



**REGULAR MEETING & WORK SESSION
OF THE CITY COUNCIL**

September 8, 2015

ADDISON TOWN HALL

5300 BELT LINE RD., DALLAS, TX 75254

5:30 PM DINNER

6:00PM WORK SESSION

7:30PM REGULAR MEETING

WORK SESSION

-
- A. Discuss Sanctuary Cities.
-
- B. Discuss Appointment Process For The Planning & Zoning Commission And The Board Of Zoning Adjustment.
-

REGULAR MEETING

Pledge of Allegiance

-
1. Announcements and Acknowledgements regarding Town and Council Events and Activities

Discussion of Events/Meetings

-
2. Public Comment.
The City Council invites citizens to address the City Council on any topic not on this agenda. Please fill out a **City Council Appearance Card** and submit it to a city staff member prior to Public Participation. Speakers are allowed **up to three (3) minutes per speaker with fifteen (15) total minutes** on items of interest or concern and not on items that are on the current agenda. In accordance with the Texas Open Meetings Act, the City Council cannot take action on items not listed on the agenda. The Council may choose to place the item on a future agenda.
-

Consent Agenda:

All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion with no individual consideration. If individual consideration of an item is requested, it will be pulled from the Consent Agenda and discussed separately.

3. Approval Of The August 25, 2015 City Council Regular Meeting and Work Session Minutes.

 4. Discuss, Consider And Take Action Regarding A Resolution Nominating Blake Clemens As A Candidate To Be A Member Of The Board Of Directors Of The Dallas Central Appraisal District.

 5. Consider And Take Action Regarding Approval Of A Resolution Authorizing The Town Of Addison to Enter Into An Agreement With The Texas Department Of Transportation (TXDOT) For A Selective Traffic Enforcement Program (STEP) Grant.
-

Regular Items

6. Present A Proclamation Declaring September 12, 2015 As Chocolate Day In Addison, Texas In Conjunction With The Chocolate Festival At The Addison Conference Center.

 7. Present A Proclamation Declaring September 2015 As Blood Cancer Awareness Month In Addison, Texas.

 8. Presentation of Life Saving Award to Addison Police Officer, Ryan Williams.
-

-
9. Present, Discuss, Consider And Take Action Approving A Resolution Adopting A Policy For Granting License Agreements For The Private Use Of The Public Right Of Way In Addison Circle.
-
10. Presentation And Discussion Regarding An Update On The Development In Area Known As Vitruvian Park From United Dominion Realty Trust, Inc. (UDR).
-
11. Presentation And Discussion Regarding The City Manager Search Process.
-
12. Present, Discuss, Consider And Take Action Regarding An Ordinance Of The Town of Addison, Texas Approving And Adopting The Town's Annual Budget For The Fiscal Year Commencing October 1, 2015 And Ending September 30, 2016.
-
13. Present, Discuss, Consider And Take Action Regarding An Ordinance Levying Taxes For The Town of Addison, Texas And Fixing And Adopting The Tax Rate For The Town On All Taxable Property For The Fiscal Year Beginning October 1, 2015 And Ending September 30, 2016.
-
14. Present, Discuss, Consider And Take Action Regarding An Ordinance Ratifying The Property Tax Increase Reflected In The Town's Annual Budget For The Fiscal Year Commencing October 1, 2015, And Ending September 30, 2016.
-
15. Present, Discuss, Consider, And Take Action Regarding The Approval Of An Ordinance Amending The Code Of Ordinances Of The Town Of Addison By Amending Chapter 38 (Fire Prevention and Protection) Section 38-54 (Emergency Ambulance Service) Increasing Fees For Services.
-
16. Presentation And Discussion Regarding Amending Code Provisions Relating To Property Maintenance And Signage Within The Town of Addison.

17. Presentation And Discussion Regarding Proposed Fee Increases Related To Development And Utility Permitting.

18. Executive Session

Closed (executive) session of the Addison City Council pursuant to Section 551.071, Tex. Gov. Code, to conduct a private consultation with its attorney(s) on a matter in which the duty of the attorney(s) to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551, Tex. Gov. Code, pertaining to: conditional zoning Requests for the former Sam's Club property, the ponds or lakes at Vitruvian Park, located within the vicinity and east of the intersection of Vitruvian Way and Ponte Ave., and Farmers Branch Creek.

Reconvene from Executive Session

19. **RECONVENE INTO REGULAR SESSION:** In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matter discussed in Executive Session.
-

Adjourn Meeting

NOTE: The City Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including §551.071 (private consultation with the attorney for the City); §551.072 (purchase, exchange, lease or value of real property); §551.074 (personnel or to hear complaints against personnel); §551.076 (deployment, or specific occasions for implementation of security personnel or devices); and §551.087 (economic development negotiations). Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

Posted:

Laura Bell, September 4, 2015 at 5:00pm

**THE TOWN OF ADDISON IS ACCESSIBLE TO PERSONS WITH DISABILITIES.
PLEASE CALL (972) 450-7090 AT LEAST
48 HOURS IN ADVANCE IF YOU NEED ASSISTANCE.**

AI-1286

A.

Work Session and Regular Meeting

Meeting Date: 09/08/2015

Department: Police

AGENDA CAPTION:

Discuss Sanctuary Cities.

BACKGROUND:

N/A

RECOMMENDATION:

N/A

AI-1255

B.

Work Session and Regular Meeting

Meeting Date: 09/08/2015

Department: Infrastructure- Development Services

AGENDA CAPTION:

Discuss Appointment Process For The Planning & Zoning Commission And The Board Of Zoning Adjustment.

BACKGROUND:

Currently, appointments to the Planning and Zoning Commission and the Board of Zoning Adjustment are made at scattered times throughout the year as individual terms come to an end. This increases the time spent at a staff level tracking what terms are coming due for appointment or reappointment, notifying the Council, scheduling an item for the agenda, and then orienting new members of the Board and Commission individually.

Most cities have adopted a formal procedure for making appointments to their Boards and Commissions involving an application process with synchronized terms so that all appointments for the year are made on the same date. Staff is proposing a similar approach which is outlined in the attached document and will be discussed with the Council during the work session.

Once Council feedback has been received, staff will draft an ordinance with the necessary changes and bring it forward for adoption at a future meeting.

RECOMMENDATION:

N/A

Attachments

Draft Board and Commission Appointment Process

BOARDS AND COMMISSIONS APPOINTMENT PROCEDURES

SECTION 1. PROCEDURES

The following procedures relate to the appointment process for the Planning and Zoning Commission and the Board of Zoning Adjustment.

A. The City Council shall have the power and authority to appoint members to the Planning and Zoning Commission and the Board of Zoning Adjustment. Each appointment to the Commission and Board belongs to a specific Council Member. The staff will notify and coordinate with the Council Member regarding his or her appointment.

B. Terms: A member of the Commission and/or Board must be appointed by a majority of the City Council for a term of two years and removable for cause by the City Council. Members may not be appointed to serve more than three consecutive terms.

C. Appointments: Appointments will occur during the December City Council meeting to be effective January 1st. In each odd-numbered year four (4) members shall be appointed by the Council Members elected that year and in each even-numbered year three (3) members shall be appointed by the Council Members elected that year. If a vacancy occurs, a replacement shall be appointed to serve for the remainder of the current term.

D. Qualifications: To be eligible for appointment to the Commission or Board, a person must have been a resident of Addison for the past consecutive 12 months. While not required, successful completion of Citizens Academy is strongly preferred.

E. Application Process:

1. In September of each year, the staff liaison to the Commission or Board will coordinate with each current member whose term is ending to determine their interest in continuing to serve for an additional term, if eligible.
2. By October 1st, staff will publish and advertise the application form for service to the Commission or Board.
3. Those interested in serving on the Commission or Board, who are not currently a member of the body, must submit an application by November 1st to the City Secretary.
4. The City Secretary will provide the applications to the City Council for review.
5. The City Council will appoint a member to the Commission or Board from the submitted applications.
6. The Council Member, whose appointment is approaching, shall indicate to staff who they intend to nominate at least two weeks prior to the December meeting. Staff will then compile the proposed nominations and inform the Mayor and Council for action at the December meeting.

Transition Schedule: Planning and Zoning Commission

Appointments in December 2015:

Stacey Griggs

Current Term Expires: 06/09/2017
New Term: 01/01/16 - 12/31/17
Appointment by Arfsten

John Oliver

Current Term Expires: 10/13/2015 (Final)
Interim Term: 10/14/2015 - 12/31/15
New Term: 01/01/16 - 12/31/17
Appointment by Hughes

Debra Morgan

Current Term Expires: 03/10/2017
New Term: 01/01/16 - 12/31/17
Appointment by Meier

Jim Robinson

Current Term Expires: 09/23/2016
New Term: 01/01/16 - 12/31/17
Appointment by Wilcox

Appointments in December 2016:

Skip Robbins

Current Term Expires: 01/27/2017
New Term: 01/01/17 - 12/31/18
Appointment by Carpenter

Jason Ennis

Current Term Expires: 03/24/2017
New Term: 01/01/17 - 12/31/18
Appointment by Heape

Randy Smith

Current Term Expires: 03/16/2016
Interim Term: 03/16/2016 - 12/31/16
New Term: 01/01/17 - 12/31/18
Appointment by Moore

Transition Schedule: Board of Zoning Adjustment

Appointments in December 2015:

Lynn Stofer

Current Term Expires: 04/23/2016
New Term: 01/01/16 - 12/31/17
Appointment by Arfsten

Reggie Carney

Current Term Expires: 01/13/2017
New Term: 01/01/16 - 12/31/17
Appointment by Hughes

Jeff King

Current Term Expires: 03/24/2017
New Term: 01/01/16 - 12/31/17
Appointment by Meier

Burk Burkhalter

Current Term Expires: 03/27/2016
New Term: 01/01/16 - 12/31/17
Appointment by Wilcox

Appointments in December 2016:

Juli Branson

Current Term Expires: 02/10/2017
New Term: 01/01/17 - 12/31/18
Appointment by Carpenter

Jan Haas

Current Term Expires: 12/09/2016
New Term: 01/01/17 - 12/31/18
Appointment by Heape

Troy Cooper

Current Term Expires: 05/28/2017
New Term: 01/01/17 - 12/31/18
Appointment by Moore

AI-1283

4.

Work Session and Regular Meeting

Meeting Date: 09/08/2015

Department: City Manager

AGENDA CAPTION:

Discuss, Consider And Take Action Regarding A Resolution Nominating Blake Clemens As A Candidate To Be A Member Of The Board Of Directors Of The Dallas Central Appraisal District.

BACKGROUND:

The Property Tax Code, Section 6.03, requires that an election or appointment of members to the Board of Directors of an appraisal district be conducted in odd number years. The term of office for elected or appointed members is two years, beginning in even numbered years.

The Property Tax Code specifies the qualifications for membership to the Board of Directors in Section 6.03 of the Code. These qualifications are:

1. Must be a resident of the DCAD for at least two years prior to the election.
2. May be an elected official of an agency represented by the DCAD.
3. Cannot be an employee of any agency represented by the DCAD.

Each of the incorporated cities and towns, except the City of Dallas, shall have the right to nominate by official resolution one (1) candidate as the fourth member to the Board.

The said cities and towns shall, from among the nominations received, elect by a majority vote, with each city and town being entitled to one (1) vote, a member to the Board of Directors.

The Town of Addison nominates Blake Clemens as a candidate to be a member of the Board of Directors of the DCAD.

RECOMMENDATION:

N/A

Attachments

Resolution

TOWN OF ADDISON, TEXAS

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS NOMINATING BLAKE CLEMENS AS A CANDIDATE TO BE A MEMBER OF THE BOARD OF DIRECTORS OF THE DALLAS CENTRAL APPRAISAL DISTRICT.

WHEREAS, The Chief Appraiser of the Dallas Central Appraisal District has been charged with the responsibility of conducting the election process to determine the membership of the Board of Directors of the Dallas Central Appraisal District, according to the Property Tax Code of Texas; and

WHEREAS, each of the incorporated cities and towns, except for City of Dallas, shall have the right to nominate by an official resolution one (1) candidate as a member of the Board of Directors; and

WHEREAS, the said cities and towns shall, from among the nominations received, elect by a majority vote, with each city and town being entitled to one (1) vote, a member of the Board of Director; and

WHEREAS, Blake Clemens has been an Addison resident for 16 years and has extensive experience in commercial real estate including most recently with the FDIC.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS:

THAT the Council of the Town of Addison, Texas does hereby nominate Blake Clemens as a candidate to be a member of the Board of Directors of the Dallas Central Appraisal District.

DULY PASSED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS, this the 8th day of September, 2015.

Todd Meier, Mayor

ATTEST:

APPROVED AS TO FORM:

Laura Bell, City Secretary

Brenda N. McDonald, City Attorney

Work Session and Regular Meeting**Meeting Date:** 09/08/2015**Department:** Police

AGENDA CAPTION:

Consider And Take Action Regarding Approval Of A Resolution Authorizing The Town Of Addison to Enter Into An Agreement With The Texas Department Of Transportation (TXDOT) For A Selective Traffic Enforcement Program (STEP) Grant.

