hearing; (2) 9/7 public hearing notice; (3) 9/14 budget adoption; and (4) 10/1 is beginning of fiscal year 2022.
- **Goals:** Staff to continue building and maintaining trust and pursue continuous improvement and continue to make Addison a ‘Benchmark City’.
- **Strategic Pillar and Milestones:** The budget is in alignment with the City Council’s priorities through our strategic planning process that is accomplished annually. Staff focuses on pillars for success and Council identifies milestones. The Council discuss the 2022 fiscal year Pillars and Milestones in June and adopted those at the July 13<sup>th</sup> City Council meeting. Staff takes Council milestones and creates initiatives around that to show what staff is doing to achieve those milestones and ultimately those pillars of success. Focus and prioritizing is essential function of both Staff and Council to fulfill the final goals and make progress.
- **Ongoing Big Issues:**
  - **Infrastructure Planning & Maintenance** - The fiscal year 2022 budget continues the progress made in using the Comprehensive Asset Management Plan to make informed decisions about how to invest our resources to address infrastructure needs now and in the future. We are using the information about the condition of our infrastructure as intended to create plans and make decisions that are necessary to properly maintain and restore our core infrastructure. To remain proactive in addressing these needs, the proposed Capital Improvement Program (CIP) Budget that is part of this fiscal year 2022 budget includes \$47.2M in infrastructure and maintenance projects. This includes bond-funded projects as well as non-bond projects. These projects will not be started and concluded in 2022 but will cover several years.
  - **Attracting and retaining talent** – In accordance with Council direction to continue to attract and retain the best talent possible. The fiscal year 2022 budget includes a 4% compensation pool to fund the merit and market-based compensation plan.
  - **Development and Redevelopment Opportunities** – This budget continues progress on the selection and engagement of the Transit Oriented Development Master Developer for the property around the future Silver Line rail station. Additionally, the completion and adoption of the Unified Development Code (UDC) is making significant progress and is scheduled to conclude during this fiscal year. Completion of this project will prepare Addison for future development and re-development opportunities and help guide us to the maximum investment or re-investment in the future. Those projects along with the current development and re-development of the Midway Road re-construction project and the planning efforts in the Sam’s Club Special Area Study will increase that area’s future redevelopment opportunities. Funding is available in this budget to support those activities.

- Adjustments and Recovery – We have lived through and continue to live through the COVID-19 pandemic. The budget reflects the needs to continue some of the actions implemented in 2021 such as (1) the Addison Conference Center remaining closed for the entirety of fiscal year 2022; and (2) lower hotel occupancy tax revenue to fully recover in fiscal year 2022. However, on the bright side of things the sales and mixed beverage taxes are estimated to fully return to pre-pandemic levels.

As part of the recovery efforts, Congress adopted the American Recovery Plan Act which includes the Coronavirus Local Fiscal Recovery Fund (CLFRF). This federal program is available to local governments to respond to the COVID-19 public health emergencies and to mitigate the loss of revenue because of the pandemic. Addison is estimated to received approximately \$4 million. The funds will be delivered to the Town in two tranches. The first tranche is expected to be received in late fiscal year 2021. Funding will be delivered through the State of Texas. These funds will be split evenly between the Hotel Fund and Self-Funded Projects Fund. The second tranche is scheduled to arrive one year later. The proposed budget reflects the application of the second tranche of funds, \$2.0 million, to mitigate revenue lost in the Hotel Fund.

- Continuous Improvement – This budget supports our on-going efforts to continually improve the way we deliver services to our residents and businesses. City Manager Pierson highlighted the following:
  - MUNIS Enterprise Resource Planning (ERP) software. Staff is utilizing this powerful tool to improve how we do our business. Included is software to improve the processing of invoices while reducing staff time spent on this task.
  - Americans with Disabilities Act (ADA). Staff is implementing strategies from the Parks, Recreation, and Open-Space Master Plan to make compliance improvements. Improvements to park sidewalks are a result of this program.
  - Expansion of the License Plate Recognition system and optical camera system throughout Town.
  - Conduct a Resident Survey.
  - Continue beautification efforts including Belt Line Road medians east of the Dallas North Tollway and the replacement of landscaping damaged during the winter storm. An effort is being made to entice and encourage adjacent property owners to improve their landscaping along that roadway.
- Property Values -There continues to be pressure on our operational dollars because it is hard to meet everyone’s expectations. As a result of the pandemic there is a hot market for lots of things – construction materials, supplies, people – that places pressures on our operational dollars. Last year we didn’t receive our certified tax roll from Dallas Central Appraisal District (DCAD) but did get a certified estimate. As a result, we were able to see what would happen if we got a decrease of

evaluation from one year to the next. There is still an issue how DCAD is handling protested values of property. There are potential impacts to the Town in the future. Fortunately, right now it is not harmful to the Town, but should be addressed soon. A letter has been drafted to DCAD regarding this issue and will be discussed later at this meeting.

- Long Term Planning – The proposed budget conforms with our practice of providing Town employees with the resources required to deliver the excellent municipal services expected by Addison residents and businesses. Our actions also protect our bond ratings of ‘AAA’ from Standard and Poor’s (S&P) and ‘Aaa’ from Moody’s.

Prior to the introduction of Chief Financial Officer Steven Glickman, City Manager Pierson told the City Council to feel free to ask questions during the presentation. In ending he thanked Town staff for all their work in preparation of this budget and expressed his thanks to be a part of this team.

Mr. Glickman presented the following summary of the proposed fiscal year 2022 Budget. Highlights of each are presented as well as discussion:

- Consolidated Operating Budget – The total budget appropriates approximately \$83.0 million. Of that half or \$40.7 million is designated for the General Fund. Of those General Fund dollars \$26.4 million is related to personnel costs and the remaining \$14.3 million is related to operational costs.
- Enterprise Funds - There are three Enterprise Funds with a budget of \$21.2 million dollars. The largest of those is the Utility Fund at \$14.4 million, the Airport Fund at \$5.2 million and the Stormwater Fund at \$1.6 million.
- Debt Service Fund – This is to pay the debt service on the General Obligation Bonds related to the Capital Improvement program that is a \$8.5 million budget.
- Special Revenue Funds - The largest of those funds is the Hotel Fund of \$5.6 million, Economic Development Fund of \$2.0 million and then a lot of other funds, many of which are rather small.
  - Self-Funded & Streets Self-Funded Projects Fund - The majority of that \$3.0 million in the other funds is related to Self-Funded Special Projects Fund and the Streets Self-Funded Projects Fund. We also have an Internal Service Fund budget of \$2 million. Included in that category is the Equipment and Information Technology Replacement Funds. New this year is a Facility Maintenance Fund to fund on-going emergency and planned maintenance of our facilities. Funding would be like how the Equipment Maintenance and Information Technology Funds are funded.
- Property Tax Values and Tax Rate

Certified Taxable Value FY 2022	\$5.08 B
Certified Taxable Value FY 2021	\$4.93 B
Current Property Tax Rate FY 2021	\$0.608676/\$100
Proposed Property Tax Rate FY 2022	\$0.615105/\$100

The certified taxable value for fiscal year 2022 equates to an increase of approximately \$150 million or 4.0% from the previous year. Included in the certified taxable value is \$63,905,190 in new properties added to the tax roll from January 1 thru December 31, 2020. The increase in the tax rate is related to general fund debt service. A total certified value history was presented which shows most taxes or 70% are paid by commercial properties. Residential and business personal property taxes represent 15% each.

Deputy Mayor Pro-Tempore Walden requested clarification regarding the tax rate. He asked if the increase in the tax rate was due to debt service which was voter approved and if so, then basically the tax rate is flat? Mr. Glickman responded in the affirmative. Deputy Mayor Pro-Tempore Walden requested the record to show that the proposed increase is solely driven by voter approved capital projects. The City Council is not doing anything that the voters haven't approved.

Council Member Willesen had questions about the certified value. He asked if those values had been approved by both DCAD and the property owner? Mr. Glickman advised that there were 2 components of the certified value. DCAD by law must have 95% of all the properties through the system including protests. For fiscal year 2022 the certified values were \$4.9 billion with an estimated \$105 million working through the process. The Town is closer to 98% of its certified value.

Mr. Glickman explained Property Tax Rates stating that as appraised values go up the tax rate calculation for the 'no new revenue tax rate' goes down. As the appraised value goes down then the rate would go up to generate the same amount of revenue. A comparison of 2021 tax rates for cities in Dallas County and the Town's 2022 proposed tax rate was presented. The median tax rate is just under \$0.67, with the average tax rate of just a little less than \$0.62. A comparison of our comparative cities showed a median rate of \$0.4968 and an average of \$0.4933.

Average tax bills for each comparative cities with fiscal year 2021 data were presented versus the Town's proposed fiscal year 2022 data was used. A comparison of fiscal year 2022 rates are not available as the entities are currently going through this same budgetary process. The Town's combined tax rate is \$2.541680 this is a decrease of over \$0.02 from the previous year. Council Member Willesen asked if this total includes all the entities. Mr. Glickman advised that it did not include the fiscal 2022 tax rate from each taxing entity at this time.

- Property Tax Rates: The fiscal year 2021 rate goes back to the comments Mr. Pierson made about the Town receiving a certified estimated tax roll, that drove up the now new revenue. The voter approval tax rate calculations were significantly below both those calculated rates.

	FY 2021	FY 2022	Difference
No New Revenue	\$0.637851/100	\$0.548593/100	(\$0.089258/100)
Voter Approval	\$0.701933/100	\$0.679498/100	(\$0.022435/100)
Adopted/Proposed	\$0.608676/100	\$0.615105/100	\$0.006429/100

In fiscal year 2022, the no new revenue rate is a decrease of almost \$0.09. The main reason for this decrease is Senate Bill 2 from the 2019 legislative session. There is now a provision in that bill that requires the appraisal district to reduce our taxable values from the previous year by amounts that are still under dispute in lawsuits. When the appraisal district certified our 2022 tax roll there was almost \$1.2 billion in properties that were under lawsuits from the previous tax year and the property owners' opinion of value on those was \$569 million less than what was certified in 2021. So, the appraisal district had to reduce last year's tax roll by \$569 million for the purposes of calculating this tax rate.

Deputy Mayor Pro-Tempore Walden compared this process to be a scheme because the no new tax rate is really not \$0.55 but this must be reported because that is what the law says. Mr. Glickman reported that pre-Senate Bill 2 these issues would be reconciled but there is no method in the law to reconcile. City Manager Pierson advised that this isn't an issue this year because prior to the budget process the Town declared emergencies related to COVID-19 pandemic. As a result, there was a provision in state law that would allow the capture or banking of this value for future purposes so we can increase our tax revenue income more than the 3.5% revenue cap. Because of this emergency declaration, the Town banked the tax rate revenue to essentially cushion the blow. If we were required to use the no new revenue rate and just increase the tax rate by 3.5% we would have to go to the voters and ask them to approve something more than that or we would just have to operate at just the 3.5%.

Council Member Ward opined that the average citizen would be confused by this process and only after five years of service on the Council does this make sense. Council Member Willesen concurred and when a formula is discussed that no one can recite adds to the confusion. Mayor Chow added that this procedure can mislead the citizens and is not helpful. He added that this is the reason local governments need to get involved in lobbying the state elected officials. Deputy Mayor Pro-Tempore Walden added that is why he wanted to be painfully detailed in this process so it is on the record that there is absolutely, positively no misunderstanding and no one can make political hay of this and claim facts that are just not true.

Mr. Glickman reported that the voter approved tax rate also looks very strange because there is more than a \$0.13 gap between the no new revenue and voter approved tax rate. The state calls this "Truth in Taxation". The difference in these two rates is due to what the city manager addressed earlier about capturing or banking these revenues.

- Property Tax Revenues –

	FY 2021 Budget	FY 2022 Proposed	Difference
Property Tax Rate	\$0.608376/100	\$0.615105/100	\$0.006429/100
Certified Value	\$4.93B	\$5.08B	\$0.15B
Tax Levy	\$30.0M	\$31.2M	\$1.2M
1 Penny on Tax Rate	\$493K	\$508K	\$15K
1 Penny on Tax Rate	\$33.50/year	\$34.96/year	\$1.46/year
Average Homeowner	\$2.79/month	\$2.91/month	\$0.12/month

Tax Collections *	\$28.9M	\$30.1M	\$1.2M
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Note: \* collection rate estimated at 96.5%

- Property Tax Rate Projections

	No-New Revenue Tax Rate	Proposed Tax Rate	Voter Approved Tax Rate	0.05 Above Voter Approval Rate	0.01 Above Over Approval Rate
Property Tax Rate	\$0.548593/100	\$0.65105/100	\$0.679498/100	\$0.684498/100	\$0.689498/100
Difference	(\$0.089258/100)	\$0	\$0.064393/100	\$0.069393/100	\$0.074939/100
Certified Value	\$5.1B	\$5.1B	\$5.1B	\$5.1B	\$5.1B
Tax Levy	\$27,843,268	\$31,219,029	\$34,487,229	\$33,740,999	\$34,994,768
96.5% Collection Rate	\$26,868,753	\$30,126,363	\$33,280,176	\$33,525,064	\$33,769,952
Difference from Proposed Collection	(\$3,257,610)	\$0	\$3,153,813	\$3,398,701	\$3,643,589

- Disputed Values Effect on Property Tax Rate Calculations

	Post-SB2 Calculation Method	Pre-SB2 Calculation Method	Difference
FY 2021 Tax Roll	\$4.99B	\$4.99B	\$-
FY 2021 Disputed Reduction	\$0.569B	\$-	(\$0.569B)
2021 Adjusted Taxable Value	\$4.42B	\$4.99B	\$0.569B
2022 Taxable Value	\$5.08B	\$5.08B	\$-
% Change in Taxable Value	18.9%	1.8%	\$-
No-New Revenue Tax Rate	\$0.548593/100	\$0.617678/100	(\$0.06985)

Deputy Mayor Pro-Tempore Walden asked if the Pre-Senate Bill 2 ‘no-new revenue tax rate’ of \$0.617678/100 is lower than the city manager’s proposed 2022 property tax rate of \$0.65105? Mr. Glickman advised that the proposed 2022 tax rate is lower. City Manager Pierson reported that Mr. Glickman is reporting the information required by state law. Deputy Mayor Pro-Tempore Walden stated that he appreciates that, but he was trying to interject a little bit of common sense.

Council Member Ward stated that looking forward, we may not have the Pre-Senate Bill 2 Calculation method to discuss. City Manager Pierson stated that he hoped that the Town did not have this issue to discuss next year. In an ideal world, the appraisal district should be able to take care of this prior to the time we meet to calculate tax rates or the law changes to a more reasonable procedure. Mr. Glickman advised that there was a proposed law at this legislative session to fix this issue, but it was not approved.

Council Member Braun asked about the lawsuit process. Mr. Glickman reported that lawsuits are more prevalent in larger counties.

- Property Tax Rates –

	FY 2020	FY 2021	FY 2022
Operations & Maintenance	\$0.434117/100	\$0.441109/100	\$0.441109/100
Interest & Sinking	\$0.149383/100	\$0.167567/100	\$0.173996/100
Total Tax Rate	\$0.58350/100	\$0.068676/100	\$0.615105/100

Mayor Pro-Tempore Quintanilla verified the increase in the Interest & Sinking portion of the tax rate represents the debt service portion of the tax rate. And that increase is a result of planned issuance of general obligation bonds. These bonds were approved by the voters in a 2012 and 2019 bond election. The proposed rate allows the Town to continue to provide excellent services that residents and businesses expect and deserve. Mr. Glickman advised that those comments were correct. Council Member Ward added that this also allows the Town to share the burden of the cost of those benefits over the course of time.

- Property Tax Revenues –

	FY 2020 Actual	FY 2021 Budget	FY 2022 Proposed	% Change FY 21 to FY 22
General Fund (O&M)	\$18,781,674	\$19,546,156	\$20,139,186	3.03%
Economic Development Fund (O&M)	\$1,103,081	\$1,127,348	\$1,161,552	3.03%
Infrastructure Investment Fund (O&M)	\$288,422	\$294,767	\$33,710	3.03%
Debt Service Fund (I&S)	\$6,993,638	\$7,965,356	\$8,521,915	6.99%
Total Tax Revenue	\$27,139,814	\$28,933,627	\$30,126,363	4.12%

- Impact on Average Homeowner – The average residential taxpayer would pay about \$111.61 (= \$9.30 per month) more than last year, depending on their home value.

	FY 2021	FY 2022
Average Home Value	\$432,539	\$449,858
Tax Rate	\$0.608676	\$0.615105
Average Taxable Value	\$334,993	\$349,637
Annual Tax Bill	\$2,039.02	\$2,150.63

- Average Monthly Total Bill Increase for Residents – The water and sewer rates per the rate study that Council approved in 2018 will go up 2.5%.

	FY 2021	FY 2022	Increase
Property Tax	\$169.92	\$179.22	\$9.30
Water (5,000 Gallons)	\$25.23	\$25.86	\$0.63
Sewer (5,000 Gallons)	\$34.47	\$35.33	\$0.86
Total Average Monthly Increase			\$10.79

## **DECISION PACKAGES**

City Manager Pierson reminded the City Council that these packages are requested by the departments that exceeds the previous year budget.

- **Decision Package Summary – All Requests:** Mr. Glickman advised these were items that

were in the proposed budget.

Fund	Recurring	One-Time	Total
General Fund	\$255,841		\$255,841
Airport Fund		\$16,000	\$16,000
Stormwater	\$12,000	\$73,000	\$85,000
Utility Fund	\$80,675	\$245,000	\$325,675
Self-Funded Special Projects Fund		\$678,515	\$678,515
Streets Self-Funded Projects Fund		\$1,980,000	\$1,980,000
Facility Maintenance Fund	\$200,000	\$150,000	\$350,000
Capital Improvement Program		\$3,514,713	\$3,514,713
<b>Total (All Funds)</b>	<b>\$368,516</b>	<b>\$6,657,228</b>	<b>\$7,205,744</b>

- General Fund Decision Package Summary -Proposed*

Department	Decision Package	Recurring	One-Time	FTEs
Combined Services	Legal	\$50,000		
Combined Services	Martin Luther King Jr. Day Holiday	\$3,479		
Development	Code Enforcement Officer – new position	\$83,508		1.0
Development	Promotion to Senior Permit Technician	\$3,035		
Finance	Equity Adjustment Accounting Manager	\$5,862		
Fire	Advanced Gear Cleaning & Inspection	\$20,000		
Fire	EMS Supplies	\$15,000		
Human Resources	Equity Adjustment Talent Acquisition Partner	\$3,824		
Information Technology	Promotion to Management Assistant	\$4,083		
Parks	Trash & Projects Crew	\$28,532		
Parks	Les Lacs Park Court Conversion	\$1,500		
Police	Promotion to Management Assistant	\$2,926		
Recreation	Promotion to Recreation Manager	\$5,092		
<b>General Fund Total</b>		<b>\$255,841</b>		<b>1.0</b>

- Airport Fund Decision Package Summary – Proposed*

Department	Decision Package	Recurring	One-Time	FTEs
Airport	GASB 87 LeaseVision Part 2		\$16,000	
<b>Airport Fund Total</b>			<b>\$16,000</b>	

- Stormwater Fund Decision Package Summary - Proposed*

Department	Decision Package	Recurring	One-Time	FTEs
Stormwater	Vitruvian Parks Erosion	\$12,000	\$73,000	
<b>Stormwater Fund Total</b>		<b>\$12,000</b>	<b>\$73,000</b>	

- Utility Fund Decision Package Summary – Proposed:* Council Member Willesen asked for more color to the Credit Card Fees. He added that those fees appeared high. Mr. Glickman responded saying that more credit card payments are being made due to COVID than in previous years. Mr. Pierson added that this increase has more to do with volume. Council Member Ward suggested that these costs be re-negotiated. Mr. Glickman advised staff was looking into that and discussing with the provider. Council Member Willesen inquired as to



the total utility customers. Mr. Glickman advised that the Town had approximately 3,600 customers. City Manager Pierson added that a decision had previously been made for the Town to pay those fees, not the customer. Those fees are added into the Town’s utility rate.

Deputy Mayor Pro-Tempore Walden recalled last year there was discussion on the indefinite delivery/indefinite quantity (IDIQ) and some proposed addition to staff. In lieu of adding staff, the Town added an additional budget to the IDIQ. He asked if this was the same concept. City Manager Pierson stated that this was the same concept. The budgeted amount is estimated to be the capacity of the work staff can manage.

Department	Decision Package	Recurring	One-Time	FTEs
Utility Billing	Credit Card Fees Coverage for Utility Billing	\$45,675		
Utility Administration	Celestial Pump Station Landscaping & Office Space Improvements		\$65,000	
Utility Administration	State Required SB3 Emergency Preparedness Plan		\$30,000	
Utility Administration	Utility Repair IDIQ Contract		\$150,000	
Utility Administration	Fire Hydrant Painting Contract	\$35,000		
<b>Utility Fund Total</b>		\$80,675	\$245,000	

- *Self-Funded Special Projects Fund Decision Package Summary – Proposed:* Council Member Willesen asked Mr. Glickman if the costs for code enforcement included a vehicle? Mr. Glickman stated yes that line item included a vehicle and equipment costs. Council Member Willesen asked if the Long-Range Planning Services included zoning and the local area study? Deputy City Manager Ashley Mitchell responded by saying those costs would be associated with the Comprehensive Plan Update which will be accomplished over a two-year period.

Department	Decision Package	Recurring	One-Time	FTEs
City Manager’s Office	Special Services Consultant		\$25,000	
Development Services	Long-Range Planning Services		\$140,000	
Development Services	Code Enforcement Equipment		\$38,000	
Fire	Bail-Out Rescue System		\$27,000	
General Services	Facility Study Phase 2		\$125,000	
Human Resources	Employee Handbook		\$12,000	
Human Resources	ICMA-RC/Mission Square Plan Review Study		\$25,000	
Parks	Trash & Projects Crew Equipment		\$79,515	
Parks	Les Lacs Park Court Conversion		\$66,000	
Police	Forensics – Computer Hardware/Software		\$25,000	
<b>Fund Total</b>			\$678,515	

- *Streets Self-Funded Projects Fund Decision Package Summary – Proposed:*

Department	Decision Package	Recurring	One-Time	FTEs
Streets	Belt Line & Addison Road Maintenance		\$1,380,000	
Streets	Street Maintenance & Repairs (one-time)		\$600,000	
<b>Fund Total</b>			\$1,980,000	

- *Facility Maintenance Fund Decision Package Summary – Proposed:*

Department	Decision Package	Recurring	One-Time	FTEs
General Services	Emergency Maintenance	\$200,000		
General Services	ADA Compliance		\$15,500	
General Services	Facility Planned Maintenance		\$134,500	
<b>Fund Total</b>		\$200,000	\$150,000	

- *Capital Improvements Program Decision Package Summary – Proposed:*

Department	Decision Package	Recurring	One-Time	FTEs
Public Works	Vitruvian Park, Phase 9, Block 701		\$1,034,713	
Public Works	Traffic Signal & ADA Improvements		\$1,500,000	
Public Works	Surveyor Pump Station Electrical Upgrades		\$980,000	
<b>Capital Improvement Program Total</b>			\$3,514,713	
<b>TOTAL ALL FUNDS</b>		\$548,516	\$6,657,228	1.0

Mr. Glickman asked for any questions on the Decision Packages. Council Member Willesen asked if Staff would elaborate on the Belt Line and Addison Road Street Maintenance Projects. Public Works and Engineering Services Director Shannon Hicks addressed council member’s question. He stated that the funds allotted for these major repairs is for some point structural repairs throughout the road with a full-deck repair. Council Member Willesen asked what the split of was for these two projects. Mr. Glickman stated that two-thirds of the project costs would be used on Addison Road and one-third Belt Line Road.

Mayor Pro-Tempore Quintanilla had questions regarding the denial of several staff decision package requests. Mr. Pierson opined that at this time these expenditures were not cost-effective as the value we would gain is not worth the investment that we would need to make. Periodic review and discussions would be held to re-evaluate these projects.

**STAFFING SUMMARY**

	2018	2019	2020	2021	2022
General Fund	224.9	227.1	235.2	232.8	231.2
Hotel Fund	17.0	17.0	17.0	9.0	9.0
Economic Development Fund	4.0	4.0	4.0	4.0	4.0
Airport Fund	3.4	4.4	4.4	19.6	20.4
Utility Fund	19.2	22.2	25.2	27.4	28.2
Stormwater Fund	2.0	4.0	4.0	4.0	5.0
Capital Project Fund				3.0	3.0
<b>Total</b>	270.5	278.7	289.8	299.8	300.8

City Manager Pierson reminded the City Council that an increase in 2020 to 2021 was due to the airport personnel being brought in-house versus being outsourced.

**GENERAL FUND OVERVIEW (excluding transfers):** Ad valorem taxes equals \$20.0M an increase of \$0.6M. A conservative sales tax of \$13.7M is included in this budget.

	FY 2021 Budget	FY 2022 Proposed	Difference
Total Revenue	\$39.3M	\$40.8M	\$1.5M
Total Operating Expense	\$39.3M	\$40.7M	\$1.4M
Revenue to Expense	\$0.02M	\$0.02M	

**SELF-FUNDED PROJECT FUND OVERVIEW:** The funding source is from the General Fund Transfers. Expenses includes a Special Area Study - \$0.14M, Trails Master Plan Implementation of \$0.07M and a Facility Study & Consolidation of \$0.12M.

	FY 2021 Budget	FY 2022 Proposed	Difference
Total Revenue	\$0.7M		(\$0.7M)
Total Operating Expense	\$1.5M	\$0.7M	(\$0.8M)
Revenue to Expense	(\$0.8M)	(\$0.7M)	(\$0.1M)

**SPECIAL REVENUE FUNDS:**

- *Hotel Fund Overview (excluding transfers):* Hotel Taxes of \$4.2M; American Rescue Plan of \$2.0M and Special Events Revenue of \$1.2M.

	FY 2021 Budget	FY 2022 Proposed	Difference
Total Revenue	\$5.3M	\$7.4M	\$2.1M
Total Operating Expense	\$5.5M	\$5.6M	\$0.1M
Revenue to Expense	(\$0.2M)	\$1.8M	\$2.0M

- *Economic Development Fund:* Funding sources includes Ad Valorem Taxes of \$1.1M and Hotel Fund Transfers of \$0.38M. Planned expenses are \$0.1M for Incentives, \$1.0M for Operations and \$0.8M for Tourism efforts.

	FY 2021 Budget	FY 2022 Proposed	Difference
Total Revenue	\$1.2M	\$1.2M	-
Total Operating Expense	\$2.0M	\$2.2M	-
Revenue to Expense	(\$0.8M)	(\$0.8M)	-

**INTERNAL SERVICE FUNDS:** The Facility Maintenance Fund is a newly created and proposed fund for on-going emergency and planned maintenance projects for our facilities.

Fund	FY 2022 Proposed
Information Technology Equipment Replacement Fund (ITERF)	\$870,000
General Fund - Capital Equipment Replacement Fund (CERF)	\$760,283
Facility Maintenance Fund	\$350,000

**ENTERPRISE FUNDS:**

- *Utility Operating Funds:* Water Sales are anticipated at \$7.7M with purchases at \$4.2M. Wastewater revenue is estimated at \$6.5M with treatment costs estimated at \$3.7M. Total Operational costs is anticipated at \$5.0M and Debt Service for this fund will be \$1.5M. Council Member Willeesen asked that these utility costs (shown in the proposed budget

PowerPoint Presentation) be provided to the public. He also asked if the comparable information include a key identifying each utility and that we are comparing fiscal year 2021 rates of other communities with the Town’s fiscal year 2022 fees. Mr. Glickman said this presentation would be made available with uniform reporting information for each utility comparison.

	<b>FY 2021 Budget</b>	<b>FY 2022 Proposed</b>	<b>Difference</b>
Total Revenue	\$14.0M	\$14.4M	\$0.4M
Total Operating Expense	\$13.9M	\$14.4M	\$0.5M
Revenue to Expense	\$0.1M	\$0.00M	(\$0.1M)

- *Water and Sewer Rate Changes:* Comparison cities median Utility Rates is \$67.15.

<b>Consumption</b>	<b>Existing</b>	<b>New Rate</b>	<b>Change</b>
5,000 gallons	\$59.71	\$61.20	\$1.49
8,000 gallons	\$87.79	\$89.98	\$2.19
10,000 gallons	\$106.51	\$109.17	\$2.66

- *Stormwater Operating Fund:* Drainage fees are estimated to generate \$2.6M in revenue. These rates are increasing per ordinance for multiple years. Expenses include \$0.5M for debt service payment and the remainder is for operations to provide these services. Mayor Pro-Tempore Quintanilla asked how these rates were established. Mr. Glickman advised that a rate study was conducted in 2013 with an ordinance submitted for Council adoption which set the rates for multiple years. City Manager Pierson reported that staff is not anticipating bringing back another rate study for stormwater fees forward because as of right now our plan is that we will cash fund a certain amount of projects from the stormwater fund. Because we have that funding structure plan in place, staff does not believe rates need to be adjusted.

Mr. Glickman added that this finance plan pertains to the Stormwater Fund only. City Manager Pierson added that the 5-year Utility Study was conducted in 2018. This will be the last year of that rate study. Staff anticipates coming back to the City Council next year to be sure we can execute our funding plan for the Utility Fund.

	<b>FY 2021 Budget</b>	<b>FY 2022 Proposed</b>	<b>Difference</b>
Total Revenue	\$2.5M	\$2.6M	\$0.1M
Total Operating Expense	\$1.3M	\$1.6M	\$0.3M
Revenue to Expense	\$1.2M	\$1.0M	(\$0.2M)

- *Stormwater Rates*

<b>Rates Per Month</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>Difference</b>
Tier 1 Residential (1 to 1,999 SF)	\$6.90	\$7.20	\$0.30
Tier 2 Residential (2,000 to 3,399 SF)	\$11.50	\$12.00	\$0.50
Tier 3 Residential (3,400 to 4,999 SF)	\$17.25	\$18.00	\$0.75
Tier 4 Residential (5,000+ SF)	\$28.75	\$30.00	\$1.25
Nonresidential (Per 1,000 SF of impervious area)	\$3.71	\$3.88	\$0.17

- *Airport Operating Fund:* Revenue sources include service fees of \$1.3M and leases which total \$5.6M. Expenses includes \$4.2M in operations and Debt Service of \$0.9M.

	<b>FY 2021 Budget</b>	<b>FY 2022 Proposed</b>	<b>Difference</b>
Total Revenue	\$5.2M	\$7.1M	\$1.9M
Total Operating Expense	\$5.1M	\$5.1M	-
Revenue to Expense	\$0.1M	\$2.0M	\$1.9M

**CAPITAL IMPROVEMENT PROJECTS (CIP) ALL FUNDS:** A detail of each CIP project was presented. Council Member Willesen inquired if the Pedestrian Connectivity – Cotton Belt/Silver Line CIP Project scheduled for FY 2021 of \$0.31M had been spent. Mr. Glickman reported that those funds have not been spent and is really a lump sum payment to the North Central Texas Council of Governments. When the funds are requested then the funds will be expended. If the funds are not requested by end of fiscal year 2021, then a budget amendment will be submitted for City Council approval.

	<b>Est. FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>TOTAL</b>
General & Certificates of Obligation	\$16.1M	\$33.0M	\$23.1M	\$24.7M	\$16.2M	\$113.2M
Streets Self-Funded Fund					\$0.5M	\$0.5M
Infrastructure Investment Fund		\$1.5M				\$1.5M
Utility Certificates of Obligation	\$2.5M	\$3.6M	\$2.8M	\$4.7M	\$1.4M	\$14.9M
Utility Fund Cash Reserves	\$0.2M	\$0.1M	\$0.2M	\$0.2M	\$0.2M	\$0.9M
Stormwater Certificates of Obligation	\$0.2M	\$0.7M				\$0.9M
Stormwater Fund Cash Reserves	\$0.2M	\$0.8M	\$2.8M	\$3.5M	\$1.0M	\$8.2M
Airport Fund Certificates of Obligation	\$1.8M					\$1.8M
Airport Fund Grant Funds	\$2.8M	\$5.8M	\$0.1M	\$1.0M		\$9.8M
Airport Fund Cash Reserves	\$1.2M	\$1.6M	\$0.1M	\$0.6M	\$0.1M	\$3.5M
Hotel Fund	\$0.01M					\$0.2M
<b>TOTAL PROJECTS</b>	<b>\$25.0M</b>	<b>\$47.2M</b>	<b>\$29.1M</b>	<b>\$34.7M</b>	<b>\$19.2M</b>	<b>\$155.1M</b>

**ADDISON GROVE FUND BALANCE:** Mr. Glickman remarked that not a lot of money was being made on interest.

	<b>Actual FY 2020</b>	<b>FY 2021 Budget</b>	<b>FY 2022 Proposed</b>
Beginning Fund Balance	\$3.1M	\$3.1M	\$3.1M
Transfer from Infrastructure Investment			
Transfer from Utility Fund			
Interest and Other Income	\$0.05M	\$0.03M	\$0.002M
Ending Fund Balance	\$3.1M	\$3.1M	\$3.1M

**LONG RANGE FINANCIAL PLAN:** Mr. Glickman presented the graphs for various funds and expenditures.

City Manager Pierson asked Mr. Glickman when did he anticipate the Town to get to pre-pandemic hotel revenues? Mr. Glickman stated that in fiscal year 2019 the Town had \$7M in revenue and he did not anticipate reaching that total until fiscal year 2026 or fiscal year 2027. Mr. Pierson added that if staff sees a re-bounce sooner than anticipated adjustments will be made as needed. This is a conservative projection of funds.

**NON-PROFIT ORGANIZATIONS:** Council Member Wheeler asked Mr. Glickman how were decisions made as to who received money and who didn't? City Manager Pierson stated it was his decision and that he kept the funding amount the same as what was budgeted in fiscal year 2021. Mayor Chow asked if the Civil Air Patrol was scheduled to receive was in-kind funding? Mr. Pierson reported that his proposed budget did not provide funding for the Civil Air Patrol.

	<b>FY 2022 Requested</b>	<b>FY 2022 Proposed</b>
<b>GENERAL FUND</b>		
Addison Arbor Foundation	\$65,000	\$50,000
Addison Arbor Foundation (matching funds)		\$15,000
Addison Eagles Civil Air Patrol	\$3,600	
Dallas Cat Lady	\$5,000	\$5,000
Dallas County MH/MR-Metrocare Services	\$11,500	\$5,000
Metrocrest Services	\$66,120	\$66,120
Woven Health Clinic	\$8,000	\$5,000
<b>Total General Fund</b>	<b>\$159,220</b>	<b>\$146,120</b>
<b>HOTEL FUND</b>		
WaterTower Theatre <sup>1</sup>	\$500,000	\$226,589
WaterTower Theatre (matching funds)		\$100,000
Cavanaugh Flight Museum	\$100,000	
Outcry Theatre	\$5,000	\$2,500
<b>Total Hotel Fund</b>	<b>\$605,000</b>	<b>\$329,089</b>
<b>CHILD SAFETY FUND</b>		
The Family Place	\$5,000	\$2,500
<b>Total Child Safety Fund</b>	<b>\$5,000</b>	<b>\$2,500</b>
<b>GRAND TOTAL<sup>2</sup></b>	<b>\$769,220</b>	<b>\$477,709</b>

**Notes:**

<sup>1</sup>Does not include in-kind funding. If in-kind funding is included \$16,400 for office rent and \$32,011 for production rent for a total of 4375,000 net value of WaterTower Theatre grant funding.

<sup>2</sup>Total proposed of all grants with WaterTower Theatre in-kind amounts is \$526,120.

Council Member Wheeler stated that Cavanaugh Flight Museum requested funds because their rent increased dramatically, and then asked if the Town afford to lose them. Mr. Pierson stated that based on a conversation he, Mayor Chow, and Council Member Willesen had with the leadership of the Cavanaugh Flight Museum before a large financial commitment was made that it would be important to know their long-term plan. Council Member Willesen asked about the lease, and Mr. Pierson stated that no new lease has been signed. Mayor Chow asked Mr. Pierson

to give Council an update on the Museum's long-range plans. Airport Real Estate Director Bill Dyer informed the City Council about the ownership and multiple lease expirations. Council Member Willesen stated that after the leases were resolved that a service agreement could include their war plane show in future Kaboom Town activities and other flying events.

Deputy Mayor Pro-Tempore Walden asked if the museum was still reluctant to release their financials? Accounting Manager Ashley Boatright responded that receiving financials has been an issue. Staff did not receive a financial statement with their fiscal year 2022 request. However, the 990 form was submitted and reviewed.

Mayor Chow stated he regrets not funding Cavanaugh Flight Museum because they are so valuable to the Town, but they didn't follow our rules and that is very unfortunate. Mayor Chow stated that further conversation is needed. Council Member Wheeler added that she did not see the museum as a business because it is an educational service, it is a museum, and they perform at our events. She asked if the Council does not make a recommendation tonight then the funding may be revisited later. The City Council will be updated on any developments with the museum.

Council Member Willesen asked if this was the time to discuss how much each organization would be awarded? He questioned the city manager's proposal to grant \$5,000 to Metrocare Services. After reviewing their proposal and the number of people served from Addison, he recommended changing the funding amount to \$2,500. Deputy Mayor Pro-Tempore Walden concurred.

Council Member Braun commented that the WaterTower Theatre (Theatre) was currently in discussion with staff to re-negotiate their facility agreement and to re-assign the theatre maintenance and operation to the Theatre. City Manager Pierson stated that right now the Theatre rents the facility from the Town. The concept has been discussed for the Theatre to oversee operating that facility.

Deputy Mayor Pro-Tempore Walden stated there was not a demand for outdoor basketball courts, but there was a demand for pickle ball courts. He requested that Council consider converting the outdoor basketball courts to 3 pickle ball courts and the proposed improvements be directed to the pickle ball courts. Additional funds to upgrade dedicated pickle ball courts with the lights, wind screens like the tennis courts were also requested. Council concurred to amend the city manager's budget to re-direct those funds.

Council Member Willesen asked Council to consider observing the Martin Luther King, Jr. (MLK) Holiday but he asked Council to consider dropping the Employee Birthday Holiday. Council Member Ward said she had no interest in taking any holiday from the employees. Ms. Ward stated that offering this additional holiday is an investment in our employees. Human Resources Director Passion Hayes reported that after reviewing our comparator cities she noticed that over the last year plus, more cities adding the MLK holiday, she the City of Carrollton being the most recent. In order to be competitive with our comparative cities benefit package, a recommendation was made to offer this additional holiday. Council approved this request.

The Town's compensation plan was discussed. Mr. Pierson advised he would be presenting an update regarding this in his next 100 Day Plan.

**Adjourn Meeting**

**TOWN OF ADDISON, TEXAS**

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Joe Chow, Mayor

**ATTEST:**

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Irma G. Parker, City Secretary



**Council Meeting**

**3.**

**Meeting Date:** 09/14/2021

**Department:** City Secretary

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**AGENDA CAPTION:**

Consider Action on the Minutes from the August 5, 2021 Special City Council Meeting Originally Scheduled to Review and Discuss the Fiscal Year 2022 Proposed Budget Which was Cancelled.

**BACKGROUND:**

Minutes for the August 5, 2021 Special Council meeting were prepared to document that the meeting was cancelled.

**RECOMMENDATION:**

Administration recommends approval.

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**Attachments**

Minutes - August 5, 2021

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# **DRAFT**

## **SPECIAL MEETING OF THE ADDISON CITY COUNCIL**

**August 5, 2021 @ 5:00 PM**

**ADDISON TREEHOUSE  
14681 MIDWAY RD. SUITE 200, ADDISON, TX  
75001**

Notice was given on July 29, 2021 that the Addison City Council would conduct SPECIAL MEETINGS on Wednesday, August 4, 2021 and Thursday, August 5, 2021 at the Addison TreeHouse to discuss the Fiscal Year 2022 Budget. All business was completed on August 4, 2021, therefore the August 5, 2021 meeting was cancelled.

**TOWN OF ADDISON, TEXAS**

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Joe Chow, Mayor

**ATTEST:**

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Irma G. Parker, City Secretary

**Council Meeting**

**4.**

**Meeting Date:** 09/14/2021

**Department:** City Secretary

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**AGENDA CAPTION:**

Consider Action on the Minutes from the August 24, 2021 City Council Regular Meeting.

**BACKGROUND:**

The minutes for the August 24, 2021 Regular Meeting of the City Council have been prepared for consideration.

**RECOMMENDATION:**

Administration recommends approval.

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**Attachments**

Minutes - August 24, 2021

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# **DRAFT**

## **OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL**

**August 24, 2021**

**6:15 p.m. Executive Session & Work  
Session 7:30 p.m. Regular Meeting**

**Addison TreeHouse  
14681 Midway Rd., Addison, TX  
75001**

The Addison City Council conducted its Regular Council Meeting on Tuesday, August 24, 2021, at the Addison TreeHouse with a quorum of the City Council physically present. Limited seating for members of the public was available using CDC recommended social distancing measures. The Town utilized telephone and videoconferencing to facilitate participation in the meeting. Interested parties were able to make public comments and address the Council via emailed comments submitted to the City Secretary at [iparker@addisontx.gov](mailto:iparker@addisontx.gov) by 3:00 pm on the meeting day. Members of the public were also entitled to participate remotely via Toll-Free Dial-in Number: 877.853.5247; Meeting ID: 409.327.0683 Participant ID: #. Detailed instructions on how to participate in this meeting were available on the Town's website on the Agenda Page. The meeting was live streamed on Addison's website at [www.addisontexas.net](http://www.addisontexas.net)

**PRESENT:** Mayor Joe Chow; Mayor Pro Tempore Guillermo Quintanilla; Deputy Mayor Pro Tempore Paul Walden; Council Member Tom Braun; Council Member Lori Ward; Council Member Kathryn Wheeler; Council Member Marlin Willesen.

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**Call Meeting to Order:** Mayor Chow called the meeting to order.

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**Pledge of Allegiance:** Mayor Chow led the Pledge of Allegiance.

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### **EXECUTIVE SESSION**

**Closed (Executive) Session of the Addison City Council pursuant to: Section 551. 074, Tex. Gov. Code, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, pertaining to:**

- City Attorney

Mayor Chow closed the Open Session to convene the City Council into Closed Executive Session at 6:20 p.m.

**Reconvene into Regular Session: In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.**

Mayor Chow reconvened the City Council into Open Session at 6:32 p.m. No action was taken as a result of Executive Session.

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## WORK SESSION

1. **Present and Discuss Legislation Passed During the 87th Session of the Texas Legislature and Provide an Update on Other Legislative Activity in Austin.**

Bill Hawley, Director of Administrative Services, presented this item. He advised that of the approximately 7,000 bills filed a total of 2,300 filed bills had impacts for cities. Of those bills submitted only 1,000 bills were passed and of those bills only 250 had impacts for cities.

Mr. Hawley briefly reviewed some of the proposed bills that were not passed. He reviewed the bills passed as they related to: Property Taxes, Economic Development, Purchasing, Elections, Finance and Administration, Open Government, Personnel, Public Safety, and Utilities and Environment.

Mr. Hawley advised that a Special Session was called and convened on August 23, 2021. Legislators will address the issue of redistricting that must be done following the Census results, as well as the Governor's list of items.

2. **Present and Discuss the Expiration of Suspension of Certain Texas Open Meeting Act Provisions.**

City Secretary Irma Parker advised that the Open Government rules suspension activated in March 2020 due to the COVID-19 pandemic will expire effective September 1, 2021. She requested direction from the Council whether they would like to continue to allow virtual participation from residents and others, such as zoning applicants, after September 1<sup>st</sup>. Ms. Parker also requested direction on whether the Council wants to continue their meetings at the current location (the Addison TreeHouse) or return to the formal Council Chambers at Town Hall for meetings. Ms. Parker noted that upgrades to the audio equipment at both locations are underway. In addition, the Council Chambers does not allow for Center for Disease Control (CDC) distance guidelines to slow transmission of COVID-19. Due to the size of the TreeHouse, we can comply with CDC distancing guidelines.

Mayor Chow and several members of Council spoke in favor of continuing to allow speakers to address the Council virtually or telephonically, and to continue to meet at the TreeHouse location.

It was stated that after the pandemic is completely over, these decisions may be re-evaluated.

**3. Present and Discuss Metrocrest Services' Request for a Contribution to Their Building Our Future Capital Campaign.**

City Manager Wes Pierson advised this is not an action item but a discussion of the request from Metrocrest Services.

Tracy Eubanks, Chief Executive Officer, made a presentation that included statistics of the services provided during the past year and the organization's current facilities. He reviewed that their Capital Campaign began in 2020. He reviewed plans that include property acquisition for a new facility and the services that will be offered there. The project timeline and budget were provided. Mr. Eubanks reviewed the site plan and floor plans for the new campus, and the location.

Mr. Eubanks provided a fundraising update, advising that approximately half of the funds needed have been committed. He advised that a request for financial assistance has been submitted to the Town. A question was raised as to whether the City of Dallas has contributed to Metrocrest Services. Mr. Eubanks responded that Dallas shared CARES Act funds this past year. It is unknown whether they will contribute to the capital project. Mr. Eubanks added that he also made a similar presentation to Carrollton and Coppell.

Council Member Ward spoke in favor of Addison providing a capital contribution to Metrocrest Services, expressing that a financial contribution would be an investment in the community. Mayor Chow agreed. Deputy Mayor Pro Tempore Walden spoke against making a financial contribution to a building fund that he feels is not a direct contribution to community services. Council Member Willesen confirmed with Mr. Eubanks that the amount of financial support requested from the Town of Addison is \$120,000, which is based on the "fair share" of services provided. The total amount being requested from the cities is \$2 million and Addison's portion equals 6 percent. Council Member Willesen spoke in favor of the request for funding. Mayor Pro Tempore Quintanilla recommended further financial analysis as to the Town's return on investment. Council Member Wheeler agreed with this approach. Council Member Braun expressed that he feels this investment will ultimately reduce the Town's future contributions. Once the requested analysis is complete, staff will bring this item back to Council for further discussion at a future meeting.

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## REGULAR MEETING

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### **Announcements and Acknowledgements regarding Town and Council Events and Activities**

#### **Discussion of Events/Meetings**

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**Public Comment:** *The City Council invites citizens to address the City Council on any matter, including items on the agenda, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing starts. Citizen comments are limited to **three (3) minutes**, unless otherwise required by law. To address the Council, please fill out a **City Council Appearance Card** and submit it to a staff member prior to the Public Comment item on the agenda. The Council is not permitted to take any action or discuss any item not*

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listed on the agenda. The Council may choose to place the item on a future agenda.

City Secretary Parker advised that no citizens had requested to address the City Council via telephonic means.

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**Consent Agenda:** All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion with no individual consideration. If individual consideration of an item is requested, it will be pulled from the Consent Agenda and discussed separately.

4. **Consider Action on the Minutes from the August 10, 2021 City Council Regular Meeting.**
5. **Consider Action on a Resolution Approving an Agreement Between the Town of Addison and Dannenbaum Engineering Company-Dallas, LLC. for Professional Engineering Services Related to the Lake Forest Drive Waterline Upgrades and Wastewater Improvements Project, and Authorizing the City Manager to Execute the Agreement in an Amount Not to Exceed \$169,808.**
6. **Consider Action on a Resolution Approving a Master Services and Purchasing Agreement Between the Town of Addison and AXON Enterprise, Inc. for the Devices, Cloud Services, and Professional Services for In-Car Cameras, Interview Room Cameras, and Body Cameras for the Addison Police Department, and Authorizing the City Manager to Execute the Agreement in an Amount Not to Exceed \$538,453.10.**
7. **Consider Action on a Resolution Approving an Events Agreement Between the Town of Addison and DCO Realty, Inc. for the Management, Operation, Coordination, and Control of a Variety of Events at Vitruvian Park and Authorizing the City Manager to Execute the Agreement in an Amount Not to Exceed \$185,000.**
8. **Consider Action on a Resolution Appointing Janet DePuy, Mayor Pro-Tempore of the City of Richardson, as Primary Representative and Guillermo Quintanilla, Mayor Pro-Tempore of the Town of Addison, as the Alternate Representative to the Aggregated Position of Representative to the Regional Transportation Council (RTC) of the North Central Texas Council of Governments.**

Mayor Chow asked if there were any requests to remove an item from the Consent Agenda for separate discussion. Council Member Willesen requested Item 5 be pulled.

**MOTION:** Council Member Ward moved to approve Consent Agenda Items 4, 6, 7 and 8 as submitted. Deputy Mayor Pro Tempore Walden seconded the motion. Motion carried unanimously.

\*\*\*\*\* Consent Item 5 \*\*\*\*\*

Council Member Willesen advised he pulled Item 5 to inquire whether all the utilities are under the street, and if so, to what extent the street will be replaced (partial or full). Shannon Hicks, Director of Public Works & Engineering Services, responded that the utilities are all underground

either under the pavement or in the right-of-way. The extent of repairs is unknown until the design is complete. City Manager Pierson advised that this is a private street and meetings with 15 property owners will be held to determine whether they are interested in partnering with the Town to possibly replace the whole street. It was clarified that the street is uncurbed and surfaced with asphalt. Mr. Hicks added that video and photos of the street and repairs will be obtained for documentation.

**MOTION:** Council Member Willesen moved to approve Consent Agenda Item 5. Council Member Braun seconded the motion. Motion carried unanimously.

**Resolution No. R21-043:** Engineering Services Agreement with Dannenbaum Engineering Company-Dallas, LLC for Design of Lake Forrest Drive Infrastructure Improvements

**Resolution No. R21-044:** Purchasing Agreement with AXON Enterprise, Inc. for Video Recording Services

**Resolution No. R21-045:** Events Agreement with DCO Realty, Inc for Vitruvian Park

**Resolution No. R21-046:** Appointments to the Regional Transportation Council of the NCTCOG

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## Regular Items

- 9. Hold a Public Hearing, Present, Discuss, and Consider Action on an Ordinance Changing the Zoning on Property Located at 5290 Belt Line Road, Suite 104, which Property is Currently Zoned PD, Planned Development, through Ordinance O19-22, by Approving a Special Use Permit for a New Restaurant. Case 1835-SUP/Pressed Juicery.**

Ken Schmidt, Director of Development Services, presented this item. He advised this is a request for a special use permit for a restaurant. The location, size, parking, and landscape were reviewed. Mr. Schmidt advised this is a Los Angeles based company with several locations in Texas and the DFW Metroplex.

Mr. Schmidt advised that notices were sent to 15 property owners within the 200' of the property in accordance with Town and State law with no responses received. The Planning and Zoning Commission recommended approval without conditions.

Mayor Chow opened the public hearing.

Guy Byington, representing the applicant, provided information on this new restaurant concept. Council Member Braun inquired about a pre-existing storage area located in front of the site. Mr. Byington responded that the landlord has refurbished the exterior of the storage area. He advised that the restaurant is currently open for business.

Mayor Chow closed the public hearing.

**MOTION:** Council Member Braun moved to approve. Mayor Pro Tempore Quintanilla seconded the motion. Motion carried unanimously.

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**Ordinance No. O21-O28:** 5290 Belt Line Road, Suite 104, Case 1835-SUP/Pressed Juicery

**10. Hold a Public Hearing, Present, Discuss, and Consider Action on an Ordinance Changing the Zoning on Property Located at 3765 Belt Line Road, which Property is Currently Zoned PD, Planned Development, through Ordinance O92-037, by Approving a Special Use Permit for a New Restaurant with the Sale of Alcoholic Beverages for On-Premises Consumption Only. Case 1834-SUP/Wing Boss.**

Ken Schmidt, Director of Development Services, presented this item. He advised this request is for a special use permit for a restaurant with sales of alcoholic beverages for on-premises consumption. The location, size, parking, and exterior appearance were reviewed.

Mr. Schmidt advised that notices were sent to 11 property owners with the 200 ft. of the subject property and no responses were received. The Planning and Zoning Commission recommended approval. Staff is recommending approval with the condition that applicant shall not use any terms or graphic depictions that relate to alcoholic beverages in any exterior signage and the repeal of the Duck Donuts' SUP Ordinance O20-34.

Mayor Chow opened the public hearing.

Louis D'Ambrosia, representing the applicant, was present to answer any questions. Mayor Chow confirmed that this is a new concept for Dickey's Barbeque Pit. The restaurant will open as soon as possible. Parking ratios for restaurant uses were clarified and discussed.

