



**REGULAR MEETING  
OF THE CITY COUNCIL**

**February 7, 2019**

**ADDISON TOWN HALL**

**5300 BELT LINE RD., DALLAS, TX 75254  
7:30 PM REGULAR MEETING**

1. Call Meeting to Order

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**REGULAR MEETING**

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**Pledge of Allegiance**

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Announcements and Acknowledgements regarding Town and Council  
Events and Activities

Discussion of Events/Meetings

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2. Public Comment: The City Council invites citizens to address the City Council on any topic not on this agenda. Please fill out a **City Council Appearance Card** and submit it to a city staff member prior to Public Participation. Speakers are allowed **up to three (3) minutes per speaker** with **fifteen (15) total minutes** on items of interest or concern and not on items that are on the current agenda. In accordance with the Texas Open Meetings Act, the City Council cannot take action on items not listed on the agenda. The Council may choose to place the item on a future agenda.

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Consent Agenda:

*All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion with no individual consideration. If individual consideration of an item is requested, it will be pulled from the Consent Agenda and discussed separately.*

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3. Consider Action to Approve the **January 22, 2019 Work Session and Regular Meeting Minutes**.
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Regular Items

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4. Present and Discuss **Update on Taste Addison 2019**
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5. Present, Discuss and Consider Action to **Reject All Bids for the Customs and Border Protection and Airport Administration Facility at 4545 Jimmy Doolittle Drive on Addison Airport.**
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6. Present, Discuss and Consider Action to **Amend Ordinance #019-01 by Re-designating the Election Day Voting Location from the Addison Athletic Club at 3900 Beltway Drive to Fire Station #2 at 3950 Beltway Drive for the May 4, 2019 General Election.**
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Adjourn Meeting

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NOTE: The City Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including §551.071 (private consultation with the attorney for the City); §551.072 (purchase, exchange, lease or value of real property); §551.074 (personnel or to hear complaints against personnel); §551.076 (deployment, or specific occasions for implementation of security personnel or devices); and §551.087 (economic development negotiations). Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

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Posted: \_\_\_\_\_

Irma Parker, City Secretary

Date: February 1, 2019

Time: 5:00 pm

**THE TOWN OF ADDISON IS ACCESSIBLE TO PERSONS WITH  
DISABILITIES. PLEASE CALL (972) 450-7090 AT LEAST  
48 HOURS IN ADVANCE IF YOU NEED ASSISTANCE.**

**Work Session and Regular Meeting**

**3.**

**Meeting Date:** 02/07/2019

**Department:** City Manager

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**AGENDA CAPTION:**

Consider Action to Approve the **January 22, 2019 Work Session and Regular Meeting Minutes.**

**BACKGROUND:**

The City Secretary has prepared the minutes for Council approval.

**RECOMMENDATION:**

Administration recommends approval.

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**Attachments**

Minutes January 22, 2019

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# DRAFT

## OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL WORK SESSION

January 22, 2019

**Addison Town Hall, 5300 Belt Line Rd., Dallas, TX 75254**  
**6:00 p.m. Executive Session & Work Session**  
**7:30 Regular Meeting**

**Present:** Mayor Joe Chow; Mayor Pro-Tempore Paul Walden; Deputy Mayor Pro-Tempore Tom Braun; Council Member Ivan Hughes; Council Member Guillermo Quintanilla; Council Member Lori Ward; and, Council Member Marlin Willesen

1. **Call Meeting to Order:** Mayor Chow called the meeting to order at 6:00 pm.

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### WORK SESSION

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2. **Present and Discuss the Council Calendar for February through May 2019.**

**Presentation: Wesley Pierson, City Manager** – Staff requested direction regarding the Council meeting dates for February through May. The Code of Ordinances requires that a regular meeting of the Council be held on the second and fourth Tuesday of each month commencing at 7:30 pm; however, the time may be changed as necessary through the posting of a new time on the agenda. The following meeting date changes and additions were made:

FEBRUARY: 2/12 Council Meeting was Re-scheduled for 2/7

2/26 Council Meeting was Re-scheduled for 2/20

MARCH: No changes were proposed for the Council Meetings on 3/12 and 3/26  
*Tentative Date* - 3/14 Economic Development Strategic Plan Meeting