BACKGROUND:

This STEP Grant will focus on speeding, safety belt compliance and intersection traffic control enforcement. The department anticipates a total of 500 enforcement and 40 supervisory support hours to be applied to this grant. In October 2014 through September 2015 a total of 304 speeding, 5 safety belts, 312 intersection traffic controls and 40 other citations were issued. The Town anticipates to receive \$15,200.00 in wage reimbursements for the 355 enforcement/ supervisory hours awarded for that time period. During the previous grant period, October 2014 through September 2015, a total of 304 speeding, 5 safety belts, 312 intersection traffic controls, and 40 other citations issued. The Town received up to \$15,200.00 in wage reimbursements for the 355 enforcement/supervisory hours awarded for the listed time period. In compliance with the grant, numerous public speaking engagements and educational programs were performed for civic and children's groups.

After compiling the motor vehicle accident statistics for October 2014 through September 2015, our highest causative factors continue to be intersection traffic control violations such as red lights and failures to yield right of way. Therefore, the Department will continue Intersection Traffic Control to FY 2015/2016 grant as an additional selected enforcement area.

The Police Department is confident this program will continue to be successful in attaining traffic compliance through enforcement and public education. This is a reimbursement grant with TXDOT. Therefore, the Town will be reimbursed for the actual dollars spent during the grant time period.

RECOMMENDATION:

Administration recommends approval.

Attachments

Agreement & Resolution

TOWN OF ADDISON, TEXAS

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS AUTHORIZING THE TOWN TO ENTER INTO AN AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION, FOR A SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) GRANT IN THE AMOUNT OF \$29,908.06; AUTHORIZING THE CITY MANAGER TO EXECUTE A GRANT AGREEMENT AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Texas Department of Public Safety, the law enforcement community, training agencies, associations, prosecutors, the judiciary and the Texas Department of Transportation (TXDOT) work together to decrease crashes, fatalities, and injuries; and,

WHEREAS, to achieve this goal, the program combines a concerted local and statewide media campaign with additional law enforcement activities to reinforce the message; and,

WHEREAS, Selective Traffic Enforcement Programs (STEP) are grants provided by TX DOT to law enforcement agencies to enforce traffic safety laws such as speed and safety belt use; and,

WHEREAS, this STEP grant will focus on Speeding and Safety belt compliance only, for a total of 500 enforcement and 40 supervisory support hours; and,

WHEREAS, in these grants, Texas peace officers work primarily overtime to issue citations in order to reduce fatalities, injuries, and crashes within their local jurisdiction; and,

WHEREAS, this item was not included in the Police Department's Fiscal Year 2015/2016 budget, but can be accommodated within the Police Department operating budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE TOWN OF ADDISON TEXAS:

THAT, the City Council does hereby approve of a resolution authorizing the Town of Addison to enter into an agreement with the Texas Department of Transportation, for a Selective Traffic Enforcement Program (STEP) grant in the amount of \$29,908.06 attached hereto as **Exhibit A**. The City Manager is authorized to execute the agreement.

PASSED AND APPROVED by the City Council of the Town of Addison, Texas this 8th day of September 2015.

Todd Meier, Mayor

ATTEST:

Laura Bell, City Secretary

EXHIBIT A

Texas Traffic Safety eGrants
Fiscal Year 2016

Organization Name: Town of Addison - Police Department

Legal Name: Town of Addison

Payee Identification Number: 17513335558001

Project Title: STEP- 2016 Comprehensive

ID: 2016-AddisonP-S-1YG-0089

Period: 10/01/2015 to 09/30/2016

EXHIBIT A

Town of Addison - Police Department
STEP-2016

TEXAS TRAFFIC SAFETY PROGRAM GRANT AGREEMENT

THE STATE OF TEXAS
THE COUNTY OF TRAVIS

THIS AGREEMENT IS MADE BY and between the State of Texas, acting by and through the Texas Department of Transportation, hereinafter called the Department and the, **Town of Addison** hereinafter called the Subgrantee, and becomes effective then fully executed by both parties. For the purpose of this agreement, the Subgrantee is designated as a(n) **Local Government**.

AUTHORITY: Texas Transportation Code, Chapter 723, the Traffic Safety Act of 1967, and the Highway Safety Performance Plan for the Fiscal Year 2016.

Name of the Federal Agency: **National Highway Traffic Safety Administration**

CFDA Number: **20.600**
CFDA Title: **State and Community Highway Safety Grant Program**
Funding Source: Section **402**
DUNS: **129876918**

Project Title: **STEP- 2016 Comprehensive**
This project is **Not Research and Development**

Grant Period: This Grant becomes effective on **10/01/2015** or on the date of final signature of both parties, whichever is later, and ends on **09/30/2016** unless terminated or otherwise modified.

Total Awarded: **\$29,908.06**
Amount Eligible for Reimbursement by the Department: **\$21,192.00**
Match Amount provided by the Subgrantee: **\$8,716.06**

EXHIBIT A

Town of Addison - Police Department
STEP-2016

TEXAS TRAFFIC SAFETY PROGRAM GRANT AGREEMENT

The signatory of the Subgrantee hereby represents and warrants that she/he is an officer of the organization for which she/he has executed this agreement and that she/he has full and complete authority to enter into this agreement on behalf of the organization.

THE SUBGRANTEE

THE STATE OF TEXAS

Town of Addison

[Legal Name of Agency]

Executed for the Executive Director and
Approved for the Texas Transportation
Commission for the purpose and effect of
activating and/or carrying out orders,
established policies or work programs
approved and authorized by the Texas
Transportation Commission

By:

By:

[Authorized Signature]

[District Engineer Texas Department of
Transportation]

[Name]

[Name]

[Title]

[Title]

Date: _____

Date: _____

Under the authority of Ordinance or
Resolution Number (for local government):
(If Applicable)

By:

[Resolution Number]

Director, Traffic Operations Division Texas
Department of Transportation (Not required for
local project grants under \$100,000.00)
Date: _____

EXHIBIT A

Town of Addison - Police Department
STEP-2016

GRANT AGREEMENT GENERAL TERMS AND CONDITIONS

ARTICLE 1. COMPLIANCE WITH LAWS

The Subgrantee shall comply with all federal, state, and local laws, statutes, codes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any matter affecting the performance of this agreement, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, nondiscrimination laws and regulations, and licensing laws and regulations. When required, the Subgrantee shall furnish the Department with satisfactory proof of compliance.

ARTICLE 2. STANDARD ASSURANCES

The Subgrantee assures and certifies that it will comply with the regulations, policies, guidelines, and requirements, including 2 CFR, Part 200; and the Department's Traffic Safety Program Manual, as they relate to the application, acceptance, and use of federal or state funds for this project. Also, the Subgrantee assures and certifies that:

A. It possesses legal authority to apply for the grant; and that a resolution, motion, or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained in the application, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide any additional information that may be required.

B. It and its subcontractors will comply with Title VI of the Civil Rights Act of 1964 (Public Law 88-352), as amended, and in accordance with that Act, no person shall discriminate, on the grounds of race, color, sex, national origin, age, religion, or disability.

C. It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970, as amended; 42 USC (United States Code) §§4601 et seq.; and United States Department of Transportation (USDOT) regulations, "Uniform Relocation and Real Property Acquisition for Federal and Federally Assisted Programs," 49 CFR, Part 24, which provide for fair and equitable treatment of persons displaced as a result of federal and federally assisted programs.

D. It will comply with the provisions of the Hatch Political Activity Act, which limits the political activity of employees. (See also Article 25, Lobbying Certification.)

E. It will comply with the federal Fair Labor Standards Act's minimum wage and overtime requirements for employees performing project work.

F. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

G. It will give the Department the access to and the right to examine all records, books, papers, or documents related to this Grant Agreement.

EXHIBIT A

Town of Addison - Police Department
STEP-2016

H. It will comply with all requirements imposed by the Department concerning special requirements of law, program requirements, and other administrative requirements.

I. It recognizes that many federal and state laws imposing environmental and resource conservation requirements may apply to this Grant Agreement. Some, but not all, of the major federal laws that may affect the project include: the National Environmental Policy Act of 1969, as amended, 42 USC §§4321 et seq.; the Clean Air Act, as amended, 42 USC §§7401 et seq. and sections of 29 USC; the Federal Water Pollution Control Act, as amended, 33 USC §§1251 et seq.; the Resource Conservation and Recovery Act, as amended, 42 USC §§6901 et seq.; and the Comprehensive Environmental Response, Compensation, and Liability Act, as amended, 42 USC §§9601 et seq. The Subgrantee also recognizes that the U.S. Environmental Protection Agency, USDOT, and other federal agencies have issued, and in the future are expected to issue, regulations, guidelines, standards, orders, directives, or other requirements that may affect this Project. Thus, it agrees to comply, and assures the compliance of each contractor and each subcontractor, with any federal requirements that the federal government may now or in the future promulgate.

J. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, 42 USC §4012a(a). Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where that insurance is available as a condition for the receipt of any federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any form of direct or indirect federal assistance.

K. It will assist the Department in its compliance with Section 106 of the National Historic Preservation Act of 1966 as amended (16 USC 470 et seq.), Executive Order 11593, and the Antiquities Code of Texas (National Resources Code, Chapter 191).

L. It will comply with Chapter 573 of the Texas Government Code by ensuring that no officer, employee, or member of the Subgrantee's governing board or the Subgrantee's subcontractors shall vote or confirm the employment of any person related within the second degree of affinity or third degree by consanguinity to any member of the governing body or to any other officer or employee authorized to employ or supervise that person. This prohibition shall not apply to the employment of a person described in Section 573.062 of the Texas Government Code.

M. It will ensure that all information collected, assembled, or maintained by the applicant relative to this project shall be available to the public during normal business hours in compliance with Chapter 552 of the Texas Government Code, unless otherwise expressly provided by law.

N. If applicable, it will comply with Chapter 551 of the Texas Government Code, which requires all regular, special, or called meetings of governmental bodies to be open to the public, except as otherwise provided by law or specifically permitted in the Texas Constitution.

EXHIBIT A

Town of Addison - Police Department
STEP-2016

ARTICLE 3. COMPENSATION

A. The method of payment for this agreement will be based on actual costs incurred up to and not to exceed the limits specified in the Project Budget. The amount included in a Project Budget category will be deemed to be an estimate only and a higher amount can be reimbursed, subject to the conditions specified in paragraph B of this Article. If the Project Budget specifies that costs are based on a specific rate, per-unit cost, or other method of payment, reimbursement will be based on the specified method.

B. All payments will be made in accordance with the Project Budget.

1. The Subgrantee's expenditures may overrun a budget category (I, II, or III) in the approved Project Budget without a grant (budget) amendment, as long as the overrun does not exceed a total of five (5) percent of the maximum amount eligible for reimbursement (TxDOT) in the attached Project Budget for the current fiscal year. This overrun must be off-set by an equivalent underrun elsewhere in the Project Budget.

2. If the overrun is five (5) percent or less, the Subgrantee must provide written notification to the Department, through the TxDOT Electronic Grants Management System (eGrants), prior to the Request for Reimbursement being approved. The notification must indicate the amount, the percent over, and the specific reason(s) for the overrun.

3. Any overrun of more than five (5) percent of the amount eligible for reimbursement (TxDOT) in the attached Project Budget requires an amendment of this Grant Agreement.

4. The maximum amount eligible for reimbursement shall not be increased above the Grand Total TxDOT Amount in the approved Project Budget, unless this Grant Agreement is amended, as described in Article 5 of this agreement.

5. For Selective Traffic Enforcement Program (STEP) grants only: In the Project Budget, Subgrantees are not allowed to use underrun funds from the TxDOT amount of (100) Salaries, Subcategories A, "Enforcement," or B, "PI&E Activities," to exceed the TxDOT amount listed in Subcategory C, "Other." Also, Subgrantees are not allowed to use underrun funds from the TxDOT amount of (100) Salaries, Subcategories A, "Enforcement," or C, "Other," to exceed the TxDOT amount listed in Subcategory B, "PI&E Activities." The TxDOT amount for Subcategory B, "PI&E Activities," or C, "Other," can only be exceeded within the five (5) percent flexibility, with underrun funds from Budget Categories II or III.

C. To be eligible for reimbursement under this agreement, a cost must be incurred in accordance with the Project Budget, within the time frame specified in the Grant Period of this Grant Agreement, attributable to work covered by this agreement, and which has been completed in a manner satisfactory and acceptable to the Department.

D. Federal or TxDOT funds cannot supplant (replace) funds from any other sources. The term "supplanting," refers to the use of federal or TxDOT funds to support personnel or an activity already supported by local or state funds.

E. Payment of costs incurred under this agreement is further governed by the cost principles outlined in 2 CFR Part 200.

EXHIBIT A

Town of Addison - Police Department
STEP-2016

F. The Subgrantee agrees to submit monthly Requests for Reimbursement, as designated in this Grant Agreement, within thirty (30) days after the end of the billing period. The Request for Reimbursement and appropriate supporting documentation must be submitted through eGrants.

G. The Subgrantee agrees to submit the final Request for Reimbursement under this agreement within forty-five (45) days of the end of the grant period.

H. Payments are contingent upon the availability of appropriated funds.

I. Project agreements supported with federal or TxDOT funds are limited to the length of this Grant Period specified in this Grant Agreement. If the Department determines that the project has demonstrated merit or has potential long-range benefits, the Subgrantee may apply for funding assistance beyond the initial agreement period.

Preference for funding will be given to projects based on (1) proposed cost sharing and (2) demonstrated performance history.

ARTICLE 4. LIMITATION OF LIABILITY

Payment of costs incurred under this agreement is contingent upon the availability of funds. If at any time during this Grant Period, the Department determines that there is insufficient funding to continue the project, the Department shall notify the Subgrantee, giving notice of intent to terminate this agreement, as specified in Article 11 of this agreement. If at the end of a federal fiscal year, the Department determines that there is sufficient funding and performance to continue the project, the Department may notify the Subgrantee to continue this agreement.