Mayor Chow closed the public hearing.

**MOTION:** Deputy Mayor Pro Tempore Walden moved to approve with the conditions as stated, and to repeal the existing SUP Ordinance No. 020-034 regarding Duck Donuts. Council Member Ward seconded the motion. Motion carried unanimously.

**Ordinance No. O21-O29:** 3765 Belt Line Road, Case 1834-SUP/Wing Boss

**11. Present, Discuss and Consider Action on a Resolution Appointing Whitt Wyatt as the City Attorney for the Town of Addison.**

City Manager Pierson reviewed that the negotiations with the legal firm of Wood Banowsky, PLLC have concluded, with Council expressing a desire to appoint said firm and Whitt L. Wyatt as the Town's city attorney.

Council Member Willesen welcomed Mr. Wyatt and expressed his appreciation to former attorney Brenda McDonald for her service.

**MOTION:** Council Member Braun moved to approve. Council Member Willesen seconded the motion. Motion carried unanimously.

**Resolution No. R21-047:** Appointment of Whitt Wyatt as City Attorney

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**12. Present and Discuss the Operations and Financial Reconciliation for Taste Addison 2021.**

Jasmine Lee, Director of Special Events, presented this item. She provided an overview of changes that were made for Taste Addison this year compared to previous years. She noted that hotel bookings increased due to vouchers being offered to hotel users.

Ms. Lee reviewed the advertising, revenues, and expenditures for this year's event. She advised the total revenues were \$429,928 and expenditures total were \$686,786. She noted that while there was a net loss, it was less than budgeted. Comparisons with statistics of previous years' events were provided. Ms. Lee advised that as part of the expenses this year, the Town purchased a rain insurance policy. Due to the weather on Friday, the insurance policy paid a \$150,000 claim for that day.

In response to Mayor Chow's question, Mr. Pierson advised that the expense for the bands originally scheduled then cancelled for 2020 was not included in the calculations for 2021.

Ms. Lee advised that for next year plans are to keep this event to two days, Friday and Saturday. Staff will work with the restaurants to improve the Tasting Room experience, and the VIP experience area will be reinstated.

**13. Present and Discuss the Operations and Financial Reconciliation for Addison Kaboom Town! 2021.**

Jasmine Lee, Director of Special Events, presented this item. She reviewed changes that were implemented for Kaboom Town! this year and reviewed associated hotel bookings.

Ms. Lee reviewed the advertising, revenues and expenditures for this year's event. She advised the total revenues were \$99,458 and expenditures were \$407,653, noting that losses were less than anticipated in the budget. Statistics comparisons with previous years' events were provided.

For fiscal year 2022, staff will explore the continued use of event ticketing, work with the airport to enhance the Freedom Flyover, and introduce previously planned water attractions to the carnivalfield.

Several Council Members expressed that they like the requirements for tickets. The reduced attendance for this year also reduced the traffic at the conclusion. Comments regarding the boxed meals were positive with the exception of the portion sizes of the food included. Expanding the Airport's flyover was suggested and to possibly reinstate the after party.

**14. Present and Discuss an Update on Addison Oktoberfest 2021.**

Jasmine Lee, Director of Special Events, presented this item. She reviewed that the Addison Oktoberfest is scheduled for September 16<sup>th</sup>- 19<sup>th</sup>. It will be held at Addison Circle Park. The hours for each day were reviewed as well as ticket prices. Ms. Lee noted that admission on the 16<sup>th</sup> and the 19<sup>th</sup> is free. Special packages are available for purchase and group reservations are available. Entertainment includes live music, games and activities, and a large screen TV available in an

outdoor seating area will feature football games. Food options for this year were reviewed as well as the merchandise that will be available for purchase.

Ms. Lee provided an overview of the health and safety measures that will be implemented. Councilmembers offered positive comments regarding the plans. Mr. Pierson expressed his appreciation regarding the staff’s efforts on all the events this year.

**15. Present and Discuss the Finance Department Quarterly Financial Report of the Town of Addison for the Fiscal Year 2021 Third Quarter Ended June 30, 2021.**

Steven Glickman, Chief Financial Officer, presented this item. He advised that some property tax amounts are still being determined due to pending hearings. He reviewed the third quarter’s key financial revenue highlights as noted below:

Key Revenue Sources	FY 2021 Budget	Actual thru 6/30/21	% Annual Budget
Ad Valorem Taxes - General Fund	\$19,425,398	\$20,089,247	103.42%
Non-Property Taxes - General Fund	\$13,954,766	\$11,656,725	83.53%
Hotel Tax	\$4,156,000	\$21,437,253	34.59%
Franchise Fees - General Fund	\$2,260,000	\$1,534,514	67.90%
Service/Permitting/License Fees -General Fund	\$3,113,326	\$1,797,881	57.75%
Rental Income - All Funds	\$4,337,770	\$3,324,900	76.65%
Fines and Penalties - All Funds	\$335,000	\$116,190	34.68%
Special Event Revenue - Hotel Fund	\$1,104,500	\$408,906	37.02%
Fuel Flowage Fees - Airport Fund	\$625,043	\$746,990	119.51%
Water and Sewer Charges - Utility Fund	\$13,772,976	\$8,181,900	59.41%

He stated that hotel tax revenue has not been collected from all hoteliers and reflects less hotel occupancy due to COVID-19. Staff is contacting hotels that have yet to make the occupancy tax payments. Municipal Court has had fewer court fines/fees due to COVID-19. Personnel changes showed 12 separations and 6 new hires for this quarter. Mr. Glickman advised the General Fund revenue is strong, and expenditures are as they should be. Additionally, it was noted that all payments to North Texas Emergency Communications Center (NTECC) for emergency communications have been made. A summary of key expenditures by fund are as follows:

Key Expenditures	FY 2021 Budget	Actual thru 6/30/21	% Annual Budget
General Fund	\$40,039,551	\$26,884,361	67.14%
Hotel Fund	\$5,838,563	\$5,834,730	46.55%
Economic Development	\$2,019,815	\$1,034,932	51.24%
Airport Operations	\$5,110,205	\$302,338	59.14%
Utility Operations	\$14,243,405	\$9,184,611	64.48%

Mr. Glickman reviewed that staff is now handling investments and the portfolio is performing better than when managed by outside consultants as shown as follows.

<b>Date</b>	<b>Book Value</b>	<b>Market Value</b>	<b>Interest Revenue</b>	<b>Weighted Average Yield-to-Maturity</b>
6/30/2021	\$112,200,456	\$112,057,166	\$110,076	0.49%
3/31/2021	\$107,279,066	\$107,285,397	\$104,590	0.27%
Change	\$4,321,390	\$4,771,769	\$5,486	0.22%
% Change	4.56%	4.45%	5.24%	81.72%

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**Adjourn Meeting**

There being no further business to come before the Council, Mayor Chow adjourned the meeting.

**TOWN OF ADDISON, TEXAS**

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Joe Chow, Mayor

**ATTEST:**

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Irma G. Parker, City Secretary

## Council Meeting

5.

Meeting Date: 09/14/2021

Department: City Manager

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### **AGENDA CAPTION:**

Consider Action on a **Resolution Approving a Negotiated Settlement Between the Atmos Cities Steering Committee and Atmos Energy Corp., Mid-Tex Division Regarding the Company's 2021 Rate Review Mechanism Filing.**

### **BACKGROUND:**

The Town of Addison, along with 171 other Mid-Texas cities served by Atmos Energy Corporation, Mid-Tex Division (“Atmos Mid-Tex” or “Company”), is a member of the Atmos Cities Steering Committee (“ACSC”). In 2007, ACSC and Atmos Mid-Tex settled a rate application filed by the Company pursuant to Section 104.301 of the Texas Utilities Code for an interim rate adjustment commonly referred to as a GRIP filing (arising out of the Gas Reliability Infrastructure Program legislation). That settlement created a substitute rate review process, referred to as Rate Review Mechanism (“RRM”), as a substitute for future filings under the GRIP statute.

On or about April 1, 2021, the Company filed a rate request pursuant to the RRM Tariff adopted by ACSC members. The Company claimed that its cost-of-service in a test year ending December 31, 2020, entitled it to additional system-wide revenues of \$43.4 million. Application of the standards set forth in ACSC’s RRM Tariff reduces the Company’s request to \$40.5 million, \$29.3 million of which would be applicable to ACSC members. ACSC’s consultants concluded that the system-wide deficiency under the RRM regime should be \$22.34 million instead of the claimed \$40.5 million. The amount of the \$22.34 million deficiency applicable to ACSC members would be \$16.8 million.

After the Company reviewed ACSC’s consultants’ report, ACSC’s Executive Committee and the Company negotiated a settlement whereby the Company would receive an increase of \$22.78 million from ACSC Cities, but with a two-month delay in the Effective Date until December 1, 2021. This should save ACSC cities approximately \$3.8 million.

The impact of the settlement on average residential rates is an increase of \$1.28 on a monthly basis, or 2.2 percent. The increase for average commercial usage will be \$4.03 or 1.61 percent.

**RECOMMENDATION:**

Administration recommends approval.

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**Attachments**

Resolution - Atmos Rate Review Mechanism 2021

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**TOWN OF ADDISON, TEXAS**

**RESOLUTION NO. 21- \_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF THE TOWN OF ADDISON, TEXAS, APPROVING A NEGOTIATED SETTLEMENT BETWEEN THE ATMOS CITIES STEERING COMMITTEE (“ACSC”) AND ATMOS ENERGY CORP., MID-TEX DIVISION REGARDING THE COMPANY’S 2021 RATE REVIEW MECHANISM FILING; DECLARING EXISTING RATES TO BE UNREASONABLE; ADOPTING TARIFFS THAT REFLECT RATE ADJUSTMENTS CONSISTENT WITH THE NEGOTIATED SETTLEMENT; FINDING THE RATES TO BE SET BY THE ATTACHED SETTLEMENT TARIFFS TO BE JUST AND REASONABLE AND IN THE PUBLIC INTEREST; APPROVING AN ATTACHED EXHIBIT ESTABLISHING A BENCHMARK FOR PENSIONS AND RETIREE MEDICAL BENEFITS; APPROVING AN ATTACHED EXHIBIT REGARDING AMORTIZATION OF REGULATORY LIABILITY; REQUIRING THE COMPANY TO REIMBURSE ACSC’S REASONABLE RATEMAKING EXPENSES; DETERMINING THAT THIS RESOLUTION WAS PASSED IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; ADOPTING A SAVINGS CLAUSE; DECLARING AN EFFECTIVE DATE; AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND THE ACSC’S LEGAL COUNSEL.**

**WHEREAS**, the Town of Addison, Texas (“City”) is a gas utility customer of Atmos Energy Corp., Mid-Tex Division (“Atmos Mid-Tex” or “Company”), and a regulatory authority with an interest in the rates, charges, and services of Atmos Mid-Tex; and

**WHEREAS**, the City is a member of the Atmos Cities Steering Committee (“ACSC”), a coalition of similarly situated cities served by Atmos Mid-Tex (“ACSC Cities”) that have joined together to facilitate the review of, and response to, natural gas issues affecting rates charged in the Atmos Mid-Tex service area; and

**WHEREAS**, ACSC and the Company worked collaboratively to develop a Rate Review Mechanism (“RRM”) tariff that allows for an expedited rate review process by ACSC Cities as a substitute to the Gas Reliability Infrastructure Program (“GRIP”) process instituted by the Legislature, and that will establish rates for the ACSC Cities based on the system-wide cost of serving the Atmos Mid-Tex Division; and

**WHEREAS**, the current RRM tariff was adopted by the City in a rate ordinance in 2018; and

**WHEREAS**, on about April 1, 2021, Atmos Mid-Tex filed its 2021 RRM rate request with ACSC Cities based on a test year ending December 31, 2020; and

**WHEREAS**, ACSC coordinated its review of the Atmos Mid-Tex 2021 RRM filing through its Executive Committee, assisted by ACSC’s attorneys and consultants, to resolve issues identified in the Company’s RRM filing; and

**WHEREAS**, the Executive Committee, as well as ACSC’s counsel and consultants, recommend that ACSC Cities approve an increase in base rates for Atmos Mid-Tex of \$22.78 million applicable to ACSC Cities with an Effective Date of December 1, 2021; and

**WHEREAS**, ACSC agrees that Atmos’ plant-in-service is reasonable; and

**WHEREAS**, with the exception of approved plant-in-service, ACSC is not foreclosed from future reasonableness evaluation of costs associated with incidents related to gas leaks; and

**WHEREAS**, the two-month delayed Effective Date from October 1 to December 1 will save ACSC ratepayers approximately \$3.8 million off new rates imposed by the attached tariffs (Exhibit A); and

**WHEREAS**, the attached tariffs (Exhibit A) implementing new rates are consistent with the recommendation of the ACSC Executive Committee, are agreed to by the Company, and are just, reasonable, and in the public interest; and

**WHEREAS**, the settlement agreement sets a new benchmark for pensions and retiree medical benefits (Exhibit B); and

**WHEREAS**, the settlement agreement establishes an amortization schedule for regulatory liability prepared by Atmos Mid-Tex (Exhibit C); and

**WHEREAS**, the RRM Tariff contemplates reimbursement of ACSC’s reasonable expenses associated with RRM applications;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS:**

**Section 1.** That the findings set forth in this Resolution are hereby in all things approved.

**Section 2.** That, without prejudice to future litigation of any issue identified by ACSC, the City Council finds that the settled amount of an increase in revenues of \$22.78 million for ACSC Cities represents a comprehensive settlement of gas utility rate issues affecting the rates, operations, and services offered by Atmos Mid-Tex within the municipal limits arising from Atmos Mid-Tex’s 2021 RRM filing, is in the public interest, and is consistent with the City’s authority under Section 103.001 of the Texas Utilities Code.

**Section 3.** That despite finding Atmos Mid-Tex’s plant-in-service to be reasonable, ACSC is not foreclosed in future cases from evaluating the reasonableness of costs associated with incidents involving leaks of natural gas.



**Section 4.** That the existing rates for natural gas service provided by Atmos Mid-Tex are unreasonable. The new tariffs attached hereto and incorporated herein as Exhibit A, are just and reasonable, and are designed to allow Atmos Mid-Tex to recover annually an additional \$22.78 million from customers in ACSC Cities, over the amount allowed under currently approved rates. Such tariffs are hereby adopted.

**Section 5.** That the ratemaking treatment for pensions and retiree medical benefits in Atmos Mid-Tex's next RRM filing shall be as set forth on Exhibit B, attached hereto and incorporated herein.

**Section 6.** That subject to any future settlement or decision regarding the balance of Excess Deferred Income Tax to be refunded to ratepayers, the amortization of regulatory liability shall be consistent with the schedule found in Exhibit C, attached hereto and incorporated herein.

**Section 7.** That Atmos Mid-Tex shall reimburse the reasonable ratemaking expenses of the ACSC in processing the Company's 2021 RRM filing.

**Section 8.** That to the extent any resolution or ordinance previously adopted by the Council is inconsistent with this Resolution, it is hereby repealed.

**Section 9.** That the meeting at which this Resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

**Section 10.** That if any one or more sections or clauses of this Resolution is adjudged to be unconstitutional or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this Resolution, and the remaining provisions of the Resolution shall be interpreted as if the offending section or clause never existed.

**Section 11.** That consistent with the City Ordinance that established the RRM process, this Resolution shall become effective from and after its passage with rates authorized by attached tariffs to be effective for bills rendered on or after December 1, 2021.

**Section 12.** That a copy of this Resolution shall be sent to Atmos Mid-Tex, care of Chris Felan, Vice President of Rates and Regulatory Affairs Mid-Tex Division, Atmos Energy Corporation, 5420 LBJ Freeway, Suite 1862, Dallas, Texas 75240, and to Thomas Brocato, General Counsel to ACSC, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

**PASSED AND APPROVED** by the City Council of the Town of Addison, Texas, this the **14<sup>th</sup>** day of **September** 2021.

**TOWN OF ADDISON, TEXAS**

\_\_\_\_\_  
Joe Chow, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

By: \_\_\_\_\_

By: \_\_\_\_\_

Irma Parker, City Secretary

Whitt Wyatt, City Attorney

**Exhibit A**

**Mid-Tex Tariffs  
Effective December 1, 2021**

<b>RATE SCHEDULE:</b>	<b>R – RESIDENTIAL SALES</b>	
<b>APPLICABLE TO:</b>	<b>ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 12/01/2021</b>	<b>PAGE:</b>

**Application**

Applicable to Residential Customers for all natural gas provided at one Point of Delivery and measured through one meter.

**Type of Service**

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

**Monthly Rate**

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

<b>Charge</b>	<b>Amount</b>
Customer Charge per Bill	\$ 20.85 per month
Rider CEE Surcharge	\$ 0.05 per month <sup>1</sup>
<b>Total Customer Charge</b>	<b>\$ 20.90 per month</b>
Commodity Charge – All Ccf	\$0.27979 per Ccf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

**Agreement**

An Agreement for Gas Service may be required.

**Notice**

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

<sup>1</sup>Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2021.

<b>RATE SCHEDULE:</b>	<b>C – COMMERCIAL SALES</b>	
<b>APPLICABLE TO:</b>	<b>ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 12/01/2021</b>	<b>PAGE: Page</b>

**Application**

Applicable to Commercial Customers for all natural gas provided at one Point of Delivery and measured through one meter and to Industrial Customers with an average annual usage of less than 30,000 Ccf.

**Type of Service**

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

**Monthly Rate**

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

<b>Charge</b>	<b>Amount</b>
Customer Charge per Bill	\$ 56.50 per month
Rider CEE Surcharge	\$ 0.01 per month <sup>1</sup>
<b>Total Customer Charge</b>	<b>\$ 56.51 per month</b>
Commodity Charge – All Ccf	\$ 0.12263 per Ccf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

**Agreement**

An Agreement for Gas Service may be required.

**Notice**

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

<sup>1</sup> Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2021.

<b>RATE SCHEDULE:</b>	<b>I – INDUSTRIAL SALES</b>	
<b>APPLICABLE TO:</b>	<b>ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 12/01/2021</b>	<b>PAGE:</b>

**Application**

Applicable to Industrial Customers with a maximum daily usage (MDU) of less than 3,500 MMBtu per day for all natural gas provided at one Point of Delivery and measured through one meter. Service for Industrial Customers with an MDU equal to or greater than 3,500 MMBtu per day will be provided at Company's sole option and will require special contract arrangements between Company and Customer.

**Type of Service**

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

**Monthly Rate**

Customer's monthly bill will be calculated by adding the following Customer and MMBtu charges to the amounts due under the riders listed below:

<b>Charge</b>	<b>Amount</b>
Customer Charge per Meter	\$ 1,054.75 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.4330 per MMBtu
Next 3,500 MMBtu	\$ 0.3171 per MMBtu
All MMBtu over 5,000 MMBtu	\$ 0.0680 per MMBtu

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

**Curtailement Overpull Fee**

Upon notification by Company of an event of curtailement or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailement or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

**Replacement Index**

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

**RRC Tariff No:**

<b>RATE SCHEDULE:</b>	<b>I – INDUSTRIAL SALES</b>	
<b>APPLICABLE TO:</b>	<b>ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 12/01/2021</b>	<b>PAGE:</b>

**Agreement**

An Agreement for Gas Service may be required.

**Notice**

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

**Special Conditions**

In order to receive service under Rate I, Customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

<b>RATE SCHEDULE:</b>	<b>T – TRANSPORTATION</b>	
<b>APPLICABLE TO:</b>	<b>ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 12/01/2021</b>	<b>PAGE:</b>

**Application**

Applicable, in the event that Company has entered into a Transportation Agreement, to a customer directly connected to the Atmos Energy Corp., Mid-Tex Division Distribution System (Customer) for the transportation of all natural gas supplied by Customer or Customer's agent at one Point of Delivery for use in Customer's facility.

**Type of Service**

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

**Monthly Rate**

Customer's bill will be calculated by adding the following Customer and MMBtu charges to the amounts and quantities due under the riders listed below:

<b>Charge</b>	<b>Amount</b>
Customer Charge per Meter	\$ 1,054.75 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.4330 per MMBtu
Next 3,500 MMBtu	\$ 0.3171 per MMBtu
All MMBtu over 5,000 MMBtu	\$ 0.0680 per MMBtu

Upstream Transportation Cost Recovery: Plus an amount for upstream transportation costs in accordance with Part (b) of Rider GCR.

Retention Adjustment: Plus a quantity of gas as calculated in accordance with Rider RA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

**Imbalance Fees**

All fees charged to Customer under this Rate Schedule will be charged based on the quantities determined under the applicable Transportation Agreement and quantities will not be aggregated for any Customer with multiple Transportation Agreements for the purposes of such fees.

**Monthly Imbalance Fees**

Customer shall pay Company the greater of (i) \$0.10 per MMBtu, or (ii) 150% of the difference per MMBtu between the highest and lowest "midpoint" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" during such month, for the MMBtu of Customer's monthly Cumulative Imbalance, as defined in the applicable Transportation Agreement, at the end of each month that exceeds 10% of Customer's receipt quantities for the month.



<b>RATE SCHEDULE:</b>	<b>T – TRANSPORTATION</b>	
<b>APPLICABLE TO:</b>	<b>ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 12/01/2021</b>	<b>PAGE:</b>

**Curtailment Overpull Fee**

Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

**Replacement Index**

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

**Agreement**

A transportation agreement is required.

**Notice**

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

**Special Conditions**

In order to receive service under Rate T, customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

<b>RIDER:</b>	<b>WNA – WEATHER NORMALIZATION ADJUSTMENT</b>	
<b>APPLICABLE TO:</b>	<b>ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 12/01/2021</b>	<b>PAGE:</b>

Provisions for Adjustment

The Commodity Charge per Ccf (100 cubic feet) for gas service set forth in any Rate Schedules utilized by the cities of the Mid-Tex Division service area for determining normalized winter period revenues shall be adjusted by an amount hereinafter described, which amount is referred to as the "Weather Normalization Adjustment." The Weather Normalization Adjustment shall apply to all temperature sensitive residential and commercial bills based on meters read during the revenue months of November through April. The five regional weather stations are Abilene, Austin, Dallas, Waco, and Wichita Falls.

Computation of Weather Normalization Adjustment

The Weather Normalization Adjustment Factor shall be computed to the nearest one-hundredth cent per Ccf by the following formula:

$$WNAF_i = R_i \frac{(HSF_i \times (NDD-ADD))}{(BL_i + (HSF_i \times ADD))}$$

Where

- $i$  = any particular Rate Schedule or billing classification within any such particular Rate Schedule that contains more than one billing classification
- $WNAF_i$  = Weather Normalization Adjustment Factor for the  $i^{th}$  rate schedule or classification expressed in cents per Ccf
- $R_i$  = Commodity Charge rate of temperature sensitive sales for the  $i^{th}$  schedule or classification.
- $HSF_i$  = heat sensitive factor for the  $i^{th}$  schedule or classification divided by the average bill count in that class
- $NDD$  = billing cycle normal heating degree days calculated as the simple ten-year average of actual heating degree days.
- $ADD$  = billing cycle actual heating degree days.
- $BL_i$  = base load sales for the  $i^{th}$  schedule or classification divided by the average bill count in that class

The Weather Normalization Adjustment for the  $j$ th customer in  $i$ th rate schedule is computed as:

$$WNA_j = WNAF_i \times q_{ij}$$

Where  $q_{ij}$  is the relevant sales quantity for the  $j$ th customer in  $i$ th rate schedule.

**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

<b>RIDER:</b>	<b>WNA – WEATHER NORMALIZATION ADJUSTMENT</b>	
<b>APPLICABLE TO:</b>	<b>ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 12/01/2021</b>	<b>PAGE:</b>

Base Use/Heat Use Factors

Weather Station	<u>Residential</u>		<u>Commercial</u>	
	Base use <u>Ccf</u>	Heat use <u>Ccf/HDD</u>	Base use <u>Ccf</u>	Heat use <u>Ccf/HDD</u>
Abilene	11.88	0.1459	85.39	0.6996
Austin	10.34	0.1452	194.82	0.9398
Dallas	15.21	0.1915	148.19	1.0986
Waco	10.63	0.1373	130.39	0.7436
Wichita Falls	12.63	0.1398	109.17	0.5803

Weather Normalization Adjustment (WNA) Report

On or before June 1 of each year, the company posts on its website at [atmosenergy.com/mtx-wna](http://atmosenergy.com/mtx-wna), in Excel format, a *Weather Normalization Adjustment (WNA) Report* to show how the company calculated its WNAs factor during the preceding winter season. Additionally, on or before June 1 of each year, the company files one hard copy and an Excel version of the *WNA Report* with the Railroad Commission of Texas' Gas Services Division, addressed to the Director of that Division.

**Exhibit B**  
**Mid-Tex**  
**2021 Benchmark for Pensions**  
**and Retiree Benefits**

**ATMOS ENERGY CORP., MID-TEX DIVISION  
PENSIONS AND RETIREE MEDICAL BENEFITS FOR CITIES APPROVAL  
TEST YEAR ENDING DECEMBER 31, 2020**

Line No.	Description (a)	Shared Services (b)		Post-Employment Benefit Plan (c)		Mid-Tex Direct Supplemental Executive Benefit Plan (e)		Post-Employment Benefit Plan (f)		Adjustment Total (g)
		Pension Account Plan	43.68%	Post-Employment Benefit Plan	43.68%	Pension Account Plan	76.11%	Mid-Tex Direct Supplemental Executive Benefit Plan	100.00%	
1	Proposed Benefits Benchmark - Fiscal Year 2021 Willis Towers Watson Report as adjusted (1) (2) (3)	\$ 2,917,949	\$ 4,908,358	\$ 5,447,063	\$ 293,818	\$ 6,600,073				
2	Allocation to Mid-Tex	43.68%		76.11%	100.00%	76.11%				
3	Proposed Benefits Benchmark Costs Allocated to Mid-Tex (Ln 1 x Ln 2)	\$ 1,274,655	\$ 2,144,130	\$ 4,145,546	\$ 293,818	\$ 5,023,057				
4	O&M and Capital Allocation Factor	100.00%	100.00%	100.00%	100.00%	100.00%				
5	Proposed Benefits Benchmark Costs to Approve (Ln 3 x Ln 4) (3)	\$ 1,274,655	\$ 2,144,130	\$ 4,145,546	\$ 293,818	\$ 5,023,057				
6										
7										
8	Summary of Costs to Approve (1):									
9										
10	O&M Expense Factor (WP_F-2.3, Ln 2)	75.07%	75.07%	38.66%	11.00%	38.66%				
11										
12										
13	Total Pension Account Plan	\$ 956,873	\$ 1,609,582	\$ 1,602,484	\$ 32,322	\$ 1,941,691				
14	Total Post-Employment Benefit Plan									
15	Total Supplemental Executive Benefit Plan									
16	Total (Ln 13 + Ln 14 + Ln 15)	\$ 956,873	\$ 1,609,582	\$ 1,602,484	\$ 32,322	\$ 1,941,691				
17										

Notes:  
1. Studies not applicable to Mid-Tex or Shared Services are omitted.  
2. Mid-Tex is proposing that the Fiscal Year 2021 Willis Towers Watson actuarial amounts shown on WP\_F-2.3 and WP\_F-2.3.1, be approved by the RRM Cities as the benchmark amounts to be used to calculate the regulatory asset or liability for future periods. The benchmark amount approved by the RRM Cities for future periods includes only the expense amount. The amount attributable to capital is recorded to utility plant through the overhead process as described in the CAM.  
3. SSU amounts exclude cost centers which do not allocate to Mid-Tex for rate making purposes.

**Exhibit C**

**Mid-Tex 2021 Schedule for  
Amortization for Regulatory Liability**

ATMOS ENERGY CORP., MID-TEX DIVISION  
 RATE BASE ADJUSTMENTS  
 TEST YEAR ENDING DECEMBER 31, 2020  
 AMORTIZATION OF REGULATORY LIABILITY

Line No.	Year Ended Dec. 31	Beginning Protected Balance	Protected Amortization	Ending Protected Balance	Beginning Unprotected Balance	Unprotected Amortization	Ending Unprotected Balance	Total Protected & Unprotected Amortization	Total Protected & Unprotected Balance
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)
1	2017 (3)	\$ -	\$ -	\$ (51,477,854)	\$ -	\$ -	\$ 343,746,535	\$ -	\$ 292,269,891
2	2018	(51,477,854)	494,977	(50,982,877)	343,746,535	(3,513,668)	340,232,867	(3,018,691)	289,249,991
3	2019	(50,982,877)	1,979,910	(49,002,967)	340,232,867	(14,057,672)	326,174,795	(12,077,963)	277,172,028
4	2020	(49,002,967)	1,979,910	(47,022,857)	326,174,795	(13,989,909)	312,185,886	(12,008,999)	265,163,029
5	2021	(47,022,857)	3,464,842	(43,558,015)	312,185,886	(26,390,127)	285,795,760	(22,925,264)	242,237,745
6	2022	(43,558,015)	1,979,910	(41,578,105)	285,795,760	(60,167,529)	225,628,231	(58,187,619)	184,050,126
7	2023	(41,578,105)	1,979,910	(39,598,195)	225,628,231	(60,167,529)	165,460,703	(58,187,619)	125,862,508
8	2024	(39,598,195)	1,979,910	(37,618,286)	165,460,703	(60,167,529)	105,293,175	(58,187,619)	67,674,899
9	2025	(37,618,286)	1,979,910	(35,638,376)	105,293,175	(60,167,529)	45,125,646	(58,187,619)	9,487,270
10	2026	(35,638,376)	1,979,910	(33,658,466)	45,125,646	(45,125,646)	(0)	(43,145,737)	(33,658,466)
11	2027	(33,658,466)	1,979,910	(31,678,556)	(0)	0	1,979,910	1,979,910	(31,678,556)
12	2028	(31,678,556)	1,979,910	(29,698,647)	-	-	1,979,910	1,979,910	(29,698,647)
13	2029	(29,698,647)	1,979,910	(27,718,737)	-	-	1,979,910	1,979,910	(27,718,737)
14	2030	(27,718,737)	1,979,910	(25,738,827)	-	-	1,979,910	1,979,910	(25,738,827)
15	2031	(25,738,827)	1,979,910	(23,758,917)	-	-	1,979,910	1,979,910	(23,758,917)
16	2032	(23,758,917)	1,979,910	(21,779,007)	-	-	1,979,910	1,979,910	(21,779,007)
17	2033	(21,779,007)	1,979,910	(19,799,098)	-	-	1,979,910	1,979,910	(19,799,098)
18	2034	(19,799,098)	1,979,910	(17,819,188)	-	-	1,979,910	1,979,910	(17,819,188)
19	2035	(17,819,188)	1,979,910	(15,839,279)	-	-	1,979,910	1,979,910	(15,839,279)
20	2036	(15,839,279)	1,979,910	(13,859,369)	-	-	1,979,910	1,979,910	(13,859,369)
21	2037	(13,859,369)	1,979,910	(11,879,459)	-	-	1,979,910	1,979,910	(11,879,459)
22	2038	(11,879,459)	1,979,910	(9,899,549)	-	-	1,979,910	1,979,910	(9,899,549)
23	2039	(9,899,549)	1,979,910	(7,919,639)	-	-	1,979,910	1,979,910	(7,919,639)
24	2040	(7,919,639)	1,979,910	(5,939,729)	-	-	1,979,910	1,979,910	(5,939,729)
25	2041	(5,939,729)	1,979,910	(3,959,820)	-	-	1,979,910	1,979,910	(3,959,820)
26	2042	(3,959,820)	1,979,910	(1,979,910)	-	-	1,979,910	1,979,910	(1,979,910)
27	2043	(1,979,910)	1,979,910	0	-	-	1,979,910	1,979,910	0
28									
29	Revenue Related Tax Factor				See WP_F-5.1			6.79%	
30	Revenue Related Taxes on Annual Amortization				Amortization * Tax Factor		\$	3,949,355	
31	Amortization Including Revenue Related Taxes				Amortization + Taxes		\$	62,136,873	

Notes:

1. The annual amortization of the protected balance is a 26 year recovery period based on the Reverse South Georgia Method. The annual amortization of the unprotected balance is 5 years.
2. The Regulatory Liability is recorded to FERC Accounts 293 and 242, Sub Account 27909.
3. This is the final Mid-Tex liability balance filing the Fiscal Year 2018 tax return.

**Council Meeting**

**6.**

**Meeting Date:** 09/14/2021

**Department:** Finance

**Pillars:** Gold Standard for Financial Health

**Milestones:** Continue development and implementation of Long Term Financial Plan

**AGENDA CAPTION:**

Hold a Public Hearing, Present, Discuss, and Consider Action on an **Ordinance of the Town of Addison, Texas Approving and Adopting the Annual Budget for the Fiscal Year Beginning October 1, 2021 and Ending September 30, 2022, and Making Appropriations for Each Office, Department, Agency and Project of the Town, Providing that Expenditures for Said Fiscal Year Shall be Made in Accordance with the Adopted Budget, Unless Otherwise Authorized by an Ordinance Adopted by the City Council; Providing for Emergency Expenditures and Expenditures as Otherwise Allowed by Law.**

**BACKGROUND:**

This is the second public hearing regarding the Town of Addison’s Annual Budget for Fiscal Year (FY) 2022. The proposed FY 2022 budget requests an appropriation of \$87,747,161 consisting of \$82,997,600 for operating expenditures, \$4,031,561 for capital improvements, \$384,000 for transfers, and \$334,000 for one-time decision packages. Listed below is a breakdown of funds:

<b>Fund</b>	<b>Expenditure Amount</b>
General	\$40,731,996
Hotel	5,957,833
Debt Service Combined	8,520,186
Economic Development	2,010,012
Infrastructure Investment	1,500,000
Airport	6,782,456
Utility	14,777,255
Stormwater	2,475,125
Combined Replacement	1,980,283
Combined Grants	13,700
Combined Special Revenues	3,018,315



<b>Total</b>	<b>\$87,747,161</b>
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Significant items in the proposed operating budget include:

- Revenues for all funds total \$84,967,262, an increase of \$6.4M compared to FY 2021. Primary revenues sources are property tax (\$30.0 million), sales tax (\$13.7 million), hotel occupancy tax (\$4.2 million) and utility service fees (\$14.3 million).
- Staffing level of 300.8 Full-time Equivalent (FTE) positions. This is an increase of 1.0 FTE's over FY 2021.
- Employee compensation allocation of approximately \$1.03 million in all funds for merit/market increases plus benefits. This provides a pool equivalent to a 4 percent compensation pool.

Significant decision packages include:

- Code Enforcement Officer (\$83,508 recurring and \$38 thousand one-time costs),
- Long Range Planning Services (\$140 thousand),
- Facilities Study Phase 2 (\$125 thousand),
- Facilities Maintenance Funds (\$350 thousand),
- Belt Line and Addison Road Maintenance (\$1.38 million),
- Street Maintenance and Repairs (\$600 thousand),
- Les Lacs Court Conversion (\$141 thousand),
- Trash and Projects Crew (\$29 thousand recurring and \$80 thousand one-time costs),
- Utility Repair IDIQ Contract (\$150 thousand),
- Vitruvian Park Erosion (\$12 thousand recurring and \$73 thousand one-time costs).

The FY 2022 proposed five-year capital improvements budget totals \$47.2 million. Significant projects include:

- Midway Road Reconstruction (\$15.8 million),
- Vitruvian West Streetscape and Bella Lane Extension (\$2.2 million),
- HVAC Replacements (\$0.7 million),
- Roof Replacements (\$2.4 million),
- Keller Springs Reconstruction (\$8.0 million),
- Locker Room Reconfiguration (\$1.1 million),
- Pool Modernization (\$0.7 million),
- Traffic Signal and ADA Improvements (\$1.5 million),
- Lake Forest Drive Utility Improvements (\$1.2 million),
- Rawhide Creek Basin Improvements - Les Lacs Area (\$1.1 million),
- Bravo/Golf Taxiway Improvements (\$7.3 million).

Texas Local Government Code (LGC) Sec. 102.006 requires the governing body of a municipality to hold a public hearing on the proposed budget and provide for public notice of the date, time, and location of the hearing. This notice was

published in the Dallas Morning News on Friday, August 20, 2021.

The Fiscal Year 2022 proposed budget can be found at the following link on the Town's website: <https://addisontexas.net/finance/budget>

**RECOMMENDATION:**

Administration recommends approval.

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**Attachments**

Notice of Public Hearing Advertisement

Ordinance - Fiscal Year 2022 Budget Adoption

Presentation - Fiscal Year 2022 Budget Adoption

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**NOTICE OF PUBLIC HEARINGS ON FISCAL  
YEAR 2022 BUDGET AND TAX RATE**

The Town of Addison will hold two Public Hearings on the Town's annual budget and tax rate for the fiscal year beginning October 1, 2021 and ending September 30, 2022. The Public Hearings will be conducted at a Special Meeting of the City Council at 5:00 pm on Tuesday, September 7, 2021 and at a Regular Meeting of the City Council at 7:30 pm on Tuesday, September 14, 2021. Both meetings will be held at the Addison TreeHouse, 14681 Midway Road, Suite 200, Addison, TX 75001. This budget will raise more total property taxes than last year's budget by \$1,184,723 or 4.1 percent, and of that amount \$393,084 is tax revenue to be raised from new property added to the tax roll this year.

The Town of Addison is accessible to persons with disabilities. Please call 972-450-2819 at least 48 hours in advance of the meeting if you need assistance. The budget document is on file with the City Secretary and is available for public inspection or may be accessed on the Town's website at:  
<https://addisontexas.net/finance/budget>

Publication Date: August 20, 2021  
/s/ Steven Glickman, CFO

**TOWN OF ADDISON, TEXAS**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE TOWN OF ADDISON, TEXAS APPROVING AND ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022, AND MAKING APPROPRIATIONS FOR EACH OFFICE, DEPARTMENT, AGENCY, AND PROJECT OF THE TOWN, PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH THE ADOPTED BUDGET, UNLESS OTHERWISE AUTHORIZED BY AN ORDINANCE ADOPTED BY THE CITY COUNCIL; PROVIDING FOR EMERGENCY EXPENDITURES AND EXPENDITURES AS OTHERWISE ALLOWED BY LAW; PROVIDING FOR A REPEAL CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, in accordance with the Charter and State law, the City Manager of the Town of Addison, Texas (“City”) has heretofore filed with the City Secretary a proposed budget for the City covering the fiscal year beginning October 1, 2021 and ending September 30, 2022; and

**WHEREAS**, the City, in accordance with law, posted the proposed budget on its internet website and made the same available for inspection by any person, and held two public hearings regarding the proposed budget and provided notice of such public hearings, and during the public hearings on the budget, all interested persons were given the opportunity to be heard for or against any item contained in said budget, and all said persons were heard, after which the public hearings were closed; and

**WHEREAS**, the City Council, upon full consideration of the matter, is of the opinion that the budget hereinafter set forth is proper and should be approved and adopted; and

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS:**

**Section 1.** The above and foregoing recitals are true and correct and are incorporated into this Ordinance and made a part hereof for all purposes.

**Section 2.** That the budget for the Town of Addison, Texas for the Fiscal Year beginning October 1, 2021 and ending September 30, 2022, a true and correct copy of which is attached to this Ordinance as **Exhibit A**, is hereby adopted and approved. As set forth in the said budget, the sum of \$87,747,161 is hereby appropriated for budget expenditures and expenditures during the fiscal year shall be made in accordance with the budget approved by this Ordinance unless otherwise authorized by a duly enacted ordinance of the City.

**Section 3.** The budget as adopted hereby shall be deemed the official budget for the Town of Addison, Texas for the said fiscal year and a copy of the same attached hereto and marked as **“Exhibit A”** shall be filed and kept on file with the City Secretary, shall be posted on the City’s internet website, shall be filed with the Dallas County Clerk and the State Comptroller of Public

Accounts at Austin in accordance with the Town Charter and state law, and shall be open to inspection by any interested persons. In addition, the record vote of each member of the City Council by name voting on the adoption of the budget shall be posted on the City's internet website until the first anniversary of the date the budget is adopted.

**Section 4.** Pursuant to state law, no expenditure of the funds of the City shall hereafter be made except in compliance with the budget and applicable state law; provided, however, that in case of grave public necessity emergency expenditures to meet unusual and unforeseen conditions, which could not by reasonable, diligent thought and attention have been included in the original budget, may from time to time be authorized by the City Council as amendments to the original budget. Pursuant to the City's Charter and state law, the Council may make emergency appropriations to address a public emergency affecting life, health, property or the public peace and other appropriations as authorized thereby.

**Section 5.** Funds for the capital improvements listed for FY2022 are hereby appropriated and the entire Capital Improvements Plan for fiscal year ending 2022 is hereby adopted. As set forth in the said budget, the sum of \$47,195,494 is hereby appropriated for capital improvements and expenditures during the fiscal year shall be made in accordance with the budget approved by this Ordinance unless otherwise authorized by a duly enacted ordinance of the City.

**Section 6.** The cover page for the budget attached to this Ordinance, that includes the property tax rates for the current fiscal year, including (a) the property tax rate, (b) the no-new revenue tax rate, (c) the no-new revenue maintenance and operations tax rate, (d) the voter-approval tax rate, and (e) the debt service rate, shall be and is hereby filed with the City Secretary and shall be posted on the City's internet website.

**Section 7.** All ordinances of the City in conflict with the provisions of this Ordinance be, and the same are hereby repealed and all other ordinances of the City not in conflict with the provisions of this Ordinance shall remain in full force and effect.

**Section 8.** The sections, paragraphs, sentences, phrases, and words of this Ordinance are severable, and if any section, paragraph, sentence, phrase, or word in this Ordinance or application thereof to any person or circumstance is held invalid, void, unlawful or unconstitutional by a Court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance, and the City Council hereby declares that it would have passed such remaining portions of this Ordinance despite such invalidity, voidness, unlawfulness or unconstitutionality, which remaining portions shall remain in full force and effect.

**Section 9.** This Ordinance shall take effect upon its passage.

DULY PASSED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS on this  
the 14th day of September 2021.

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Joe Chow, Mayor

ATTEST:

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Irma Parker, City Secretary

APPROVED AS TO FORM:

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Whitt Wyatt, City Attorney

# Town of Addison Fiscal Year 2021-2022 Budget Cover Page

This budget will raise more revenue from property taxes than last year's budget by an amount of \$1,170,929 which is a 4.04 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$392,800.

The members of the governing body voted on the budget as follows:

**FOR:**

**AGAINST:**

**PRESENT** and not voting:

**ABSENT:**

## Property Tax Rate Comparison

	<b>2021-2022</b>	<b>2020-2021</b>
Property Tax Rate:	\$0.614660/100	\$0.608676/100
No-New Revenue Tax Rate:	\$0.548593/100	\$0.637851/100
No-New Revenue Maintenance & Operations Tax Rate:	\$0.398306/100	\$0.474921/100
Voter Approval Tax Rate:	\$0.679498/100	\$0.701933/100
Debt Rate:	\$0.173551/100	\$0.167567/100

Total debt obligation for Town of Addison secured by property taxes: \$95,585,000

**EXHIBIT A**

**TOWN OF ADDISON  
COMBINED SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
BY CATEGORY  
FY2021-22**

	General Fund	Special Revenue Funds				Debt Service	Capital	Proprietary Funds			Internal	Total All Funds		
		Hotel	Economic Development	Combined Grants	Combined Other	Combined Debt Service	Infrastructure Investment	Airport	Utility	Stormwater	Combined Replacement	Budget 2021-22	Estimated 2020-21	Actual 2019-20
BEGINNING BALANCES	\$ 20,149,761	\$ 2,783,500	\$ 1,718,980	\$ 50,784	\$ 9,426,234	\$ 402,070	\$ 5,057,729	\$ 5,152,471	\$ 5,956,407	\$ 8,840,951	\$ 8,082,770	\$ 67,621,657	\$ 65,092,367	\$ 64,238,894
REVENUES:														
Ad valorem tax	\$ 20,037,826	\$ -	\$ 1,153,552	\$ -	\$ -	\$ 8,500,108	\$ 303,710	\$ -	\$ -	\$ -	\$ -	\$ 29,995,196	\$ 29,317,453	\$ 26,876,741
Non-property taxes	14,900,000	4,155,000	-	-	-	-	-	-	-	-	-	19,055,000	18,500,000	18,432,169
Franchise fees	2,105,000	-	-	-	50,000	-	-	-	-	-	-	2,155,000	2,141,000	2,227,367
Licenses and permits	1,090,100	-	-	-	-	-	-	-	-	-	-	1,090,100	1,142,550	1,185,201
Intergovernmental	-	2,014,736	-	8,100	-	-	-	50,000	-	-	-	2,072,836	2,756,331	1,893,761
Service fees	2,018,070	1,155,500	60,000	-	-	-	-	1,320,272	14,332,255	2,554,023	\$ 1,940,963	23,381,083	23,435,568	20,231,525
Fines and penalties	245,000	-	-	-	27,756	-	-	-	-	-	-	272,756	223,580	271,749
Rental income	8,000	85,000	-	-	-	-	-	5,635,534	-	-	-	5,728,534	4,596,411	4,691,925
Interest & other income	356,000	10,100	10,000	400	7,550	2,500	226,667	56,040	108,500	20,000	\$ 35,000	832,757	1,630,350	1,867,860
<b>TOTAL OPERATIONAL REVENUE</b>	<b>\$ 40,759,996</b>	<b>\$ 7,420,336</b>	<b>\$ 1,223,552</b>	<b>\$ 8,500</b>	<b>\$ 85,306</b>	<b>\$ 8,502,608</b>	<b>\$ 530,377</b>	<b>\$ 7,061,846</b>	<b>\$ 14,440,755</b>	<b>\$ 2,574,023</b>	<b>\$ 1,975,963</b>	<b>\$ 84,583,262</b>	<b>\$ 83,743,243</b>	<b>\$ 77,678,298</b>
Transfers from other funds	-	-	384,000	-	-	-	-	-	-	-	-	384,000	1,884,000	4,692,900
Refunding Bond Proceeds	-	-	-	-	-	-	-	-	-	-	-	-	-	13,205,000
<b>TOTAL REVENUES</b>	<b>\$ 40,759,996</b>	<b>\$ 7,420,336</b>	<b>\$ 1,607,552</b>	<b>\$ 8,500</b>	<b>\$ 85,306</b>	<b>\$ 8,502,608</b>	<b>\$ 530,377</b>	<b>\$ 7,061,846</b>	<b>\$ 14,440,755</b>	<b>\$ 2,574,023</b>	<b>\$ 1,975,963</b>	<b>\$ 84,967,262</b>	<b>\$ 85,627,243</b>	<b>\$ 95,576,198</b>
<b>TOTAL AVAILABLE RESOURCES</b>	<b>\$ 60,909,757</b>	<b>\$ 10,203,836</b>	<b>\$ 3,326,532</b>	<b>\$ 59,284</b>	<b>\$ 9,511,540</b>	<b>\$ 8,904,678</b>	<b>\$ 5,588,106</b>	<b>\$ 12,214,317</b>	<b>\$ 20,397,162</b>	<b>\$ 11,414,974</b>	<b>\$ 10,058,733</b>	<b>\$ 152,588,919</b>	<b>\$ 150,719,610</b>	<b>\$ 159,815,092</b>
EXPENDITURES:														
Personnel Services	\$ 26,469,624	\$ 1,257,905	\$ 516,217	\$ -	\$ 25,151	\$ -	\$ -	\$ 2,114,862	\$ 2,549,211	\$ 396,777	\$ -	\$ 33,329,747	\$ 31,455,990	\$ 28,470,994
Supplies	1,437,825	57,005	20,301	-	99,949	-	-	57,200	202,232	13,000	260,000	2,147,512	1,952,944	1,619,572
Maintenance	3,576,374	341,543	29,602	-	2,007,000	-	-	745,119	892,356	116,240	427,500	8,135,734	5,584,554	7,805,333
Contractual Services	7,839,299	3,786,812	1,430,520	13,700	420,500	5,000	-	1,062,750	9,029,090	327,351	-	23,915,022	23,073,304	19,324,091
Capital Replacement / Lease	1,301,511	130,568	13,372	-	-	-	-	257,928	231,584	-	-	1,934,963	3,118,945	2,050,561
Debt Service	-	-	-	-	-	8,495,186	-	910,527	1,526,782	555,266	-	11,487,761	10,530,798	9,937,611
Capital Outlay	107,363	-	-	-	465,715	-	-	35,000	-	146,000	1,292,783	2,046,861	3,588,747	3,265,911
<b>TOTAL OPERATIONAL EXPENDITURES</b>	<b>\$ 40,731,996</b>	<b>\$ 5,573,833</b>	<b>\$ 2,010,012</b>	<b>\$ 13,700</b>	<b>\$ 3,018,315</b>	<b>\$ 8,500,186</b>	<b>\$ -</b>	<b>\$ 5,183,386</b>	<b>\$ 14,431,255</b>	<b>\$ 1,554,634</b>	<b>\$ 1,980,283</b>	<b>\$ 82,997,600</b>	<b>\$ 79,305,282</b>	<b>\$ 72,474,073</b>
Transfers to other funds	-	384,000	-	-	-	-	-	-	-	-	-	384,000	1,884,000	4,692,900
One-Time Decision Package	-	-	-	-	-	-	-	16,000	245,000	73,000	-	334,000	439,610	-
Capital Improvements	-	-	-	-	-	-	1,500,000	1,583,070	101,000	847,491	-	4,031,561	1,469,061	4,465,540
Payment to Escrow Agent	-	-	-	-	-	-	-	-	-	-	-	-	-	13,090,212
<b>TOTAL EXPENDITURES</b>	<b>\$ 40,731,996</b>	<b>\$ 5,957,833</b>	<b>\$ 2,010,012</b>	<b>\$ 13,700</b>	<b>\$ 3,018,315</b>	<b>\$ 8,500,186</b>	<b>\$ 1,500,000</b>	<b>\$ 6,782,456</b>	<b>\$ 14,777,255</b>	<b>\$ 2,475,125</b>	<b>\$ 1,980,283</b>	<b>\$ 87,747,161</b>	<b>\$ 83,097,953</b>	<b>\$ 94,722,725</b>
ENDING FUND BALANCES	\$ 20,177,761	\$ 4,246,003	\$ 1,316,520	\$ 45,584	\$ 6,493,225	\$ 404,492	\$ 4,088,106	\$ 5,431,861	\$ 5,619,907	\$ 8,939,849	\$ 8,078,450	\$ 64,841,758	\$ 67,621,657	\$ 65,092,367
Fund Balance Percentage	49.5%	76.2%	65.5%	332.7%	215.1%	4.8%	0.0%	104.8%	38.9%	575.0%	407.9%	78.1%	85.3%	89.8%



**EXHIBIT A**

TOWN OF ADDISON PERSONNEL SUMMARY FY2021-22					
	Actual 2019-20	Budget 2020-21	Estimated 2020-21	Budget 2021-22	DIFFERENCE 2021 to 2022
<b>GENERAL FUND</b>					
City Secretary					
City Secretary	1.0	1.0	1.0	1.0	-
	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>-</u>
<b>City Manager's Office</b>					
City Manager	1.0	1.0	1.0	1.0	-
Deputy City Manager	2.0	1.4	1.4	1.0	(0.4)
Director of Administrative Services	1.0	1.0	1.0	1.0	-
Management Assistant	1.0	1.0	1.0	1.0	-
Administrative Assistant	1.0	1.0	1.0	1.0	-
Volunteer Coordinator	0.5	0.5	0.5	0.5	-
	<u>6.5</u>	<u>5.9</u>	<u>5.9</u>	<u>5.5</u>	<u>(0.4)</u>
<b>Finance Department</b>					
Chief Financial Officer	1.0	1.0	1.0	1.0	-
Controller	1.0	0.7	0.7	0.5	(0.2)
Accounting Manager	1.0	1.0	1.0	1.0	-
Purchasing Manager	1.0	1.0	1.0	1.0	-
Budget Manager	1.0	1.0	1.0	1.0	-
Accounting Supervisor	-	-	0.7	0.5	0.5
Senior Accountant	2.0	1.7	1.0	1.0	(0.7)
Senior Budget Analyst	1.0	1.0	1.0	1.0	-
Senior Treasury Analyst	-	-	1.0	1.0	1.0
Accountant	2.0	2.0	1.0	1.0	(1.0)
Accounting Specialist	3.0	2.4	2.4	2.0	(0.4)
	<u>13.0</u>	<u>11.8</u>	<u>11.8</u>	<u>11.0</u>	<u>(0.8)</u>
<b>General Services</b>					
Director of General Services	1.0	1.0	1.0	1.0	-
Management Assistant	1.0	1.0	1.0	1.0	-
Facilities Supervisor	1.0	1.0	1.0	1.0	-
Department Assistant	0.5	0.5	0.5	0.5	-
Facilities Specialist	1.0	1.0	1.0	1.0	-
Facilities Assistant	1.0	1.0	1.0	1.0	-
	<u>5.5</u>	<u>5.5</u>	<u>5.5</u>	<u>5.5</u>	<u>-</u>
<b>Municipal Court</b>					
Municipal Court Administrator	1.0	1.0	1.0	1.0	-
Lead Deputy Court Clerk	1.0	1.0	1.0	1.0	-
Deputy Court Clerk	2.0	2.0	2.0	2.0	-
Municipal Judge	1.0	1.0	1.0	1.0	-
	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>	<u>-</u>
<b>Human Resources</b>					
Director of Human Resources	1.0	1.0	1.0	1.0	-
Total Rewards Business Partner	1.0	1.0	1.0	1.0	-
Talent Acquisition Partner	1.0	0.4	0.4	-	(0.4)
Human Resources Coordinator	1.0	1.0	1.0	1.0	-
	<u>4.0</u>	<u>3.4</u>	<u>3.4</u>	<u>3.0</u>	<u>(0.4)</u>
<b>Information Technology</b>					
Ex. Director of Business Performance	1.0	1.0	1.0	1.0	-
Senior Software Developer	1.0	1.0	1.0	1.0	-
Network Specialist	5.0	5.0	5.0	5.0	-
	<u>7.0</u>	<u>7.0</u>	<u>7.0</u>	<u>7.0</u>	<u>-</u>