APRIL: No changes were proposed for the Council Meetings on 4/9 and 4/23  
Addition: 4/15 Spring Town Meeting

MAY: *Tentative Date* - 5/14 Official Canvass of the May 4<sup>th</sup> General Election  
5/31 – 6/2 Taste of Addison

OTHER: *TBA* - Special Unified Development Code Workshop Joint Meeting of the City Council and Planning & Zoning Commission

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3. **Present and Discuss the Appointment Process for the Town's Vacant Alternate Judge Position.**

**Presentation: Passion Hayes, Director of Human Resources; Municipal Court Judge Larry Dwight** – The Town has one Municipal Court Judge and two alternates who were re-appointed for a 2-year term in December 2018. An overview of the timeline for appointing a second alternate judge after the resignation of Alternate Judge Thaddeus Iwuji was presented and discussed. The Job Posting will be advertised. The top candidate resumes will be provided to Council at the February 20<sup>th</sup> meeting date. Interview and appointment dates will be March 12<sup>th</sup> and March 26<sup>th</sup> respectively. COUNCIL COMMENTS: Council expressed thanks.

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4. **Present and Discuss Potential Regulations Regarding Short Term Housing Rentals.**

**Presentation: Charles Goff, Assistant Director of Development Services** – This item was requested by Mayor Pro-Tempore Walden and Council Member Quintanilla. Staff determined that there are typically between 10 and 20 properties in Addison listed on Airbnb, VRBO®, and HomeAway™. Currently the Town does not regulate short-term rentals and does not collect hotel occupancy taxes for short-term rentals. A summary of short-term housing rental requirements enacted by metroplex cities was discussed. These typically include tracking, regulating and/or collecting hotel occupancy taxes.

The City Council of Grapevine passed an ordinance that banned short-term rentals in the corporate city limits and recently instructed staff to proceed with enforcement. A lawsuit was filed by multiple local property owners challenging the ordinance. In November of 2018, a State District Court issued a temporary injunction against Grapevine stating the ban constitutes a hardship on property owners. This case is expected to go to trial on April 15, 2019. Council was presented detailed information on the City of Coppell's actions to authorize the collection of hotel occupancy taxes and regulate short-term rentals in their community.

Staff asked for direction from Council to: (1) proceed to develop regulations for short-term rentals by a registration process like the City of Coppell and/or (2) amend the hotel occupancy tax ordinance to enable collection of tax revenue. COUNCIL COMMENTS: Council asked staff to establish registration requirements for short-term rentals and to collect the hotel occupancy taxes like City of Coppell but not to pursue an inspection requirement. It was recommended that a sunset clause be included in the proposed ordinance developed by Staff. Additionally, District Court lawsuit and State Legislature actions will be monitored by Staff and reported at a future meeting for council information.

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## REGULAR MEETING

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### **Pledge of Allegiance**

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## Announcements and Acknowledgements regarding Town and Council Events and Activities

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### Discussion of Events/Meetings

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5. **Public Comment.** *The City Council invites citizens to address the City Council on any topic not on this agenda. Please fill out a **City Council Appearance Card** and submit it to a city staff member prior to Public Participation. Speakers are allowed **up to three (3) minutes per speaker with fifteen (15) total minutes** on items of interest or concern and not on items that are on the current agenda. In accordance with the Texas Open Meetings Act, the City Council cannot take action on items not listed on the agenda. The Council may choose to place the item on a future agenda.*

No citizens appeared and requested to address the City Council on a topic not on the agenda.

