

# DRAFT

## OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL

January 23, 2018

Addison Town Hall, 5300 Belt Line Rd., Dallas, TX 75254  
5:00 p.m. Executive Session & Work Session  
7:30 Regular Meeting

Present: Mayor Joe Chow; Mayor Pro Tempore Ivan Hughes; Deputy Mayor Pro  
Tempore Jim Duffy; Councilmember Tom Braun; Councilmember Paul Walden;  
Councilmember Lori Ward

Absent: Councilmember Al Angell

1. Closed (executive) session of the Addison City Council pursuant to:

Section 551.071, Tex. Gov. Code, to conduct a private consultation with its attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551, Tex. Gov. Code, pertaining to:

- **Town of Addison v. Landmark Structures, L.P., Urban Green Energy, Freese and Nichols, Inc. v. SWG Energy, Inc. - Cause No. DC-15-07691 44th Judicial Court, Dallas County**
- **The ponds or lakes at Vitruvian Park located within the vicinity and east of the intersection of Vitruvian Way and Ponte Ave., and Farmers Branch Creek**

Executive Session convened at 5:20 p.m.

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**2. RECONVENE INTO REGULAR SESSION:** In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.

Open Session reconvened at 5:47 p.m. There was no action taken.

Work Session convened at 5:55 p.m.

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## WORK SESSION

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3. Present and Discuss **Fundamentals of Municipal Debt.**

Deputy City Manager Cheryl Delaney introduced Nick Bulaich of Hilltop Securities (formerly First Southwest.) Mr. Bulaich gave a detailed presentation to the Council that included an explanation of the types of debt and alternatives to issuing debt. He reviewed the Town's current tax rate of \$.55 and provided a profile of existing debt, noting that it is decreasing. Further, Mr. Bulaich explained how the "debt capacity" is calculated. The legal requirements and process for issuing debt were explained. City Manager Wes Pierson advised that the Town is currently conducting an Asset Management Plan and the funding needed to meet future needs for capital projects will need to be determined.

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4. Present and Discuss **Proposed Updates to the Town of Addison's Parks and Recreation Ordinance Related to the Addison Athletic Club and Provide Information About Other Staff Initiatives Separate from the Ordinance.**

Parks Director Michael Kashuba provided a brief background on the need to update the ordinance related to the Athletic Club, and also explained that staff would like to create a Member Policy document that will provide information to the members, such as rules and policies, hours of operation, training and rentals, and other membership information. This is a compilation of already existing documents. Additionally, staff is proposing to update the Addison Accolade, a quarterly publication that outlines upcoming programs and activities.

Proposed changes to the ordinance will include:

- 1) Remove references to the Trinity Christian Athletic Complex
- 2) Move the Athletic Club prohibited conduct to the Member Policy
- 3) Define membership exceptions and ineligibility
- 4) Adopt fees already in place

A particular component of the membership age restrictions will be changed to 3 months up to 18 years, and up to age 23 under a parent membership as long as proof of full-time college enrollment is presented. Residency recommendations were also made. Council members spoke in favor of the proposed changes. An ordinance for adoption will be presented at the first meeting in February.

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5. Present and Discuss the **Format for City Council Meetings.**

City Manager Pierson advised that he added this item in order to discuss whether Council feels there should be changes to the meeting format in light of the lengthy meetings that recently occurred. Several possibilities were discussed. Council's general direction was to designate the Thursday after the first monthly Council meeting as a possible date for a third monthly meeting in the event it is needed.

The Work Session adjourned at 7:07 p.m. The meeting was in recess until the start of the Regular Session.

Regular Session convened at 7:30 p.m.

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## REGULAR MEETING

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### Pledge of Allegiance

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#### Announcements and Acknowledgements regarding Town and Council Events and Activities

City Manager Wes Pierson announced that City Council candidate application packets are available at Town Hall. Applications for a place on the May 5th City Council election ballot may be turned in until February 16th.

Mark Acevedo and Rob Bourestom of General Services were recognized for receiving a Silver Award from the DFW Clean Cities Coalition for the Town's use of Hybrid vehicles. This is the third year Addison has received the award.

#### Discussion of Events/Meetings

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#### Public Comment.

The City Council invites citizens to address the City Council on any topic not on this agenda. Please fill out a **City Council Appearance Card** and submit it to a city staff member prior to Public Participation. Speakers are allowed **up to three (3) minutes per speaker** with **fifteen (15) total minutes** on items of interest or concern and not on items that are on the current agenda. In accordance with the Texas Open Meetings Act, the City Council cannot take action on items not listed on the agenda. The Council may choose to place the item on a future agenda.

John Price- stated as a 30-year resident of Addison he disagrees with the previous selection of Committee members for the Sam's Club Special Area Study. His opinion is that a future Committee should be comprised of surrounding home and business owners.

Scott Usvolk- spoke on behalf of In-Building Emergency Responder Communication Systems.

