

DRAFT

OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL REGULAR MEETING & WORK SESSION

August 25, 2020

**Addison TreeHouse, 14681 Midway Rd., Addison, TX 75001
5:30 p.m. Executive Session & Work Session
7:30 p.m. Regular Meeting**

The Addison City Council conducted its Regular Council Meeting on Tuesday, August 25, 2020 at the Addison TreeHouse with a quorum of the City Council physically present. Limited seating for members of the public was available using CDC recommended social distancing measures. The Town utilized telephone and videoconferencing to facilitate participation in the meeting. Interested parties were able to make public comments and address the Council via emailed comments submitted to the City Secretary at iparker@addisontx.gov by 3:00 pm on the meeting day. Members of the public were also entitled to participate remotely via Toll-Free Dial-in Number: 877.853.5247; Meeting ID: 409.327.0683 Participant ID: #. Detailed instructions on how to participate in this meeting were available on the Town's website on the Agenda Page. The meeting was live streamed on Addison's website at www.addisontexas.net.

Present: Mayor Joe Chow; Mayor Pro Tempore Lori Ward; Deputy Mayor Pro Tempore Guillermo Quintanilla ; Council Member Tom Braun; Council Member Ivan Hughes; Council Member Paul Walden; Council Member Marlin Willesen.

Call Meeting to Order: Mayor Chow called the meeting to order.

Pledge of Allegiance: Mayor Chow led the Pledge of Allegiance

EXECUTIVE SESSION

Closed (Executive) Session of the Addison City Council pursuant to: Section 551.071, Tex. Gov. Code, to conduct a private consultation with its attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551, Tex. Gov. Code, pertaining to:

- Small Cell Deployment

Mayor Chow closed the Open Session to convene the City Council into Closed Executive Session at 5:34 p.m.

Reconvene into Regular Session: In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.

Mayor Chow reconvened the City Council into Open Session at 6:23 p.m. No action was taken as a result of Executive Session.

WORK SESSION

1. Present and Discuss Any Action Necessary or New Information Regarding the COVID-19 Pandemic.

City Manager Wes Pierson advised that Governor Greg Abbott's July 2nd order regarding the wearing of face coverings is still in effect, and that the authority previously given to county judges is also still in effect. He noted that the Town facilities are still operating under the minimum health and safety protocols. Mr. Pierson added that Dallas County's positive case counts are improving. In response to Mayor Chow's question, Mr. Pierson said that information will be provided to the Council regarding the Business Assistance Program grant applications after the August 28th deadline.

2. Present and Discuss a Progress Update on the Trails Master Plan.

Jana Tidwell, Director of Parks and Recreation presented this item. She advised that Moore Iacofano Goltsman, Inc (MIG) is contracted to create a City-Wide Trails Master Plan. The project was determined to have four phases. Phase 2 is being completed, and this presentation by MIG representatives provided details of the Vision, Goals, and Strategies used to begin preparing the plan.

Included in the presentation was a review of existing trail networks in Addison that were divided into eight sections of Town. Each section's population and ethnicities were provided. It was noted that in Addison there are currently 12.8 miles of trails and the proposed plan will have a total of 27.2 miles of trails. A map of the proposed trails was provided. MIG representatives advised that the Town's Master Transportation Plan and Parks and Recreation Open Space Master Plan were used during preparation of the proposal. The types of bike and pedestrian paths were presented, including off-street paths.

The representatives advised that input for the presentation was collected from community outreach efforts, including surveys. Results of the survey were presented, and the evaluation criteria used to analyze the results was provided.

It was noted that Phase 3 should be completed by the end of November and Phase 4 is planned for December 2020 through February 2021. An updated presentation will be made to Council in October.

Ms. Tidwell advised that the City of Farmers Branch is connecting a trail to the corner of Landmark and that Addison should consider making that connection as well. It was noted that the COVID-19 pandemic has impacted the ability to have group community meetings, however MIG is preparing a cell phone app that residents can use to submit information and suggestions. It will be tested by the Advisory Committee. Zoom meetings may also be used. Mayor Chow asked that for the next presentation, the proposed number of miles of right-of-way on Midway and Beltline be included.

3. Present and Discuss Staff's preliminary Findings Regarding Expansion of the License Plate Recognition and Optical Camera Systems.

