SPECIAL MEETING OF THE CITY COUNCIL

September 4, 2018

ADDISON TOWN HALL

5300 BELT LINE RD., DALLAS, TX 75254

5:00 PM SPECIAL MEETING

SPECIAL MEETING

1. Hold A Public Hearing, Present, and Discuss the **Town of Addison's Proposed Property Tax Rate for the Fiscal Year Commencing October 1, 2018 and Ending September 30, 2019.**

2. Hold a Public Hearing, Present, and Discuss the **Town of Addison's Annual Budget for the Fiscal Year Commencing October 1, 2018 and Ending September 30, 2019.**

EXECUTIVE SESSION

3. Closed (executive) session of the Addison City Council pursuant to:

   Section 551.071, Tex. Gov. Code, to conduct a private consultation with its attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551, Tex. Gov. Code, pertaining to:

   - **The ponds or lakes at Vitruvian Park located within the**

vicinity and east of the intersection of Vitruvian Way and Ponte Ave., and Farmers Branch Creek

---

4. RECONVENE INTO REGULAR SESSION: In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.

Adjourn Meeting

NOTE: The City Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including §551.071 (private consultation with the attorney for the City); §551.072 (purchase, exchange, lease or value of real property); §551.074 (personnel or to hear complaints against personnel); §551.076 (deployment, or specific occasions for implementation of security personnel or devices); and §551.087 (economic development negotiations). Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

Posted By: _____
Irma Parker, City Secretary
DATE: Thursday, August 30, 2018
TIME: 5:00pm

THE TOWN OF ADDISON IS ACCESSIBLE TO PERSONS WITH DISABILITIES. PLEASE CALL (972) 450-7090 AT LEAST 48 HOURS IN ADVANCE IF YOU NEED ASSISTANCE.

Special Meeting **1.**

Meeting Date: 09/04/2018

Department: Finance

Pillars: Gold Standard for Financial Health

Milestones: Review town ordinances and regulations with a focus on modernizatio in order to facilitate redevelopment

---

Information

AGENDA CAPTION:

Hold A Public Hearing, Present, and Discuss the **Town of Addison's Proposed Property Tax Rate for the Fiscal Year Commencing October 1, 2018 and Ending September 30, 2019.**

BACKGROUND:

This is the second of two public hearings regarding the proposed tax rate for the Town of Addison and will be held on September 4, 2018 at 5:00 pm in the Council Chambers. The first hearing was held on August 28, 2018.

The proposed property tax rate for the fiscal year 2019 is $0.550000 per $100 of valuation. The proposed rate is made of the following components:

Tax Rate Component	Amount (per $100 of valuation)
Maintenance & Operations: General Fund	$0.377435
Maintenance & Operations: Economic Development	$0.023716
Maintenance & Operations: Infrastructure Investment	$0.006201
Interest & Sinking (Debt)	$0.142648
Total Proposed Rate for the Fiscal Year 2018	$0.550000

The State's Truth-in-Taxation law also requires calculation and publication of each taxing entity's effective tax and rollback tax rate:

Tax Rate	Definition	Amount (per $100 of valuation)
Effective Tax Rate	Rate needed to raise the same amount of property tax revenue for the Town from the same properties in 2017.	$0.527064
Rollback Tax Rate	Highest tax rate that the Town may adopt before voters are entitled to petition for an election to limit the rate to the rollback rate.	$0.553323

These rates were published in the August 17, 2018 edition of the Dallas Morning News. Included with this agenda item is a copy of the publication notice.

The City Manager's proposed budget recommends a property tax rate of $0.550000 per $100 valuation, which exceeds the effective tax rate. This proposed rate is the same as last year's adopted rate of $0.550000 per $100 of valuation.

The average home value for the Town of Addison is $319,582 which generate a tax bill of $1,757.70. Last year the average home value was $299,911 which generated a tax bill of $1,649.51. The average tax payer would pay about $108.19 more in property taxes than last year. (Individual taxes may increase or decrease depending on the change in the taxable value of your property).

The final vote on the property tax rate and adoption of the Fiscal Year 2019 budget is scheduled on September 11, 2018 in the Council Chambers at 7:30 pm.

RECOMMENDATION:

Information only, no action required.

Attachments

Presentation - Fiscal Year 2019 Proposed Tax Rate

Notice - Tax Rate Fiscal Year 2019

2nd Public Hearing
Tax Rate
FY2019

Property Tax Rate Approval Process

Key Dates	Council Action
Tuesday, July 25th	Receipt of Certified Value from DCAD.
Tuesday, Aug. 14th	Proposal to set date and time of public hearings.
Friday, Aug. 17th	Publication of Notice of Proposed Tax Rate.
Tuesday, Aug. 28th	First public hearing on tax rate.
Tuesday, Sept. 4th	Second public hearing on tax rate; first public hearing on budget.
Tuesday, Sept. 11th	Second public hearing on budget. Adoption of FY2019 Budget and Tax Rate.
Monday, Oct. 1st	Begin Fiscal Year.

Property Tax Values and Tax Rate

Certified Assessed Value FY2019	~$4.73B
Current Certified Assessed Value FY2018	~$4.45B
Current Property Tax Rate FY2018	$.550000/100
Proposed Property Tax Rate FY2019	$.550000/100

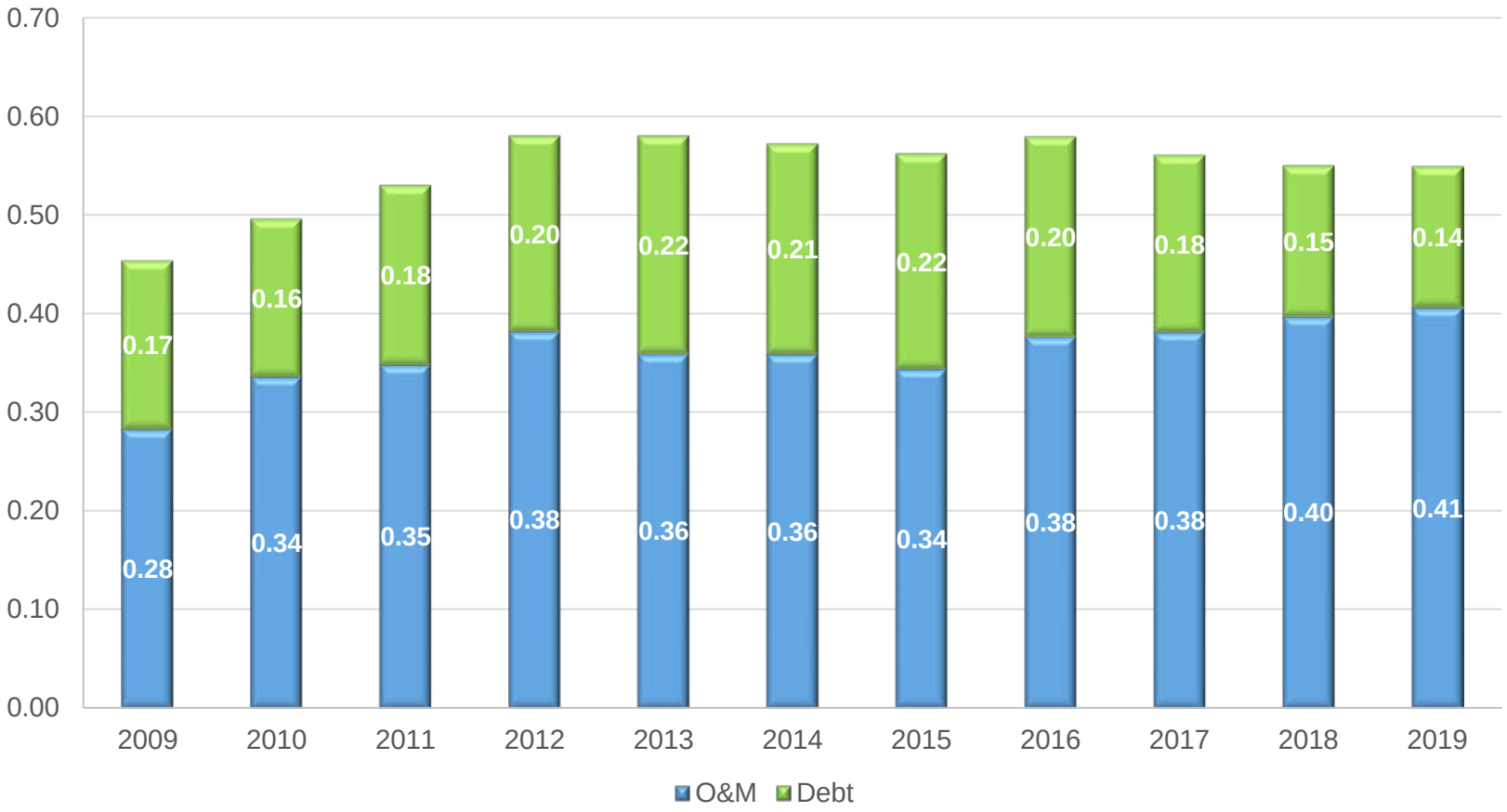
Property Tax Rates

	FY2017	FY2018	FY2019
Effective	$0.545760/100	$0.542963/100	$0.527064/100
Rollback	$0.562533/100	$0.551854/100	$0.553323/100
Proposed	$0.560472/100	$0.550000/100	$0.550000/100

