



March 11, 2016

STAFF REPORT

RE: Case 1731-Z/Town of Addison

REQUEST: Approval of an ordinance amending various sections of the Appendix B-Subdivisions in order to grant the Planning and Zoning Commission final plat approval authority.

DISCUSSION:

Background: Currently, plat applications must be considered by the Planning and Zoning Commission before also being considered by the City Council. Plat approval is a ministerial function, meaning that if a plat meets Town requirements, the plat must be approved.

The City Council has the ability to delegate plat approval authority. In conversations with the City Council, they have indicated a desire to delegate this authority to the Planning and Zoning Commission. This will allow the Town to process and approve plats about a month faster than can be done now.

Current Request: There are several sections of Appendix B – Subdivisions which discuss the plat approval process. These sections would be amended to remove the City Council and add Planning and Zoning Commission in order to grant the Planning and Zoning Commission authority for final plat approval.

RECOMMENDATION: **APPROVAL**