Quarterly Financial Report Fiscal Year 2021 Third Quarter

August 24, 2021



Executive Dashboard – Key Revenue Sources



Executive Dashboard - 3rd Quarter, 2021 Fiscal Year Financial Indicators

Positive variance compared to historical trends

Negative variance of 3%-5% and more than \$50,000 compared to historical trends

Negative variance of >5% and more than \$50,000 compared to historical trends

Positive

Warning

Negative

Key Revenue Sources	FY2021 Budget	Actual through 6/30/21	% Annual Budget	
Ad Valorem Taxes - General Fund	\$ 19,425,398	\$ 20,089,247	103.42%	
Non-Property Taxes - General Fund	13,954,766	11,656,724	83.53%	
Hotel Tax	4,155,000	1,437,253	34.59% ⁽¹)
Franchise Fees - General Fund	2,260,000	1,534,514	67.90%	
Service/Permitting/License Fees - General Fund	3,113,326	1,797,881	57.75%	
Rental Income - All Funds	4,337,770	3,324,900	76.65%	
Fines and Penalties - All Funds	335,000	116,190	34.68% ⁽²)
Special Event Revenue - Hotel Fund	1,104,500	408,906	37.02% ⁽³)
Fuel Flowage Fees - Airport Fund	625,043	746,990	119.51%	
Water and Sewer Charges - Utility Fund	13,772,976	8,181,900	59.41%	

⁽¹⁾ Hotel tax revenue has not been collected from all hoteliers and reflects less hotel occupancy due to COVID-19

⁽²⁾ Municipal court has fewer court fines/fees issued due to COVID-19

⁽³⁾ Special Events are low due to the timing of events

Executive Dashboard – Key Expenditures



Executive Dashboard - 3rd Quarter, 2021 Fiscal Year

Financial Indicators

Positive variance compared to historical trends

Negative variance of 3%-5% and more than \$50,000 compared to historical trends

Negative variance of >5% and more than \$50,000 compared to historical trends

Positive

Warning

Negative

Key Expenditures	FY2021 Budget		Actual through 6/30/21	% Annual Budget
General Fund	\$	40,039,551	\$ 26,884,361	67.14%
Hotel Fund		5,838,563	2,834,730	48.55%
Economic Development		2,019,815	1,034,932	51.24%
Airport Operations		5,110,205	3,022,338	59.14%
Utility Operations		14,243,405	9,184,611	64.48%

Personnel Information



Executive Dashboard - 3rd Quarter, 2021 Fiscal Year Staffing Indicators

Personnel Information:

Separations - Benefitted Positions								
	4	1/2021-6/2021		FY2021				
Department	Part-Time Positions	Full-time positions	Total 2nd Qtr	YTD				
Airport	0	0	0	0				
City Manager	0	0	0	1				
Conference Centre	0	0	0	0				
Development Services	0	2	2	2				
Finance	0	1	1	1				
Fire	0	4	4	7				
General Services	0	0	0	1				
Human Resources	0	0	0	0				
Public Works	0	3	3	5				
Marketing & Communications	0	0	0	0				
Municipal Court	0	0	0	0				
Parks	0	0	0	2				
Police	0	0	0	4				
Recreation	0	0	0	0				
Special Events	0	0	0	0				
Streets	0	2	2	2				
Grand Total	0	12	12	25				

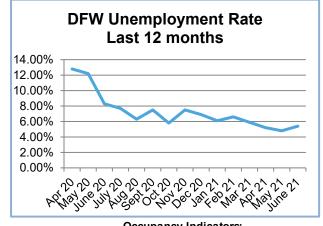
New Hires - Benefitted Positions							
	4	1/2021-6/2021		FY2021			
Department	Part-Time Positions	Full-time positions	Total 2nd Qtr	YTD			
Airport	0	0	0	14			
City Manager	0	0	0	1			
Conference Centre	0	0	0	0			
Development Services	0	0	0	1			
Finance	0	0	0	1			
Fire	0	0	0	4			
General Services	0	0	0	2			
Human Resources	0	0	0	0			
Public Works	0	1	1	3			
Marketing & Communications	0	0	0	1			
Municipal Court	0	0	0	0			
Parks	0	0	0	2			
Police	0	3	3	8			
Recreation	1	0	1	1			
Special Events	0	0	0	0			
Streets	0	1	1	4			
Grand Total	1	5	6	42			

