

DRAFT

OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL

February 23, 2021

**Executive Session, Work Session & Regular Meeting
5:30 p.m.**

**Addison TreeHouse
14681 Midway Rd., Addison, TX 75001**

The Addison City Council conducted its Regular Council Meeting on Tuesday, February 23, 2021 at the Addison TreeHouse with a quorum of the City Council physically present. Limited seating for members of the public was available using CDC recommended social distancing measures. The Town utilized telephone and videoconferencing to facilitate participation in the meeting. Interested parties were able to make public comments and address the Council via emailed comments submitted to the City Secretary at iparker@addisontx.gov by 3:00 pm on the meeting day. Members of the public were also entitled to participate remotely via Toll-Free Dial-in Number: 877.853.5247; Meeting ID: 409.327.0683 Participant ID: #. Detailed instructions on how to participate in this meeting were available on the Town's website on the Agenda Page. The meeting was live streamed on Addison's website at www.addisontexas.net

Present: Mayor Joe Chow; Mayor Pro Tempore Lori Ward; Deputy Mayor Pro Tempore Guillermo Quintanilla; Council Member Ivan Hughes; Council Member Tom Braun; Council Member Paul Walden; Council Member Marlin Willesen.

Call Meeting to Order: Mayor Chow called the meeting to order.

Pledge of Allegiance: Mayor Chow led the Pledge of Allegiance.

EXECUTIVE SESSION

Closed (Executive) Session of the Addison City Council pursuant to: Section 551.074, Tex. Gov. Code, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, pertaining to:

- City Attorney's Annual Evaluation

Mayor Chow advised that the City Attorney’s evaluation will not be discussed at this time. The Executive Session will be convened to discuss this item following the conclusion of the Regular Items discussion.

Reconvene into Regular Session: In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.

WORK SESSION

1. Present and Discuss the Format for the Town Meeting on April 5, 2021.

Mary Rosenbleeth, Director of Public Communications, presented this item. She requested feedback from the Council Members regarding the location and possible topics for the next scheduled Town Meeting.

Mayor Chow advised that typically only two-thirds of the Conference Center is used and suggested the whole facility could be used at 25 percent capacity in order to allow more distancing due to COVID. City Manager Wes Pierson advised that the Conference Center does not have any staff working there at this time so he will look into its use and communicate all details back to the Council when available. Ms. Rosenbleeth suggested rental of a local hotel’s grand ballroom as a possible alternative location. Council Members were in general agreement to hold a live Town Hall meeting that is broadcast rather than a virtual meeting.

Discussion of possible topics for the meeting resulted in the following assignments:

- Mayor Chow – Opening/Closing Remarks, FY21 Budget.
- Mayor Pro Tempore Ward - Economic Development, Airport.
- Deputy Mayor Pro Tempore Quintanilla – COVID-19 Response, Special Events, Belt Line Sign.
- Council Member Braun- Public Works Project Update – Addison Road/Keller Springs Road/Midway Road/Bella Lane/Vitruvian Well, Artic Storm Response if appropriate by then.
- Council Member Hughes - Silver Line Progress Report, Trails Master Plan.
- Council Member Walden - Public Safety & Technology, LPR Cameras.
- Council Member Willesen – Addison FixIT App

2. Present and Discuss Public Safety Recognition Options.

Jana Tidwell, Director of Parks and Recreation, presented two recognition plans. She reviewed that in October 2020 Council discussed ways to honor Addison Police Officer Ronnie Cox who was killed in the line of duty in 1986. The Addison Fire Department has a memorial for fallen firefighter Stephen Webb and there is a desire to do something similar for Officer Cox. Council directed staff to develop a short-term solution for a memorial for Officer Cox that could be installed near the Police Station and a separate large-scale project for public safety as a whole.

Ms. Tidwell provided photos of the memorials that are located at Fire Station #1. She advised that staff is proposing a plaza memorial for Officer Cox to be built on the lawn in front of the Police Station and across from Fire Station #1. Depictions of the proposal were presented. A plaque with an image of Officer Cox would be included. Input from his family members would be sought regarding the inscriptions. Several Council Members expressed that the memorial should be designed for relocation in the event the Police Department were to move to another location in the future.