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7. Present and Recognize the **Firefighter and Paramedic of the Year for the Addison Fire Department.**

Fire Chief David Jones presented this item. He stated that at the recent Fire Department Annual Awards Luncheon the Firefighter and Paramedic of the Year were nominated and voted on by the members. He introduced Reagan Randall as Firefighter of the Year and Allison Johnston as Paramedic of the Year.

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Consent Agenda:

*All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion with no individual consideration. If individual consideration of an item is requested, it will be pulled from the Consent Agenda and discussed separately.*

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8. Consider Action to Approve the **January 9, 2018 City Council Meeting Minutes.**

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9. Consider Action to Approve an **Ordinance Ordering an Election on May 5, 2018 for the Purpose of Electing Three (3) City Council Members for Two-Year Terms.**

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10. Consider Action to Approve a **Resolution for the Financial Plan and Rate Model for Water and Sewer Utility Rates.**

***Motion to approve consent above agenda items- DMPT Duffy; second by Councilmember Paul Walden; motion passed with a vote of 6-0.***

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Regular Items

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11. Present, Discuss, and Consider Action on a **Resolution with Ady Advantage/Gateway Planning for the Development of an Economic Development Strategic Plan for the Town of Addison and Authorize the City Manager to Execute the Agreement** in an Amount not to Exceed \$100,000.

Orlando Campos, Director of Economic Development and Tourism, stated that this item was budgeted in the Fiscal Year 2018 budget in the amount of \$100,000. The last Economic Development Strategic Plan adopted in 2010 was a five-year plan. A Request for Proposals was issued in October 2017. Seven proposals were received in November and a selection committee interviewed two of the consultants. The committee selected Ady Advantage/Gateway Planning. The study will be conducted

in three phases and will take approximately 6-7 months to complete. Public input will be solicited.

DMPT Duffy inquired as to the need for a consultant, stating that the Town has qualified staff who could accomplish what's needed. Mr. Campos replied that this type of study requires a specific type of expertise and such a study will provide guidance to the Town for the next 5-10 years. MPT Hughes inquired as to how this study might overlap other studies currently in progress and how it might be utilized in conjunction with those. City Manager Pierson explained that the other studies will focus on redevelopment where this study will help the Town determine what type of businesses to attract. He added the plan should provide a clear strategy, plan, and policy for the future.

***Motion to approve- Councilmember Braun; second by Councilmember Ward; motion passed with a vote of 5-1 with DMPT Duffy voting no.***

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12. Present and Discuss **Appointments to Upcoming Special Project Committees and Consider Action on a Resolution for Appointments to the Parks Master Plan Special Project Committee and a Resolution for Appointments to the Addison Circle/Cotton Belt Special Area Study Special Project Committee.**

The following were recommended for the Parks Master Plan Committee:

1. Benjamin Paquette
2. Bert Blair
3. Brett Estep
4. Janis Roberson
5. Judy Barrett
6. Liz Oliphant
7. Mary Anne Mayer Redmond
8. Ronna Schmoker
9. Shannon Sear
10. Tarea Doty

***Motion to approve a resolution with the appointees as named- MPT Hughes; second by Councilmember Ward; motion passed with a vote of 6-0.***

The following were recommended for the Addison Circle/Cotton Belt Special Area Study Special Project Committee:

1. Alan Wood
2. Andrew Long
3. Chris DeFrancisco
4. Jeffrey Pearson
5. Jimmy Homan
6. Judy Lembke
7. Juli Branson

8. Liz Oliphant
9. Margie Gunther
10. Michael Hope
11. Phyllis Silver
12. Taylor Bowen

***Motion to approve a resolution with the appointees as named- Councilmember Walden; second by DMPT Duffy; motion passed with a vote of 6-0.***

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13. Present and Discuss **Public Safety Technology Options to Increase the Perception of Safety.**

Police Chief Paul Spencer reviewed some options the Council might consider relative to this subject. He requested some input from the Council as to what the Council would like to achieve. Based on the discussion, Chief Spencer will bring the item back to discuss costs and how various actions might impact the community.

Council members discussed the use of light poles as possible locations for security cameras and license plate readers. Chief Spencer added that cameras would only be used in the event a crime is committed. He will research whether grants are available for initiatives like this, and what other cities are using similar techniques.

It was noted this is one of the Council's Pillars and Milestones as adopted for Fiscal Year 2018.

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14. Present and Discuss the **Finance Department Quarterly Financial Report of the Town for the Quarter Ended September 30, 2017.**

The Town of Addison's financial policies require the publication of a financial report subsequent to the end of each fiscal quarter. This report provides a look at key financial indicators along with more detailed exhibits which demonstrate the current financial position for the various funds. This report includes the following funds: General, Hotel, Airport, Economic Development, Utility and Storm Water. All funds adhere to the 25% fund balance requirement.

The Council was also provided the Town's Investment Report.

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**Meeting Adjourned at 8:55 p.m.**

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January 23, 2018

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Mayor-Joe Chow

Attest:

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Interim City Secretary- Christie Wilson