## EXHIBIT A

### TOWN OF ADDISON PERSONNEL SUMMARY FY2021-22

Police					
Police Chief	1.0	1.0	1.0	1.0	-
Assistant Police Chief	1.0	1.0	1.0	1.0	-
Captain	1.0	1.0	1.0	1.0	-
Lieutenant	5.0	5.0	5.0	5.0	-
Sergeant	8.0	8.0	8.0	8.0	-
Police Records Supervisor	1.0	1.0	1.0	1.0	-
Animal Control Supervisor	1.0	1.0	1.0	1.0	-
Police Officer	47.0	47.0	47.0	47.0	-
Animal Control Officer	2.0	2.0	2.0	2.0	-
Management Assistant	-	-	-	1.0	1.0
Department Assistant	3.0	3.0	3.0	2.0	(1.0)
Police Records Clerk	2.0	2.0	2.0	2.0	-
Crime Analyst	1.0	1.0	1.0	1.0	-
Property & Evidence Technician	1.0	1.0	1.0	1.0	-
	<u>74.0</u>	<u>74.0</u>	<u>74.0</u>	<u>74.0</u>	<u>-</u>
Fire					
Fire Chief	1.0	1.0	1.0	1.0	-
Deputy Fire Chief	1.0	1.0	1.0	1.0	-
Battalion Chief	3.0	3.0	3.0	3.0	-
Battalion Chief - Administration	1.0	1.0	1.0	1.0	-
Fire Captain	3.0	3.0	6.0	6.0	3.0
Fire Marshal	1.0	1.0	1.0	1.0	-
Fire Prevention Technician	1.0	1.0	1.0	1.0	-
Fire Lieutenant	6.0	6.0	3.0	3.0	(3.0)
Fire Equipment Operator/Paramedic	9.0	9.0	9.0	9.0	-
Firefighter/Paramedic	30.0	30.0	30.0	30.0	-
Fire Administrative Supervisor	1.0	1.0	1.0	1.0	-
Department Assistant	1.0	1.0	1.0	1.0	-
	<u>58.0</u>	<u>58.0</u>	<u>58.0</u>	<u>58.0</u>	<u>-</u>
Development Services					
Director of Development Services	1.0	1.0	1.0	1.0	-
Building Official	1.0	1.0	1.0	1.0	-
Development and Planning Manager	1.0	1.0	1.0	1.0	-
Environmental Health Manager	1.0	1.0	1.0	1.0	-
Senior Building Inspector	2.0	2.0	2.0	2.0	-
Plans Examiner	1.0	1.0	1.0	1.0	-
Senior Environmental Health Specialist	1.0	1.0	1.0	1.0	-
Environmental Health Specialist	1.0	1.0	1.0	1.0	-
Code Enforcement Officer	1.0	1.0	1.0	2.0	1.0
Combination Building Inspector	0.1	0.1	0.1	0.1	-
Department Assistant	1.0	1.0	1.0	1.0	-
Senior Permit Technician	-	-	-	1.0	1.0
Permit Technician	1.0	1.0	1.0	-	(1.0)
Records Clerk	1.0	1.0	1.0	1.0	-
	<u>13.1</u>	<u>13.1</u>	<u>13.1</u>	<u>14.1</u>	<u>1.0</u>

**EXHIBIT A**

**TOWN OF ADDISON  
PERSONNEL SUMMARY  
FY2021-22**

<b>Streets</b>					
Streets and Traffic Manager	0.4	0.4	0.4	0.4	-
Signs and Signals Technician	2.0	2.0	2.0	2.0	-
Street Maintenance Worker	4.0	4.0	4.0	3.0	(1.0)
Street Crew Leader	1.0	1.0	1.0	1.0	-
	<u>7.4</u>	<u>7.4</u>	<u>7.4</u>	<u>6.4</u>	<u>(1.0)</u>

<b>Parks</b>					
Director of Parks and Recreation	1.0	1.0	1.0	1.0	-
Parks Contracts Manager	1.0	1.0	1.0	1.0	-
Parks Superintendent	1.0	1.0	1.0	1.0	-
Landscape Architect	1.0	1.0	1.0	1.0	-
Parks Supervisor	4.0	4.0	4.0	5.0	1.0
Parks Maintenance Technician	1.0	1.0	1.0	1.0	-
Electrician	1.0	1.0	1.0	1.0	-
Licensed Irrigator	3.0	3.0	3.0	3.0	-
Management Assistant	-	-	-	1.0	1.0
Department Assistant	1.0	1.0	1.0	-	(1.0)
Groundskeeper - III	1.0	1.0	1.0	-	(1.0)
Groundskeeper - II	2.0	2.0	2.0	2.0	-
Groundskeeper - I	8.0	8.0	8.0	8.0	-
	<u>25.0</u>	<u>25.0</u>	<u>25.0</u>	<u>25.0</u>	<u>-</u>

<b>Recreation</b>					
Assistant Director of Recreation	1.0	1.0	1.0	1.0	-
Recreation Manager	-	-	-	1.0	1.0
Recreation Supervisor	2.0	2.0	2.0	1.0	(1.0)
Recreation Coordinator	2.0	2.0	2.0	2.0	-
Pool Supervisor	0.2	0.2	0.2	0.2	-
Department Assistant	1.0	1.0	1.0	1.0	-
Senior Lifeguard	0.2	0.2	0.2	0.2	-
Recreation Assistant	3.5	3.5	3.5	3.5	-
Childcare Assistant	1.0	1.0	1.0	1.0	-
Camp Counselor	0.8	0.8	0.8	0.8	-
Custodian	1.0	1.0	1.0	1.0	-
Lifeguard	2.0	2.0	2.0	2.0	-
Facility Attendant	1.0	1.0	1.0	1.0	-
	<u>15.7</u>	<u>15.7</u>	<u>15.7</u>	<u>15.7</u>	<u>-</u>

<b>GENERAL FUND TOTAL</b>	<u>235.2</u>	<u>232.8</u>	<u>232.8</u>	<u>231.2</u>	<u>(1.6)</u>
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<b>HOTEL FUND</b>					
<b>Conference Centre</b>					
Conference Centre Supervisor	1.0	-	-	-	-
Conference Centre Sales Coordinator	1.0	-	-	-	-
Audio Visual Technician	1.0	-	-	-	-
Conference Centre Events Coordinator	1.0	-	-	-	-
Office Assistant	1.0	-	-	-	-
Senior Conference Centre Attendant	1.0	-	-	-	-
Conference Centre Attendant	2.0	-	-	-	-
	<u>8.0</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

<b>Communications &amp; Marketing</b>					
Director of Public Communications	1.0	1.0	1.0	1.0	-
Marketing and Communications Specialist	1.0	1.0	1.0	1.0	-
	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	<u>-</u>

**EXHIBIT A**

**TOWN OF ADDISON  
PERSONNEL SUMMARY  
FY2021-22**

<b>Special Events</b>					
Director of Special Events	1.0	1.0	1.0	1.0	-
Special Events Supervisor	1.0	1.0	1.0	1.0	-
Special Events Coordinator	2.0	2.0	2.0	2.0	-
Department Assistant	0.5	0.5	0.5	0.5	-
	<u>4.5</u>	<u>4.5</u>	<u>4.5</u>	<u>4.5</u>	<u>-</u>
<b>Addison Theatre Centre</b>					
Theatre Centre Supervisor	1.0	1.0	1.0	1.0	-
Theatre Centre Attendant	0.5	0.5	0.5	0.5	-
	<u>1.5</u>	<u>1.5</u>	<u>1.5</u>	<u>1.5</u>	<u>-</u>
<b>General Hotel Operations</b>					
Accounting Supervisor	1.0	1.0	-	-	(1.0)
Senior Accountant	-	-	1.0	1.0	1.0
	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>-</u>
<b>HOTEL FUND TOTAL</b>	<u>17.0</u>	<u>9.0</u>	<u>9.0</u>	<u>9.0</u>	<u>-</u>
<b>ECONOMIC DEVELOPMENT FUND</b>					
<b>Economic Development</b>					
Director of Economic Development	1.0	1.0	1.0	1.0	-
Economic Development Manager	1.0	1.0	1.0	1.0	-
Economic Development Coordinator	1.0	1.0	1.0	1.0	-
	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>	<u>-</u>
<b>Tourism Services</b>					
Tourism Coordinator	1.0	1.0	1.0	1.0	-
	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>-</u>
<b>ECONOMIC DEVELOPMENT FUND TOTAL</b>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>	<u>-</u>
<b>AIRPORT FUND</b>					
Deputy City Manager	-	0.3	0.3	0.5	0.2
Airport Director	-	1.0	1.0	1.0	-
Airport Assistant Director	-	2.0	2.0	2.0	-
GIS Manager	0.4	0.4	0.4	0.4	-
Asset Manager	-	1.0	1.0	1.0	-
Airport Maintenance Manager	-	1.0	1.0	1.0	-
Airport Operations Manager	-	1.0	1.0	1.0	-
Airport Accounting Manager	-	1.0	1.0	1.0	-
Accounting Supervisor	-	0.3	0.3	0.5	0.2
Police Officer	3.0	3.0	3.0	3.0	-
Leasing Manager	-	1.0	1.0	1.0	-
Talent Acquisition Partner	-	0.3	0.3	0.5	0.2
Management Assistant	1.0	1.0	1.0	1.0	-
Accounting Specialist - CIP	-	0.3	0.3	0.5	0.2
Airport Maintenance Technician III	-	1.0	1.0	1.0	-
Department Assistant	-	1.0	1.0	1.0	-
Airport Maintenance Technician II	-	3.0	3.0	3.0	-
Janitorial and Light Maintenance Worker	-	1.0	1.0	1.0	-
	<u>4.4</u>	<u>19.6</u>	<u>19.6</u>	<u>20.4</u>	<u>0.8</u>
<b>AIRPORT FUND TOTAL</b>	<u>4.4</u>	<u>19.6</u>	<u>19.6</u>	<u>20.4</u>	<u>0.8</u>

**EXHIBIT A**

**TOWN OF ADDISON  
PERSONNEL SUMMARY  
FY2021-22**

UTILITY FUND

Utility Administration

Deputy City Manager	-	0.3	0.3	0.5	0.2
Director of Public Works and Engineering	1.0	1.0	1.0	1.0	-
Assistant Director of Infrastructure Services	1.0	1.0	1.0	1.0	-
GIS Manager	0.3	0.3	0.3	0.3	-
Capital Improvement Program Manager	1.0	1.0	1.0	1.0	-
Streets and Traffic Operations Manager	0.3	0.3	0.3	0.3	-
Utilities Manager	2.0	2.0	2.0	2.0	-
Talent Acquisition Partner	-	0.3	0.3	0.5	0.2
Water Quality Utility Supervisor	-	1.0	1.0	1.0	-
Construction Inspector	3.0	3.0	3.0	3.0	-
Utility Crew Leader	1.0	1.0	1.0	1.0	-
Water Quality Specialist	2.0	2.0	2.0	2.0	-
Utility Operator - III	4.0	4.0	4.0	4.0	-
Accounting Specialist-CIP	-	0.3	0.3	0.5	0.2
Utility Operator - II	2.0	2.0	2.0	2.0	-
Department Assistant	1.0	1.0	1.0	1.0	-
Utility Operator - I	5.0	5.0	5.0	5.0	-
	<u>23.6</u>	<u>25.5</u>	<u>25.5</u>	<u>26.1</u>	<u>0.6</u>

Utility Billing

Controller	-	0.3	0.3	0.5	0.2
Utility Billing Supervisor	0.8	0.8	0.8	0.8	-
Accounting Specialist	0.8	0.8	0.8	0.8	-
	<u>1.6</u>	<u>1.9</u>	<u>1.9</u>	<u>2.1</u>	<u>0.2</u>

UTILITY FUND TOTAL

<u>25.2</u>	<u>27.4</u>	<u>27.4</u>	<u>28.2</u>	<u>0.8</u>
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STORMWATER FUND

GIS Manager	0.3	0.3	0.3	0.3	-
Streets and Traffic Manager	0.3	0.3	0.3	0.3	-
Stormwater and Operations Manager	1.0	1.0	1.0	1.0	-
Utility Billing Supervisor	0.2	0.2	0.2	0.2	-
Stormwater Operator	2.0	2.0	2.0	2.0	-
Accounting Specialist - UB	0.2	0.2	0.2	0.2	-
Street Maintenance Worker	-	-	-	1.0	1.0
	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>	<u>5.0</u>	<u>1.0</u>

STORMWATER FUND TOTAL

<u>4.0</u>	<u>4.0</u>	<u>4.0</u>	<u>5.0</u>	<u>1.0</u>
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CAPITAL IMPROVEMENTS PROGRAM

Bond Infrastructure Project Manager	1.0	1.0	1.0	1.0	-
Bond Contract Administrator	-	1.0	1.0	1.0	-
Major Capital Projects Construction Inspector	-	1.0	1.0	1.0	-
CAPITAL IMPROVEMENTS PROGRAM TOTAL	<u>1.0</u>	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>	<u>-</u>

ALL FUNDS TOTAL

<u>290.8</u>	<u>299.8</u>	<u>299.8</u>	<u>300.8</u>	<u>1.0</u>
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**EXHIBIT A**

<b>TOWN OF ADDISON GENERAL FUND BY DEPARTMENT FY2021-22</b>				
	Actual 2019-20	Budget 2020-21	Estimated 2020-21	Budget 2021-22
BEGINNING BALANCES	\$ 20,588,244	\$ 20,134,439	\$ 20,134,439	\$ 20,149,761
TOTAL OPERATIONAL REVENUE	\$ 39,819,418	\$ 39,349,490	\$ 40,921,881	\$ 40,759,996
TOTAL AVAILABLE RESOURCES	\$ 60,407,662	\$ 59,483,929	\$ 61,056,320	\$ 60,909,757
<b>EXPENDITURES:</b>				
<b>General Government:</b>				
City Secretary	\$ 173,058	\$ 213,088	\$ 212,488	\$ 221,275
City Manager	1,245,323	1,182,665	1,210,393	1,204,501
Finance	1,826,483	1,795,555	1,783,924	1,764,710
General Services	682,111	752,269	1,204,822	756,057
Municipal Court	647,094	706,818	701,424	712,737
Human Resources	641,387	721,040	713,226	740,209
Information Technology	1,905,667	2,248,601	2,237,123	2,257,050
Combined Services	1,323,634	1,187,951	1,236,768	1,362,400
City Council	339,790	302,132	300,382	245,981
	<u>\$ 8,784,547</u>	<u>\$ 9,110,119</u>	<u>\$ 9,600,550</u>	<u>\$ 9,264,920</u>
<b>Public Safety:</b>				
Police	\$ 9,318,044	\$ 10,290,874	\$ 10,193,907	\$ 10,546,045
Emergency Communications	1,360,463	1,391,519	1,391,519	1,594,245
Fire	8,492,457	8,660,315	8,699,069	9,086,845
	<u>\$ 19,170,964</u>	<u>\$ 20,342,708</u>	<u>\$ 20,284,495</u>	<u>\$ 21,227,135</u>
Development Services	<u>\$ 1,501,596</u>	<u>\$ 1,637,553</u>	<u>\$ 1,620,207</u>	<u>\$ 1,807,604</u>
Streets	<u>\$ 1,799,513</u>	<u>\$ 2,150,903</u>	<u>\$ 2,021,783</u>	<u>\$ 2,136,422</u>
<b>Parks and Recreation:</b>				
Parks	\$ 3,772,783	\$ 4,261,292	\$ 4,168,107	\$ 4,505,219
Recreation	1,634,920	1,826,026	1,711,417	1,790,696
	<u>\$ 5,407,703</u>	<u>\$ 6,087,318</u>	<u>\$ 5,879,524</u>	<u>\$ 6,295,915</u>
TOTAL OPERATIONAL EXPENDITURES	<u>\$ 36,664,323</u>	<u>\$ 39,328,601</u>	<u>\$ 39,406,559</u>	<u>\$ 40,731,996</u>
Transfers to other funds	3,608,900	710,950	1,500,000	-
TOTAL EXPENDITURES	<u>\$ 40,273,223</u>	<u>\$ 40,039,551</u>	<u>\$ 40,906,559</u>	<u>\$ 40,731,996</u>
ENDING FUND BALANCES	<u>\$ 20,134,439</u>	<u>\$ 19,444,378</u>	<u>\$ 20,149,761</u>	<u>\$ 20,177,761</u>
Fund Balance Percentage	54.9%	49.4%	51.1%	49.5%

**EXHIBIT A**

<b>TOWN OF ADDISON</b>				
<b>HOTEL SPECIAL REVENUE FUND BY DEPARTMENT</b>				
<b>FY2021-22</b>				
	Actual	Budget	Estimated	Budget
	2019-20	2020-21	2020-21	2021-22
BEGINNING BALANCES	\$ 3,449,095	\$ 2,285,310	\$ 3,149,259	\$ 2,783,500
REVENUES:				
Hotel/Motel Occupancy Taxes	\$ 3,240,946	\$ 4,155,000	\$ 3,000,000	\$ 4,155,000
Proceeds from Special Events	107,030	1,104,500	1,104,500	1,155,500
Rental Income	260,749	23,810	26,951	85,000
Intergovernmental - Federal	-	-	1,014,736	2,014,736
Interest Earnings and Other	98,418	50,100	66,339	10,100
TOTAL OPERATIONAL REVENUE	<u>\$ 3,707,143</u>	<u>\$ 5,333,410</u>	<u>\$ 5,212,526</u>	<u>\$ 7,420,336</u>
TOTAL REVENUES	<u>\$ 3,707,143</u>	<u>\$ 5,333,410</u>	<u>\$ 5,212,526</u>	<u>\$ 7,420,336</u>
TOTAL AVAILABLE RESOURCES	<u>\$ 7,156,238</u>	<u>\$ 7,618,720</u>	<u>\$ 8,361,785</u>	<u>\$ 10,203,836</u>
EXPENDITURES:				
Addison Theatre Centre	\$ 246,578	\$ 318,876	\$ 256,722	\$ 275,208
Conference Centre	796,479	200,977	235,162	212,138
General Hotel Operations	55,828	154,125	34,143	198,129
Marketing	618,006	1,113,915	1,108,656	1,139,905
Performing Arts	505,000	329,089	329,089	329,089
Special Events	606,661	2,405,808	2,301,808	2,425,736
Special Events Operations	762,665	931,773	914,705	993,628
TOTAL OPERATIONAL EXPENDITURES	<u>\$ 3,591,217</u>	<u>\$ 5,454,563</u>	<u>\$ 5,180,285</u>	<u>\$ 5,573,833</u>
Transfer to Economic Development Fund	384,000	384,000	384,000	384,000
Capital Projects (Cash Funded)				
Addison Circle Fountain Repair	31,762	-	14,000	-
TOTAL EXPENDITURES	<u>\$ 4,006,979</u>	<u>\$ 5,838,563</u>	<u>\$ 5,578,285</u>	<u>\$ 5,957,833</u>
ENDING FUND BALANCES	<u>\$ 3,149,259</u>	<u>\$ 1,780,157</u>	<u>\$ 2,783,500</u>	<u>\$ 4,246,003</u>
Fund Balance Percentage	87.7%	32.6%	53.7%	76.2%

**EXHIBIT A**

<b>TOWN OF ADDISON ECONOMIC DEVELOPMENT FUND FY2021-22</b>				
	Actual 2019-20	Budget 2020-21	Estimated 2020-21	Budget 2021-22
BEGINNING BALANCES	\$ 1,797,019	\$ 1,797,844	\$ 1,968,832	\$ 1,718,980
REVENUES:				
Ad valorem Taxes	\$ 1,092,347	\$ 1,127,348	\$ 1,127,348	\$ 1,153,552
Service Fees	47,043	60,000	60,000	60,000
Interest and Other Income	34,160	48,000	2,000	10,000
TOTAL OPERATIONAL REVENUE	<u>\$ 1,173,550</u>	<u>\$ 1,235,348</u>	<u>\$ 1,189,348</u>	<u>\$ 1,223,552</u>
Transfers from other funds	384,000	384,000	384,000	384,000
TOTAL REVENUES	<u>\$ 1,557,550</u>	<u>\$ 1,619,348</u>	<u>\$ 1,573,348</u>	<u>\$ 1,607,552</u>
TOTAL AVAILABLE RESOURCES	<u>\$ 3,354,569</u>	<u>\$ 3,417,192</u>	<u>\$ 3,542,180</u>	<u>\$ 3,326,532</u>
EXPENDITURES:				
Personnel Services	\$ 479,218	\$ 491,120	\$ 490,720	\$ 516,217
Supplies	8,506	20,932	9,201	20,301
Maintenance	19,393	29,450	24,149	29,602
Contractual Services	861,623	1,430,153	1,250,970	1,430,520
Capital Replacement / Lease	16,997	48,160	48,160	13,372
TOTAL OPERATIONAL EXPENDITURES	<u>\$ 1,385,737</u>	<u>\$ 2,019,815</u>	<u>\$ 1,823,200</u>	<u>\$ 2,010,012</u>
TOTAL EXPENDITURES	<u>\$ 1,385,737</u>	<u>\$ 2,019,815</u>	<u>\$ 1,823,200</u>	<u>\$ 2,010,012</u>
ENDING FUND BALANCES	<u>\$ 1,968,832</u>	<u>\$ 1,397,377</u>	<u>\$ 1,718,980</u>	<u>\$ 1,316,520</u>
Fund Balance Percentage	142.1%	69.2%	94.3%	65.5%



**EXHIBIT A**

**TOWN OF ADDISON  
GENERAL OBLIGATION DEBT SERVICE FUND  
FY2021-22**

	Actual 2019-20	Budget 2020-21	Estimated 2020-21	Budget 2021-22
BEGINNING BALANCES	\$ 17,993	\$ 10,458	\$ 6,335	\$ 402,070
REVENUES:				
Ad valorem Taxes	\$ 6,881,533	\$ 7,915,707	\$ 8,050,338	\$ 8,500,108
Interest and Other Income	19,601	16,000	1,000	2,500
TOTAL OPERATIONAL REVENUE	<u>\$ 6,901,134</u>	<u>\$ 7,931,707</u>	<u>\$ 8,051,338</u>	<u>\$ 8,502,608</u>
Refunding Bond Proceeds	13,205,000	-	-	-
TOTAL REVENUES	<u>\$ 20,106,134</u>	<u>\$ 7,931,707</u>	<u>\$ 8,051,338</u>	<u>\$ 8,502,608</u>
TOTAL AVAILABLE RESOURCES	<u>\$ 20,124,127</u>	<u>\$ 7,942,165</u>	<u>\$ 8,057,673</u>	<u>\$ 8,904,678</u>
EXPENDITURES:				
Contractual Services	\$ 4,351	\$ 5,000	\$ 5,000	\$ 5,000
Capital Replacement / Lease	-	-	-	-
Debt Service	7,023,229	7,643,653	7,650,603	8,495,186
Capital Outlay	-	-	-	-
TOTAL OPERATIONAL EXPENDITURES	<u>\$ 7,027,580</u>	<u>\$ 7,648,653</u>	<u>\$ 7,655,603</u>	<u>\$ 8,500,186</u>
Payment to Escrow Agent	13,090,212	-	-	-
TOTAL EXPENDITURES	<u>\$ 20,117,792</u>	<u>\$ 7,648,653</u>	<u>\$ 7,655,603</u>	<u>\$ 8,500,186</u>
ENDING FUND BALANCES	<u>\$ 6,335</u>	<u>\$ 293,512</u>	<u>\$ 402,070</u>	<u>\$ 404,492</u>
Fund Balance Percentage	0.1%	3.8%	5.3%	4.8%

**EXHIBIT A**

TOWN OF ADDISON UTILITY FUND FY2021-22				
	Actual 2019-20	Budget 2020-21	Estimated 2020-21	Budget 2021-22
BEGINNING WORKING CAPITAL	\$ 6,509,475	\$ 4,923,551	\$ 6,383,618	\$ 5,956,407
REVENUES:				
Water Sales	\$ 7,460,287	\$ 7,502,499	\$ 7,502,499	\$ 7,738,852
Sewer Charges	5,380,789	6,270,477	6,270,477	6,500,903
Tap Fees & Other	21,565	17,500	17,500	17,500
Penalties	36,448	75,000	5,000	75,000
Interest and Other Income	127,436	108,500	58,500	108,500
TOTAL OPERATIONAL REVENUE	<u>\$ 13,026,525</u>	<u>\$ 13,973,976</u>	<u>\$ 13,853,976</u>	<u>\$ 14,440,755</u>
TOTAL AVAILABLE RESOURCES	<u>\$ 19,536,000</u>	<u>\$ 18,897,527</u>	<u>\$ 20,237,594</u>	<u>\$ 20,397,162</u>
EXPENSES:				
Personnel Services	\$ 1,943,252	\$ 2,318,042	\$ 2,191,297	\$ 2,549,211
Supplies	214,536	216,281	234,221	202,232
Maintenance	524,182	650,623	647,298	892,356
Contractual Services				
Water Purchases	3,506,330	3,652,672	3,652,672	4,224,277
Wastewater Treatment	3,427,714	3,746,596	3,746,596	3,727,622
Other Services	743,773	1,385,463	1,093,374	1,077,191
Capital Replacement / Lease	331,857	340,797	590,797	231,584
Debt Service	1,516,118	1,517,932	1,517,932	1,526,782
Capital Outlay	84,269	65,000	65,000	-
TOTAL OPERATIONAL EXPENSES	<u>\$ 12,292,031</u>	<u>\$ 13,893,406</u>	<u>\$ 13,739,187</u>	<u>\$ 14,431,255</u>
One-Time Decision Packages	-	350,000	350,000	245,000
Capital Projects (Cash Funded)				
Basin I Sanitary Sewer Re-route	860,351	-	167,000	-
Chlorine Booster Station	-	25,000	25,000	-
Beltway Drive/Belt Line Road Water Main Replacement	-	79,000	-	-
Lake Forest Drive Utility Improvements	-	59,000	-	59,000
Pipe Bursting - Julian Street to Addison Circle	-	-	-	42,000
TOTAL EXPENSES	<u>\$ 13,152,382</u>	<u>\$ 14,406,406</u>	<u>\$ 14,281,187</u>	<u>\$ 14,777,255</u>
ENDING WORKING CAPITAL	<u>\$ 6,383,618</u>	<u>\$ 4,491,121</u>	<u>\$ 5,956,407</u>	<u>\$ 5,619,907</u>
Working Capital Percentage	51.9%	32.3%	43.4%	38.9%

**EXHIBIT A**

<b>TOWN OF ADDISON STORMWATER FUND FY2021-22</b>				
	Actual 2019-20	Budget 2020-21	Estimated 2020-21	Budget 2021-22
BEGINNING WORKING CAPITAL	\$ 6,441,685	\$ 7,159,183	\$ 7,753,641	\$ 8,840,951
REVENUES:				
Licenses and Permits	\$ 1,916	\$ -	\$ -	\$ -
Drainage Fees	2,320,434	2,455,791	2,455,791	2,554,023
Interest and Other Income	109,045	40,000	4,000	20,000
TOTAL OPERATIONAL REVENUE	<u>\$ 2,431,395</u>	<u>\$ 2,495,791</u>	<u>\$ 2,459,791</u>	<u>\$ 2,574,023</u>
TOTAL AVAILABLE RESOURCES	<u>\$ 8,873,080</u>	<u>\$ 9,654,974</u>	<u>\$ 10,213,432</u>	<u>\$ 11,414,974</u>
EXPENSES:				
Personnel Services	\$ 275,450	\$ 313,093	\$ 311,912	\$ 396,777
Supplies	13,239	17,700	16,555	13,000
Maintenance	32,637	102,620	102,564	116,240
Contractual Services	173,065	310,224	310,224	327,351
Debt Service	543,141	542,266	542,616	555,266
Capital Outlay	48,524	-	-	146,000
TOTAL OPERATIONAL EXPENSES	<u>\$ 1,086,056</u>	<u>\$ 1,285,903</u>	<u>\$ 1,283,871</u>	<u>\$ 1,554,634</u>
One-Time Decision Packages	-	38,610	38,610	73,000
Capital Projects (Cash Funded)				
White Rock Creek Basin - Oak North Drive Improvements	33,383	-	-	-
Rawhide Creek Basin Improvements - Les Lacs Area	-	2,272,430	-	447,491
Winnwood Road Bridge Class Culvert Outlet Armoring	-	-	50,000	400,000
TOTAL EXPENSES	<u>\$ 1,119,439</u>	<u>\$ 3,596,943</u>	<u>\$ 1,372,481</u>	<u>\$ 2,475,125</u>
ENDING WORKING CAPITAL	<u>\$ 7,753,641</u>	<u>\$ 6,058,031</u>	<u>\$ 8,840,951</u>	<u>\$ 8,939,849</u>
Working Capital Percentage	713.9%	471.1%	688.6%	575.0%

**EXHIBIT A**

TOWN OF ADDISON AIRPORT FUND FY2021-22				
	Actual 2019-20	Budget 2020-21	Estimated 2020-21	Budget 2021-22
BEGINNING WORKING CAPITAL	\$ 7,264,401	\$ 5,611,884	\$ 6,134,545	\$ 5,152,471
REVENUES:				
Intergovernmental	\$ 1,431,219	\$ 50,000	\$ 50,000	\$ 50,000
Service Fees	971,011	783,150	1,058,107	1,320,272
Rental Income	4,421,924	4,305,960	4,305,960	5,635,534
Interest and Other Income	161,323	50,000	50,000	56,040
TOTAL OPERATIONAL REVENUE	<u>\$ 6,985,477</u>	<u>\$ 5,189,110</u>	<u>\$ 5,464,067</u>	<u>\$ 7,061,846</u>
Transfers from other funds	700,000	-	-	-
TOTAL REVENUES	<u>\$ 7,685,477</u>	<u>\$ 5,189,110</u>	<u>\$ 5,464,067</u>	<u>\$ 7,061,846</u>
TOTAL AVAILABLE RESOURCES	<u>\$ 14,949,878</u>	<u>\$ 10,800,994</u>	<u>\$ 11,598,612</u>	<u>\$ 12,214,317</u>
EXPENSES:				
Personnel Services	\$ 356,381	\$ 2,157,056	\$ 2,025,461	\$ 2,114,862
Supplies	40,793	61,900	52,291	57,200
Maintenance	69,292	479,730	660,860	745,119
Contractual Services	279,244	1,309,914	1,142,863	1,062,750
Capital Replacement / Lease	217,258	230,958	480,958	257,928
Debt Service	855,123	819,647	819,647	910,527
Capital Outlay	-	-	-	35,000
Operator Contract - Maintenance	3,060,383	-	-	-
Operator Contract - Management Fees	396,815	-	-	-
TOTAL OPERATIONAL EXPENSES	<u>\$ 5,275,289</u>	<u>\$ 5,059,205</u>	<u>\$ 5,182,080</u>	<u>\$ 5,183,386</u>
One-Time Decision Packages	-	51,000	51,000	16,000
Capital Projects (Cash Funded)				
Customs Facility	1,029,850	1,565,411	535,561	-
Bravo/Golf Taxiway Improvements	-	80,000	80,500	1,414,770
Airport Access & Security Improvements	-	-	-	-
Runway 15/33 Redesignation / Taxiway Alpha Re	-	-	100,000	-
Airport Wayfinding Signage	-	-	-	-
East Vehicle Service Road Realign/Reconstruction	-	-	-	-
Fuel Farm Exit Lane	691,922	-	-	-
Environmental Site Remediation	-	-	-	-
Fuel Road Reconstruction George Haddaway Dr.	751,899	-	-	-
Facility Repairs and Improvements	371,938	427,000	427,000	136,800
Wing Aviation Apron	-	-	-	-
EMASS Emergency Repairs	-	-	-	-
ADA Repairs and Improvements	-	31,500	70,000	31,500
Aircraft Rescue Firefighting Truck	694,435	-	-	-
TOTAL EXPENSES	<u>\$ 8,815,333</u>	<u>\$ 7,214,116</u>	<u>\$ 6,446,141</u>	<u>\$ 6,782,456</u>
ENDING WORKING CAPITAL	<u>\$ 6,134,545</u>	<u>\$ 3,586,878</u>	<u>\$ 5,152,471</u>	<u>\$ 5,431,861</u>
Working Capital Percentage	116.3%	70.9%	99.4%	104.8%

**EXHIBIT A**

<b>TOWN OF ADDISON SELF-FUNDED PROJECTS FUND FY2021-22</b>				
	Actual 2019-20	Budget 2020-21	Estimated 2020-21	Budget 2021-22
BEGINNING BALANCES	\$ 1,045,461	\$ 2,103,089	\$ 1,995,596	\$ 3,011,548
REVENUES:				
Intergovernmental	\$ -	\$ -	\$ 1,000,000	\$ -
Interest and Other Income	183,796	-	1,000	-
TOTAL OPERATIONAL REVENUE	\$ 183,796	\$ -	\$ 1,001,000	\$ -
Transfers from other funds	3,563,900	710,950	1,500,000	-
TOTAL REVENUES	\$ 3,747,696	\$ 710,950	\$ 2,501,000	\$ -
TOTAL AVAILABLE RESOURCES	\$ 4,793,157	\$ 2,814,039	\$ 4,496,596	\$ 3,011,548
EXPENDITURES:				
Supplies	\$ 46,969	\$ 131,900	\$ 131,300	\$ 31,800
Maintenance	881,031	318,150	318,150	26,000
Contractual Services	621,220	579,242	579,242	393,000
Capital Outlay	1,248,341	456,356	456,356	255,715
TOTAL OPERATIONAL EXPENDITURES	\$ 2,797,561	\$ 1,485,648	\$ 1,485,048	\$ 706,515
TOTAL EXPENDITURES	\$ 2,797,561	\$ 1,485,648	\$ 1,485,048	\$ 706,515
ENDING FUND BALANCES	\$ 1,995,596	\$ 1,328,391	\$ 3,011,548	\$ 2,305,033
Fund Balance Percentage	71.3%	89.4%	202.8%	326.3%

**EXHIBIT A**

**TOWN OF ADDISON  
SELF FUNDED PROJECTS FUND (CONTINUED)  
FY2021-22**

	Actual 2019-20	Budget 2020-21	Estimated 2020-21	Budget 2021-22
Projects List				
Records Management	\$ 45,883	\$ -	\$ -	\$ -
GASB 87: Leases Analysis	10,000	-	-	-
FloQast Close Management Software	-	2,500	2,500	-
Buildings - Repairs	157,582	306,150	306,150	-
Compensation - Market Update Study	-	25,000	25,000	-
CMMS Implementation	89,025	25,306	25,306	-
Geo-tracking Services	12,000	-	-	-
Neighborhood Security-East Addison	-	27,500	27,500	-
North Texas Emergency Communications	300,000	-	-	-
Bay Door Replacement at Fire Stations	171,225	-	-	-
Fire Station Bay Air Filtration System	111,533	-	-	-
Lifepak Defibrillators	64,724	98,400	97,800	-
Smoke Detector Battery Repl. Program	-	3,000	3,000	3,000
Ballistic Gear	-	30,000	30,000	-
Knox Vaults (Keys and Drugs)	19,725	-	-	-
Unified Development Code	81,907	-	-	-
Special Area Study	13,304	140,000	140,000	140,000
Asset Management	44,350	-	-	-
Asset Management Implementation	310,435	-	-	-
Signal Timing Project	540	-	-	-
Enhanced Street Maintenance	720,451	299,500	299,500	-
Parks and Recreation Trailer	40,648	-	-	-
Bridge and Gazebo Renovations	255,357	-	-	-
Trails and Bicycle Path Master Plan	56,042	66,242	66,242	-
Beltway Drive Trail Master Plan Implementation	-	-	-	66,000
Heavy Pruning Addison Circle District	64,930	-	-	-
Replacement Plantings	92,509	-	-	-
Imagination Playground	24,686	-	-	-
Facility Study and Consolidation	4,475	-	-	125,000
Athletic Center (HVAC and Elevator)	93,884	-	-	-
Athletic Center Building Updates	11,250	33,750	33,750	-
Addison Outdoors	1,096	-	-	-
Irrigation Management System Upgrade	-	7,800	7,800	-
Addison Circle TOD	-	318,000	318,000	-
Celestial Park Improvements	-	102,500	102,500	-
Employee Handbook Update	-	-	-	12,000
Deferred Compensation Plan Review	-	-	-	25,000
Special Services Consultants	-	-	-	25,000
Forensics (Computer Hardware/Software)	-	-	-	25,000
Bail Out Rescue System	-	-	-	27,000
Vehicle and Supplies Code Officer	-	-	-	38,000
Vehicle and Supplies Trash and Parks Crew	-	-	-	79,515
Les Lacs Park Court Conversion	-	-	-	141,000
	\$ 2,797,561	\$ 1,485,648	\$ 1,485,048	\$ 706,515

**EXHIBIT A**

**TOWN OF ADDISON  
ADDISON GROVE ESCROW FUND  
FY2021-22**

	Actual 2019-20	Budget 2020-21	Estimated 2020-21	Budget 2021-22
BEGINNING BALANCES	\$ 3,081,141	\$ 3,129,141	\$ 3,130,222	\$ 3,131,722
REVENUES:				
Interest and Other Income	\$ 49,081	\$ 25,000	\$ 1,500	\$ 2,000
TOTAL OPERATIONAL REVENUE	\$ 49,081	\$ 25,000	\$ 1,500	\$ 2,000
Transfers from other funds	-	-	-	-
TOTAL REVENUES	\$ 49,081	\$ 25,000	\$ 1,500	\$ 2,000
TOTAL AVAILABLE RESOURCES	\$ 3,130,222	\$ 3,154,141	\$ 3,131,722	\$ 3,133,722
ENDING FUND BALANCES	\$ 3,130,222	\$ 3,154,141	\$ 3,131,722	\$ 3,133,722
Fund Balance Percentage	0.0%	0.0%	0.0%	0.0%

**EXHIBIT A**

TOWN OF ADDISON PUBLIC SAFETY FUND FY2021-22				
	Actual 2019-20	Budget 2020-21	Estimated 2020-21	Budget 2021-22
BEGINNING BALANCES	\$ 56,887	\$ 63,409	\$ 66,445	\$ 66,074
REVENUES:				
Fines and Penalties	\$ 8,603	\$ -	\$ 37,500	\$ -
Interest and Other Income	955	1,000	1,000	1,000
TOTAL OPERATIONAL REVENUE	<u>\$ 9,558</u>	<u>\$ 1,000</u>	<u>\$ 38,500</u>	<u>\$ 1,000</u>
TOTAL REVENUES	<u>\$ 9,558</u>	<u>\$ 1,000</u>	<u>\$ 38,500</u>	<u>\$ 1,000</u>
TOTAL AVAILABLE RESOURCES	<u>\$ 66,445</u>	<u>\$ 64,409</u>	<u>\$ 104,945</u>	<u>\$ 67,074</u>
EXPENDITURES:				
Supplies	\$ -	\$ 64,409	\$ 38,871	\$ 64,149
TOTAL OPERATIONAL EXPENDITURES	<u>\$ -</u>	<u>\$ 64,409</u>	<u>\$ 38,871</u>	<u>\$ 64,149</u>
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ 64,409</u>	<u>\$ 38,871</u>	<u>\$ 64,149</u>
ENDING FUND BALANCES	<u>\$ 66,445</u>	<u>\$ -</u>	<u>\$ 66,074</u>	<u>\$ 2,925</u>
Fund Balance Percentage	0.0%	0.0%	170.0%	0.0%



**EXHIBIT A**

<b>TOWN OF ADDISON PEG FUND FY2021-22</b>				
	Actual 2019-20	Budget 2020-21	Estimated 2020-21	Budget 2021-22
BEGINNING BALANCES	\$ 303,147	\$ 359,147	\$ 359,096	\$ 200,596
REVENUES:				
Franchise Fees	\$ 50,805	\$ 50,000	\$ 50,000	\$ 50,000
Interest and Other Income	5,144	1,500	1,500	1,500
TOTAL OPERATIONAL REVENUE	<u>\$ 55,949</u>	<u>\$ 51,500</u>	<u>\$ 51,500</u>	<u>\$ 51,500</u>
TOTAL REVENUES	<u>\$ 55,949</u>	<u>\$ 51,500</u>	<u>\$ 51,500</u>	<u>\$ 51,500</u>
TOTAL AVAILABLE RESOURCES	<u>\$ 359,096</u>	<u>\$ 410,647</u>	<u>\$ 410,596</u>	<u>\$ 252,096</u>
EXPENDITURES:				
Capital Outlay	\$ -	\$ 210,000	\$ 210,000	\$ 210,000
TOTAL OPERATIONAL EXPENDITURES	<u>\$ -</u>	<u>\$ 210,000</u>	<u>\$ 210,000</u>	<u>\$ 210,000</u>
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ 210,000</u>	<u>\$ 210,000</u>	<u>\$ 210,000</u>
ENDING FUND BALANCES	<u>\$ 359,096</u>	<u>\$ 200,647</u>	<u>\$ 200,596</u>	<u>\$ 42,096</u>
Fund Balance Percentage	0.0%	95.5%	95.5%	20.0%

**EXHIBIT A**

TOWN OF ADDISON COURT TECHNOLOGY FUND FY2021-22				
	Actual 2019-20	Budget 2020-21	Estimated 2020-21	Budget 2021-22
BEGINNING BALANCES	\$ 27,832	\$ 24,931	\$ 27,651	\$ 24,821
REVENUES:				
Fines and Penalties	\$ 7,145	\$ 6,670	\$ 6,670	\$ 6,780
Interest and Other Income	486	500	500	500
TOTAL OPERATIONAL REVENUE	<u>\$ 7,631</u>	<u>\$ 7,170</u>	<u>\$ 7,170</u>	<u>\$ 7,280</u>
TOTAL REVENUES	<u>\$ 7,631</u>	<u>\$ 7,170</u>	<u>\$ 7,170</u>	<u>\$ 7,280</u>
TOTAL AVAILABLE RESOURCES	<u>\$ 35,463</u>	<u>\$ 32,101</u>	<u>\$ 34,821</u>	<u>\$ 32,101</u>
EXPENDITURES:				
Supplies	\$ 7,812	\$ 25,000	\$ 10,000	\$ -
Contractual Services	-	-	-	25,000
TOTAL OPERATIONAL EXPENDITURES	<u>\$ 7,812</u>	<u>\$ 25,000</u>	<u>\$ 10,000</u>	<u>\$ 25,000</u>
TOTAL EXPENDITURES	<u>\$ 7,812</u>	<u>\$ 25,000</u>	<u>\$ 10,000</u>	<u>\$ 25,000</u>
ENDING FUND BALANCES	<u>\$ 27,651</u>	<u>\$ 7,101</u>	<u>\$ 24,821</u>	<u>\$ 7,101</u>
Fund Balance Percentage	354.0%	28.4%	248.2%	28.4%

**EXHIBIT A**

TOWN OF ADDISON BUILDING SECURITY FUND FY2021-22				
	Actual 2019-20	Budget 2020-21	Estimated 2020-21	Budget 2021-22
BEGINNING BALANCES	\$ 37,495	\$ 23,145	\$ 32,841	\$ 34,591
REVENUES:				
Fines and Penalties	\$ 6,396	\$ 11,000	\$ 11,000	\$ 7,410
Interest and Other Income	538	750	750	750
TOTAL OPERATIONAL REVENUE	<u>\$ 6,934</u>	<u>\$ 11,750</u>	<u>\$ 11,750</u>	<u>\$ 8,160</u>
TOTAL REVENUES	<u>\$ 6,934</u>	<u>\$ 11,750</u>	<u>\$ 11,750</u>	<u>\$ 8,160</u>
TOTAL AVAILABLE RESOURCES	<u>\$ 44,429</u>	<u>\$ 34,895</u>	<u>\$ 44,591</u>	<u>\$ 42,751</u>
EXPENDITURES:				
Personnel Services	\$ 11,588	\$ 25,100	\$ 10,000	\$ 25,151
TOTAL OPERATIONAL EXPENDITURES	<u>\$ 11,588</u>	<u>\$ 25,100</u>	<u>\$ 10,000</u>	<u>\$ 25,151</u>
TOTAL EXPENDITURES	<u>\$ 11,588</u>	<u>\$ 25,100</u>	<u>\$ 10,000</u>	<u>\$ 25,151</u>
ENDING FUND BALANCES	<u>\$ 32,841</u>	<u>\$ 9,795</u>	<u>\$ 34,591</u>	<u>\$ 17,600</u>
Fund Balance Percentage	283.4%	39.0%	345.9%	70.0%

**EXHIBIT A**

<b>TOWN OF ADDISON CHILD SAFETY FUND FY2021-22</b>				
	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Budget</b>
	<b>2019-20</b>	<b>2020-21</b>	<b>2020-21</b>	<b>2021-22</b>
BEGINNING BALANCES	\$ 90,717	\$ 87,917	\$ 110,712	\$ 102,712
REVENUES:				
Fines and Penalties	\$ 18,442	\$ 11,000	\$ 11,000	\$ 11,000
Interest and Other Income	1,553	1,000	1,000	1,000
TOTAL OPERATIONAL REVENUE	\$ 19,995	\$ 12,000	\$ 12,000	\$ 12,000
TOTAL REVENUES	\$ 19,995	\$ 12,000	\$ 12,000	\$ 12,000
TOTAL AVAILABLE RESOURCES	\$ 110,712	\$ 99,917	\$ 122,712	\$ 114,712
EXPENDITURES:				
Supplies	\$ -	\$ 20,000	\$ 20,000	\$ -
Contractual Services	-	-	-	2,500
TOTAL OPERATIONAL EXPENDITURES	\$ -	\$ 20,000	\$ 20,000	\$ 2,500
TOTAL EXPENDITURES	\$ -	\$ 20,000	\$ 20,000	\$ 2,500
ENDING FUND BALANCES	\$ 110,712	\$ 79,917	\$ 102,712	\$ 112,212
Fund Balance Percentage	0.0%	399.6%	513.6%	4488.5%

**EXHIBIT A**

<b>TOWN OF ADDISON JUSTICE ADMINISTRATION FUND FY2021-22</b>				
	Actual 2019-20	Budget 2020-21	Estimated 2020-21	Budget 2021-22
BEGINNING BALANCES	\$ 23,829	\$ 22,578	\$ 27,994	\$ 26,204
REVENUES:				
Fines and Penalties	\$ 3,166	\$ 2,350	\$ 2,410	\$ 2,566
Interest and Other Income	999	800	800	800
TOTAL OPERATIONAL REVENUE	<u>\$ 4,165</u>	<u>\$ 3,150</u>	<u>\$ 3,210</u>	<u>\$ 3,366</u>
TOTAL REVENUES	<u>\$ 4,165</u>	<u>\$ 3,150</u>	<u>\$ 3,210</u>	<u>\$ 3,366</u>
TOTAL AVAILABLE RESOURCES	<u>\$ 27,994</u>	<u>\$ 25,728</u>	<u>\$ 31,204</u>	<u>\$ 29,570</u>
EXPENDITURES:				
Supplies	\$ -	\$ 4,000	\$ 4,000	\$ 4,000
Maintenance	-	1,000	1,000	1,000
TOTAL OPERATIONAL EXPENDITURES	<u>\$ -</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>
ENDING FUND BALANCES	<u>\$ 27,994</u>	<u>\$ 20,728</u>	<u>\$ 26,204</u>	<u>\$ 24,570</u>
Fund Balance Percentage	0.0%	414.6%	524.1%	491.4%

**EXHIBIT A**

<b>TOWN OF ADDISON INFRASTRUCTURE INVESTMENT FUND FY2021-22</b>				
	Actual 2019-20	Budget 2020-21	Estimated 2020-21	Budget 2021-22
BEGINNING BALANCES	\$ 4,825,361	\$ 5,263,783	\$ 4,627,962	\$ 5,057,729
REVENUES:				
Ad valorem Taxes	\$ 285,615	\$ 294,767	\$ 294,767	\$ 303,710
Interest and Other Income	171,986	50,000	135,000	226,667
TOTAL OPERATIONAL REVENUE	<u>\$ 457,601</u>	<u>\$ 344,767</u>	<u>\$ 429,767</u>	<u>\$ 530,377</u>
Transfers from other funds	45,000	-	-	-
TOTAL REVENUES	<u>\$ 502,601</u>	<u>\$ 344,767</u>	<u>\$ 429,767</u>	<u>\$ 530,377</u>
TOTAL AVAILABLE RESOURCES	<u>\$ 5,327,962</u>	<u>\$ 5,608,550</u>	<u>\$ 5,057,729</u>	<u>\$ 5,588,106</u>
EXPENDITURES:				
Transfer to Airport Fund	\$ 700,000	\$ -	\$ -	\$ -
Capital Projects (Cash Funded)				
Traffic Signal and ADA Improvements	-	-	-	1,500,000
TOTAL EXPENDITURES	<u>\$ 700,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,500,000</u>
ENDING FUND BALANCES	<u>\$ 4,627,962</u>	<u>\$ 5,608,550</u>	<u>\$ 5,057,729</u>	<u>\$ 4,088,106</u>
Fund Balance Percentage	0.0%	0.0%	0.0%	0.0%

**EXHIBIT A**

<b>TOWN OF ADDISON</b>				
<b>STREETS SELF-FUNDED PROJECTS FUND</b>				
<b>FY2021-22</b>				
	Actual	Budget	Estimated	Budget
	2019-20	2020-21	2020-21	2021-22
BEGINNING BALANCES	\$ 1,641,511	\$ 1,641,511	\$ 1,776,312	\$ 2,827,966
REVENUES:				
Interest and Other Income	\$ 134,801	\$ -	\$ 1,051,654	\$ -
TOTAL OPERATIONAL REVENUE	\$ 134,801	\$ -	\$ 1,051,654	\$ -
TOTAL REVENUES	\$ 134,801	\$ -	\$ 1,051,654	\$ -
TOTAL AVAILABLE RESOURCES	\$ 1,776,312	\$ 1,641,511	\$ 2,827,966	\$ 2,827,966
EXPENDITURES:				
Maintenance	\$ -	\$ -	\$ -	\$ 1,980,000
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 1,980,000
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 1,980,000
ENDING FUND BALANCES	\$ 1,776,312	\$ 1,641,511	\$ 2,827,966	\$ 847,966
Fund Balance Percentage	0.0%	0.0%	0.0%	42.8%