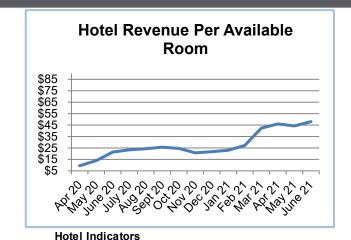
Public Safety Sworn Positions	Budgeted FY 2021	Filled Positions	Percent Filled
Police	66	63	95%
Fire (1)	56	54	96%

 $^{^{(1)}}$ FY2021 budget includes 56 budgeted sworn positions plus overfill of 1 Firefighter (F3) position.

Economic Indicators

ADDISON



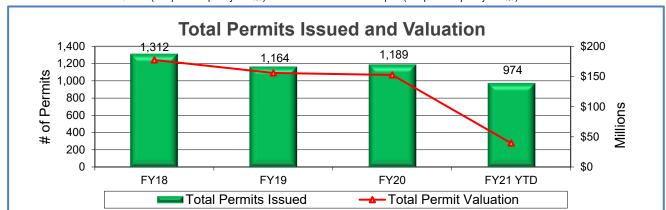


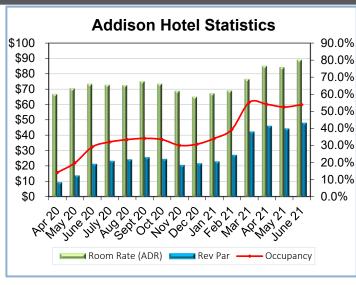
Occupancy Indicators: Office Occupancy = Retail Occupancy = 79.5% 90.6% 0.3% 1.5%

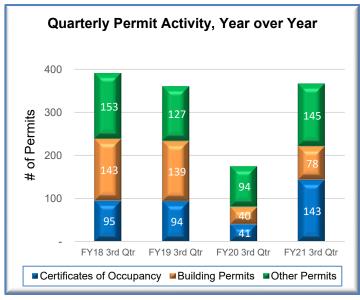










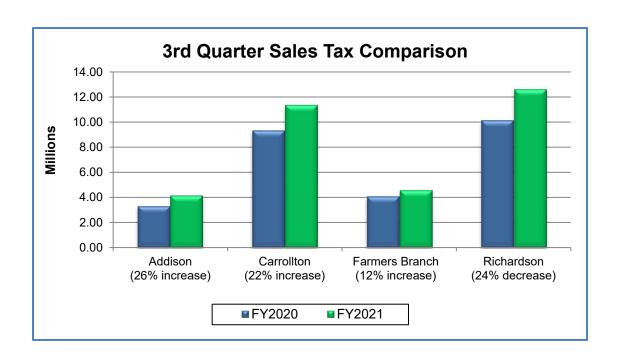


Economic Indicators



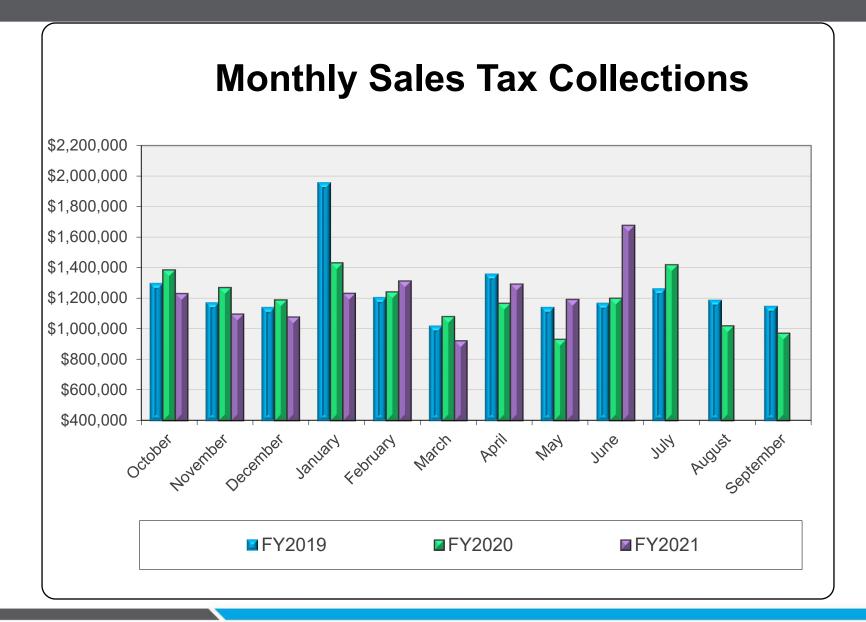
Economic Development Incentives:

