

DRAFT

OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL WORK SESSION

May 28, 2019

Addison Town Hall
5300 Belt Line Rd., Dallas, TX 75254
5:00 p.m. Work Session
7:30 Regular Meeting

Present: Mayor Joe Chow; Mayor Pro-Tempore Tom Braun; Deputy Mayor Pro-Tempore Lori Ward; Council Member Ivan Hughes; Council Member Guillermo Quintanilla; Council Member Paul Walden; Council Member Marlin Willesen

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1. **Call Meeting to Order:** Mayor Chow called the meeting to order.
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WORK SESSION

2. **Present and Discuss Council Liaison Opportunities and Appointments.**

Presentation: *Irma Parker, City Secretary.* Ms. Parker facilitated a discussion of the liaison assignments with the various community organizations.

COUNCIL COMMENTS: Council agreed to delete assignments to the Addison Business Association, Addison Legacy Foundation, Cotton Belt, Dallas Area Rapid Transit (DART), Texas Municipal League (TML), and the Texas Municipal Retirement System (TMRS). Deputy Mayor Pro-Tempore Ward was assigned to the World Affairs Council. Council Member Quintanilla was assigned to the Greater Dallas Regional Chamber as an Alternate/Backup. Deputy Mayor Pro-Tempore Ward was assigned to the North Dallas Chamber as an Alternate/Backup. Council also discussed clarifying the Community Partner's Bureau (CPB) responsibilities. The CPB Council Liaisons will continue to oversee the community partners associated with the following entities: Woven, Family Place, and Metrocrest Services. The CPB Council Liaisons will no longer review grant funding applications for non-CPB entities. Grant funding applications for non-CPB entities will be reviewed by their respective Council Liaison. These changes will be presented for consideration at a future City Council Meeting.

3. **Present and Discuss the Council Calendar for June, July, August, September, and October 2019.**

Presentation: *Irma Parker, City Secretary; Wesley S. Pierson, City Manager.* Staff requested direction regarding the meeting dates for the June through October 2019 Council meetings.

COUNCIL COMMENTS: Council reached a consensus on the following meeting dates. Staff was asked to present a November 2019 through January 2020 calendar at a future meeting to assist with long-range planning.

JUNE: June 11 & 24 City Council Meetings;

JULY: July 8 Strategic Planning Update, July 9 City Council Meeting;

AUGUST: August 13 & 27 City Council Meetings, August 15 & 16 Budget Workshop;

SEPTEMBER: September 3, 10 & 24 City Council Meetings;

OCTOBER: October 8 & 29 City Council Meetings, October 14 Fall Town Meeting.

4. **Present and Discuss the Town's Enforcement of Code Requirements Related to Political Signage.**

Presentation: *Charles Goff, Director of Development Services.* Mr. Goff advised that this item was placed on the agenda at the request of Council Members Walden and Willesen. The current sign policy and enforcement practices were discussed and explained.

COUNCIL COMMENTS: Council expressed concern that because Code Enforcement Officers are not on duty on weekends, there is an unfortunate lack of enforcement on weekends including Election Day. The scheduling of police officers on Election Day at the polling location was discussed. Council discussed the possibility of eliminating the placement of political signage in the public right-of-way. Staff was asked to review and compare the Town's campaign sign code and enforcement provisions with other communities. Staff was asked to bring possible amendments to the code for council review and action. The Council expressed a desire to conduct a Public Hearing related to this subject.

REGULAR MEETING

Pledge of Allegiance

Announcements and Acknowledgments Regarding Town and Council Events and Activities: The Addison Police Department recognized officers for outstanding service to our citizens.

Discussion of Events/Meetings

PUBLIC COMMENT: *The City Council invites citizens to address the City Council on any topic not on this agenda. Please fill out a **City Council Appearance Card** and submit it to a city staff member prior to Public Participation. Speakers are allowed **up to three (3) minutes per speaker** with **fifteen (15) total minutes** on items of interest or concern and not on items that are on the current agenda. In accordance with the Texas Open Meetings Act, the City Council cannot take action on items not listed on the agenda. The Council may choose to place the item on a future agenda.*

No citizens appeared to address the City Council on a topic not on the agenda.

CONSENT AGENDA: *All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion with no individual consideration. If individual consideration of an item is requested, it will be pulled from the Consent Agenda and discussed separately.*