**EXHIBIT A**

<b>TOWN OF ADDISON GRANT FUNDS FY2021-22</b>				
	Actual 2019-20	Budget 2020-21	Estimated 2020-21	Budget 2021-22
BEGINNING BALANCES	\$ 38,432	\$ 38,833	\$ 49,251	\$ 50,784
REVENUES:				
Intergovernmental	\$ 462,542	\$ 8,100	\$ 691,595	\$ 8,100
Interest and Other Income	9,334	400	400	400
TOTAL OPERATIONAL REVENUE	<u>\$ 471,876</u>	<u>\$ 8,500</u>	<u>\$ 691,995</u>	<u>\$ 8,500</u>
TOTAL REVENUES	<u>\$ 471,876</u>	<u>\$ 8,500</u>	<u>\$ 691,995</u>	<u>\$ 8,500</u>
TOTAL AVAILABLE RESOURCES	<u>\$ 510,308</u>	<u>\$ 47,333</u>	<u>\$ 741,246</u>	<u>\$ 59,284</u>
EXPENDITURES:				
Personnel Services	\$ 4,689	\$ -	\$ -	\$ -
Supplies	103,704	-	87,164	-
Maintenance	-	-	7,940	-
Contractual Services	352,664	13,700	380,133	13,700
Capital Outlay	-	-	215,225	-
TOTAL OPERATIONAL EXPENDITURES	<u>\$ 461,057</u>	<u>\$ 13,700</u>	<u>\$ 690,462</u>	<u>\$ 13,700</u>
TOTAL EXPENDITURES	<u>\$ 461,057</u>	<u>\$ 13,700</u>	<u>\$ 690,462</u>	<u>\$ 13,700</u>
ENDING FUND BALANCES	<u>\$ 49,251</u>	<u>\$ 33,633</u>	<u>\$ 50,784</u>	<u>\$ 45,584</u>
Fund Balance Percentage	10.7%	245.5%	7.4%	332.7%



**EXHIBIT A**

TOWN OF ADDISON				
INFORMATION TECHNOLOGY REPLACEMENT FUND				
FY2021-22				
	Actual	Budget	Estimated	Budget
	2019-20	2020-21	2020-21	2021-22
BEGINNING WORKING CAPITAL	\$ 3,561,600	\$ 2,521,653	\$ 3,598,147	\$ 3,205,020
REVENUES:				
Service Fees	\$ 756,863	\$ 756,863	\$ 756,863	\$ 575,963
Interest and Other Income	358	5,000	10	-
TOTAL OPERATIONAL REVENUE	<u>\$ 757,221</u>	<u>\$ 761,863</u>	<u>\$ 756,873</u>	<u>\$ 575,963</u>
TOTAL REVENUES	<u>\$ 757,221</u>	<u>\$ 761,863</u>	<u>\$ 756,873</u>	<u>\$ 575,963</u>
TOTAL AVAILABLE RESOURCES	<u>\$ 4,318,821</u>	<u>\$ 3,283,516</u>	<u>\$ 4,355,020</u>	<u>\$ 3,780,983</u>
EXPENSES:				
Supplies	\$ 52,704	\$ -	\$ -	\$ 260,000
Maintenance	14,719	-	-	100,000
Contractual Services	18,309	-	-	-
Capital Outlay	634,942	1,650,000	1,150,000	510,000
TOTAL OPERATIONAL EXPENSES	<u>\$ 720,674</u>	<u>\$ 1,650,000</u>	<u>\$ 1,150,000</u>	<u>\$ 870,000</u>
TOTAL EXPENSES	<u>\$ 720,674</u>	<u>\$ 1,650,000</u>	<u>\$ 1,150,000</u>	<u>\$ 870,000</u>
ENDING WORKING CAPITAL	<u>\$ 3,598,147</u>	<u>\$ 1,633,516</u>	<u>\$ 3,205,020</u>	<u>\$ 2,910,983</u>
Working Capital Percentage	499.3%	99.0%	278.7%	334.6%
Equipment List				
Shared Network Equipment	\$ 634,942	\$ 700,000	\$ 700,000	\$ -
Shared Upgrade Monitoring Cameras	-	370,000	370,000	-
Police Taser Upgrade	-	60,000	60,000	-
Police Replace In-Car Video/Body Cams	-	250,000	-	510,000
Microsoft License Upgrades	-	-	-	100,000
Replace Mobile Device Computers	-	260,000	10,000	260,000
GPS Device	-	10,000	10,000	-
	<u>\$ 634,942</u>	<u>\$ 1,650,000</u>	<u>\$ 1,150,000</u>	<u>\$ 870,000</u>

**EXHIBIT A**

TOWN OF ADDISON CAPITAL REPLACEMENT FUND FY2021-22				
	Actual 2019-20	Budget 2020-21	Estimated 2020-21	Budget 2021-22
WORKING CAPITAL	\$ 3,437,569	\$ 3,755,225	\$ 3,759,469	\$ 3,877,750
REVENUES:				
Service Fees	\$ 1,288,000	\$ 1,288,000	\$ 1,288,000	\$ 1,215,000
Interest and Other Income	187,048	40,000	246,897	35,000
TOTAL OPERATIONAL REVENUE	<u>\$ 1,475,048</u>	<u>\$ 1,328,000</u>	<u>\$ 1,534,897</u>	<u>\$ 1,250,000</u>
TOTAL REVENUES	<u>\$ 1,475,048</u>	<u>\$ 1,328,000</u>	<u>\$ 1,534,897</u>	<u>\$ 1,250,000</u>
TOTAL AVAILABLE RESOURCES	<u>\$ 4,912,617</u>	<u>\$ 5,083,225</u>	<u>\$ 5,294,366</u>	<u>\$ 5,127,750</u>
EXPENSES				
Contractual Services	4,765	4,500	4,500	-
Capital Outlay	1,148,383	1,616,443	1,412,116	760,283
TOTAL OPERATIONAL EXPENSES	<u>\$ 1,153,148</u>	<u>\$ 1,620,943</u>	<u>\$ 1,416,616</u>	<u>\$ 760,283</u>
Transfers to other funds	-	-	-	-
TOTAL EXPENSES	<u>\$ 1,153,148</u>	<u>\$ 1,620,943</u>	<u>\$ 1,416,616</u>	<u>\$ 760,283</u>
ENDING WORKING CAPITAL	<u>\$ 3,759,469</u>	<u>\$ 3,462,282</u>	<u>\$ 3,877,750</u>	<u>\$ 4,367,467</u>
Working Capital Percentage	326.0%	213.6%	273.7%	574.5%

**EXHIBIT A**

**TOWN OF ADDISON  
CAPITAL REPLACEMENT FUND (CONTINUED)  
FY2021-22**

	Actual 2019-20	Budget 2020-21	Estimated 2020-21	Budget 2021-22
<b>Equipment List</b>				
General Services F150 Crew Cab	-	-	-	39,100
General Services F250 Service Body	-	-	-	59,500
Police Motorcycles	-	-	-	60,000
Police Patrol Vehicles	777,145	135,000	135,000	-
Police Ford F250 Animal Control Unit	56,202	60,000	60,000	-
Police LT. SUV	25,950	-	-	-
Fire Frazer Ambulance	-	286,850	286,850	-
Fire Self Contained Breathing Apparatus	-	86,668	82,668	-
Fire Ford Interceptor	-	-	-	48,000
Fire Bobcat Club Car	28,000	-	-	-
Fire Ford F-350 XLT Ext Cab- Battalion	-	100,000	100,000	-
Fire STRYKER Cardiac Monitor	-	175,137	175,137	-
Development Services F150 Supercab	-	-	-	32,100
Streets Ford F550	73,068	-	-	-
Streets Ford F350 Extended Cab	-	35,000	30,551	-
Streets Ford F750 Aerial Body	-	200,000	-	165,033
Streets Backhoe	-	-	-	54,000
Parks Ford F350 Extended Cab	-	60,000	59,871	58,350
Parks Ford F350 Crew Cab	-	46,308	46,308	-
Parks Ford F350 Crew Cab	-	35,308	36,063	-
Parks Ford F150 Crew Cab	-	31,994	31,940	-
Parks Backhoe	89,727	-	-	-
Parks John Deere 835 XUV Gator	-	23,467	25,190	-
Parks John Deere 835 Gator w/ Sprayer	-	25,760	27,587	-
Recreation Life Fitness Weight Circuit	-	-	-	61,500
Airport Mini Transit Cargo Van	27,683	-	-	-
Airport Ford F150	27,735	-	-	-
Airport Ford F250 Extended Cab	-	43,000	43,000	-
Airport Ford F750 Super Duty	-	80,000	80,000	-
Airport Toyota Highlander	-	45,000	45,000	-
Airport (2) Grasshopper Lawn Mowers	-	25,400	25,400	-
Utilities Ford F250	-	42,421	42,421	-
Utilities Ford F350	42,873	43,130	43,130	-
Utilities Ford F150	-	36,000	36,000	32,700
Utilities PipeHunter Vacuum Truck	-	-	-	150,000
	<b>\$ 1,148,383</b>	<b>\$ 1,616,443</b>	<b>\$ 1,412,116</b>	<b>\$ 760,283</b>

**EXHIBIT A**

<b>TOWN OF ADDISON FACILITY MAINTENANCE FUND FY2021-22</b>				
	Actual	Budget	Estimated	Budget
	2019-20	2020-21	2020-21	2021-22
WORKING CAPITAL	\$ -	\$ -	\$ -	\$ 1,000,000
REVENUES:				
Service Fees	\$ -	\$ -	\$ 1,000,000	\$ 150,000
Interest and Other Income	-	-	-	-
TOTAL OPERATIONAL REVENUE	\$ -	\$ -	\$ 1,000,000	\$ 150,000
TOTAL REVENUES	\$ -	\$ -	\$ 1,000,000	\$ 150,000
TOTAL AVAILABLE RESOURCES	\$ -	\$ -	\$ 1,000,000	\$ 1,150,000
EXPENSES				
Maintenance	\$ -	\$ -	\$ -	\$ 327,500
Capital Outlay	-	-	-	22,500
TOTAL OPERATIONAL EXPENSES	\$ -	\$ -	\$ -	\$ 350,000
Transfers to other funds	-	-	-	-
TOTAL EXPENSES	\$ -	\$ -	\$ -	\$ 350,000
ENDING WORKING CAPITAL	\$ -	\$ -	\$ 1,000,000	\$ 800,000
Working Capital Percentage	0.0%	0.0%	0.0%	228.6%
Project List				
Fire Station 2 Restroom Accessibility	\$ -	\$ -	\$ -	\$ 15,500
Vitruvian Restrooms Cracking Repair	-	-	-	40,000
Central Fire Cast Stone Repair	-	-	-	55,000
Athletic Club Monument Sign	-	-	-	7,000
	\$ -	\$ -	\$ -	\$ 117,500

**EXHIBIT A**

TOWN OF ADDISON						
CAPITAL IMPROVEMENTS PROGRAM ALL FUNDS SUMMARY						
FY2021-22						
	Estimated	Budget	Budget	Budget	Budget	Project
	2020-21	2021-22	2022-23	2023-24	2024-25	Total
FUNDS						
General Obligation & Cert. of Obligation	\$16,133,244	\$33,038,651	\$23,131,230	\$24,678,835	\$16,177,000	\$113,158,960
Streets Self-Funded Fund	-	-	-	-	450,000	450,000
Infrastructure Investment Fund	-	1,500,000	-	-	-	1,500,000
Utility Certificates of Obligation	2,547,330	3,582,243	2,775,000	4,650,000	1,362,000	14,916,573
Utility Fund Cash Reserves	192,000	101,000	199,000	243,000	151,000	886,000
Stormwater Certificates of Obligation	200,000	702,509	-	-	-	902,509
Stormwater Fund Cash Reserves	50,000	847,491	2,827,000	3,506,000	973,000	8,203,491
Airport Fund Certificates of Obligation	1,808,888	-	-	-	-	1,808,888
Airport Fund Grant Funds	2,799,500	5,840,530	111,600	1,009,800	-	9,761,430
Airport Fund Cash Reserves	1,213,061	1,583,070	104,700	564,200	72,000	3,537,031
Hotel Fund	14,000	-	-	-	-	14,000
<b>TOTAL</b>	<b>\$ 24,958,023</b>	<b>\$ 47,195,494</b>	<b>\$ 29,148,530</b>	<b>\$ 34,651,835</b>	<b>\$ 19,185,000</b>	<b>\$ 155,138,882</b>

## EXHIBIT A

GENERAL GOVERNMENT CAPITAL IMPROVEMENTS PROGRAM							
FY2021-22							
	Actual	Estimated	Budget	Budget	Budget	Budget	Project
	Prior Years	2020-21	2021-22	2022-23	2023-24	2024-25	Total
<b>FUNDING SOURCES:</b>							
General Obligation Bonds Series 2012	\$ 8,213,778	\$ 5,745,212	\$ 968,612	\$ 35,000	\$ 74,409	\$ 35,000	
General Obligation Bonds Series 2013	-	208,000	-	-	-	-	
General Obligation Bonds Series 2014	3,106,004	167,621	-	-	-	-	
Streets Self-Funded Fund	35,197	-	-	-	-	450,000	
Certificates of Obligation Series 2019	1,694,674	6,000,000	9,612,687	841,230	-	-	
General Obligation Bonds Series 2020	1,523,811	2,097,119	8,027,644	3,000,000	-	-	
General Obligation Bonds Series 2021	-	1,915,292	14,179,708	-	-	-	
Combination GO/CO Bonds Series 2022	-	-	250,000	19,255,000	-	-	
General Obligation Bonds Series 2023	-	-	-	-	24,604,426	-	
General Obligation Bonds Series 2024	-	-	-	-	-	16,142,000	
	<u>\$ 16,133,244</u>	<u>\$ 33,038,651</u>	<u>\$ 23,131,230</u>	<u>\$ 24,678,835</u>	<u>\$ 16,627,000</u>	<u>\$ 16,627,000</u>	
<b>PROJECTS</b>							
Vitruvian Water Rights Permit Compliance	1,129,978	35,000	35,000	35,000	35,000	35,000	1,304,978
Vitruvian West Streetscape and Bella Lane Extension	220,260	1,565,000	2,185,000	-	-	-	3,970,260
Belt Line Road Phase 1.5	1,791,930	264,137	-	-	-	-	2,056,067
Pedestrian Connectivity - Quorum	43,490	-	-	-	39,409	450,000	532,899
Pedestrian Connectivity - Cotton Belt/Silver Line	-	307,469	-	-	-	-	307,469
Police Record Management System	4,909,824	90,176	-	-	-	-	5,000,000
License Plate Recognition and Optical Camera System Expansion	616,388	1,000,000	383,612	-	-	-	2,000,000
Midway Road Reconstruction	4,320,973	8,375,861	15,784,204	10,375,000	2,000,000	-	40,856,038
Belt Line Electronic Signage	16,810	483,190	-	-	-	-	500,000
Keller Springs Reconstruction	466,722	1,405,634	8,027,644	3,000,000	-	-	12,900,000
Airport Parkway Reconstruction	344,144	299,430	-	1,500,000	7,256,426	-	9,400,000
HVAC Replacements	54,661	525,339	700,000	255,000	-	-	1,535,000
Roof Replacements	13,500	796,500	2,390,000	800,000	-	-	4,000,000
Locker Room Reconfiguration	42,075	369,035	1,144,925	-	-	-	1,556,035
Gymnasium and Track Improvements	12,600	156,679	293,400	-	-	-	462,679
Pool Modernization	27,450	287,453	694,550	-	-	-	1,009,453
Advanced Traffic Management System	562,659	37,341	-	-	-	-	600,000
Police Gun Range Air Filtration	-	100,000	260,000	-	-	-	360,000
ADA Improvements	-	35,000	465,000	1,000,000	-	-	1,500,000
Trail Rehab, Expansion, Wayfinding	-	-	412,725	-	-	-	412,725
Quorum Drive Reconstruction	-	-	-	3,160,000	10,000,000	13,142,000	26,302,000
Montfort Drive Reconstruction	-	-	-	900,000	3,400,000	3,000,000	7,300,000
Les Lacs Pond Improvements	-	-	69,108	1,265,000	1,948,000	-	3,282,108
Vitruvian Park Phase 9, Block 701	-	-	193,483	841,230	-	-	1,034,713
<b>TOTAL</b>	<u>\$ 14,573,464</u>	<u>\$ 16,133,244</u>	<u>\$ 33,038,651</u>	<u>\$ 23,131,230</u>	<u>\$ 24,678,835</u>	<u>\$ 16,627,000</u>	<u>\$ 128,182,424</u>

**EXHIBIT A**

TOWN OF ADDISON INFRASTRUCTURE INVESTMENT FUND FY2021-22						
	Estimated 2020-21	Budget 2021-22	Budget 2022-23	Budget 2023-24	Budget 2024-25	Project Total
BEGINNING BALANCES	\$ 4,627,962	\$ 5,057,729	\$ 4,083,385	\$ 4,619,506	\$ 5,166,457	
FUNDING SOURCES:						
Ad valorem Taxes	\$ 294,767	\$ 298,989	\$ 309,454	\$ 320,284	\$ 331,494	
Other Income	135,000	226,667	226,667	226,667	50,000	
TOTAL AVAILABLE RESOURCES	<u>\$ 5,057,729</u>	<u>\$ 5,583,385</u>	<u>\$ 4,619,506</u>	<u>\$ 5,166,457</u>	<u>\$ 5,547,952</u>	
PROJECTS AND TRANSFERS						
Traffic Signal and ADA Improvements	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 1,500,000
TOTAL	<u>\$ -</u>	<u>\$ 1,500,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,500,000</u>
ENDING FUND BALANCE	<u>\$ 5,057,729</u>	<u>\$ 4,083,385</u>	<u>\$ 4,619,506</u>	<u>\$ 5,166,457</u>	<u>\$ 5,547,952</u>	

## EXHIBIT A

TOWN OF ADDISON UTILITY CAPITAL IMPROVEMENTS PROGRAM FY2021-22							
	Actual	Estimated	Budget	Budget	Budget	Budget	Project
	Prior Years	2020-21	2021-22	2022-23	2023-24	2024-25	Total
<b>FUNDING SOURCES:</b>							
Certificates of Obligation	\$ 1,457,249	\$ 2,547,330	\$ 3,582,243	\$ 2,775,000	\$ 4,650,000	\$ 1,362,000	
Cash Reserves	1,326,457	192,000	101,000	199,000	243,000	151,000	
<b>TOTAL AVAILABLE RESOURCES</b>	<b>\$ 2,783,706</b>	<b>\$ 2,739,330</b>	<b>\$ 3,683,243</b>	<b>\$ 2,974,000</b>	<b>\$ 4,893,000</b>	<b>\$ 1,513,000</b>	
<b>PROJECTS</b>							
Celestial Ground Storage Tank Rehabilitation	\$ 82,377	\$ 1,457,623	\$ -	\$ -	\$ -	\$ -	\$ 1,540,000
Kellway Lift Station Rehabilitation & Repair	338,050	577,707	594,243	-	-	-	1,510,000
Chlorine Booster Station	196,143	537,000	500,000	-	-	-	1,233,143
Basin I Sanitary Sewer Re-route	2,167,136	167,000	-	-	-	-	2,334,136
Marsh Lane/Spring Valley Road Water Main Replacement	-	-	567,000	-	-	-	567,000
Lake Forest Drive Utility Improvements	-	-	1,199,000	-	-	-	1,199,000
Addison Road/Westgrove Drive Water Main Replacement	-	-	-	691,000	-	-	691,000
Excel Parkway/Addison Road Water Main Upsizing	-	-	-	142,000	-	-	142,000
New Water Main Loop - Excel Parkway / Addison Road	-	-	-	319,000	-	-	319,000
Beltway Drive/Belt Line Road Water Main Replacement	-	-	-	-	787,000	-	787,000
Sydney Drive/Marsh Lane Water Main Upsizing	-	-	-	-	767,000	-	767,000
Lindbergh Drive Water Main Upsizing	-	-	-	-	2,250,000	-	2,250,000
Water Main Upsizing From Belt Line Road/George Bush Elementary	-	-	-	-	-	1,380,000	1,380,000
Pipe Bursting - Julian Street to Addison Circle	-	-	416,000	-	-	-	416,000
Excel Parkway/Addison Road Sewer Improvements	-	-	-	231,000	-	-	231,000
Addison Road/Belt Line Road and Addison Road/Edwin	-	-	-	281,000	-	-	281,000
Lewis Drive Sewer Improvements	-	-	-	-	-	-	-
Quorum Drive/Belt Line Road Sewer Improvements	-	-	-	325,000	-	-	325,000
Rive Lane Sewer Improvements	-	-	-	-	884,000	-	884,000
Wiley Post Road/Midway Road Sewer Improvements	-	-	-	-	-	133,000	133,000
Surveyor Pumpstation Pump #2 Replacement	-	-	187,000	-	-	-	187,000
Celestial Pumpstation Pump #3 Replacement	-	-	-	225,000	-	-	225,000
Celestial Pumpstation Pump #1 Replacement	-	-	-	-	205,000	-	205,000
Surveyor Pump Station Electrical Upgrades	-	-	220,000	760,000	-	-	980,000
<b>TOTAL</b>	<b>\$ 2,783,706</b>	<b>\$ 2,739,330</b>	<b>\$ 3,683,243</b>	<b>\$ 2,974,000</b>	<b>\$ 4,893,000</b>	<b>\$ 1,513,000</b>	<b>\$ 18,586,279</b>



## EXHIBIT A

TOWN OF ADDISON							
STORMWATER CAPITAL IMPROVEMENTS PROGRAM							
FY2021-22							
	Actual	Estimated	Budget	Budget	Budget	Budget	Project
	Prior Years	2020-21	2021-22	2022-23	2023-24	2024-25	Total
FUNDING SOURCES:							
Cash Reserves	\$ -	\$ 50,000	\$ 847,491	\$ 2,827,000	\$ 3,506,000	\$ 973,000	
Certificates of Obligation Series 2013	-	200,000	702,509	-	-	-	
<b>TOTAL AVAILABLE RESOURCES</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 1,550,000</b>	<b>\$ 2,827,000</b>	<b>\$ 3,506,000</b>	<b>\$ 973,000</b>	
PROJECTS							
Rawhide Creek Basin Improvements - Les Lacs Area	\$ -	\$ 200,000	\$ 1,150,000	\$ 2,000,000	\$ -	\$ -	\$ 3,350,000
Whiterock Creek Basin Improvements - Bellbrook Drive	-	-	-	-	2,900,000	-	2,900,000
Farmer's Branch Basin Improvements - LeGrande Drive	-	-	-	827,000	-	-	827,000
Whiterock Creek Basin Improvements - Maiden Court	-	-	-	-	606,000	-	606,000
Whiterock Creek Basin Improvements - Montfort Drive	-	-	-	-	-	136,000	136,000
Automated Flood Alert System	-	-	-	-	-	837,000	837,000
Winnwood Road Bridge Class Culvert Outlet Armoring	-	50,000	400,000	-	-	-	450,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 1,550,000</b>	<b>\$ 2,827,000</b>	<b>\$ 3,506,000</b>	<b>\$ 973,000</b>	<b>\$ 9,106,000</b>

## EXHIBIT A

TOWN OF ADDISON AIRPORT CAPITAL IMPROVEMENTS PROGRAM FY2021-22							
	Actual	Estimated	Budget	Budget	Budget	Budget	Project
	Prior Years	2020-21	2021-22	2022-23	2023-24	2024-25	Total
<b>FUNDING SOURCES:</b>							
Cash Reserves	\$ 2,282,326	\$ 1,213,061	\$ 1,583,070	\$ 104,700	\$ 564,200	\$ 72,000	
TXDOT Grant Funding	-	2,799,500	5,840,530	111,600	1,009,800	-	
Bond Funds	5,405,102	1,808,888	-	-	-	-	
<b>TOTAL AVAILABLE RESOURCES</b>	<b>\$ 7,687,428</b>	<b>\$ 5,821,449</b>	<b>\$ 7,423,600</b>	<b>\$ 216,300</b>	<b>\$ 1,574,000</b>	<b>\$ 72,000</b>	
<b>PROJECTS</b>							
Customs Facility Construction	\$ 7,101,662	\$ 2,944,449	\$ -	\$ -	\$ -	\$ -	\$ 10,046,111
Bravo/Golf Taxiway Improvements	-	805,000	7,255,300	-	-	-	8,060,300
Airport Access & Security Improvements	-	-	-	124,000	1,122,000	-	1,246,000
Runway 15/33 Redesignation & Taxiway Alpha Rejuvenation	-	1,575,000	-	-	-	-	1,575,000
Airport Wayfinding Signage	-	-	-	-	-	28,000	28,000
Facility Repairs and Improvements	585,766	427,000	136,800	10,000	320,000	-	1,479,566
ADA Repairs and Improvements	-	70,000	31,500	82,300	132,000	44,000	359,800
<b>TOTAL</b>	<b>\$ 7,687,428</b>	<b>\$ 5,821,449</b>	<b>\$ 7,423,600</b>	<b>\$ 216,300</b>	<b>\$ 1,574,000</b>	<b>\$ 72,000</b>	<b>\$ 22,794,777</b>



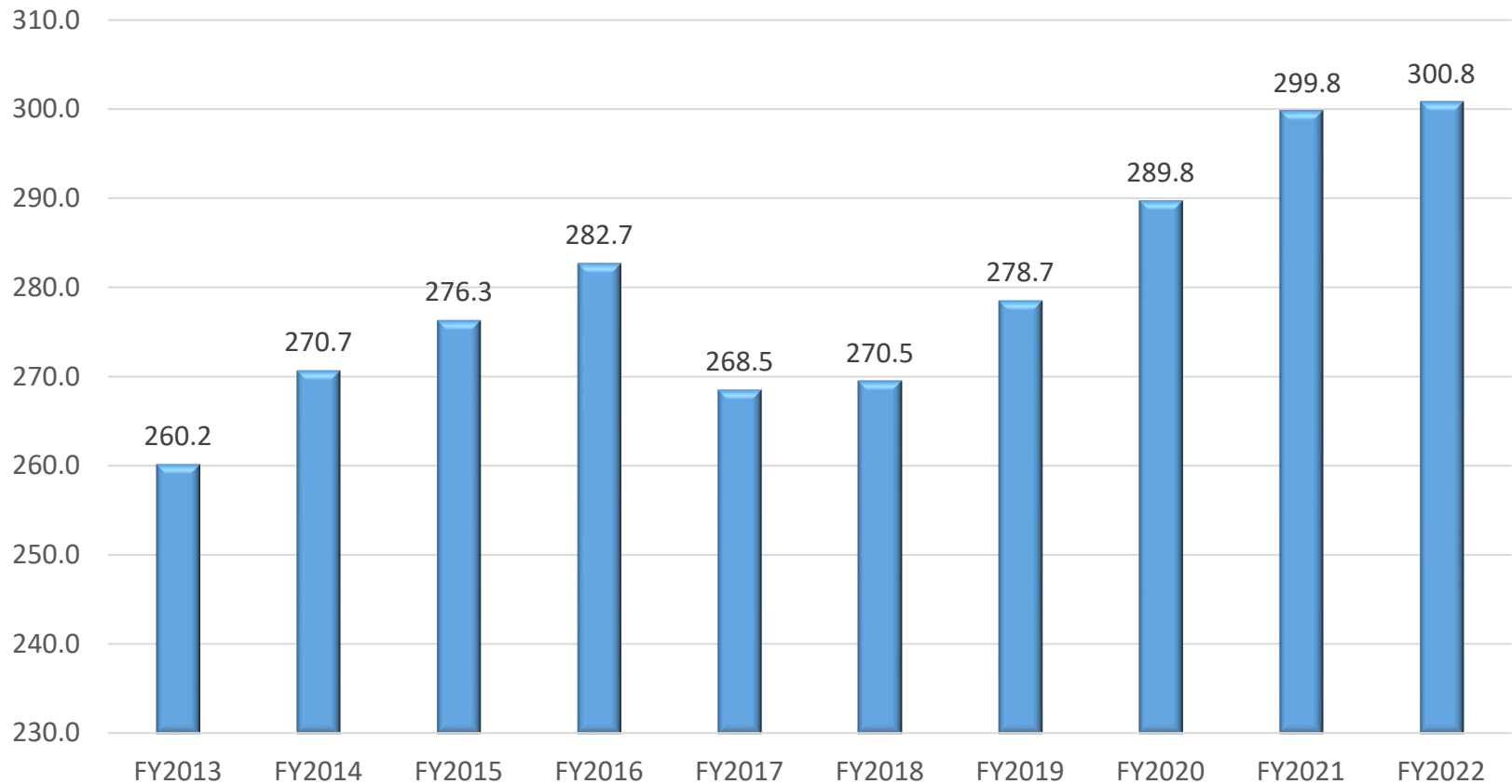
# Budget Public Hearing FY2022

# Staffing Summary

	2018	2019	2020	2021	2022
General Fund	224.9	227.1	235.2	232.8	231.2
Hotel Fund	17.0	17.0	17.0	9.0	9.0
Eco. Devo. Fund	4.0	4.0	4.0	4.0	4.0
Airport Fund	3.4	4.4	4.4	19.6	20.4
Utility Fund	19.2	22.2	25.2	27.4	28.2
Stormwater Fund	2.0	4.0	4.0	4.0	5.0
Cap. Proj. Fund	-	-	-	3.0	3.0
<b>TOTAL</b>	<b>270.5</b>	<b>278.7</b>	<b>289.8</b>	<b>299.8</b>	<b>300.8</b>



# All Funds Staffing History

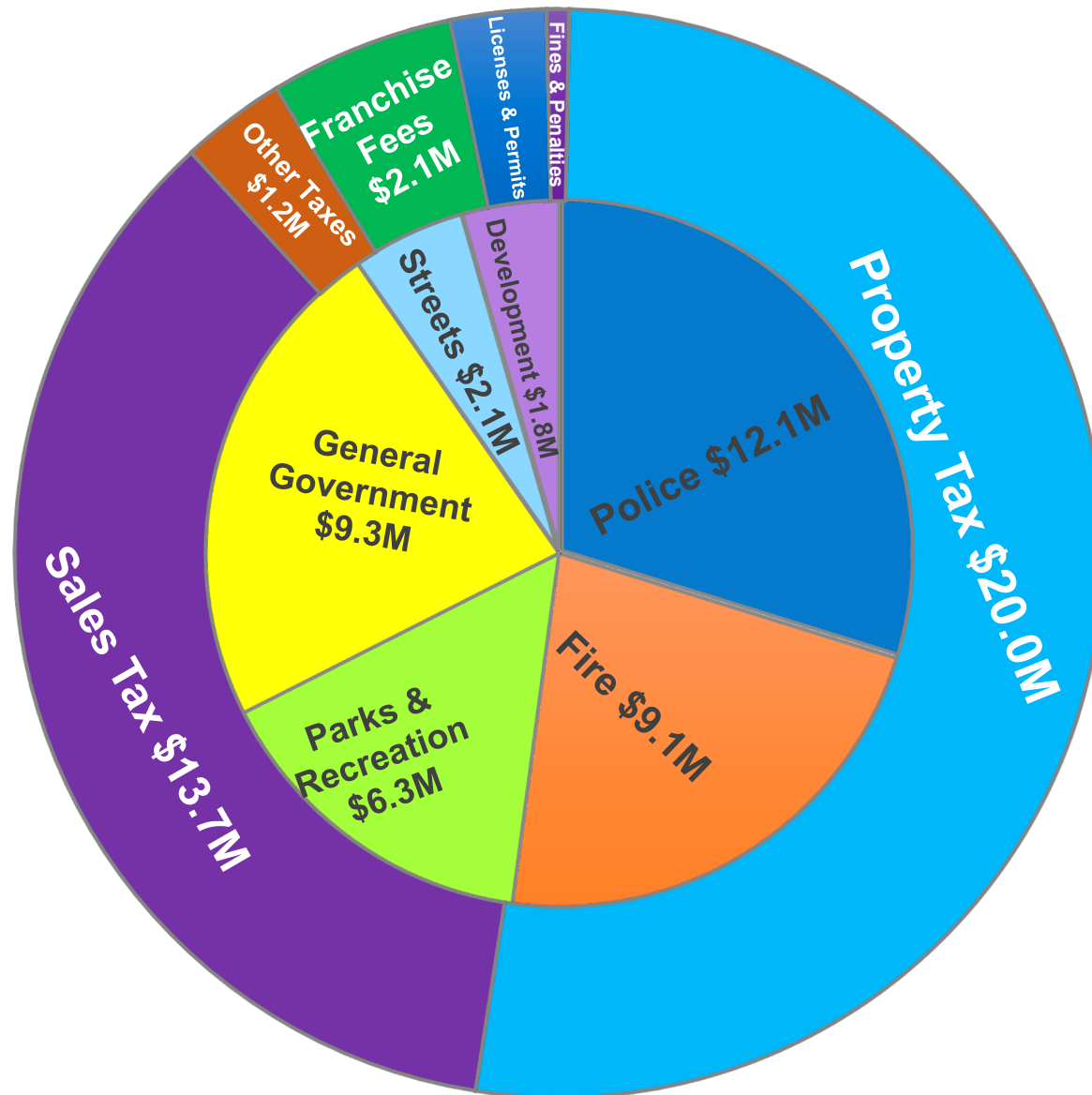


# Departmental Staffing Summary

	PERSONNEL SUMMARY									
	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
GENERAL FUND										
City Secretary	0.0	0.0	0.0	0.0	1.0	1.0	1.0	1.0	1.0	1.0
City Manager	6.0	7.0	8.0	7.5	5.5	5.5	6.5	6.5	5.9	5.5
Finance	8.0	7.5	9.7	13.0	13.0	13.0	13.0	13.0	11.8	11.0
General Services	5.0	5.0	5.0	5.0	4.8	5.5	5.5	5.5	5.5	5.5
Municipal Court	5.4	5.7	5.7	5.8	5.8	5.8	5.0	5.0	5.0	5.0
Human Resources	4.2	4.2	3.5	4.0	4.0	4.0	4.0	4.0	3.4	3.0
Information Technology	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0
Police	73.8	75.3	79.8	79.8	71.0	71.0	72.0	74.0	74.0	74.0
Emergency Communications	13.5	13.5	13.5	14.5	0.0	0.0	0.0	0.0	0.0	0.0
Fire	52.0	55.3	55.3	55.3	56.0	57.0	57.0	58.0	58.0	58.0
Development Services	7.2	7.2	7.2	7.2	11.0	11.0	12.0	13.1	13.1	14.1
Streets	5.0	5.0	5.4	5.4	6.4	6.4	7.4	7.4	7.4	6.4
Parks	21.0	21.0	21.0	22.0	22.0	22.0	21.0	25.0	25.0	25.0
Recreation	14.6	14.6	15.1	15.1	15.7	15.7	15.7	15.7	15.7	15.7
GENERAL FUND TOTAL	222.7	228.3	236.2	241.6	223.2	224.9	227.1	235.2	232.8	231.2
HOTEL FUND	14.5	16.7	14.8	14.8	16.7	17.0	17.0	17.0	9.0	9.0
ECONOMIC DEVELOPMENT FUND	2.0	3.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0
AIRPORT FUND	3.0	3.0	3.0	3.0	3.4	3.4	4.4	4.4	19.6	20.4
UTILITY FUND	18.0	18.3	16.6	17.6	19.2	19.2	22.2	25.2	27.4	28.2
STORMWATER FUND	0.0	1.4	1.7	1.7	2.0	2.0	4.0	4.0	4.0	5.0
CAPITAL PROJECTS FUND	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	3.0	3.0
TOTAL ALL FUNDS	260.2	270.7	276.3	282.7	268.5	270.5	278.7	289.8	299.8	300.8
CHANGE	(1.0)	10.5	5.6	6.4	(14.2)	2.0	8.2	11.1	10.0	1.0

\*Positions are shown as full-time equivalents (FTEs).

# General Fund Overview



# General Fund Overview

(excluding transfers)

	FY2021 Budget	FY2022 Prop.	Difference
<b>Total Revenue</b>	<b>\$39.3M</b>	<b>\$40.8M</b>	<b>\$1.5M</b>
<b>Total Operating Expense</b>	<b>\$39.3M</b>	<b>40.7M</b>	<b>\$1.4M</b>
<b>Revenue to Expense</b>	<b>\$0.02M</b>	<b>\$0.02M</b>	<b>-</b>

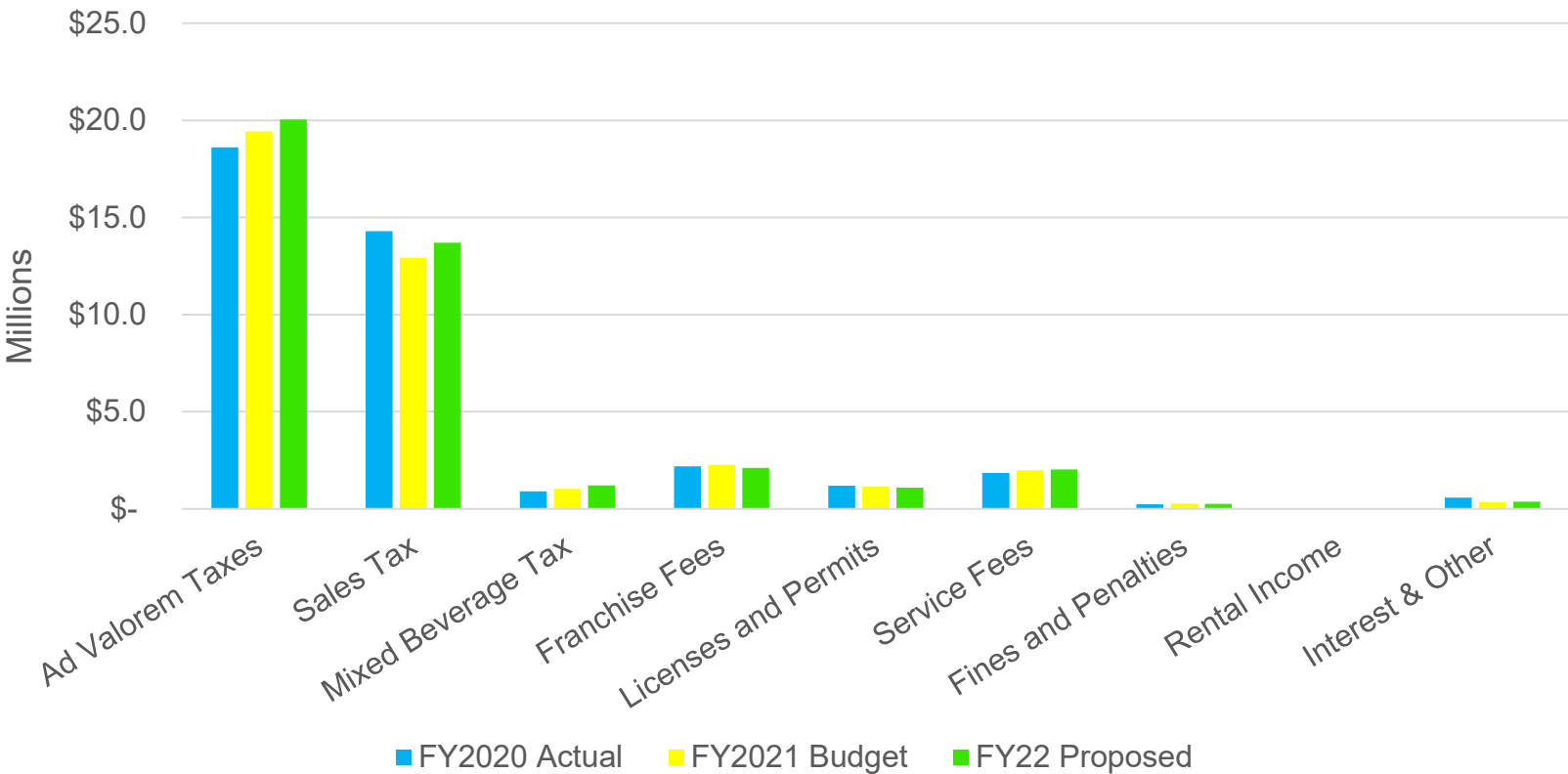
- Ad valorem taxes = \$20.0M
  - Increase of \$0.6M
- Sales tax = \$13.7M



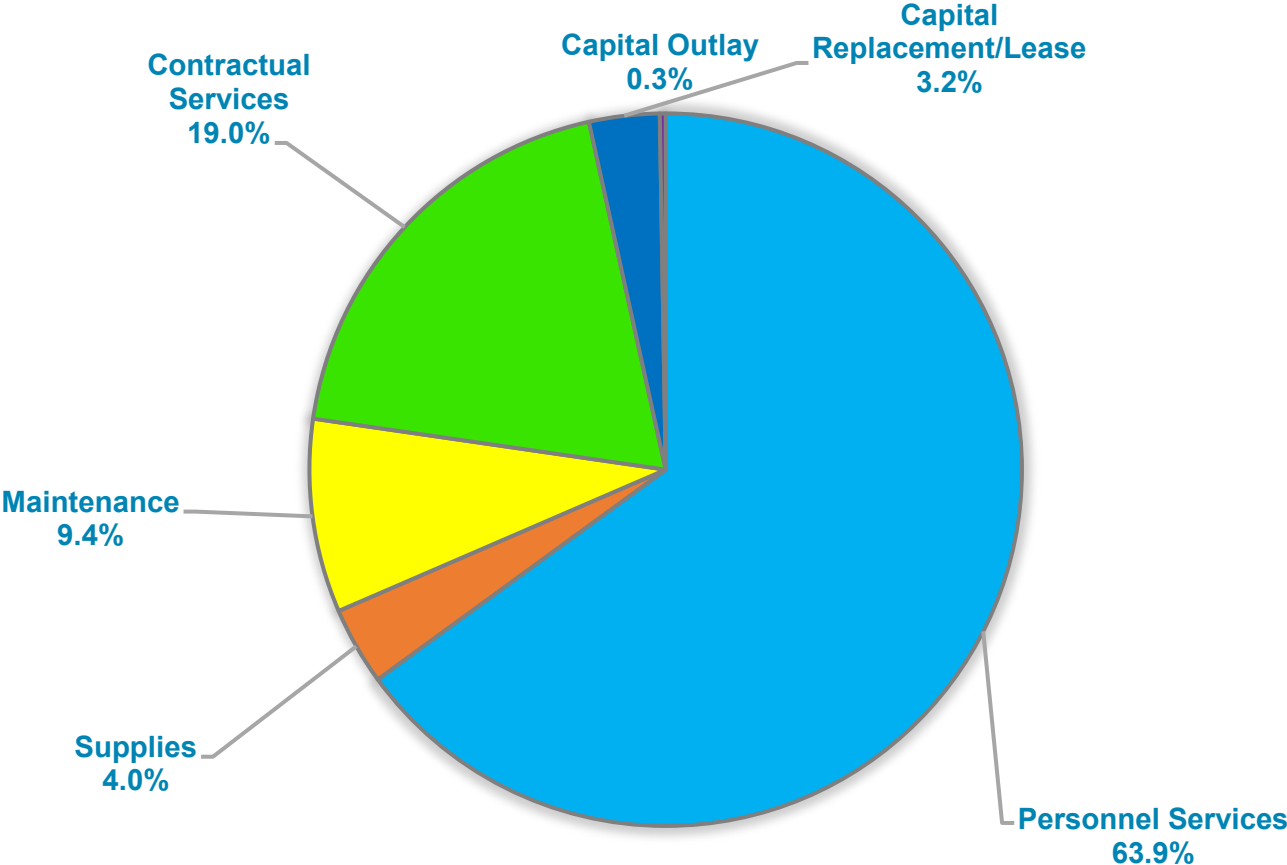


# General Fund Revenues

## \$40.8M



# General Fund Proposed Expenses \$40.7M



# Self-Funded Project Fund Overview

	FY2021 Budget	FY2022 Prop.	Difference
<b>Total Revenue</b>	<b>\$0.7M</b>	<b>-</b>	<b>(\$0.7)M</b>
<b>Total Expense</b>	<b>\$1.5M</b>	<b>\$0.7M</b>	<b>(\$0.8)M</b>
<b>Revenue to Expense</b>	<b>(\$0.8)M</b>	<b>(\$0.7)M</b>	<b>(\$0.1)M</b>

- **Funding Source**
  - General Fund Transfer =
- **Expenses**
  - Long Range Planning = \$0.14M
  - Trails & Bicycle Path Master Plan = \$0.066M
  - Facility Study & Consolidation = \$0.12M



# FY2022 Self-Funded Projects

Project	Funding
Employee Handbook Update	\$12,000
Deferred Compensation Plan Review	\$25,000
Special Services Consultants	\$25,000
Forensics – Computer Hardware and Software	\$25,000
Bail-Out Rescue System	\$27,000
Vehicle and Supplies Code Enforcement Officer	\$38,000
Vehicle and Supplies Trash and Parks Crew	\$79,515



# FY2022 Self-Funded Projects

Project	Funding
Les Lacs Court Conversion	\$141,000
Facility Study and Consolidation	\$125,000
Trails Master Plan Implementation	\$66,000
Long Range Planning Services	\$140,000
<b>TOTAL</b>	<b>\$703,515</b>



# Hotel Fund Overview

(excluding transfers)

	FY2021 Budget	FY2022 Prop.	Difference
<b>Total Revenue</b>	<b>\$5.3M</b>	<b>\$7.4M</b>	<b>\$2.1M</b>
<b>Total Expense</b>	<b>\$5.5M</b>	<b>\$5.6M</b>	<b>\$0.1M</b>
<b>Revenue to Expense</b>	<b>(\$0.2)M</b>	<b>\$1.8M</b>	<b>\$2.0M</b>

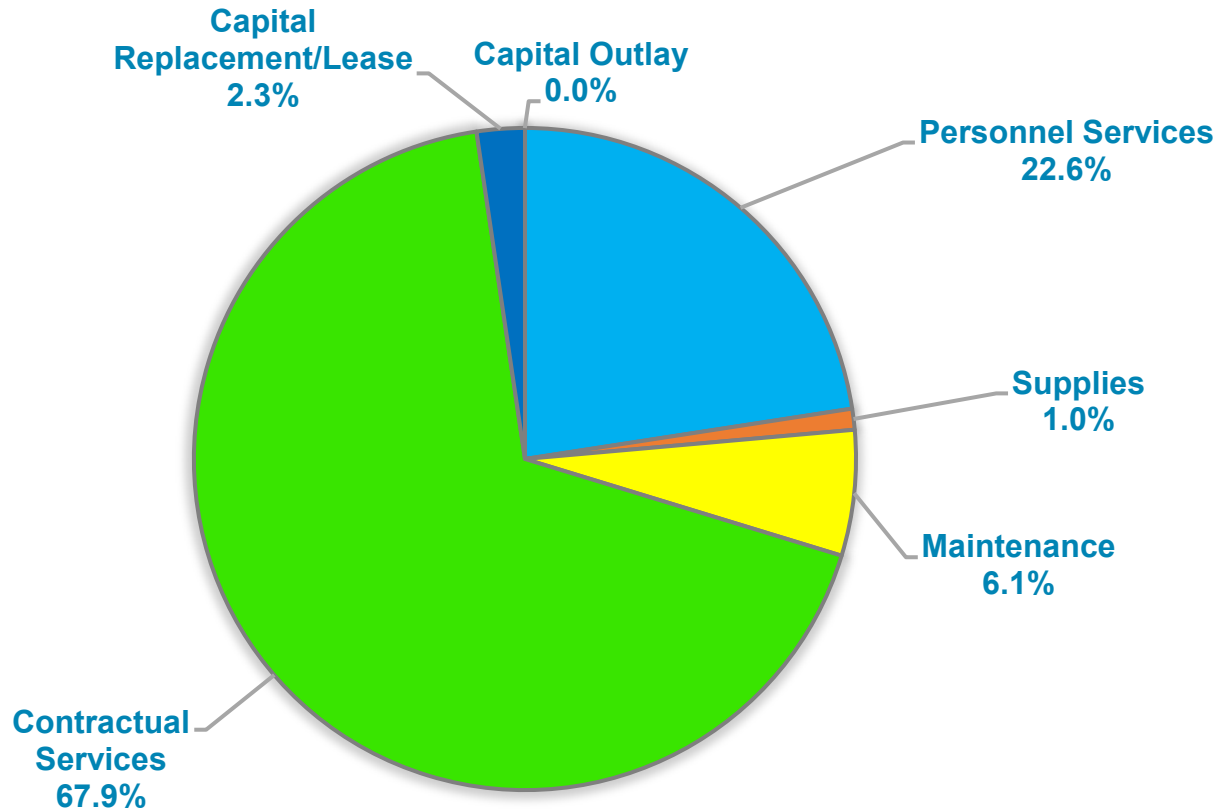
- Hotel Taxes = \$4.2M
- American Rescue Plan = \$2.0M
- Special Events Revenues = \$1.2M



# Hotel Fund Proposed Expenses

\$5.6M

(By category)



# Economic Development Fund (Excluding Transfers)

	FY2021 Budget	FY2022 Prop.	Difference
Total Revenue	\$1.2M	\$1.2M	-
Total Expense	\$2.0M	\$2.0M	-
Revenue to Expense	(\$0.8)M	(\$0.8)M	-

## • Funding Sources

- Ad Valorem = \$1.1M
- Hotel Fund Transfer = \$0.38M

## • Expenses

- Incentives = \$0.1M
- Operations = \$1.0M
- Tourism = \$0.8M





# Utility Operating Fund

	FY2021 Budget	FY2022 Prop.	Difference
Total Revenue	\$14.0M	\$14.4M	\$0.4M
Total Expense	\$13.9M	\$14.4M	\$0.5M
Revenue to Expense	\$0.1M	\$0.00M	\$(0.1M)

- Water
  - Sales = \$7.7M
  - Purchases = \$4.2M
- Wastewater
  - Charges = \$6.5M
  - Treatment = \$3.7M
- Operations = \$5.0M
- Debt Service = \$1.5M



# Water and Sewer Rate Changes

## Sample Residential Water and Sewer Bill

<b>Consumption</b>	<b>Existing</b>	<b>New Rate</b>	<b>Change</b>
5,000 gallons	\$59.71	\$61.20	\$1.49
8,000 gallons	\$87.79	\$89.98	\$2.19
10,000 gallons	\$106.51	\$109.17	\$2.66



# Stormwater Operating Fund

	FY2021 Budget	FY2022 Prop.	Difference
Total Revenue	\$2.5M	\$2.6M	\$0.1M
Total Expense	\$1.3M	\$1.6M	\$0.3M
Revenue to Expense	\$1.2M	\$1.0M	(\$0.2M)

- Drainage Fees = \$2.6M
  - Rates increasing per established schedule
- Expenses = \$1.6M
  - For operations only
  - Debt payment of \$0.5M



# Airport Operating Fund

	FY2021 Bud.	FY2022 Prop.	Difference
Total Revenue	\$5.2M	\$7.1M	\$1.9M
Total Expense	\$5.1M	\$5.1M	-
Revenue to Expense	\$0.1M	\$2.0M	\$1.9M

- Funding Sources
  - Service Fees = \$1.3M
  - Leases = \$5.6M
- Expenses
  - Operations = \$4.2M
  - Debt = \$0.9M



# Capital Improvement Projects

## All Funds

	Est. FY2021	FY2022	FY2023	FY2024	FY2025	Total
<b>General Obligation &amp; Cert. of Obligation</b>	<b>\$16.1M</b>	<b>\$33.0M</b>	<b>\$23.1M</b>	<b>\$24.7M</b>	<b>\$16.2M</b>	<b>\$113.2M</b>
<b>Streets Self-Funded Fund</b>	-	-	-	-	<b>\$0.5M</b>	<b>\$0.5M</b>
<b>Infrastructure Investment Fund</b>	-	<b>\$1.5M</b>	-	-	-	<b>\$1.5M</b>
<b>Utility Certificates of Obligation</b>	<b>\$2.5M</b>	<b>\$3.6M</b>	<b>\$2.8M</b>	<b>\$4.7M</b>	<b>\$1.4M</b>	<b>\$14.9M</b>
<b>Utility Fund Cash Reserves</b>	<b>\$0.2M</b>	<b>\$0.1M</b>	<b>\$0.2M</b>	<b>\$0.2M</b>	<b>\$0.2M</b>	<b>\$0.9M</b>
<b>Stormwater Certificates of Obligation</b>	<b>\$0.2M</b>	<b>\$0.7M</b>	-	-	-	<b>\$0.9M</b>
<b>Stormwater Fund Cash Reserves</b>	<b>\$0.1M</b>	<b>\$0.8M</b>	<b>\$2.8M</b>	<b>\$3.5M</b>	<b>\$1.0M</b>	<b>\$8.2M</b>
<b>Airport Fund Certificates of Obligation</b>	<b>\$1.8M</b>	-	-	-	-	<b>\$1.8M</b>
<b>Airport Fund Grant Funds</b>	<b>\$2.8M</b>	<b>\$5.8M</b>	<b>\$0.1M</b>	<b>\$1.0M</b>	-	<b>\$9.8M</b>
<b>Airport Fund Cash Reserves</b>	<b>\$1.2M</b>	<b>\$1.6M</b>	<b>\$0.1M</b>	<b>\$0.6M</b>	<b>\$0.1M</b>	<b>\$3.5M</b>
<b>Hotel Fund</b>	<b>\$0.01M</b>	-	-	-	-	<b>\$0.01M</b>
<b>TOTAL PROJECTS</b>	<b>\$25.0M</b>	<b>\$47.2M</b>	<b>\$29.1M</b>	<b>\$34.7</b>	<b>\$19.2M</b>	<b>\$155.2M</b>

# QUESTIONS?

(this ordinance must be approved by a roll call vote)



**Council Meeting**

7.