Property Tax Revenues

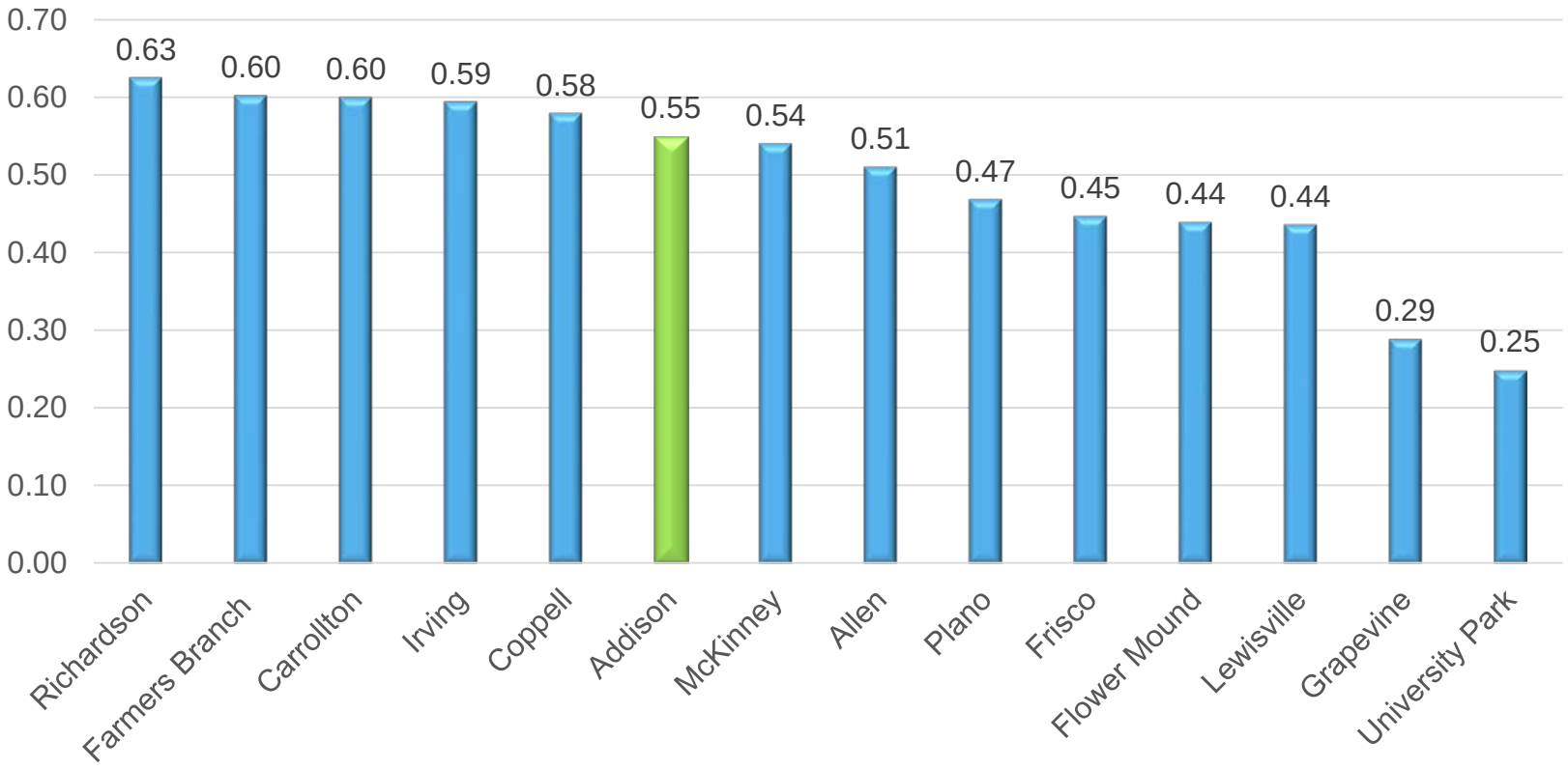
	FY2017 Actual	FY2018 Budget	FY2019 Proposed	% Change FY18 to FY19
General Fund (O&M)	$14,702,022	$15,753,469	$16,965,737	7.7%
Economic Development Fund (O&M)	991,761	1,017,859	1,081,534	6.3%
Infrastructure Investment Fund (O&M)	259,322	266,275	282,788	6.2%
Debt Service Fund (I&S)	7,502,679	6,826,542	6,751,908	(1.1%)
Total Tax Revenue	$23,455,784	$23,864,145	$25,081,967	5.1%

Property Tax Rates



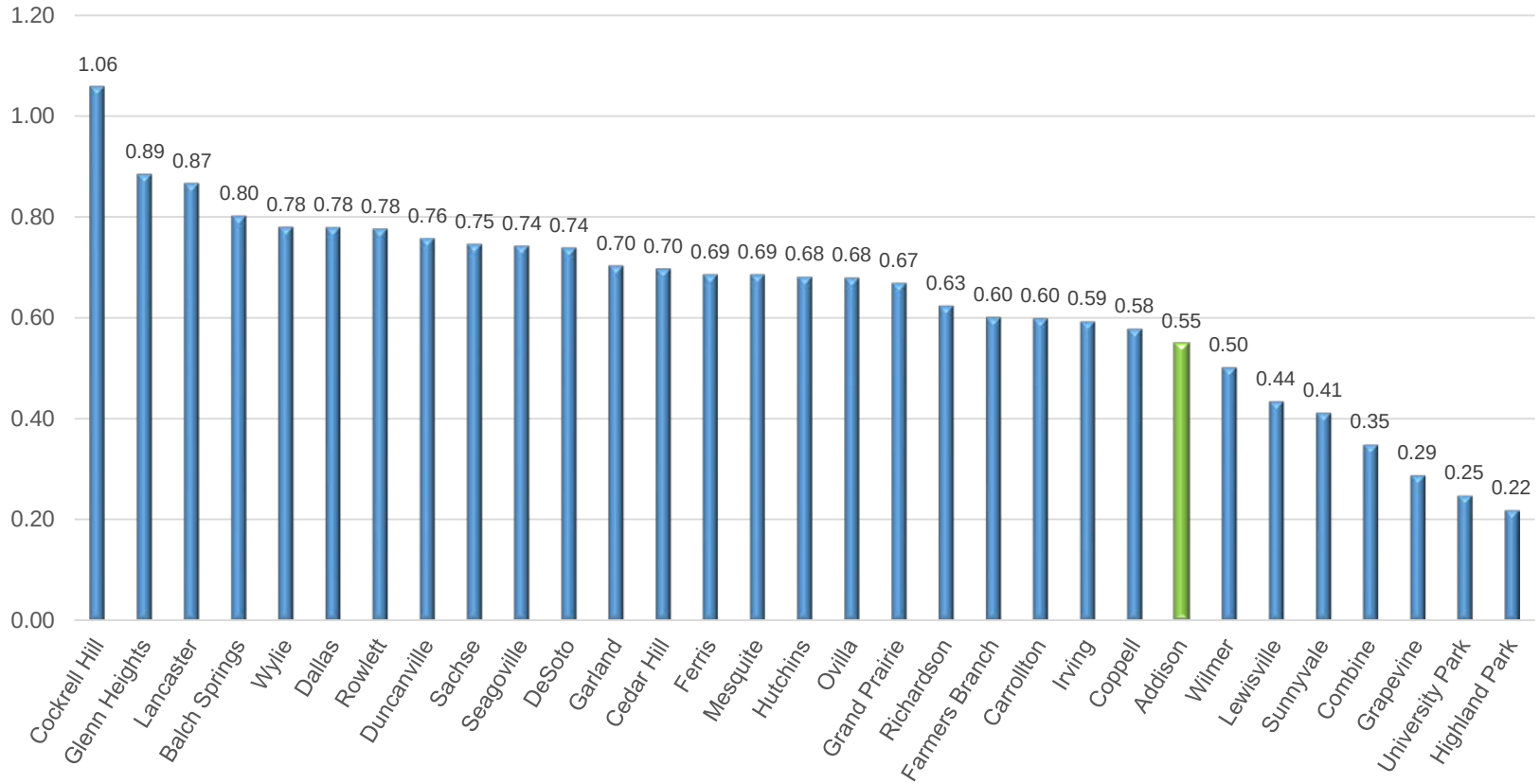
* Rates are rounded to the nearest penny.

