

OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL WORK SESSION

April 12, 2016

Addison Town Hall, 5300 Belt Line Rd., Dallas, TX 75254

5:30 PM Executive Session

6:00 PM Work Session

7:30 PM Regular Meeting

Present: Arfsten; Carpenter; Heape; Hughes; Mayor Meier; Moore; Wilcox

Executive Session

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1. Closed (executive) session of the Addison City Council pursuant to:

Section 551.087, Tex. Gov. Code, to deliberate commercial or financial information that was received from a business prospect that seeks to locate, stay, or expand in or near the territory of the governmental body, and with which the governmental body is conducting economic development negotiations.

- **Addison Grove Development**

Section 551.072, Tex. Gov. Code, to deliberate the purchase, exchange, lease or value of real property

- **4460 Belt Line Road, Addison, TX 75001**

Council convened into Executive Session at 5:32 pm.

Council recessed the Executive Session at 6:30 pm.

Reconvene from Executive Session

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2. **RECONVENE INTO REGULAR SESSION:** In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on any matter discussed in Executive Session.
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WORK SESSION

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3. Discuss The **Naming Rights Policy For The Addison Theatre Centre.**

Addison Conference and Theatre Center General Manager, Mark Gooch, presented the item to Council. Mr. Gooch stated in the naming rights policy, the criteria and procedures are intended to:
Establish a naming rights policy for the Addison Theatre Centre
Establish the areas that may be named within the Addison Theatre Centre
Provide potential donors, the Watertower Theatre, and the Town of

Addison with the criteria, standards and process for approval or denial of the proposal, duration of the naming rights, installation and removal of the recognition.

Council agreed that this policy was important and the guidelines set would be beneficial to all. The companion item on the agenda will be considered at the meeting.

4. Present An **Update On The Master Transportation Plan And Discuss Appointments To The Master Transportation Plan Advisory Committee.**

Council received a presentation from the consultants involved with the Master Transportation Plan project. Council agreed that the number of responses received were much lower than they had hoped. They discussed ways to reach out to the rider who use DART buses in Addison and more of the businesses in Addison.

Charles Goff spoke to Council regarding the appointment of the Master Transportation Plan Advisory Committee. He stated staff was anticipating a committee of 14. This would give each Councilmember 2 nominations. This could be one citizen and one business person from the Town. Mr. Goff stated that the first meeting would be May 11 if the committee could be placed in enough time. There would be 2-3 more meetings after the initial meeting to last through the summer and possibly into early fall.

Council agreed to talk to citizens and members of the business community. Staff would get blank copies to the Council to hand out to citizens. This discussion would continue at the April 26, 2016 worksession.

REGULAR MEETING

Pledge of Allegiance

Announcements and Acknowledgements regarding Town and Council Events and Activities

Discussion of Events/Meetings

Public Comment.
The City Council invites citizens to address the City Council on any topic not on this agenda. Please fill out a **City Council Appearance Card** and submit it to a city staff member prior to Public Participation. Speakers are allowed **up to three (3) minutes per speaker** with **fifteen (15) total minutes** on items of interest or concern and not on items that are on the current agenda. In accordance with the Texas Open Meetings Act, the City Council cannot take action on items not listed on the agenda. The Council may choose to place the item on a future agenda.

Guillermo Quintanilla, 4115 Rush Circle, spoke regarding the Town's request for an Attorney General Opinion on the memo written by Lea Dunn in regards to the Kanter Financial project. Mr. Quintanilla requested that the Council immediately release this document. He stated he would be sending an email the following day with the same request.

Blake Clemens, 14754 Celestial Place, spoke regarding the new fountains at Celestial Park. He presented a check to the Town on behalf of the Legacy Foundation.

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6. Present A **Proclamation Declaring April 11-16, 2016 As National Volunteer Week In Addison, Texas.**
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Consent Agenda:

All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion with no individual consideration. If individual consideration of an item is requested, it will be pulled from the Consent Agenda and discussed separately.

Councilmember Hughes requested that Item 7 be pulled from the Consent Agenda.

Mayor Pro Tem Moore moved to approve Items 8-10 as submitted. Councilmember Carpenter seconded the motion. The vote was cast 7-0 in favor of the motion.

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7. Consider **Approval Of The March 22, 2016 Regular Meeting Minutes.**

Councilmember Hughes stated he pulled this item to ask for inclusion of the savings amount to the minutes in regards to Compensation item on the agenda.

Councilmember Hughes moved to approve item #7 with the proposed changes.

Councilmember Arfsten seconded the motion.

The vote was cast 7-0 in favor of the motion.