ARTICLE 5. AMENDMENTS

This agreement may be amended prior to its expiration by mutual written consent of both parties, utilizing the Grant Agreement Amendment in eGrants. Any amendment must be executed by the parties within the Grant Period, as specified in this Grant Agreement.

ARTICLE 6. ADDITIONAL WORK AND CHANGES IN WORK

A. If the Subgrantee is of the opinion that any assigned work is beyond the scope of this agreement and constitutes additional work, the Subgrantee shall promptly notify the Department in writing through eGrants. If the Department finds that such work does constitute additional work, the Department shall advise the Subgrantee and a written amendment to this agreement will be executed according to Article 5, Amendments, to provide compensation for doing this work on the same basis as the original work. If performance of the additional work will cause the maximum amount payable to be exceeded, the work will not be performed before a written grant amendment is executed.

B. If the Subgrantee has submitted work in accordance with the terms of this agreement but the

EXHIBIT A

Town of Addison - Police Department
STEP-2016

Department requests changes to the completed work or parts of the work which involve changes to the original scope of services or character of work under this agreement, the Subgrantee shall make those revisions as requested and directed by the Department. This will be considered as additional work and will be paid for as specified in this Article.

C. If the Subgrantee submits work that does not comply with the terms of this agreement, the Department shall instruct the Subgrantee to make any revisions that are necessary to bring the work into compliance with this agreement. No additional compensation shall be paid for this work.

D. The Subgrantee shall make revisions to the work authorized in this agreement that are necessary to correct errors or omissions, when required to do so by the Department. No additional compensation shall be paid for this work.

E. The Department shall not be responsible for actions by the Subgrantee or any costs incurred by the Subgrantee relating to additional work not directly associated with or prior to the execution of an amendment.

ARTICLE 7. REPORTING AND MONITORING

A. Not later than thirty (30) days after the end of each reporting period, the Subgrantee shall submit a performance report through eGrants. Reporting periods vary by project duration and are defined as follows:

1. For short term projects, the reporting period is the duration of the project. Subgrantee shall submit a performance report within 30 days of project completion.
2. For longer projects, the reporting period is monthly. Subgrantee shall submit a performance report within 30 days of the completion of each project month and within 30 days of project completion.
3. For Selective Traffic Enforcement Program (STEP) Wave projects, the reporting period is each billing cycle. Subgrantee shall submit a performance report within 30 days of the completion of each billing cycle.

B. The performance report will include, as a minimum: (1) a comparison of actual accomplishments to the objectives established for the period, (2) reasons why established objectives and performance measures were not met, if appropriate, and (3) other pertinent information, including, when appropriate, an analysis and explanation of cost underruns, overruns, or high unit costs.

C. The Subgrantee shall promptly advise the Department in writing, through eGrants, of events that will have a significant impact upon this agreement, including:

1. Problems, delays, or adverse conditions, including a change of project director or other changes in Subgrantee personnel, that will materially affect the ability to attain objectives and performance measures, prevent the meeting of time schedules and objectives, or preclude the attainment of project objectives or performance measures by the established time periods.

EXHIBIT A

Town of Addison - Police Department
STEP-2016

This disclosure shall be accompanied by a statement of the action taken or contemplated and any Department or federal assistance needed to resolve the situation.

2. Favorable developments or events that enable meeting time schedules and objectives sooner than anticipated or achieving greater performance measure output than originally projected.

D. The Subgrantee shall submit the Final Performance Report through eGrants within thirty (30) days after completion of the grant.

ARTICLE 8. RECORDS

The Subgrantee agrees to maintain all reports, documents, papers, accounting records, books, and other evidence pertaining to costs incurred and work performed under this agreement (called the "Records"), and shall make the Records available at its office for the time period authorized within the Grant Period, as specified in this Grant Agreement. The Subgrantee further agrees to retain the Records for four (4) years from the date of final payment under this agreement, until completion of all audits, or until pending litigation has been completely and fully resolved, whichever occurs last.

Duly authorized representatives of the Department, the USDOT, the Office of the Inspector General, Texas State Auditor, and the Comptroller General shall have access to the Records. This right of access is not limited to the four (4) year period but shall last as long as the Records are retained.

ARTICLE 9. INDEMNIFICATION

A. To the extent permitted by law, the Subgrantee, if other than a government entity, shall indemnify, hold, and save harmless the Department and its officers and employees from all claims and liability due to the acts or omissions of the Subgrantee, its agents, or employees. The Subgrantee also agrees, to the extent permitted by law, to indemnify, hold, and save harmless the Department from any and all expenses, including but not limited to attorney fees, all court costs and awards for damages incurred by the Department in litigation or otherwise resisting claims or liabilities as result of any activities of the Subgrantee, its agents, or employees.

B. To the extent permitted by law, the Subgrantee, if other than a government entity, agrees to protect, indemnify, and save harmless the Department from and against all claims, demands, and causes of action of every kind and character brought by any employee of the Subgrantee against the Department due to personal injuries to or death of any employee resulting from any alleged negligent act, by either commission or omission on the part of the Subgrantee.

C. If the Subgrantee is a government entity, both parties to this agreement agree that no party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds, as well as the acts and deeds of its contractors, employees, representatives, and agents.

EXHIBIT A

Town of Addison - Police Department
STEP-2016

ARTICLE 10. DISPUTES AND REMEDIES

This agreement supersedes any prior oral or written agreements. If a conflict arises between this agreement and the Traffic Safety Program Manual, this agreement shall govern. The Subgrantee shall be responsible for the settlement of all contractual and administrative issues arising out of procurement made by the Subgrantee in support of work under this agreement. Disputes concerning performance or payment shall be submitted to the Department for settlement, with the Executive Director or his or her designee acting as final referee.

ARTICLE 11. TERMINATION

A. This agreement shall remain in effect until the Subgrantee has satisfactorily completed all services and obligations described in this agreement and these have been accepted by the Department, unless:

1. This agreement is terminated in writing with the mutual consent of both parties; or
2. There is a written thirty (30) day notice by either party; or
3. The Department determines that the performance of the project is not in the best interest of the Department and informs the Subgrantee that the project is terminated immediately.

B. The Department shall compensate the Subgrantee for only those eligible expenses incurred during the Grant Period specified in this Grant Agreement that are directly attributable to the completed portion of the work covered by this agreement, provided that the work has been completed in a manner satisfactory and acceptable to the Department. The Subgrantee shall not incur nor be reimbursed for any new obligations after the effective date of termination.

ARTICLE 12. INSPECTION OF WORK

A. The Department and, when federal funds are involved, the USDOT, or any of their authorized representatives, have the right at all reasonable times to inspect or otherwise evaluate the work performed or being performed under this agreement and the premises in which it is being performed.

B. If any inspection or evaluation is made on the premises of the Subgrantee or its subcontractor, the Subgrantee shall provide and require its subcontractor to provide all reasonable facilities and assistance for the safety and convenience of the inspectors in the performance of their duties. All inspections and evaluations shall be performed in a manner that will not unduly delay the work.

ARTICLE 13. AUDIT

The state auditor may conduct an audit or investigation of any entity receiving funds from the state directly under this agreement or indirectly through a subcontract under this agreement.

EXHIBIT A

Town of Addison - Police Department
STEP-2016

Acceptance of funds directly under this agreement or indirectly through a subcontract under this agreement acts as acceptance of the authority of the State Auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.

ARTICLE 14. SUBCONTRACTS

A subcontract in excess of \$25,000 may not be executed by the Subgrantee without prior written concurrence by the Department. Subcontracts in excess of \$25,000 shall contain all applicable terms and conditions of this agreement. No subcontract will relieve the Subgrantee of its responsibility under this agreement.

ARTICLE 15. GRATUITIES

A. Texas Transportation Commission policy mandates that employees of the Department shall not accept any benefit, gift, or favor from any person doing business with or who, reasonably speaking, may do business with the Department under this agreement. The only exceptions allowed are ordinary business lunches and items that have received the advanced written approval of the Department's Executive Director.

B. Any person doing business with or who reasonably speaking may do business with the Department under this agreement may not make any offer of benefits, gifts, or favors to Department employees, except as mentioned here above. Failure on the part of the Subgrantee to adhere to this policy may result in termination of this agreement.

ARTICLE 16. NONCOLLUSION

The Subgrantee warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Subgrantee, to solicit or secure this agreement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon or resulting from the award or making of this agreement. If the Subgrantee breaches or violates this warranty, the Department shall have the right to annul this agreement without liability or, in its discretion, to deduct from the agreement price or consideration, or otherwise recover the full amount of such fee, commission, brokerage fee, contingent fee, or gift.

ARTICLE 17. CONFLICT OF INTEREST

The Subgrantee represents that it or its employees have no conflict of interest that would in any way interfere with its or its employees' performance or which in any way conflicts with the interests of the Department. The Subgrantee shall exercise reasonable care and diligence to prevent any actions or conditions that could result in a conflict with the Department's interests.

EXHIBIT A

Town of Addison - Police Department
STEP-2016

ARTICLE 18. SUBGRANTEE'S RESOURCES

A. The Subgrantee certifies that it presently has adequate qualified personnel in its employment to perform the work required under this agreement, or will be able to obtain such personnel from sources other than the Department.

B. All employees of the Subgrantee shall have the knowledge and experience that will enable them to perform the duties assigned to them. Any employee of the Subgrantee who, in the opinion of the Department, is incompetent or whose conduct becomes detrimental to the work, shall immediately be removed from association with the project.

C. Unless otherwise specified, the Subgrantee shall furnish all equipment, materials, supplies, and other resources required to perform the work.

ARTICLE 19. PROCUREMENT AND PROPERTY MANAGEMENT

The Subgrantee shall establish and administer a system to procure, control, protect, preserve, use, maintain, and dispose of any property furnished to it by the Department or purchased pursuant to this agreement in accordance with its own procurement and property management procedures, provided that the procedures are not in conflict with (1) the Department's procurement and property management standards and (2) the federal procurement and property management standards provided by 2 CFR §§ 200.310-.316, 200.318-.324.

ARTICLE 20. OWNERSHIP OF DOCUMENTS AND INTELLECTUAL PROPERTY

Upon completion or termination of this Grant Agreement, whether for cause or at the convenience of the parties, all finished or unfinished documents, data, studies, surveys, reports, maps, drawings, models, photographs, etc. prepared by the Subgrantee, and equipment and supplies purchased with grant funds shall, at the option of the Department, become the property of the Department. All sketches, photographs, calculations, and other data prepared under this agreement shall be made available, upon request, to the Department without restriction or limitation of their further use.

A. Intellectual property consists of copyrights, patents, and any other form of intellectual property rights covering any databases, software, inventions, training manuals, systems design, or other proprietary information in any form or medium.

B. All rights to Department. The Department shall own all of the rights (including copyrights, copyright applications, copyright renewals, and copyright extensions), title and interests in and to all data, and other information developed under this contract and versions thereof unless otherwise agreed to in writing that there will be joint ownership.

C. All rights to Subgrantee. Classes and materials initially developed by the Subgrantee without any type of funding or resource assistance from the Department remain the Subgrantee's intellectual property. For these classes and materials, the Department payment is limited to payment for attendance at classes.

EXHIBIT A

Town of Addison - Police Department
STEP-2016

ARTICLE 21. SUCCESSORS AND ASSIGNS

The Department and the Subgrantee each binds itself, its successors, executors, assigns, and administrators to the other party to this agreement and to the successors, executors, assigns, and administrators of the other party in respect to all covenants of this agreement. The Subgrantee shall not assign, sublet, or transfer interest and obligations in this agreement without written consent of the Department through eGrants.

ARTICLE 22. CIVIL RIGHTS COMPLIANCE

A. Compliance with regulations: The Subgrantee shall comply with the regulations relative to nondiscrimination in federally-assisted programs of the United States Department of Transportation (USDOT): 49 CFR, Part 21; 23 CFR, Part 200; and 41 CFR, Parts 60-74, as they may be amended periodically (called the "Regulations"). The Subgrantee agrees to comply with Executive Order 11246, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 and as supplemented by the U.S. Department of Labor regulations (41 CFR, Part 60).

B. Nondiscrimination: The Subgrantee, with regard to the work performed during the period of this agreement, shall not discriminate on the grounds of race, color, sex, national origin, age, religion, or disability in the selection and retention of subcontractors, including procurements of materials and leases of equipment.

C. Solicitations for subcontracts, including procurement of materials and equipment: In all solicitations either by competitive bidding or negotiation made by the Subgrantee for work to be performed under a subcontract, including procurements of materials and leases of equipment, each potential subcontractor or supplier shall be notified by the Subgrantee of the Subgrantee's obligations under this agreement and the regulations relative to nondiscrimination on the grounds of race, color, sex, national origin, age, religion, or disability.

D. Information and reports: The Subgrantee shall provide all information and reports required by the Regulations, or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Department or the USDOT to be pertinent to ascertain compliance with the Regulations or directives. Where any information required of the Subgrantee is in the exclusive possession of another who fails or refuses to furnish this information, the Subgrantee shall certify that to the Department or the USDOT, whichever is appropriate, and shall set forth what efforts the Subgrantee has made to obtain the requested information.

E. Sanctions for noncompliance: In the event of the Subgrantee's noncompliance with the nondiscrimination provision of this agreement, the Department shall impose such sanctions as it or the USDOT may determine to be appropriate.