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**Consent Agenda:** *All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion with no individual consideration. If individual consideration of an item is requested, it will be pulled from the Consent Agenda and discussed separately.*

6. **Consider Action to Approve the January 8, 2019 Work Session and Regular Meeting and January 10, 2019 Special Meeting Minutes.**
7. **Consider Action to Approve the First Quarter Update from the Finance Committee to the City Council for the Period from October 2018 to December 2018.**
8. **Consider Action to Approve a Resolution Accepting the Resignation of Matthew Horine from the Board of Zoning Adjustment.**
9. **Consider Action to Approve a Resolution Approving an Agreement for Street Lighting Service with Oncor Electric Delivery Company, LLC. for Street Lighting within the Town of Addison and Authorize the City Manager to Execute the Agreement.**
10. **Consider Action to Approve a Resolution Approving an Agreement with LOD, LTD, d/b/a Lawnscape of Dallas for Annual Mowing of Town Facilities, Various Rights-of-Way and Beautification Areas and Authorize the City Manager to Execute the Agreement in an Amount not to Exceed \$110,696.71.**

Mayor Chow called for any requests to remove any item from the Consent Agenda to discuss separately. There were no requests to remove an item for separate discussion and action; however, Deputy Mayor Pro-Tempore Braun had a question about Item #10. He asked if the mowing contract was for mowing of Town owned property throughout the Town or if there were other mowing contracts. Parks & Recreation Director Janna Tidwell reported that there were a few special mowing contracts, in addition to this proposed contract, which consist of medians

that would be addressed in another contract. There being no further questions or comments, Mayor Chow called for a motion.

**MOTION:** Mayor Pro-Tempore Walden moved for approval. Council Member Ward seconded the motion. Motion carried unanimously.

**Resolution No. R19-005:** Board of Zoning Adjustment - Matthew Horine resignation

**Resolution No. R19-006:** Street Light Service Agreement – Oncor Electric Delivery Co., LLC

**Resolution No. R19-007:** 2019 Town Mowing Service – LOD, LTD., dba Lawnscape of Dallas

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## REGULAR ITEMS

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11. **Present, Discuss and Consider Action on a Resolution Approving a Contract with Rodney Hand Associates Marketing Communications, LP for Advertising in Addison - The Magazine of the North Dallas Corridor and Authorize the City Manager to Execute the Agreement in an Amount not to Exceed \$90,000.**

Mary Rosenbleeth, Director of Public Communications, presented the Rodney Hand Associates Marketing Communications contract for Council consideration.

The contract is a reduction in the scope and price from the existing contract. This contract would require a Visitors' Guide to be distributed to the current 36 hotels featuring almost 8,000 hotel rooms two times per year with targeted publish dates of April and October. A Digital Issue of the Visitors' Guide will be published at the same time as the print issue. The Addison Magazine Website, which has an average of 25,000 visitors per month, will be updated every two weeks and Addison businesses will be given advertising space each month on the home page, as well as each of the category pages. An E-News Publication will be produced and distributed at a minimum of every two weeks. Their editorial focus will be on items related to Addison tourism i.e. restaurant specials, live musical entertainment, and events. Future editions will include fewer 'lifestyle' oriented topics. The current Addison Magazine E-News has 24,000 subscribers.

The services that are offered by Mr. Hand achieves the Town's tourism goal of having an Addison-branded publication in local hotel rooms. A new approach of reaching our target audience is consistent with a changing market and reduced funding. Addison Magazine's proposal included not only delivery to Addison hotels, but also included an additional 13 hotels along the North Dallas corridor. They will replace worn out copies between printings and audit the magazine placement. The magazine will no longer be delivered to residents and business, but an electronic version will be available on-line for those interested.

**MOTION:** Council Member Hughes moved to approve Item #11 as submitted. Council Member Willesen seconded the motion. Motion carried unanimously.

**Resolution No. R19-008:** Advertising in Addison-The Magazine of North Dallas – Rodney Hand Associates Marketing Communications, LP



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12. **Present, Discuss and Consider Action on a Resolution to Authorize an Interfund Loan from the Infrastructure Investment Fund to the Airport Fund for the Purchase of an Airport Rescue Fire-Fighting Apparatus, Under the Town's Interlocal Agreement with the Texas Local Government Purchasing Cooperative Known as the Houston Galveston Area Council (HGAC) in an Amount Not to Exceed \$700,000.**
  13. **Present, Discuss and Consider a Resolution to Authorize the Purchase of One (1) 2019 Rosenbauer Panther Aircraft Rescue Firefighting Apparatus from Daco Fire Equipment, Under the Town's Interlocal Agreement with the Texas Local Government Purchasing Cooperative Known as the Houston Galveston Area Council (HGAC) in an Amount Not to Exceed \$700,000.**

Mayor Chow opened discussion reading both Agenda Headers for Item #12 and #13 as they were related issues. He advised that action would be taken separately on each Item.

