

Parks and Recreation Ordinance



The 1982 Code


- Chapter 58 – Parks and Recreation
 - Article 1 – In General
 - Article 2 – Use of Public Parks
 - Article 3 – Addison Athletic Club and Trinity Christian Athletic Complex

The 2003 Update

- These changes were in response to the expansion of the Addison Athletic Club
 - Article III. Section 58-66 Use Restricted to Members and Guests

Proposed 2018 Update






Recommended Ordinance Changes

The purpose of the recommended ordinance change is to:

- Remove references to the Trinity Christian Athletic Complex
(Article 1, Section 58-1 and Article 3)
- Move AAC prohibited conduct to Member Policy
(Article 2, Section 58-42)
- Define membership exceptions and ineligibilities
(Article 3, Section 58-66)
- Adopt additional fees already in place (towel fees, children activity center fees, group exercise classes, etc.)
(Article 3, Section 58-70)



Recommended Ordinance Changes


Chapter 58, Article 1, Section 58-1.
Definitions

Director means the **Director of Parks and Recreation Recreation Manager** for the Town or his designee

Town means the **Town of Addison, Texas**

Park property means any park, athletic facility, reservation, playground, recreation center or any other area in the Town, owned or used by the Town and devoted to active or passive recreation, but is not acquired or **used designated** by the Town for **such purpose use as a public park**.


TCAC means Trinity Christian Athletic Complex, located at 17001 Addison Road, Addison, Texas, and more specifically described in the lease agreement between the town and Trinity Christian Academy dated July 1, 1986.

Recommended Ordinance Changes 

Chapter 58, Article 2, Section 58-42.
Prohibited conduct generally, Enforcement


(A) In the interest of the public health, safety and welfare, each of the following enumerated acts is forbidden and unlawful on park property:

- (1) Diving off the shoulders of another person in AAC pool and spa.
- (2) Running along the banks of the pool in the AAC.
- (3) Splashing water on other persons in such a manner as to interfere with others or using the AAC pool in such a manner as to create disorder or disturbances.
- (4) Cursing, swearing or using indecent language.
- (5) Creating a disturbance or unnecessary or boisterous noises.
- (6) Throwing racquets, metal objects or other items manufactured of hard material in, on or around the basketball courts, tennis courts, racquetball courts or tracks.
- (7) Taking or permitting dogs or other pets within the park property unless on a leash.
- (8) Climbing fences.

Recommended Ordinance Changes 


Chapter 58, Article 2, Section 58-42.
Prohibited conduct generally, Enforcement cont.

(b) Enforcement. The director and/or the Town's police department shall, in connection with their duties, diligently enforce the provisions of this chapter, as it exists or may be amended, or any other ordinances applicable to parks and recreation usage, as it/they exist or may be amended. The director and/or the Town's police department shall have the authority to eject from park property any person acting in violation of this chapter, as it exists or may be amended, or any other ordinances applicable to parks and recreation usage, as it/they exist or may be amended.

Recommended Ordinance Changes 

Chapter 58, Article 3
Title

Article III. Addison Athletic Club **and**
Trinity Christian Athletic Complex

Recommended Ordinance Changes 

Chapter 58, Article 3, Section 58-66
Use restricted to members and guests


The use of the grounds, facilities and equipment of the AAC **and TCAC** is restricted to **current** members of AAC and guests of such members. Only bona fide residents of the town and their dependents ages **eight 3 months** through 18 shall be eligible to become members of AAC. Employees of the town may become conditional members of AAC upon the terms and conditions established by the director. Minimum membership requirements include the following:

- (1) A valid state department of public safety driver's license or state department of public safety identification card which shows a current residential address within the corporate limits of the Town;
- (2) A current document such as a utility bill, vehicle registration, voter's registration, credit card statement, vehicle insurance, or other document, as approved by the director, which shows the same address as in (1) above; and
- (3) If an applicant is living in an apartment, a signed leasing office verification form from the owner or manager of the apartment.

The director may require additional information if deemed necessary. Birth certificates of dependent children may be requested in order to establish age.


Exceptions to the minimum membership requirements listed above shall only be made for: (i) residents participating in the Texas Department of Public Safety Confidentiality Program; or (ii) residents who are active military. The town may request documentation from a resident to support these exceptions.

Individuals with an Addison business address or hotel address, including extended stay, are not eligible for membership. Owners of residential properties are not eligible for membership unless they currently reside on the property or at another Addison residence.

