

# DRAFT

## OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL WORK SESSION

June 24, 2019

Addison Town Hall, 5300 Belt Line Rd.,  
Dallas, TX 75254  
5:00 p.m. Executive Session & Work Session  
7:30 Regular Meeting

Present: Mayor Joe Chow; Mayor Pro Tempore Tom Braun; Deputy Mayor Pro Tempore Lori Ward; Council Member Ivan Hughes; Council Member Guillermo Quintanilla; Council Member Paul Walden; Council Member Marlin Willesen

1. **Call Meeting to Order:** Mayor Chow called the meeting to order.
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2. **CLOSED (EXECUTIVE) SESSION OF THE ADDISON CITY COUNCIL PURSUANT TO:**

Section 551.074, Tex. Gov. Code, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, pertaining to:

- **City Secretary Annual Review**

Mayor Chow Closed the open session at 5:06 pm to convene the City Council into Closed Executive Session.

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3. **RECONVENE INTO REGULAR SESSION:** In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.

Mayor Chow reconvened the City Council into Regular Open Session at 6:38 pm. No action taken.

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### WORK SESSION

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4. **Present and Discuss the Results of the April 2019 Town-Wide Traffic Signal Optimization Study and Implementation.**

**Presentation:** Lisa Pyles, Director of Infrastructure and Public Works; David Halloin, Kimley-Horn Associates, Inc. Ms. Pyles and Mr. Halloin presented and explained the April 2019 Town-Wide Traffic Signal Study.

**COUNCIL COMMENTS:** Council Members Hughes and Willesen requested information on the ‘flashing’ RED and YELLOW signals. Council was advised that these lights are installed in this fashion to help gain a driver’s attention. Council Member Walden inquired as to the causes of traffic congestion in the Town. Staff reported that changes in traffic patterns and an estimated 7% increase in traffic volume has contributed to the traffic congestion. Council Member Quintanilla asked how a power-outage would impact the regionally coordinated traffic system. Staff reported that the traffic model is controlled by clocks or timers communicating with each other. Presentation only.

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5. **Present and Discuss an Update Regarding Schematic Design for the Les Lacs Pond Liner Replacement Project.**

**Presentation:** Janna Tidwell, Director of Parks & Recreation; Sol Stigall, Westra Consultants, Inc. Ms. Tidwell presented responses to the questions presented by Council from the April 4, 2019 presentation on the Les Lacs Pond Liner Replacement Project.

**COUNCIL COMMENTS:** Council Member Hughes asked if Staff had a contingency plan if this project was not approved in a bond election and no grant funds were awarded. City Manager Pierson responded saying that a Decision Package would be presented in a future budget cycle. City Manager Pierson noted the presented site plan was an example only and is not an actual depiction of the Les Lac Pond. Presentation only.

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## REGULAR MEETING

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### Pledge of Allegiance

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### Announcements and Acknowledgements regarding Town and Council Events and Activities

### Discussion of Events/Meetings

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6. **PUBLIC COMMENT:** *The City Council invites citizens to address the City Council on any*

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topic not on this agenda. Please fill out a **City Council Appearance Card** and submit it to a city staff member prior to Public Participation. Speakers are allowed **up to three (3) minutes per speaker** with **fifteen (15) total minutes** on items of interest or concern and not on items that are on the current agenda. In accordance with the Texas Open Meetings Act, the City Council cannot take action on items not listed on the agenda. The Council may choose to place the item on a future agenda.

No citizens appeared to address the City Council on any topic not on the agenda.

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**CONSENT AGENDA:** All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion with no individual consideration. If individual consideration of an item is requested, it will be pulled from the Consent Agenda and discussed separately.

7. **Consider Action to Approve the June 11, 2019 City Council Work Session, Executive Session, and Regular Meeting Minutes.**
8. **Consider Action to Approve an Ordinance Amending Ordinance No. 005-010 as Amended, Which Grants a Franchise to Oncor Electric Delivery Company LLC, by Extending the Term and Providing for Its Renewal; Providing a Severability Clause; Providing a Savings Clause; Providing an Effective Date; and Providing for Acceptance by Oncor Electric Delivery Company LLC.**
9. **Consider Action to Approve a Resolution Approving a Third Amendment to Rooftop Telecommunications License Agreement Between the Town of Addison and COP Spectrum Center, LLC F/K/A GPI Spectrum LLC, and Authorizing the City Manager to Execute the Agreement in an Amount not to Exceed \$29,112.96 for the First Year.**

Mayor Chow asked whether Council wished to remove any item for separate discussion. There being no such requests, Mayor Chow called for a motion.

**MOTION:** Mayor Pro-Tempore Braun moved to approve CONSENT AGENDA Items 7-9. Council Member Hughes seconded the motion. Motion carried unanimously.

**Ordinance No. O19-26:** Grant Amended Franchise to Oncor Electric Delivery Company, LLC.  
**Resolution No. R19-044:** Rooftop Telecommunications 3<sup>rd</sup> Amendment - COP Spectrum Center, LLC F/K/A GIP Spectrum LLC

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## Regular Items

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10. **Presentation of Best Practices Recognition from the Texas Fire Chiefs Association for the Addison Fire Department.**

**Presentation:** Red Oak Fire Chief and Texas Fire Chiefs Association (TFCA) Board Member

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Eric Thompson. On behalf of the Texas Fire Chiefs Association (TFCA), Mr. Thompson recognized the Addison Fire Department (AFD) for successfully completing the TFCA Best Practice Program. The AFD is one of only 20 fire department in Texas to achieve this recognition. Additionally, the AFD is one of eight fire departments that has achieved both this recognition and holds an ISO 1 rating. Presentation only, no action required.