Chief Financial Officer Olivia Riley presented this item for Council action to authorize a loan from the Infrastructure Investment Fund (IIF) to the Airport Fund for the purchase of a 2019 Rosebauer Panther Aircraft Rescue Firefighting Apparatus from Daco Fire Equipment. This loan is authorized in the Code of Ordinance's Finance Policy. Staff proposed the Airport Fund pay back these funds to the IIF in five (5) years plus interest estimated to be around 2.75%. The interest represents the amount of money that the IIF would have earned during that five-year time-period on \$700,000.

City Manager Pierson reported that during the budget process, Staff proposed to lease this vehicle. Accordingly, the Airport Budget included a \$85,000 lease payment for this vehicle. After review of the 10-year lease agreement, it was discovered that it was a lease-purchase agreement that required purchase of the vehicle at the end of the lease. Staff determined that purchasing the vehicle outright would be more cost effective. Once the loan from IIF is repaid, a transfer to the Capital Equipment Replacement Fund from the Addison Airport will be scheduled in future operating budgets for the future replacement of this equipment.

Council Member Hughes commented that he supported Staff's recommendation for the IIF to loan funds to the Airport Fund. He stated he knew that the Council could not act on his suggestion since it was not a posted agenda item. However, he hopes and fully expects that when the Black Forest Aviation Lease is fulfilled, and the Airport receives the \$1,000,000 payment that this loan be repaid then rather than being paid over 5 years. City Manager Pierson advised that when the funds are received from Black Forest Aviation Council will be able to discuss how to use those funds as an agenda item during a Council Meeting.

**MOTION:** Council Member Hughes moved to approve Item #12 as submitted. Deputy Mayor Pro-Tempore Braun seconded the motion. Motion carried unanimously.

**MOTION:** Mayor Pro-Tempore Walden moved for approval of Item #13. Council Member Willeesen seconded the motion. Motion carried unanimously.

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**Resolution No. R19-009:** Interfund Loan of \$700,000 + interest – Infrastructure Investment to Airport Fund for purchase fire-fighting apparatus

**Resolution No. R19-010:** Houston-Galveston Area Council (HGAC) - purchase 2019 Rosenbauer Panther Aircraft Rescue Firefighting Apparatus in amount of \$700,000

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14. **Present, Discuss and Consider Action on a Resolution for the First Amendment to the Consolidated Public Safety Communications and Dispatch Operations Agreement with the City of Carrollton, City of Coppell, City of Farmers Branch and the North Texas Emergency Communications Center, Inc. (NTECC) Relating to Operations and Funding of the NTECC Consolidated Public Safety Communications Center and Authorize the City Manager to Execute the Agreement.**

Deputy City Manager Ashley Mitchell presented the first amendment to the North Texas Emergency Communications Center, Inc.'s (NTECC) Agreement. The NTECC entered into an agreement with member cities in 2015 for a joint dispatch service. Because of implementation delays, NTECC board members, consisting of city managers from the member cities, determined that Section 4.02 needed to be amended to account for the delay. Section 4.02 provides for the allocation of each Cities' share of NTECC budget. The amendment updates the timeline for implementing a use-based cost allocation beginning on October 1, 2020. The Town currently pays approximately \$1.2 million annually for NTECC services. Deputy Mayor Pro-Tempore Braun remarked that this cost was far less than what it would cost each of the member cities if they had standalone dispatch centers.

City Manager Pierson stated that this joint agreement is successful with all cities working together with mutual aid as needed. Mayor Pro-Tempore Walden inquired if mutual aid is also being conducted between the individual police departments. Police Chief Spencer advised that all member cities were working together successfully. Fire Chief Jones concurred.

**MOTION:** Council Member Willesen moved to approve. Council Member Quintanilla seconded the motion. Motion carried unanimously.