Executed	Amount Paid	Total Incentives
Agreements	FY21	Committed
4	\$0	\$205,333



Sales Tax Collections



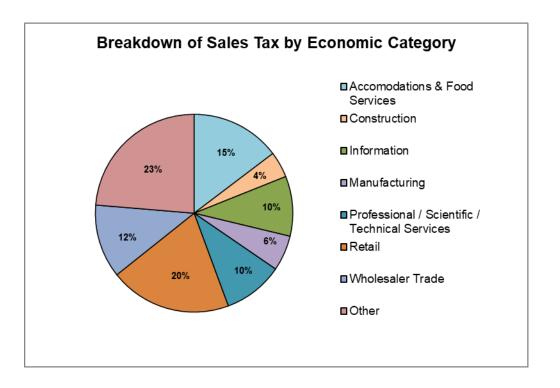


Sales Tax Collections



TOWN OF ADDISON Schedule of Sales Tax Collections For the quarter ending June 30, 2021

				<u></u>
			% Change	
			from	
		FY2021	Prior Year	FY2020
	Monti	nly Collections		Monthly Collections
October	\$	1,229,815	-11.2%	\$ 1,384,839
November		1,095,667	-13.7%	1,269,353
December		1,076,775	-9.4%	1,188,777
January		1,231,161	-13.9%	1,430,683
February		1,312,153	5.7%	1,241,465
March		921,263	-14.7%	1,080,029
April		1,291,548	10.7%	1,166,877
May		1,191,232	27.9%	931,272
June		1,674,956	39.6%	1,199,683
July			-100.0%	1,418,491
August			-100.0%	1,019,598
September			-100.0%	971,556
	\$	11,024,569	•	\$ 14,302,624
Budget:		12,928,766	85.3%	13,700,000



General Fund Revenue



CATEGORY	FY 2019-20 ACTUAL PRIOR YEAR	FY 2020-21 REVISED BUDGET	FY 2020-21 ACTUAL 3RD QTR	FY 2020-21 ACTUAL YTD	ACTUAL YTD as % of Budget
Revenues:					
Ad Valorem taxes:					
Current taxes	\$ 18,925,819	19,546,156	\$ 105,595	\$ 20,227,671	103.5%
Delinquent taxes	(356,413)	(165,758)	(13,426)	(179,970)	108.6% ⁽¹⁾
Penalty & interest	47,840	45,000	16,102	41,545	92.3%
Non-property taxes:					
Sales tax	14,302,624	12,928,766	4,157,735	11,024,569	85.3%
Alcoholic beverage tax	888,599	1,026,000	276,974	632,155	61.6%
Franchise / right-of-way use fees:					
Electric franchise	1,459,652	1,525,000	358,988	1,092,940	71.7%
Gas franchise	204,919	205,000	-	185,638	90.6% ⁽²⁾
Telecommunication access fees	316,471	400,000	55,354	160,467	40.1%
Cable franchise	196,520	130,000	30,454	95,468	73.4%
Street rental fees	(1,000)	-	-	-	0.0%
Licenses and permits:					
Business licenses and permits	110,964	211,650	47,645	86,525	40.9%
Building and construction permits	1,072,321	930,900	125,389	431,973	46.4%
Service fees:					
General government	20	-	-	-	0.0%
Public safety	892,713	984,945	230,348	608,606	61.8%
Urban development	1,950	71,900	12,335	25,919	36.0%
Streets and sanitation	395,968	445,700	105,124	320,948	72.0%
Recreation	34,914	57,800	9,094	16,087	27.8%
Interfund	516,490	410,431	102,608	307,823	75.0%
Court fines	227,997	260,000	47,762	116,190	44.7%
Interest earnings	402,873	200,000	22,339	70,322	35.2%
Rental income	9,252	8,000	1,650	5,500	68.8%
Other	168,925	128,000	139,928	249,463	194.9%
Total Revenues	39,819,418	39,349,490	5,831,997	35,519,840	90.3%