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8. Consider Approval Of A **Resolution Adopting A Naming Rights Policy For The Addison Theatre Centre.**
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9. Discuss, Consider And Approve An **Ordinance Amending The Town's Annual Budgeted Full Time Equivalent (FTE) Count For The Fiscal Year Ending September 30, 2016.**
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10. Consider A **Resolution For The Proposed Assignments Of Lease From ADS US Sport Aircraft, LLC To ADS Importing, LLC At 4700 Airport Parkway And A Resolution For The Proposed Assignment Of Lease From ADS US Sport Aircraft, LLC To ADS Importing, LLC At 4660 Jimmy Doolittle Drive .**
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Regular Items

11. Hold A Public Hearing, Discuss, Consider And Approve An Ordinance Amending Various Sections Of The Code Of Ordinances In Order To Revise The Terms For Existing And Future Members Of The Planning And Zoning Commission And Board Of Adjustment In Order To Align Terms In Accordance With Recently Adopted City Council Policy Regarding The Boards And Commissions Appointment Process. Case 1730-Z/Town Of Addison.

Assistant Director of Development Services, Charles Goff, presented the item to Council. Mr. Goff stated that this item has been discussed recently with the new implementation of the appointment process for Boards and Commission members. He stated in the past, the process has been informal and appointments happened throughout the year. With the new policy adopted, the appointments are moved to December to make effective in January. This ordinance implements the policy adopted by Council. The Councilmember would make the nomination in December following their respective May election.

Mr. Goff stated that the Board of Zoning Adjustment needed an extra change. The prior ordinance said that the board consisted of 9 members, 5 permanent and 4 alternate. However, in the past keeping with each Councilmember making one nomination, the board was always filled with 7 members. The new ordinance states the number from 9 to 7 members. The ordinance also specifies how the members are seated for a meeting. The new ordinance also takes the appointment process out of the zoning ordinance and moves it in the administrative section of the Code of Ordinances.

Councilmember Hughes asked Charles to clarify why the Community Partners Bureau appointments were not included in this ordinance.

Mr. Goff stated that he checked with the City Secretary and the Community Partners Bureau appointments are included in a separate policy. That policy will have to come back to Council for the new wording at a later time. The time frame for appointments will be the same as the other boards but the policy will be done separately.

Councilmember Arfsten moved to approve Item #11 as submitted. Deputy Mayor Pro Tem Heape seconded the motion. The vote was cast 7-0 in favor of the item.

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12. Hold A Public Hearing, Discuss, Consider And Approve An Ordinance Amending Various Sections Of Appendix B - Subdivisions In Order To Grant The Planning And Zoning Commission Final Plat Approval Authority. Case 1731-Z/Town Of Addison.

Assistant Director of Development Services, Charles Goff, presented the item to Council. Mr. Goff stated that this item was to change the final plat authority to the Planning & Zoning Commission. This change would allow the item to be approved approximately 30 days sooner and would add a level of service to the process.

Mayor Pro Tem Moore moved to approve Item #12 as submitted.

Deputy Mayor Pro Tem Heape seconded the motion. The Council voted 7-0 in favor of the motion.

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13. Hold A Public Hearing, Discuss, Consider And Approve An **Ordinance Amending Various Sections Of Appendix A - Zoning And Appendix B - Subdivisions In Order To Delete Sections Pertaining To Administrative Fees.** Case 1732-Z/Town Of Addison.

Assistant Director of Development Services, Charles Goff, presented the item to Council. He stated that this item was another clean up of the current code. He stated that these fees occur in two places in the code, the zoning portion and the regular Code portion. This item would allow the fees to be eliminated from the zoning portion of the code and remain in the section of the Code of Ordinances.

Councilmember Carpenter moved to approve Item #13 as submitted. Councilmember Hughes seconded the motion. The Council voted 7-0 in favor of the motion.

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14. Hold A Public Hearing, Discuss, Consider And Approve An **Ordinance Moving Landscape Regulations From Appendix A - Zoning, Article XXI To A New Article VI In Chapter 34 (Environment) Of The Code Of Ordinances.** Case 1733-Z/Town Of Addison.

Assistant Director of Development Services, Charles Goff, presented the item to Council. He stated this item was another clean up of section of the zoning ordinance. He stated this new ordinance would pull the landscape regulations from the zoning ordinance and place those regulations under a new section in the Code of Ordinances.

Mayor Pro Tem Moore moved to approve Item #14 as submitted. Deputy Mayor Pro Tem Heape seconded the motion. Council voted 7-0 in favor of the motion.

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15. Presentation And Discussion Regarding **The 2015 Annual Report For The Addison Police Department.**

Chief Spencer presented the item to Council. He gave a summary of the report.

Council asked a few questions regarding the findings in the report.

Chief Spencer stated that many of the answers Council were seeking would be clarified when he implements the new tracking measures next year. He stated that many of the numbers he would like to compare with the surrounding cities rather than the Dallas County as a whole. He stated next year the numbers would show a more complete and concise report. He stated the report as it is required comes with it's share of skewed statistics due to comparisons to Dallas County.

Mayor Meier adjourned the meeting at 8:21 pm.

NOTE: The City Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including §551.071 (private consultation with the attorney for the City); §551.072 (purchase, exchange, lease or value of real property); §551.074 (personnel or to hear complaints against personnel); §551.076 (deployment, or specific occasions for implementation of security personnel or devices); and §551.087 (economic development negotiations). Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

Mayor-Todd Meier

Attest:

City Secretary-Laura Bell