5. **Consider Action to Approve the April 25, 2019 City Council Work Session and Regular Meeting Minutes and the May 14, 2019 City Council Regular Meeting Minutes.**
 6. **Consider Action to Approve an Ordinance Amending the Code of Ordinances to Delete Section 82-98 (Water Conservation Plan) and Separately Adopting an Updated Water Conservation Plan as Required by Chapter 288 of the Texas Administrative Code.**
 7. **Consider Action to Approve a Resolution Approving Task Order Number 11 to the Master Services Agreement for Professional Engineering Services Between the Town of Addison and Cobb-Fendley & Associates, Inc., for Professional Engineering Services Related to the Civil Engineering Review of Development Plans for the DART Cotton Belt Line as it Runs Through Addison and Authorizing the City Manager to Execute the Agreement in an Amount Not to Exceed \$64,840.**
 8. **Consider Action to Approve a Resolution Approving a Contract Agreement Between the Town of Addison and Stripe-A-Zone, Inc. for the 2019 Annual Street Pavement Markings Project, and Authorizing the City Manager to Execute the Agreement in an Amount Not to Exceed \$113,637.36.**
 9. **Consider Action to Approve a Resolution Amending the Town of Addison's Authorized Representatives for the TexSTAR Short Term Asset Revenue Fund.**
 10. **Consider Action to Approve a Resolution Amending the Town of Addison's Authorized Representatives to the Local Government Investment Pool - TexPool/TexPool Prime.**
 11. **Consider Action to Approve a Resolution Amending the Town of Addison's Authorized Representatives for the Local Government Investment Cooperative ("LOGIC").**
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Mayor Chow called for any requests to remove any item from the Consent Agenda. There being no requests, Mayor Chow called for a motion.

MOTION: Council Member Hughes moved to approve Consent Agenda as presented. Deputy Mayor Pro-Tempore Ward seconded the motion. Motion carried unanimously.

Ordinance No. O19-22: Adopt Updated Water Conservation Plan

Resolution No. R19-041: Cobb-Fendley & Associates, Inc. Contract for Development Plan Review

Resolution No. R19-036: 2019 Annual Street Pavement Marketing Project with Stripe-A-Zone

Resolution No. R19-037: Appointing TexSTAR Fund Representatives

Resolution No. R19-038: Appointing TexPOOL/TexPOOL Prime Fund Representatives

Resolution No. R19-039: Appointing LOGIC Fund Representatives

Regular Items

12. **Present, Discuss, and Consider Action on an Ordinance Granting a Meritorious Exception for AMLI, located at 15250 Quorum Drive, to Permit a 138 Square-Foot Mural on the North Facade of the Building.**

Presentation: *Charles Goff, Director of Development Services.* Mr. Goff presented the meritorious exception for a 138 square-foot mural on the north façade of AMLI Addison at 15250 Quorum Drive. The proposed 138 square foot artwork consists of 6-foot letters that spell “ADDISON”, painted in black and white on a 10-foot tall brick wall accentuated with iconic images that represent the Town. Staff recommended approval of this meritorious exception.

COUNCIL COMMENTS: Council commented positively on the design, location and aesthetics of the proposed art. A representative from the applicant addressed Council’s questions regarding proposed materials, letter height and completion date.

MOTION: Council Member Walden moved to approve request as submitted. Deputy Mayor Pro-Tempore Ward seconded the motion. Motion carried unanimously.

Ordinance No. O19-20: Meritorious Exception for 138 SF mural AMLI Addison.

13. **Present, Discuss, and Consider Action on a Resolution Approving an Annual Contract for Concrete and Asphalt Repairs Between the Town of Addison and Jim Bowman Construction Company LP and Authorizing the City Manager to Execute the Contract in an Amount Not to Exceed \$600,000 for Fiscal Year 2019.**

Presentation: *Lisa Pyles, Director of Public Works & Engineering.* Ms. Pyles presented the Indefinite Delivery/Indefinite Quantity (IDIQ) bid results and contract.

COUNCIL COMMENTS: Council asked if the projects can be completed within the current fiscal year. Staff indicated that some projects will and that any unfinished projects would be continued in the next fiscal year.

MOTION: Council Member Hughes moved to approve the annual contract for concrete and asphalt repairs as presented. Mayor Pro-Tempore Braun seconded the motion. Motion carried unanimously.

Resolution No. R19-040: Annual Concrete and Asphalt Repairs Contract with Jim Bowman Construction Company, LP.

14. **Present, Discuss and Consider Action on an Ordinance Amending Chapter 34 – Environment, Article V – Drought Contingency Plan, Section 34-177 of the Code of Ordinances to Delete References to the City of Dallas Emergency Water Management Triggering Measures.**

Presentation: *Lisa Pyles, Director of Public Works & Engineering.* Ms. Pyles presented an amendment to the Drought Contingency Plan.

COUNCIL COMMENTS: Council asked questions regarding the plan's triggering criteria and the different stages. Mayor Pro-Tempore Braun remarked that customers may need to be reminded of watering times and days. He requested that citizens be reminded of this information. Ms. Pyles responded that this information will be made available using billing inserts, social media, Town website and the Newsletter.

MOTION: Mayor Pro-Tempore Braun moved to approve Ordinance as submitted. Council Member Walden seconded the motion. Motion carried unanimously.

Ordinance No. O19-21: Amend Section 34-177 Drought Contingency Plan

Adjourn Meeting

There being no further business to come before the Council, Mayor Chow adjourned the meeting.

TOWN OF ADDISON, TEXAS

Joe Chow, Mayor

ATTEST:

Irma G. Parker, City Secretary