Police Chief Paul Spencer presented this item. He reviewed that a pilot program for license plate recognition (LPR) and optical cameras started in April 2019 and concluded in April 2020. The findings of the pilot program were presented to Council in May 2020. Based on Council's direction, expansion of the LPR and optical camera systems is being proposed. He advised that two of Addison's largest single-family residential areas, Addison North located near 17000 Westgrove Drive and Lake Forest Drive, are proposed for the LPR expansion. The Addison Circle and Vitruvian multi-family developments and three commercial areas along Beltline Road are also proposed for the LPR expansion. Graphics of these areas were presented.

Preliminary locations for optical camera expansion included:

- Addison Circle Park
- Spruill Park
- Celestial Park
- Community Garden
- Les Lacs Linear Park
- White Rock Creek Trail
- Beltway Trail (future location)
- Town Park
- Town Park Dog Run
- Vitruvian Park
- Redding Trail Dog Park
- Addison Grove
- Winnwood Park
- Bosque Park
- Oaks North Neighborhood

Chief Spencer reviewed operational concerns of adding this equipment. He advised adding this equipment in the single-family neighborhoods will not add to the volume of calls. However, in the multi-family areas the alerts will need to be filtered to keep the volume of alerts manageable. More stringent filters will be incorporated for the commercial areas to reduce the impact on patrol.

Chief Spencer advised that Requests for Proposals are being prepared. It was noted that the optical cameras proposal may come back to Council in January and the LPR cameras proposal will possibly be in March. City Manager Pierson advised that available funds will be used, but the Town may have to prioritize the list of locations based on costs.

4. Present and Discuss the Delivery of Funds to the Texas Department of Transportation (TxDOT) Aviation Division to Award a Bid and Provide for Construction of a Concrete Ramp to Serve the U.S. Customs Facility at Addison Airport in an Amount Not to Exceed \$1,167,457.58.

Airport Director Joel Jenkinson presented this item. He advised this item is to provide an update on the bidding process, bid award, and delivery of funding for construction of the concrete ramp and associated taxiway and taxi-lane connectors to serve the new U.S. Customs and Airport Administration facility.

Mr. Jenkinson reviewed that this project is partly funded by an Airport Improvement Program (AIP) Non-Primary Entitlement (NPE) grant through TxDOT Aviation. The grant award was accepted by Council Resolution adopted at the February 13, 2020 regular meeting. That Resolution also designated TxDOT Aviation to serve as Addison's agent to manage this project. Following approval of the Resolution, Addison was obligated to send \$66,667 in matching funds (10% of the combined total of Addison's matching funds plus the NPE grant amount of \$600,000) prior to the project going to bid. The grant amount is capped at \$600,000 with all additional costs for the project to be paid by Addison Airport. The remaining funding (including an amount for project contingencies) is to be provided to TxDOT Aviation following bid opening and award recommendation. The TxDOT estimate for total project cost, included in the Resolution, was \$1,666,666 (the \$600,000 NPE grant plus \$1,066,666 in funding from Addison Airport).

Mr. Jenkinson advised that the project was advertised by TxDOT Aviation with a bid opening date of August 4, 2020. Six (6) bids were received. All bids came in over the engineer's estimate of \$1,530,070. The low bidder was Fluor Heavy Civil LLC with a bid of \$1,707,457.58. It was noted that the engineer has identified potential cost savings in the project totaling \$96,389.40 based on pricing contained in Fluor Heavy Civil's bid (including \$21,400 for drainage revisions and \$74,989.40 for pavement section revisions and replacing lime treatment with geogrid). However, these changes (per TxDOT requirements) may only be implemented after the bid has been awarded.

Mr. Jenkinson said that to move the project forward, Addison will need to provide additional funding to TxDOT (in addition to the \$66,667.00 already provided) of \$1,100,790.58 which includes project contingency of \$60,000.00. This exceeds the amount previously authorized by Council by \$100,791.58. At the end of the project, 100% of any unexpended funds will be returned to Addison by TxDOT. City Manager Pierson reminded the Council that they had previously authorized him to execute all aspects of this project and this agenda item is only for informational purposes.

REGULAR MEETING

Announcements and Acknowledgements regarding Town and Council Events and Activities

Discussion of Events/Meetings

Public Comment: *The City Council invites citizens to address the City Council on any matter, including items on the agenda, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing starts. Citizen comments are limited to **three (3) minutes**, unless otherwise required*

by law. To address the Council, please fill out a **City Council Appearance Card** and submit it to a staff member prior to the Public Comment item on the agenda. The Council is not permitted to take any action or discuss any item not listed on the agenda. The Council may choose to place the item on a future agenda.