FY2018 Tax Rates - Comparison Cities



Median: 0.525100
Mean: 0.494946

FY2018 Tax Rates – Dallas County



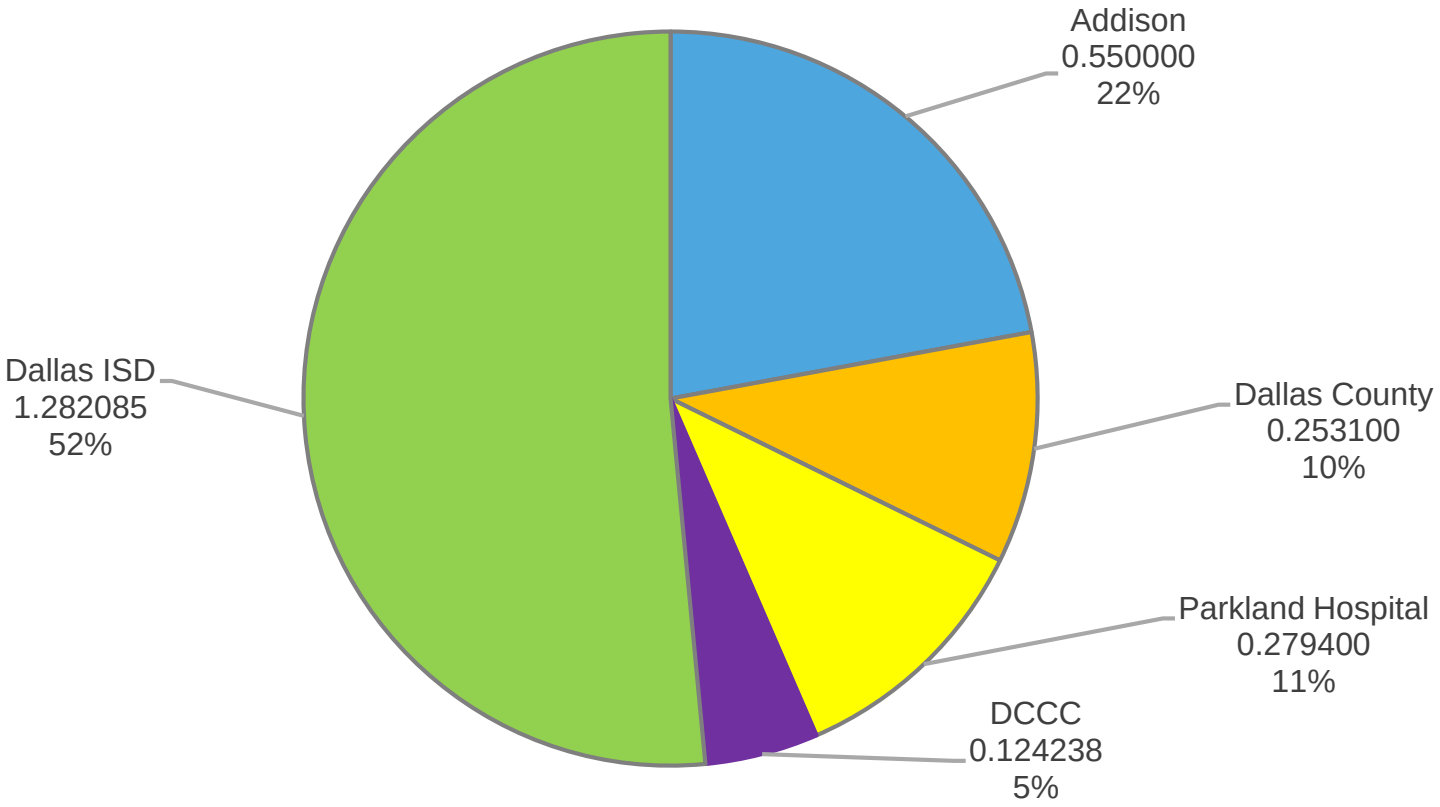
Median: 0.682459
Mean: 0.637547

Impact on Average Homeowner

	FY2018	FY2019
Average Home Value	$299,911	$319,582
Tax Rate	55.0000	55.0000
Annual Tax Bill	$1,649.51	$1,757.70

The average residential taxpayer would pay about $108.19 (≈$9.02 per month) more than last year, depending on their home value.

FY2018 Property Tax Rates Combined



Combined Tax Rate
$2.488823

QUESTIONS?

NOTICE OF 2018 TAX YEAR PROPOSED PROPERTY TAX RATE FOR TOWN OF ADDISON

A tax rate of $0.550000 per $100 valuation has been proposed for adoption by the governing body of Town of Addison. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

The governing body of Town of Addison proposes to use revenue attributable to the tax rate increase for the purpose of enhancing traditional government services including public safety and maintaining Town's infrastructure.

PROPOSED TAX RATE	$0.550000 per $100
PRECEDING YEAR'S TAX RATE	$0.550000 per $100
EFFECTIVE TAX RATE	$0.527064 per $100
ROLLBACK TAX RATE	$0.553323 per $100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for Town of Addison from the same properties in both the 2017 tax year and the 2018 tax year.

The rollback tax rate is the highest tax rate that Town of Addison may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

property tax amount= (rate) x (taxable value of your property)/100

For assistance or detailed information about tax calculations, please contact:

John R. Ames, PCC, CTA
Dallas County Tax Assessor/Collector
1201 Elm Street, Suite 2600, Dallas TX
214.653.7811
TNTHELP@dallascounty.org
www.addisontexas.net

You are urged to attend and express your views at the following public hearings on the proposed tax rate:

First Hearing: August 28, 2018 at 7:30 pm at 5300 Belt Line Rd., Dallas TX 75254.

Second Hearing: September 4, 2018 at 5:00 pm at 5300 Belt Line Rd., Dallas TX 75254.

Special Meeting **2.**

Meeting Date: 09/04/2018

Department: Finance

Information

AGENDA CAPTION:

Hold a Public Hearing, Present, and Discuss the **Town of Addison's Annual Budget for the Fiscal Year Commencing October 1, 2018 and Ending September 30, 2019.**

BACKGROUND:

This is the first public hearing regarding the Town of Addison's Annual Budget for Fiscal Year (FY) 2019. The proposed FY2019 operating budget requests an appropriation of $94,128,036 million. Listed below is a breakdown of funds:

Fund	Expenditure Amount
General	$41,543,404
Hotel	9,729,381
Debt Service Combined	6,762,208
Economic Development	1,860,868
Infrastructure Investment	500,000
Airport	8,258,051
Utility	14,285,512
Stormwater	4,202,452
Combined Replacement	2,298,882
Combined Grants	13,700
Combined Special Revenues	4,673,578
Total	$94,128,036

Significant items included in the proposed operating budget include:

- Revenues for all funds total approximately $83.1 million, a slight change compared to FY2018. Primary revenues sources are property tax ($25.1

million), sales tax ($13.7 million), hotel occupancy tax ($5.5 million) and utility service fees ($12.7 million).
- Staffing level of 278.5 Full-time Equivalent (FTE) positions. This is an increase of 9.0 FTE's over FY2018.
- Employee compensation allocation of approximately $911 thousand for merit increases plus benefits. This provides a pool equivalent to a 4 percent merit increase.
- Significant decision packages include:
  - Protective Equipment for Fire ($119 thousand),
  - Facility Consolidation Study ($100 thousand),
  - ADA Year One Improvements ($91.5 thousand),
  - Facilities Maintenance Funds ($166.5 thousand),
  - Winnwood & Town Hall Bridge/Gazebo Renovations ($286 thousand),
  - Athletic Club Indoor Pool Resurfacing ($180 thousand),
  - Funds for Asset Management Implementation ($950 thousand),
  - Funds for Enhanced Street Maintenance ($700 thousand),
  - Taste Addison Enhanced Entertainment ($150 thousand).