⁽¹⁾ Represents prior year tax payment refunds

⁽²⁾ Franchise fee payment due in the 3rd quarter

General Fund Expenditures



CATEGORY	FY 2019-20 ACTUAL PRIOR YEAR	FY 2020-21 REVISED BUDGET	FY 2020-21 ACTUAL 3RD QTR	FY 2020-21 ACTUAL YTD	ACTUAL YTD as % of Budget
Expenditures:					
General Government:				_	
City Secretary	173,058	213,088	35,280	143,769	67.5%
City Manager	1,245,323	1,182,665	273,569	820,627	69.4%
Finance	1,826,483	1,795,555	371,123	1,242,472	69.2%
General Services	682,111	752,269	170,963	445,914	59.3%
Municipal Court	647,094	706,818	132,478	466,844	66.0%
Human Resources	641,387	721,040	153,435	471,991	65.5%
Information Technology	1,905,667	2,248,601	492,700	1,322,840	58.8%
Combined Services	1,323,634	1,187,951	516,609	955,749	80.5%
Council Projects	339,790	302,132	122,141	234,805	77.7%
Public Safety:				_	
Police	9,318,044	10,290,874	2,354,353	6,772,568	65.8%
Emergency Communications	1,360,463	1,391,519	368,867	1,392,569	100.1% ⁽¹⁾
Fire	8,492,457	8,660,315	1,988,895	6,039,285	69.7%
Development Services	1,501,596	1,637,553	356,769	1,029,174	62.8%
Streets	1,799,513	2,150,903	677,096	1,242,568	57.8%
Parks and Recreation:					
Parks	3,772,783	4,261,292	1,008,112	2,704,044	63.5%
Recreation	1,634,920	1,826,026	398,110	1,065,930	58.4%
Other financing uses:					
Transfers to other funds	3,608,900	710,950	177,738	533,213	75.0%
Total Expenditures	40,273,223	40,039,551	9,598,236	26,884,361	67.1%
Net Change in Fund Balance	(453,805)	(690,061)	(3,766,239)	8,635,479	
Fund Balance at Beginning of Year	20,588,244	20,134,439	_	20,134,439	
Fund Balance at End of Year	\$ 20,134,439	\$ 19,444,378	_	\$ 28,769,918	

⁽¹⁾ NTECC operations contribution for 4th quarter posted in period 9

Hotel Fund

(ADD	ISON

		FY 2019-20	FY 2020-21	FY 2020-21	ı	FY 2020-21	ACTUAL
		ACTUAL	REVISED	ACTUAL		ACTUAL	YTD as %
CATEGORY	P	RIOR YEAR	BUDGET	3RD QTR		YTD	of Budget
Revenues:							(1)
Hotel/Motel occupancy taxes	\$	3,240,946	\$, ,		\$	1,437,253	34.6% (1)
Proceeds from special events		107,030	1,104,500	365,206		408,906	37.0% ⁽²⁾
Conference centre rental		233,183	-	750		1,400	0.0% (3)
Theatre centre rental		51,465	23,810	11,850		25,751	108.2%
Interest and miscellaneous		74,519	50,100	1,901		62,371	124.5%
Total Revenues		3,707,143	5,333,410	1,136,669		1,935,681	36.3%
Expenditures:							
Addison theatre centre		246,578	318,876	55,177		147,278	46.2%
Conference centre		796,479	200,977	48,722		176,675	87.9%
General hotel operations		55,828	154,125	935		20,473	13.3%
Marketing		618,006	1,113,915	253,573		504,954	45.3%
Performing arts		505,000	329,089	36,987		329,089	100.0% (4)
Special events		762,665	931,773	217,758		603,981	64.8% ⁽²⁾
Special events operations		606,661	2,405,808	719,597		760,191	31.6%
Attractions Capital Projects		31,762	-	-		4,090	0.0%
Other financing uses:						•	
Transfer to Economic Developmen	t Fund	384,000	384,000	96,000		288,000	75.0%
Total Expenditures		4,006,979	5,838,563	1,428,749		2,834,730	48.6%
Net Change in Fund Balance		(299,836)	(505,153)	(292,080))	(899,049)	
Fund Balance at Beginning of Year		3,449,095	3,149,259			3,149,259	
Fund Balance at End of Year	\$	3,149,259	\$ 2,644,106		\$	2,250,210	