City Secretary Parker advised that no citizens had requested to address the City Council via telephonic means and no emails or other written correspondence was submitted.

Consent Agenda: All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion with no individual consideration. If individual consideration of an item is requested, it will be pulled from the Consent Agenda and discussed separately.

5. **Consider Action to Approve the Minutes from the August 5 and 6, 2020 Special Meetings and the August 11, 2020 Regular Meeting.**
6. **Consider Action on a Resolution to Accept a Grant Through the Fiscal Year 2019 Assistance to Firefighters Grant (AFG) in the Amount of \$180,952.38, and to Approve a Local Match in the Amount of Five Percent or \$9,047.62 of the Final Total Grant to Purchase Self Contained Breathing Apparatus, and Authorize the City Manager to Execute All Necessary Documents to Receive the Grant Funds.**

Mayor Chow asked if there were any requests to remove an item from the Consent Agenda for separate discussion. There were none.

MOTION: Council Member Hughes moved to approve Consent Agenda Items 5 and 6 as submitted. Mayor Pro Tempore Ward seconded the motion. Motion carried unanimously.

Resolution No. R20-061: Accept Assistance to Firefighters Grant and Authorize Local Match

Regular Items

7. **Present, Discuss, and Consider Action on a Resolution to Amend to the Town's Naming and Recognition Policy.**

Jana Tidwell, Director of Parks and Recreation presented this item. She reviewed that at the July 14, 2020 Council meeting staff reviewed the current Naming and Recognition Policy. She advised that more direction from Council was requested regarding the following concerning the current policy:

- A lack of clarity regarding acceptance and recognition of small donations made that are not associated with the naming of a facility.
- Does not align or support current fundraising methods implemented by non-profits to solicit funds on behalf of the Town.
- Does not address how the naming of a park after an individual is recognized or significant service is recognized, although there are standards being implemented.
- Needs more detail in defining the process for naming and renaming facilities.

Ms. Tidwell said that at that meeting Council requested that staff ensure that other Town policies do not conflict with this policy; to consider how other recognition items currently implemented would fit in this policy; and, to consider the plaque measurements to determine if they are not too prescriptive.

Ms. Tidwell reviewed the proposed changes to the amended policy that include minor edits and noted that a section regarding street signs is included. She advised Council that staff-led recognitions in honor of co-workers, such as those at the Fire stations, are not included in this policy. Discussion followed regarding allowable plaque sizes. Council Member Willesen expressed that he would like the policy to remain as is to allow some flexibility. Ms. Tidwell explained that a section on Exceptions is included and reviewed the reasons staff presented the proposed revisions.

MOTION: Council Member Hughes moved to approve as presented except for changing the allowable plaque signage to read “not to exceed 24” x 36”. Council Member Ward seconded the motion. Motion carried with a vote of 6-1. Council Member Willesen voted against the motion.

Resolution No. R20-057: Naming and Recognition Policy Amendment

8. Present, Discuss, and Consider Action on a Resolution to Amend to the Public Art Policy.

Jana Tidwell, Director of Parks and Recreation presented this item. She reviewed that at the July 14 Council meeting updates were proposed for the Public Art Policy to better align with the modifications being made to the Naming and Recognition Policy, and to align with the current practices of the Town and of the Addison Arbor Foundation. Ms. Tidwell reviewed the proposed policy revisions. It was noted that the Addison Arbor Foundation has reviewed the proposed revisions.

MOTION: Council Member Willesen moved to approve as presented. Council Member Walden seconded the motion. Motion carried unanimously.

Resolution No. R20-058: Public Art Policy Amendment

9. Present, Discuss and Consider Action on a Change Order to the Contract with McMahon Construction, LP for Reconstruction of George Haddaway Drive and Associated Pavements at Addison Airport to Include Reconstruction of the Landside Entry to the Fuel Farm From Addison Road and to Authorize the City Manager to Execute the Agreement in an Amount Not to Exceed \$99,074.26.

Airport Director Joel Jenkinson presented this item. He advised that the purpose of this item is to approve a change order to the contract with McMahon Construction, LP for reconstruction of George Haddaway Drive and associated pavements west and south of the fuel farm at Addison

Airport. The main portion of the change order is the reconstruction of the entry area of the fuel farm from Addison Road. Photos of the current failed concrete and degraded asphalt locations were provided. Mr. Jenkinson reviewed the original project bid and two alternate bids. The base bid and Alternate No. 1 were awarded to McMahon Construction in the amount of \$652,824.90, which is less than the budgeted amount of \$753,000. Alternate No. 2 was not selected at the time since a future redesign of the entire fuel farm area is needed to address drainage issues.

