

# Personal Transport Vehicle Pilot Program

March 12, 2019

The logo for Addison, featuring the word "ADDISON" in a bold, blue, sans-serif font. The text is centered within a white circle, which is itself set against a blue background. The blue background is part of a larger graphic on the right side of the slide, consisting of a blue triangle with a white circle inside, and a grey triangle in the top right corner.

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# Previous Discussion

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- November 27, 2018 discussion with Council
  - First Mile/Last Mile Issue
  - Bike and Scooter-Share Overview
  - Other Local Regulations
  - Council Direction
    - Pilot program allowing docked and dock-less options



# Proposed Ordinance Change

- Define Personal Transport Vehicle (PTV)
  - Meaning bicycles, scooters, and other similar devices which may or may not be motorized
- Require permit to operate PTV sharing services in the Right-of-Way
  - Permit would be administratively approved by Director of IDS
- Establish impoundment process and fee for unpermitted PTVs

Number of PTVs Impounded	Fee per PTV
1	\$25
2	\$50
3	\$75
4 or more	\$100

- Enable Town to dispose of unclaimed PTVs after 30 days

# Proposed Permit Agreement

- Permit Agreement would end December 31, 2019 (Pilot Program Period)
  - Council will re-evaluate in Fall to determine if Town wishes to continue
- Allows PTV sharing companies to operate in Right-of-Way and Town Parks, Trails and Open Spaces
- Docking stations require separate agreement
- Use of other Town property for operations requires separate agreement
  - Ex. Town Hall, Athletic Club
- Requires PTV sharing companies to share data on usage and users
- Requires PTV sharing companies to repair, replace or restore damage to Town property
- \$500 permit fee

# Requirements for PTVs and PTV Companies

- PTVs must:
  - Meet applicable state and federal safety requirements
  - Be in good condition
  - Display emblem of the permittee, current contact information and a unique identifier
  - Not contain third-party advertising
- PTV sharing company must:
  - Educate users regarding applicable requirements
  - Provide mechanism for customers to notify company of safety or maintenances issues
  - Maintain a 24-hour customer service phone number
  - At Town's discretion, distribute customer survey developed by the Town and lead outreach efforts to solicit feedback prior to the end of pilot program

# Dockless Parking Requirements

- Town staff will approve “Home Zones” where PTVs can be staged
- Whether staged by PTV company or parked by users, PTVs must be:
  - Upright
  - On a paved service
  - Not at corners of sidewalks within five feet of crosswalk ramps
  - Not obstruct ADA required clearance
  - Not on blocks without sidewalks or where sidewalk is less than 48 inches
  - Not block transit stops, street furniture, or driveways
  - Not be in front of single-family or duplex homes
- Permittee must correct any of these issues within established time frames

# Maintenance and Performance Standards

- Inoperable PTVs must be removed within 24 hours after notice
- No more than 3 PTVs deployed in a Home Zone without Town approval
- Number of PTVs shall be commensurate with expected demand
- General rebalancing (adding to/removing from Home Zones) shall occur no less than weekly
- Upon request or complaint, PTCs will be relocated or rebalanced within:
  - 2 hours after notice Monday-Friday 8am-8pm
  - 24 hours after notice all other times
- PTVs must be relocated or removed at the request of Town staff prior to and during special events

# Impoundment of Permitted PTVs

- Permittee must allow Town the ability to unlock PTV
- Town may impound PTV if:
  - Permittee fails to comply with performance standards
  - Property poses an eminent danger to the safe operation or free flow of traffic
- Impoundment fee of \$25 per PTV
- Town may dispose of PTV after 15 days notice



# Liability Issues

- PTV sharing company accepts the condition of the Right-of-Way and Parks as is with all faults
- Town assumes no liability for loss or damage and permittee waives any claim against the Town
- PTV sharing company required to establish escrow account of \$5,000
- PTV sharing company must hold liability insurance
  - Town must be named as an additional insured
- PTV sharing company must defend, indemnify, protect and hold Town harmless from and against any claims

# Questions?

A blue circular logo with the word "ADDISON" in white capital letters.

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