The FY2019 proposed five-year capital improvements budget totals $26.0 million. Significant projects include:
- Midway Road Reconstruction Design ($1.6 million),
- Vitruvian Development Phase 8 ($0.7 million),
- Sherlock-Winter Park Drive Improvements ($1.1 million),
- Vitruvian Pond Dredging ($3.1 million),
- Start of Airport Customs Facility Construction ($3.5 million),
- Airport Facility Repair and Improvements ($1.1 million),
- Water System Improvements ($1.8 million).

Texas Local Government Code (LGC) Sec. 102.006 requires the governing body of a municipality to hold a public hearing on the proposed budget and provide for public notice of the date, time, and location of the hearing. This notice was published in the Dallas Morning News on Friday, August 17, 2018. Attached to this agenda item is a copy of the publication.

A second public hearing will be held before the budget is adopted on September 11, 2018 at 7:30 pm at Addison Town Hall in the Council Chambers located at 5300 Belt Line Road, Dallas, Texas 75254.

RECOMMENDATION:

Information only, no action required.

Attachments

Presentation - Fiscal Year 2019 Proposed Budget

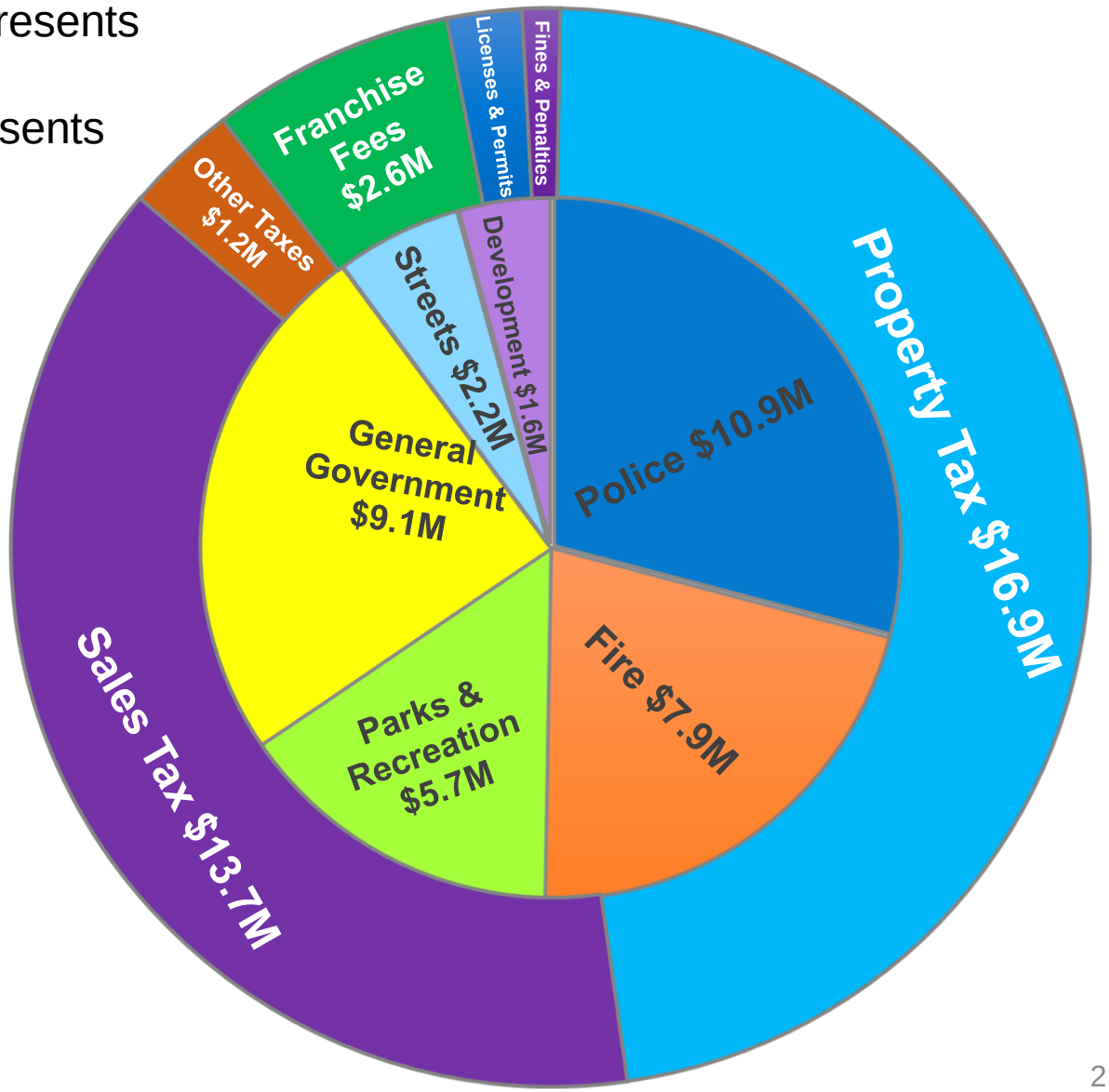
Notice - Fiscal Year 2019 Proposed Budget

Summary - Fiscal Year 2019 Proposed Budget
Summary - Fiscal Year 2019 Personnel

Budget Public Hearing FY2019

General Fund Overview

- Outside circle represents revenues
- Inside circle represents expenditures



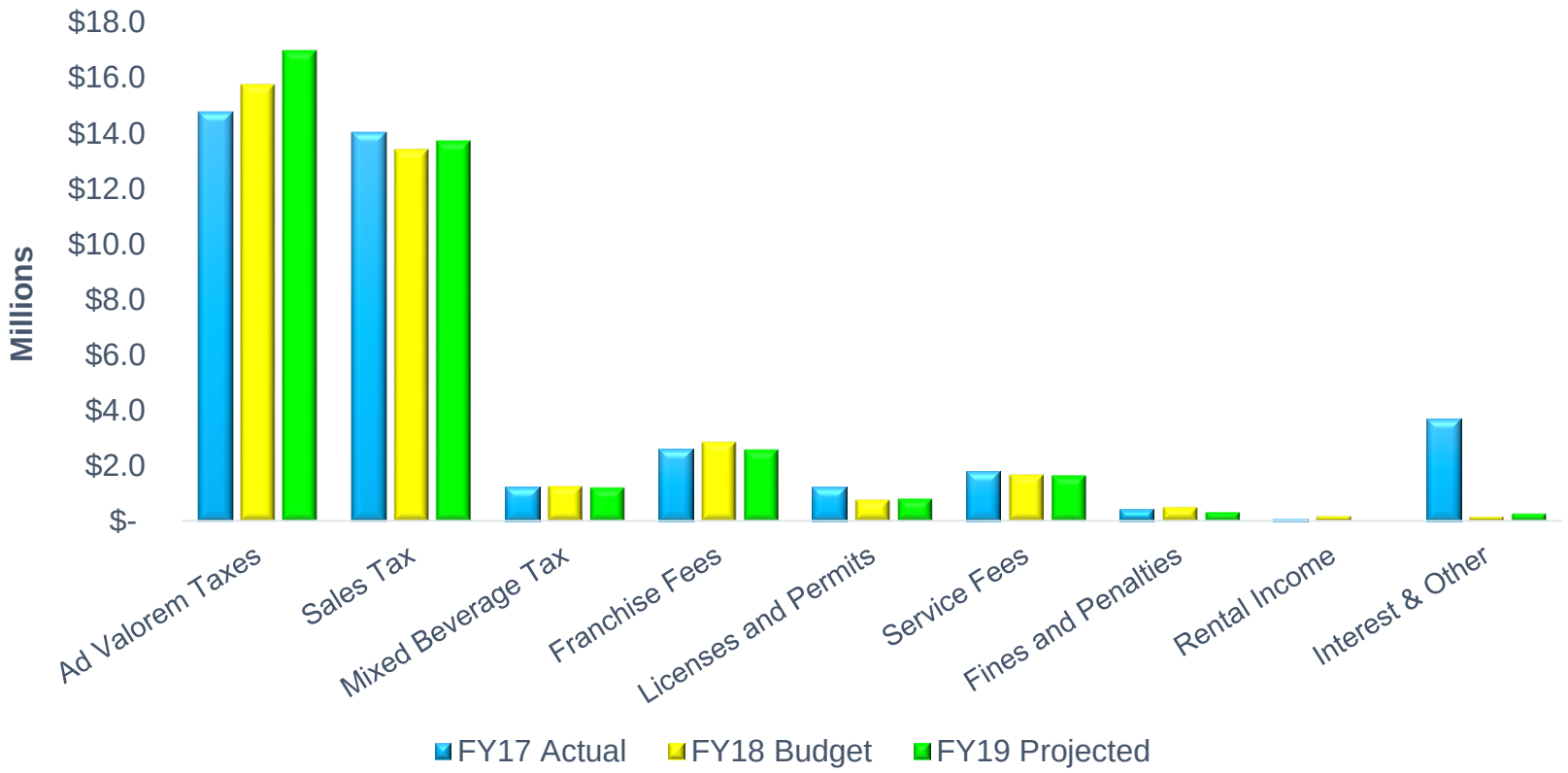
General Fund Overview
(excluding transfers)