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11. **Present, Discuss, and Consider Action on an Ordinance Granting a Meritorious Exception from the Code of Ordinances Chapter 62 Section 62-289 (a) Special District Addison Town Center for Ross Dress for Less Located at 3802 Belt Line Road, in Order to Permit a 458.25 Square Foot Wall Sign on the North Facade.**

**Presentation:** Charles Goff, Director of Development Services. Mr. Goff presented the Meritorious Exception request from 'Ross Dress For Less' for signage at their proposed location at Addison Town Center. Article VI Special Districts Section 62-289 of the Sign Code governs signage in this center. This District provides two options for signage; however, this request exceeds the maximum allowed effective area.

Albrite Sales & Service Representative Mr. Kenn Phiffer provided information regarding existing signage in this shopping center and general information about signage. Shopping Center Manager Bernard Shaw reported the proposed store would occupy the 21,067 square feet in the now vacant Office Depot space.

**COUNCIL COMMENTS:** Mayor Chow noted that Office Depot moved to a more visible location in Dallas because many customers could not find the store. Mayor Chow recommended that a solution and/or compromise be reached.

Deputy Mayor Pro-Tempore Ward requested that a rendition be presented showing how this proposed size relates to the other signage in the shopping center. Council Member Hughes stated that granting a meritorious exception based on appearance without methodology would be resetting the baseline of the ordinance requiring a total re-write of the ordinance.

**MOTION:** Council Member Walden moved to deny the Ordinance granting a Meritorious Exception. Council Member Quintanilla seconded the motion. The Motion failed by a 5-2 vote with Council members Walden and Quintanilla voting in favor.

Mayor Pro-Tempore Braun stated that the Town was in the process of evaluating the current ordinances through development of a Unified Development Code. He added that sign ordinances vary from community to community with various methodology or criteria being utilized. Mayor Pro-Tempore Braun stated that this issue for him was more of an aesthetic issue. Council Member Willesen concurred and made a request that pictures or drawings be provided to show how the proposed signage size compares to what is present at the PetSmart, Kroger and Target.

**MOTION:** Mayor Pro-Tempore Braun moved to Table this item until the July 9, 2019 Council Meeting and requested that the applicant present drawings showing how the proposed size compares to what is present. Council Member Willesen seconded the motion. Motion carried 6-1 with Council Member Walden voting 'No'.

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12. **Hold a Public Hearing, Discuss, and Consider Action Regarding Potential Changes to Regulations for Political Signs.**

**Presentation:** Charles Goff, Director of Development Services. At the May 28<sup>th</sup> Work Session, the City Council tasked Mr. Goff with explore changing the Town's political signage regulations to prohibit political signs in the public right-of-way, establish rules prohibiting political signs on Town owned property and limit political signs near polling places. This item was advertised as a Public Hearing in the agenda and the Town's Newsletter to solicit citizen input. Staff surveyed the political sign ordinances of surrounding cities and presented an ordinance for council review.

**Public Hearing:** Liz Oliphant, 14700 Marsh Lane #313, asked for clarification of the definition of a polling location (i.e. active polling location).

**COUNCIL COMMENTS:** Based on discussion of this item, Council directed Staff to add: (1) sign(s) on Town property would be limited to 18 inches x 24 inches in size; (2) the acceptable location for political signage at polling place would be physically demarcated by Staff; and, (3) clarification of polling location by the addition of the word 'active'. Staff will make these changes and present a revised Ordinance a future meeting for action.

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13. **Present, Discuss, and Consider Action on an Ordinance Appointing Danielle Dulaney as an Alternate Municipal Judge of the Addison Municipal Court of Record No. 1 and Approving a Compensation Agreement to Perform Services as an Alternate Municipal Judge and Administer the Oath of Office .**

At its June 24 meeting, Council appointed Danielle Dulaney to the Alternate Judge position of the Addison Municipal Court. Judge Dulaney's term will expire on December 31, 2020. She will join longtime presiding Judge Larry Dwight and Alternate Judge Cass Calloway.

**MOTION:** Council Member Willsen moved to approve an Ordinance Appointing Danielle Dulaney as an Alternate Municipal Judge as submitted. Council Member Hughes seconded the motion. Motion carried unanimously.

**Ordinance No. R19-27:** Appointment of Danielle Dulaney, Alternate Municipal Court Judge, Court of Record No. 1.

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14. **Present and Discuss the Addison Community Bond Advisory Committee's Final Report on a Recommendation for a Bond Program and Review the Program's Propositions, Projects, Financing, and Process.**

**Presentation:** Lisa Pyles, Director of Infrastructure and Public Works. Ms. Pyles presented

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information regarding the recommended bond propositions and estimated project costs. Additionally, Ms. Pyles outlined the next steps related to calling a bond election.

**COUNCIL COMMENTS:** Council asked questions regarding the projects, project costs, and the impact to the future tax rate. Council pointed out that an additional meeting in July may be needed to reach a consensus, digest all the information, educate the City Council and public, and feel comfortable with the projects and financial information. Mayor Chow requested the City Council submit any questions they may have to the City Manager so that these can be distributed to the City Council prior to the next meeting.

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### **Adjourn Meeting**

There being no further business to come before the Council, Mayor Chow adjourned the meeting.

**TOWN OF ADDISON, TEXAS**

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Joe Chow, Mayor

**ATTEST:**

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Irma G. Parker, City Secretary