

Environmental Health Fee Discussion

February 25, 2020

The logo for Addison, featuring the word "ADDISON" in a bold, blue, sans-serif font centered within a white circle. This circle is set against a blue background that is part of a larger graphic design on the right side of the slide, which includes diagonal white lines and a grey triangle in the top right corner.

ADDISON

- Staff presented proposed Environmental Health related fee increases on January 28th
 - Council discussed a desire for:
 - Hybrid option that considered both restaurant type and number of employees
 - Stay as close to 90% of the average fees charged by our comparator cities as possible
 - Similar cost recovery percentage

Revised Food Service Fees

Category	Current Fee	Average Fee	ORIGINAL Proposed Fee	REVISED Proposed Fee
Grocery Store		\$528	\$475	\$500
Full Service (Restaurant, Hotel, Schools, Hospitals)	\$450 31+ employees	\$417	\$375	\$450 31+ employees
	\$190 11-30 employees			\$375 11-30 employees
	\$115 1-10 employees			\$300 1-10 employees
Limited Service (Fast Food, Deli, Day Care)	\$90 Prepackaged only	\$341	\$300	\$300 11+ employees
				\$250 1-10 employees
Convenience and Retail		\$236	\$200	\$200

Revised Fees and Council Direction

- Hybrid option that considered both restaurant type and number of employees
 - Revised fee schedule and amounts achieves Council's direction
- Stay as close to 90% of the average fees charged by the Town's comparator cities as possible
 - Except for a full service establishment with 31 or more employees, the fees are below the average of the Town's comparator cities for all categories
 - A full service establishment with 31 or more employees would continue to be charged the same fee amount they are currently charged
- Similar cost recovery percentage
 - Cost recovery percentage decreases by 1.35%

Proposed Fees with No Changes from Original

Category	Current Fee	Average Fee	Proposed Fee
Mobile Food Unit (Full)	\$75	\$306	\$275
Mobile Food Unit (Pre-packaged)	\$75	\$247	\$175
Temporary Food Events	\$75	\$64.38	\$100
Special Temporary Events	\$75	N/A	\$100
Food Manager Registration	\$10	N/A	\$25

Category	Current Fee	Average Fee	Proposed Fee
Pool Permit - First	\$120	\$192	\$175
Fee Per Additional Pool	\$60	\$175	\$150
Liquid Waste Hauler - First	\$80	\$150	\$135
Fee Per Additional Truck	\$40	\$100	\$90

Proposed Fee Totals

Program Totals	Current	ORIGINAL Proposed	REVISED Proposed
Food Service	\$56,100	\$96,225	\$91,425
Mobiles	\$2,625	\$11,700	\$11,700
CFM Registration	\$2,670	\$6,675	\$6,675
Pool Permit – First	\$8,400	\$12,250	\$12,250
Additional Pool/Spa	\$960	\$2,400	\$2,400
Liquid Waste Hauler – First	\$1,840	\$2,970	\$2,970
Additional Truck	\$1,680	\$3,780	\$3,780
GRAND TOTAL	\$74,275	\$136,000	\$131,200
Add. Revenue	-	\$61,725	\$56,925
Cost Recovery	20.78%	38.06%	36.71%

- Note: Does not include Temporary and Special Event Fees

Next Steps

- Address any Council comments
- Bring fees for adoption at March 10, 2020 Council Meeting
- Communicate with current license/permit holders
- Effective Date of May 1, 2020

Questions?

A blue circular logo with the word "ADDISON" in white, uppercase letters.