Ms. Tidwell advised the project could be completed with a budget of less than \$20,000. Discussion followed regarding the source of funds for this project. It was decided to move forward with funding from the current budget. City Manager Pierson advised the memorial will be included with a mid-year budget amendment.

For the second proposed public safety memorial Ms. Tidwell suggested that artwork could be commissioned. A steering committee made up of members of the Addison Arbor Foundation, Police, Fire and Parks representatives would be formed to consider artwork proposals as well as discuss possible locations for the memorial. Two or three artist finalists would be selected and paid a stipend to develop and present their concepts. It was noted that the process would take two to three years to complete, and that flexibility of location for the memorial would be a factor.

Ms. Tidwell provided photos of public safety memorials in area cities as well as the associated costs. Possible locations discussed for Addison's public safety memorial included the Silver Line transit-oriented development area near Addison Circle Park, Beckert Park, or a future municipal complex. City Manager Pierson advised that the steering committee make recommendations on locations.

Council discussed a possible budget for the project. The consensus was to have a range of \$100,000 to \$200,000 for the artwork commission, and the site work cost would be determined at a later time. Council Member Willesen expressed that he would like for the Council to make the final selection decision.

3. Present and Discuss the Draft Report for the Trails Master Plan.

Jana Tidwell, Director of Parks and Recreation presented this item. She reviewed that in February 2020 Council authorized a contract with Moore Iacofano Goltsman, Inc. (MIG) to develop a City-Wide Trails Master Plan. A Trails Master Plan Advisory Committee was appointed by Council in April 2020 to provide feedback throughout the process.

Cole Gehler with MIG reviewed the project timeline and the steps taken to receive input from the public, staff, and Council. Considerations were given to safety, lighting, barriers, neighborhood loops, signage, and amenities. The results of resident surveys were provided that helped to establish the guiding principles, priorities, and goals of the Trail Master Plan. Mr. Gehler advised that based on the survey responses received, three trail scenarios were prepared for further feedback.

Jay Renkens with MIG reviewed the content of the Plan, including the various types of trails specifically designed for bikers and walkers. He presented the Plan in three Phases that cover a 20-year planning horizon. He reviewed the expected cost and various possible funding sources for future reference.

Mayor Chow inquired about the ADA upgrades that the Town currently plans to make with existing sidewalks. Ms. Tidwell advised that if a new trail is planned in an area that needs ADA upgrades currently, then the cost would be removed from the ADA plan and incorporated into the trail.

Council Member Braun questioned whether residents with neighborhood parks would want connections to other areas. Ms. Tidwell advised that input from residents suggested that they would want a connection to a larger trail system. It was noted that any major changes in neighborhoods would result in additional public input opportunities for the residents.

Council Member Braun added that since the adjacent cities' trails will eventually connect to Addison's there should be a master map/plan. Ms. Tidwell responded that she currently serves on a North Central Texas Council of Governments Trail System Advisory Committee and this subject has been discussed with the committee.

Ms. Tidwell advised that some of the trails in Phase 1 of the Plan are already funded, and for future trails, discussions with developers will occur that could possibly exchange required dedicated parkland for trails.

Council Member Willesen advised that he would like additional time to study the draft Plan and to hold another work session with Council for further discussion.

Mayor Chow expressed that Addison has several major construction projects planned for the next five to eight years and adding to that with extensive trail construction would be disruptive.

REGULAR MEETING

Announcements and Acknowledgements regarding Town and Council Events and Activities

Discussion of Events/Meetings

Public Comment: *The City Council invites citizens to address the City Council on any matter, including items on the agenda, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing starts. Citizen comments are limited to **three (3) minutes**, unless otherwise required by law. To address the Council, please fill out a **City Council Appearance Card** and submit it to a staff member prior to the Public Comment item on the agenda. The Council is not permitted to take any action or discuss any item not listed on the agenda. The Council may choose to place the item on a future agenda.*

City Secretary Parker advised that no citizens had requested to address the City Council via telephonic means.