	FY2018 Budget	FY2019 Prop.	Difference
Total Revenue	**$36.5M**	**$37.4M**	**$0.9M**
Total Expense	**$36.5M**	**$37.4M**	**$0.9M**
Revenue to Expense	**$-**	**$-**	**$-**

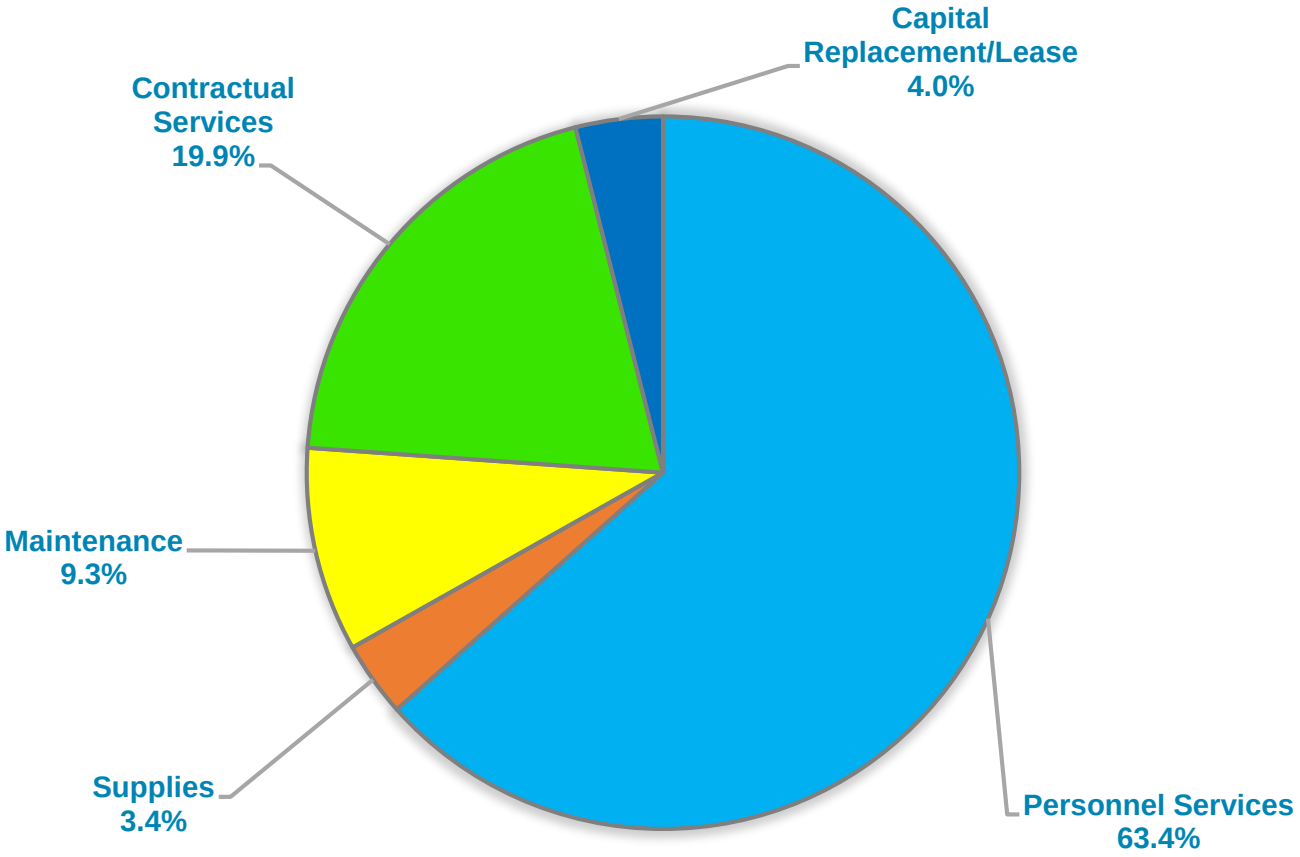
- O&M Tax rate = $0.377435*
- Tax levy = $16.9M
  - Increase of $1.2M
- Sales tax = $13.7M
  - Increase of $300K

*Portion of total O&M rate $0.407352 for general fund operations.

General Fund Revenues
$37.4M



General Fund Proposed Expenses $37.4M



Self-Funded Project Fund Overview

	FY2018 Budget	FY2019 Prop.	Difference
Total Revenue	**$1.3M**	**$3.1M**	**$1.8M**
Total Expense	**$1.3M**	**$4.6M**	**$3.3M**
Revenue to Expense	**$-**	**($1.5)M**	**($1.5)M**

- Funding Sources
  - General Fund Transfer = $3.1M
- Expenses
  - Fire Training Center = $0.2M
  - Bridge & Gazebo Renovations = $0.3M
  - Asset Management Implementation = $0.95M

Self-Funded Projects

Project	Funding
Records Management	$50,000
ADA Compliance Assistance	$20,000
Fire Station Fire Alarms	$60,500
ADA (Year 1)	91,500
Emergency Building Repairs	$166,560
Facility Consolidation Study	$100,000
Bullet Resistant Vets	$29,855
Fire Training Center Equity Buy-in (Year 3 of 3)	$175,000
Fire Personal Protective Equipment	$119,000

Self-Funded Projects

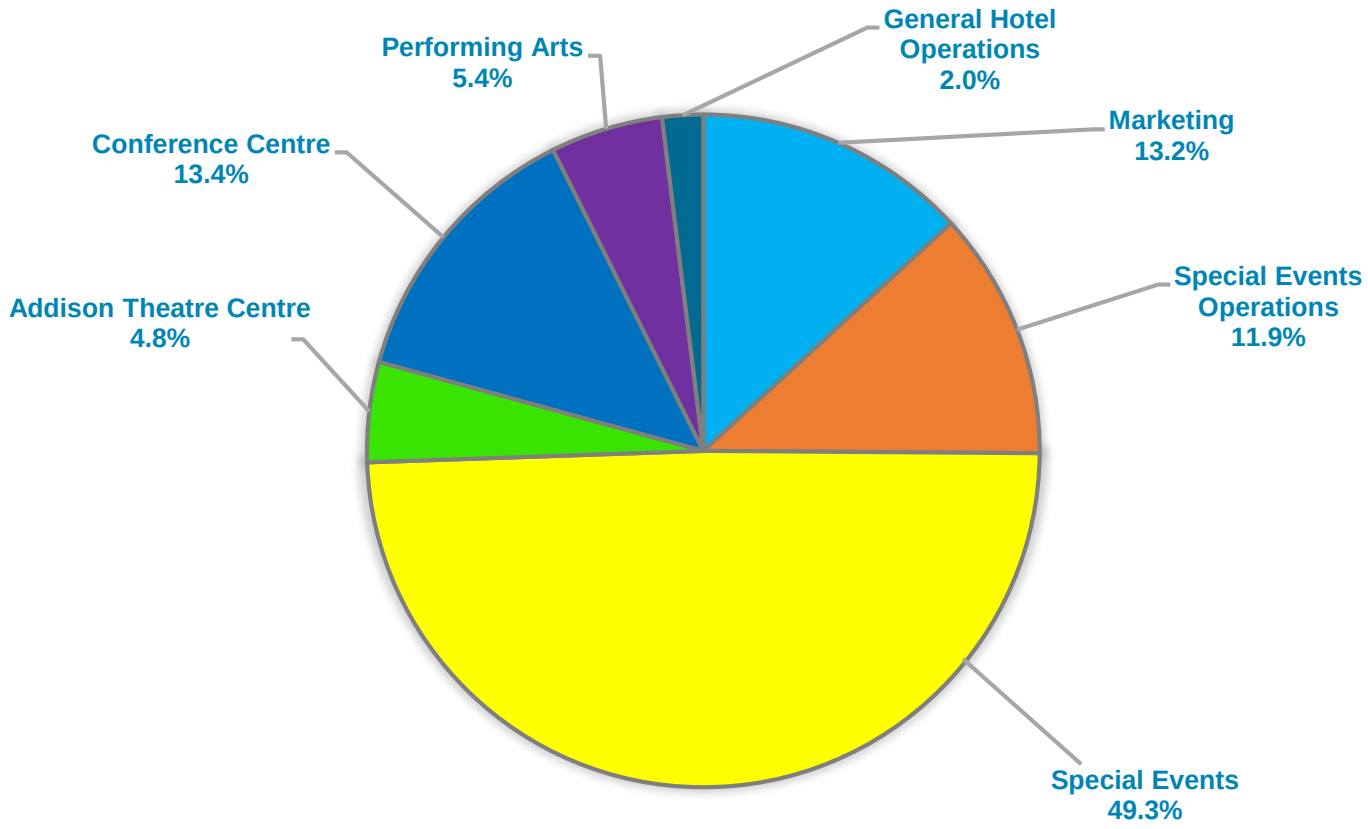
Project	Funding
Unified Development Code (Year 1)	$175,000
Asset Management Plan (Phase 2)	$160,000
Asset Management Implementation	$950,000
Signal Timing Project (Year 2)	$90,000
ADA Engineering Support	$30,000
Bond Development Program	$150,000
Enhanced Street Maintenance	$700,000
Bridge and Gazebo Renovations	$286,000
Indoor Pool Resurfacing	$180,000
Athletic Club HVAC Improvements	$1,042,000

