

DRAFT

OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL WORK SESSION

November 27, 2018

Addison Town Hall, 5300 Belt Line Rd., Dallas, TX 75254

5:00 p.m. Executive Session & Work Session

7:30 Regular Meeting

Present: Mayor Joe Chow; Mayor Pro-Tempore Paul Walden; Deputy Mayor Pro-Tempore Tom Braun; Council Member Ivan Hughes; Council Member Guillermo Quintanilla; Council Member Lori Ward; Council Member Marlin Willesen

1. **Call Meeting to Order:** Mayor Chow called the meeting to order at 5:10 pm.

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2. **CLOSED (EXECUTIVE) SESSION OF THE ADDISON CITY COUNCIL:**
Pursuant to Section 551.071, Tex. Gov. Code, to conduct a private consultation with its attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551, Tex. Gov. Code, pertaining to:

- **Budget Suites of America located at 15130 Marsh Lane, Addison, Texas, 75001**

Mayor Chow convened the City Council into Closed Executive Session at 5:10 pm.

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3. **RECONVENE INTO REGULAR SESSION:** In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.

Mayor Chow reconvened the Addison City Council into Regular Session at 6:37 pm. No action taken. A recess was called prior to the Work Session by Mayor Chow.

WORK SESSION

4. **Present and Discuss the Town of Addison's Legislative Priorities for the 86th Texas Legislative Session.**

Presentation: *City Manager Wes Pierson; Consultant Fred Hill* – City Manager Pierson presented this item introducing a list of topics that outline priorities for the Town. Priorities included policies that grow the economy, attract investment, and protect local decision making authority. No additional items were added to the list by Council. Consultant Fred Hill addressed the City Council. He provided insight into issues relevant to local governments in general including tax caps, school finance reform and the makeup of the 86th Legislature. COUNCIL COMMENTS: The final Legislative Priorities for the Town will be presented at a future meeting for Council action.

5. **Present and Discuss Strategies for Regulating Dockless Vehicles Including Bikeshare and Electric Scootershare Programs in Addison.**

Presentation: *Assistant Director of Development Services Charles Goff* – The Town does not currently have regulations in place to govern the Bike and Electric Scooter share programs. As these forms of transportation have increased in popularity in the DFW Metroplex staff asked the City Council if they would like to regulate these programs in Addison. A summary of the rules/regulations from the cities of Dallas, Coppell, Plano, University Park and Highland Park were presented to Council. Staff presented results from the 2016 Master Transportation Plan dealing with bike ridership. Council and Staff discussed how the programs might be part of the Town's strategy for moving people from the rail station throughout the community with the impending service on the Cotton Belt Regional Rail Line. COUNCIL COMMENTS: Staff to craft a pilot program to effectively regulate bike and electric scooter share programs that will allow flexibility for potential future growth as the Cotton Belt Regional Rail Line comes online. The pilot program will be brought for discussion at a future meeting.

REGULAR MEETING

Pledge of Allegiance

Announcements and Acknowledgements regarding Town and Council Events and Activities

Discussion of Events/Meetings

6. **Public Comment.** *The City Council invites citizens to address the City Council on any topic not on this agenda. Please fill out a **City Council Appearance Card** and submit it to a city staff member prior to Public Participation. Speakers are allowed **up to three (3) minutes per speaker** with **fifteen (15) total minutes** on items of interest or concern and not on items that are on the*
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current agenda. In accordance with the Texas Open Meetings Act, the City Council cannot take action on items not listed on the agenda. The Council may choose to place the item on a future agenda.

No citizens appeared to address the City Council on a topic not on this agenda.

CONSENT AGENDA: *All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion with no individual consideration. If individual consideration of an item is requested, it will be pulled from the Consent Agenda and discussed separately.*

7. **Consider Action to Approve the November 13, 2018 Work Session and Regular Meeting Minutes.**
8. **Consider Action to Approve a Resolution Authorizing the City Manager to Submit an Amendment Application to Water Use Permit No. 5383a with the Texas Commission on Environmental Quality for the well at Vitruvian Park.**
9. **Consider Action to Approve a Resolution for an Agreement Between the Town of Addison and Garver, LLC for Airport On-Call Engineering Services and Authorize the City Manager to Execute the Agreement in an Amount not to Exceed \$138,000.**
10. **Consider Action to Approve a Resolution Accepting the Resignation of Thaddeus Iwuji as an Alternate Judge for the Addison Municipal Court.**
11. **Consider Action to Approve a Resolution Approving an Interlocal Agreement with the City of Carrollton, Texas for the Provision of Detention Center Services for Addison Inmate and Authorizing the City Manager to Execute the Agreement.**

Mayor Chow called for any requests to remove any item from the Consent Agenda to discuss separately. There were no requests, therefore Mayor Chow called for a motion.

MOTION: Motion to approve made by Mayor Pro-Tempore Paul Walden. Seconded by Council Member Ivan Hughes. Motion carried unanimously.

