



DATE: April 12, 2021

FILE: 3110.102

TO: MEMBERS, Advisory Committee
Central Regional Wastewater System

RE: Authorized Contracting Party Representative and
Authorized Alternate Representative

The Contract between the Trinity River Authority and each Contracting Party states that “the City’s governing body shall annually appoint one of the members of its governing body or one of its officers as a voting member of the Advisory Committee for the Authority’s Central Wastewater Treatment System.” The contract further states “the term of membership on the Advisory Committee shall be for twelve (12) months” and also “A member may serve more than one (1) term if so appointed by the governing body represented.”

The Central Regional Wastewater System Bylaws specify that an alternate representative be appointed to serve as the voting member of the contracting party in the event its appointed representative is unable to attend an Advisory Committee.

To be in compliance with the contracting parties’ contracts and Central Regional Wastewater System Bylaws, please complete the attached form and have it executed by your authorized official. A letter from your city will also be acceptable.

It is requested that this form be returned to us by May 14, 2021. You may send an electronic copy to Lisa Allen, Executive Assistant, Northern Region, at allenl@trinityra.org.

If you have any questions about this, please contact me at 817-493-5100 or clevelandp@trinityra.org.

A handwritten signature in black ink, appearing to read 'Patricia M. Cleveland'.

PATRICIA M. CLEVELAND
Executive Manager
Northern Region

/lma

Enclosure