F. Incorporation of provisions: The Subgrantee shall include the provisions of paragraphs A. through E. in every subcontract, including procurements of materials and leases of equipment, unless exempt by the regulations or directives. The Subgrantee shall take any action with respect to any subcontract or procurement that the Department may direct as a means of enforcing those provisions, including sanctions for noncompliance. However, in the event a Subgrantee becomes involved in, or is threatened with litigation with a subcontractor or

EXHIBIT A

Town of Addison - Police Department STEP-2016

supplier as a result of such direction, the Subgrantee may request the Department to enter into litigation to protect the interests of the state; and in addition, the Subgrantee may request the United States to enter into such litigation to protect the interests of the United States.

ARTICLE 23. DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM

A. The parties shall comply with the DBE Program requirements established in 49 CFR Part 26.

B. The Subgrantee shall adopt, in its totality, the Department's federally approved DBE program.

C. The Subgrantee shall set an appropriate DBE goal consistent with the Department's DBE guidelines and in consideration of the local market, project size, and nature of the goods or services to be acquired. The Subgrantee shall have final decision-making authority regarding the DBE goal and shall be responsible for documenting its actions.

D. The Subgrantee shall follow all other parts of the Department's DBE program referenced in TxDOT Form 2395, Memorandum of Understanding Regarding the Adoption of the Texas Department of Transportation's Federally-Approved Disadvantaged Business Enterprise by Entity and attachments found at web address <http://www.txdot.gov/business/partnerships/dbe.html>

E. The Subgrantee shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any USDOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Subgrantee shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure non-discrimination in award and administration of USDOT-assisted contracts. The Department's DBE program, as required by 49 CFR Part 26 and as approved by USDOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the Subgrantee of its failure to carry out its approved program, the Department may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 USC 1001 and the Program Fraud Civil Remedies Act of 1986 (31 USC 3801 et seq.).

F. Each contract the Subgrantee signs with a contractor (and each subcontract the prime contractor signs with a sub-contractor) must include the following assurance: The contractor, sub-recipient, or sub-contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of USDOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this agreement, which may result in the termination of this agreement or such other remedy as the recipient deems appropriate.

ARTICLE 24. DEBARMENT AND SUSPENSION

A. The Subgrantee certifies, to the best of its knowledge and belief, that it and its principals:

EXHIBIT A

Town of Addison - Police Department
STEP-2016

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency;

2. Have not within the three (3) year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state, or local public transaction or contract under a public transaction; violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

3. Are not presently indicted or otherwise criminally or civilly charged by a federal, state, or local governmental entity with commission of any of the offenses enumerated in paragraph A. 2. of this Article; and

4. Have not, within the three (3) year period preceding this agreement, had one or more federal, state, or local public transactions terminated for cause or default.

B. Where the Subgrantee is unable to certify to any of the statements in this Article, the Subgrantee shall attach an explanation to this agreement.

C. The Subgrantee is prohibited from making any award or permitting any award at any tier to any party which is debarred or suspended or otherwise excluded from or ineligible for participation in federal assistance programs under Executive Order 12549, "Debarment and Suspension." By executing this agreement, the Subgrantee certifies that it is not currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549 and further certifies that it will not do business with any party that is currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549.

D. The Subgrantee shall require any party to a subcontract or purchase order awarded under this Grant Agreement to certify its eligibility to receive federal grant funds, and, when requested by the Department, to furnish a copy of the certification.

ARTICLE 25. LOBBYING CERTIFICATION

In executing this agreement, each signatory certifies to the best of that signatory's knowledge and belief that:

A. No federally appropriated funds have been paid or will be paid by or on behalf of the Subgrantee to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of

EXHIBIT A

Town of Addison - Police Department
STEP-2016

Congress in connection with this federal contract, grant, loan, or cooperative agreement, the party to this agreement shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

C. The Subgrantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans and cooperative agreements) and that all sub- recipients shall certify and disclose accordingly. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Title 31 USC §1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

ARTICLE 26. CHILD SUPPORT CERTIFICATION

Under Section 231.006, Texas Family Code, the Subgrantee certifies that the individual or business entity named in this agreement is not ineligible to receive the specified grant, loan, or payment and acknowledges that this agreement may be terminated and payment may be withheld if this certification is inaccurate. If the above certification is shown to be false, the Subgrantee is liable to the state for attorney's fees and any other damages provided by law or the agreement. A child support obligor or business entity ineligible to receive payments because of a payment delinquency of more than thirty (30) days remains ineligible until: all arrearages have been paid; the obligor is in compliance with a written repayment agreement or court order as to any existing delinquency; or the court of continuing jurisdiction over the child support order has granted the obligor an exemption from Subsection (a) of Section 231.006, Texas Family Code, as part of a court-supervised effort to improve earnings and child support payments.

ARTICLE 27. FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT REQUIREMENTS

A. Any recipient of funds under this agreement agrees to comply with the Federal Funding Accountability and Transparency Act and implementing regulations at 2 CFR Part 170, including Appendix A. This agreement is subject to the following award terms:
<http://edocket.access.gpo.gov/2010/pdf/2010-22705.pdf> and
<http://edocket.access.gpo.gov/2010/pdf/2010-22706.pdf>.

B. The Subgrantee agrees that it shall:

1. Obtain and provide to the State a System for Award Management (SAM) number (48 CFR subpt. 4.11) if this award provides for more than \$25,000 in Federal funding. The SAM number may be obtained by visiting the SAM web-site at: <https://www.sam.gov>
2. Obtain and provide to the State a Data Universal Numbering System (DUNS) number, a unique nine-character number that allows the Federal government to track the distribution of federal money. The DUNS number may be requested free of charge for all businesses and entities required to do so by visiting the Dun & Bradstreet (D&B) on-line registration website <http://fedgov.dnb.com/webform>; and

EXHIBIT A

Town of Addison - Police Department STEP-2016

3. Report the total compensation and names of its top five (5) executives to the State if:
 - i. More than 80% of annual gross revenues are from the Federal government, and those revenues are greater than \$25,000,000; and
 - ii. The compensation information is not already available through reporting to the U.S. Securities and Exchange Commission.

ARTICLE 28. SINGLE AUDIT REPORT

- A. The parties shall comply with the requirements of the Single Audit Act of 1984, P.L. 98-502, ensuring that the single audit report includes the coverage stipulated in 2 CFR Part 200.
- B. If threshold expenditures of \$750,000 or more are met during the Subgrantee's fiscal year, the Subgrantee must submit a Single Audit Report and Management Letter (if applicable) to TxDOT's Audit Office, 125 East 11th Street, Austin, TX 78701 or contact TxDOT's Audit Office at singleaudits@txdot.gov
- C. If expenditures are less than \$750,000 during the Subgrantee's fiscal year, the Subgrantee must submit a statement to TxDOT's Audit Office as follows: "We did not meet the \$750,000 expenditure threshold and therefore, are not required to have a single audit performed for FY _."
- D. For each year the project remains open for federal funding expenditures, the Subgrantee will be responsible for filing a report or statement as described above. The required annual filing shall extend throughout the life of the agreement, unless otherwise amended or the project has been formally closed out and no charges have been incurred within the current fiscal year.

ARTICLE 29. BUY AMERICA ACT

The Subgrantee will comply with the provisions of the Buy America Act (49 U.S.C. §5323(j)), which contains the following requirements:

Only steel, iron and manufactured products produced in the United States may be purchased with Federal funds unless the Secretary of Transportation determines that such domestic purchases would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. Clear justification for the purchase of non-domestic items must be in the form of a waiver request submitted to and approved by the Secretary of Transportation.

ARTICLE 30. RESTRICTION ON STATE LOBBYING

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude

EXHIBIT A

Town of Addison - Police Department
STEP-2016

a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

ARTICLE 31. NONGOVERNMENTAL ENTITY'S PUBLIC INFORMATION

[This article applies only to non-profit entities.]

The Subgrantee is required to make any information created or exchanged with the Department pursuant to this Grant Agreement and not otherwise excepted from disclosure under the Texas Public Information Act, available in a format that is accessible by the public at no additional charge to the Department. [SB-1368, 83rd Texas Legislature, Regular Session, Effective 9/1/13]

EXHIBIT A

Town of Addison - Police Department
STEP-2016

RESPONSIBILITIES OF THE SUBGRANTEE

- A. Carry out all performance measures established in the grant, including fulfilling the law enforcement objectives by implementing the Operational Plan contained in this Grant Agreement.
- B. Submit all required reports to the Department (TxDOT) fully completed with the most current information, and within the required times, as defined in Article 3 and Article 7 of the General Terms and Conditions of this Grant Agreement. This includes reporting to the Department on progress, achievements, and problems in monthly Performance Reports and attaching necessary source documentation to support all costs claimed in Requests for Reimbursement (RFR).
- C. Attend Department-approved grant management training.
- D. Attend meetings according to the following:
 - 1. The Department will arrange for meetings with the Subgrantee to present status of activities and to discuss problems and the schedule for the following quarter's work.
 - 2. The project director or other appropriate qualified persons will be available to represent the Subgrantee at meetings requested by the Department.
- E. Support grant enforcement efforts with public information and education (PI&E) activities. Salaries being claimed for PI&E activities must be included in the budget.
- F. When applicable, all newly developed PI&E materials must be submitted to the Department for written approval, through the TxDOT Electronic Grants Management System (eGrants) system messaging, prior to final production. Refer to the Traffic Safety Program Manual regarding PI&E procedures.
- G. For out of state travel expenses to be reimbursable, the Subgrantee must have obtained the written approval of the Department, through eGrants system messaging, prior to the beginning of the trip. Grant approval does not satisfy this requirement. For Department district-managed grants, the Subgrantee must have obtained written Department district approval, through eGrants system messaging, for travel and related expenses if outside of the district boundaries.
- H. Maintain verification that all expenses, including wages or salaries, for which reimbursement is requested is for work exclusively related to this project.
- I. Ensure that this grant will in no way supplant (replace) funds from other sources. Supplanting refers to the use of federal funds to support personnel or any activity already supported by local or state funds.
- J. Ensure that each officer working on the STEP project will complete an officer's daily report form. The form should include at a minimum: name, date, badge or identification number, type of grant worked, grant site number, mileage (including starting and ending mileage),

EXHIBIT A

Town of Addison - Police Department
STEP-2016

- hours worked, type of citation issued or arrest made, officer and supervisor signatures.
- K. All STEP agencies must provide the following provision in all daily activity report forms:
"I understand that this information is being submitted to support a claim against a federally-funded grant program. False statements on this form may be prosecutable under 18 USC 1001. This information on this form is true, correct, and complete to the best of my knowledge and ability."
- L. Ensure that no officer above the rank of Lieutenant (or equivalent title) will be reimbursed for enforcement duty, unless the Subgrantee received specific written authorization from the Department, through eGrants system messaging, prior to incurring costs.
- M. Subgrantee may work additional STEP enforcement hours on holidays or special events not covered under the Operational Plan. However, additional work must be approved in writing by the Department, through eGrants system messaging, prior to enforcement. Additional hours must be reported in the Performance Report for the time period for which the additional hours were worked.
- N. If an officer makes a STEP-related arrest during the shift, but does not complete the arrest before the shift is scheduled to end, the officer can continue working under the grant to complete that arrest.
- O. Subgrantees with a traffic unit will utilize traffic personnel for this grant, unless such personnel are unavailable for assignment.
- P. Prior to conducting speed enforcement, the Subgrantee must select and survey enforcement sites that comply with existing state mandated speed limits in accordance with the Texas Transportation Code, Sections 545.352 through 545.356.
- Q. Officers assigned to speed sites should be trained in the use of radar or laser speed measurement devices.
- R. The Subgrantee should have a safety belt use policy. If the Subgrantee does not have a safety belt use policy in place, a policy should be implemented, and a copy maintained for verification during the grant year.
- S. Officers working DWI enforcement must be trained in the National Highway Traffic Safety Administration/International Association of Chiefs of Police Standardized Field Sobriety Testing (SFST). In the case of a first year subgrantee, the officers must be trained, or scheduled to be SFST trained, by the end of the grant year. For second or subsequent year grants, all officers working DWI enforcement must be SFST trained.
- T. The Subgrantee should have a procedure in place for contacting and using drug recognition experts (DREs) when necessary.
- U. The Subgrantee is encouraged to use the DWI On-line Reporting System available through the Buckle Up Texas Web site at www.buckleuptexas.com.

EXHIBIT A

Town of Addison - Police Department
STEP-2016

RESPONSIBILITIES OF THE DEPARTMENT

- A. Monitor the Subgrantee's compliance with the performance obligations and fiscal requirements of this Grant Agreement using appropriate and necessary monitoring and inspections, including but not limited to:
 - 1. review of periodic reports
 - 2. physical inspection of project records and supporting documentation
 - 3. telephone conversations
 - 4. e-mails and letters
 - 5. quarterly review meetings
 - 6. eGrants

- B. Provide program management and technical assistance.

- C. Attend appropriate meetings.

- D. Reimburse the Subgrantee for all eligible costs as defined in the project budget. Requests for Reimbursement will be processed up to the maximum amount payable as indicated in the project budget.