**Resolution No. R19-011:** Amendment #1 to 2015 NTECC Agreement – Section 4.02 Funding

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15. **Present, Discuss, and Consider Action on a Resolution to Appoint a Member to the Board of Zoning Adjustment to Fill an Unexpired Term.**

Charles Goff, Assistant Director of Development Services, advised that Mr. Matthew Horine had been nominated for appointment to the Board of Zoning Adjustment (BOZA) by Council Member Hughes in November 2017 for a two-year term beginning January 2018 and ending on December 31, 2019. Mr. Horine notified Staff that he was moving and therefore had to resign his position on the BOZA. In earlier action Council accepted Mr. Horine's resignation. Since

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this is Council Member Hughes' appointee, he was notified and given the opportunity to appoint an individual of his choice. Council Member Hughes addressed the City Council and presented the name of Lesli Gray to fill the vacant position for the remainder of the term expiring in December 31, 2019.

**MOTION:** Council Member Hughes moved to appoint Lesli Gray to fill the Unexpired Term. Council Member Ward seconded the motion. Motion carried unanimously.

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### **Adjourn Meeting**

There being no further business to come before the Council, Mayor Chow adjourned the meeting.

**TOWN OF ADDISON, TEXAS**

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Joe Chow, Mayor

**ATTEST:**

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Irma G. Parker, City Secretary

## **Work Session and Regular Meeting**

**4.**

**Meeting Date:** 02/07/2019

**Department:** Special Events

**Pillars:** Optimize the Addison Brand

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### **AGENDA CAPTION:**

Present and Discuss **Update on Taste Addison 2019**

### **BACKGROUND:**

Staff will provide an update to the Council on the upcoming Taste Addison event that will take place May 31 – June 2, 2019. The presentation will include information regarding dates, ticket pricing, an entertainment and activity overview, restaurant recruitment, and media plans.

### **RECOMMENDATION:**

Information only. No action required.

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### **Attachments**

Presentation - Taste Addison 2019 Update

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Taste Addison Preview  
February 7, 2019



## Dates and Times:

|                  |             |
|------------------|-------------|
| Friday, May 31   | 6pm – 11pm  |
| Saturday, June 1 | 11am – 11pm |
| Sunday, June 2   | 11am – 6pm  |

# General Information

## Tickets:

General Admission  
(Valid Friday or Saturday)

\$15 – Ages 13+

\$5 – Ages 6-12

Free – Ages 0-5

Sunday Admission  
Free

VIP Weekend Pass  
\$80





## Entertainment

### Budweiser Main Stage

- Friday: Country
- Saturday: Pop/Rock
- Sunday: Tribute & Special Feature

### CBS 11 Family Stage

- Family-focused music, dance and specialty acts

### Albertsons Tom Thumb Culinary Stage

- Chef Demonstrations
- Evening music and comedy





# Activities



## CBS 11 Family Fun Zone

- Stage performances
- Complimentary games & activities
- Adjoins the Talley Amusement Carnival

## Marketplace

- Dozens of culinary vendors and artisans

## CBS 11 Tasting Room

- Complimentary craft beer and wine samples
- Specialty food vendors
- Chef demonstrations

## Taste Gardens

- Interactive attractions for all ages

# Restaurants



An invitation to participate was sent to all Addison restaurants on January 28. There are several ways for them to be a part of Taste Addison:

- Standard 3-Day Booth
- Chef Demonstration
- Daily Bite – A new concept featuring different restaurants each day.

## Restaurants

### New Payment System

All food and beverage vendors will utilize a point-of-sale payment system, allowing attendees to pay directly at each booth. Vendors will accept the following forms of payment:

- Cash
- Credit/Debit Card
- Tasty Bucks
- Taste Bite Vouchers (packages)



## Media Coverage

- Print, radio & TV partnerships
- Featured on-air media leading up to the event
- Blogger and influencer outreach
- Restaurant Competition
  - Challenge restaurants to submit a dish within defined theme
  - Media event to announce winners





# Questions?

## Work Session and Regular Meeting

5.