⁽¹⁾Hotel tax collections have not been received by all hoteliers

⁽²⁾ Special events revenues and expenses are low due to the timing of events

⁽³⁾ Conference Centre is closed for FY2021

⁽⁴⁾ Full NPO primary grant payment and matching funds of \$64,263.02 for non-profit grant funding to Water Tower Theatre

Economic Development Fund



CATEGORY	FY 2019-20 ACTUAL PRIOR YEAR	FY 2020-21 REVISED BUDGET	FY 2020-21 ACTUAL 3RD QTR	FY 2020-21 ACTUAL YTD	ACTUAL YTD as % of Budget
Revenues:					
Ad Valorem taxes:	\$ 1,092,347	\$ 1,127,348	\$ 6,245	\$ 1,158,737	102.8%
Business license fee	47,043	50,000	1,750	24,100	48.2%
Interest income and other	34,160	58,000	1,873	5,975	10.3%
Transfers from General/Hotel Fund	384,000	384,000	96,000	288,000	75.0%
Total Revenues	1,557,550	1,619,348	105,868	1,476,812	91.2%
Expenditures:					
Personnel services	479,218	491,120	111,829	340,663	69.4%
Supplies	8,506	20,932	2,685	4,214	20.1%
Maintenance	19,393	29,450	5,090	15,531	52.7%
Contractual services	861,623	1,430,153	241,203	661,776	46.3%
Debt Service	16,997	48,160	4,249	12,748	26.5%
Total Expenditures	1,385,737	2,019,815	365,056	1,034,932	51.2%
Net Change in Fund Balance	171,813	(400,467)	(259,189)	441,880	
Fund Balance at Beginning of Year	1,797,019	1,968,832		1,968,832	
Fund Balance at End of Year	\$ 1,968,832	\$ 1,568,365		\$ 2,410,712	

Airport Fund



CATEGORY	FY 2019-20 ACTUAL PRIOR YEAR	FY 2020-21 REVISED	FY 2020-21 ACTUAL	FY 2020-21 ACTUAL YTD	ACTUAL YTD as %
CATEGORY	PRIOR TEAR	BUDGET	3RD QTR	עוז	of Budget
Operating Revenues:					
Operating grants	\$ 1,431,219	\$ 50,000	\$ -	\$ -	0.0%
Service fees	103,234	158,107	31,439	80,388	50.8% ⁽¹⁾
Fuel flowage fees	867,777	625,043	291,913	746,990	119.5%
Rental income	4,421,924	4,305,960	1,083,990	3,292,249	76.5%
Interest income and other	861,323	50,000	19,017	85,978	172.0%
Total Operating Revenues:	7,685,477	5,189,110	1,426,360	4,205,604	81.0%
Operating Expenses:					
Personnel services	356,381	2,157,056	446,917	1,309,233	60.7%
Supplies	40,793	61,900	11,866	32,144	51.9%
Maintenance	69,292	479,730	59,601	190,064	39.6%
Contractual services	279,244	1,325,914	258,933	734,751	55.4%
Capital Replacement/Lease	217,258	230,958	54,315	162,944	70.6%
Debt service	855,123	819,647	-	564,736	68.9%
Capital Outlay	-	35,000	6,489	28,467	81.3%
Operator - Operations and maintenance	3,060,383	-	-	-	0.0% (2)
Operator - Service contract	396,815	-	-	-	0.0% ⁽²⁾
Total Operating Expenses:	5,275,289	5,110,205	838,121	3,022,338	59.1%
Capital Projects (Cash Funded)	3,540,044	2,103,911		-	0.0%
Total Expenses:	8,815,333	7,214,116	838,121	3,022,338	41.9%
Net Change in Working Capital	(1,129,856)	(2,025,006)	588,239	1,183,266	
Working Capital at Beginning of Year	7,264,401	6,134,545		6,134,545	
Working Capital at End of Year	\$ 6,134,545	\$ 4,109,539		\$ 7,317,811	