- E. Perform an administrative review of the project at the close of the grant period to:
 - 1. Ascertain whether or not the project objectives were met
 - 2. Review project accomplishments (performance measures completed, targets achieved)
 - 3. Document any progress towards self-sufficiency
 - 4. Account for any approved Program Income earned and expended
 - 5. Identify exemplary performance or best practices

EXHIBIT A

Town of Addison - Police Department
STEP-2016

PROGRAM ELEMENT SELECTION

YEAR LONG

DWI	DWI: Driving While Intoxicated
X Speed	Speed: Speed Enforcement
X OP	OP: Occupant Protection (Safety Belt and Child Safety Seat)
X ITC	ITC: Intersection Traffic Control
DD	DD: Distracted Driving

WAVE

DWI	Jurisdiction wide (DWI enforcement effort must be focused at locations where there is an over-representation of alcohol-related crashes and/or DWI arrests)
Speed	Jurisdiction wide (Speed enforcement should be focused on areas where there is at least a 50% noncompliance with the posted speed limits and/or a higher number of speed-related crashes)
OP	Jurisdiction wide
DD	Jurisdiction wide

CMV

Speed, OP&H MV	CMV: Commercial Motor Vehicle; H MV: Hazardous Moving Violations
----------------	--

EXHIBIT A

Town of Addison - Police Department
STEP-2016

GOALS AND STRATEGIES

Goal: To increase effective enforcement and adjudication of traffic safety-related laws to reduce crashes, fatalities, and injuries.

Strategies: Increase and sustain high visibility enforcement of traffic safety-related laws. Increase public education and information campaigns regarding enforcement activities.

Goal: To increase occupant restraint use in all passenger vehicles and trucks.

Strategy: Increase and sustain high visibility enforcement of occupant protection laws.

Goal: To reduce the number of speed-related crashes, injuries, and fatalities.

Strategy: Increase and sustain high visibility enforcement of speed-related laws.

Goal: To reduce intersection-related motor vehicle crashes, injuries, and fatalities.

Strategy: Increase and sustain high visibility enforcement of Intersection Traffic Control (ITC) laws.

I agree to the above goals and strategies.

EXHIBIT A

Town of Addison - Police Department
STEP-2016

BASELINE INFORMATION

Baseline Year (12 months)	From 1/1/2014 to 12/31/2014	
Baseline Measure	Baseline Number	
Number of speed citations	623	
Number of safety belt citations	6	
Number of child safety seat citations	2	
Number of Intersection Traffic Control (ITC) citations	442	
Number of Distracted Driving Citations	0	
	Baseline Number	Month/Year of Survey
Percentage of speed compliance	45.5 %	09/2014
Percentage of safety belt usage	92.6 %	10/2014

EXHIBIT A

Town of Addison - Police Department
STEP-2016

Law Enforcement Objective/Performance Measure

Objective/Performance Measure	Target Number
1. Number and type citations/arrests to be issued under STEP	
a. Increase speed citations by	625
b. Increase safety belt citations by	20
c. Increase child safety belt citations by	10
d. Increase ITC citations by	450
2. Proposed total number of traffic related crashes	
a. Reduce the number of speed-related crashes to	20
b. Reduce the number of ITC-related crashes to	15
3. Increase speed compliance	
a. Increase the speed compliance rate to	49%
4. Increase safety belt usage	
a. Increase the safety belt usage rate among drivers and front seat passengers to	95%
5. Number of Enforcement Hours	500

Step Indicator	3.14
-----------------------	-------------

Note: Nothing in this agreement shall be interpreted as a requirement, formal or informal, that a peace officer issue a specified or predetermined number of citations in pursuance of the Subgrantee's obligations hereunder. Department and Subgrantee acknowledge that Texas Transportation Code Section 720.002 prohibits using traffic-offense quotas and agree that nothing in this Agreement is establishing an illegal quota.

In addition to the STEP enforcement activities, the subgrantee must maintain baseline non-STEP funded citation and arrest activity due to the prohibition of supplanting.

EXHIBIT A

Town of Addison - Police Department
STEP-2016

PI&E OBJECTIVE/PERFORMANCE MEASURE

Objectives/Performance Measure	Target Number
Support Grant efforts with a public information and education (PI&E) program	
a. Conduct presentations	8
b. Conduct media exposures (e.g. news conferences, news releases, and interviews)	12
c. Conduct community events (e.g. health fairs, booths)	2
d. Produce the following number of public information and education materials	0
e. Number of public information and education materials distributed	1500

EXHIBIT A

Town of Addison - Police Department
STEP-2016

Operational Plan

Page Title: ITC

<u>Site Number</u>	<u>Type (Speed, OP, ITC)</u>	<u>Site Description (include Miles Per Hour)</u>	<u>Survey Results (Compliance Percentage)</u>	<u>Enforcement Period (Days & Times)</u>
1. 1	ITC	Eastbound 5000 Belt Line Rd.@ 15000 N. Dallas Parkway@5100 Belt Line Rd.	N/A%	Daily, Monday thru Sunday, 8:00AM-8:00PM
2. 2	ITC	Belt Line Rd.@Midway Rd.	N/A%	Daily, Monday thru Sunday, 8:00AM-8:00PM
3. 3	ITC	Belt Line Rd.@Quorum Dr.	N/A%	Daily, Monday thru Sunday, 8:00AM-8:00PM
4. 4	ITC	Belt Line Rd.@Addison Rd.	N/A%	Daily, Monday thru Sunday, 8:00AM-8:00PM
5. 5	ITC	Addison Circle@Spectrum Dr.	N/A%	Daily, Monday thru Sunday, 8:00AM-8:00PM
6. 6	ITC	Beltway Dr.@Legrande Dr.	N/A%	Daily, Monday thru Sunday, 8:00AM-8:00PM
7. 7	ITC	Midway Rd.@Centurian Way	N/A%	Daily, Monday thru Sunday, 8:00AM-8:00PM

EXHIBIT A

Town of Addison - Police Department
STEP-2016

Operational Plan

Page Title: ITC

<u>Site Number</u>	<u>Type (Speed, OP, ITC)</u>	<u>Site Description (include Miles Per Hour)</u>	<u>Survey Results (Compliance Percentage)</u>	<u>Enforcement Period (Days & Times)</u>
1. 8	ITC	Belt Line Rd.@Runyon	N/A%	Daily, Monday thru Sunday, 8:00AM-8:00PM
2. 9	ITC	Belt Line Rd.@Commercial Dr.	N/A%	Daily, Monday thru Sunday, 8:00AM-8:00PM
3. 10	ITC	Belt Line Rd.@Business Ave.	N/A%	Daily, Monday thru Sunday, 8:00AM-8:00PM
4. 11	ITC	Belt Line Rd.@Marsh Ln.	n/A%	Daily, Monday thru Sunday, 8:00AM-8:00PM
5.			%	
6.			%	
7.			%	

EXHIBIT A

Town of Addison - Police Department
STEP-2016

Operational Plan

Page Title: Speed

<u>Site Number</u>	<u>Type (Speed, OP, ITC)</u>	<u>Site Description (include Miles Per Hour)</u>	<u>Survey Results (Compliance Percentage)</u>	<u>Enforcement Period (Days & Times)</u>
1. 1	OP	City Wide	92.6%	Daily, Monday thru Sunday, 8:00AM-8:00PM
2. 1	Speed	Addison Rd., from 17300 Addison Rd. to Belt Line Rd., 40 MPH, 2.2 miles (also a scholl zone).	48%	Daily, Monday thru Sunday, 8:00AM-8:00Pm
3. 2	Speed	Inwood Rd., from 14600 Inwood Rd. to Belt Line Rd., 35 MPH, .5 mile	46%	Daily, Monday thru Sunday, 8:00AM-8:00PM
4. 3	Speed	Arapaho Rd., from Addison Rd. to Marsh Ln., 40 MPH, 1.2 miles	41%	Daily, Monday thru Sunday, 8:00AM-8:00PM
5. 4	Speed	Quorum Dr., from Landmark Pl. to Westgrove Dr., 30 MPH, 1.5 miles	43%	Daily, Monday thru Sunday, 8:00AM-8:00PM
6. 5	Speed	Montfort Dr., from Belt Line Rd. to Verde Valley, 30 MPH, .4 miles	44%	Daily, Monday thru Sunday, 8:00AM-8:00PM
7. 6	Speed	Midway Rd., from Spring Valley Rd. to Dooley Rd., 40 MPH, 1.8 miles	48%	Daily, Monday thru Sunday, 8:00AM-8:00PM

EXHIBIT A

Town of Addison - Police Department
STEP-2016

Operational Plan

Page Title: Speed

<u>Site Number</u>	<u>Type (Speed, OP, ITC)</u>	<u>Site Description (include Miles Per Hour)</u>	<u>Survey Results (Compliance Percentage)</u>	<u>Enforcement Period (Days & Times)</u>
1.7	Speed	Marsh Ln., from Vitruvian Way to Arapaho Rd., 35 MPH, 1.5 miles	49%	Daily, Monday thru Sunday, 8:00AM-8:00PM
2.8	Speed	Spring Valley Rd., from Midway Rd. to Marsh Ln., 35 MPH, .9 miles (also a school zone).	45%	Daily, Monday thru Sunday, 8:00AM-8:00PM
3.			%	
4.			%	
5.			%	
6.			%	
7.			%	

EXHIBIT A

Town of Addison - Police Department
STEP-2016

BUDGET SUMMARY

Budget Category		TxDOT	Match	Total
Category I - Labor Costs				
(100)	Salaries:	\$20,632.00	\$5,158.00	\$25,790.00
(200)	Fringe Benefits:	\$0	\$3,038.06	\$3,038.06
	Sub-Total:	\$20,632.00	\$8,196.06	\$28,828.06
Category II - Other Direct Costs				
(300)	Travel:	\$560.00	\$520.00	\$1,080.00
(400)	Equipment:	\$0	\$0	\$0
(500)	Supplies:	\$0	\$0	\$0
(600)	Contractual Services:	\$0	\$0	\$0
(700)	Other Miscellaneous:	\$0	\$0	\$0
	Sub-Total:	\$560.00	\$520.00	\$1,080.00
Total Direct Costs:		\$21,192.00	\$8,716.06	\$29,908.06
Category III - Indirect Costs				
(800)	Indirect Cost Rate:	\$0	\$0	\$0
Summary				
	Total Labor Costs:	\$20,632.00	\$8,196.06	\$28,828.06
	Total Direct Costs:	\$560.00	\$520.00	\$1,080.00
	Total Indirect Costs:	\$0	\$0	\$0
Grand Total		\$21,192.00	\$8,716.06	\$29,908.06
	Fund Sources (Percent Share):	70.86%	29.14%	
Salary and cost rates will be based on the rates submitted by the Subgrantee in its grant application in Egrants.				

AI-1293

3.

Work Session and Regular Meeting

Meeting Date: 09/08/2015

Department: City Manager

AGENDA CAPTION:

Approval Of The August 25, 2015 City Council Regular Meeting and Work Session Minutes.

BACKGROUND:

N/A

RECOMMENDATION:

Administration recommends approval.

Attachments

Minutes 08-25-2015

DRAFT

OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL WORK SESSION

August 25, 2015

6:00 PM

Addison Town Hall, 5300 Belt Line Rd., Dallas, TX 75254

6:00 PM Work Session I 7:30 PM Regular Meeting

Present: Arfsten; Carpenter; Heape; Hughes; Mayor Meier; Moore; Wilcox

OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL REGULAR MEETING

August 25, 2015

6:00 PM

Addison Town Hall, 5300 Belt Line Rd., Dallas, TX 75254

6:00 PM Work Session I 7:30 PM Regular Agenda

Posted by: Chelsea Gonzalez, August 21, 2015, 5:00pm

WORK SESSION

A. Presentation and discussion regarding the adoption of a policy for granting license agreements for the private use of the public right of way in Addison Circle.

B. Discussion regarding the current definition of a hotel or motel as contained in the Town's zoning ordinance, a change to that definition, and the Town's process for considering future requests for hotels or motels.

REGULAR MEETING

Pledge of Allegiance

Announcements and Acknowledgements regarding Town and Council Events and Activities

Discussion of Events/Meetings

Public Comment.

The City Council invites citizens to address the City Council on any topic not on this agenda. Please fill out a **City Council Appearance Card** and submit it to a city staff member prior to Public Participation. Speakers are allowed **up to three (3) minutes per speaker with fifteen (15) total minutes** on items of interest or concern and not on items that are on the current agenda. In accordance with the Texas Open Meetings Act, the City Council cannot take action on items not listed on the agenda. The Council may choose to place the item on a future agenda.

The following individuals spoke during the public comment section.

- Fran Powell, 14796 Lochinvar Court, spoke in regards to improved drainage in Oaks North and street repairs.
- Rod Lindlley, 14824 Surveyor Boulevard, spoke in regards to proposed public right of way for Addison Circle.
- Tricia Stuart, 15755 Seabolt, spoke in regards to Addison Circle life.
- Christopher Roberts, 15725 Peschal Place #3934, spoke in regards to small business stimulation in Addison right of way.
- Michael Schaefer, 15705 Quorum Drive #2329, spoke in regards to R15-038 right of way license agreement policy.
- Greg Humphries, 500 Margaret Street, spoke in regards to right of way license agreement policy and Astoria Caffé.

Consent Agenda: Items 3-6

All items listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion with no individual consideration. If individual consideration of an item is requested, it will be pulled from the Consent Agenda and discussed separately.

3. Approval of the August 5, 2015 City Council Special Meeting and Work Session Minutes and the August 11, 2015 City Council Regular Meeting and Work Session Minutes.

RECOMMENDATION:

Administration recommends approval.