**Meeting Date:** 09/14/2021

**Department:** Finance

**Pillars:** Gold Standard for Financial Health

**Milestones:** Continue development and implementation of Long Term Financial Plan

**AGENDA CAPTION:**

Hold a Public Hearing, Present, Discuss, and Consider Action on an **Ordinance to Levy Taxes for the Town of Addison, Texas, and to Fix and Adopt the Tax Rate of \$0.614660 for the Town on All Taxable Property for the Fiscal Year Beginning October 1, 2021 and Ending September 30, 2022.**

**BACKGROUND:**

This is the second public hearing regarding the proposed tax rate for the Town of Addison.

The proposed property tax rate for the Fiscal Year 2022 is \$0.614660 per \$100 of valuation. The proposed rate is made of the following components:

<b>Tax Rate Component</b>	<b>Amount (per \$100 of valuation)</b>
Maintenance & Operations: General Fund	\$0.411192
Maintenance & Operations: Economic Development	\$0.023716
Maintenance & Operations: Infrastructure Investment	\$0.006201
Interest & Sinking (Debt)	\$0.173551
<b>Total Proposed Rate for the FY 2022</b>	<b>\$0.614660</b>

The State's Truth-in-Taxation law also requires calculation and publication of each taxing entity's no-new revenue tax rate, voter-approval tax rate, and de minimis rate:

<b>Tax Rate</b>	<b>Definition</b>	<b>Amount (per \$100 of valuation)</b>

No-New Revenue Tax Rate	The no-new-revenue tax rate is the tax rate for the 2021 tax year that will raise the same amount of property tax revenue for the Town of Addison from the same properties in both the 2020 tax year and the 2021 tax year.	\$0.548593
Voter-Approval Tax Rate	The voter-approval tax rate is the highest tax rate that the Town of Addison may adopt without holding an election to seek voter approval of the rate, unless the de minimis rate for the Town of Addison exceeds the voter-approval tax rate for Town of Addison.	\$0.679498
De Minimis Rate	The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate for the Town of Addison, the rate that will raise \$500,000, and the current debt rate for Town of Addison.	\$0.582153

Notice of this public hearing was published in the Dallas Morning News on August 27, 2021. Included with this agenda item is a copy of the publication notice.

The proposed budget recommends a property tax rate of \$0.614660 per \$100 valuation, which exceeds the no-new revenue tax rate. This proposed rate is higher than last year's adopted rate of \$0.608676 per \$100 of valuation.

The average taxable home value for the Town of Addison is \$349,537, which generates a tax bill of \$2,149.08. Last year, the average taxable home value was \$334,993 which generated a tax bill of \$2,039.02. The average tax payer would pay about \$110.06 more in property taxes than last year. Individual taxes may increase or decrease depending on the change in the taxable value of each property.

Of the total tax rate, \$0.441109 is dedicated to maintenance and operations, which is that same rate as Fiscal Year 2021 for maintenance and operations, and \$0.173551 is dedicated to debt service payments. The debt service portion of the tax rate is increasing as a result of the planned issuance of General Obligation Bonds that were approved by voters in the 2012 and 2019 Bond Elections.

**RECOMMENDATION:**

Administration recommends approval.

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**Attachments**

- Ordinance - Fiscal Year 2022 Tax Rate Adoption
  - Presentation - Fiscal Year 2022 Tax Rate Adoption
  - Notice of Public Hearing Advertisement
-



TOWN OF ADDISON, TEXAS

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE LEVYING TAXES FOR THE TOWN OF ADDISON, TEXAS AND FIXING AND ADOPTING THE TAX RATE ON ALL TAXABLE PROPERTY FOR THE YEAR 2021 AT A RATE OF \$0.614660 PER ONE HUNDRED DOLLARS (\$100.00) VALUATION ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE TOWN OF ADDISON AS OF JANUARY 1, 2021, THE SAID TAX RATE HAVING A MAINTENANCE AND OPERATIONS COMPONENT AND A DEBT SERVICE COMPONENT; PROVIDING FOR A PENALTY AND INTEREST FOR DELINQUENT TAXES; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, pursuant to Texas Tax Code Chapter 26, the Tax Assessor-Collector for the Town of Addison, Texas (the "City") has calculated the tax rate for the fiscal year 2021-2022 which cannot be exceeded without requisite publications and public hearings; and

WHEREAS, the tax rate for the fiscal year 2021-2022 as initially contemplated (proposed) by the City Council does, and as adopted herein does, exceed the said rate calculated by the Tax Assessor-Collector; and

WHEREAS, the Town of Addison complied with the State of Texas Truth-in-Taxation laws and advertised the proposed tax rate and conducted two public hearings on the tax rate, and all notices and hearings and other applicable steps required by law as a prerequisite to the passage, approval, and adoption of this Ordinance have been timely and properly given and held; and

WHEREAS, Section 26.05(a), Tex. Tax Code, provides that the tax rate consists of two components (one of which will impose the amount of taxes needed to pay debt service, and the other of which will impose the amount of taxes needed to fund maintenance and operation expenses for the next year), and each of such components must be approved separately, the tax rate set forth herein consists of those two components and they are approved separately; and

**WHEREAS, THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 10.75 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$0.00.; and**

ORDINANCE NO. \_\_\_\_\_

**WHEREAS**, upon full review and consideration of the matter, the City Council is of the opinion that the tax rate for the year 2021 set, fixed and adopted herein below is proper.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS:**

**Section 1.** That there is hereby levied and ordered to be assessed and collected an ad valorem tax rate of \$0.614660 on each One Hundred Dollars (\$100.00) of assessed valuation for all taxable property located in the Town of Addison on the 1st day of January 2021, and not exempted from taxation by the constitution and laws of the State of Texas to provide for the expenses of the Town of Addison for the Fiscal Year beginning October 1, 2021 and ending September 30, 2022. The said tax is made up of five components, as set forth in Section 2 and Section 3 of this Ordinance.

**Section 2.** That \$0.441109 of said taxes shall be for the maintenance and operations of the Town of Addison, of which \$0.411192 of said taxes shall be for the purposes of the General Fund, \$0.023716 shall be for the purposes of the Economic Development Fund, and \$0.006201 shall be for the purposes of the Infrastructure Investment Fund.

**Section 3.** That \$0.173551 of said taxes shall be for the purpose of paying interest and principal on the General Obligation and Certificates of Obligation debt for the Town of Addison.

**Section 4.** That the Tax Assessor-Collector or his /her designee is hereby authorized to assess and collect the tax rates and amounts herein levied.

**Section 5.** That the taxes levied by this Ordinance shall be due and payable on October 1, 2021 and shall become delinquent on February 1, 2022. Penalty and interest will attach and accrue on delinquent taxes as provided by Section 33.01 of the Texas Tax Code.

**Section 6.** Taxes that are and remain delinquent on July 1, 2022 incur an additional penalty not to exceed twenty percent (20%) of the amount of delinquent taxes, penalty and interest collected; such additional penalty is to defray the costs of collection due pursuant to the contract with the Town's attorney authorized by Section 6.30 of the Texas Tax Code, as amended.

**Section 7.** The above and foregoing recitals are true and correct and are incorporated into this Ordinance and made a part hereof for all purposes.

**Section 8.** That this Ordinance shall take effect and be in force from and after its adoption and publication as may be required by applicable law, including the Town Charter.

On the following motion by \_\_\_\_\_: “I move that the property tax rate be increased by the adoption of a tax rate of \$0.614660 per \$100 valuation, which is effectively a 12.04 percent increase in the tax rate”; seconded by \_\_\_\_\_, the above and foregoing ordinance was passed and approved by roll call vote as follows:

Mayor Joe Chow \_\_\_\_\_

Mayor Pro Tempore Guillermo Quintanilla \_\_\_\_\_

Deputy Mayor Pro Tempore Paul Walden \_\_\_\_\_

Councilmember Tom Braun \_\_\_\_\_

Councilmember Paul Walden \_\_\_\_\_

Councilmember Kathryn Wheeler \_\_\_\_\_

Councilmember Marlin Willesen \_\_\_\_\_

\_\_\_\_\_ voted in favor of the motion \_\_\_\_\_ voted against the motion

Motion carried \_\_\_\_\_

**PASSED AND APPROVED** by the City Council of the Town of Addison, Texas this the 14<sup>th</sup> day of September, 2021.

\_\_\_\_\_  
Joe Chow, Mayor

ATTEST:

By: \_\_\_\_\_  
Irma Parker, City Secretary

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Whitt Wyatt, City Attorney



**2<sup>nd</sup> Public Hearing  
Tax Rate  
FY2022**

# Property Tax Rate Approval Process

Key Dates	Council Action
Monday, July 26 <sup>th</sup>	Receipt of Certified Value from DCAD
Friday, Aug. 20 <sup>th</sup>	Publish notice of hearing on Tax Rate and Budget
Friday, Aug. 27 <sup>th</sup>	Publish notice of hearing on Tax Increase
Tuesday, Sept. 7 <sup>th</sup>	1 <sup>st</sup> Public hearing on Tax Rate and Budget
Tuesday, Sept. 14 <sup>th</sup>	2 <sup>nd</sup> Public hearing on Tax Rate and Budget
Tuesday, Sept. 14 <sup>th</sup>	Adoption of FY2022 Budget and Tax Rate
Friday, Oct. 1 <sup>st</sup>	Begin Fiscal Year



# Property Tax Values and Tax Rate

Certified Taxable Value FY2022 ~\$5.08B

Certified Taxable Value FY2021 ~\$4.93B

Current Property Tax Rate FY2021 \$.608676/100

Proposed Property Tax Rate FY2022 \$.614660/100



# Property Tax Rates

	FY2020	FY2021	FY2022
No-New-Revenue	\$0.552371/100	\$0.637851/100	\$0.548593/100
Voter-approval	\$0.591133/100	\$0.701933/100	\$0.679498/100
Adopted/Proposed	\$0.583500/100	\$0.608676/100	\$0.614660/100





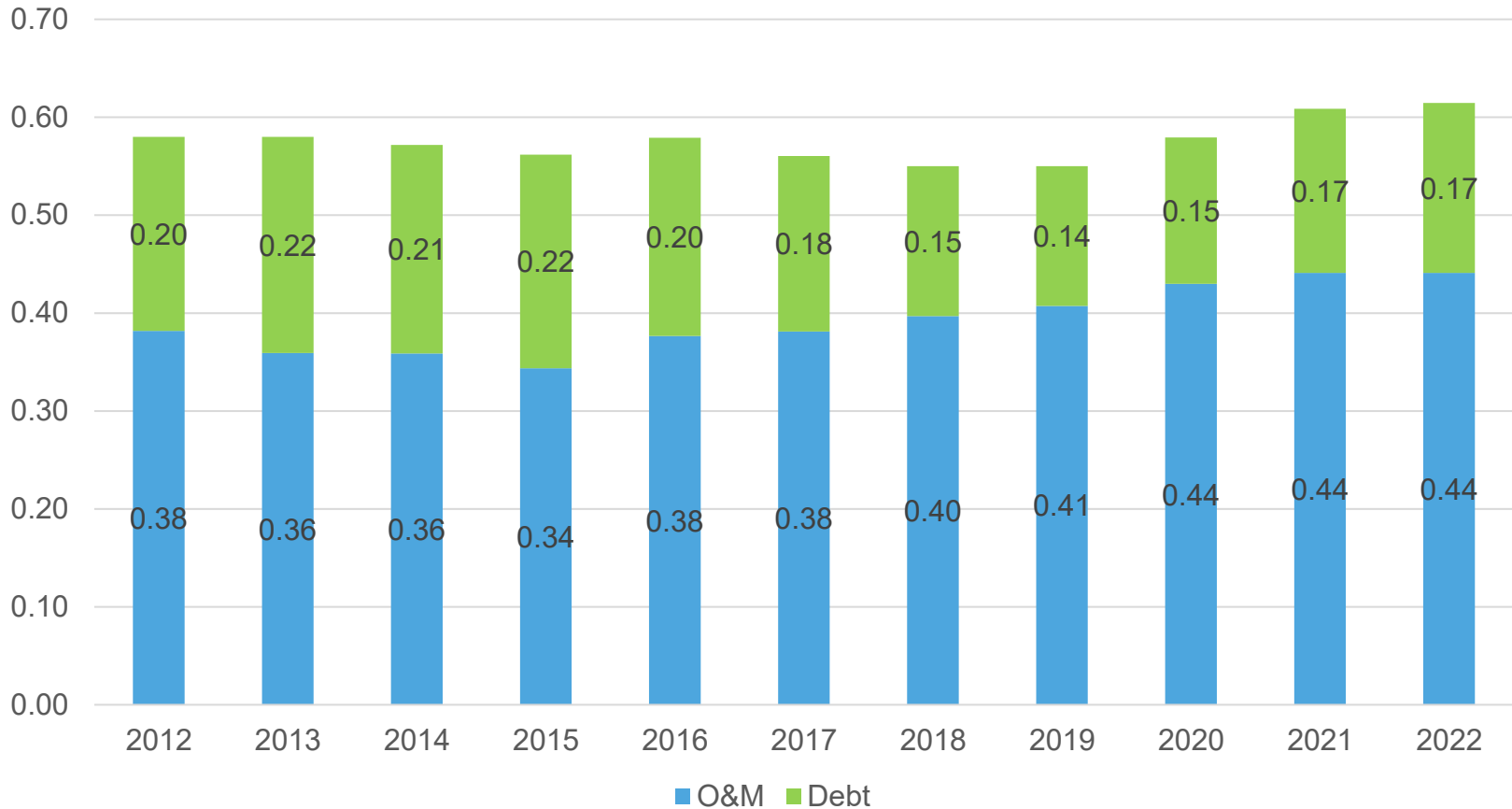
# Property Tax Revenues

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	% Change FY21 to FY22
General Fund (O&M)	\$18,781,674	\$19,546,156	\$20,139,186	3.03%
Economic Development Fund (O&M)	1,103,081	1,127,348	1,161,552	3.03%
Infrastructure Investment Fund (O&M)	288,422	294,767	303,710	3.03%
Debt Service Fund (I&S)	6,993,638	7,965,356	8,500,108	6.71%
Total Tax Revenue	\$27,139,814	\$28,933,627	\$30,104,556	4.04%

Tax revenue reflected above does not include delinquent taxes or penalties and interest.



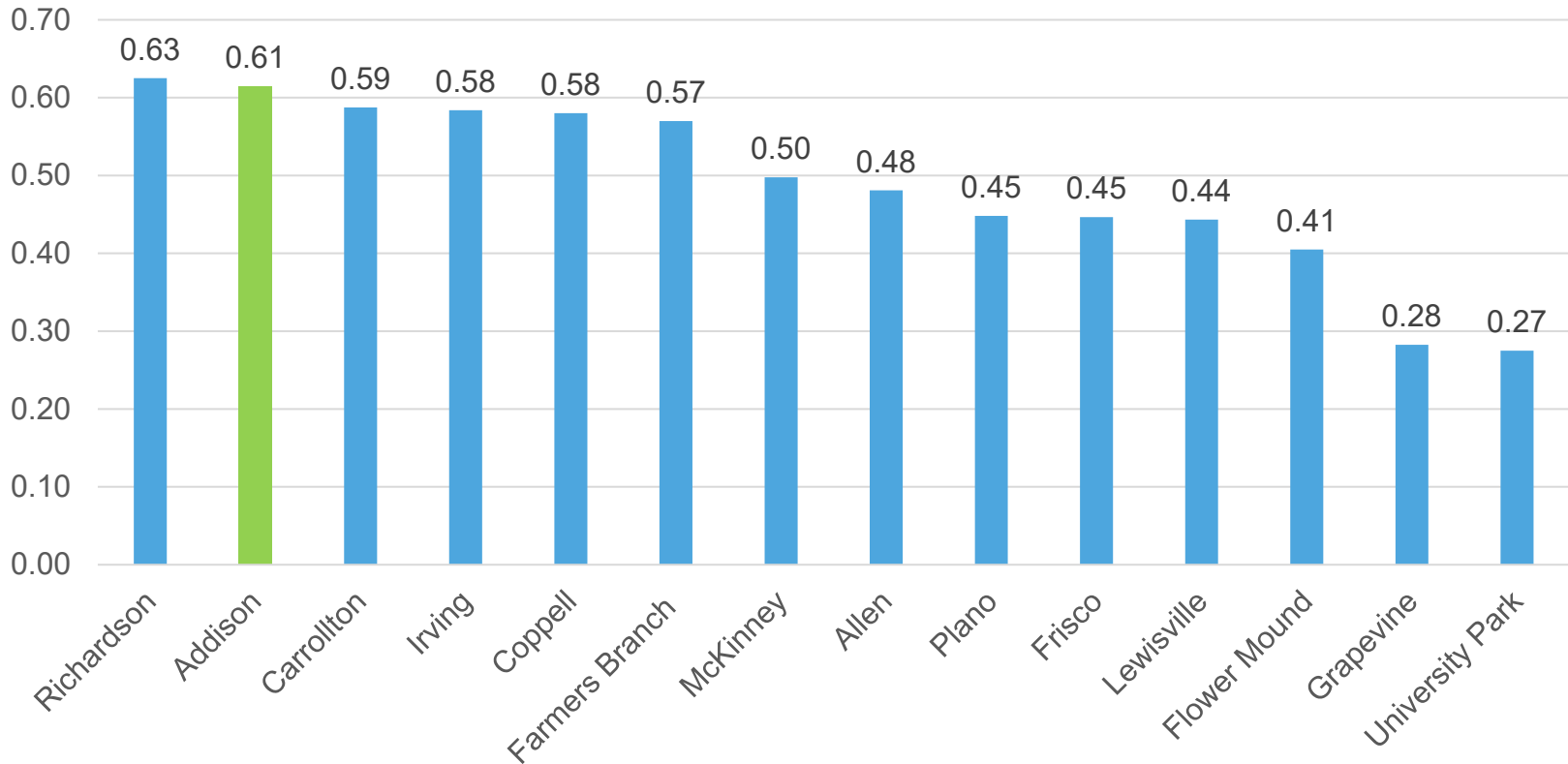
# Property Tax Rates



\* Rates are rounded to the nearest penny.

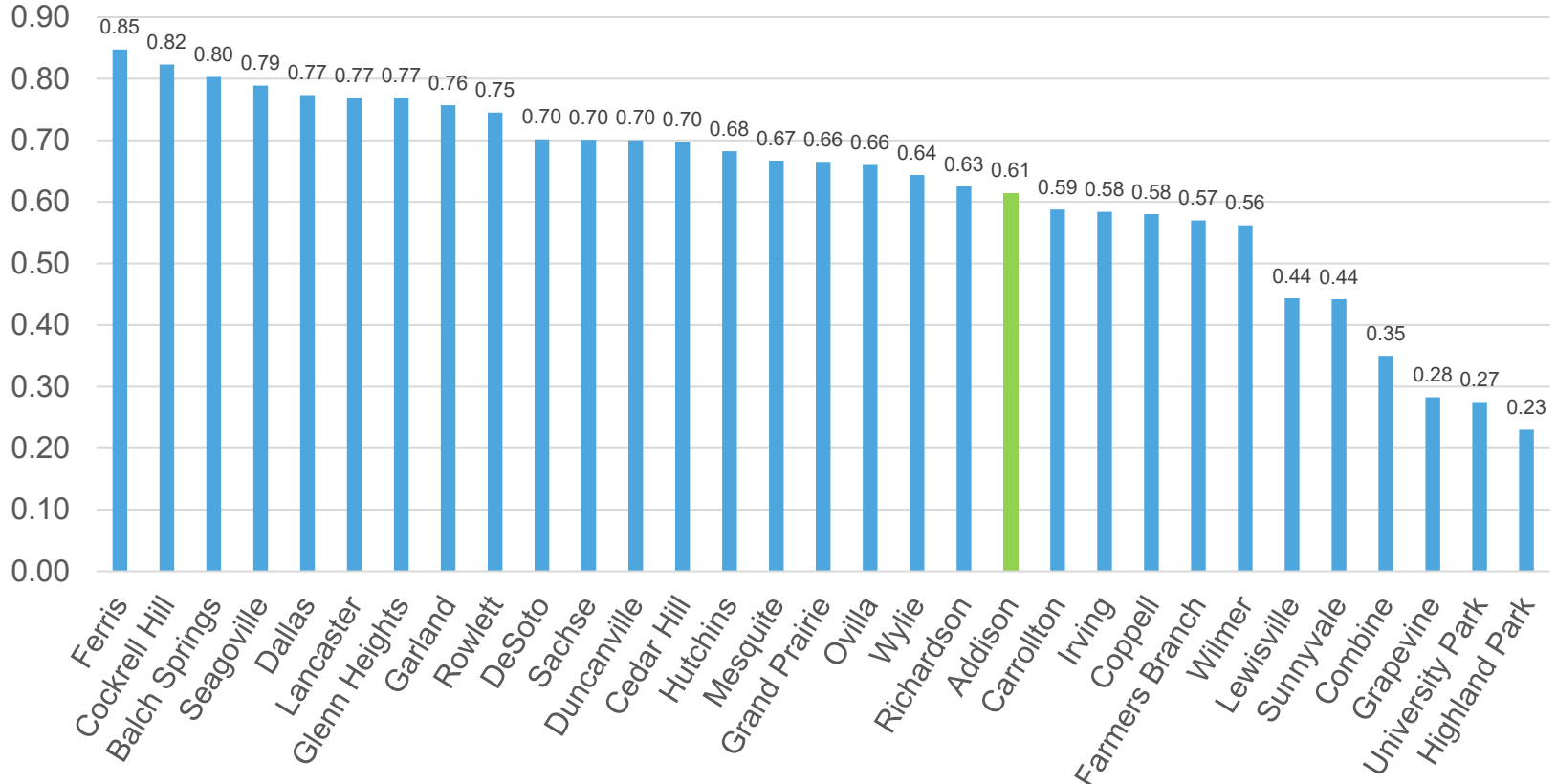


# FY2022 Tax Rates - Comparison Cities



Median: 0.489328  
Mean: 0.488608

# FY2022 Tax Rates – Dallas County



Median: 0.664998

Mean: 0.623852

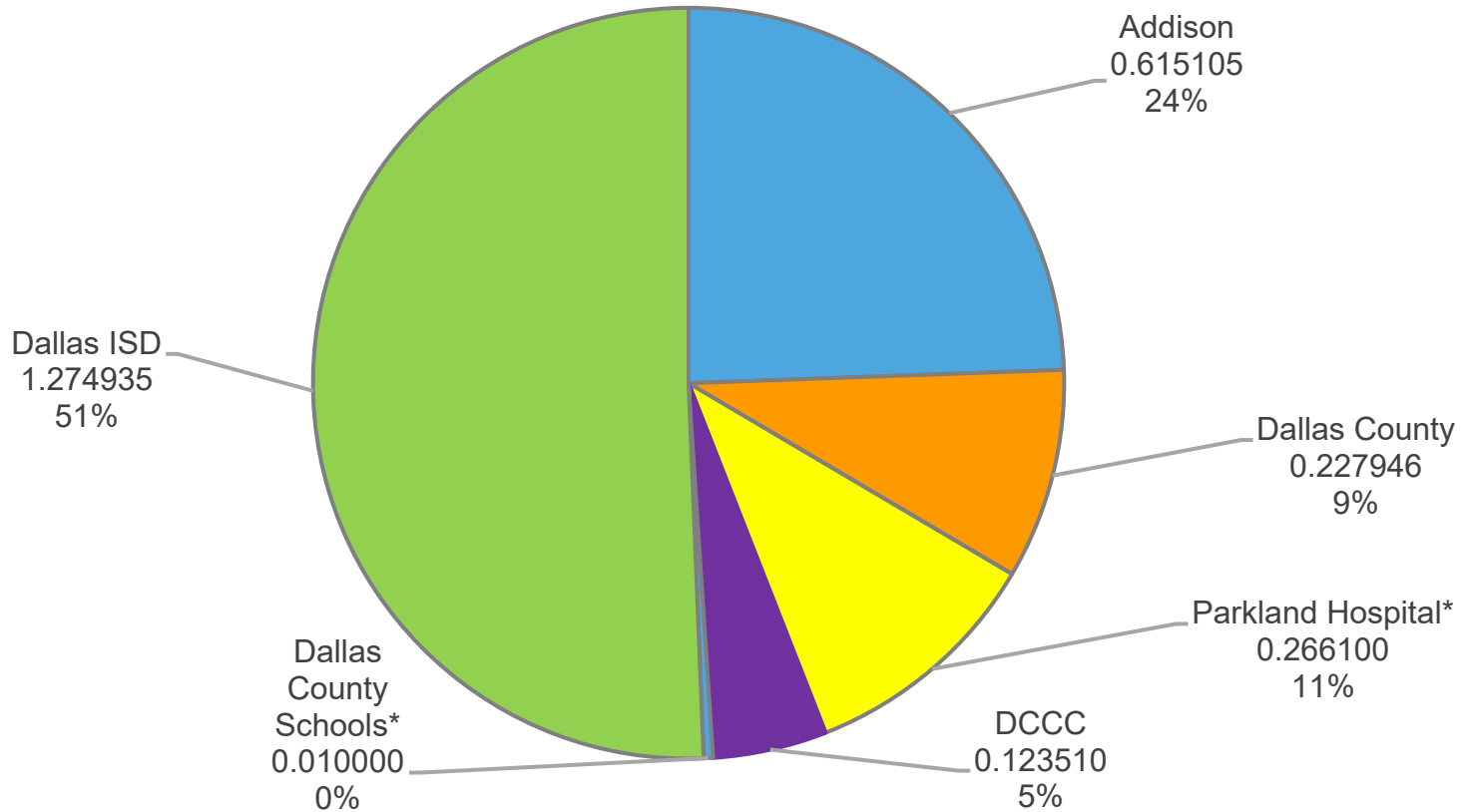
# Impact on Average Homeowner

	FY2021	FY2022
Average Home Value	\$432,539	\$449,858
Tax Rate	0.608676	0.614660
Average Taxable Value	\$334,993	\$349,637
Annual Tax Bill	\$2,039.02	\$2,149.08

**The average residential taxpayer would pay about \$110.06 (≈\$9.17 per month) more than last year, depending on their home value.**



# FY2022 Property Tax Rates Combined



**Combined Tax Rate  
\$2.517596**

\*Note: FY 2021 tax rate shown (FY 2022 tax rates are not yet available).





Questions?

# Tax Code 26.05

“I move that the property tax rate be increased by the adoption of a tax rate of \$0.614660 per \$100 valuation, which is effectively a 12.04 percent increase in the tax rate”.

(This ordinance must be adopted by a roll call vote)





# NOTICE OF PUBLIC HEARING ON TAX INCREASE

A tax rate of \$0.615105 per \$100 valuation has been proposed by the governing body of Town of Addison.

PROPOSED TAX RATE	\$0.615105 per \$100
NO-NEW-REVENUE TAX RATE	\$0.548593 per \$100
VOTER-APPROVAL TAX RATE	\$0.679498 per \$100

The no-new-revenue tax rate is the tax rate for the 2021 tax year that will raise the same amount of property tax revenue for Town of Addison from the same properties in both the 2020 tax year and the 2021 tax year.

The voter-approval rate is the highest tax rate that Town of Addison may adopt without holding an election to seek voter approval of the rate.

The proposed tax rate is greater than the no-new-revenue tax rate. This means that Town of Addison is proposing to increase property taxes for the 2021 tax year.

A PUBLIC HEARING ON THE PROPOSED TAX RATE WILL BE HELD ON September 14, 2021 AT 7:30 PM AT 14681 Midway Rd., Suite 200, Addison, TX 75001.

The proposed tax rate is not greater than the voter-approval tax rate. As a result, Town of Addison is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the Town of Addison at their offices or by attending the public hearing mentioned above.

YOUR TAXES OWED UNDER ANY OF THE RATES MENTIONED ABOVE CAN BE CALCULATED AS FOLLOWS:

$$\text{Property tax amount} = (\text{tax rate}) \times (\text{taxable value of your property}) / 100$$

**FOR the proposal:**

**AGAINST the proposal:**

**PRESENT** and not voting:

**ABSENT:**

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by Town of Addison last year to the taxes proposed to be imposed on the average residence homestead by Town of Addison this year.

	2020	2021	Change
<b>Total tax rate (per \$100 of value)</b>	\$0.608676	\$0.615105	increase of \$0.006429, or 1.06%

<b>Average homestead taxable value</b>	\$334,993	\$349,637	increase of \$14,644, or 4.37%
<b>Tax on average homestead</b>	\$2,039.02	\$2,150.63	increase of \$111.61, or 5.47%
<b>Total tax levy on all properties</b>	\$27,532,608	\$31,219,015	increase of \$3,686,407, or 13.39%

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For assistance with tax calculations, please contact the tax assessor for Town of Addison at 1201 Elm St., Ste. 2600, Dallas TX 75270, or visit [www.dallascounty.org](http://www.dallascounty.org) for more information.

**Council Meeting**

8.

**Meeting Date:** 09/14/2021

**Department:** Finance

**Pillars:** Gold Standard for Financial Health

**Milestones:** Continue development and implementation of Long Term Financial Plan

---

**AGENDA CAPTION:**

Present, Discuss, and Consider Action on the Fiscal Year 2021-22 Property Tax Revenue Ratification Ordinance.

**BACKGROUND:**

As required by Local Government Code 102.007, adoption of a Budget that raises more property tax revenue than was generated the previous year requires three votes by the City Council (a) one vote to adopt the Budget, and (b) one vote to adopt the tax rate, and (c) a separate vote to "ratify" the property tax revenue increase reflected in the Budget.

This Ordinance ratifies the property tax revenue increase as reflected in the 2021-22 Budget by adding the following statement:

**THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$1,170,929 OR 4.04%, AND OF THAT AMOUNT \$392,800 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.**

**RECOMMENDATION:**

Administration recommends approval.

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**Attachments**

Ordinance - Fiscal Year 2022 Tax Revenue Ratification

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**TOWN OF ADDISON, TEXAS**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE FOR THE TOWN OF ADDISON, TEXAS RATIFYING THE PROPERTY TAX REVENUE IN THE 2021-2022 BUDGET AS A RESULT OF THE TOWN RECEIVING MORE REVENUES FROM PROPERTY TAXES IN THE 2021-2022 BUDGET THAN IN THE PREVIOUS FISCAL YEAR; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, Texas Local Government Code 102.007 relating to Adoption of the Budget, requires the City Council to ratify by a separate vote and providing the necessary disclosure language in the ratification, when there is an increase to the property tax revenues in the proposed budget as compared to the previous year; and

**WHEREAS**, the Town's 2021-22 Budget has an increase in property tax revenues as compared to the previous year; and

**WHEREAS**, as a result of the approval of the 2021-22 Budget, the City Council finds that it must ratify the increased revenue from property taxes.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS:**

**Section 1.** The increased revenue from property taxes in the 2021-22 Town Budget is hereby ratified, with the following declaration:

**“THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR’S BUDGET BY \$1,170,929 OR 4.04%, AND OF THAT AMOUNT \$392,800 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.”**

**Section 2.** This Ordinance shall become effective immediately upon its passage.

**DULY PASSED AND APPROVED** by the City Council of the Town of Addison, Texas  
this the 14<sup>th</sup> day of September, 2021.

\_\_\_\_\_  
Joe Chow, Mayor

ATTEST:

By: \_\_\_\_\_  
Irma Parker, City Secretary

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Whitt Wyatt, City Attorney

## Council Meeting

9.

**Meeting Date:** 09/14/2021

**Department:** Finance

**Pillars:** Gold Standard for Financial Health

**Milestones:** Continue development and implementation of Long Term Financial Plan

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### **AGENDA CAPTION:**

Present, Discuss, and Consider Action on an **Ordinance Amending Chapter 82 (Utilities), Section 82-76 and Section 82-77 of the Code of Ordinances of the Town by Amending Sewer Rates and Water Rates for All Customer Classifications; Providing that the Changes to the Sewer Rates and Water Rates Made Herein Shall be Applied to Monthly Customer Bills Beginning with the November 2021 Billing Cycle.**

### **BACKGROUND:**

On January 23, 2018, Council approved a resolution to approve a policy to adopt utility rates as set forth in the financial plan and utility rate model created by Raftelis Financial Consultants, Inc. (RFC) which was presented at the January 9, 2018, Council meeting.

Council gave staff direction to move forward with a policy to adopt utility rates to fully fund the short-term staffing plan and provide a mix of cash and bond funding for capital improvement projects by utilizing cost of service adjustments. The new adjustments, which will be effective October 1, 2021, consist of the following proposed increases to water and sewer rates over a five year period:

- Fiscal Year 2019: 8%
- Fiscal Year 2020: 6.5%
- Fiscal Year 2021: 6%
- Fiscal Year 2022: 2.5%
- Fiscal Year 2023: 5%

Staff reviews this utility rate model on an annual basis to ensure the rate adjustments are appropriate.

The Town purchases water and sewage treatment from Dallas Water Utility (DWU) as well as sewage treatment services from the Trinity River Authority (TRA). Charges from both entities are included in the financial plan and rate model created by RFC. Sec. 82-78 of the Town's code of ordinances provides that the pass-through of wholesale cost increases for water purchases and sewer

treatment services be included in water and sewer rates, which shall reflect changes in the costs of water purchases, sewer treatment, and transportation services, which are paid by the Town to other governmental entities. This means that the cost increases from these two entities are directly passed to the Town of Addison customers.

Below are examples of the increase in a water and sewer bill for a single-family:

Consumption	Existing	New Rate (10/1/21)	% Increase
5,000 gallons	\$59.71	\$61.20	2.5%
8,000 gallons	\$87.79	\$89.98	2.5%
10,000 gallons	\$106.51	\$109.17	2.5%

The specific rates for each customer class are listed in the attached ordinance.

**RECOMMENDATION:**

Administration recommends approval.

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**Attachments**

Ordinance - Fiscal Year 2022 Water and Sewer Rates

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**TOWN OF ADDISON, TEXAS**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE TOWN OF ADDISON, TEXAS AMENDING CHAPTER 82, SECTION 82-76 AND SECTION 82-77 OF THE CODE OF ORDINANCES OF THE TOWN BY AMENDING SEWER RATES AND WATER RATES FOR ALL CUSTOMER CLASSIFICATIONS; PROVIDING THAT THE CHANGES TO THE SEWER RATES AND WATER RATES MADE HEREIN SHALL BE APPLIED TO MONTHLY CUSTOMER BILLS BEGINNING WITH THE NOVEMBER 2021 BILLING CYCLE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Town of Addison, Texas (the "City") is a home rule municipality having full power of local self-government pursuant to Article 11, Section 5 of the Texas Constitution and its Home Rule Charter; and

**WHEREAS**, the City Council is authorized by Section 2.08.p. of the City Charter to provide for a sanitary sewer and water system, and the City is authorized by law (including, without limitation, Sections 552.001 and 552.017, Tex. Loc. Gov. Code) to own, construct and operate a water and sewer system and to prescribe rates therefor; and

**WHEREAS**, adjustments to the City's water and sewer utility rates have been proposed by the Town of Addison's Rate Model, Dallas Water Utilities and Trinity River Authority; and

**WHEREAS**, the City has conducted a review and evaluation of the City's water utility rates and has determined therefrom that the rates need to be adjusted as set forth herein to support the operating, maintenance, and capital needs of the City's water utility system.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS:**

**Section 1.** The Code of Ordinances of the Town of Addison, Texas, Chapter 82 (Utilities), Article I (In General), Division 5 (Rates and Charges), Section 82-76 (Sewage Rates) is hereby amended in part to change the monthly sewage rates effective October 1, 2021 and to be applied to the November 2021 customer bill as follows:

**Sec. 82-76. - Sewage rates.**

The customer classifications, minimum bills, and consumption charges shall be as follows:

- (1) *Sewer minimum bills.* Minimum monthly bills shall be applied to all customers based upon customer classification and shall include an allowance for volume based upon water consumed as follows:



Customer Classification:	Minimum Monthly Bill	Volume Included (Gallons)
Single-Family Residential	17.57	2,000
Multifamily Residential Large (meter size greater than or equal to two inches)	224.60	37,000
Multifamily Residential Small (meter size less than two inches)	94.48	15,000
Schools	124.06	20,000
Municipal	64.89	10,000
Commercial Large (meter size greater than or equal to two inches)	224.60	37,000
Commercial Small (meter size less than two inches)	35.31	5,000
Industrial Large (meter size greater than or equal to two inches)	224.60	37,000
Industrial Small (meter size less than two inches)	23.49	3,000
Hotel/Motel	597.24	100,000

(2) *Sewer volume rate.* All volume which exceeds the amount allowed in the minimum bill shall be charged at a rate of \$5.92 per 1,000 gallons of water consumed for all customer classifications.

**Section 2.** The Code of Ordinances of the Town of Addison, Texas, Chapter 82 (Utilities), Article I (In General), Division 5 (Rates and Charges), Section 82-77 (Water Rates) is hereby amended in part to increase water rates effective October 1, 2021 and to be applied to the November 2021 customer bill as follows:

**Sec. 82-77. - Water rates**

The customer classifications, minimum bills, and consumption charges shall be as follows:

(1) *Water minimum bills.* Minimum monthly bill shall be applied to all customers based upon customer classification and shall include an allowance for volume based upon water consumed as follows:

Customer Classification:	Minimum Monthly Bill	Volume Included (Gallons)
Single-Family Residential	14.85	2,000
Multifamily Residential Large (meter size greater than or equal to two inches)	143.64	37,000
Multifamily Residential Small (meter size less than two inches)	62.69	15,000
Schools	81.10	20,000

Municipal	44.30	10,000
Commercial Large (meter size greater than or equal to two inches)	143.64	37,000
Commercial Small (meter size less than two inches)	25.89	5,000
Industrial Large (meter size greater than or equal to two inches)	143.64	37,000
Industrial Small (meter size less than two inches)	18.54	3,000
Hotel/Motel	375.46	100,000
Irrigation Large (meter size greater than or equal to two inches)	269.15	40,000
Irrigation Small (meter size less than two inches)	105.62	15,000
Fire Meters	36.93	8,000

(2) *Water volume rate.* All volume which exceeds the amount allowed in the minimum bill shall be charged at a rate of \$3.67 per 1,000 gallons of water consumed for all customer classifications, with the exceptions as noted in subsection (3) below.

(3) *Water conservation volume rate.* Single-family residential customers shall be charged a rate of \$6.54 per 1,000 gallons of water for all water consumed in excess of 15,000 gallons. Irrigation (large and small) customers shall be charged for all volume, which exceeds the amount allowed in the minimum bill, at a rate of \$6.54 per 1,000 gallons of water consumed.

**Section 3.** Savings; Repealer. This Ordinance shall be cumulative of all other ordinances of the City and shall not repeal any of the provisions of those ordinances except in those instances where the provisions of those Ordinances are in direct conflict with the provisions of this Ordinance. Provided, however, that the repeal of such ordinances or parts of such ordinances, and the amendments and changes made by this Ordinance, shall not affect any right, property or claim which was or is vested in the City, or any act done, or right accruing or accrued, or established, or any suit, action or proceeding had or commenced before the time when this Ordinance shall take effect; nor shall said repeals, amendments or changes affect any offense committed, or any penalty or forfeiture incurred, or any suit or prosecution pending at the time when this Ordinance shall take effect under any of the ordinances or sections thereof so repealed, amended or changed; and to that extent and for that purpose the provisions of such ordinances or parts of such ordinances shall be deemed to remain and continue in full force and effect.

**Section 4.** Severability. The sections, paragraphs, sentences, phrases, clauses and words of this Ordinance are severable, and if any section, paragraph, sentence, phrase, clause or word in this Ordinance or application thereof to any person or circumstance is held invalid or unconstitutional by a Court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance, and the City Council hereby declares that it would have passed such remaining portions of this Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

**Section 5.** Incorporation of Recitals. The above and foregoing recitals to this

Ordinance are true and correct and are incorporated herein and made a part of this Ordinance for all purposes.

**Section 6.** Effective Date. This Ordinance shall be effective from and after its date of passage.

**PASSED AND APPROVED** by the City Council of the Town of Addison, Texas this the 14<sup>th</sup> day of September 2021.

\_\_\_\_\_  
Joe Chow, Mayor

ATTEST:

By: \_\_\_\_\_  
Irma Parker, City Secretary

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Whitt Wyatt, City Attorney

**Council Meeting**

**10.**

**Meeting Date:** 09/14/2021

**Department:** Development Services

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**AGENDA CAPTION:**

Hold a Public Hearing, Present, Discuss, and Consider Action on an **Ordinance Changing the Zoning on a 1.24 Acre Property Located at 14999 Montfort Drive, from Local Retail (LR) to a Planned Development (PD) District with modified LR District Standards, and Approving a Special Use Permit for a Restaurant with the Sale of Alcoholic Beverages for On-Premises Consumption Only** Case 1832-Z/Loro Asian Smokehouse.

**BACKGROUND:**

**COMMISSION FINDINGS:**

The Addison Planning and Zoning Commission, meeting in regular session on August 17, 2021, voted to recommend approval of an ordinance changing the zoning on a 1.24 acre property located at 14999 Montfort Drive, from Local Retail (LR) to a Planned Development (PD) district with modified LR district standards, and approving a Special Use Permit (SUP) for a new restaurant with the sale of alcoholic beverages for on-premises consumption only, subject to the following conditions:

- The applicant shall not use any terms or graphic depictions that relate to alcoholic beverages in any exterior signage.
- SUP Ordinances 430 and 095-062, which are associated with former restaurant uses at this property, are repealed concurrent to the adoption of this PD rezoning and SUP Ordinance.

Voting Aye: Catalani, Craig, Fansler, Meleky, Resnik, Souers

Voting Nay: none

Absent: DeFrancisco

**SPEAKERS AT THE PUBLIC HEARING:**

For: none

On: none

Against: none

Please refer to the Staff Report for additional details.

**RECOMMENDATION:**

Administration recommends approval.

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**Attachments**

Presentation - 1832-Z

Ordinance - 1832-Z

Staff Report - 1832-Z

Plans - 1832-Z

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**Loro Asian  
Smokehouse  
PD Rezoning and  
Special Use Permit  
(1832-Z)**

The logo for the City of Addison, featuring the word "ADDISON" in a bold, blue, sans-serif font centered within a white circle. The circle is set against a blue background that is part of a larger graphic design on the right side of the slide, which includes a white triangle pointing downwards and a grey triangle pointing upwards.

# Case 1832-Z Loro Asian Smokehouse

ADDISON

## LOCATION:

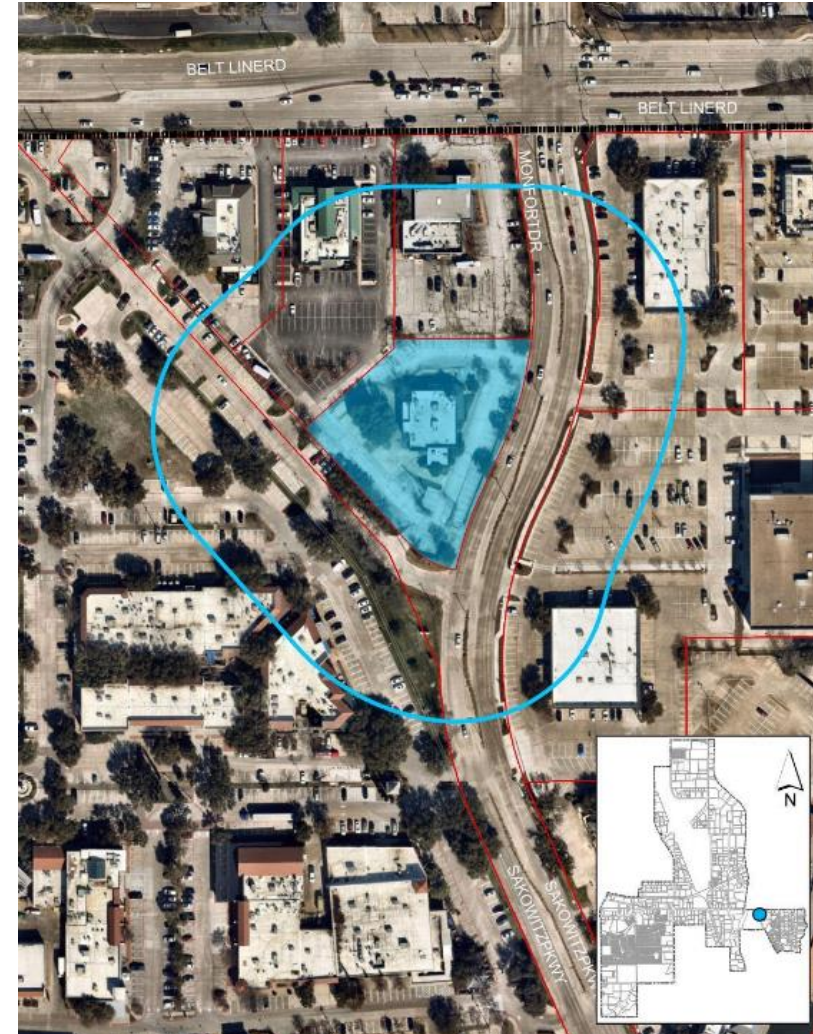
14999 Montfort Drive

## REQUEST:

To rezone the property from Local Retail (LR) to a Planned Development District (PD) with modified LR District standards, and a Special Use Permit for a restaurant with the sale of alcoholic beverages for on-premises consumption only.

## ACTION REQUIRED:

Discuss, consider, and take action on the appropriateness of the proposed PD rezoning, SUP request, and associated site design.