Hotel Fund Overview
(excluding transfers)

	FY2018 Budget	FY2019 Prop.	Difference
Total Revenue	**$8.9M**	**$8.9M**	**-**
Total Expense	**$7.7M**	**$8.2M**	**$0.5M**
Revenue to Expense	**$1.2M**	**$0.7M**	**($0.5)M**

- Hotel Taxes = $5.5M
  - Decrease of $230K
- Special Events Revenues = $2.6M
  - Increase of $300K

Hotel Fund Proposed Expenses $8.2M
(By function)



Economic Development Fund

	FY2018 Budget	FY2019 Prop.	Difference
Total Revenue	**$1.7M**	**$1.9M**	**$0.2M**
Total Expense	**$1.7M**	**$1.9M**	**$0.2M**
Revenue to Expense	**-**	**-**	**-**

- Funding Sources
  - Ad Valorem = $1.1M
  - Hotel Fund Transfer = $0.7M
- Expenses
  - Incentives = $0.1M
  - Operations = $1.1M
  - Tourism = $0.7M

Utility Operating Fund
(excluding transfers)

	FY2018 Budget	FY2019 Prop.	Difference
Total Revenue	**$11.3M**	**$12.8M**	**$1.5M**
Total Expense	**$11.8M**	**$11.7M**	**($0.1)M**
Revenue to Expense	**($0.5)M**	**$1.1M**	**$1.6M**

- Water
  - Sales = $7.0M
  - Purchases = $3.5M
- Wastewater
  - Charges = $5.6M
  - Treatment = $3.0M
- Operations = $4.1M
- Debt Service = $1.1M

Water and Sewer Rate Changes

Sample Residential Water and Sewer Bill			
Consumption	**Existing**	**New Rate**	**Change**
5,000 gallons*	$48.99	$52.91	$3.92
8,000 gallons	$72.03	$77.79	$5.76
10,000 gallons	$87.39	$94.38	$6.99

*average consumption

Stormwater Operating Fund
(excluding transfers)

	FY2018 Adopt.	FY2019 Prop.	Difference
Total Revenue	**$2.0M**	**$2.1M**	**$0.1M**
Total Expense	**$1.3M**	**$1.5M**	**$0.2M**
Revenue to Expense	**$0.7M**	**$0.6M**	**($0.1)M**

- Drainage Fees = $2.1M
  - Rates increasing per established schedule
- Expenses = $1.5M
  - For operations only
  - Debt payment of $0.5M

Airport Fund Overview

	FY2018 Adopt.	FY2019 Prop.	Difference
Total Revenue	**$5.5M**	**$5.4M**	**($0.1)M**
Total Expense	**$5.5M**	**$5.4M**	**($0.1)M**
Revenue to Expense	**$-**	**$-**	**$-**

- Funding Sources
  - Fuel Flowage = $0.9M
  - Leases = $4.3M
- Expenses
  - Operations = $4.5M
  - Debt = $0.9M

Capital Improvement Projects
All Funds

	Prior	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
FUNDING SOURCE							
General Obligation & Cert. of Oblig.	$21.8M	$10.2M	$3.5M	$-	$-	$-	$35.5M
General Fund Self-Funded Projects	-	0.1M	2.2M	-	-	-	2.3M
Streets Self-Funded Projects	-	-	0.9M	-	-	-	0.9M
Utility Certificates of Obligation	0.3M	3.7M	4.0M	3.1M	2.4M	1.6M	15.1M
Utility Fund Cash Reserves	-	-	2.2M	0.2M	-	0.2M	2.6M
Stormwater Certificates of Obligation	0.4M	1.3M	2.7M	-	-	-	4.4M
Stormwater Fund Cash Reserves	-	-	2.2M	1.9M	2.5M	3.1M	9.7M
Airport Certificates of Obligation	-	0.5M	3.5M	2.9M	-	-	6.9M
Airport Fund Grant Funds	-	-	1.3M	0.1M	1.2M	0.6M	3.2M
Airport Fund Cash Reserves	0.1M	0.7M	2.7M	0.2M	0.4M	0.7M	4.8M
Hotel Fund Projects	-	0.1M	0.8M	-	-	-	0.9M
TOTAL PROJECTS	$22.6M	$16.6M	$26.0M	$8.4M	$6.5M	$6.2M	$86.3M

QUESTIONS?

Notice of Public Hearing on Fiscal Year 2019 Budget

The Town of Addison will hold a public hearing on the Town's annual budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019. The public hearing will be conducted at a special meeting of the City Council at 5:00 pm on Tuesday, September 4, 2018 in the Council Chambers located at Addison Town Hall, 5300 Belt Line Road. This budget will raise more total property taxes than last year's budget by $1,217,821, or 5.1 percent, and of that amount $345,828 is tax revenue to be raised from new property added to the tax roll this year.

The Town of Addison is accessible to person with disabilities. Please call 972-450-2819 at least 48 hours in advance of the meeting if you need assistance. The budget document is on file with the City Secretary and is available for public inspection.

TOWN OF ADDISON
COMBINED SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BY CATEGORY
FY2019