Consent Agenda: *All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion with no individual consideration. If individual consideration of an item is requested, it will be pulled from the Consent Agenda and discussed separately.*

4. **Consider Action to Approve the Minutes from the February 9, 2021 Council Meeting.**
5. **Consider Action on an Ordinance Amending Outdated and Inapplicable Language in Code of Ordinances Chapter 2 (Administration) Article VII (Planning and Zoning Commission).**
6. **Consider Action on an Ordinance Amending Outdated and Inapplicable Language in Code of Ordinances Chapter 2 (Administration) Article VIII (Board of Adjustment).**

Mayor Chow asked if there were any requests to remove an item from the Consent Agenda for separate discussion. There were no items removed for separate discussion.

MOTION: Council Member Hughes moved to approve Consent Agenda Items 4, 5, and 6 as submitted. Council Member Willesen seconded the motion. Motion carried unanimously.

Ordinance No. O21-07: Amend Code of Ordinances Chapter 2 (Administration) Article VII (Planning and Zoning Commission).

Ordinance No. O21-08: Amend Code of Ordinances Chapter 2 (Administration) Article VIII (Board of Adjustment).

Regular Items

7. **Hold a Public Hearing, Present, Discuss, and Consider Action on a Resolution Nominating Bank of America Corporation, Located at 16001 Dallas Parkway, to the Office of the Governor, Economic Development & Tourism Through the Texas Economic Development Bank as an Enterprise Project under the Texas Enterprise Zone Act.**

Orlando Campos, Director of Economic Development and Tourism, presented this item. He advised that Bank of America, located at 16001 Dallas Parkway, in Addison has formally requested a nomination from the Town of Addison to be considered as a Texas Enterprise Zone Project to the Office of the Governor Economic Development & Tourism through the Texas Economic Development Bank. Bank of America engaged Ernst & Young to assist in completing the application for the company. Mr. Campos added that two Addison Companies have been previously approved for this designation, Mary Kay Cosmetics and Bank of America.

Mr. Campos explained that the Texas Enterprise Zone Program is a State supported and managed incentive program to encourage private investment and job creation in economically distressed areas or for companies who employ individuals from economically distress areas. He advised that

in 2020 the Town of Addison nominated Bank of America who received this same designation that included a \$7 million capital improvement renovation for their facility. As part of this 2021 project, Bank of America will be investing \$8.5 million in their facility.

Mr. Campos noted that Bank of America is Addison's largest private employer with 2,200 existing jobs and occupies 554,176 square feet of space.

Council Member Willesen inquired if other Addison businesses are informed of these types of programs. Mr. Campos responded that they are however only two have qualified.

Mayor Chow opened the Public Hearing.

Bill Wright spoke on behalf of Bank of America and expressed appreciation for the opportunity to partner with the Town of Addison.

Mayor Chow closed the public hearing.

MOTION: Council Member Willesen moved to approve as presented. Council Member Braun seconded the motion. Motion carried unanimously.

Resolution No. R21-013: Nominating Bank of America Corporation as an Enterprise Project under the Texas Enterprise Zone Act.

8. Present and Discuss the Finance Department Quarterly Financial Report of the Town of Addison for the Fiscal Year 2021 First Quarter Ended December 31, 2020.

Steven Glickman, Chief Financial Officer, presented this item. He reviewed that the Town of Addison's financial policies require the publication of a financial report 60 days subsequent to the end of each fiscal quarter. This report covered the financial performance for the first quarter for Fiscal Year 2021 (October 1, 2020 - December 31, 2020).

Mr. Glickman provided an overview of some of the key revenue sources, noting that hotel taxes, fines and penalties, and special events revenue were less than budgeted. He added that fuel flowage fees revenue exceeded the budget. Expenditures were overall less than budgeted. Financial indicators along with more detailed exhibits for revenues and expenditures were provided for the following funds: General, Hotel, Economic Development, Airport, Utility, and Stormwater funds.

Mr. Glickman provided an overview of the Investment Report for the first quarter.

** * * Note: Executive Session * * **

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- City Attorney's Annual Evaluation

Mayor Chow closed the Open Session to convene the City Council into Closed Executive Session at 9:00 p.m.

Reconvene into Regular Session: In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.

Mayor Chow reconvened the City Council into Open Session at 10:53 p.m. No action was taken as a result of Executive Session.

Adjourn Meeting

There being no further business to come before the Council, Mayor Chow adjourned the meeting.

TOWN OF ADDISON, TEXAS

Joe Chow, Mayor

ATTEST:

Irma G. Parker, City Secretary