# Case 1832-Z Loro Asian Smokehouse

ADDISON



## PROJECT HISTORY:

1996 – SUP was approved to allow The Flying Saucer to occupy existing space

Present – Vacant, following the closure of The Flying Saucer during the pandemic, applicant proposes to demolish the existing building and to construct a new restaurant



# Case 1832-Z Loro Asian Smokehouse

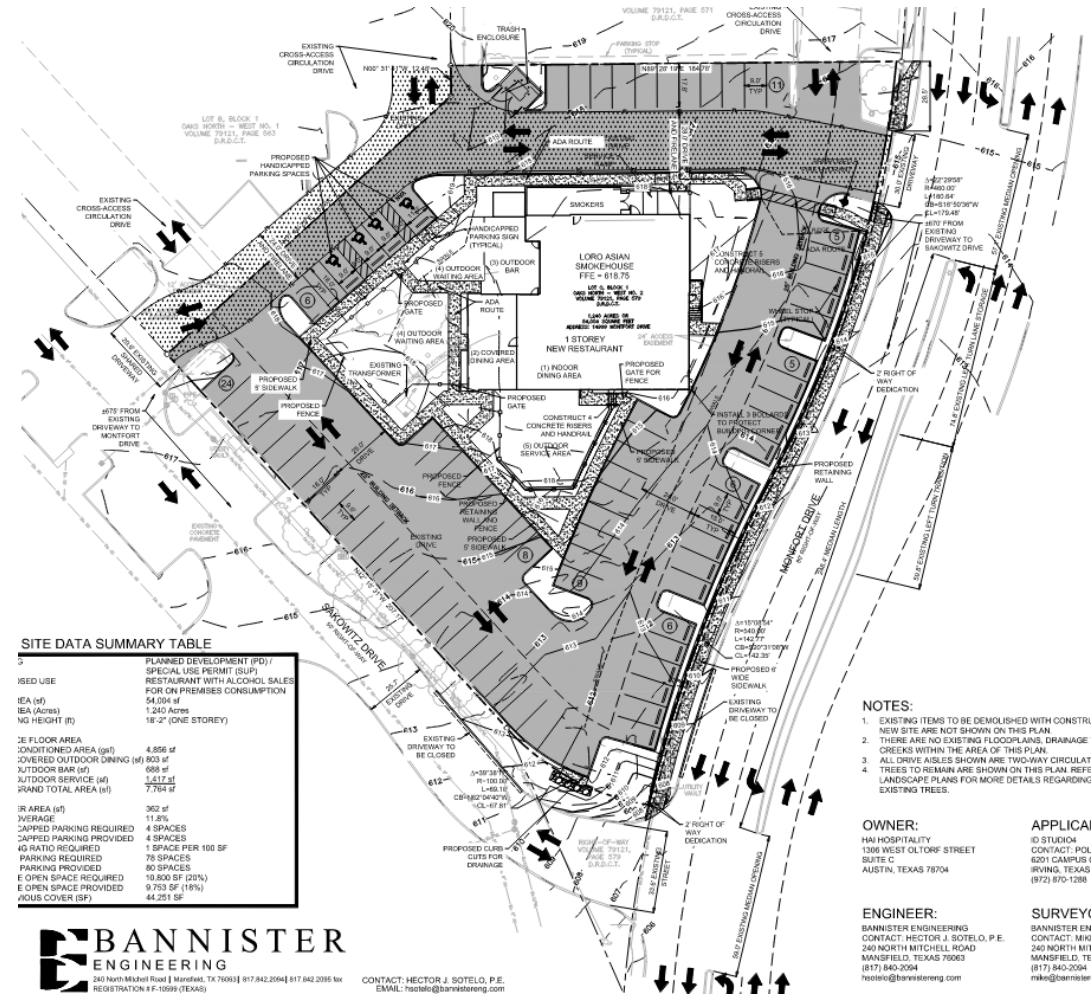
ADDISON

## Proposed Use

- Restaurant with a patio for outdoor service
- Alcohol sales for on-premises consumption

## Proposed Zoning:

- Planned Development with modified Local Retail (LR) District Standards
  - Parking Ratio of 1 space per 100 square feet of service area
  - Screened outside storage for smoker wood
  - Modified landscape buffer, landscape area, and Montfort Drive streetscape standards to account for existing site constraints

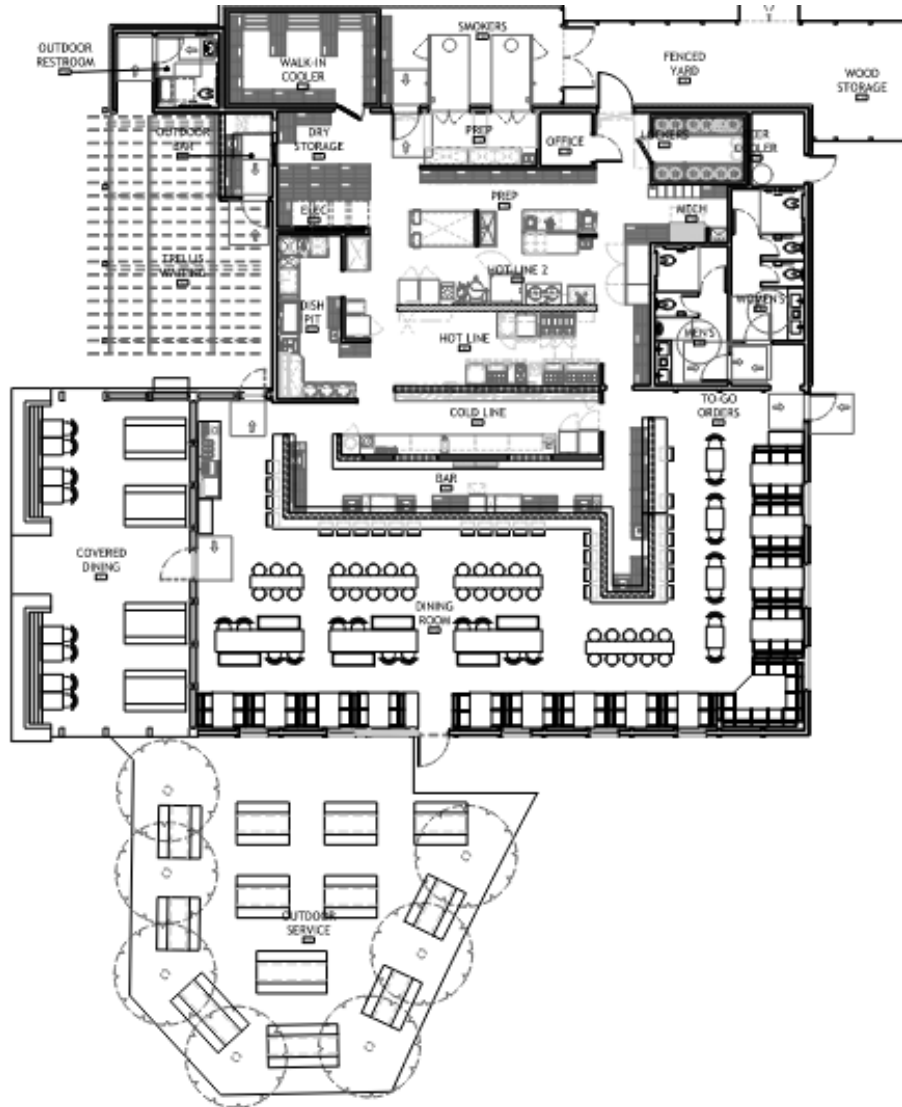


**BANNISTER ENGINEERING**  
340 North Mitchell Road | Mansfield, TX 76063 | 817.842.2094 | 817.842.2095 fax  
REGISTRATION # F-10989 (TEXAS)

CONTACT: HECTOR J. SOTELLO, P.E.  
EMAIL: hjosello@bannistereng.com

# Case 1832-Z Loro Asian Smokehouse

ADDISON



## Restaurant Floor Plan:

- Total Service Area = 7,764 SF
  - 4,856 SF of interior, air-conditioned floor area
  - 803 SF covered patio
  - 1,417 SF uncovered patio
  - 688 SF waiting area with outdoor bar service
- Exterior yard space for smoker and wood storage
- Total Seating Capacity – 282 guests
  - Interior – 164 guests
  - Exterior – 118 guests

# Case 1832-Z Loro Asian Smokehouse

ADDISON

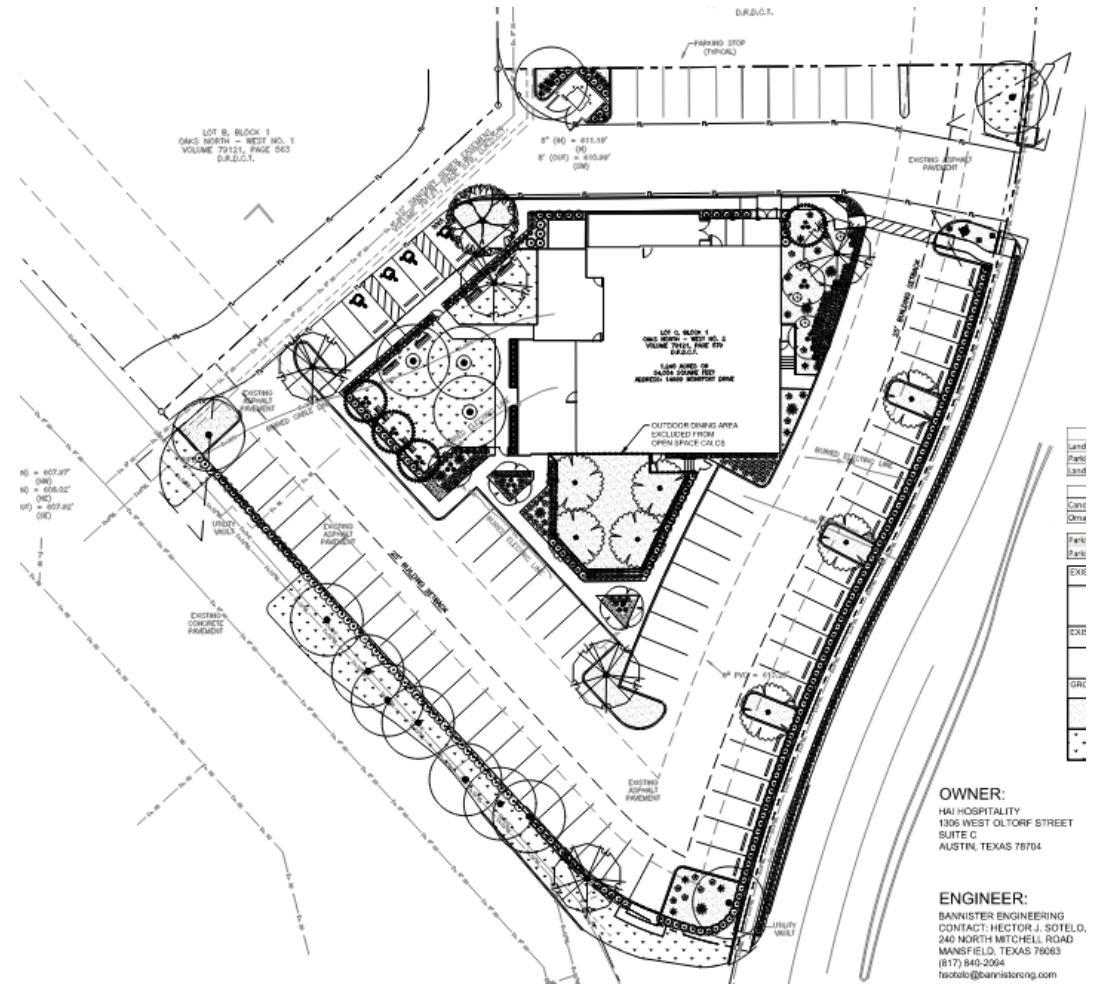
## PARKING:

Site exceeds proposed PD parking requirements by 2 spaces

## OPEN SPACE AND LANDSCAPE:

Plans increase landscape coverage from 17.6% to 18.1% and upgrades the Montfort streetscape to partially comply with the Master Transportation Plan

- Includes 6' sidewalk and 3' parkway, additional trees planted in parking lot and patio area
- Trees removed in excess of trees planted will need to be further mitigated





# Case 1832-Z Loro Asian Smokehouse

ADDISON

## PUBLIC NOTICE:

Notice of public hearing was provided to property owners within 200 feet of the subject property in accordance with Town and State law.

## NOTICE RECIPIENTS: 7.

**FOR:** None.

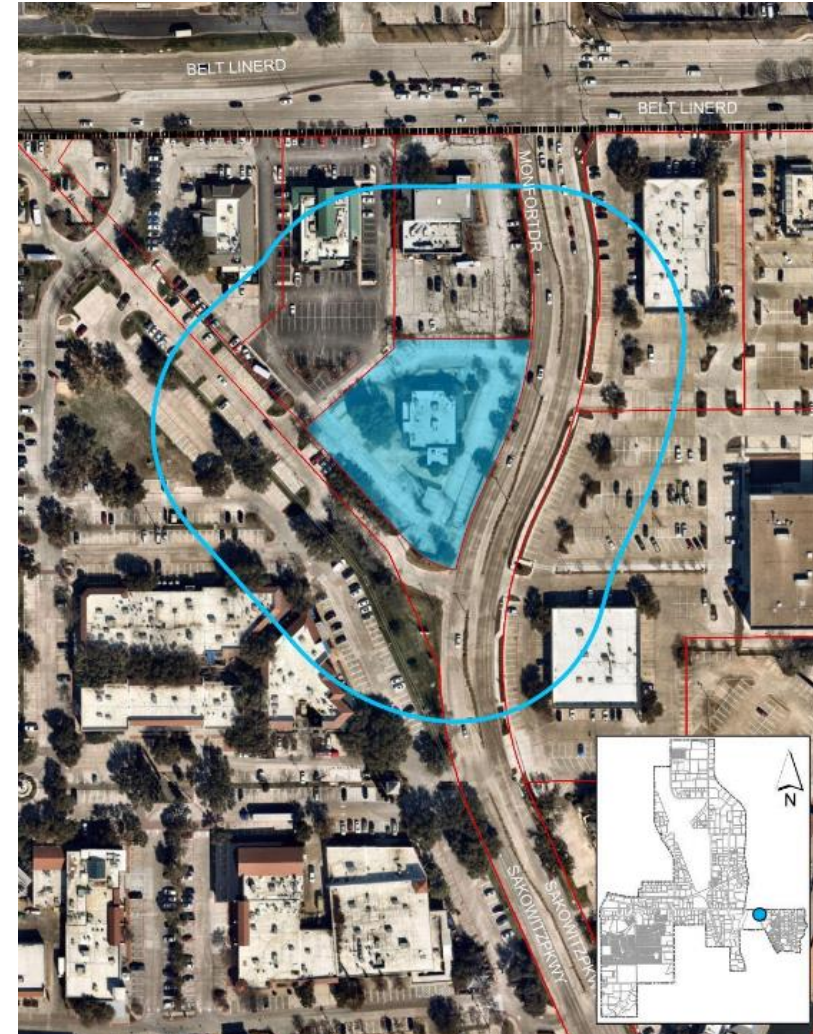
**AGAINST:** None.

**NEUTRAL:** None.

## PLANNING & ZONING COMMISSION ACTION

Approval: 6 – 0, with conditions:

- No terms or graphic depictions that relate to alcoholic beverages in any exterior signage.
- Previously approved SUP Ordinances 430 and 095-032 are repealed



## RECOMMENDATION:

Staff recommends **approval of the request, with the following condition:**

- The applicant shall not use any terms or graphic depictions that relate to alcoholic beverages in any exterior signage
- Previously approved SUP Ordinances 430 and 095-032 are repealed

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE TOWN OF ADDISON, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE BY REPEALING ORDINANCE NOS. 430 AND 095-062, AND REZONING A 1.24 ACRE PROPERTY LOCATED AT 14999 MONTFORT DRIVE, FROM LOCAL RETAIL (LR) TO PLANNED DEVELOPMENT (PD) DISTRICT WITH MODIFIED LOCAL RETAIL DISTRICT STANDARDS, AND TO GRANT A SPECIAL USE PERMIT (SUP) FOR A RESTAURANT AND FOR THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISES CONSUMPTION; PROVIDING A PENALTY NOT TO EXCEED TWO THOUSAND AND NO/100 DOLLARS (\$2,000.00) FOR EACH OFFENSE AND A SEPARATE OFFENSE SHALL BE DEEMED COMMITTED EACH DAY DURING OR ON WHICH A VIOLATION OCCURS OR CONTINUES; PROVIDING FOR SAVINGS, NO SEVERABILITY AND AN EFFECTIVE DATE.**

**WHEREAS**, at its regular meeting held on August 17, 2021 the Planning & Zoning Commission considered and made recommendations on a request to rezone to the Planned Development District and to grant a Special Use Permit for a restaurant and for the sale of alcoholic beverages for on-premises consumption (Case No.1832-Z); and

**WHEREAS**, this change of zoning is in accordance with the adopted Comprehensive Plan of the Town of Addison, as amended; and

**WHEREAS**, after due deliberations and consideration of the recommendation of the Planning and Zoning Commission, the information received at a public hearing, and other relevant information and materials, the City Council of the Town of Addison, Texas finds that this amendment promotes the general welfare and safety of this community.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS:**

**SECTION 1.** That the recitals and findings set forth above are hereby found to be true and correct and incorporated as if fully set forth herein.

**SECTION 2.** Ordinance Nos. 430 and 095-062, granting Special Use Permits for a restaurant and the sale of alcoholic beverages for on-premises consumption, are hereby repealed in their entirety.

**SECTION 3.** The Zoning Ordinance and official zoning map shall be amended so as to rezone a 1.24 acre property located at 14999 Montfort Drive, said property being described in the legal description on **Exhibit A** attached hereto, from Local Retail (LR) to Planned Development (PD) district with modified Local Retail (LR) district standards, and granting a Special Use Permit (SUP) authorizing a restaurant and the sale of alcoholic beverages for on-premises consumption subject to the following conditions:

- (a) Prior to the issuance of a Certificate of Occupancy, said Property shall be improved in accordance with the site plan, landscape plan, floor plan, and building elevations, which are attached hereto as **Exhibit B** and made a part hereof for all purposes.
- (b) The property shall be improved in accordance with the Local Retail (LR) district standards, as amended, with the following exceptions:
  - i. Off street parking shall be provided at a minimum ratio of one space per 100 square feet of interior floor area, outdoor dining, and outdoor waiting area.
  - ii. Outside storage of wood and other smoker accessory materials is permitted where said materials are screened from view from the right-of-way and from adjacent properties by hardscape features such as building façade elements, fences, or screening walls.
  - iii. A minimum of eighteen percent of the gross lot area shall be maintained as landscape area.
  - iv. A variable width street landscape buffer and parking lot perimeter landscaping shall be provided in accordance with the landscape plan adopted herein.
- (c) The Special Use Permit (SUP) granted herein for a restaurant with the sale of alcoholic beverages for on-premises consumption, shall be limited to that particular area designated on the final site plan as encompassing a total area not to exceed 7,764 square feet.
- (d) No signs advertising sale of alcoholic beverages shall be permitted other than those authorized under the Liquor Control Act of the State of Texas, and any sign ordinance of the Town of Addison, Texas.
- (e) The sale of alcoholic beverages under this Special Use Permit shall be permitted in restaurants. Restaurants are hereby defined as establishments which receive at least sixty percent (60%) of their gross revenues from the sale of food.
- (f) Said establishment shall, upon request by the town, make available to the city or its agents, during reasonable hours its bookkeeping records for inspection to ensure that the conditions of subparagraph (e) above are being met.
- (g) Any use of property considered as a nonconforming use under the Comprehensive Zoning Ordinance of the Town of Addison shall not be permitted to receive a license or permit for the sale of alcoholic beverages.
- (h) If the property for which this Special Use Permit is granted is not used for the purposes for which said permits were granted within one (1) year after the adoption of this ordinance, the City Council may authorize hearings to be held for the purpose of considering a change of zoning and repeal of the Special Use Permits granted herein.



- (i) If a license or permit to sell alcoholic beverages on property subject to this Special Use Permit is revoked, terminated or cancelled by proper authorities, the City Council may authorize hearings to be held for the purpose of considering a change of zoning and repeal of the Special Use Permits granted herein.
- (j) The establishment shall not use the term “bar”, “tavern”, or any other terms or graphic depictions that relate to the sale of alcoholic beverages on any signs visible from the exterior of the premises.

**SECTION 4.** The provisions of the Town of Addison Code of Ordinances, as amended, shall remain in full force and effect save and except as amended by this ordinance.

**SECTION 5.** Any person, firm, or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the city, as heretofore amended, and upon conviction shall be punished by a fine set in accordance with Chapter 1, General Provisions, Section 1.10, General penalty for violations of Code; continuing violations, of the Code of Ordinances for the Town of Addison.

**SECTION 6.** The provisions of this Ordinance are severable, and should any section, subsection, paragraph, sentence, phrase or word of this Ordinance, or application thereof to any person, firm, corporation or other business entity or any circumstance, be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of the remaining or other parts or portions of this Ordinance, and the City Council hereby declares that it would have passed such remaining parts or portions of this Ordinance despite such unconstitutionality, illegality, or invalidity, which remaining portions shall remain in full force and effect.

**SECTION 7.** All ordinances of the City in conflict with the provisions of this ordinance be, and the same are hereby repealed and all other ordinances of the City not in conflict with the provisions of this ordinance shall remain in full force and effect.

**SECTION 8.** This Ordinance shall become effective from and after its passage and approval and after publication as may be required by law or by the City Charter or ordinance.

**PASSED AND APPROVED** by the City Council of the Town of Addison, Texas, on this the 14<sup>TH</sup> day of SEPTEMBER 2021.

**TOWN OF ADDISON, TEXAS**

\_\_\_\_\_  
Joe Chow, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

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Irma Parker, City Secretary

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Whitt Wyatt, City Attorney

## EXHIBIT A

### LEGAL LAND DESCRIPTION

BEING a portion of that certain tract of land in the Allen Bledsoe Survey, Abstract No. 157, City of Addison, Dallas County, Texas, described as Lot C, Block 1, Oaks North - West No. 2 (hereinafter referred to as Lot C), an addition to the City of Addison, Dallas County, Texas, according to the plat recorded in Volume 79121, Page 579, Deed Records, Dallas County, Texas (D.R.D.C.T.), and being more particularly described, by metes and bounds, as follows:

**BEGINNING** at a one-half inch iron rod found for the Southerly corner of said Lot C, same being the intersection of the existing Westerly right-of-way line of Montfort Drive (80' right-of-way), as recorded in Volume 82006, Page 1290, D.R.D.C.T. and the existing Northeasterly line of the Abandoned Sakowitz Drive retained as Utility Easement (hereinafter referred to as Utility Easement), as recorded in Instrument Number 201300139206, Official Public Records, Dallas County, Texas (O.P.R.D.C.T.), same also being the beginning of a curve to the right, whose long chord bears North 62 degrees 04 minutes 40 seconds West, a distance of 67.81 feet;

**THENCE** Northwesterly, departing the existing Westerly right-of-way line of said Montfort Drive, with the common line between said Lot C and said Utility Easement, with said curve to the right, having a radius of 100.00 feet, through a central angle of 39 degrees 38 minutes 17 seconds, for an arc distance of 69.18 feet;

**THENCE** North 42 degrees 15 minutes 31 seconds West, continue with the common line between said Lot C and said Utility Easement, a distance of 207.17 feet to the Southerly corner of that certain tract of land described as Lot B, Block 1, Oaks North - West No. 1 (hereinafter referred to as Lot B), an addition to the City of Addison, Dallas County, Texas, according to the plat recorded in Volume 79121, Page 563, D.R.D.C.T.;

**THENCE** North 47 degrees 44 minutes 29 seconds East, departing the existing Northeasterly line of said Utility Easement, with the common line between said Lot C and said Lot B, a distance of 157.38 feet to the Southeast corner of said Lot B;

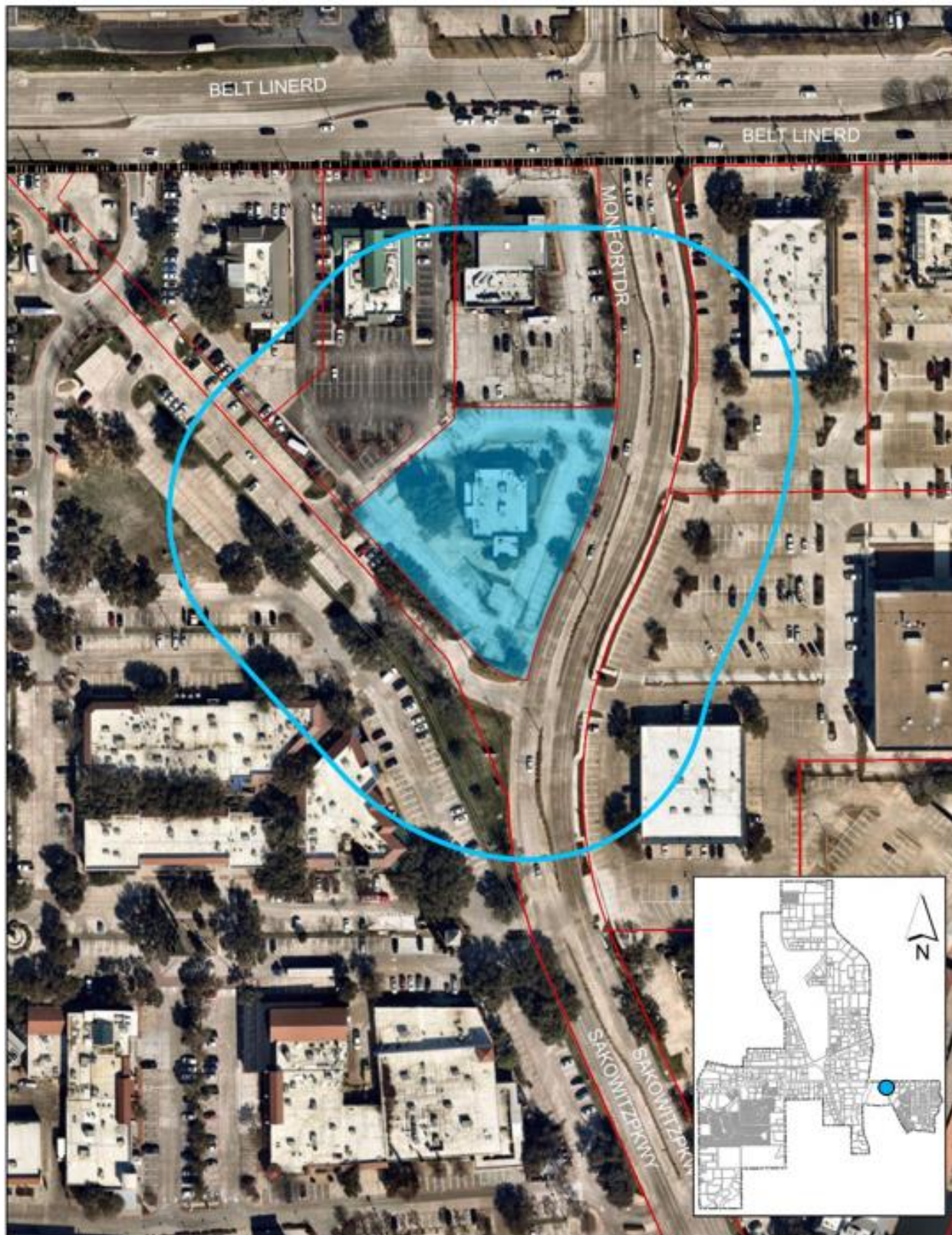
**THENCE** North 00 degrees 31 minutes 41 seconds West, continue with the common line between said Lot C and said Lot B, a distance of 12.48 feet to the Northwesterly corner of said Lot C, same being the Southwest corner of that certain tract of land described as Lot D, Block 1, Oaks North - West No. 3 (hereinafter referred to as Lot D), an addition to the City of Addison, Dallas County, Texas, according to the plat recorded in Volume 79121, Page 571, D.R.D.C.T.;

**THENCE** North 89 degrees 28 minutes 19 seconds East, a distance of 184.78 feet to the Northeast corner of said Lot C, same being the Southeast corner of said Lot D, same being the existing Westerly right-of-way line of said Montfort Drive, same also being the beginning of a non-tangent curve to the right, whose long chord bears South 16 degrees 50 minutes 36 seconds West, a distance of 179.48 feet;

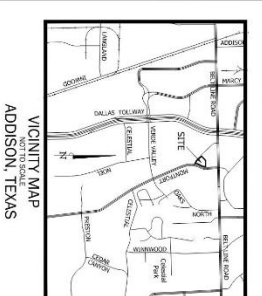
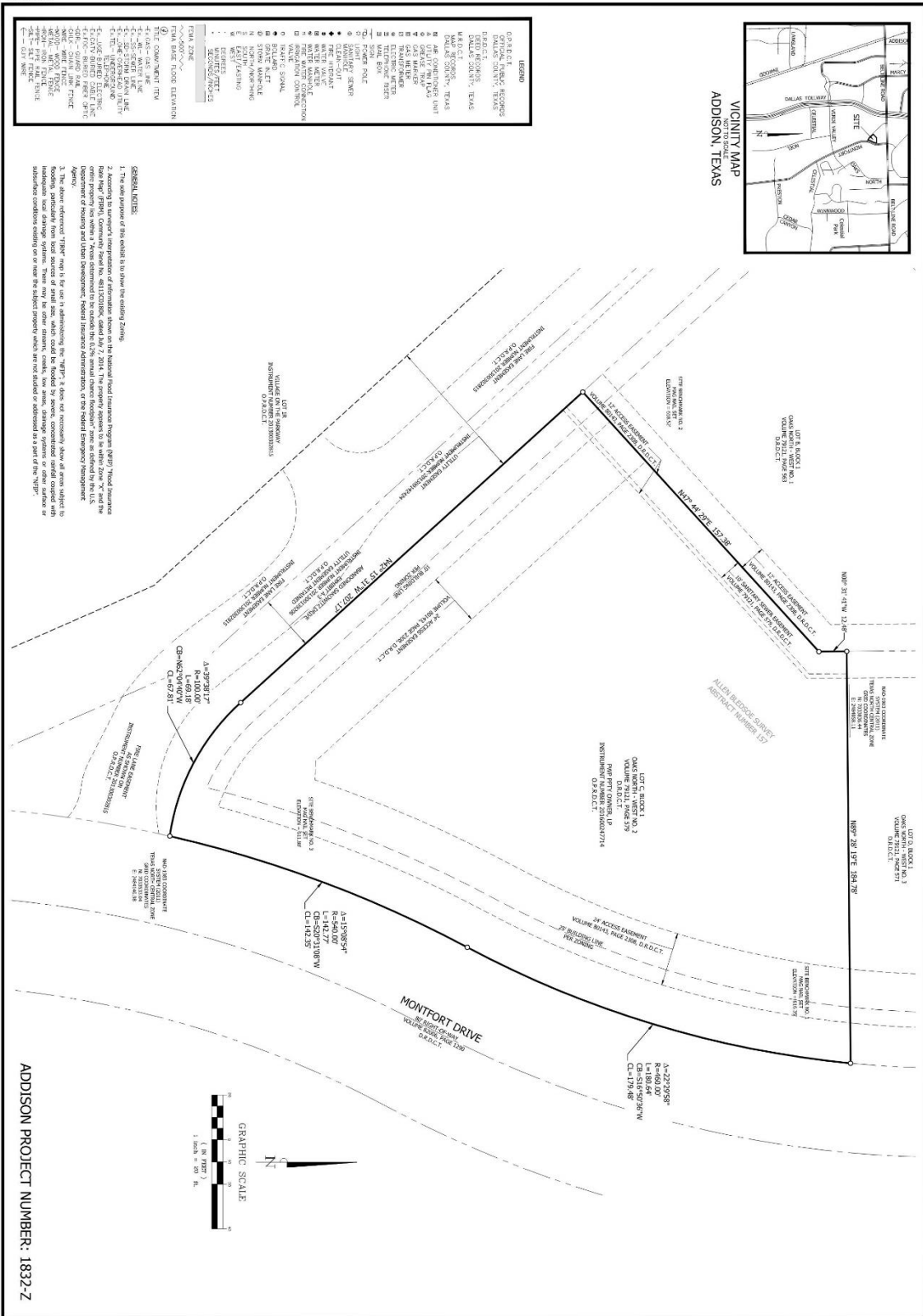
**THENCE** Southerly with the common line between said Lot C and the existing Westerly right-of-way line of said Montfort Drive, with said non-tangent curve to the right, having a radius of 460.00 feet, through a central angle of 22 degrees 29 minutes 58 seconds, for an arc distance of 180.64 feet to the beginning of a non-tangent curve to the left, whose long chord bears South 20 degrees 31 minutes 08 seconds West, a distance of 142.35 feet;

**THENCE** Southerly, continue with the common line between said Lot C and the existing Westerly right-of-way line of said Montfort Drive, with said non-tangent curve to the left, having a radius of 540.00 feet, through a central angle of 15 degrees 08 minutes 54 seconds, for an arc distance of 142.77 feet to the **PLACE OF BEGINNING**, and containing a calculated area of 1.240 acres (54,004 square feet) of land.

**EXHIBIT A**



# EXHIBIT A



**LEGEND**

- GENERAL LEGEND
- UNSATURATED AREAS
- EXISTING ZONING
- PROPOSED ZONING
- EXISTING EASEMENTS
- PROPOSED EASEMENTS
- PROPOSED TRIM
- PROPOSED TRIM ELEVATION
- PROPOSED TRIM FLOOR ELEVATION
- PROPOSED TRIM ROOF ELEVATION
- PROPOSED TRIM GROUND ELEVATION
- PROPOSED TRIM SPILLWAY ELEVATION
- PROPOSED TRIM SPILLWAY FLOOR ELEVATION
- PROPOSED TRIM SPILLWAY ROOF ELEVATION
- PROPOSED TRIM SPILLWAY GROUND ELEVATION
- PROPOSED TRIM SPILLWAY SPILLWAY ELEVATION
- PROPOSED TRIM SPILLWAY SPILLWAY FLOOR ELEVATION
- PROPOSED TRIM SPILLWAY SPILLWAY ROOF ELEVATION
- PROPOSED TRIM SPILLWAY SPILLWAY GROUND ELEVATION
- PROPOSED TRIM SPILLWAY SPILLWAY SPILLWAY ELEVATION
- PROPOSED TRIM SPILLWAY SPILLWAY SPILLWAY FLOOR ELEVATION
- PROPOSED TRIM SPILLWAY SPILLWAY SPILLWAY ROOF ELEVATION
- PROPOSED TRIM SPILLWAY SPILLWAY SPILLWAY GROUND ELEVATION

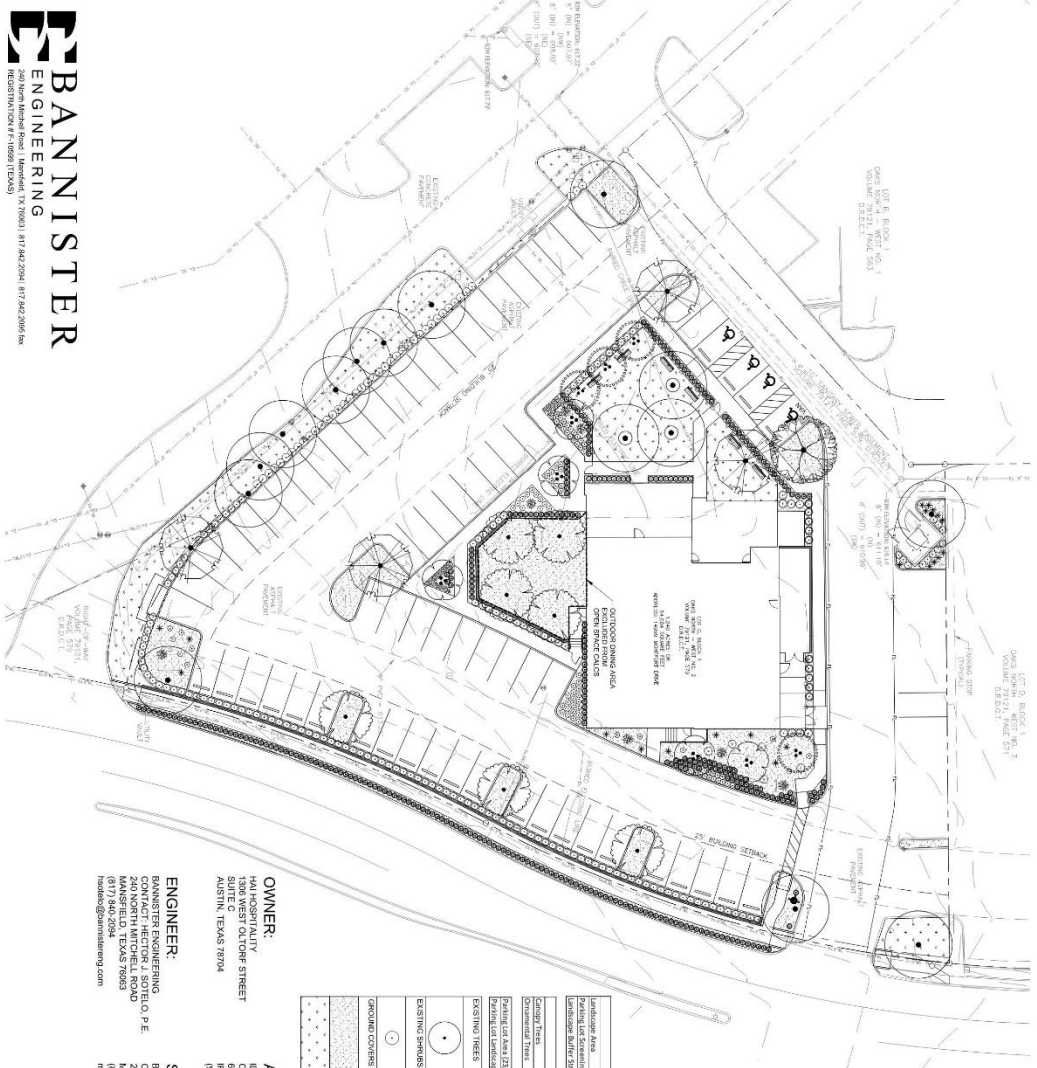
PROJECT NO: 240212001  
SCALE: 1" = 20'  
DRAWN BY: sjs  
CND BY: mcz  
SHEET NUMBER: 1 OF 1

PROJECT: Address: 14999 Montfort Drive  
Lot C, Block 1, Oaks North - West No. 2  
Being 1.240 acres or (54,004 square feet) out of the  
Allen Bledsoe Survey, Abstract No. 157  
City of Addison, Dallas County, Texas

**BANNISTER ENGINEERING**  
240 North Mitchell Road | Mansfield, TX 76063 | 817.842.2094 | 817.842.2095 fax  
TBPLS REGISTRATION NO. 10193823



# EXHIBIT B



Planting Area	Quantity	Species	Notes
Planting Area 1	10	Red Oak	Plant in 2021
Planting Area 2	15	Live Oak	Plant in 2021
Planting Area 3	20	Shamrock Red Oak	Plant in 2021
Planting Area 4	25	Live Oak	Plant in 2021
Planting Area 5	30	Live Oak	Plant in 2021
Planting Area 6	35	Live Oak	Plant in 2021
Planting Area 7	40	Live Oak	Plant in 2021
Planting Area 8	45	Live Oak	Plant in 2021
Planting Area 9	50	Live Oak	Plant in 2021
Planting Area 10	55	Live Oak	Plant in 2021
Planting Area 11	60	Live Oak	Plant in 2021
Planting Area 12	65	Live Oak	Plant in 2021
Planting Area 13	70	Live Oak	Plant in 2021
Planting Area 14	75	Live Oak	Plant in 2021
Planting Area 15	80	Live Oak	Plant in 2021
Planting Area 16	85	Live Oak	Plant in 2021
Planting Area 17	90	Live Oak	Plant in 2021
Planting Area 18	95	Live Oak	Plant in 2021
Planting Area 19	100	Live Oak	Plant in 2021
Planting Area 20	105	Live Oak	Plant in 2021
Planting Area 21	110	Live Oak	Plant in 2021
Planting Area 22	115	Live Oak	Plant in 2021
Planting Area 23	120	Live Oak	Plant in 2021
Planting Area 24	125	Live Oak	Plant in 2021
Planting Area 25	130	Live Oak	Plant in 2021
Planting Area 26	135	Live Oak	Plant in 2021
Planting Area 27	140	Live Oak	Plant in 2021
Planting Area 28	145	Live Oak	Plant in 2021
Planting Area 29	150	Live Oak	Plant in 2021
Planting Area 30	155	Live Oak	Plant in 2021
Planting Area 31	160	Live Oak	Plant in 2021
Planting Area 32	165	Live Oak	Plant in 2021
Planting Area 33	170	Live Oak	Plant in 2021
Planting Area 34	175	Live Oak	Plant in 2021
Planting Area 35	180	Live Oak	Plant in 2021
Planting Area 36	185	Live Oak	Plant in 2021
Planting Area 37	190	Live Oak	Plant in 2021
Planting Area 38	195	Live Oak	Plant in 2021
Planting Area 39	200	Live Oak	Plant in 2021
Planting Area 40	205	Live Oak	Plant in 2021
Planting Area 41	210	Live Oak	Plant in 2021
Planting Area 42	215	Live Oak	Plant in 2021
Planting Area 43	220	Live Oak	Plant in 2021
Planting Area 44	225	Live Oak	Plant in 2021
Planting Area 45	230	Live Oak	Plant in 2021
Planting Area 46	235	Live Oak	Plant in 2021
Planting Area 47	240	Live Oak	Plant in 2021
Planting Area 48	245	Live Oak	Plant in 2021
Planting Area 49	250	Live Oak	Plant in 2021
Planting Area 50	255	Live Oak	Plant in 2021
Planting Area 51	260	Live Oak	Plant in 2021
Planting Area 52	265	Live Oak	Plant in 2021
Planting Area 53	270	Live Oak	Plant in 2021
Planting Area 54	275	Live Oak	Plant in 2021
Planting Area 55	280	Live Oak	Plant in 2021
Planting Area 56	285	Live Oak	Plant in 2021
Planting Area 57	290	Live Oak	Plant in 2021
Planting Area 58	295	Live Oak	Plant in 2021
Planting Area 59	300	Live Oak	Plant in 2021
Planting Area 60	305	Live Oak	Plant in 2021
Planting Area 61	310	Live Oak	Plant in 2021
Planting Area 62	315	Live Oak	Plant in 2021
Planting Area 63	320	Live Oak	Plant in 2021
Planting Area 64	325	Live Oak	Plant in 2021
Planting Area 65	330	Live Oak	Plant in 2021
Planting Area 66	335	Live Oak	Plant in 2021
Planting Area 67	340	Live Oak	Plant in 2021
Planting Area 68	345	Live Oak	Plant in 2021
Planting Area 69	350	Live Oak	Plant in 2021
Planting Area 70	355	Live Oak	Plant in 2021
Planting Area 71	360	Live Oak	Plant in 2021
Planting Area 72	365	Live Oak	Plant in 2021
Planting Area 73	370	Live Oak	Plant in 2021
Planting Area 74	375	Live Oak	Plant in 2021
Planting Area 75	380	Live Oak	Plant in 2021
Planting Area 76	385	Live Oak	Plant in 2021
Planting Area 77	390	Live Oak	Plant in 2021
Planting Area 78	395	Live Oak	Plant in 2021
Planting Area 79	400	Live Oak	Plant in 2021
Planting Area 80	405	Live Oak	Plant in 2021
Planting Area 81	410	Live Oak	Plant in 2021
Planting Area 82	415	Live Oak	Plant in 2021
Planting Area 83	420	Live Oak	Plant in 2021
Planting Area 84	425	Live Oak	Plant in 2021
Planting Area 85	430	Live Oak	Plant in 2021
Planting Area 86	435	Live Oak	Plant in 2021
Planting Area 87	440	Live Oak	Plant in 2021
Planting Area 88	445	Live Oak	Plant in 2021
Planting Area 89	450	Live Oak	Plant in 2021
Planting Area 90	455	Live Oak	Plant in 2021
Planting Area 91	460	Live Oak	Plant in 2021
Planting Area 92	465	Live Oak	Plant in 2021
Planting Area 93	470	Live Oak	Plant in 2021
Planting Area 94	475	Live Oak	Plant in 2021
Planting Area 95	480	Live Oak	Plant in 2021
Planting Area 96	485	Live Oak	Plant in 2021
Planting Area 97	490	Live Oak	Plant in 2021
Planting Area 98	495	Live Oak	Plant in 2021
Planting Area 99	500	Live Oak	Plant in 2021
Planting Area 100	505	Live Oak	Plant in 2021

Tree #	Qty	Botanical / Common Name	Cal
1	5	Chalopsis Linum	5'
2	5	Chester Willow	5'
3	5	Shamrock Red Oak	4'
4	5	Live Oak	3'
5	5	Live Oak	4'
6	5	Live Oak	4'
7	5	Live Oak	4'
8	5	Live Oak	4'
9	5	Live Oak	4'
10	5	Live Oak	4'
11	5	Live Oak	4'
12	5	Live Oak	4'
13	5	Live Oak	4'
14	5	Live Oak	4'
15	5	Live Oak	4'
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100	5	Live Oak	4'

**OWNER:**  
 194 HOSPITALITY  
 1386 WEST OAKTR STREET  
 SUITE C  
 AUSTIN, TEXAS 78704

**APPLICANT:**  
 D STUDIO  
 CONTACT: POLO BLISBRO  
 6201 CAMPUS CIRCLE DRIVE  
 AUSTIN, TEXAS 78748  
 (972) 810-1588

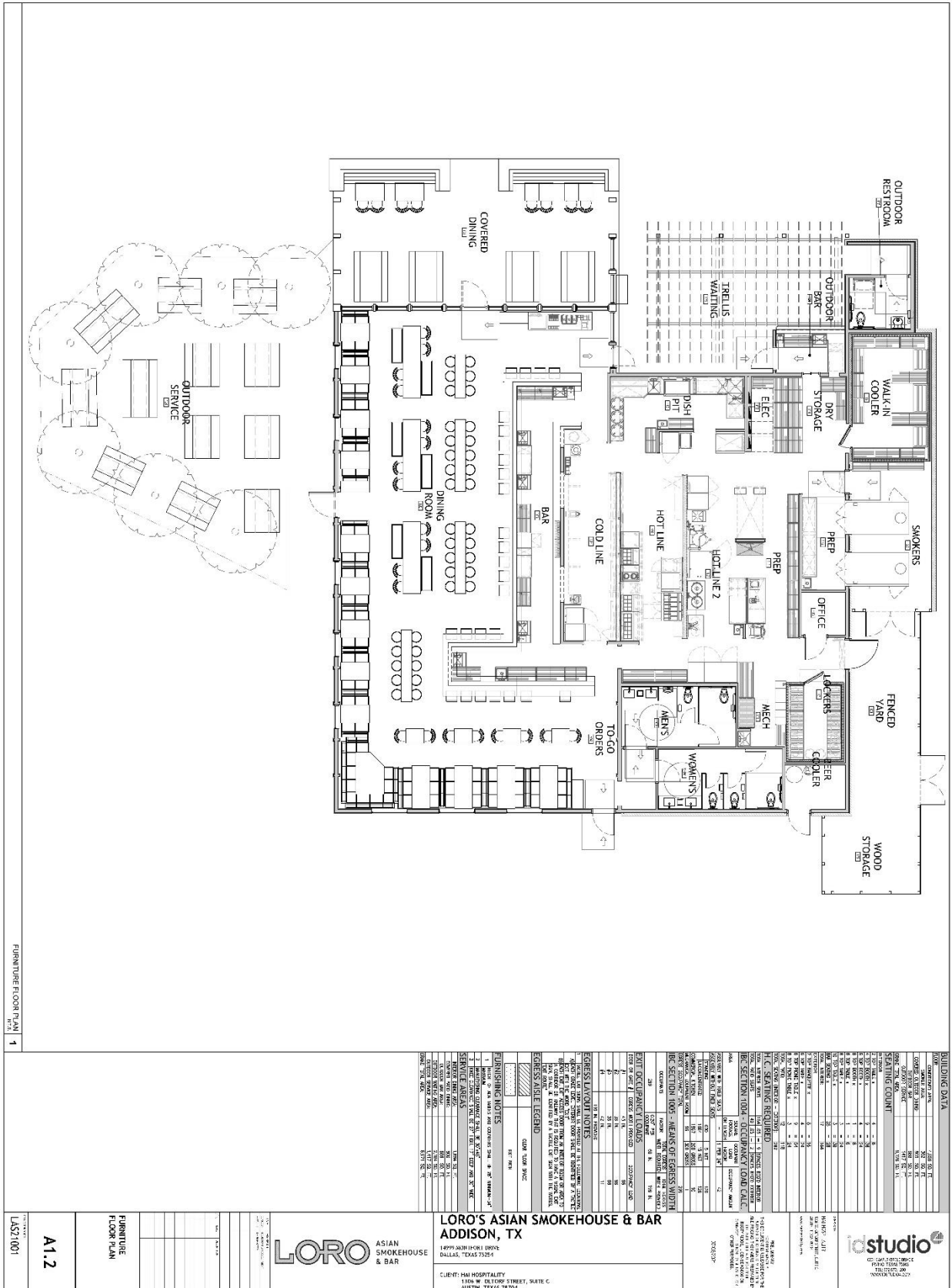
**ENGINEER:**  
 BANNISTER ENGINEERING  
 CONTACT: HECTOR J. SOTELO, P.E.  
 240 NORTH MITCHELL ROAD  
 DALLAS, TEXAS 75203  
 (817) 940-2054  
 hector@bannistereng.com

**SURETYOR:**  
 BANNISTER ENGINEERING  
 CONTACT: MIKE DAVIS, R.P.L.S.  
 240 NORTH MITCHELL ROAD  
 DALLAS, TEXAS 75203  
 (817) 940-2054  
 mike@bannistereng.com

**FOR**  
**PD LANDSCAPE PLAN**  
**FOR**  
**LORO ASIAN SMOKEHOUSE**  
 LOT G, BLOCK 1, OAKS NORTH - WEST NO. 2  
 LOCATED IN THE ALLEN BLEDSOE SURVEY,  
 ABSTRACT 157,  
 BEING 1.240 ACRES IN  
 THE TOWN OF ADDISON, TEXAS  
 DALLAS COUNTY  
 ADDISON PROJECT NUMBER: 1832-Z  
 Date Prepared: August 02, 2021

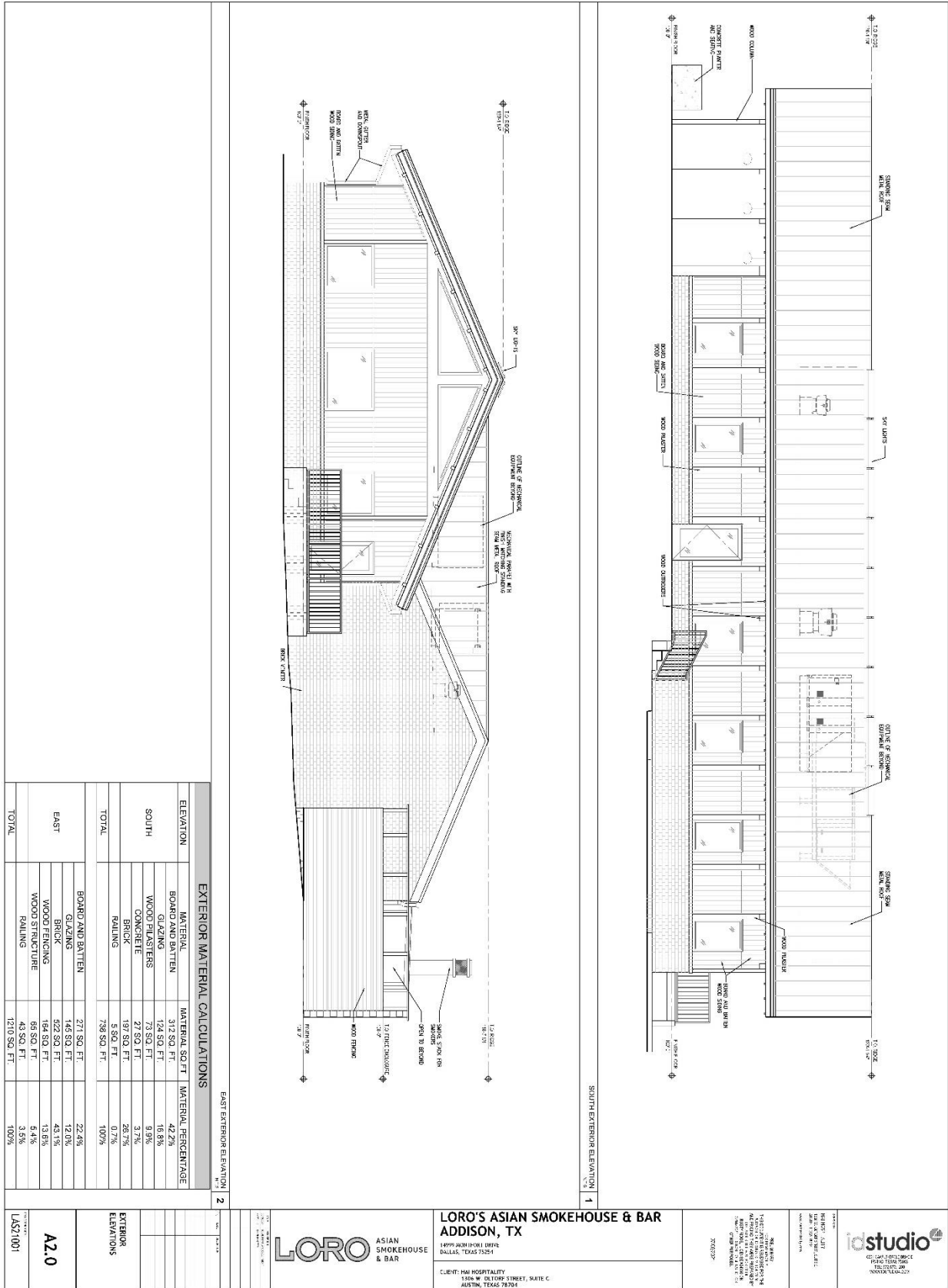


# EXHIBIT B





# EXHIBIT B



EXTERIOR MATERIAL CALCULATIONS			
ELEVATION	MATERIAL	MATERIAL SQ. FT.	MATERIAL PERCENTAGE
SOUTH	BOARD AND BATTEN	312 SQ. FT.	42.2%
	GLAZING	124 SQ. FT.	16.8%
	WOOD PILASTERS	73 SQ. FT.	9.9%
	CONCRETE	27 SQ. FT.	3.7%
	BRICK	197 SQ. FT.	26.7%
TOTAL	RAILING	5 SQ. FT.	0.7%
		738 SQ. FT.	100%
	BOARD AND BATTEN	271 SQ. FT.	22.4%
	GLAZING	146 SQ. FT.	12.0%
	WOOD FINISHING	522 SQ. FT.	43.1%
EAST	WOOD STRUCTURE	84 SQ. FT.	13.8%
		48 SQ. FT.	8.4%
	RAILING	48 SQ. FT.	8.4%
TOTAL		1210 SQ. FT.	100%

**A2.0**

EXTERIOR ELEVATIONS

LAST 1001

**loro** ASIAN SMOKEHOUSE & BAR

1499 W. HENRY STREET, SUITE C  
DALLAS, TEXAS 75204

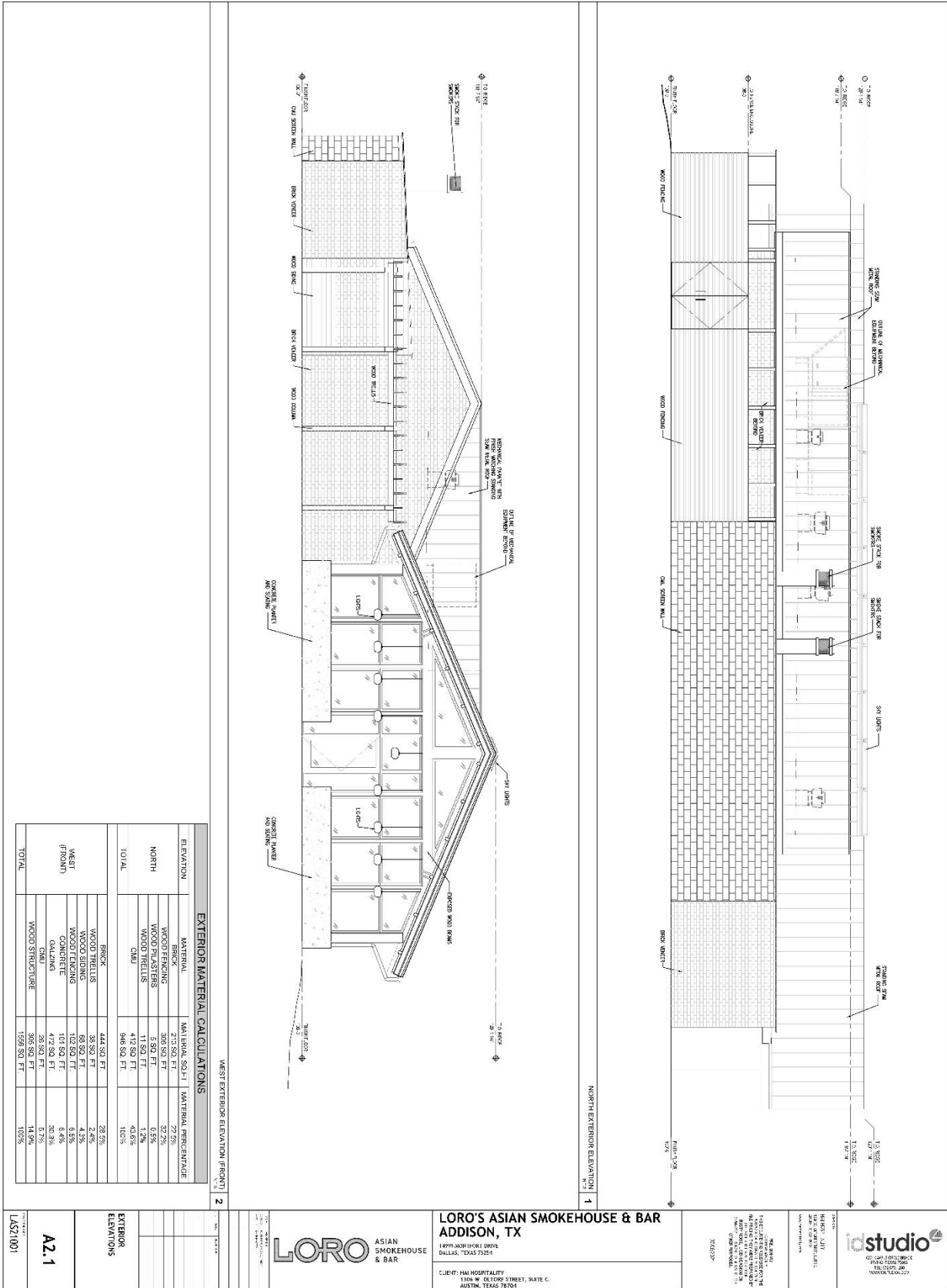
CREDIT: HUI HOSPITALITY  
1401 W. HENRY STREET, SUITE C  
AUSTIN, TEXAS 78704

**studio**

1401 W. HENRY STREET, SUITE C  
AUSTIN, TEXAS 78704

FOR ALL INFORMATION CONTACT:  
STUDIO ARCHITECTURE  
1401 W. HENRY STREET, SUITE C  
AUSTIN, TEXAS 78704  
TEL: 512.476.1111  
WWW.STUDIOARCHITECTURE.COM