**Meeting Date:** 02/07/2019

**Department:** Infrastructure- Development Services

**Pillars:** Excellence in Transportation Systems

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### AGENDA CAPTION:

Present, Discuss and Consider Action to **Reject All Bids for the Customs and Border Protection and Airport Administration Facility at 4545 Jimmy Doolittle Drive on Addison Airport.**

### BACKGROUND:

The bid for the construction of the Customs and Border Protection and Airport Administration Facility at 4545 Jimmy Doolittle Drive on Addison Airport was posted on December 3, 2018 and closed on January 10, 2019. On December 19, 2018, a pre-bid conference and site visit were held at the Addison Airport. Twenty-seven contractor representatives attended that meeting.

Bids were due on January 10, 2019. Three bids were received.

| Bidder        | Bid Price   | Architect's Cost Estimate | Percentage Difference |
|---------------|-------------|---------------------------|-----------------------|
| Denco         | \$7,996,670 | \$5,672,996               | 29%                   |
| JC Commercial | \$8,067,777 | \$5,672,996               | 30%                   |
| Phillips May  | \$9,729,333 | \$5,672,996               | 41%                   |

JC Commercial's bid was found to be non-responsive due to an incomplete pricing proposal. Therefore, this bid was disqualified.

On January 25, 2019, a selection committee of Town and airport staff evaluated the bid proposals and ranked the remaining two bidders. The scoring criteria included Price (50 points), Qualifications (40 points) and Project Approach (10 points). The table below lists the selection committee's scores for Denco and Phillips May. Please note that points were awarded in the 'Price' category even though both bidders exceeded the architect's cost estimate. The lowest bidder received the maximum points and the other bid was awarded points according to an established formula.

The architect's cost estimate for the items that were included in this bid was \$5,672,996. The total project estimated cost, including cost items that were not

included in this bid request, was \$6,285,950. Certificates of obligation have been issued in the amount of \$7,000,000 for the project. The Denco and Phillips May bids both exceed the architect's cost estimate for this bid and for the total project.

| <b>Bidder</b>   | <b>Price<br/>(50)</b> | <b>Qualifications<br/>(40)</b> | <b>Approach<br/>(10)</b> | <b>Total<br/>(100)</b> |
|-----------------|-----------------------|--------------------------------|--------------------------|------------------------|
| Phillips<br>May | 41.1                  | 30                             | 10                       | 81.1                   |
| Denco           | 50                    | 20                             | 10                       | 80                     |

Staff recommends that all the bids be rejected. Staff will re-evaluate the bid information and re-post the bid in February.

**RECOMMENDATION:**

Administration recommends rejection of all bids.

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**Attachments**

Presentation - Reject Bids for Customs and Airport Offices

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# Rejection of Bids for Customs and Airport Offices

February 7, 2019

The logo for Addison, featuring the word "ADDISON" in a bold, blue, sans-serif font. The text is centered within a white circle, which is itself set against a blue background. The blue background is part of a larger graphic on the right side of the slide, consisting of a blue triangle pointing upwards and to the right, with a white circle in the center. The word "ADDISON" is written in blue capital letters inside the white circle.

**ADDISON**



- Bids were posted on December 3, 2018
- Due on January 10, 2019
- Qualified bid
  - Price - 50 points
    - Lowest price awarded the maximum points
  - Qualifications – 40 points
    - Relevant work experience
  - Approach - 10 points
    - Project delivery approach
    - Construction schedule

# Architect's Cost Estimate

A blue circular logo with the word "ADDISON" in white capital letters.

| Scope Included in Bid Request             | Architect's Cost Estimate |
|---|---------------------------|
| Total Facility + Landside                 | \$4,567,716               |
| Airfield                                  | \$1,073,090               |
| Taxiway T Demolition and Restroom         | \$32,190                  |
| Facility and Airside Construction Total   | \$5,672,996               |
|   |                           |
| Project Scope not Included in Bid Request | Architect's Cost Estimate |
| Demolition of Hangar                      | \$132,516                 |
| Furniture                                 | \$275,738                 |
| Equipment                                 | \$84,700                  |
| Customs Equipment and Installation        | \$120,000                 |
| Total                                     | \$612,954                 |
|   |                           |
| <b>Project Scope Grand Total</b>          | <b>\$6,285,950</b>        |