Mr. Jenkinson advised this change order includes the landside fuel farm entrance area between the Addison Road right-of way, the drive to the relocated Gate 3, and the landside entry gate to the fuel farm that is used by fuel delivery tankers. In addition, the Change Order includes some unanticipated fencing modifications and standard reconciliation of quantities of completed items within the current contract.

MOTION: Deputy Mayor Pro Tempore Quintanilla moved to approve this item as presented. Council Member Braun seconded the motion. Motion carried unanimously.

10. Present, Discuss, and Consider Action on a Resolution to Approve the Professional Services Agreement Between the Town of Addison and Texas Coalition for Affordable Power, Inc. for Power to be Provided on and After January 1, 2023 and Authorize the City Manager to Execute the Agreement.

Chief Financial Officer Steven Glickman presented this item. Margaret Somereve, Executive Director of the Texas Coalition for Affordable Power, was available for questions. Mr. Glickman advised that the Texas Coalition for Affordable Power (TCAP) aggregates the electric needs of 165 members and includes the Town of Addison. He advised that previously TCAP looked for an electric purchase that would last for up to five years. The purchase always included risk premiums since it was difficult to know when to lock-in the prices, which are largely based on natural gas prices.

Mr. Glickman advised that with the hope of reducing future electric costs, TCAP studied past natural gas cost trends to seek an opportunity to take advantage of trends in the natural gas futures market. This led to a new contracting proposal that is termed the TCAP "Strategic Hedging Program" (SHP). The program aims to look forward for advantageous future natural gas costs and over time award shorter-term electric supply contracts. TCAP's plan is to purchase electricity for needs that are a year and a half to two years in the future. Mr. Glickman reviewed that had this program been in place under the current contract, it would have saved the Town approximately \$70,000 to date.

In response to a question from Councilmember Willesen, City Manager Pierson clarified that the Town could wait until the current contract expires at the end of 2022 and obtain a fixed rate contract then. He reviewed that this proposal is a one-year contract that the Town would be purchasing for two years in advance in hopes of obtaining better rates.

Mr. Glickman advised that Agenda Item 11 is related to this Item 10. Mayor Chow read Item 11 and the discussion of both continued. Mr. Glickman advised that Item 11 is for a Commercial

Electric Service Agreement (CESA) between the Town and GEXA Energy, the current Retail Electric Provider (REP) of the Texas Coalition for Affordable Power (TCAP). GEXA schedules the purchased electricity on the ERCOT grid to meet member demands, bills member cities, settles the market at ERCOT, assists with new individual account establishment and account termination, and interfaces with Addison's Transmission and Distribution Company, ONCOR Electric.

Council Member Willeesen expressed that he is in favor of locking in prices since natural gas prices are at historic lows. Mr. Pierson advised that cannot be done now since the current contract does not end until 2022. Ms. Somereve provided an illustrative slide showing the possible long-term effect of natural gas pricing and explained the averaging process. She advised that if this agreement is entered into now the Town could still lock-in rates later when gas prices start to increase. She provided information to the Council regarding the number of organizations/cities that have already approved the agreement and stated that several are currently considering it.

MOTION: Council Member Walden moved to approve as presented. Council Member Hughes seconded the motion. Motion carried with a vote of 6-1. Council Member Willeesen voted against the motion.

Resolution No. R20-060: Texas Coalition for Affordable Power, Inc. Professional Services Agreement

11. **Present, Discuss, and Consider Action on a Resolution to Approve the Commercial Electricity Service Agreement Between the Town of Addison and GEXA Energy, LP for Power to be Provided on and After January 1, 2023, and Authorize the City Manager to Execute the Agreement.**

MOTION: Council Member Walden moved to approve as presented. Council Member Hughes seconded the motion. Motion carried with a vote of 6-1. Council Member Willeesen voted against the motion.

Resolution No. R20-059: GEXA Energy, LP Commercial Electric Service Agreement

Adjourn Meeting

There being no further business to come before the Council, Mayor Chow adjourned the meeting.

TOWN OF ADDISON, TEXAS

Joe Chow, Mayor

ATTEST:

Irma G. Parker, City Secretary