

RESOLUTION NO. R21-_____

A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS AMENDING THE COMMUNITY PARTNERS BUREAU POLICY TO CLARIFY COUNCIL LIASION SERVICE AND BUREAU MEMBER APPOINTMENT TERMS; AND, PROVIDING AN EFFECTIVE DATE.

WHEREAS, each year the Town of Addison, Texas (“City”) enters into agreements for services with various non-profit entities to provide a variety of public services to citizens of the City; and

WHEREAS, the City Council has previously established a committee of persons, known as the Community Partners Bureau, the members of which serve as the Town’s representative or liaison to those non-profit entities; and

WHEREAS, the City Council, by Resolution No. R13-010 initially adopted a policy pertaining to the operation of the Community Partners Bureau, and subsequently, amended the policy through Resolution Nos. R15-007 and R17-48; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS:

Section 1. The findings set forth above are incorporated herein for all purposes.

Section 2. The amended Community Partners Bureau Policy, which clarifies the role of Council Liaisons and Bureau Member appointment terms, attached hereto as **Exhibit A**, and incorporated herein for all purposes, are hereby approved.

Section 3. This Resolution shall take effect upon its passage and approval.

DULY RESOLVED AND ADOPTED by the City Council of the Town of Addison, Texas this the **26th** day of **January**, 2021.

TOWN OF ADDISON, TEXAS

Joe Chow, Mayor

ATTEST:

APPROVED AS TO FORM:

Irma Parker, City Secretary

Brenda N. McDonald, City Secretary

EXHIBIT A



Community Partners Bureau

Definition Statement:

The Addison Community Partners Bureau is a body of residents appointed to duly represent the Town of Addison with its Community Partners.

Community Partners:

Community Partners are non-profit organizations which promote public purposes and benefit the public within the Addison community, and which have an agreement with the Town regarding the provision of those services. These are determined annually by Council.

Town Staff:

A Town Staff liaison shall be appointed by the City Manager.

Structure of Bureau:

The Bureau consists of individuals ("Bureau Members") appointed by Council. Bureau Members shall each serve as a representative of the Town to one of its Community Partners. Bureau Members will serve a three-year term intended to begin on January 1st and end on December 31 as specified in the appointment resolution. Council may appoint a Bureau Member for a shorter term as deemed necessary due to a vacancy.

To qualify for service on the Bureau, candidates must have demonstrated a commitment to community service, such as completion of the Addison's Citizens' Academy, Leadership Metrocrest, service in the Addison Advocates program, and/or other volunteer service working with the Addison Community.

Bureau Members:

Bureau Members will interact with a Community Partner, Town Staff, and Council. This interaction may include service on the Board of Directors, a committee, or a task force of a Community Partner; site visits to places served by a Community Partner; staff updates; or attendance at events. Bureau Members will be charged with receiving Community Partner communications, giving general written (e.g., e-mail) updates about their Community Partner engagement, and submitting a completed Community Partner service evaluation developed in accordance with the Town's grant application and requirements. Official Town updates to Community Partners may be prepared by the assigned Town Staff member.