Resolution No. R18-104: Amended Water Use Permit No. 5383a Application - TCEQ

Resolution No. R18-105: Airport On-Call Engineering Services – Garver, LLC

Resolution No. R18-106: Accept Resignation Alternate Judge – Thaddeus Iwuji

Resolution No. R18-107: Interlocal Agreement for Detention Center Services – City of Carrollton

Regular Items

12. **Present and Discuss the Establishment of a Community Bond Advisory Committee for a Proposed November 2019 Bond Program Election.**

Director of Infrastructure and Development Services Lisa Pyle presented criteria for establishment of the Community Bond Advisory Committee for the development of a potential bond program for 2019. Staff presented an overview of a draft committee meeting timeline with the committee expected to do its work between January and April 2019, with a final report delivered to the Council in May 2019. The mission of the committee will be to review and prioritize future capital projects, make recommendations to Council concerning what projects should be included in a future bond election, and to serve as community advocates for the bond program election. Notification soliciting citizen and business representatives to serve on the advisory committee was announced in the Town's weekly newsletter and website. Staff recommended Council consider appointing between 21-28 committee members at the Tuesday, December 11, 2018 meeting. A consensus of Council requested that the deadline for applications be moved to Friday, December 5, 2018. Discussion only no action taken.

13. **Present, Discuss and Consider Action on a Resolution Amending the Spruill Dog Park Naming and Recognition Policy to Modify the Minimum Requirement for a Business Contribution.**

Director of Parks & Recreation Janna Tidwell presented amendments to the Spruill Dog Park Naming and Recognition Policy which was originally approved at the February 28, 2017 Council Meeting. The 2017 policy included naming elements limited to the dog's name, individual or family name, or a dog-centric business name. A dog-centric business was defined as accommodating dogs or dog owners and/or provide supplies, services and care for dogs with a minimum donation of \$1,000. At the April 10, 2018 meeting, Council removed the dog-centric requirement from the policy. The current policy allows for two levels of recognition:

1. Brick Paver – Individuals who donate a minimum of \$100 and
2. Individual Flagstone – Individuals or businesses who donate a minimum of \$1,000.

At the request of the Legacy Foundation, Council was asked to amend the Policy to allow businesses to donate and receive recognition for a Brick Paver at the \$100 level and striking the requirement for the minimum business donation of \$1,000. Staff Section 3 "Naming Nomenclature" was also discussed as it relates to the addition of telephone numbers. Council consensus was to leave the naming elements i.e. Dog Name, Individual or Family Name, Business Name as currently written.

MOTION: Council Member Hughes moved to approve the change as submitted in the Staff recommendation. Council Member Ward seconded the motion. Motion carried 6 to 1, with Council Member Willesen voting against.

Resolution No. R18-108: Spruill Dog Park Naming & Recognition Policy

14. **Present and Discuss the Oktoberfest 2018 Operations and Financial Reconciliation.**

Director of Special Events Jasmine Lee and Ashley Boatright presented this item. Staff discussed the impact of a historic rain event and severe flooding had on event attendance and revenue. The poor weather resulted in a loss of \$404,113 to the Town. The overall attendance and revenue was severely impacted with an early event closure on the 21st and cancellation of the 22nd.

Staff discussed ways to prepare the venue for extreme weather events by using of high capacity pumps to drain the Park and, re-arranging of festival site to accommodate improve drainage. In addition, Staff is in conversation with insurance carriers for purchase of event cancellation insurance that will cover lost revenues in the event of weather-related closures.

Staff presented suggested changes to the Tasty Bucks program for the 2019 special events. A new customer-friendly Point-of-Sale system will be implemented that will reduce customer wait times, enhance the overall experience, and strengthen the financial reconciliation and internal controls processes. If any attendee still has Tasty Bucks, they will be honored.

Mayor Pro-Tempore Walden suggested that festival hours on Sunday be expanded. Presented for information only, no action taken.

15. **Present and Discuss the Finance Department Quarterly Financial Report of the Town for the Quarter Ended September 30, 2018.**

Budget Manager Terri Doby presented the Fourth Quarter Financial Report to the City Council. The report covered the financial performance for the fourth quarter of Fiscal Year 2018 i.e. July 1, 2018 to September 30, 2018 along with detailed exhibits to demonstrate the current financial position for the following funds: General, Hotel, Airport, Economic Development, Utility and Storm Water.

Council Member Hughes asked if the investment policy is in line with state regulations and in keeping with that the Town's policies. Staff responded in the affirmative. All funds adhere to the 25% fund balance requirement. Presented for information only, no action taken.

Adjourn Meeting

There being no further business to come before the Council, Mayor Chow adjourned the meeting.

TOWN OF ADDISON, TEXAS

Joe Chow, Mayor

ATTEST:

Irma G. Parker, City Secretary