# Three Bids Received

- One bid submitted was incomplete and was, therefore, disqualified
  - JC Commercial
- Two bids that were received were significantly over the Architect's cost estimate of \$5,672,996 and both lack similar project experience
  - Denco
  - Phillips May

# Submitted Bid Price Amounts

A blue circular logo with the word "ADDISON" in white capital letters.

| Bidder Name   | Bid Price   |
|---------------|-------------|
| Denco         | \$7,996,670 |
| JC Commercial | \$8,067,777 |
| Phillips/May  | \$9,729,333 |

# Bidder's Scores

A blue circular logo with the word "ADDISON" in white capital letters.

| Bidder Name  | Price - 50 points | Qualifications 40 points | Approach 10 points | Total 100 points |
|--------------|-------------------|--------------------------|--------------------|------------------|
| Phillips May | 41.1              | 30                       | 10                 | 81.1             |
| Denco        | 50                | 20                       | 10                 | 80               |

# Evaluation of Bidder's Project Experience

- Denco – Bid price \$7,996,670
  - Bid significantly exceeds project budget
  - Company experience includes limited aviation
  - No project experience valued over \$5M
  - No federal agency and high security project experience
  - Key personnel resumes do not include aviation, federal agency, or high security experience
- Phillips May – Bid price \$9,729,333
  - Bid significantly exceeds project budget
  - Has aviation experience
  - Lacks federal agency and high security project experience
  - Key personnel have aviation but not federal or high security project experience

# Evaluation of Bid Process

- Bid request posted on December 3, 2018; closed January 10, 2019 – 39 days
- Spanned Christmas and New Year's Day holidays
- Pre-bid attended by 27 company representatives
- Budget / Cost estimates were not shared with the bidders
- Building bid was requested as a lump sum
- Prior to bid, 5 contractors expressed interest in bidding
  - None submitted a bid

- Contact contractors to gauge interest in the project and in their ability to submit a bid
  - Timing
  - Available personnel
- Re-bid in February
  - 45 day bidding period
  - Maintain qualified bid proposal format
  - Share the budget / cost estimate with bidders
  - Solicit cost saving / value engineering ideas from bidders
  - Require bids for building scope be itemized per Construction Specification Institute divisions



**Questions**

The logo for Addison-Wesley, featuring the word "ADDISON" in a bold, blue, sans-serif font. The text is centered within a white circle, which is itself set against a blue background. The blue background is part of a larger graphic element on the right side of the slide, which includes diagonal white lines and a dark grey triangle in the top right corner.

**ADDISON**

## Work Session and Regular Meeting

6.

Meeting Date: 02/07/2019

Department: City Manager

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### AGENDA CAPTION:

Present, Discuss and Consider Action to **Amend Ordinance #019-01 by Re-designating the Election Day Voting Location from the Addison Athletic Club at 3900 Beltway Drive to Fire Station #2 at 3950 Beltway Drive for the May 4, 2019 General Election.**

### BACKGROUND:

Mayor Pro Tempore Walden and Council Member Willesen have requested that the decision to relocate voting from Addison Fire Station #2 to the Addison Athletic Club be revisited. On 1/8/2019, the Addison City Council approved an ordinance establishing two polling places for the May 4, 2019 General Election.

An Ordinance was created in the event the Council decides to alter a polling place designated in Ordinance #019-01. February 15, 2019 is the recommended 'Last Day for Notice Designating Election Precincts and Polling Places.'

### RECOMMENDATION:

Administration requests direction from Council.

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### Attachments

Ordinance Amending Ordinance 019-01

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## **ORDINANCE NO. 019-~~XX~~**

**AN ORDINANCE OF THE TOWN OF ADDISON, TEXAS CITY COUNCIL AMENDING ORDINANCE NO. 019-01 BY RE-DESIGNATING THE ELECTION DAY VOTING LOCATION FROM THE ADDISON ATHLETIC CLUB AT 3900 BELTWAY DRIVE TO FIRE STATION #2 AT 3950 BELTWAY DRIVE FOR THE MAY 4, 2019 GENERAL ELECTION; DIRECTING THAT NOTICE BE PROVIDED TO DALLAS COUNTY ELECTIONS ADMINISTRATOR OF THE RE-DESIGNATION; PROVIDING FOR SAVINGS, REPEALER AND SEVERABILITY CLAUSES AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, in compliance with the general laws and Constitution of the State of Texas, and the Charter of the Town of Addison, Texas ("Town"), the City Council called and ordered the General Election for Saturday, May 4, 2019 through the adoption of Ordinance No. 019-01 ("General Election Order"); and