# EXHIBIT B



# EXHIBIT B

<p style="text-align: center;"><b>SOUTH EXTERIOR ELEVATION</b> A2.2</p>	<p style="text-align: center;"><b>EAST EXTERIOR ELEVATION</b> A2.2</p>	<p style="text-align: center;"><b>NORTH EXTERIOR ELEVATION</b> A2.2</p>
<p style="text-align: center;"><b>WEST EXTERIOR ELEVATION</b> A2.2</p>		

**LORO'S ASIAN SMOKEHOUSE & BAR**  
ADDISON, TX

1499 W. WALNUT DRIVE  
DALLAS, TEXAS 75251

CLIENT: HAI HOSPITALITY  
1500 W. GILROY STREET, SUITE C  
AUSTIN, TEXAS 78704

10101 S. HENRIE  
SUITE 1000  
DALLAS, TEXAS 75243  
TEL: 214.635.1234  
WWW.STUDIOARCHITECTS.COM

DATE: 05/11/2022

PROJECT: LORO'S ASIAN SMOKEHOUSE & BAR

SCALE: AS SHOWN

DESIGNED BY: [NAME]

DRAWN BY: [NAME]

CHECKED BY: [NAME]

APPROVED BY: [NAME]

1. 1/2\"/>

DATE: 05/11/2022

PROJECT: LORO'S ASIAN SMOKEHOUSE & BAR

SCALE: AS SHOWN

DESIGNED BY: [NAME]

DRAWN BY: [NAME]

CHECKED BY: [NAME]

APPROVED BY: [NAME]

DATE: 05/11/2022

PROJECT: LORO'S ASIAN SMOKEHOUSE & BAR

SCALE: AS SHOWN

DESIGNED BY: [NAME]

DRAWN BY: [NAME]

CHECKED BY: [NAME]

APPROVED BY: [NAME]

1. 1/2\"/>

DATE: 05/11/2022

PROJECT: LORO'S ASIAN SMOKEHOUSE & BAR

SCALE: AS SHOWN

DESIGNED BY: [NAME]

DRAWN BY: [NAME]

CHECKED BY: [NAME]

APPROVED BY: [NAME]

DATE: 05/11/2022

PROJECT: LORO'S ASIAN SMOKEHOUSE & BAR

SCALE: AS SHOWN

DESIGNED BY: [NAME]

DRAWN BY: [NAME]

CHECKED BY: [NAME]

APPROVED BY: [NAME]

1. 1/2\"/>

DATE: 05/11/2022

PROJECT: LORO'S ASIAN SMOKEHOUSE & BAR

SCALE: AS SHOWN

DESIGNED BY: [NAME]

DRAWN BY: [NAME]

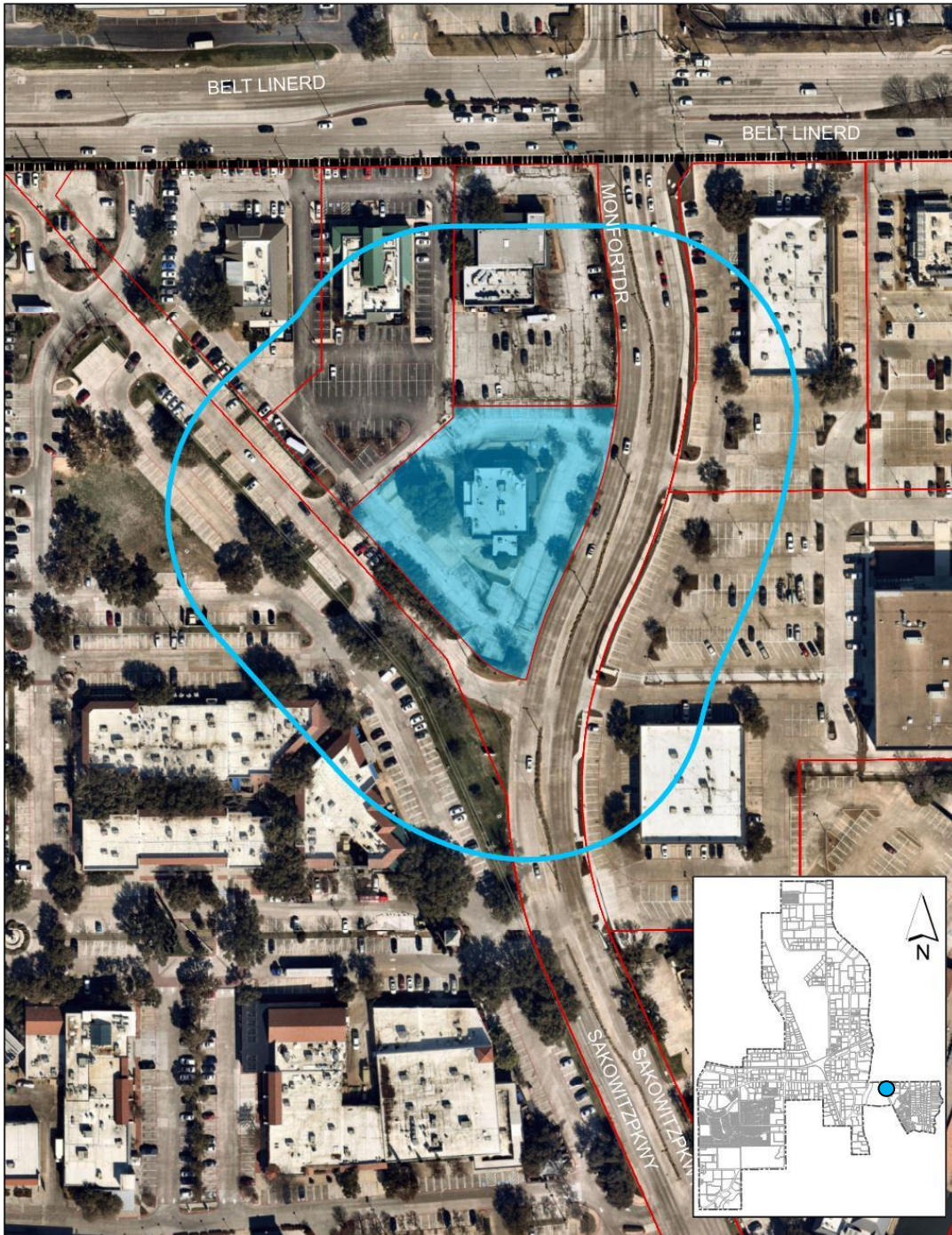
CHECKED BY: [NAME]

APPROVED BY: [NAME]

# 1832-Z

**PUBLIC HEARING** Case 1832-Z/Loro Asian Smokehouse. Public hearing, discussion, and take action on a recommendation regarding an ordinance changing the zoning on a 1.24 acre property located at 14999 Montfort Drive, from Local Retail (LR) to a Planned Development (PD) District with modified LR District standards, and approving a Special Use Permit for a restaurant with the sale of alcoholic beverages for on premises consumption only.

## LOCATION MAP





August 13, 2021

**STAFF REPORT**

RE: 1832-Z/Loro Asian Smokehouse

LOCATION: 14999 Montfort Drive

REQUEST: Approval to rezone the property from Local Retail (LR) to a Planned Development District (PD) with modified LR District standards, and a Special Use Permit for a restaurant with the sale of alcoholic beverages for on-premises consumption only.

APPLICANT: Polo Padilla, ID Studio4, LLC

**DISCUSSION:**

Background: This request is specific to the 1.24 acre property located at 14999 Montfort Drive, which is zoned Local Retail and has an existing Special Use Permit (SUP) (Ordinance No. 095-062) for a previous restaurant concept with alcohol sales for on-premises consumption. The property currently houses a vacant restaurant building, formerly occupied by The Flying Saucer.

The applicant, Loro Asian Smokehouse, is an Austin-based restaurant concept established by award-winning chefs Tyson Cole (Uchi and Uchiko) and Aaron Franklin (Franklin Barbecue). Loro’s menu features grilled and smoked meats with Southeast Asian and Japanese-inspired sauces, sides, and a bar that boasts craft beer, boozy slushes, and batch cocktails. The first Loro location was established in Austin in 2018, and the second location opened earlier this summer, in East Dallas. With ongoing plans to open a Houston location, Addison would be the fourth location for the Loro brand. This proposed Addison location would operate similar to other locations and would be open from 11 am – 10 pm, Sunday through Thursday, and 11 am – 11 pm on Friday and Saturday.

The applicant is proposing to demolish the existing building and construct a new restaurant with a patio area for outdoor dining. Rezoning from the Local Retail (LR) District to a Planned Development (PD) District has been requested in order to accommodate a modified parking ratio for restaurant uses. The LR District requires one parking space for every 70 square feet of restaurant floor area. The proposed PD District specifies one parking space for every 100 square feet of restaurant floor area. Additional conditions addressed by the proposed PD District include:

- The allowance for outside storage of wood for the restaurant’s smoker, provided that it is in a fenced area and is screen from view.

- Accommodating a modified landscape buffer at the Montfort Drive frontage in order to provide for a larger sidewalk and to allow for sufficient parking for this site to remain economically viable for restaurant use.

In addition to this PD Rezoning request, a new SUP is required to accommodate the proposed restaurant use with alcohol sales for on-premises consumption.

Proposed Plan: The proposed restaurant includes a total service area of 7,764 square feet, consisting of 4,856 square feet of air-conditioned space, an 803 square foot covered outdoor dining patio, a 1,417 square foot uncovered outdoor dining patio, and a 688 square foot waiting area with outdoor bar service. Additional exterior programming includes screened areas for the restaurant's smokers and wood storage. The interior floor plan includes table and bar seating and a substantial kitchen. Exterior dining areas are programmed with table and bench seating, while the exterior waiting area is not planned to include seating. Total seating accommodates 282 guests, with 164 accommodated within the building and 118 accommodated in the covered and uncovered patio dining areas.

Parking: With the proposed PD District, one parking space is required for every 100 square feet of restaurant floor area. With 7,764 square feet of service area, this site is required to accommodate at least 78 parking spaces to comply with this requirement. The applicant exceeds this requirement by providing 80 parking spaces and fully complies with TAS/ADA standards by providing four handicapped accessible parking spaces.

Exterior Facades. The current building façade for the former Flying Saucer space is primarily comprised of wood siding. With their proposed façade plan for this new building, the applicant proposes a mix of warm-toned brick masonry, CMU block, concrete, wood fencing, and its signature board and batten wood siding in order to capture Loro's "Texas dance hall" architectural theme. With its standing seam metal roof and diverse pallet of materials, this provides a unique, visually interesting façade that substantially exceeds the quality of the existing condition.

Solid waste facilities are located at the northwest quadrant of the site, screened in a masonry enclosure, with the opening oriented away from Montfort Drive.

Landscaping: The Town's Landscape Ordinance requires that properties be brought up to current standards, where possible, when they undergo a zoning process. The landscape plans have been reviewed for compliance with the Landscape Ordinance. The site currently has 17.6% landscape coverage, out of the required 20%, and the plans show an increase of landscape coverage to 18.1%. Instead of full landscape compliance, the applicant has worked with staff to implement a wider sidewalk on Montfort Drive and has planted additional trees in private open space areas that do not otherwise count towards landscape area requirements. Additionally, the applicant's site design has made landscape areas more functional and aesthetically appealing by removing the service driveway that previously traversed the west side of the site.

While the landscape plans do not fully meet the 20% landscape coverage requirement, the proposed improvements move the site closer to compliance while providing more functional and aesthetically appealing landscape areas, and additional private open space. The applicant's treatment of the Montfort Drive streetscape will improve pedestrian safety and comfort along that corridor.

Due to existing grade changes and the need to widen the sidewalk on Montfort Drive, trees that currently exist at the Montfort frontage will need to be removed. The applicant will be providing

replacement trees on site, and where additional mitigation may be required, mitigation fees will be assessed during the civil site design process.

Streetscapes: The Master Transportation Plan (MTP) provides streetscape standards for various street types and as properties develop, redevelop, or go through the zoning process, compliance with the MTP should occur, where feasible. The Montfort Drive corridor standards call for a five-foot minimum parkway buffer from the road, and a six-foot sidewalk. The applicant is dedicating right-of-way and has modified their parking and drive aisles in order to accommodate the six-foot sidewalk and to provide as large a buffer as possible, without making the property economically unviable for restaurant use. Within this three-foot buffer, the applicant will be planting short hedges to contribute to pedestrian comfort, and within their parking lot, new canopy trees will be planted in landscape medians. There are future plans for the Town to reconstruct Montfort Drive, and staff will examine opportunities to increase the size of this buffer to allow trees to be planted between the sidewalk and the curb.

With these improvements, the applicant will significantly improve one of the least comfortable pedestrian corridors in Addison.

#### RECOMMENDATION: **APPROVAL WITH CONDITIONS**

Loro Asian Smokehouse is a highly regarded restaurant concept that will strongly contribute to the diversity of restaurant options in Addison. Its unique culinary concepts, Texas dance hall architectural theme, and highly curated patio spaces will create a destination concept at the former Flying Saucer space. The investment the applicant proposes will eliminate a vacant space and improve the pedestrian experience and aesthetic appeal of the Montfort Drive corridor.

Staff recommends approval of the request, subject to the following conditions:

- The applicant shall not use any terms or graphic depictions that relate to alcoholic beverages in any exterior signage.
- SUP Ordinances 430 and 095-062, which are associated with former restaurant uses at this property, are repealed concurrent to the adoption of this PD rezoning and SUP Ordinance.



Case 1832-Z/Loro Asian Smokehouse

August 17, 2021

COMMISSION FINDINGS:

The Addison Planning and Zoning Commission, meeting in regular session on August 17, 2021, voted to recommend approval of an ordinance changing the zoning on a 1.24 acre property located at 14999 Montfort Drive, from Local Retail (LR) to a Planned Development (PD) district with modified LR district standards, and approving a Special Use Permit (SUP) for a new restaurant with the sale of alcoholic beverages for on-premises consumption only, subject to the following conditions:

- The applicant shall not use any terms or graphic depictions that relate to alcoholic beverages in any exterior signage.
- SUP Ordinances 430 and 095-062, which are associated with former restaurant uses at this property, are repealed concurrent to the adoption of this PD rezoning and SUP Ordinance.

Voting Aye: Catalani, Craig, Fansler, Meleky, Resnik, Souers

Voting Nay: none

Absent: DeFrancisco

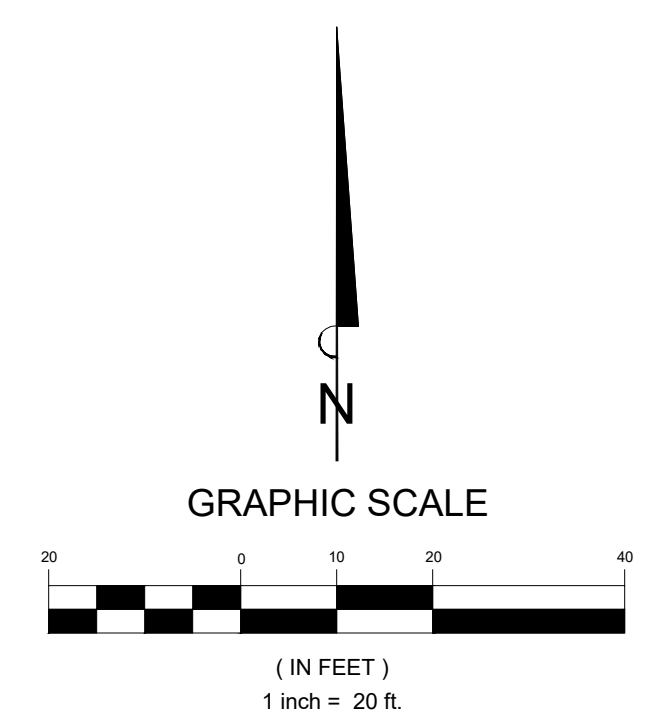
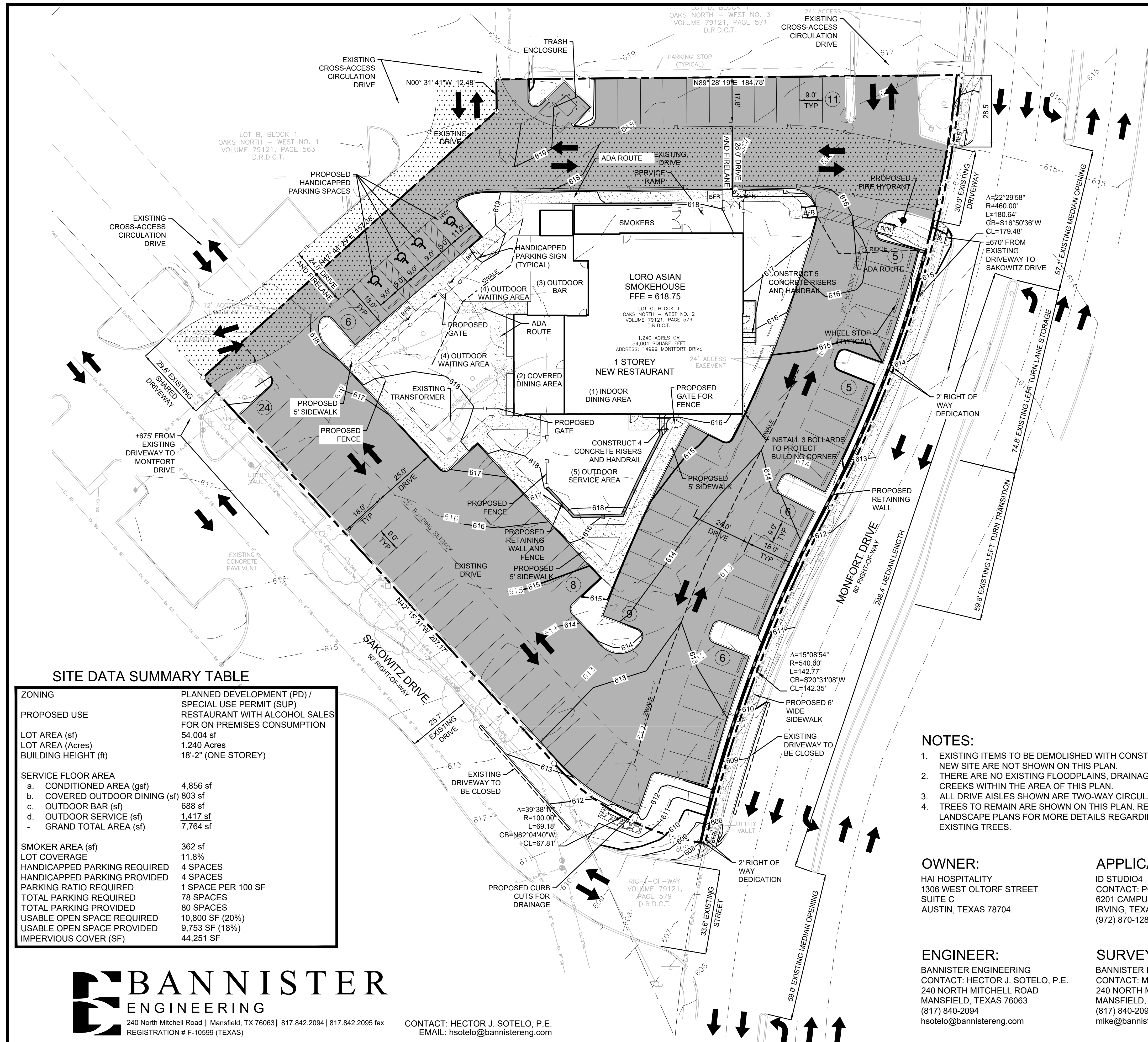
SPEAKERS AT THE PUBLIC HEARING:

For: none

On: none

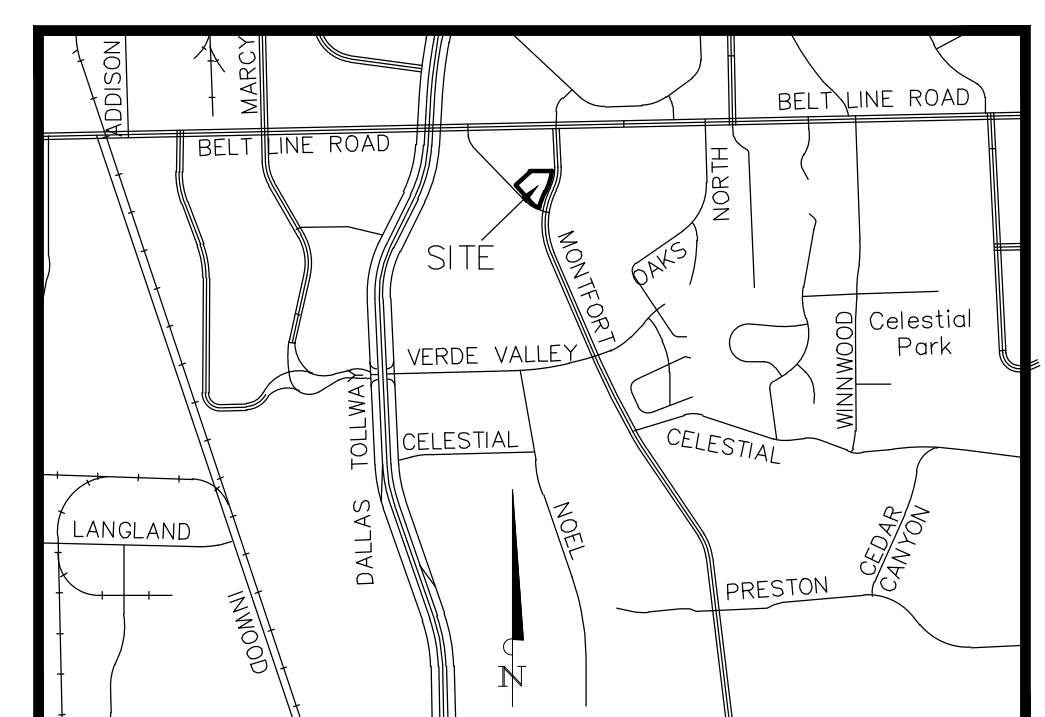
Against: none





**LEGEND**

	EXISTING FIRE LANE
	PROPOSED CONCRETE PAVEMENT
	PROPOSED SIDEWALK / FLATWORK
	ACCESSIBLE PARKING SPACE
	BARRIER FREE RAMP
	EXISTING FIRE LANE
	EXISTING CONTOUR
	PROPOSED CONTOUR
	TRAFFIC DIRECTION



VICINITY MAP  
NOT TO SCALE

**SITE DATA SUMMARY TABLE**

ZONING	PLANNED DEVELOPMENT (PD) / SPECIAL USE PERMIT (SUP)
PROPOSED USE	RESTAURANT WITH ALCOHOL SALES FOR ON PREMISES CONSUMPTION
LOT AREA (sf)	54,004 sf
LOT AREA (Acres)	1.240 Acres
BUILDING HEIGHT (ft)	18'-2" (ONE STOREY)
<b>SERVICE FLOOR AREA</b>	
a. CONDITIONED AREA (gsf)	4,856 sf
b. COVERED OUTDOOR DINING (sf)	803 sf
c. OUTDOOR BAR (sf)	688 sf
d. OUTDOOR SERVICE (sf)	1,417 sf
- GRAND TOTAL AREA (sf)	7,764 sf
<b>SMOKER AREA (sf)</b>	362 sf
LOT COVERAGE	11.8%
HANDICAPPED PARKING REQUIRED	4 SPACES
HANDICAPPED PARKING PROVIDED	4 SPACES
PARKING RATIO REQUIRED	1 SPACE PER 100 SF
TOTAL PARKING REQUIRED	78 SPACES
TOTAL PARKING PROVIDED	80 SPACES
USABLE OPEN SPACE REQUIRED	10,800 SF (20%)
USABLE OPEN SPACE PROVIDED	9,753 SF (18%)
IMPERVIOUS COVER (SF)	44,251 SF

- NOTES:**
- EXISTING ITEMS TO BE DEMOLISHED WITH CONSTRUCTION OF NEW SITE ARE NOT SHOWN ON THIS PLAN.
  - THERE ARE NO EXISTING FLOODPLAINS, DRAINAGE WAYS OR CREEKS WITHIN THE AREA OF THIS PLAN.
  - ALL DRIVE AISLES SHOWN ARE TWO-WAY CIRCULATION.
  - TREES TO REMAIN ARE SHOWN ON THIS PLAN. REFER TO LANDSCAPE PLANS FOR MORE DETAILS REGARDING REMOVAL OF EXISTING TREES.

**OWNER:**  
HAI HOSPITALITY  
1306 WEST OLTORF STREET  
SUITE C  
AUSTIN, TEXAS 78704

**APPLICANT:**  
ID STUDIO4  
CONTACT: POLO EUSEBIO  
6201 CAMPUS CIRCLE DRIVE E  
IRVING, TEXAS 75063  
(972) 870-1288

**ENGINEER:**  
BANNISTER ENGINEERING  
CONTACT: HECTOR J. SOTELO, P.E.  
240 NORTH MITCHELL ROAD  
MANSFIELD, TEXAS 76063  
(817) 840-2094  
hsotelo@bannistereng.com

**SURVEYOR:**  
BANNISTER ENGINEERING  
CONTACT: MIKE DAVIS, R.P.L.S.  
240 NORTH MITCHELL ROAD  
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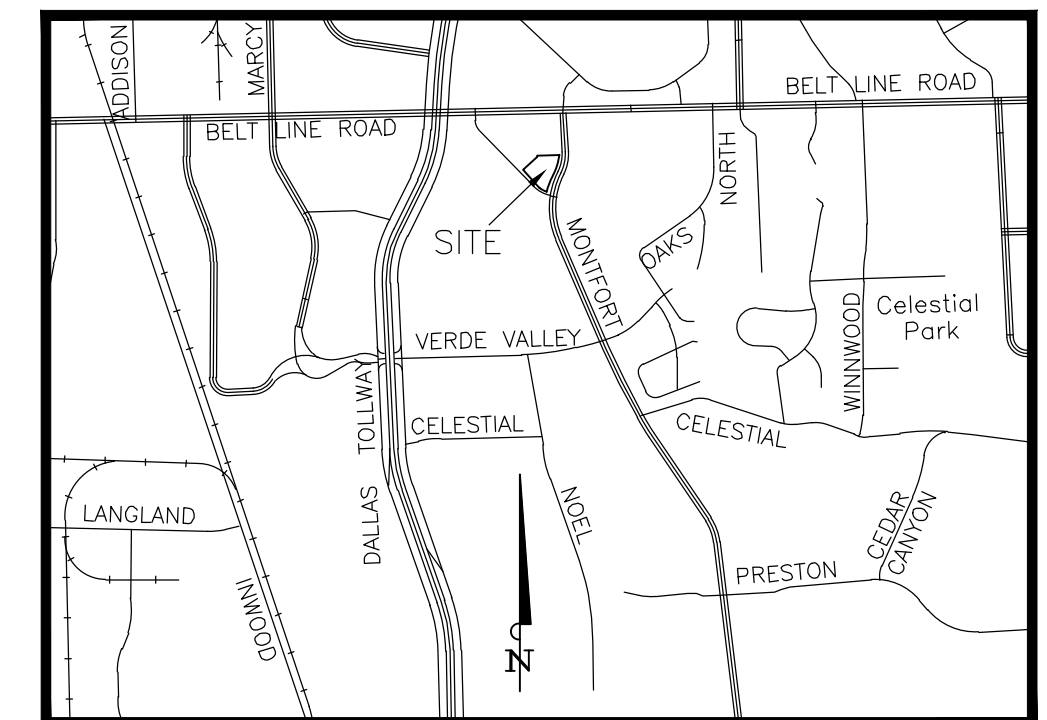
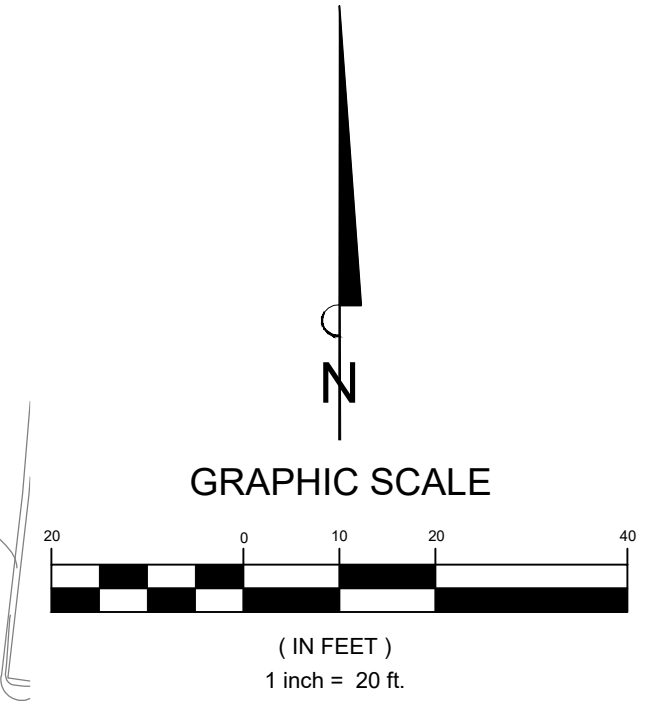
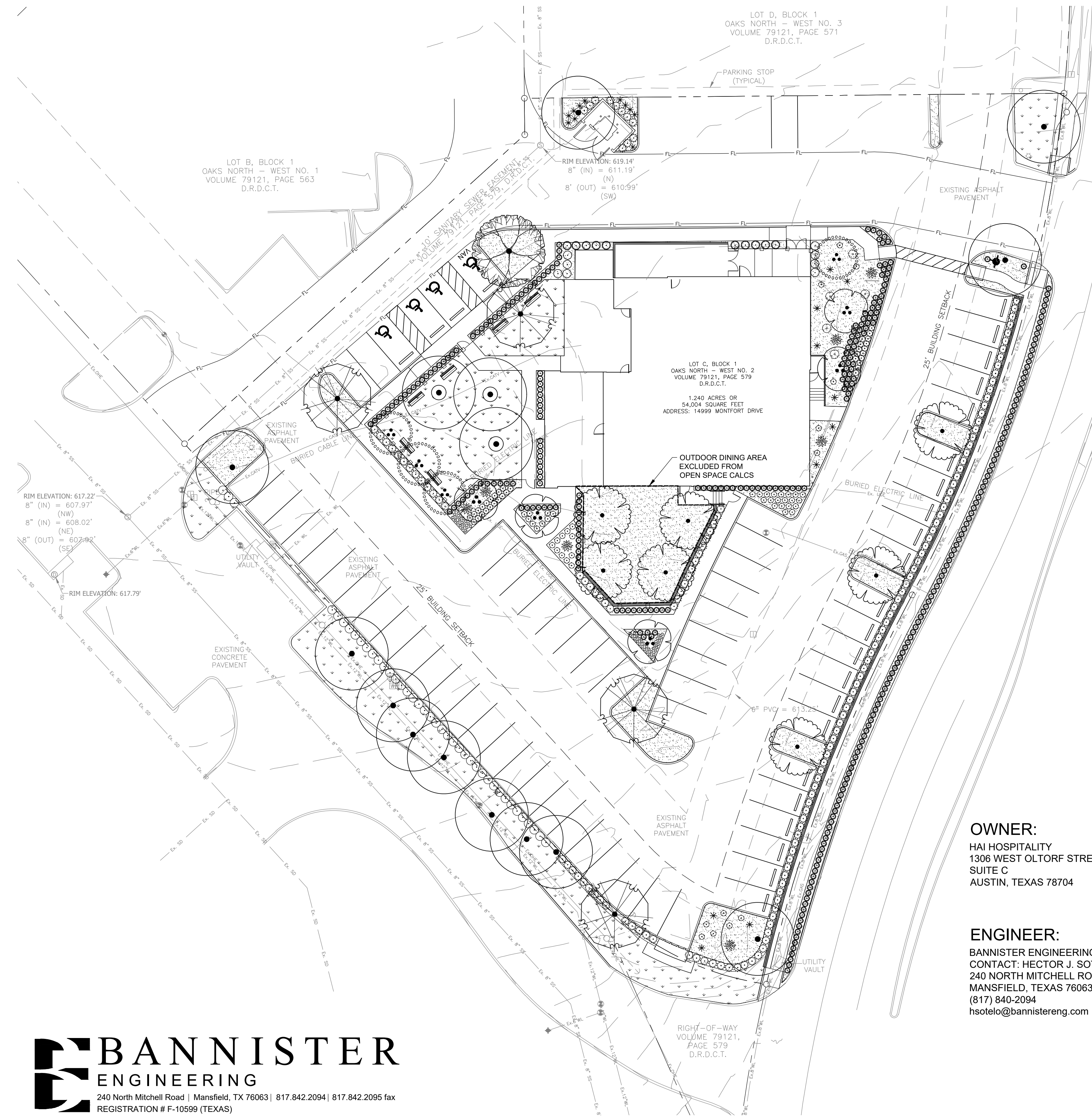
**PD/SUP SITE PLAN**

**FOR**  
**LORO ASIAN SMOKEHOUSE**  
LOT C, BLOCK 1, OAKS NORTH - WEST NO. 2  
LOCATED IN THE ALLEN BLEDSOE SURVEY,  
ABSTRACT 157,  
BEING 1.240 ACRES IN  
THE TOWN OF ADDISON, TEXAS  
DALLAS COUNTY  
ADDISON PROJECT NUMBER: 1832-Z  
Date Prepared: September 08, 2021



CONTACT: HECTOR J. SOTELO, P.E.  
EMAIL: hsotelo@bannistereng.com

File: B:\Clients\2401 (HAI Hospitality)\2402-1-001 (Loro Asian Smokehouse - Addison)\CIVIL\SitePlan.dwg | Date Plotted: 9/8/2021 4:43 PM | Plotted By: mjones



VICINITY MAP  
NOT TO SCALE

	Required	Provided
Landscape Area	10,801   20%	9,753   18%
Parking Lot Screening	✓	✓
Landscape Buffer Strip Adjacent to Montfort	✓	✓

	Removed	Planted
Canopy Trees	20	12
Ornamental Trees	14	9

	Required	Provided
Parking Lot Area (23,137 SF)		
Parking Lot Landscaping (5%)	1,157	2,942

EXISTING TREES	QTY	BOTANICAL / COMMON NAME	CAL
	15	EXISTING TREE TO REMAIN	N/A
EXISTING SHRUBS	QTY	BOTANICAL / COMMON NAME	CONT
	41	EXISTING SCREENING SHRUB TO REMAIN	N/A
GROUND COVERS	QTY	BOTANICAL / COMMON NAME	NOTES
	PER PLAN	DECOMPOSED GRANITE	
	PER PLAN	CYNODON DACTYLON 'TIF 419' BERMUDA GRASS	

TREES	QTY	BOTANICAL / COMMON NAME	CAL
	5	CHILOPSIS LINEARIS DESERT WILLOW	3"
	1	QUERCUS SHUMARDII SHUMARD RED OAK	4"
	4	ILEX VOMITORIA YAUPON HOLLY	3"
	4	QUERCUS VIRGINIANA SOUTHERN LIVE OAK	4"
	7	ULMUS CRASSIFOLIA CEDAR ELM	4"
SHRUBS	QTY	BOTANICAL / COMMON NAME	CONT
	7	AGAVE AMERICANA CENTURY PLANT	15 GAL.
	152	ABELIA X 'ROSE CREEK' ROSE CREEK ABELIA	3 GAL
	86	HESPERALOE PARVIFLORA 'PERPA' TM BRAKELIGHTS RED YUCCA	3 GAL.
	8	LEUCOPHYLLUM FRUTESCENS TEXAS RANGER	3 GAL
	10	MISCANTHUS SINENSIS 'ADAGIO' ADAGIO MAIDEN GRASS	3 GAL
	305	NASSELLA TENUISSIMA 'PONY TAILS' MEXICAN FEATHER GRASS	1 GAL
	18	PENNISSETUM ALOPECUROIDES 'HAMELN' HAMELN DWARF FOUNTAIN GRASS	1 GAL
	48	RUELLIA BRITTONIANA 'KATIE' KATIE MEXICAN PETUNIA	1 GAL
	5	YUCCA RECURVIFOLIA SOFT LEAF YUCCA	3 GAL.
	21	YUCCA RECURVIFOLIA 'COLOR GUARD' 'COLOR GUARD' YUCCA	3 GAL.

**OWNER:**  
HAI HOSPITALITY  
1306 WEST OLTORF STREET  
SUITE C  
AUSTIN, TEXAS 78704

**APPLICANT:**  
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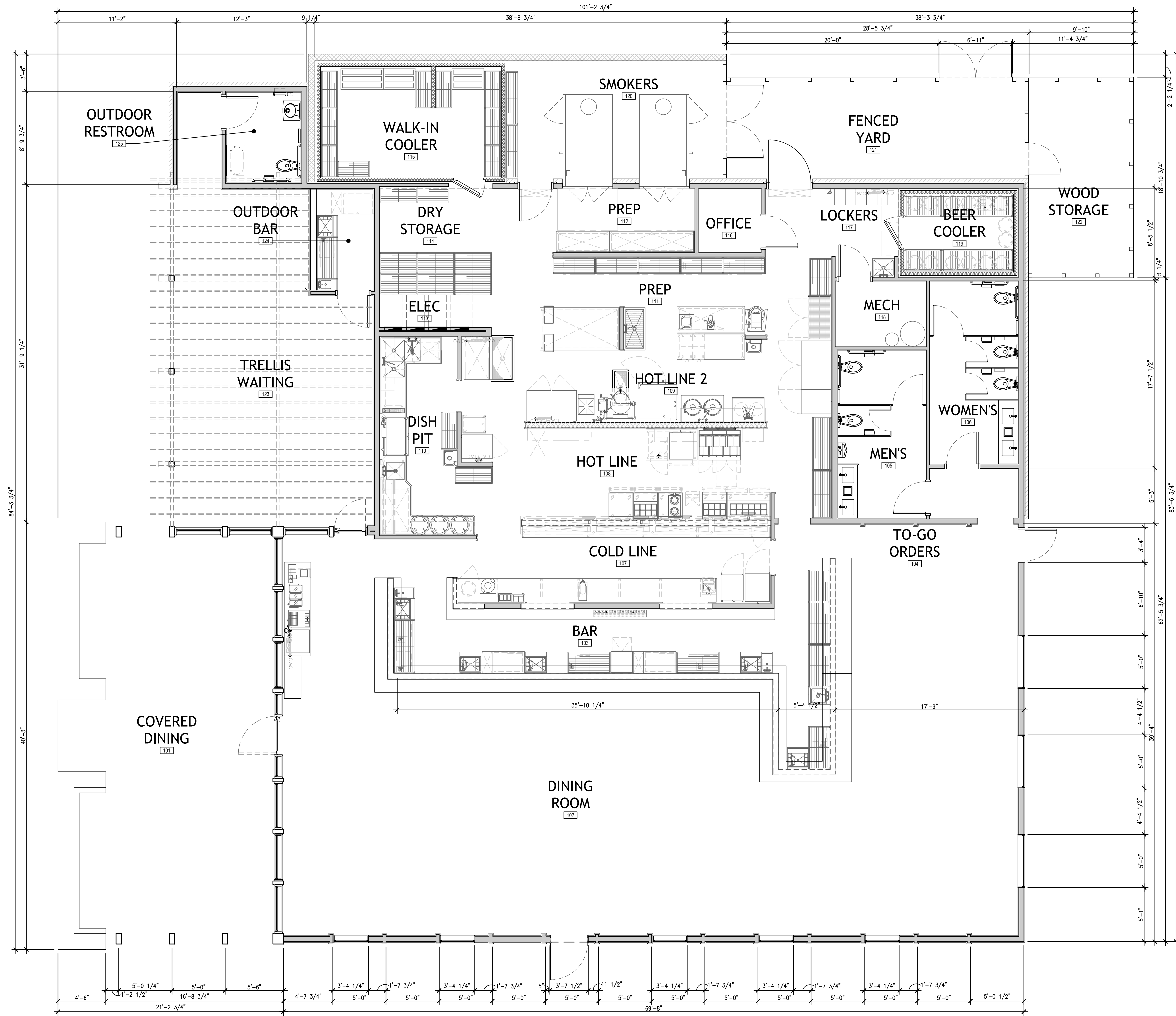
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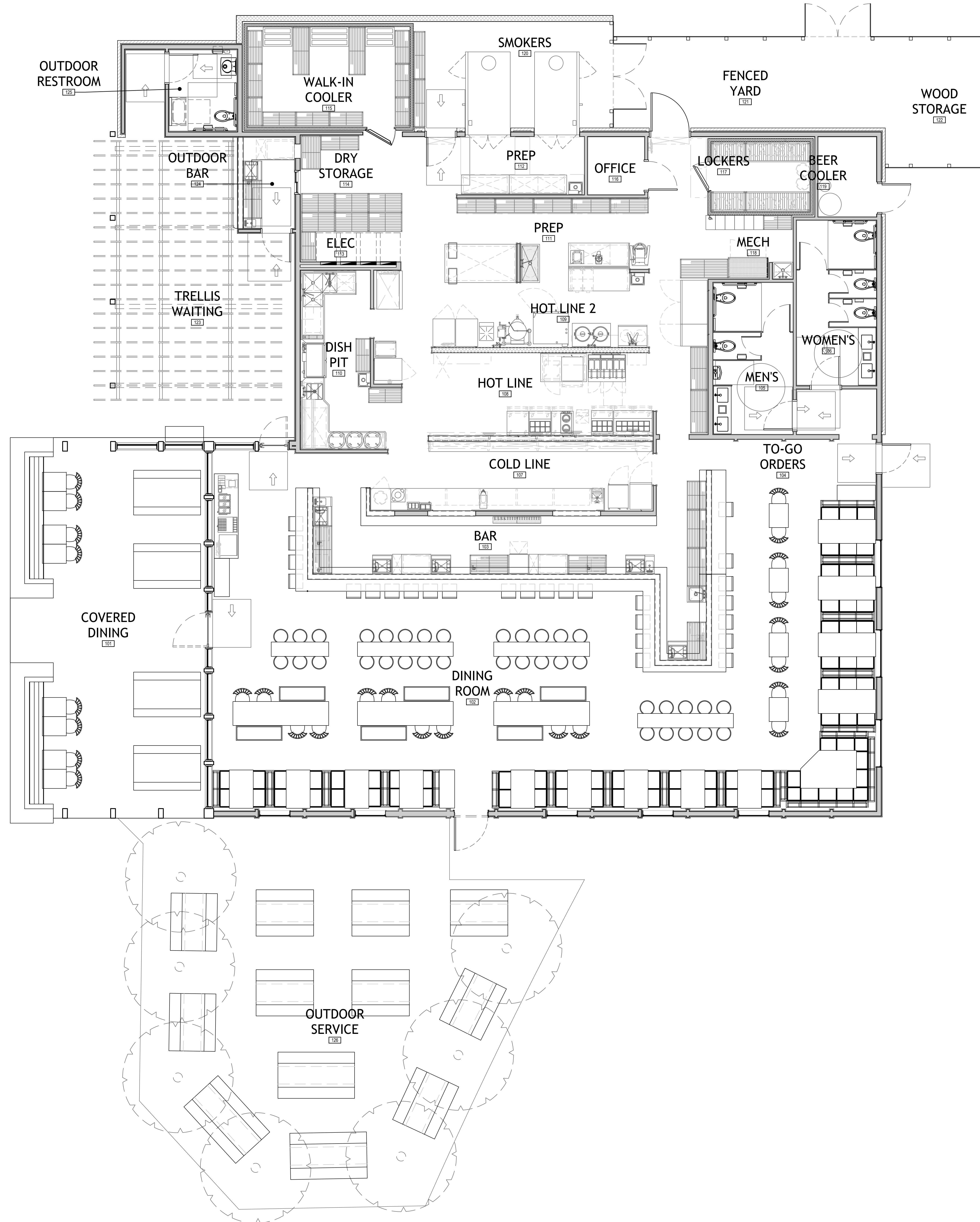
CONTACT: HECTOR J. SOTELO, P.E.  
EMAIL: hsotelo@bannistereng.com

# PD LANDSCAPE PLAN

FOR  
**LORO ASIAN SMOKEHOUSE**  
LOT C, BLOCK 1, OAKS NORTH - WEST NO. 2  
LOCATED IN THE ALLEN BLEDSOE SURVEY,  
ABSTRACT 157,  
BEING 1.240 ACRES IN  
THE TOWN OF ADDISON, TEXAS  
DALLAS COUNTY  
ADDISON PROJECT NUMBER: 1832-Z  
Date Prepared: August 02, 2021



DATE	DESCRIPTION
08/30/2021	ISSUE FOR PLAN DEVELOPMENT
11/17/2021	ISSUE FOR PVT



BUILDING DATA			
FLOOR			
CONDITIONED AREA:	4,856	SO. FT.	
SMOKER AREA:	362	SO. FT.	
COVERED OUTDOOR DINING:	803	SO. FT.	
OUTDOOR BAR:	688	SO. FT.	
OUTDOOR SERVICE:	1,417	SO. FT.	
GRAND TOTAL AREA:	8,126	SO. FT.	
SEATING COUNT			
INTERIOR			
2 TOP TABLE x	4	=	8
4 TOP BOOTH x	9	=	36
6 TOP BOOTH x	4	=	24
8 TOP BOOTH x	1	=	8
9 TOP TABLE x	1	=	9
8 TOP TABLE x	3	=	24
10 TOP TABLE x	3	=	30
BAR SEATING x	28	=	28
TOTAL INTERIOR:	17	=	164
EXTERIOR			
2 TOP BANQUETTE x	8	=	16
6 TOP TABLE x	4	=	24
6 TOP PICNIC TABLE x	9	=	54
8 TOP PICNIC TABLE x	3	=	24
TOTAL PATIO:	12	=	118
TOTAL SEATING (INTERIOR + EXTERIOR):		=	282
H.C. SEATING REQUIRED			
TOTAL INTERIOR SEATS	164	.05	= 9 SPACES REQ'D INTERIOR
TOTAL PATIO SEATS	40	.05	= 2 SPACES REQ'D EXTERIOR
IBC SECTION 1004 - OCCUPANCY LOAD CALC.			
AREA	SQUARE FOOTAGE OR LENGTH	OCCUPANT LOAD FACTOR	OCCUPANCY AMOUNT
ASSEMBLY WITHOUT FIXED SEATS		1 PER 24"	42
EGRESS OCCUPANCY TOTAL			
STANDING	600	5 NET	120
UNCONCENTRATED	1884	15 NET	126
COMMERCIAL KITCHEN	1897	200 GROSS	10
MECHANICAL EQUIPMENT ROOM	96	300 GROSS	1
EGRESS OCCUPANCY TOTAL			299
IBC SECTION 1005 - MEANS OF EGRESS WIDTH			
OCCUPANTS	FACTOR	TOTAL EGRESS WIDTH REQUIRED	TOTAL EGRESS WIDTH PROVIDED
299	0.20" PER OCCUPANT	60 IN.	199 IN.
EXIT OCCUPANCY LOADS			
DOOR OR GATE #	EGRESS WIDTH PROVIDED	OCCUPANCY LOAD	
#1	43 IN.	96	
#2	36 IN.	96	
#3	36 IN.	96	
#4	42 IN.	11	
199 IN. PROVIDED			
EGRESS LAYOUT NOTES			
1) TACTILE EXIT SIGNS SHALL BE PROVIDED AT THE FOLLOWING LOCATIONS.			
A) EACH GRADE LEVEL EXTERIOR DOOR SHALL BE IDENTIFIED BY A TACTILE EXIT WITH THE WORD "EXIT"			
B) EACH EXIT, EXIT ACCESS DOOR FROM AN INTERIOR ROOM OR AREA TO A CORRIDOR OR HALLWAY THAT IS REQUIRED TO HAVE A VISUAL EXIT SIGN, SHALL BE IDENTIFIED BY A TACTILE EXIT SIGN WITH THE WORDS, "EXIT ROUTE"			
EGRESS AISLE LEGEND			
[Symbol]		CLEAR FLOOR SPACE	
[Symbol]		EXIT PATH	
FURNISHING NOTES			
1 HEIGHT OF ADA TABLES AND COUNTERS SHALL BE 28" MINIMUM-34" MAXIMUM			
2 MANUEVERING CLEARANCE SHALL BE 30"x48"			
3 KNEE CLEARANCE SHALL BE 27" HIGH, 17" DEEP AND 30" WIDE			
SERVICE AREAS			
INTERIOR DINING AREA:	1,884	SO. FT.	
COVERED PATIO DINING:	800	SO. FT.	
OUTDOOR BAR AREA:	688	SO. FT.	
OUTDOOR WAITING AREA:	2,184	SO. FT.	
OUTDOOR SERVICE AREA:	1,417	SO. FT.	
GRAND TOTAL AREA:	6,971	SO. FT.	

