Completion of the Sam's Club Special Area Study

Project Schedule - 4-16-21

Month	Apr	May				Jun				Jul				Aug				Sep				Oct				Nov			
Work Week Beginning (Shading Indicates Weeks with Holidays)	26	3	10	17	24	31	7	14	21	28	5	12	19	26	2	9	16	23	30	6	13	20	27	4	11	18	25	1	8	15
PHASE I - PROJECT MANAGEMENT / STAKEHOLDER & PUBLIC ENGAGEMENT																														
Task 1 - Project Initiation																														
1.1 - Project Initiation Meeting (1 Meeting)		*4/29/21*																												
Task 2 - Project Coordination Meetings																														
2.1 - Project Coordination (6 Virtual Meetings)																														
Task 3 - Stakeholder Meetings																														
3.1 - Property Owner and Neighborhood Meetings (2 Virtual Meetings)																														
Task 4 - Advisory Committee Work Sessions (3 Work Sessions)																														
4.1 - Work Session Materials Prep (Prep for 3 Work Sessions)																														
4.2 - Advisory Committee Work Sessions (3 Work Sessions)		*Work Session #1*									*Work Session #2*							*Work Session #3*												
4.3 - Work Session Results (Summaries from 3 Work Sessions)																														
Task 5 - Community Engagement																														
5.1 - Open House Preparation (2 Open Houses)																														
5.2 - Open Houses (2)			*Open House #1*										*Open House #2*																	
5.3 - Open House Results (Summary from 2 Open Houses)																														
5.4 - Online Surveys (2)																														
PHASE II - STRATEGIC ASSESSMENT																														
Task 6 - Updated Background Data																														
6.1 - Collect and Review Updated Data																														
Task 7 - Mapping																														
7.1 - Base Map																														
7.2 - Existing Conditions Maps																														
Task 8 - Update of Demographic and Market Conditions																														
8.1 - Trade Area Identification																														
8.2 - Demographic Projections																														
8.3 - Market Supply and Demand Analysis																														
Task 9 - Strategic Direction for the Study Area																														
9.1 - Updated Strategic Direction for the Study Area																														
PHASE III - DEVELOPMENT CONCEPTS																														
Task 10 - Preliminary Development Concept																														
10.1 - Prepare Preliminary Development Concept																														
Strategic Objectives																														
Illustrative Plan																														
Physical Development Framework																														
Design, Form Character																														
Mobility/Connectivity																														
10.2 - Scenario Evaluation of Southernmost Area																														
Task 11 - Final Development Concept																														
11.1 - Prepare Final Development Concept																														
Strategic Objectives																														
Illustrative Plan																														
Physical Development Framework																														
Design, Form Character																														
Mobility/Connectivity																														
PHASE IV - FINAL PLAN																														
Task 12 - Implementation Strategy																														
12.1 - Implementation Matrix																														
Task 13 - Final Report																														
13.1 - Final Report Preparation																														
Task 14 - Final Presentations																														
14.1 - Planning and Zoning Commission (1 Meeting)																						*Oct. 19, 2021*								
14.2 - City Council Adoption (1 Meeting)																									*Nov. 9, 2021*					

4/16/2021