		Special Revenue Funds				Debt Service	Capital	Proprietary Funds			Internal	Total All Funds		
	General Fund	Hotel	Economic Development	Combined Grants	Combined Other	Combined Debt Service	Infrastructure Investment	Airport	Utility	Stormwater	Combined Replacement	Budget 2018-19	Estimated 2017-18	Actual 2016-17
BEGINNING BALANCES	$ 17,832,687	$ 3,533,182	$ 1,251,488	$ 31,059	$ 4,029,222	$ 892,684	$ 3,914,024	$ 4,475,490	$ 12,491,072	$ 5,149,726	$ 5,149,955	$ 58,750,589	$ 57,992,255	$ 49,867,832
REVENUES:														
Ad valorem tax	$ 16,950,736	$ -	$ 1,080,834	$ -	$ -	$ 6,769,908	$ 282,641	$ -	$ -	$ -	$ -	$ 25,084,119	$ 24,027,352	$ 23,521,642
Non-property taxes	14,900,000	5,530,000	-	-	-	-	-	-	-	-	-	20,430,000	22,690,751	21,217,028
Franchise fees	2,575,000	-	-	-	60,000	-	-	-	-	-	-	2,635,000	2,628,319	2,664,422
Licenses and permits	798,800	-	-	-	-	-	-	-	-	-	-	798,800	878,845	1,225,756
Intergovernmental	-	-	-	14,000	-	-	-	50,000	-	-	-	64,000	165,969	65,565
Service fees	1,643,770	2,647,700	60,500	-	-	-	-	1,062,791	12,684,572	2,134,800	1,653,524	21,887,657	20,340,272	20,165,400
Fines and penalties	320,000	-	-	-	19,800	-	-	-	-	-	-	339,800	374,725	468,734
Rental income	6,600	700,000	-	-	-	-	-	4,306,655	-	-	-	5,013,255	5,041,600	5,148,376
Interest & other income	258,000	17,000	7,000	200	3,300	13,600	20,000	24,500	79,600	30,000	57,000	510,200	2,068,112	4,346,102
TOTAL OPERATIONAL REVENUE	$ 37,452,906	$ 8,894,700	$ 1,148,334	$ 14,200	$ 83,100	$ 6,783,508	$ 302,641	$ 5,443,946	$ 12,764,172	$ 2,164,800	$ 1,710,524	$ 76,762,831	$ 78,215,945	$ 78,823,025
Transfers from other funds	-	-	715,000	-	4,108,415	-	1,000,000	-	-	-	488,000	6,311,415	3,622,800	6,002,176
TOTAL REVENUES	$ 37,452,906	$ 8,894,700	$ 1,863,334	$ 14,200	$ 4,191,515	$ 6,783,508	$ 1,302,641	$ 5,443,946	$ 12,764,172	$ 2,164,800	$ 2,198,524	$ 83,074,246	$ 81,838,745	$ 84,825,201
TOTAL AVAILABLE RESOURCES	$ 55,285,593	$ 12,427,882	$ 3,114,822	$ 45,259	$ 8,220,737	$ 7,676,192	$ 5,216,665	$ 9,919,436	$ 25,255,244	$ 7,314,526	$ 7,348,479	$ 141,824,835	$ 139,831,000	$ 134,693,033
EXPENDITURES:														
Personnel Services	$ 23,726,320	$ 1,829,575	$ 463,125	$ -	$ 23,163	$ -	$ -	$ 446,673	$ 2,057,126	$ 312,464	$ -	$ 28,858,446	$ 26,241,024	$ 24,513,226
Supplies	1,276,369	111,966	23,604	-	103,855	-	-	40,000	208,040	41,597	-	1,805,431	1,651,072	1,913,503
Maintenance	3,469,826	428,547	22,866	-	167,560	-	-	3,308,453	487,177	216,200	-	8,100,629	8,000,177	7,225,514
Contractual Services	7,456,130	5,715,083	1,329,252	13,700	1,816,500	2,000	-	656,688	7,745,828	351,083	8,000	25,094,264	25,171,449	21,018,979
Capital Replacement / Lease	1,478,344	84,210	22,021	-	-	-	-	32,292	42,657	-	-	1,659,524	1,599,822	1,617,699
Debt Service	-	-	-	-	-	6,760,208	-	902,466	1,056,684	546,108	-	9,265,466	9,751,047	10,506,538
Capital Outlay	28,000	60,000	-	-	354,500	-	-	-	140,000	50,000	2,290,882	2,923,382	3,310,572	3,395,060
TOTAL OPERATIONAL EXPENDITURES	$ 37,434,989	$ 8,229,381	$ 1,860,868	$ 13,700	$ 2,465,578	$ 6,762,208	$ -	$ 5,386,572	$ 11,737,512	$ 1,517,452	$ 2,298,882	$ 77,707,142	$ 75,725,163	$ 70,190,519
Transfers to other funds	4,108,415	715,000	-	-	-	-	500,000	190,000	298,000	500,000	-	6,311,415	3,622,800	6,002,176
Capital Improvements	-	785,000	-	-	2,208,000	-	-	2,681,479	2,250,000	2,185,000	-	10,109,479	-	-
TOTAL EXPENDITURES	$ 41,543,404	$ 9,729,381	$ 1,860,868	$ 13,700	$ 4,673,578	$ 6,762,208	$ 500,000	$ 8,258,051	$ 14,285,512	$ 4,202,452	$ 2,298,882	$ 94,128,036	$ 79,347,963	$ 76,192,695
ENDING FUND BALANCES	$ 13,742,189	$ 2,698,501	$ 1,253,954	$ 31,559	$ 3,547,159	$ 913,984	$ 4,716,665	$ 1,661,385	$ 10,969,732	$ 3,112,074	$ 5,049,597	$ 47,696,799	$ 60,483,037	$ 58,500,338
Fund Balance Percentage	36.7%	32.8%	67.4%	230.4%	143.9%	13.5%	0.0%	30.8%	93.5%	205.1%	219.7%	61.4%	79.9%	83.3%

TOWN OF ADDISON
PERSONNEL SUMMARY
FY2018-19

	Actual 2016-17	Budget 2017-18	Estimated 2017-18	Budget 2018-19	DIFFERENCE 2018 to 2019
GENERAL FUND					
City Secretary					
City Secretary	1.0	1.0	1.0	1.0	-
	1.0	1.0	1.0	1.0	-
City Manager's Office					
City Manager	1.0	1.0	1.0	1.0	-
Deputy City Manager	2.0	2.0	2.0	2.0	-
Assistant City Manager	-	-	-	-	-
Assistant to the City Manager	1.0	1.0	1.0	1.0	-
Special Projects Manager	-	-	-	-	-
Administrative Assistant	1.0	1.0	1.0	1.0	-
Volunteer Coordinator	0.5	0.5	0.5	0.5	-
City Secretary	-	-	-	-	-
	5.5	5.5	5.5	5.5	-
Finance Department					
Chief Financial Officer	1.0	1.0	1.0	1.0	-
Assistant Finance Director	-	-	-	-	-
Controller	1.0	1.0	1.0	1.0	-
Accounting Manager	1.0	1.0	1.0	1.0	-
Purchasing Manager	1.0	1.0	1.0	1.0	-
Budget Manager	1.0	1.0	1.0	1.0	-
Senior Accountant	2.0	2.0	2.0	2.0	-
Senior Budget Analyst	1.0	1.0	1.0	1.0	-
Accountant	1.0	1.0	1.0	1.0	-
Payroll Specialist	1.0	1.0	1.0	1.0	-
Accounting Specialist	3.0	3.0	3.0	3.0	-
	13.0	13.0	13.0	13.0	-
General Services					
Director - General Services	0.3	0.3	1.0	1.0	0.7
Assistant Director	1.0	1.0	1.0	-	(1.0)
Management Assistant	-	-	-	1.0	1.0
Supervisor - Facilities Services	1.0	1.0	1.0	1.0	-
Department Assistant	0.5	0.5	0.5	0.5	-
Facilities Specialist	1.0	1.0	1.0	1.0	-
Facilities Assistant	1.0	1.0	1.0	1.0	-
	4.8	4.8	5.5	5.5	0.7
Municipal Court					
Administrator - Court	1.0	1.0	1.0	1.0	-
Clerk - Court	3.8	3.8	3.8	3.8	-
Municipal Judge	1.0	1.0	1.0	1.0	-
	5.8	5.8	5.8	5.8	-

TOWN OF ADDISON
PERSONNEL SUMMARY
FY2018-19

	Actual 2016-17	Budget 2017-18	Estimated 2017-18	Budget 2018-19	DIFFERENCE 2018 to 2019
Human Resources					
Director - Human Resources	1.0	1.0	1.0	1.0	-
HR Generalist	1.0	1.0	1.0	1.0	-
HR Analyst	1.0	1.0	1.0	1.0	-
HR Coordinator	1.0	1.0	1.0	1.0	-
	4.0	4.0	4.0	4.0	-
Information Technology					
Ex.Director - BP & Innovation	1.0	1.0	1.0	1.0	-
Developer	1.0	1.0	1.0	1.0	-
Network Specialist	5.0	5.0	5.0	5.0	-
	7.0	7.0	7.0	7.0	-
Police					
Police Chief	1.0	1.0	1.0	1.0	-
Assistant Police Chief	1.0	1.0	1.0	1.0	-
Captain	1.0	1.0	1.0	1.0	-
Lieutenant	4.0	4.0	4.0	4.0	-
Sergeant	6.0	6.0	7.0	7.0	1.0
Records Supervisor	1.0	1.0	1.0	1.0	-
Supervisor - Animal Control	1.0	1.0	1.0	1.0	-
Police Services Supervisor	1.0	1.0	-	-	(1.0)
Police Officer	48.0	48.0	47.0	47.0	(1.0)
Animal Control Officer	2.0	2.0	2.0	2.0	-
Department Assistant	1.0	1.0	3.0	3.0	2.0
Clerk - Police Records	2.0	2.0	2.0	2.0	-
Crime Analyst	1.0	1.0	1.0	1.0	-
Property & Evidence Technician	-	-	-	1.0	1.0
Investigative Specialist	1.0	1.0	-	-	(1.0)
	71.0	71.0	71.0	72.0	1.0
Fire					
Fire Chief	1.0	1.0	1.0	1.0	-
Deputy Chief - EMS/Training	1.0	1.0	1.0	1.0	-
Battalion Chief	3.0	3.0	3.0	3.0	-
Fire Captain	3.0	3.0	3.0	3.0	-
Fire Marshal	1.0	1.0	1.0	1.0	-
Fire Prevention Technician	1.0	1.0	1.0	1.0	-
Fire Lieutenant	6.0	6.0	6.0	6.0	-
Firefighter/Paramedic Equip. Ops	9.0	9.0	9.0	9.0	-
Firefighter/Paramedic	30.0	30.0	30.0	30.0	-
Management Assistant	-	1.0	1.0	1.0	-
Department Assistant	1.0	1.0	1.0	1.0	-
	56.0	57.0	57.0	57.0	-