600 CAMPUS CIRCLE DRIVE E  
AUSTIN, TEXAS 78704  
TEL: 512.470.0288  
WWW.IDSTUDIO.COM

CORPORATE:

HAI HOSPITALITY  
1306 W. OLTORF STREET, SUITE C  
AUSTIN, TEXAS 78704  
www.haihospitality.com

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07/08/2021

LORO'S ASIAN SMOKEHOUSE & BAR  
ADDISON, TX

CLIENT: HAI HOSPITALITY  
1306 W. OLTORF STREET, SUITE C  
AUSTIN, TEXAS 78704

LORO

ASIAN SMOKEHOUSE & BAR

DATE

DESCRIPTION

16.30.2021

ISSUE FOR PLAN DEVELOPMENT

11.17.2021

ISSUE FOR PPT

DATE

DESCRIPTION

DATE

DESCRIPTION

FURNITURE FLOOR PLAN

A1.2

PROJECT NUMBER:

LAS21001

DATE	DESCRIPTION
01.20.2021	ISSUE FOR PLAN DEVELOPMENT
11.19.2021	ISSUE FOR ITR



DATE	DESCRIPTION

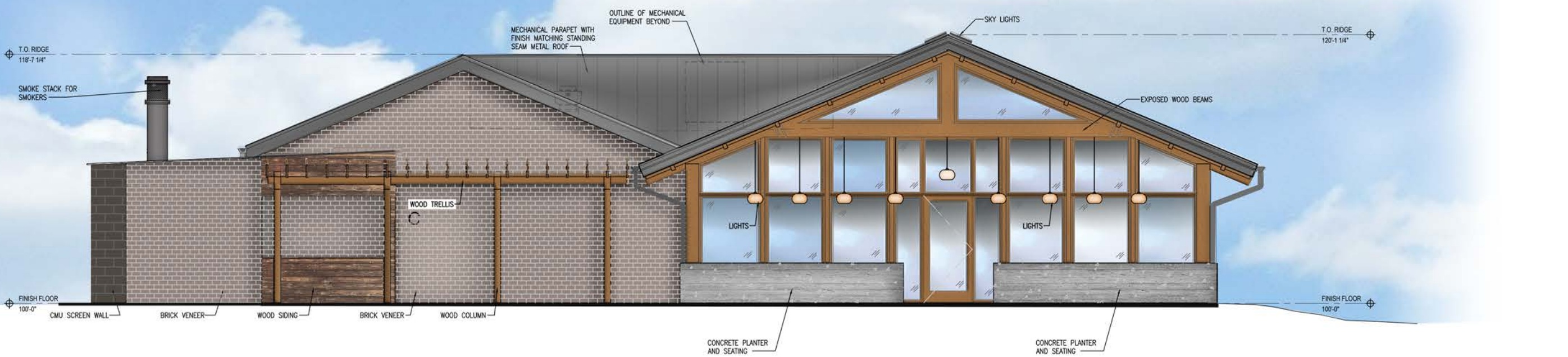








**SOUTH EXTERIOR ELEVATION**  
 N.T.S. **1**

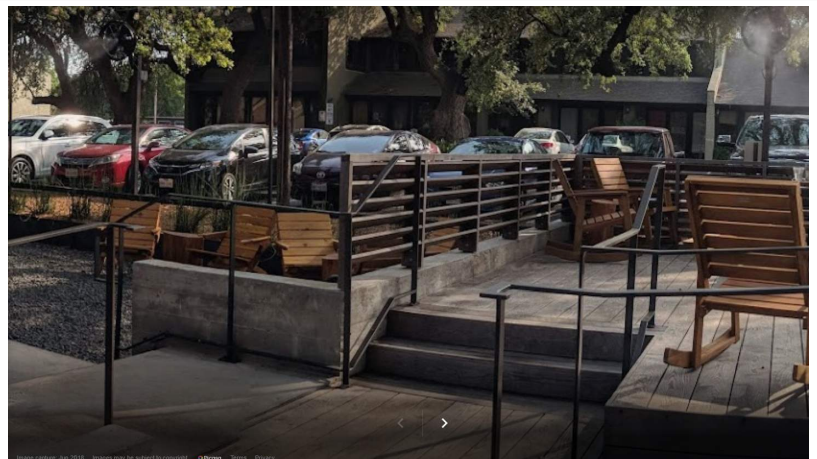


**EAST EXTERIOR ELEVATION**  
 N.T.S. **2**

		
MECHANICAL PARAPET WITH FINISH MATCHING STANDING SEAM METAL ROOF	<ul style="list-style-type: none"> <li>EXPOSED WOOD BEAMS</li> <li>WOOD COLUMN</li> <li>WOOD TRELLIS</li> </ul>	BRICK VENEER
		
<ul style="list-style-type: none"> <li>CMU DUMPSTER ENCLOSURE PAINTED SW 7020 BLACK FOX</li> <li>CMU WALL</li> </ul>	<ul style="list-style-type: none"> <li>WOOD FENCING</li> <li>WOOD SIDING</li> </ul>	CONCRETE PLANTER AND SEATING



-  MECHANICAL PARAPET WITH FINISH MATCHING STANDING SEAM METAL ROOF
- 
  - EXPOSED WOOD BEAMS
  - WOOD COLUMN
  - WOOD TRELLIS
-  BRICK VENEER
- 
  - CMU DUMPSTER ENCLOSURE PAINTED SW 7020 BLACK FOX
  - CMU WALL
- 
  - WOOD FENCING
  - WOOD SIDING
-  CONCRETE PLANTER AND SEATING



DATE	DESCRIPTION
06.19.2021	ISSUE FOR PLAN DEVELOPMENT
07.19.2021	ISSUE FOR RFP

EXTERIOR ELEVATIONS

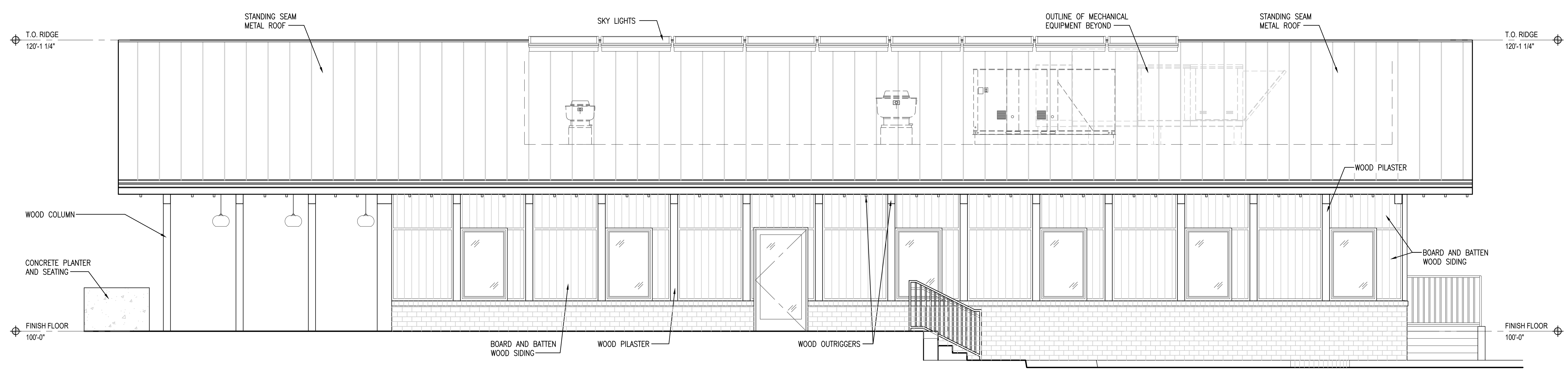
A2.1

PROJECT NUMBER  
LAS21001

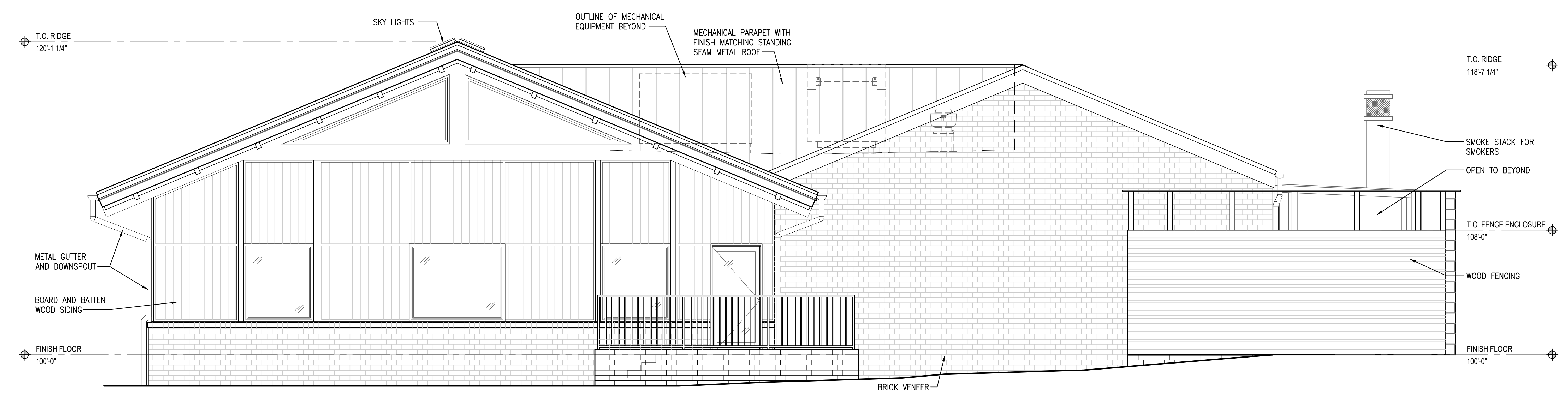
8/3/2021, 12:20 PM, Z:\Loro Asian Smokehouse\LAS21001 - Addison, TX\3\_ Construction Documents\3.23\_ Exterior Elevations.dwg, misbell

DATE	DESCRIPTION
06.30.2021	ISSUE FOR PLAN DEVELOPMENT
11.17.2021	ISSUE FOR P&P

DATE	DESCRIPTION
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**SOUTH EXTERIOR ELEVATION**  
N.T.S. **1**

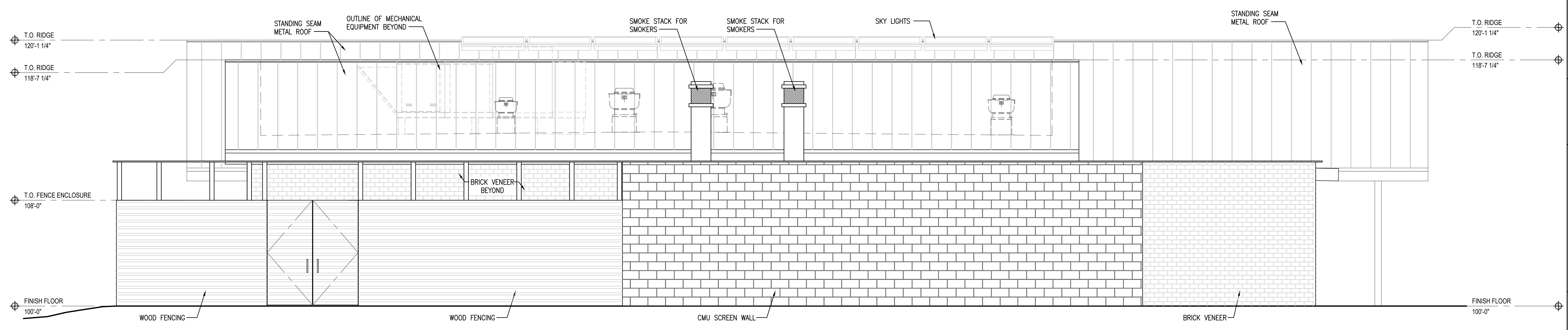


**EAST EXTERIOR ELEVATION**  
N.T.S. **2**

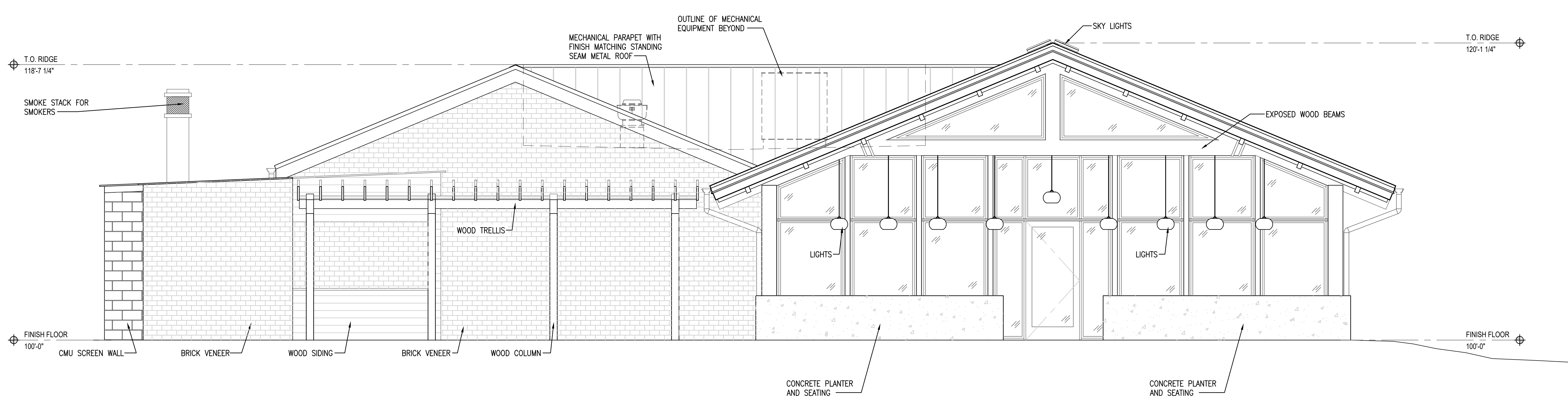
EXTERIOR MATERIAL CALCULATIONS			
ELEVATION	MATERIAL	MATERIAL SQ.FT	MATERIAL PERCENTAGE
SOUTH	BOARD AND BATTEN	312 SQ. FT.	42.2%
	GLAZING	124 SQ. FT.	16.8%
	WOOD PILASTERS	73 SQ. FT.	9.9%
	CONCRETE	27 SQ. FT.	3.7%
	BRICK	197 SQ. FT.	26.7%
TOTAL	RAILING	5 SQ. FT.	0.7%
		738 SQ. FT.	100%
EAST	BOARD AND BATTEN	271 SQ. FT.	22.4%
	GLAZING	145 SQ. FT.	12.0%
	BRICK	522 SQ. FT.	43.1%
	WOOD FENCING	164 SQ. FT.	13.6%
	WOOD STRUCTURE	65 SQ. FT.	5.4%
TOTAL	RAILING	43 SQ. FT.	3.5%
		1210 SQ. FT.	100%

DATE	DESCRIPTION
06.30.2021	ISSUE FOR PLAN DEVELOPMENT
11.17.2021	ISSUE FOR P&P

DATE	DESCRIPTION



**NORTH EXTERIOR ELEVATION**  
 N.T.S. **1**



**WEST EXTERIOR ELEVATION (FRONT)**  
 N.T.S. **2**

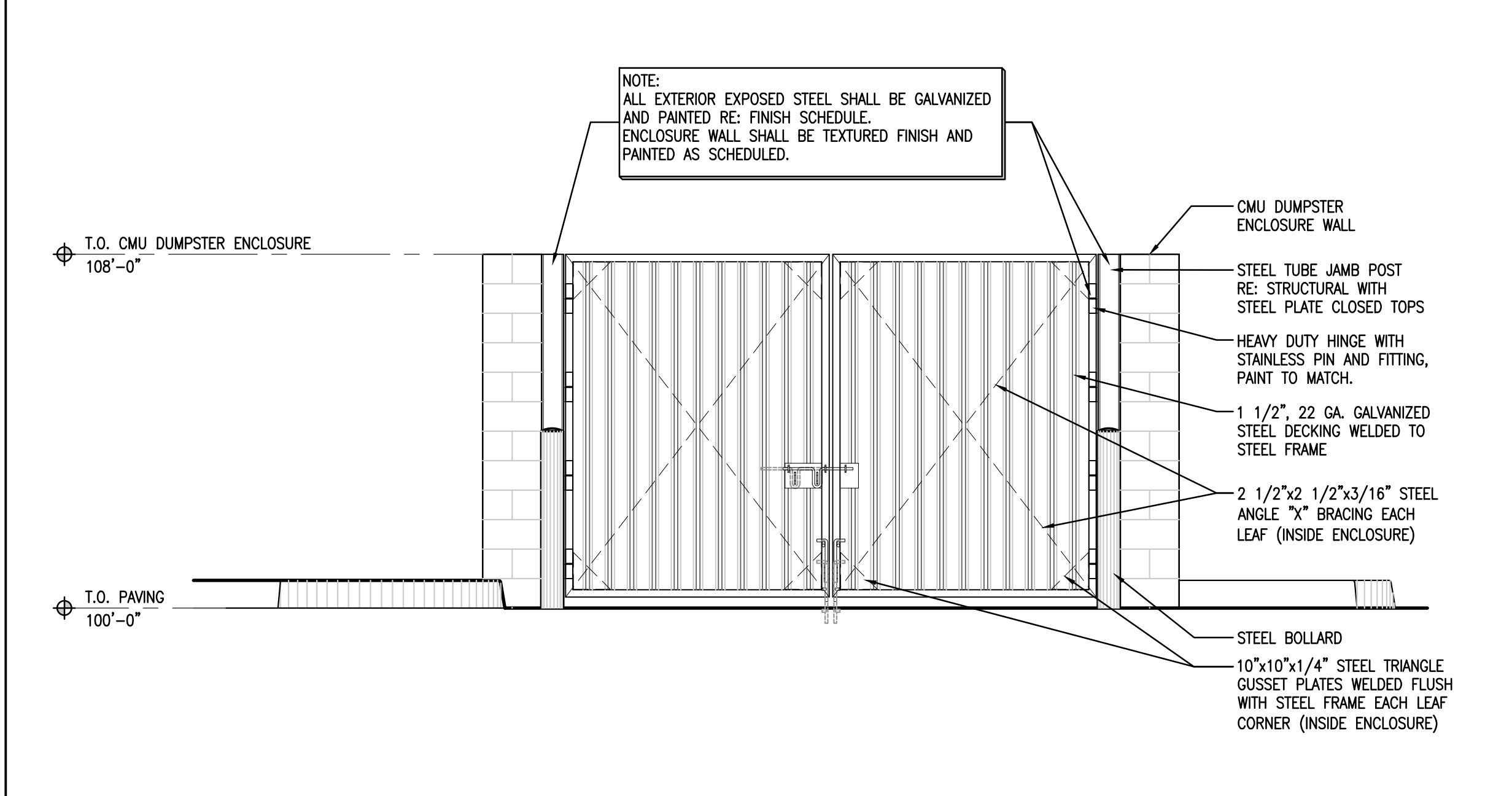
EXTERIOR MATERIAL CALCULATIONS			
ELEVATION	MATERIAL	MATERIAL SQ.FT.	MATERIAL PERCENTAGE
NORTH	BRICK	213 SQ. FT.	22.5%
	WOOD FENCING	305 SQ. FT.	32.2%
	WOOD PILASTERS	5 SQ. FT.	0.5%
	WOOD TRELLIS	11 SQ. FT.	1.2%
	CMU	412 SQ. FT.	43.6%
TOTAL		946 SQ. FT.	100%
WEST (FRONT)	BRICK	444 SQ. FT.	28.5%
	WOOD TRELLIS	38 SQ. FT.	2.4%
	WOOD SIDING	68 SQ. FT.	4.3%
	WOOD FENCING	102 SQ. FT.	6.5%
	CONCRETE	101 SQ. FT.	6.4%
	GALZING	472 SQ. FT.	30.3%
	CMU	26 SQ. FT.	6.7%
TOTAL		1556 SQ. FT.	100%

**EXTERIOR ELEVATIONS**

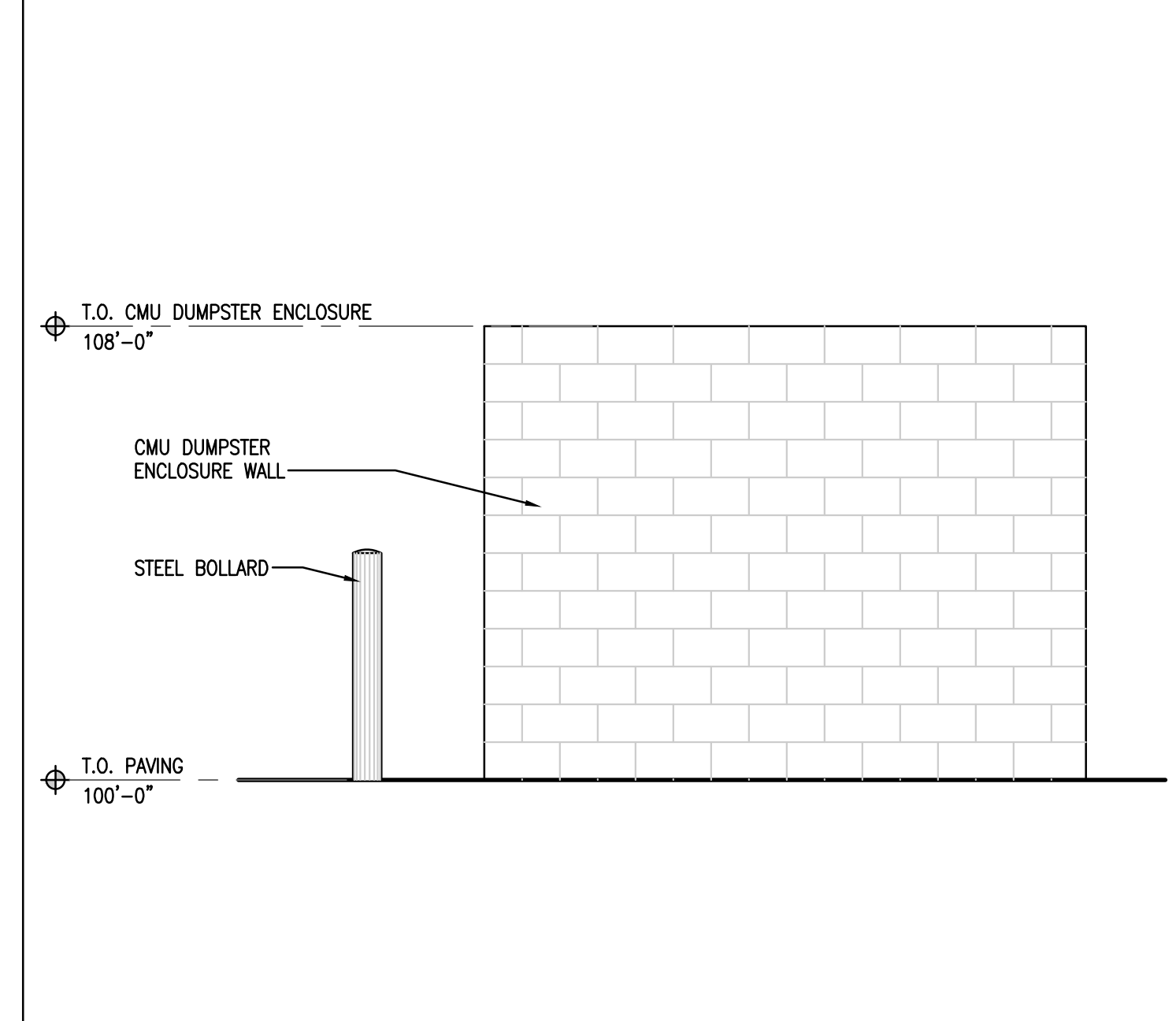
**A2.1**

PROJECT NUMBER:  
**LAS21001**

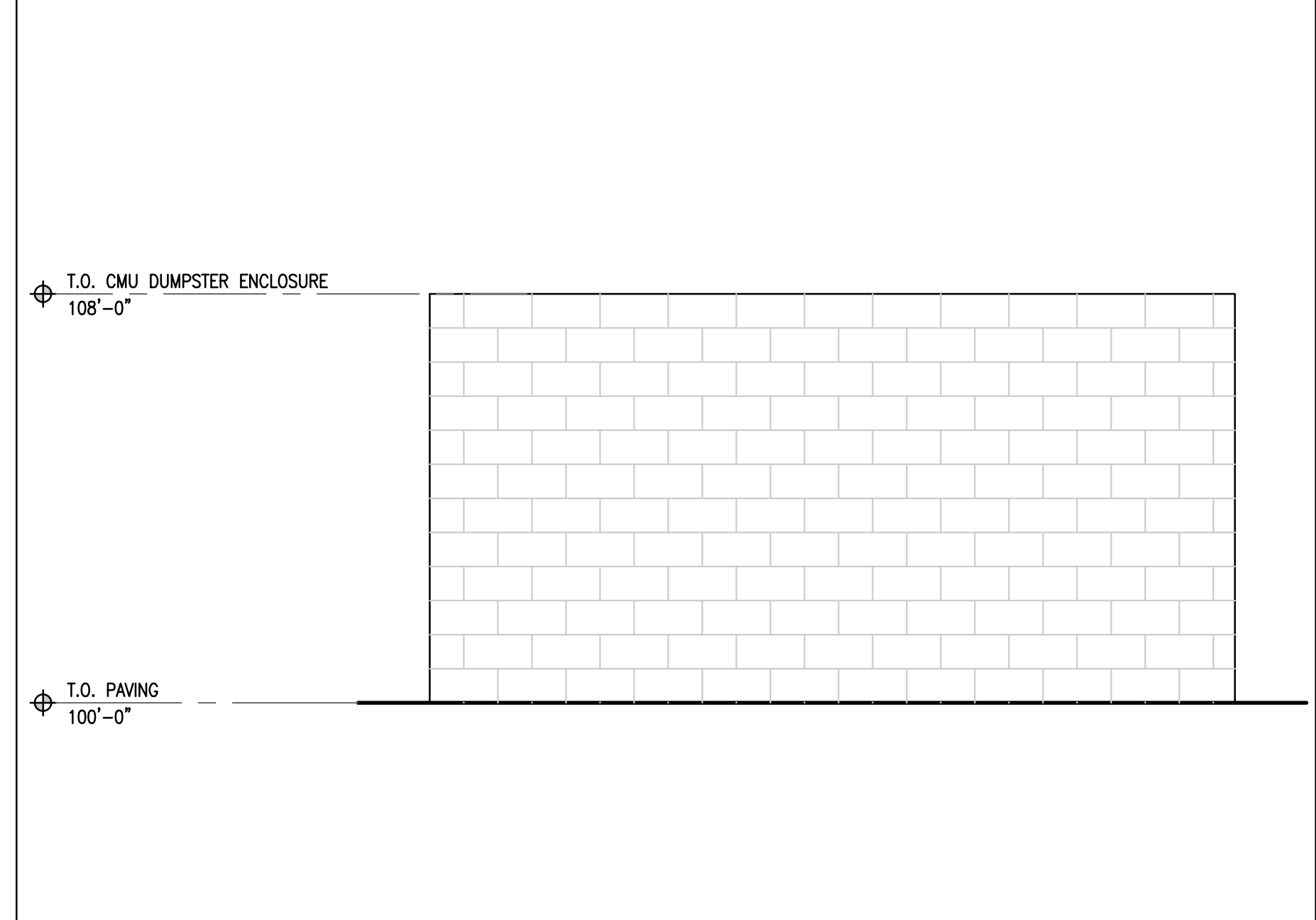




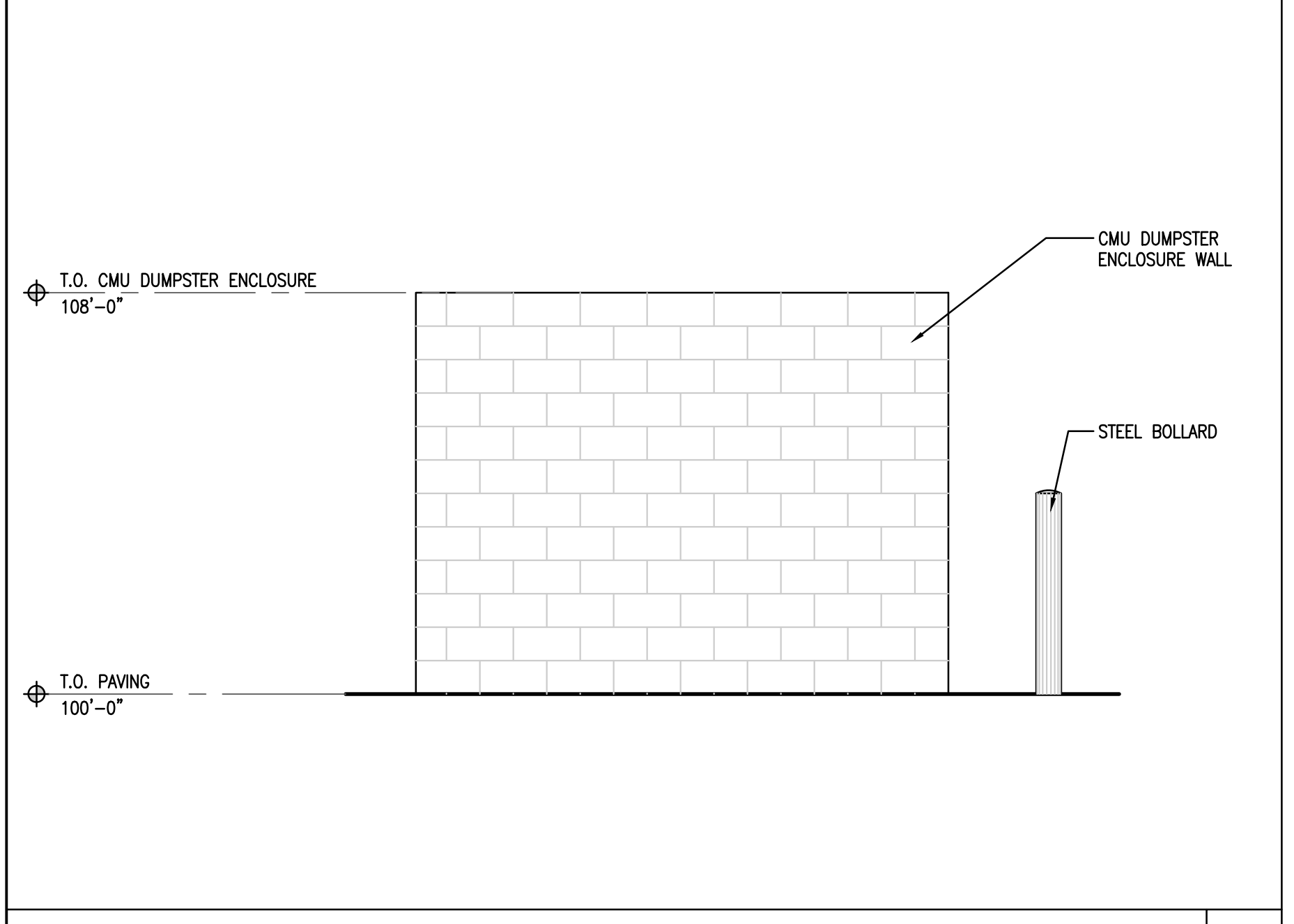
**SOUTH EXTERIOR ELEVATION**  
3/8"=1'-0" **1**



**EAST EXTERIOR ELEVATION**  
3/8"=1'-0" **2**



**NORTH EXTERIOR ELEVATION**  
3/8"=1'-0" **3**



**WEST EXTERIOR ELEVATION**  
3/8"=1'-0" **4**

DATE	DESCRIPTION
06.30.2021	ISSUE FOR PLAN DEVELOPMENT
07.17.2021	ISSUE FOR ????

DATE	DESCRIPTION

**Council Meeting**

11.

**Meeting Date:** 09/14/2021

**Department:** City Secretary

---

**AGENDA CAPTION:**

Present, Discuss and Consider Action on a **Resolution to Nominate a Suburban Cities' Representative to the Dallas Central Appraisal District Board of Directors.**

**BACKGROUND:**

The Dallas Central Appraisal District has 5 members on its Board of Directors representing the following groups:

- Dallas County
- City of Dallas
- Suburban Cities
- Dallas Independent School District
- Suburban School Districts

Additionally, John Ames, Dallas County Tax Assessor/Collector, is an ex-officio member.

Each Suburban City is given the opportunity to make a nomination for this position. The deadline for this nomination by resolution is October 15, 2021. The current Suburban City Representative, Michael, Hurtt, has expressed interest in serving another term.

**RECOMMENDATION:**

Staff requests direction from Council.

---

**Attachments**

Memo - Dallas Central Appraisal District

Resolution - 2021 RTC Appointments

---



**Dallas Central  
Appraisal District**

Date: August 19, 2021

To: Joe Chow, Mayor, Town of Addison

From: W. Kenneth Nolan, Executive Director/Chief Appraiser

Re: Election/Appointment of Members to Board of Directors of the Dallas Central Appraisal District

The Property Tax Code, Section 6.03, requires that an election or appointment of members to the Board of Directors of an appraisal district be conducted in odd numbered years. The term of office for elected or appointed members is two years, beginning in even numbered years.

The Property Tax Code specifies the qualifications for membership to the Board of Directors in Section 6.03 of the Code. These qualifications are:

1. Must be a resident of the DCAD for at least two years prior to the election.
2. May be an elected official of an agency represented by the DCAD.
3. Cannot be an employee of any agency represented by the DCAD.
4. Cannot be related within the second degree by consanguinity or affinity, as determined under Chapter 573, Government Code, to an individual who is engaged in the business of appraising property for compensation for use in proceedings under this title or of representing property owners for compensation in proceedings under this title in the appraisal district.
5. Cannot own property on which delinquent taxes have been owed to a taxing unit for more than 60 days after the date the individual knew or should have known of the delinquency unless:
  - (A) the delinquent taxes and any penalties and interest are being paid under an installment payment agreement under Section 33.02; or
  - (B) a suit to collect the delinquent taxes is deferred or abated under Section 33.06 or 33.065.
6. An individual is ineligible to serve on an appraisal district board of directors if the individual has engaged in the business of appraising property for compensation for use in proceedings under this title or of representing property owners for compensation in proceedings under this title in the appraisal district at any time during the preceding three years.
7. An individual is ineligible to serve on an appraisal district board of directors if the individual has served as a member of the board of directors for all or part of five terms, unless: the individual

was the county assessor-collector at the time the individual served as a board member. **This requirement takes effect for this election but is not retrospective. The five term limit starts with the 2022/2023 term being the first term to be counted.**

8. An individual is ineligible to serve on an appraisal district board of directors if the individual has been an employee of the appraisal district at any time during the preceding three years.

Pursuant to the provisions of the Property Tax Code in 1979, the agencies of Greater Dallas County elected to amend the manner in which representatives were chosen. By special provision of the Property Tax Code, it was decided that the following procedure would be adopted for the election or appointment of members.

#### Appointments

- A. The City of Dallas will be entitled to appoint one (1) member to the Board.
- B. The Dallas Independent School District will be entitled to appoint one (1) member to the Board.
- C. The Dallas County Commissioners will be entitled to appoint one (1) member to the Board. The member appointed by the Commissioners Court may not be a resident of either the City of Dallas or the Dallas Independent School District.

#### Elections

- D. **Each of the incorporated cities and towns, except the City of Dallas, shall have the right to nominate by official resolution one (1) candidate as the fourth member to the Board. The said cities and towns shall, from among the nominations received, elect by a majority vote, with each city and town being entitled to one (1) vote, a member to the Board of Directors.**
- E. Each of the Independent School Districts, and the Dallas College, except the Dallas Independent School District, shall have the right to nominate by official resolution one (1) candidate as the fifth member to the Board. The said Independent School Districts shall, from among the nominations received, elect by a majority vote, with each Independent School District being entitled to one (1) vote, a member to the Board of Directors.

The votes required for appointment of the Board of Directors as prescribed by the Texas Property Tax Code, in Subsections d and e, hereof, shall be by a majority of those authorized to vote in Subsections d and e, respectively, and not by a majority of the quorum. In accordance with the procedures described in the Property Tax Code, the schedule for election/appointment is as follows:

- |                 |   |
|-----------------|---|
| By October 15:  | Nominees for each entity described in Subsections d and e hereto shall be submitted to the Chief Appraiser.   |
| By October 30:  | The Chief Appraiser shall prepare a resolution ballot for those entities described in Subsections d and e hereto and submit the ballot accordingly. |
| By December 16: | Each agency entitled to vote will do so by official resolution ballot and return same to the Chief Appraiser as soon thereafter as practical.       |
| By January 1:   | Results of the election will be affirmed.   |

The County of Dallas, the City of Dallas and the Dallas Independent School District should advise the Chief Appraiser of their appointments no later than November 15, if possible. These appointments should also be by official resolution. The term of office for each member is two years beginning on January 1, 2022.

At the conclusion of the process, every agency will be advised of the final appointments or election results. For the convenience of the entities, a sample resolution is included for the purpose of nominations from the suburban cities and school districts. If you have any questions about this process, please contact me or Cheryl Jordan at 214/631-0520.

Enclosure (Sample Resolution)

cc: Wes Pierson, City Manager  
Irma Parker, City Secretary  
Steven Glickman, CFO

**RESOLUTION NO. 21-\_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS,  
NOMINATING MICHAEL HURTT AS A CANDIDATE FOR ELECTION TO THE  
BOARD OF DIRECTORS OF DALLAS CENTRAL APPRAISAL DISTRICT; AND  
PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Chief Appraiser of the Dallas Central Appraisal District has been charged with the responsibility of conducting the election process to determine the membership of the Board of Directors of the Dallas Central Appraisal District, according to the Property Tax Code of Texas; and

**WHEREAS**, the Town of Addison, Texas, is entitled to nominate by an official resolution a candidate for election to the Board of Directors of the Dallas Central Appraisal District.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS:**

**SECTION 1.** That the City Council of the Town of Addison, Texas, does hereby nominate Michael Hurtt as a candidate for election to the Board of Directors of the Dallas Central Appraisal District.

**SECTION 2.** That this Resolution shall become effective immediately from and after its passage.

**DULY RESOLVED AND ADOPTED** by the City Council of the Town of Addison, Texas, on this the 14<sup>th</sup> day of SEPTEMBER 2021.

**TOWN OF ADDISON, TEXAS**

\_\_\_\_\_  
Joe Chow, Mayor

**ATTEST:**

\_\_\_\_\_  
Irma G. Parker, City Secretary

**Council Meeting**

12.

**Meeting Date:** 09/14/2021

**Department:** Parks & Recreation

**Pillars:** Gold Standard in Customer Service

**Milestones:** Define and promote Addison Identity

---

**AGENDA CAPTION:**

Present, Discuss, and Consider Action on a **Resolution Confirming the Town's Intent to Participate in the 2021 National Fitness Grant Program; and Authorizing the City Manager to Execute Such Documents as May Be Necessary to Confirm the Town's Participation in the Program.**

**BACKGROUND:**

The Parks Recreation and Open Space (PROS) Plan, adopted by the City Council in April of 2019, recommends adding outdoor fitness stations at Les Lacs Park (reference the PROS plan page F-15, Site Recommendations). As a result of this recommendation, the addition of a shaded outdoor fitness station, adjacent to Les Lacs Park, was included in Proposition C of the 2019 Bond Election, which was approved by Addison voters.

Staff applied for a \$25,000 National Fitness Grant that is facilitated by National Fitness Campaign (NFC) and the Texas Recreation and Park Society (TRAPS). The grant must be used for the purchase of an NFC outdoor fitness court. Addison was selected as one of twenty cities in Texas to receive the grant. This agenda item is to consider approval of a resolution to accept the grant.

**RECOMMENDATION:**

Administration recommends approval.

---

**Attachments**

Resolution - National Fitness Grant Acceptance

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**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS, CONFIRMING THE TOWN'S INTENT TO PARTICIPATE IN THE 2021 NATIONAL FITNESS GRANT PROGRAM; AUTHORIZING THE CITY MANAGER TO EXECUTE SUCH DOCUMENTS AS MAY BE NECESSARY TO CONFIRM THE TOWN'S PARTICIPATION IN THE PROGRAM; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, in April 2019, the City Council adopted the current Parks Recreation and Open Space Master Plan, which recommends and provides for the installation of outdoor fitness equipment within town parks; and

**WHEREAS**, the Parks and Recreation Department has submitted a grant application to National Fitness Campaign (NFC) for participation in its 2021 grant program initiative to install and activate outdoor fitness courts in cities and schools across the country (the "Program"); and

**WHEREAS**, the Town of Addison was selected to participate in the Program subject to the Town adopting a resolution of adoption confirming the Town's intent to participate in the Program.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS:**

**SECTION 1.** The City Council hereby confirms its commitment to participate in the 2021 National Fitness Campaign Grant Program, including the Town's intent to provide matching funding from lawfully available revenues, as required by the Program requirements.

**SECTION 2.** The City Council authorizes the City Manager, or his designee, to execute such documents as may be necessary to confirm the Town's participation in the Program.

**SECTION 3.** This Resolution shall take effect from and after its date of adoption.

**DULY RESOLVED AND ADOPTED** by the City Council of the Town of Addison, Texas, on this the 14<sup>th</sup> day of SEPTEMBER, 2021.

**TOWN OF ADDISON, TEXAS**

\_\_\_\_\_  
Joe Chow, Mayor



**ATTEST:**

**APPROVED AS TO FORM:**

---

Irma Parker, City Secretary

---

Whitt Wyatt, City Attorney

## Council Meeting

13.

**Meeting Date:** 09/14/2021

**Department:** Parks & Recreation

**Pillars:** Gold Standard in Customer Service

---

### **AGENDA CAPTION:**

Present, Discuss, and Consider Action on a **Resolution Approving the Purchase of Outdoor Fitness Court Equipment from National Fitness Campaign LLC In Connection with the City's Participation in the 2021 National Grant Program; and Authorizing the City Manager to Execute a Grant Match in the Form of a Purchase Order for the Fitness Equipment** in an amount not to exceed \$124,265.00

### **BACKGROUND:**

The Parks Recreation and Open Space (PROS) Plan, adopted by the City Council in April of 2019, recommends adding outdoor fitness stations at Les Lacs Park (reference the PROS plan page F-15, Site Recommendations). As a result of this recommendation, the addition of a shaded outdoor fitness station, adjacent to Les Lacs Park, was included in Proposition C of the 2019 Bond Election, which was approved by Addison voters. This agenda item is to consider a resolution to purchase the fitness equipment from National Fitness Campaign. Construction of the concrete pad and installation of the equipment will be included in a separate construction project that is currently in design.

In order to select the appropriate fitness equipment for Addison, staff visited parks in the metroplex that had outdoor fitness equipment fabricated by three different manufacturers. Staff identified the fitness court by National Fitness Campaign (NFC) as the most durable equipment with the most fitness opportunities. The NFC court offers a system built around 7 movements in 7 minutes and is geared towards people of all abilities. Court users may also download an app that offers free workouts created by trainers.

NFC offers a base fitness court that has one color scheme and a standard graphic. Different color schemes and graphics are available for an additional cost. Staff provided Addison residents four color/graphic options which are illustrated in the attached presentation and a description is listed below:

- Option 1 - Base Course & Standard Graphic (no additional Cost)
- Option 2 - Green Color & Standard Graphic (+\$5,000)
- Option 3 - Standard Color & Custom Photo Graphic (+8,500)
- Option 4 - Custom Color & Custom Graphic (+13,500)

The color / graphic options were presented to Addison residents during a public input meeting held on August 25, 2021. During this meeting, residents were asked to vote for their preferred option. Residents that did not attend the meeting had the opportunity to provide their preference through an online survey. Staff will make a presentation to Council presenting the overall survey results but Option 1 was the most selected preference of residents that participated in the survey. The price in the resolution is an amount not to exceed the equipment and color scheme included in Option 4. The price also reflects application of a grant which reduces the price of the equipment by \$25,000. The costs for the fitness court is consistent with estimates staff provided the Bond Election Committee. The NFC outdoor fitness court is a patented system and is therefore purchased as a sole source item.

**RECOMMENDATION:**

Administration recommends approval.

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**Attachments**

Resolution - Equipment Purchase

Presentation - Fitness Equipment

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**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS, APPROVING THE PURCHASE OF OUTDOOR FITNESS COURT EQUIPMENT FROM NATIONAL FITNESS CAMPAIGN LLC IN CONNECTION WITH THE CITY’S PARTICIPATION IN THE 2021 NATIONAL FITNESS CAMPAIGN GRANT PROGRAM; AUTHORIZING THE CITY MANAGER TO EXECUTE A GRANT MATCH IN THE FORM OF A PURCHASE ORDER FOR FITNESS EQUIPMENT, IN AN AMOUNT NOT TO EXCEED \$124,265.00; PROVIDING FOR MATCHING GRANT FUNDING FROM AUTHORIZED REVENUES OF THE 2019 GENERAL OBLIGATION BOND FOR PARKS AND RECREATION FACILITIES; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, in April 2019, the City Council adopted the current Parks Recreation and Open Space Master Plan, which recommends and provides for the installation of outdoor fitness equipment within town parks; and

**WHEREAS**, the Parks and Recreation Department submitted a grant application to National Fitness Campaign (NFC) for participation in its 2021 grant program initiative to install and activate outdoor fitness courts in cities and schools across the country (the “Program”); and

**WHEREAS**, the City Council has approved the Town’s participation in the Program; and

**WHEREAS**, in November 2019 the voters for the Town of Addison approved Proposition C entitled Park, Open Space and Recreation Facilities, which authorized the issuance of general obligation bonds for certain parks and recreation projects (the “Bond Funding”), including the installation of an outdoor fitness station adjacent to Les Lacs Park (the “Fitness Equipment”); and

**WHEREAS**, the City Council now desires to approve a Program matching grant in the form of a purchase order for acquisition of the Fitness Equipment from National Fitness Campaign, LLC, in conformance with the Program requirements, and to authorize funding for the matching grant from previously allocated Bond Funding.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS:**

**SECTION 1.** The City Council hereby authorizes a matching grant for the Program in an amount not to exceed One Hundred Twenty-Four Thousand Two Hundred Sixty-Five Dollars (\$124,265.00) (“Matching Grant”), to be paid from previously authorized Bond Funds, for the purchase and installation of the fitness station equipment for Les Lacs Park as identified in the purchase order attached hereto as Exhibit A.

**SECTION 2.** The City Council authorizes the City Manager, or his designee, to negotiate and execute the foregoing purchase order and such other Program documents as may be necessary to effectuate the Matching Grant.

**SECTION 3.** This Resolution shall take effect from and after its date of adoption.

**DULY RESOLVED AND ADOPTED** by the City Council of the Town of Addison, Texas, on this the 14<sup>th</sup> day of SEPTEMBER, 2021.

**TOWN OF ADDISON, TEXAS**

\_\_\_\_\_  
Joe Chow, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Irma Parker, City Secretary

\_\_\_\_\_  
Whitt Wyatt, City Attorney

# Exhibit A



## QUOTE

Addison, TX  
16801 Westgrove Dr  
ADDISON TX 75001  
USA

**Date**  
Aug 30, 2021

**Expiry**  
Feb 26, 2022

**Quote Number**  
QU-0738

**Reference**  
Les Lacs Linear Park

National Fitness  
Campaign LLC  
For all questions  
regarding this quote,  
contact:  
purchasing@nfchq.com

Description	Quantity	Unit Price	Tax	Amount USD
Fitness Court and National Campaign Resources	1.00	128,000.00	Tax Exempt	128,000.00
Premium Color Art Tier (\$13,500) ALT Premium Art Tier (\$8,500) ALT Standard Color Art Tier (\$5,000) ALT Standard Art Tier (\$0)	1.00	13,500.00	Tax Exempt	13,500.00
National Statewide Grant Funding Award	1.00	(25,000.00)	Tax Exempt	(25,000.00)
Freight, Packing and Insurance for shipment	1.00	2,000.00	Tax Exempt	2,000.00
2021 Material Cost Increase-Raw Steel	1.00	5,765.00		5,765.00
			Subtotal	124,265.00
			<b>TOTAL USD</b>	<b>124,265.00</b>

### Terms

#### 1. PAYMENT TERMS

Purchaser will pay Seller 100% of the Purchase Price within 30 days of the Delivery Date. Purchaser is responsible for payment of shipping costs, including packing, insurance and freight. These payment terms will apply unless other approved payment terms have been agreed to by both parties.

Registered Office: PO Box 2367, San Francisco, CA, 94126, USA.

## Exhibit A

### 2. TAX EXEMPTION

This quoted total is based upon Purchaser's tax exempt status, for which verifying documentation must be provided to Seller. If Purchaser is not tax exempt, sales tax will be applied before Purchase Price is to be considered final or binding.

Registered Office: PO Box 2367, San Francisco, CA, 94126, USA.

# Purchase of Outdoor Fitness Equipment

The logo for ADDISON, featuring the word "ADDISON" in a bold, blue, sans-serif font centered within a white circle. This circle is set against a blue background that is part of a larger graphic design on the right side of the slide, which includes diagonal white lines and a grey triangle in the top right corner.

**ADDISON**



# Background

- **April 2019** - The Parks Recreation and Open Space Plan was adopted by Council. The adopted plan recommend installation of outdoor fitness equipment near Les Lacs Park.
- **November 2019** – Addison voters approved Bond Election Proposition C, which includes the addition of a shaded outdoor fitness station, adjacent to Les Lacs Park.
- **May 2021** – Staff visits area parks with outdoor fitness stations to identify a product that would be durable and offer ample fitness opportunities and selects National Fitness Campaign (NFC) Fitness Court as the preferred product.
- **June 2021** – Staff identifies a shaded location near Les Lacs Park Playground that has ample space for an Outdoor Fitness Court.
- **July 2021** – Addison Parks & Recreation is awarded a \$25,000 grant from Texas Recreation and Park Society (TRAPS) and NFC to apply towards the purchase of outdoor fitness equipment.



National Fitness Campaign Court at Bonnie Wenk Park McKinney, TX

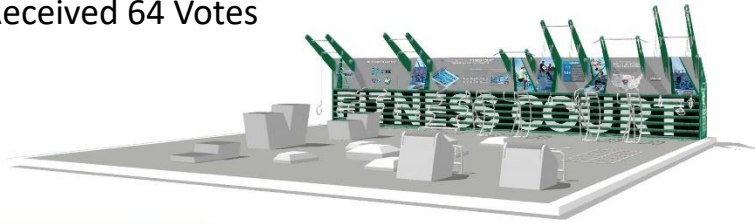
Park Improvements - Fitness Court and Graphic Options



NATIONAL FITNESS CAMPAIGN

FITNESS COURT INTERIOR LAYOUT AND GRAPHICS - OPTION 01

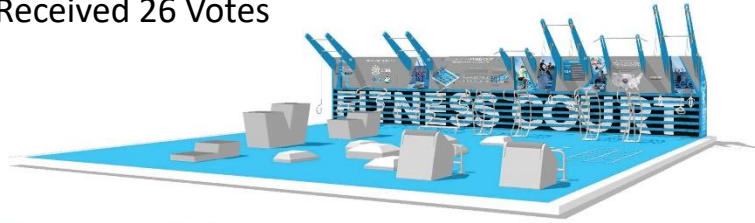
Received 64 Votes



NATIONAL FITNESS CAMPAIGN

FITNESS COURT INTERIOR LAYOUT AND GRAPHICS - OPTION 02

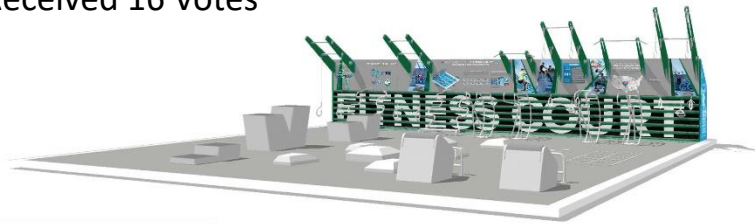
Received 26 Votes



NATIONAL FITNESS CAMPAIGN

FITNESS COURT INTERIOR LAYOUT AND GRAPHICS - OPTION 03

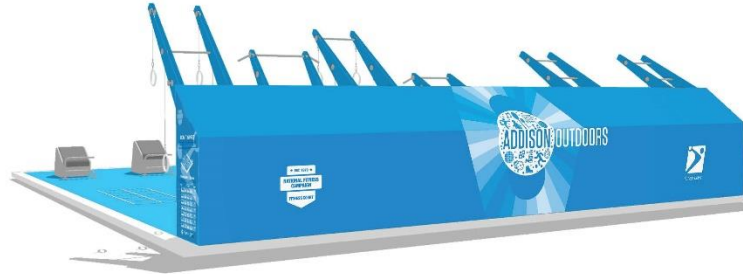
Received 16 Votes



NATIONAL FITNESS CAMPAIGN

FITNESS COURT INTERIOR LAYOUT AND GRAPHICS - OPTION 04

Received 20 Votes



FITNESS COURT EXTERIOR FITNESS WALL GRAPHIC - OPTION 01



FITNESS COURT EXTERIOR FITNESS WALL GRAPHIC - OPTION 02



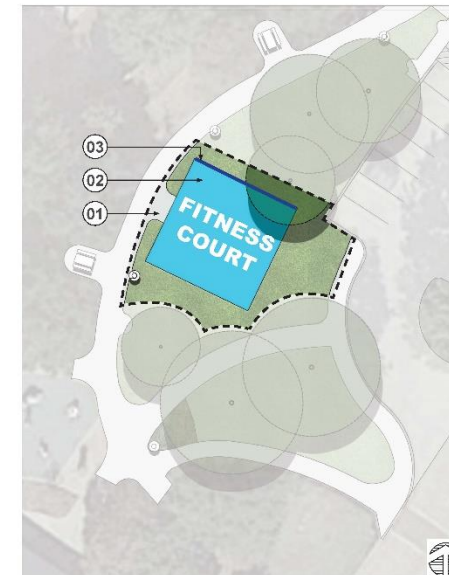
FITNESS COURT EXTERIOR FITNESS WALL GRAPHIC - OPTION 03



FITNESS COURT EXTERIOR FITNESS WALL GRAPHIC - OPTION 04

KEY NOTES

- 01 REPLACE DAMAGED PEDESTRIAN CONCRETE PAVING.
- 02 38'-0" X 38'-0" FITNESS COURT (N.I.C. NOT IN CONTRACT) - DEMO EXISTING BENCH AND 10" CALIPER TREE.
- 03 FITNESS COURT - FITNESS WALL.



AREA 'B' - FITNESS COURT - REF. PAGE A1 - SCALE: 1"=20'-0"

# Questions

ADDISON