Motion made by Moore to approve, as submitted,
Seconded by Hughes

Voting AYE: Arfsten, Carpenter, Heape, Hughes, Mayor Meier,
Moore, Wilcox

Passed

4. PRELIMINARY REPLAT/Meridian Square Lot 1A, Block A. Take action regarding a preliminary replat for one lot totaling 1.195 acres located generally at the southeast corner of Quorum and Airport Parkway, on application from Addison Urban Development Partners, LLC, represented by Mr. Timothy Baumann.

RECOMMENDATION:
Administration recommends approval.

Motion made by Moore to approve, as submitted,
Seconded by Hughes

Voting AYE: Arfsten, Carpenter, Heape, Hughes, Mayor Meier,
Moore, Wilcox

Passed

5. Approval of an Ordinance amending the Code of Ordinances of the City by amending Chapter 82 (Utilities), Article I (In General), Division 5 (Rates and Charges) by amending Section 82-77 increasing water rates for all customer classifications.

RECOMMENDATION:
Administration recommends approval.

Motion made by Moore to approve, as submitted,
Seconded by Hughes

Voting AYE: Arfsten, Carpenter, Heape, Hughes, Mayor Meier,
Moore, Wilcox

Passed

6. Approval of a resolution for a contract for depository services, a Treasury Management Services Agreement, and a Security Agreement with Frost Bank, subject to final approval by the City Manager and City Attorney.

RECOMMENDATION:

Administration recommends Council authorize the City Manager to finalize and sign a contract with Frost Bank.

Motion made by Moore to approve, as submitted,
Seconded by Heape

Voting AYE: Arfsten, Carpenter, Heape, Hughes, Mayor Meier,
Moore, Wilcox

Passed

Regular Items

7. Presentation and introduction of the Metrocrest Chamber of Commerce's new president.

Erin Carney, President of the Metrocrest Chamber of Commerce, spoke regarding this item.

There was no action taken on this item.

-
8. Present, discuss, consider and take action approving a resolution adopting a policy for granting license agreements for the private use of the public right of way in Addison Circle.

RECOMMENDATION:

Administration recommends approval.

Charles Goff, Assistant Director of Development Services, spoke regarding this item.

Kevin Polston, Senior Vice President- Commercial, also spoke regarding this item.

Motion made by Hughes to table item 8,
Seconded by Arfsten

Voting AYE: Arfsten, Carpenter, Heape, Hughes, Mayor Meier,
Moore, Wilcox

Passed

-
9. **PUBLIC HEARING.** Public hearing regarding the Town of Addison's proposed tax rate increase for the Fiscal Year commencing October 1, 2015 and ending September 30, 2016.

A public hearing was opened and an opportunity to speak offered to the public.

The following individuals spoke at the public hearing.

Liz Oliphant, 14700 Marsh Lane
Aubrey Simmons, 4102 Rush Circle

There was no action taken on this item.

-
10. Presentation and discussion regarding the Town's code enforcement program.

Charles Goff, Assistant Director of Development Services, spoke regarding this item.

There was no action taken on this item.

-
11. Present, discuss, consider, and take action regarding a contract for residential refuse and recycling services to Community Waste Disposal, LLC.

RECOMMENDATION:
Administration recommends approval.

Lisa Pyles, Director of Infrastructure and Development Services, spoke regarding this item.

Greg Roemer and Robert Medigovich, representatives from Community Waste Disposal, also spoke regarding this item.

Motion made by Arfsten to approve, as submitted,
Seconded by Carpenter

Voting AYE: Arfsten, Carpenter, Heape, Hughes, Mayor Meier,
Moore, Wilcox

Passed

Executive Session

Closed (Executive) session of the Addison City Council pursuant to Section 551.087, Texas Government Code, to discuss or deliberate regarding commercial or financial information that the City Council has received from a business prospect or business prospects that the City Council seeks to have locate, stay, expand in or near the territory of the Town of Addison and with which the City Council is conducting economic development negotiations, and/or to deliberate the offer of a financial or other incentive to such business prospect or business prospects.

Closed (Executive) session of the Addison City Council pursuant to Section 551.071, Tex. Gov. Code, to conduct a private consultation with its attorney(s) on a matter in which the duty of the attorney(s) to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551, Tex. Gov. Code, regarding (1) the sign code ordinance, and (2) the processing of public information requests.

The City Council entered executive session at 9:32 pm.

The City Council closed executive session at 10:08 pm.

Regular Items Continued

-
12. **RECONVENE INTO REGULAR SESSION:** In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matter discussed in Executive Session.

Motion made by Moore to approve the incentive agreement as discussed in the executive session, subject to final approval by the city attorney,

Seconded by Carpenter

Voting AYE: Arfsten, Carpenter, Heape, Hughes, Mayor Meier, Moore, Wilcox

Passed

Adjourn Meeting

NOTE: The City Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including §551.071 (private consultation with the attorney for the City); §551.072 (purchase, exchange, lease or value of real property); §551.074 (personnel or to hear complaints against personnel); §551.076 (deployment, or specific occasions for implementation of security personnel or devices); and §551.087 (economic development negotiations). Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

Mayor-Todd Meier

Attest:

City Secretary-Chelsea Gonzalez

AI-1282

6.

Work Session and Regular Meeting

Meeting Date: 09/08/2015

Department: City Manager

AGENDA CAPTION:

Present A Proclamation Declaring September 12, 2015 As Chocolate Day In Addison, Texas In Conjunction With The Chocolate Festival At The Addison Conference Center.

BACKGROUND:

N/A

RECOMMENDATION:

N/A

AI-1281

7.

Work Session and Regular Meeting

Meeting Date: 09/08/2015

Department: City Manager

AGENDA CAPTION:

Present A Proclamation Declaring September 2015 As Blood Cancer Awareness Month In Addison, Texas.

BACKGROUND:

N/A

RECOMMENDATION:

N/A

AI-1274

8.

Work Session and Regular Meeting

Meeting Date: 09/08/2015

Department: Police

AGENDA CAPTION:

Presentation of Life Saving Award to Addison Police Officer, Ryan Williams.

BACKGROUND:

N/A

RECOMMENDATION:

N/A

Work Session and Regular Meeting**Meeting Date:** 09/08/2015**Department:** Infrastructure- Development Services

AGENDA CAPTION:

Present, Discuss, Consider And Take Action Approving A Resolution Adopting A Policy For Granting License Agreements For The Private Use Of The Public Right Of Way In Addison Circle.

BACKGROUND:

Addison Circle was designed to foster an active pedestrian environment with a variety of ground level retail and commercial uses in many locations. Addison Circle is zoned Urban Center (UC). When the UC standards were adopted, regulations were established regarding the pedestrian areas including landscaping and sidewalk widths. Varying sidewalk widths were contemplated for the different streets within the district depending on the type of street and ground floor uses, with the more heavily trafficked areas having wider sidewalks (8 feet-10 feet) and the less trafficked, side streets requiring smaller sidewalks (6 feet). In order to maintain better control over these areas, the sidewalk is included as part of the public right of way and is owned and maintained by the Town.

In certain areas of the district there is additional pedestrian space in the right of way than what is called for in the standards. In 2013, the Town was approached by Post Properties regarding such an area with a request to allow a potential restaurant tenant to utilize a portion of the public right of way for a patio. The Town assessed the area and determined that the proposal would maintain a 10 foot wide unobstructed sidewalk and did not interfere with the ADA required accessible path or the natural flow of pedestrian traffic through the area. For these reasons, the Council approved a license agreement to allow Post Properties and their tenant, Taco Borracho, the right to use a portion of the Town right of way for a patio.

The thinking at the time was that this would be a unique request. However, Town staff is now fielding multiple requests from other businesses within Addison Circle to use a portion of the public pedestrian area adjacent to their business. Staff is seeking formal direction from Council through the adoption of a policy regarding when and how license agreement requests for this purpose should be considered. Staff has proposed a draft policy which will be presented and discussed with Council at the meeting.

This item was brought forward for Council consideration at the August 25, 2015 Regular Meeting and was tabled so that the policy could be revised. The new draft of the policy changes the requirement that the sidewalk widths called for in the UC zoning district standards be maintained, and instead requires a minimum 6 foot wide sidewalk be maintained. Additionally, the distance from the edge of the license agreement area to the street curb was amended to require 8 feet separation from the curb of a driving lane

and 2 feet from the curb;adjacent to on-street parking.

RECOMMENDATION:

Administration recommends approval.

Attachments

R15-038 ROW License Agreement Policy Resolution

TOWN OF ADDISON, TEXAS

RESOLUTION NO. R015-038

A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS APPROVING AND SUPPORTING A POLICY FOR LICENSE AGREEMENTS FOR THE USE OF TOWN RIGHT OF WAY IN THE ADDISON CIRCLE DISTRICT WITHIN THE TOWN OF ADDISON PURSUANT TO THE LAWS OF THE STATE OF TEXAS AND THE ADDISON CODE OF ORDINANCES; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town wishes to make reasonable accommodations for the use of the public right of way when possible to encourage street level activity while also maintaining the integrity of the sidewalk for the free and unobstructed use by the public; and

WHEREAS, the Addison Circle District is bounded by Airport Parkway to the North, Arapaho Road to the South, the Dallas Parkway to the East, and Addison Road to the West; and

WHEREAS, the City Council desires to make a policy statement regarding the use of right of way within the Addison Circle District to guide City staff, business owners and residents when requests are made and brought forward for City Council consideration.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS:

Section 1. Addison Circle Right of Way License Agreement Policy.

1. No private business may occupy public right of way without a license granted by the City Council and recorded in the Dallas County Real Property Records.
2. Requests to use a portion of the public right of way adjacent to a business shall be processed and considered in accordance with the following principles:
 - A. License agreements will only be considered for areas where the remaining sidewalk width would meet or exceed 6 feet in width.
 - B. License agreements will not be considered for areas within 8 feet of a street lane designated for through traffic or within 2 feet of any on-street parking.
 - C. License agreements will be considered based on the unique site conditions that may exist in a particular location such as, but not limited to, access to and placement of ADA required accessible pathways, pedestrian traffic volumes, impact on adjacent uses and interference with the natural flow of pedestrian traffic.

D. License agreements shall include indemnity and other provisions necessary in order to adequately protect the Town as determined by staff and the City Attorney.

E. The Town will charge a minimum fee of \$1,000.00 per year for the duration of the agreement. The actual fee will be based on intensity of use and the size of the area.

Section 2. Recitals. The above and forgoing recitals are true and correct and are incorporate herein and made part hereof for all purposes.

Section 3. Effective Date. This Resolution shall take effect upon its passage and approval.

PASSED AND APPROVED by the City Council of the Town of Addison, Texas this the 8th day of September, 2015.

Todd Meier, Mayor

ATTEST:

By: _____
Laura Bell, City Secretary

APPROVED AS TO FORM:

By: _____
Brenda N. McDonald, City Attorney

AI-1284

10.

Work Session and Regular Meeting

Meeting Date: 09/08/2015

Department: City Manager

AGENDA CAPTION:

Presentation And Discussion Regarding An Update On The Development In Area Known As Vitruvian Park From United Dominion Realty Trust, Inc. (UDR).

BACKGROUND:

Tom Lamberth, Vice President- Development at UDR, will brief Council regarding this item.

RECOMMENDATION:

N/A

AI-1299

11.

Work Session and Regular Meeting

Meeting Date: 09/08/2015

Department: Council

AGENDA CAPTION:

Presentation And Discussion Regarding The City Manager Search Process.

BACKGROUND:

The City Council City Manager Search Subcommittee will provide an update.

RECOMMENDATION:

N/A

Work Session and Regular Meeting**Meeting Date:** 09/08/2015**Department:** Finance

AGENDA CAPTION:

Present, Discuss, Consider And Take Action Regarding An Ordinance Of The Town of Addison, Texas Approving And Adopting The Town's Annual Budget For The Fiscal Year Commencing October 1, 2015 And Ending September 30, 2016.

BACKGROUND:

This proposed budget provides funding to adequately provide for the current level of operating services for all presented funds. The total budget appropriates approximately \$109M, of which \$41.1 million is allocated to capital projects. Spending plans for the Town primary funds include \$33.3M for the general fund, \$8.9M for the debt service funds, \$5.8M for the Hotel fund, \$9.2M for the Utility fund, \$4.2M for the Airport and \$1M for the Infrastructure Investment fund.

Modified Levels of Service in the Hotel and Economic Development Funds total \$225,000 to enhance operations and the quality of service provided to the community.

During the budget work sessions, the Council allocated additional funding for employee compensation, capital replacements and the Infrastructure Investment fund. Funding for these items are included in the respective budgets listed above.

The general fund is balanced by utilizing the proposed tax rate of \$0.579150. This proposed tax rate will impose a tax levy on an Addison single-family home valued at \$269,455 of \$1,560.54, an annual increase of \$109.96 over the prior year's tax rate.

Section 102 of the Local Government Code requires the Town to conduct a public hearing on the proposed budget which was held on September 1, 2015. In addition, upon final approval of the budget, the Town is required to file the budget with the City Secretary and post budget and record vote on the website until the first anniversary of the date the budget is adopted.

RECOMMENDATION:

Administration recommends approval.