⁽¹⁾ Percentage is below the quarterly threshold but actuals are in line with historical trends

⁽²⁾ The Town no longer has an operator contract as the Airport operations were insourced in FY2021

Utility Fund



CATEGORY	FY 2019-20 ACTUAL PRIOR YEAR	FY 2020-21 REVISED BUDGET	FY 2020-21 ACTUAL 3RD QTR	FY 2020-21 ACTUAL YTD	ACTUAL YTD as % of Budget
CATEGORI	PRIOR TEAR	BODGET	SKD QTK	110	or Buuget
Operating revenues:					
Water sales	\$ 7,460,287	\$ 7,502,499	\$ 1,621,901	\$ 4,410,453	58.8% ⁽¹⁾
Sewer charges	5,380,789	6,270,477	1,390,444	3,771,447	60.1% ⁽¹⁾
Tap fees	21,565	17,500	2,135	6,535	37.3%
Penalties	36,448	75,000	-	-	0.0%
Interest income and other	127,436	108,500	5,447	21,959	20.2%
Total Operating Revenues:	13,026,525	13,973,976	3,019,927	8,210,394	58.8%
Operating expenses:					
Personnel services	1,943,252	2,318,042	491,682	1,473,427	63.6%
Supplies	214,536	216,281	60,471	194,078	89.7%
Maintenance	524,182	650,623	167,641	327,318	50.3%
Contractual services					
Water purchases	3,506,330	3,652,672	913,340	2,268,392	62.1%
Wastewater treatment	3,427,714	3,746,596	635,648	2,579,119	68.8%
Other services	743,773	1,735,463	305,737	889,924	51.3%
Capital Replacement/Lease	331,857	340,797	82,964	248,893	73.0%
Debt service	1,516,118	1,517,931	-	1,203,460	79.3%
Capital outlay	84,269	65,000	-	-	0.0%
Total Operating Expenses:	12,292,031	14,243,405	2,657,483	9,184,611	64.5%
Capital Projects (Cash Funded)	860,351	163,000	(59,590)	87,037	53.4%
Total Expenses:	13,152,382	14,406,405	2,597,893	9,271,647	64.4%
Net Change in Working Capital	(125,857)	(432,429)	422,034	(1,061,253)	
Working Capital at Beginning of Year	6,509,475	6,432,149		6,383,618	
Working Capital at End of Year	\$ 6,383,618	\$ 5,999,720		\$ 5,322,365	

⁽¹⁾ Revenues represent a one-month lag in the collection of utility revenues and there is heavy seasonality with water revenue

