

DRAFT

OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL SPECIAL MEETING & WORK SESSION

Thursday, August 15, 2019 @ 4:00 pm
Addison Conference & Theatre Centre
15650 Addison Road, Addison, TX 75001

Present: Mayor Joe Chow; Mayor Pro-Tempore Tom Braun; Deputy Mayor Pro-Tempore Lori Ward; Council Member Ivan Hughes; Council Member Guillermo Quintanilla; Council Member Paul Walden; Council Member Marlin Willesen

1. **Call to Order.** Mayor Chow called the Special Budget Workshop Meeting to order.

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2. **Present, Discuss, and Consider Action on the Proposed Annual Budget for the Town of Addison for Fiscal Year 2019-2020 (Beginning October 1, 2019 and Ending September 30, 2020), including but limited to the General Fund, Utility Fund, Stormwater Fund, Airport Fund, Hotel Fund, Economic Development Fund, Information Technology Fund, Capital Replacement Fund, Infrastructure Investment Fund, and Long-Term Planning.**

City Manager Wesley Pierson, Budget Director Terri Doby and Chief Operating Officer Olivia Riley presented highlights of the Proposed Fiscal Year 2019-2020 Budget. Those highlights include:

Property Tax Rates: Proposed:

	FY2018	FY2019	FY2020
Effective	\$0.542963/100	\$0.527064/100	\$0.552371/100
Rollback	\$0.551854/100	\$0.553323/100	\$0.591133/100
Proposed	\$0.550000/100	\$0.550000/100	\$0.591133/100

Property Tax Rates: Breakdown:

	FY2018	FY2019	FY2020
Operations & Maintenance	\$0.396958/100	\$0.407352/100	\$0.441750/100
Interest & Sinking	\$0.153042/100	\$0.142648/100	\$0.149383/100
Total Tax Rate	\$0.550000/100	\$0.550000/100	\$0.591133/100

Staffing Summary:

Department	2016	2017	2018	2019	2020
General Fund	241.6	223.2	224.2	226.9	235.1
Hotel Fund	14.8	16.7	16.7	17.0	17.0
Economic Development Fund	4.0	4.0	4.0	4.0	4.0
Airport Fund	3.0	3.4	3.4	4.4	4.4
Utility Fund	17.6	19.2	19.2	22.2	25.2
Stormwater Fund	1.7	2.0	2.0	4.0	4.0
TOTAL	282.7	268.5	269.5	278.5	278.5

General Fund Balance:

	FY2018 Actual	FY2019 Budget	FY2019 Estimated	FY2020 Proposed
BEGINNING FUND BALANCE	\$16.8M	\$17.8M	\$21.0M	\$18.1M
Total Operating Revenue	40.3M	37.4M	39.0M	39.4M
Total Operating Expense	34.5M	37.4M	37.4M	39.0M
TRANSFER				
Transfer to Self-Funded Projects Fund	\$1.2M	\$3.1M	\$3.5M	\$4.0M
Transfer to IIF	-	1.0M	1.0M	0.4M
ENDING FUND BALANCE	\$21.0M	\$13.7M	\$18.1M	\$14.1M
FUND BALANCE PERCENTAGE	60.8%	36.7%	48.3%	36.0%

Hotel Fund Overview (excluding transfers):

	FY2019 Budget	FY2020 Proposed	Difference
Total Revenue	\$8.9M	\$7.6M	\$(1.3)M
Total Expense	\$8.2M	\$7.1M	\$(1.1)M
Revenue to Expense	\$0.7M	\$0.5M	(\$0.2) M

Economic Development Fund:

	FY2019 Budget	FY2020 Proposed	Difference
Total Revenue	\$1.9M	\$2.0M	\$0.1M
Total Expense	\$1.9M	\$1.9M	-
Revenue to Expense	-	\$0.1M	\$0.1M

Airport Fund:

	FY2019 Budget	FY2020 Proposed	Difference
Total Revenue	\$5.4M	\$5.7M	\$0.3M
Total Expense	\$5.6M	\$5.6M	-
Revenue to Expense	(\$0.2)M	\$0.1M	\$0.3M

Utility Fund Balance:

	FY2018 Actual	FY2019 Estimated	FY2020 Proposed
BEGINNING FUND BALANCE	\$12.0M	\$12.2M	\$11.3M
Total Operating Revenue	12.4M	12.3M	13.1M
Total Operating Expense	11.7M	12.3M	13.1M
TRANSFER			
Interfund Transfers	\$0.5M	-	-
CAPITAL PROJECTS (Cash Funded)			
Basin I Sanitary Sewer Re-route	-	0.7M	\$1.7M
Water System Improvement Design	-	-	\$0.1M
Chlorine Booster Station	-	0.2M	-
ENDING FUND BALANCE	\$12.2M	\$11.3M	\$9.5M
FUND BALANCE PERCENTAGE	104.3%	92.8%	73.1%

Stormwater Fund Overview:

	FY2019 Budget	FY2020 Proposed	Difference
Total Revenue	\$2.2M	\$2.4M	\$0.2M
Total Expense	\$1.5M	\$1.5M	-
Revenue to Expense	\$0.7M	\$0.9M	\$0.2M

	FY2019 Budget	FY2020 Requested	FY2020 Proposed	RY2020 Recommended
GENERAL FUND				
Addison Arbor Foundation	\$50,000	\$50,000	\$50,000	\$50,000
Metrocrest Chamber of Commerce	\$35,000	\$35,000	\$35,000	\$35,000
Metrocrest Services	\$66,000	\$66,120	\$66,000	\$66,120
The Family Place	\$2,500	\$25,000	\$2,500	\$2,500
Woven Health Clinic	\$5,000	\$6,500	\$5,000	\$5,000
Sub-Total General Fund	\$158,500	\$182,620	\$158,500	\$158,620
FUNDRAISING – MATCHING FUNDS – FY19 up to \$15,000.00				
Addison Arbor Foundation	\$15,000	\$15,000	\$15,000	\$15,000
NEW - TOTAL GENERAL FUND	\$173,500	\$197,620	\$173,500	\$173,620
HOTEL FUND				
WaterTower Theatre	\$295,000	\$300,000	\$295,000	\$300,000
WaterTower Theatre (matching funds)	\$150,000	\$200,000	\$150,000	\$200,000
Cavanaugh Flight Museum	\$50,000	\$75,000	\$50,000	\$60,000
TOTAL HOTEL FUND	\$495,000	\$575,000	\$495,000	\$560,000

Additional Applications				
Military Family Clinic-Metrocrest Services	-	\$40,000	-	-
Dallas Cat Lady	-	\$5,000	-	\$5,000
Outcry Theatre	-	\$10,000	-	\$5,000
Communities in Schools Dallas Region	-	\$30,000	-	-
GRAND TOTAL	-	\$857,620	\$668,500	\$743,620

Adjourn Meeting

There being no further business to come before the Council, Mayor Chow adjourned the meeting.

TOWN OF ADDISON, TEXAS

Joe Chow, Mayor

ATTEST:

Irma G. Parker, City Secretary