Recommended Ordinance Changes 


Chapter 58, Article 3, Section 58-67
Process for membership

a) Any adult person who is a current resident of the town may make an application at the AAC for membership on an application form prescribed by the town. Upon presentation of proof of residency as required in [section 58-66](#) and upon completion of the application process to **the satisfaction of the town** and payment of fees, if any, the applicant will be issued a photograph membership card. **After issuance of a membership card, memberships shall be renewed annually with proof of current residency.**

Recommended Ordinance Changes 


Chapter 58, Article 3, Section 58-68
False representation of residency prohibited

It is unlawful and an offense for a person to knowingly make a false representation on any document or to present to town employees any document containing false information in order to gain membership in AAC **or TCAC**. It is unlawful and an offense for a person to knowingly give false verification of residency of a tenant of rental property to town employees in order for the tenant to gain membership in AAC **or TCAC**.

Recommended Ordinance Changes 


Chapter 58, Article 3, Section 58-69
Failure to exhibit membership card

Members of the AAC **and TCAC** shall present town membership cards upon request by the director or the police department. Failure to produce and exhibit such card may result in ejection from **park property** **the AAC**.

Recommended Ordinance Changes 

Chapter 58, Article 3, Section 58-70
Fees


A nonrefundable fee for processing the application for AAC **or TCAC** membership shall be charged at the time of application or reapplication. The amount of the fee shall be determined by the city council. **Additional fees associated with the use of the AAC are listed below.**



Recommended Ordinance Changes

Recreation Fee Schedule		
Membership Fees		
One-Time Membership	\$10.00	Nonrefundable
Administrative Fee		
Replacement ID Card	\$10.00	
Children's Activity Center (CAC)		
CAC Drop In	\$1.00	
CAC Punch Pass - 15 Punches	\$10.00	
Late Pick Up Fee		
1 to 14 minutes	\$10.00	
15 to 29 minutes	\$20.00	
30 to 59 minutes	\$50.00	
Group Exercise Classes		
3 Months	\$75.00	
3-Months 50 Plus	\$37.50	
15 Punch Pass	\$40.00	
15 Punch Pass 50 Plus	\$20.00	
Drop in Group Exercise	\$4.00	
Drop in Group Exercise 50 Plus	\$2.00	
Summer Camp		
Weekly Fee	\$125.00	
Late Pick Up Fee		
1 to 14 minutes	\$10.00	
15 to 29 minutes	\$20.00	
30 to 59 minutes	\$50.00	


Miscellaneous Fees	
Small Towel Rental	\$0.25
Large Towel Rental	\$0.50
Towel Punch Pass	\$15.00
Lost Large Towel	\$14.00
Lost Small Towel	\$5.00
Outdoor Pool Guest Fee	\$3.00
Guest Fee Ages 15 and Older	\$8.00
Guest Fee Ages 8-14	\$4.00
Guest Fee Ages Under 7 years old	\$2.00
Lost Key	\$10.00
Independent Contractor	20%
Reimbursement	
Equipment Replacement/Damage	Based on replacement or repair cost
NSF Check Fee	\$35.00
Pavilion Rentals	
Pavilion Rental Outdoor Pool	
Refundable Deposit	\$50
20 people	\$50/hour
21 to 30 people	\$75/hour
Pavilion Rental Lac Lac Parks	
Refundable Deposit	\$150
3 hour maximum	\$0.00
Pavilion Rental Lac Lac Park	
Refundable Deposit	\$150
First 3 hours	\$75.00
Each additional hour up to max of 8	\$25.00
Other Program Fees	
50 Plus Trips and Programs	Fees Vary
Children's Programs	Fees Vary
Fitness and Adult Programs	Fees Vary




Recommended Ordinance Changes

Chapter 58, Article 3, Section 58-71 Enforcement


<ol style="list-style-type: none"> 1. Ejection from park property the AAC. The director and Town's police department shall have the authority to eject from park property the AAC any person acting in violation of this chapter or any person whose membership in AAC has been suspended or revoked. 2. Revocation and suspension of membership. Membership in the AAC and TCAC is a privilege and not a right, which privilege is revocable by the director at any time for any reason including the violation of or failure to comply with the terms of this chapter or any administrative 	<p>policies, procedures or regulations concerning the AAC or park property. Written notice of such suspension or revocation shall be mailed by certified mail, or delivered to the member. The suspension or revocation is effective immediately upon issuance of the notice. The member has the right to appeal such suspension or revocation to the city manager or his designee within ten days from the member's receipt of the notice.</p>
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QUESTIONS?




**Other Department
Initiatives**

Member Policy Consolidation 

The purpose of consolidation is to provide:


- Easy access to information
- Additional transparency and consistency

Member Policy Consolidation 

Documents included in the consolidation:

- Parks and Recreation Ordinance Recreation Policies
- Gym Etiquette Flyer
- Stand Alone Policies
- Employee Handbook
- Children's Activity Center Rules
- Pool Rules
- Facility Rules
- Waivers and Forms


Changes to the Addison Accolade



What is 'Addison Accolade'?

- A quarterly publication of the Town of Addison Parks and Recreation Department
- Provides information on upcoming activities, programs and trips.

Starting in 2018, the Addison Accolade will have a new name....



Active Addison