Attachments

Budget Ordinance

Budget

TOWN OF ADDISON, TEXAS

ORDINANCE NO. _____

AN ORDINANCE OF THE TOWN OF ADDISON, TEXAS APPROVING AND ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016; PROVIDING THAT SAID EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET, UNLESS OTHERWISE AUTHORIZED BY AN ORDINANCE ADOPTED BY THE CITY COUNCIL; PROVIDING FOR A REPEAL CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, in accordance with the City Charter and State law, the City Manager of the Town of Addison, Texas (“City”) has heretofore filed with the City Secretary a proposed budget for the City covering the fiscal year beginning October 1, 2015 and ending September 30, 2016; and

WHEREAS, the City, in accordance with law, posted the proposed budget on its internet website and made the same available for inspection by any person, and held public hearings regarding the proposed budget and provided notice of such public hearings, and during several public hearings on the budget, all interested persons were given the opportunity to be heard for or against any item contained in said budget, and all said persons were heard, after which each of said public hearings was closed; and

WHEREAS, the City Council, upon full consideration of the matter, is of the opinion that the budget hereinafter set forth is proper and should be approved and adopted; and

***WHEREAS**, the adoption of the said budget will require raising more revenue from property taxes than in the previous year, and the City Council has ratified (or will ratify), by separate vote, the property tax increase reflected in the said budget.*

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS:

Section 1. That the budget for the Town of Addison, Texas for the Fiscal Year beginning October 1, 2015 and ending September 30, 2016, a true and correct copy of which is attached to this Ordinance as **Exhibit A through Exhibit G**, is hereby adopted and approved. As set forth in the said budget, the sum of \$108 million is hereby appropriated for budget expenditures and that expenditures during the fiscal year shall be made in accordance with the budget approved by this Ordinance unless otherwise authorized by a duly enacted ordinance of the City.

Section 2. The budget as adopted hereby shall be deemed the official budget for the Town of Addison, Texas for the said fiscal year and a copy of the same attached hereto and marked as “**Exhibits A through G**” shall be filed and kept on file with the City Secretary, shall

OFFICE OF THE CITY SECRETARY

ORDINANCE NO. _____

be posted on the City's internet website, and shall be open to inspection by any interested persons. In addition, the record vote of each member of the City Council by name voting on the adoption of the budget shall be posted on the City's internet website until the first anniversary of the date the budget is adopted.

Section 3. The cover page for the budget attached to this Ordinance, that includes the property tax rates for the current fiscal year, including (a) the property tax rate, (b), the effective tax rate, (c) the effective maintenance and operations tax rate, (d) the rollback tax rate, and (e) the debt rate, shall be and is hereby filed with the City Secretary and shall be posted on the City's internet website.

Section 4. That all ordinances of the City in conflict with the provisions of this Ordinance be, and the same are hereby repealed and all other ordinances of the City not in conflict with the provisions of this Ordinance shall remain in full force and effect.

Section 5. The sections, paragraphs, sentences, phrases, and words of this Ordinance are severable, and if any section, paragraph, sentence, phrase, or word in this Ordinance or application thereof to any person or circumstance is held invalid, void, unlawful or unconstitutional by a Court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance, and the City Council hereby declares that it would have passed such remaining portions of this Ordinance despite such invalidity, voidness, unlawfulness or unconstitutionality, which remaining portions shall remain in full force and effect.

Section 6. This Ordinance shall take effect upon its passage.

DULY PASSED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS
on this the 8th day of September, 2015.

Todd Meier, Mayor

ATTEST:

Laura Bell, City Secretary

APPROVED AS TO FORM:

Brenda N. McDonald, City Attorney

OFFICE OF THE CITY SECRETARY

ORDINANCE NO. _____



TOWN OF ADDISON

CITY COUNCIL ADOPTED FY2016 ANNUAL BUDGET

**Filed with the City Secretary
September 8, 2015**

This budget will raise more total property taxes than last year's budget by \$1,998,938 or 9.35 percent, and of that amount \$67,966 is tax revenue to be raised from new property added to the tax roll this year.

The above statement is required by Section 102.005(b), Loc. Gov. Code.

Town of Addison

Fiscal Year 2015-2016

Budget Cover Page

This budget will raise more revenue from property taxes than last year's budget by an amount of \$1,998,938, which is a 9.35 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$67,966.

The members of the governing body voted on the budget as follows:

FOR:

AGAINST:

PRESENT and not voting:

ABSENT:

Property Tax Rate Comparison

	2015-2016	2014-2015
Property Tax Rate:	\$0.579150/100	\$0.561800/100
Effective Tax Rate:	\$0.534304/100	\$0.536339/100
Effective Maintenance & Operations Tax Rate:	\$0.331878/100	\$0.336504/100
Rollback Tax Rate:	\$0.555524/100	\$0.578359/100
Debt Rate:	\$0.202426/100	\$0.218100/100

Total debt obligation for Town of Addison secured by property taxes: \$108,085,000

TOWN OF ADDISON
CITY COUNCIL ADOPTED BUDGET
FOR FY2016

TABLE OF CONTENTS

Executive Summary	Pages 1-2
Budget Summary	Pages 3-4
All Funds Summary Statement	Exhibit A
Property Tax Distribution Calculations	Exhibit B
Budgeted Departmental Staffing Summary	Exhibit C
General Fund Schedule of Revenues by Source	Exhibit D-1
General Fund Statement	Exhibit D-2
Hotel Special Revenue Fund Statement	Exhibit D-3
Other Special Revenue Fund Statements	Exhibits D-4 to D-10
General Obligation Debt Service Fund Statement	Exhibit D-11
Occupancy Tax Debt Service Fund Statement	Exhibit D-12
Infrastructure Investment Fund Statement	Exhibit D-13
Capital Projects Fund Statement	Exhibit D-14
Airport Enterprise Fund Statement	Exhibit D-15
Utility Enterprise Fund Statement	Exhibit D-16
Storm Water Enterprise Fund Statement	Exhibit D-17
Information Technology Internal Service Fund Statement	Exhibit D-18
Capital Replacement Internal Service Fund Statement	Exhibit D-19
General Fund Long-Term Financial Plan	Exhibit E-1
Hotel Special Revenue Fund Long-Term Financial Plan	Exhibit E-2
Airport Fund Long-Term Financial Plan	Exhibit E-3
Utility Fund Long-Term Financial Plan	Exhibit E-4
Storm Water Fund Long-Term Financial Plan	Exhibit E-5
Modified Level of Service Items	Exhibits F-1 to F-3
Airport Operator Operation and Maintenance Budget	Exhibit G
Capital Projects Summary	Exhibit H
Long-Term Debt Outstanding	Exhibit I



TOWN OF ADDISON CITY COUNCIL ADOPTED FY2016 EXECUTIVE SUMMARY

The FY2016 budget development process began in June with the City Council priority Work Session. Major priorities were identified by the City Council that were used to frame the funding recommendations for the City Manager proposed budget that was submitted on July 31, 2015 as required by City Charter.

The greatest challenge in this year's General Fund budget is the decrease in sales tax revenues, due almost exclusively to the loss of one major sales tax payer. This loss occurred when a successful local company relocated its primary sales point out of Addison and into another city. Primarily as a result of this move, sales tax revenue is projected to decrease by approximately \$1.2 million.

At the beginning of August, discussions at the budget retreat highlighted four areas that City Council wanted to focus on during five subsequent work sessions: the Tax Rate, Infrastructure Investment Fund, Capital Equipment Replacement Fund, and Compensation.

Tax Rate

The City Manager proposed a property tax rate of 55.5520 cents/\$100 which is below the adopted FY2015 rate of 56.1800 cents/\$100 – approximately a ½ cent less than last year. The proposed rate is slightly below the rollback tax rate of 55.5524 cents/\$100.

In order to build more capacity to fund the following areas, City Council adopted a tax rate of 57.9150 cents/\$100, generating \$956,540 in additional revenue. The adopted tax rate is 2.36 cents/\$100 above the proposed rate.

Infrastructure Investment Fund

The budget supports the Infrastructure Investment Fund which is restricted to infrastructure projects over \$250,000 and new investment opportunities. All appropriations require City Council approval.

The City Manager proposed budget did not include any additional contribution to the Infrastructure Investment Fund for FY2016.

With the increased tax rate, City Council allocated \$250,440 for FY2016.

Capital Equipment Replacement Fund

This internal service fund is supported from contributions from the departments in the General Fund to replace rolling stock based on a schedule maintained by the General Services department.

The City Manager proposed budget included a contribution of \$100,922 to the Capital Equipment Replacement Fund.

With the increased tax rate, City Council allocated approximately \$700,000 in additional funding for FY2016.

Compensation

The City Manager proposed budget included \$142,000 for a one-time lump sum payment for all full time equivalent employees to be paid by the end of the third quarter, of which \$123,000 is allocated to the General Fund.

With the increased tax rate, City Council allocated an additional \$380,000 for General Fund compensation adjustments for FY2016. Compensation will be evaluated after the completion of the current compensation study. In addition, \$79,452 is to be allocated for all other funds.

Other changes include:

- Airport Fund – decrease in fuel flowage revenue of \$137,000. The City Manager proposed budget included a two cent increase of the fuel flowage fee from 12 cents to 14 cents. The adopted budget includes the fee at the current rate of 12 cents.
- Capital Projects – an increase of \$3.3 million due to the reallocation of funds for Midway Road and the Les Lacs and Winnwood ponds rehabilitation projects.



TOWN OF ADDISON CITY COUNCIL ADOPTED FY2016 BUDGET SUMMARY

The following is a summary of the Fiscal Year (FY) 2015 – 2016 adopted annual budget of the Town of Addison that was submitted to the City Secretary on September 8, 2015.

1. **The total budget appropriates over \$109 million, of which \$41 million is allocated to capital project expenditures.** This proposed budget maintains current service levels and associated funding sources.
2. **The property tax rate is more than last year's rate.** The adopted property tax rate of 57.9150 cents/\$100 is higher than the adopted FY2015 rate of 56.1800 cents/\$100 – approximately 1.74 cents more than last year. The adopted rate is above the effective rate of 53.4304 cents/\$100.
3. **The certified taxable property value increased by 6 percent.** The certified value for all property is approximately \$4.04 billion. At the adopted rate this generates a total property tax levy of \$23.4 million.
4. **Revenues total \$70.2 million, a net increase of \$1.95 million compared to the FY2015 budget.** Significant variations in revenue sources include:
 - Property tax revenue is projected to be up \$2.2 million from the previous year, due to a 6 percent increase over prior year's values.
 - Sales tax budget decreases by 9 percent. A successful local company relocated its primary sales point out of Addison and into another city. This resulted in an annual decrease of approximately \$1.2 million.
 - Hotel occupancy taxes are up a net \$60,000 due to the expanding local economy.
5. **The average home values appreciate.** The average home value for FY2016 is \$269,455 which translates into a City property tax bill of \$1,560. Last year's value was \$258,203 with a property tax bill of \$1,450. Based on these values, taxpayers could see an average annual increase of \$110 (values and amounts may depend on individual taxpayer home values).
6. **The total staffing (all funds) is at 279.1 FTE** (full-time equivalent) which is the same as last year. The budget includes \$500,000 for compensation adjustments in the General Fund. The budget also includes a 10 percent increase for healthcare costs and a 40 percent increase in worker's compensation costs for FY2016.
7. **The budget includes several Modified Level of Service items that enhance operations and the quality of service provided to the community.** There are no items recommended within the General Fund. For FY2016 these items total \$225,000 for all funds including:

▪ Entertainment for Taste Addison (Hotel Fund)	\$100,000
▪ Carpet Replacement for Conference Centre (Hotel Fund)	\$60,000
▪ Lighting replacements for Water Tower Theatre (Hotel Fund)	\$40,000
▪ World Affairs Council (Economic Development Fund)	\$25,000

**TOWN OF ADDISON
CITY MANAGER PROPOSED FY2016 BUDGET SUMMARY
CONTINUED**

8. **The budget includes over \$41 million being spent on capital projects.** Significant items include*:

▪ Belt Line Road Utility Relocation	\$16,350,110
▪ Vitruvian Park Public Infrastructure	\$8,176,791
▪ Midway Road	\$1,700,000
▪ Park and Pedestrian Connectivity	\$1,338,723
▪ Les Lacs/Winnwood Ponds	\$2,400,000

9. **The budget supports the Infrastructure Investment Fund which is restricted to infrastructure projects over \$250,000 and new investment opportunities.** All appropriations require Council approval. FY2016 projects will be a continuation of projects approved in FY2015:

▪ City Wide Streets and Sidewalk Assessment and Evaluation	\$30,000
▪ Addison Road Railroad Crossing Improvements	\$50,000
▪ Illuminated Street Name Sign Replacement	\$325,000
▪ Les Lacs and Town Park Playground Structures	\$150,000
▪ Streets and Sidewalk Improvements	\$200,000
▪ Airport ILS	\$200,000

10. **The budget includes funding for the following non-profit organizations, totaling \$606,000:**

▪ WaterTower Theatre	\$445,000
▪ Metrocrest Social Services	\$61,000
▪ Addison Arbor Foundation	\$47,500
▪ Metrocrest Chamber of Commerce	\$35,000
▪ The Family Place	\$12,000
▪ Launchability	\$2,500
▪ Metrocrest Community Clinic	\$3,000

11. **The implementation of a joint dispatch center involving the cities of Carrollton, Farmers Branch and Coppell continues in FY2016** and is scheduled to be completed by the second quarter of FY2016. The joint dispatch transition is funded through the emergency communications department, which has a budget of \$1,318,392 this fiscal year; this department budget is projected to decrease to \$1,024,663 in FY2017 as a result of savings achieved through the joint dispatch.

(*Note: Project amounts reflect anticipated expenditures for the year; total project budgets are greater than the amounts shown.)

