

DRAFT
**OFFICIAL ACTIONS OF THE ADDISON
CITY COUNCIL
and
PLANNING & ZONING COMMISSION
JOINT SPECIAL MEETING**

Thursday, March 28, 2019 @ 6:00 pm

ADDISON TREEHOUSE
14681 Midway Road, Suite 200
Addison, Texas

City Council Present: Mayor Joe Chow; Mayor Pro-Tempore Paul Walden; Deputy Mayor Pro-Tempore Tom Braun; Council Member Ivan Hughes; Council Member Lori Ward; and Council Member Marlin Willesen

Council Absent: Council Member Guillermo Quintanilla

Commission Present: Chairman Kathryn Wheeler, Commissioner Linda Groce, Commissioner John Meleky, Commissioner Robert Catalani, Commissioner Jerry Dougan, Commissioner Tom Souers

Commission Absent: Commissioner Eileen Resnik

1. **Call to Order and Announce Quorum** – City Council and Planning & Zoning Commission.
2. **Present and Discuss the Development Code Review Process and Solicit Feedback on the Addison Development Regulations Assessment Report.**

Presentation: *Charles Goff, Assistant Director of Development Services; Clarion Associates, LLC – Matthew Goebel, Jim Spung, Jim Dougherty.* At the 2018 Strategic Plan Meeting a Milestone was created to set a goal of reviewing the town ordinances and regulations with a focus on modernization to facilitate re-development. Clarion Associates, LLC was hired to assist in the creation of a new Unified Development Code with the assistance of Staff and a Special Project Committee. A review of the Town's zoning, subdivision, landscaping and signage regulations have been conducted and public comment has been solicited online via the Town's

website and various social media outlets since March 8, 2019. On March 27, the Unified Development Code Special Project Committee met to discuss the findings of the Development Regulations Assessment created by Staff and consultants. and later that evening the public was invited to learn more about this project and provide feedback on the report.

COUNCIL COMMENTS: The Council listened to the presentation, provided feedback, and answered questions that were asked by the consultants and Staff to clarify direction regarding the assessment. Topics discussed included: (1) Reorganizing and strengthening the Town's existing zoning regulations by enhancing the use regulations and consolidating / updating accessory and temporary use and structure standards; (2) Improving and tailoring development standards to generally focus on infill and redevelopment, access and connectivity, parking standards, coordinate landscape, buffering, screening and tree protection to maximize efficiency, create town-wide building design standards, exterior lighting and consolidating grading and drainage standards; (3) Streamlining development review procedures by delegating more decision-making power to Staff, establishing common review procedures, codifying and updating the site plan review procedures, establishing distinct review procedures for the Airport; and (4) rewriting the sign regulations.

3. ADJOURN

There being no further business to come before the City Council and the Planning & Zoning Commission, Mayor Chow and Chairman Wheeler adjourned the meeting.

TOWN OF ADDISON, TEXAS

City Council

Planning & Zoning Commission

Joe Chow, Mayor

Kathryn Wheeler, Chairman

ATTEST:

Irma G. Parker, City Secretary