

ORDINANCE NO. 20-_____

AN ORDINANCE OF THE TOWN OF ADDISON, TEXAS, AMENDING CHAPTER 18 “BUILDINGS AND BUILDING REGULATIONS” OF THE ADDISON CODE OF ORDINANCES TO ADD A NEW ARTICLE XII “BUILDING NUMBERS”; PROVIDING A PENALTY NOT TO EXCEED FIVE HUNDRED AND NO/100 DOLLARS (\$500.00) FOR EACH OFFENSE AND A SEPARATE OFFENSE SHALL BE DEEMED COMMITTED EACH DAY DURING OR ON WHICH A VIOLATION OCCURS OR CONTINUES; PROVIDING FOR SAVINGS, SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the City Council of the Town of Addison, Texas has investigated and determined that it in the best interest of the health, safety and welfare of the citizens of the Town of Addison, Texas to adopt this ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF ADDISON, TEXAS:

SECTION 1. The recitals set forth above are true and correct and are incorporated as if fully set forth herein.

SECTION 2. Addison Code of Ordinances, Chapter 18 “Buildings and Building Regulations,” is hereby amended to add a new Article XII “Building Numbers” which shall read in its entirety as follows:

ARTICLE XII. – BUILDING NUMBERS

DIVISION - ADOPTED.

Sec. 18-130. - Adopted.

For the purpose of providing minimum guidelines for building address numbers, within the Town limits, a copy of which is on file in the office of the City Secretary, is hereby adopted and designated as the Building Numbers Ordinance of the Town of Addison. The title of this Article shall be the “Building Numbers” and it may be cited as such.

DIVISION II - GENERALLY.

Sec. 18-131. - Compliance generally.

Buildings must be numbered in compliance with this article and in accordance with the plan delineating and prescribing the method of numbering buildings which is on file in the office of the code official. Signs under this article shall also comply with chapter 62 of this Code.

Sec. 18-132. - Required.

The owner or occupant of each building in the town shall place and maintain on the building an official building number in a conspicuous place that can be clearly seen from the public street. This requirement does not apply to accessory buildings.

Sec. 18-133. - Basic units of space for numbering.

The basic unit of space for numbering along public streets and public access is 25 feet; however, in shopping centers, townhouse areas, apartment areas and other building complexes where the code official determines that the 25-foot unit is not adequate, they may assign a basic unit of ten feet.

Sec. 18-134. - Designation.

The code official shall designate the official number which is to be placed on each building. A person may request an official number designation by submitting a legal description and site plan demonstrating the proposed numbering system to the code official for approval.

Sec. 18-135. - Specifications.

An official building number placed pursuant to this article must be at least four (4) inches high for residential structures and six (6) inches for commercial structures, composed of a durable material approved by the code official, and of a color which provides a contrast to the background.

Sec. 18-136. - When posted.

Building numbers must be placed within ten days after a new building is completed.

Sec. 18-137. - Odd and even numbers.

Odd numbers shall be assigned to the north side, and even numbers assigned to the south side, of streets and public accesses running east and west or substantially in that direction. Odd numbers shall be assigned to the west side, and even numbers assigned to the east side, of streets and public accesses running north and south or substantially in that direction.

Sec. 18-138. - Rear numbering.

- (a) Required. It shall be the duty and responsibility of every owner, agent or occupant of any house or nonresidential structure within the town limits of the town to also post or display the official house number assigned to each property in the rear of such property in such a manner as to be legible and plainly visible from the alley. Such numbers shall be at least four (4) inches high, and shall be constructed of a durable, bright material or shall be painted on the permanent structure and of a color which provides a contrast to the background. Such numbers shall be located not more than ten feet from the rear property line and shall be affixed to permanent structures such as fences, garages, carports, doors, etc., at a height of not less than three feet and not more than ten feet. In the absence of such permanent structures, the number shall be attached to a post mounted in concrete and erected for this purpose. Those structures without alley access are exempt from these requirements. Nonresidential structures shall in addition display the business name on the outside of at least one rear door. Structures with more than one rear door shall also display the address numbers on all such doors as prescribed in this subsection.
- (b) Duty and responsibility of owner, agent or occupant, penalty. It shall be the duty and responsibility of every owner, agent or occupant of any property in the town limits to comply with the provisions and requirements of this article within six months from the date of passing the ordinance from which this article is derived. Further, it shall be the duty and responsibility of the owner, agent or occupant of all property to continuously maintain such numbers as to be plainly visible and legible from the alley at all times. Failure to comply with this subsection shall become a misdemeanor and, upon conviction, shall be liable as provided for by law.

DIVISION III. - BUILDING COMPLEXES

Sec. 18-139. - Generally.

A building complex composed of multiple structures must have an official number assigned to each building. Each unit within each building must also be assigned an official number. If there is sufficient street frontage, each unit or building may be assigned an official street address number. The official number must be prominently posted on the building so that it is visible, where possible, from the nearest vehicular access. The official number for each unit must be conspicuously posted on the unit.

Sec. 18-140. - Diagram of mall areas.

The owner of a building complex which contains a mall area shall submit to the police and fire departments a diagram of the complex, indicating the location of each business. When a change in

a business location is made, the owner shall advise the police and fire departments in writing of the change.

Sec. 18-141. - Buildings not visible from vehicular access.

If a building is situated within a complex in such a way that it is not visible from a vehicular access, the owners shall post and maintain directional signs along the nearest vehicular access indicating the location of the building by building number and unit numbers.

Sec. 18-142. - Directional signs.

- (a) For the purpose of this section, an "entrance" to a complex is a point at which vehicular access to the complex, other than a public street, intersects with a public street.
- (b) In a building complex composed of multiple structures which contains internal vehicular accesses, if each official building number is not discernible from the public street, the owners of the building complex shall post directional signs at each entrance to the complex and at each intersection of vehicular accesses, other than public streets, within the complex.
- (c) The directional signs must indicate the direction to the buildings and units by numbers, must be legible from the vehicular access and must be painted with a color which is in contrast to the background.

Sections 18-143 through 18-149 reserved.

SECTION 3. Penalty Provision. Any person, firm, corporation or business entity violating this Ordinance shall be deemed guilty of a misdemeanor, and upon conviction therefore, shall be fined a sum of five hundred dollars (\$500.00) per day and each and every day that such violation continues shall be considered a separate offense; provided, however, that such penal provision shall not preclude a suit to enjoin such violation. Addison retains all legal rights and remedies available to it pursuant to local, state and federal law.

SECTION 4. Savings/Repealing Clause. All provisions of any ordinance in conflict with this Ordinance are hereby repealed to the extent they are in conflict; but such repeal shall not abate any pending prosecution for violation of the repealed ordinance, nor shall the repeal prevent a prosecution from being commenced for any violation if occurring prior to the repeal of the ordinance. Any remaining portion of conflicting ordinances shall remain in full force and effect.

SECTION 5. Severability. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason, held to be unconstitutional or invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. Addison hereby declares that it would have passed this Ordinance, and each section, subsection,

clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

SECTION 6. Effective Date. This Ordinance shall become effective June 1, 2020.

DULY PASSED AND ADOPTED by the City Council of the Town of Addison, Texas, on this **28th** day of **APRIL 2020**.

TOWN OF ADDISON, TEXAS

Joe Chow, Mayor

ATTEST:

APPROVED AS TO FORM:

Irma Parker, City Secretary

Brenda N. McDonald, City Attorney