WHEREAS, the General Election Order designated Early Voting be conducted for Dallas County, Precincts 2900, 2901, 2902, 2903, 2904 and 2905 at Addison Fire Station #1 located at 4798 Airport Parkway; and

WHEREAS, the General Election Order designated Election Day voting be conducted for Dallas County, Precincts 2902, 2903, 2904 and 2905 at Addison Fire Station #1 4798 Airport Parkway and Election Day voting for Dallas County, Precincts 2900 and 2901 at the Addison Athletic Club, 3900 Beltway Drive; and

WHEREAS, the City Council has investigated and determined that it desires to amend the General Election Order to re-designate the Election Day polling location for Dallas County, Precincts 2900 and 2901.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS:**

**Section 1: Findings.** The findings set forth above are incorporated herein as if set forth verbatim.

**Section 2: Re-designation of Election Day Polling Location for Precincts 2900 and 2901.** The present existing boundaries and territory of the Dallas County election precincts that are wholly or partly within the corporate limits of the Town shall constitute the election precincts for the election. The precinct numbers for the same shall be the corresponding Dallas County precinct numbers. The polling places for the general election shall be as set forth in the Joint Election Agreement, and have been designated as:

- **EARLY VOTING**

- *Dallas County, Precincts 2900, 2901, 2902, 2903, 2904 & 2905 - Addison Fire Station #1 4798 Airport Parkway*

- **ELECTION DAY**

- *Dallas County, Precincts 2902, 2903, 2904 & 2905- Addison Fire Station #1  
4798 Airport Parkway*
- *Dallas County, Precincts 2900 & 2901 - Addison Fire Station #2, 3950  
Beltway Drive*

**Section 3:** City Secretary. The City Secretary is directed to notify the Dallas County Elections Administrator of these proposed changes in polling locations.

**Section 4:** Savings; Repealer. This Ordinance shall be cumulative of all other ordinances of the City and shall not repeal any of the provisions of those ordinances except in those instances where the provisions of those ordinances are in direct conflict with the provisions of this Ordinance. Provided, however, that the repeal of such ordinances or parts of such ordinances and the amendments and changes made by this Ordinance, shall not affect any right, property or claim which was or is vested in the City, or any act done, or right accruing or accrued, or established, or any suit, action or proceeding had or commenced before the time when this Ordinance shall take effect; nor shall said repeals, amendments or changes affect any offense committed, or an penalty or forfeiture incurred, or any suit or prosecution pending at the time when this Ordinance shall take effect under any of the ordinances or sections thereof so repealed, amended or changed; and to that extent and for that purpose the provisions of such ordinances or parts of such ordinances shall be deemed to remain and continue in full force and effect.

**Section 5:** Severability. The sections, paragraphs, sentences, phrases, clauses and words of this Ordinance are severable, and if any section, paragraph, sentence, phrase, clause or word in this Ordinance or application thereof to any person or circumstances is held invalid or unconstitutional by a Court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance, and the City Council hereby declares that it would have passed such remaining portions of this Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

**Section 6:** Compliance with Law. It is hereby officially found and determined that the meeting at which this ordinance is passed is open to the public as required by law, and that public notice of the time, place and purpose of said meeting was given as required.

**Section 7.** Effective Date. That this Ordinance shall become effective from and after its passage as may be required by law or by the City Charter or ordinance.

**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS** this \_\_\_\_\_ day of \_\_\_\_\_ **2019.**

**TOWN OF ADDISON, TEXAS**

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Joe Chow, Mayor

**ATTEST:**

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Irma G. Parker, City Secretary

**APPROVED AS TO FORM:**

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Brenda N. McDonald, City Attorney