TOWN OF ADDISON
PERSONNEL SUMMARY
FY2018-19

	Actual 2016-17	Budget 2017-18	Estimated 2017-18	Budget 2018-19	DIFFERENCE 2018 to 2019
Development Services					
Assistant Director - DS	1.0	1.0	1.0	1.0	-
Official - Building	1.0	1.0	1.0	1.0	-
Official - Environmental	1.0	1.0	1.0	1.0	-
Planner	1.0	1.0	1.0	1.0	-
Inspector - Building	3.0	3.0	3.0	3.0	-
Environmental Health Specialist	1.0	1.0	1.0	1.0	-
Code Enforcement Officer	1.0	1.0	1.0	1.0	-
Department Assistant	2.0	2.0	2.0	2.0	-
Records Clerk	-	-	-	1.0	1.0
	11.0	11.0	11.0	12.0	1.0
Streets					
Streets & Stormwater Manager	0.4	0.4	0.4	0.4	-
Streets Superintendent	1.0	1.0	1.0	1.0	-
Technician - Signs/Signals	1.0	1.0	1.0	2.0	1.0
Street Maintenance Worker	4.0	4.0	4.0	4.0	-
	6.4	6.4	6.4	7.4	1.0
Parks					
Director - Parks & Recreation	1.0	1.0	1.0	1.0	-
Manager - Parks	1.0	1.0	1.0	1.0	-
Assistant Parks Director	1.0	1.0	1.0	1.0	-
Superintendent - Parks	1.0	1.0	1.0	1.0	-
Supervisor - Parks	2.0	2.0	2.0	2.0	-
Supervisor Trainee - Parks	1.0	1.0	1.0	1.0	-
Irrigation Technician	3.0	3.0	3.0	3.0	-
Fountain Technician/Electrician	1.0	1.0	1.0	1.0	-
Department Assistant	1.0	1.0	1.0	1.0	-
Groundskeeper - III	2.0	2.0	2.0	1.0	(1.0)
Groundskeeper - II	1.0	1.0	1.0	1.0	-
Groundskeeper - I	7.0	7.0	7.0	7.0	-
	22.0	22.0	22.0	21.0	(1.0)
Recreation					
Manager - Recreation	1.0	1.0	1.0	1.0	-
Supervisor - Recreation	2.0	2.0	2.0	2.0	-
Coordinator - Recreation	1.0	1.0	1.0	1.0	-
Coordinator - Fitness	1.0	1.0	1.0	1.0	-
Seasonal Pool Supervisor	0.2	0.2	0.2	0.2	-
Department Assistant	1.0	1.0	1.0	1.0	-
Seasonal Senior Lifeguard	0.2	0.2	0.2	0.2	-
Recreation Associate	3.5	3.5	3.5	3.5	-
Childcare Associate	1.0	1.0	1.0	1.0	-
Lead Seasonal Camp Counselor	0.2	0.2	0.2	0.2	-
Seasonal Camp Counselor	0.6	0.6	0.6	0.6	-
Custodian	1.0	1.0	1.0	1.0	-
Seasonal Lifeguard	2.0	2.0	2.0	2.0	-
Porter	1.0	1.0	1.0	1.0	-
	15.7	15.7	15.7	15.7	-
GENERAL FUND TOTAL	223.2	224.2	224.9	226.9	2.7

TOWN OF ADDISON
PERSONNEL SUMMARY
FY2018-19

	Actual 2016-17	Budget 2017-18	Estimated 2017-18	Budget 2018-19	DIFFERENCE 2018 to 2019
HOTEL FUND					
Conference Centre					
Administrator - CC	1.0	1.0	1.0	1.0	-
Sales Coordinator	1.0	1.0	1.0	1.0	-
Coordinator - CC	1.0	1.0	1.0	1.0	-
Coordinator - CC Events	1.0	1.0	1.0	1.0	-
Receptionist	1.0	1.0	1.0	1.0	-
Senior Attendant - CC	1.0	1.0	1.0	1.0	-
Attendant - CC	2.5	2.5	2.5	2.5	-
	8.5	8.5	8.5	8.5	-
Communications & Marketing					
Director - C&M	1.0	1.0	1.0	1.0	-
Marketing Specialist	1.0	1.0	1.0	1.0	-
	2.0	2.0	2.0	2.0	-
Special Events					
Director - SE	0.7	0.7	1.0	1.0	0.3
Manager - SE	1.0	1.0	1.0	1.0	-
Coordinator I - SE	2.0	2.0	1.0	1.0	(1.0)
Coordinator II - SE	-	-	1.0	1.0	1.0
Department Assistant	0.5	0.5	0.5	0.5	-
	4.2	4.2	4.5	4.5	0.3
Addison Theatre Centre					
Specialist - Technical	1.0	1.0	1.0	1.0	-
	1.0	1.0	1.0	1.0	-
General Hotel Operations					
Accounting Supervisor	1.0	1.0	1.0	1.0	-
	1.0	1.0	1.0	1.0	-
HOTEL FUND TOTAL	16.7	16.7	17.0	17.0	0.3
ECONOMIC DEVELOPMENT FUND					
Economic Development					
Director - Econ. Development	1.0	1.0	1.0	1.0	-
Manager - Econ. Development	1.0	1.0	1.0	1.0	-
Department Assistant	1.0	1.0	1.0	1.0	-
	3.0	3.0	3.0	3.0	-
Tourism Services					
Tourism Coordinator	1.0	1.0	1.0	1.0	-
	1.0	1.0	1.0	1.0	-
ECONOMIC DEVELOPMENT FUND TOTAL	4.0	4.0	4.0	4.0	-

TOWN OF ADDISON
PERSONNEL SUMMARY
FY2018-19

	Actual 2016-17	Budget 2017-18	Estimated 2017-18	Budget 2018-19	DIFFERENCE 2018 to 2019
AIRPORT FUND					
Sergeant	1.0	1.0	-	-	(1.0)
Police Officer	2.0	2.0	3.0	3.0	1.0
GIS Analyst	0.4	0.4	0.4	0.4	-
Management Assistant	1.4	-	-	1.0	1.0
	4.8	3.4	3.4	4.4	1.0
AIRPORT FUND TOTAL	4.8	3.4	3.4	4.4	1.0
UTILITY FUND					
Utility Administration					
Director - ISD	1.0	1.0	1.0	1.0	-
Assistant Director	1.0	1.0	1.0	1.0	-
GIS Analyst	0.3	0.3	0.3	0.3	-
Streets and Stormwater Manager	0.3	0.3	0.3	0.3	-
Manager - Utilities	2.0	2.0	2.0	2.0	-
Inspector - Infrastructure	2.0	2.0	2.0	3.0	1.0
Water Quality Specialist	1.0	1.0	1.0	1.0	-
Utility Operator	9.0	9.0	9.0	9.0	-
Project Manager	-	-	-	1.0	1.0
Utility Crew Leader	-	-	-	1.0	1.0
Department Assistant	1.0	1.0	1.0	1.0	-
	17.6	17.6	17.6	20.6	3.0
Utility Billing					
Billing Supervisor	0.8	0.8	0.8	0.8	-
Accounting Specialist II	0.8	0.8	0.8	0.8	-
	1.6	1.6	1.6	1.6	-
UTILITY FUND TOTAL	19.2	19.2	19.2	22.2	3.0
STORMWATER FUND					
GIS Analyst	0.3	0.3	0.3	0.3	-
Streets and Stormwater Manager	0.3	0.3	0.3	0.3	-
Management Assistant	1.0	1.0	1.0	1.0	-
Billing Supervisor	0.2	0.2	0.2	0.2	-
Accounting Specialist II	0.2	0.2	0.2	0.2	-
Stormwater Operators	-	-	-	2.0	2.0
	2.0	2.0	2.0	4.0	2.0
STORMWATER FUND TOTAL	2.0	2.0	2.0	4.0	2.0
ALL FUNDS TOTAL	269.9	269.5	270.5	278.5	9.0