Stormwater Utility Fund



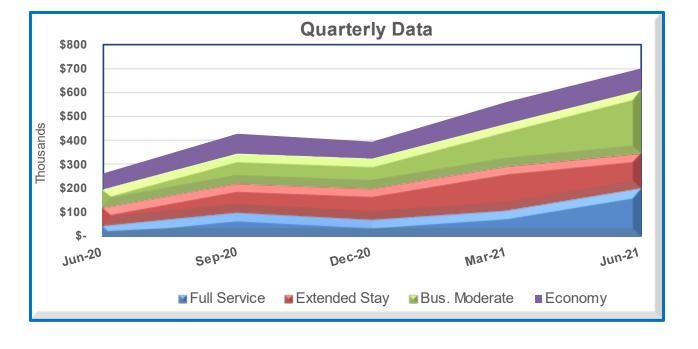
	FY 2019-20 ACTUAL	FY 2020-21 REVISED	FY 2020-21 ACTUAL	FY 2020-21 ACTUAL	ACTUAL YTD as %
CATEGORY	PRIOR YEAR	BUDGET	3RD QTR	YTD	of Budget
Operating revenues:					
Drainage Fees	\$ 2,320,434	\$ 2,455,791	\$ 613,167	\$ 1,663,169	67.7%
Interest income and other	110,961	40,000	6,778	24,098	60.2%
Total Operating Revenues:	2,431,395	2,495,791	619,945	1,687,267	67.6%
Operating expenses					
Personnel services	275,450	313,093	77,464	220,485	70.4%
Supplies	13,239	17,700	4,715	7,607	43.0%
Maintenance	32,637	102,620	14,721	44,147	43.0%
Contractual services	173,065	310,224	70,193	175,651	56.6%
Debt service	543,141	542,266	-	426,683	78.7%
Capital outlay	48,524	38,610	32,720	32,720	84.7%
Total Operating Expenses:	1,086,056	1,324,513	199,814	907,293	68.5%
Capital Projects (Cash Funded)	33,383	2,272,430	-	2,624	0.1%
Total Expenses:	1,119,439	3,596,943	199,814	909,917	25.3%
Net Change in Working Capital	1,311,956	(1,101,152)	420,131	777,350	
Working Capital at Beginning of Year	6,441,685	7,753,641		7,753,641	
Working Capital at End of Year	\$ 7,753,641	\$ 6,652,489		\$ 8,530,991	

⁽¹⁾ Fees represent a one-month lag in the collection of stormwater revenue but actuals are in line with historical trends

Hotel Occupancy Tax Collections



	Rooms		Apr Jun	21 to 20	
	Number	%	Amount	%	% Diff.
Full Service					
Marriott Quorum	547	15%	\$ 110,587	16%	222%
Renaissance	528	14%	88,056	13%	1418%
	1,075	29%	198,643	28%	349%
Extended Stay					
Budget Suites	344	9%	10,011	1%	6%
(1) Hawthorn Suites	70	2%	-	0%	-100%
(2) Mainstay Suites	70	2%	13,899	2%	0%
Marriott Residence Inn	150	4%	-	0%	-100%
Hyatt House	132	4%	10,717	2%	-19%
⁽¹⁾ Homewood Suites	120	3%	-	0%	-100%
Home2Suites	132	4%	54,050	8%	281%
Springhill Suites	159	4%	58,204	8%	733%
	1,177	32%	146,881	21%	97%
Business Moderate					
Marriott Courtyard Quorum	176	5%	53,576	8%	481%
LaQuinta Inn	152	4%		6%	112%
Marriott Courtyard Midway	145	4%	41,328	6%	467%
Radisson - Addison	101	3%	25,328	4%	438%
Hilton Garden Inn	96	3%	32,632	5%	385%
Holiday Inn Express	97	3%	39,330	6%	100%
⁽¹⁾ Holiday Inn Beltway	102	3%	-	0%	100%
Best Western Plus	84	2%	32,105	5%	112%
	953	26%	266,090	38%	241%
Economy					
Motel 6	127	3%	-	0%	-100%
Hampton Inn	158	4%	29,825	4%	447%
Red Roof Inn	105	3%	31,833	5%	97%
Quality Suites North/Galleria	78	2%	19,278	3%	38%
America's Best Value Inn	60	2%	8,942	1%	184%
	528	14%	89,879	13%	41%
TOTAL	3,733	100%	\$ 701,493	100%	170%



⁽¹⁾ Not yet received one or more payments for the quarter

⁽²⁾ New hotel as of 2nd quarter FY2021

Investment Report Summary



				Weighted Average Yield-to-
	Book Value	Market Value	Interest Revenue	Maturity
6/30/2021	112,200,456	112,057,166	110,076	0.49%
3/31/2021	107,279,066	107,285,397	104,590	0.27%
Change	4,921,390	4,771,769	5,486	0.22%
% Change	4.59%	4.45%	5.24%	81.72%