TOWN OF ADDISON
COMBINED SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL FUNDS SUBJECT TO APPROPRIATION

City Council Adopted FY2016 Annual Budget With Comparisons to FY2015 Adopted Budget

	General Fund	Special Revenue Funds				Combined Debt Service	Capital Project Funds		Proprietary Funds				TOTAL	
		Hotel	Economic Development	Combined Grants	Combined Other		Infrastructure Investment	Combined Bonds	Airport	Utility	Stormwater	Combined Replacement	2015-16	2014-15
BEGINNING BALANCES	\$ 11,201,712	\$ 2,315,028	\$ 473,332	\$ 25,858	\$ 327,200	\$ 1,386,995	\$ 3,485,980	\$ 32,859,200	\$ 1,783,670	\$ 9,846,741	\$ 8,900,014	\$ 5,312,532	\$ 77,918,263	\$ 89,091,844
REVENUES:														
Ad valorem tax	13,963,710	-	1,000,470	-	-	8,161,580	250,440	-	-	-	-	-	23,376,200	21,200,960
Non-property taxes	13,175,000	5,500,000	-	-	-	-	-	-	-	-	-	-	18,675,000	19,759,311
Franchise fees	2,680,000	-	-	-	-	-	-	-	-	-	-	-	2,680,000	2,627,000
Licenses and permits	820,200	-	-	-	-	-	-	-	-	-	-	-	820,200	740,000
Intergovernmental	-	-	-	-	-	-	-	-	50,000	-	-	-	50,000	112,000
Service fees	1,582,400	2,045,717	70,000	-	-	-	-	-	791,680	10,290,530	1,773,900	1,550,000	18,104,227	17,368,856
Fines and penalties	781,900	-	-	-	46,310	-	-	-	-	75,000	-	-	903,210	1,030,700
Rental income	275,000	752,290	-	-	-	-	-	-	4,234,732	-	-	-	5,262,022	5,255,545
Interest & other income	88,905	10,000	10,200	50	300	14,940	5,000	54,000	166,250	(95,510)	5,000	56,250	315,385	141,412
TOTAL REVENUES	33,367,115	8,308,007	1,080,670	50	46,610	8,176,520	255,440	54,000	5,242,662	10,270,020	1,778,900	1,606,250	70,186,244	68,235,784
Transfers from other funds	-	-	560,524	-	-	711,600	-	-	-	-	-	-	1,272,124	5,226,082
Bond proceeds	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL AVAILABLE RESOURCES	44,568,827	10,623,035	2,114,526	25,908	373,810	10,275,115	3,741,420	32,913,200	7,026,332	20,116,761	10,678,914	6,918,782	149,376,631	162,553,710
EXPENDITURES:														
General Government	8,089,115	-	-	5,200	-	-	-	-	-	-	-	2,804,100	10,898,415	10,602,074
Public Safety	16,647,861	-	-	-	45,500	-	-	-	-	-	-	-	16,693,361	18,446,832
Urban Development	1,384,293	-	-	-	-	-	-	-	-	-	-	-	1,384,293	1,125,030
Streets	2,060,482	-	-	-	-	-	-	-	-	-	-	-	2,060,482	2,037,535
Parks & Recreation	5,115,813	-	-	-	-	-	-	-	-	-	-	-	5,115,813	5,253,405
Tourism & Economic Development	-	5,806,634	1,685,707	-	-	-	-	-	-	-	-	-	7,492,341	7,503,788
Aviation	-	-	-	-	-	-	-	-	4,225,261	-	-	-	4,225,261	4,733,141
Utilities	-	-	-	-	-	-	-	-	-	9,177,247	552,289	-	9,729,536	8,823,158
Debt service	-	-	-	-	-	8,886,110	-	-	587,691	1,091,014	544,716	-	11,109,532	11,118,103
Capital projects and other uses	-	-	-	-	-	-	955,000	31,534,243	122,000	3,427,164	5,070,000	-	41,108,407	52,279,041
TOTAL EXPENDITURES	33,297,564	5,806,634	1,685,707	5,200	45,500	8,886,110	955,000	31,534,243	4,934,952	13,695,425	6,167,005	2,804,100	109,817,441	121,922,107
Transfers to other funds	15,000	1,257,124	-	-	-	-	-	-	-	-	-	-	1,272,124	5,226,082
ENDING FUND BALANCES	\$ 11,256,263	\$ 3,559,277	\$ 428,819	\$ 20,708	\$ 328,310	\$ 1,389,005	\$ 2,786,420	\$ 1,378,957	\$ 2,091,380	\$ 6,421,336	\$ 4,511,909	\$ 4,114,681	\$ 38,287,066	\$ 35,405,521

TOWN OF ADDISON
PROPERTY TAX DISTRIBUTION
CALCULATIONS
City Council Adopted FY2016 Annual Budget

2015 CERTIFIED TAX ROLL & LEVY:			
Appraised Valuation (100%)			\$4,036,723,767
Rate Per \$100			\$ 0.579150
TOTAL TAX LEVY			\$ 23,378,708
Percent of Current Collection			99.88%
Estimated Current Tax Collections			<u>\$ 23,350,640</u>
SUMMARY OF TAX COLLECTIONS:			
Current Tax			\$ 23,350,640
Delinquent Tax			11,300
Penalty and Interest			28,000
TOTAL 2015-16 TAX COLLECTIONS			<u><u>\$ 23,389,940</u></u>
DISTRIBUTION OF TAX RATE:			
	<u>TAX</u>	<u>% OF</u>	<u>AMOUNT</u>
	<u>RATE</u>	<u>TOTAL</u>	
Maintenance & Operations (M&O):			
<u>General Fund:</u>			
Current Tax			\$ 13,940,240
Delinquent Tax			6,750
Penalty and Interest			16,720
Total General Fund	\$0.345750	59.70%	<u>13,963,710</u>
<u>Economic Development Fund:</u>			
Current Tax			\$ 998,800
Delinquent Tax			480
Penalty and Interest			1,190
Total Economic Development Fund	\$0.024773	4.28%	<u>1,000,470</u>
<u>Infrastructure Replacement Fund:</u>			
Current Tax			\$ 250,020
Delinquent Tax			120
Penalty and Interest			300
Total Infrastructure Replacement Fund	\$0.006201	1.07%	<u>250,440</u>
Total M&O Portion	<u>\$0.376724</u>	<u>65.05%</u>	<u>15,214,620</u>
Debt Service:			
<u>Debt Service Fund:</u>			
Current Tax			\$ 8,161,580
Delinquent Tax			3,950
Penalty and Interest			9,790
Total Debt Service Fund	<u>\$0.202426</u>	<u>34.95%</u>	<u>8,175,320</u>
TOTAL DISTRIBUTION	<u>\$0.579150</u>	<u>100.00%</u>	<u>\$ 23,389,940</u>

TOWN OF ADDISON
BUDGETED DEPARTMENTAL STAFFING SUMMARY
City Council Adopted FY2016 Annual Budget

City Council Adopted FY2016 Annual Budget With Comparisons to FY2015 Adopted Budget

	Fiscal Years Ending September 30				Difference 15-16
	2013	2014	2015	2016	
General Fund:					
City Manager	7.0	8.5	8.5	7.5	(1.0)
Finance	9.0	9.7	9.7	9.7	-
General Services	5.0	5.0	5.0	5.0	-
Municipal Court	5.4	5.7	5.7	5.7	-
Human Resources	5.2	3.3	3.3	3.3	-
Information Technology	7.0	7.0	7.0	7.0	-
Police*	73.8	75.3	79.8	79.8	-
Emergency Communications	13.5	14.5	14.5	14.5	-
Fire	52.3	55.3	55.3	55.3	-
Development Services	7.2	7.2	7.2	7.2	-
Code Enforcement	-	-	2.0	2.0	-
Streets	5.0	5.4	5.4	5.4	-
Parks	21.0	21.0	21.0	22.0	1.0
Recreation	14.6	15.1	15.1	15.1	-
Total General Fund	<u>226.0</u>	<u>233.0</u>	<u>239.5</u>	<u>239.5</u>	-
Hotel Fund	16.0	17.0	14.3	14.3	-
Economic Development Fund	2.0	3.0	4.0	4.0	-
Airport Fund	3.0	3.0	3.0	3.0	-
Utility Fund	18.0	18.3	16.6	16.6	-
Stormwater Fund	-	1.4	1.7	1.7	-
TOTAL ALL FUNDS	<u><u>265.0</u></u>	<u><u>275.7</u></u>	<u><u>279.1</u></u>	<u><u>279.1</u></u>	-

All positions are shown as full-time equivalent (FTE).

**TOWN OF ADDISON
GENERAL FUND
SCHEDULE OF REVENUES BY SOURCE**

City Council Adopted FY2016 Annual Budget With Comparisons to FY2015 Adopted Budget

	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16
Ad valorem taxes:				
Current taxes	\$ 11,300,197	\$ 11,717,010	11,717,010	\$ 13,940,240
Delinquent taxes	(5,965)	5,540	5,540	6,750
Penalty and interest	24,074	13,840	13,840	16,720
Non-property taxes:				
Sales tax	13,440,938	13,500,000	12,500,000	12,305,000
Alcoholic beverage tax	994,609	820,000	820,000	870,000
Franchise / right-of-way use fees:				
Electric franchise	1,581,713	1,500,000	1,500,000	1,500,000
Gas franchise	203,641	175,000	175,000	190,000
Telecommunication access fees	659,906	665,000	665,000	650,000
Cable franchise	363,609	280,000	280,000	335,000
Street rental fees	10,000	7,000	7,000	5,000
Licenses and permits:				
Business Registration	166,188	180,000	170,750	170,750
Building and construction permits	735,457	560,000	560,000	649,450
Service fees:				
General government	1,203	500	500	500
Public safety	768,951	765,000	765,000	886,000
Urban development	3,250	3,000	3,000	3,000
Streets and sanitation	388,759	380,000	380,000	382,600
Recreation	89,013	65,000	75,000	80,300
Interfund	234,030	230,000	230,000	230,000
Court fines	877,776	900,000	700,000	781,900
Interest earnings	5,933	20,000	20,000	30,000
Rental income	260,000	250,000	250,000	275,000
Recycling proceeds	13,295	24,000	24,000	15,000
Other	\$ 109,687	\$ 25,000	\$ 25,000	\$ 43,905
TOTAL REVENUES	\$ 32,226,264	\$ 32,085,890	\$ 30,886,640	\$ 33,367,115

TOWN OF ADDISON
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE
City Council Adopted FY2016 Annual Budget With Comparisons to FY2015 Adopted Budget

	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16
BEGINNING BALANCE	\$ 13,979,398	\$ 14,563,977	\$ 16,130,095	\$ 11,201,712
REVENUES:				
Ad valorem taxes	11,318,306	\$ 11,736,390	11,736,390	\$13,963,710
Non-property taxes	14,435,547	14,320,000	13,320,000	13,175,000
Franchise fees	2,818,869	2,627,000	2,627,000	2,680,000
Licenses and permits	901,645	740,000	730,750	820,200
Service fees	1,485,206	1,443,500	1,453,500	1,582,400
Fines and penalties	877,776	900,000	700,000	781,900
Interest earnings	5,933	20,000	20,000	30,000
Rental income	260,000	250,000	250,000	275,000
Other	122,982	49,000	49,000	58,905
TOTAL REVENUES	<u>32,226,264</u>	<u>32,085,890</u>	<u>30,886,640</u>	<u>33,367,115</u>
TOTAL RESOURCES AVAILABLE	<u>46,205,662</u>	<u>46,649,867</u>	<u>47,016,735</u>	<u>44,568,827</u>
EXPENDITURES:				
General government:				
City manager	1,082,260	1,350,180	1,315,600	1,302,565
Finance	905,409	1,150,539	1,123,839	1,231,286
General services	696,969	727,260	705,230	666,310
Municipal court	499,287	561,053	540,678	586,428
Human resources	555,909	587,947	570,562	583,959
Information technology	1,523,285	1,861,330	1,817,780	1,910,708
Combined services	839,567	977,730	953,042	1,475,980
Council projects	537,077	509,535	507,235	331,879
Public safety:				
Police	8,174,506	8,502,771	8,038,006	8,520,606
Emergency communications	1,217,615	1,483,047	1,464,296	1,318,483
Fire	6,479,302	6,841,514	6,478,484	6,808,772
Development services	962,584	1,125,030	1,190,644	1,211,637
Code Enforcement	-	-	841	172,656
Streets	1,727,403	2,037,535	1,994,569	2,060,482
Parks and recreation:				
Parks	3,366,566	3,512,367	3,464,724	3,463,320
Recreation	1,507,828	1,681,038	1,634,493	1,652,493
TOTAL EXPENDITURES	<u>30,075,567</u>	<u>32,908,876</u>	<u>31,800,023</u>	<u>33,297,564</u>
OTHER FINANCING SOURCES (USES):				
Transfer from Hotel Fund	-	-	-	-
Transfer to Other Funds	-	(4,015,000)	(4,015,000)	(15,000)
TOTAL OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>(4,015,000)</u>	<u>(4,015,000)</u>	<u>(15,000)</u>
ENDING FUND BALANCE	<u>\$ 16,130,095</u>	<u>\$ 9,725,991</u>	<u>\$ 11,201,712</u>	<u>\$ 11,256,263</u>

Note: Financial statements encompass all assumptions listed on General Fund Long Term Plan (i.e. compensation and insurance adjustments, proposed Modified Levels of Service, etc.)

TOWN OF ADDISON
HOTEL SPECIAL REVENUE FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE
City Council Adopted FY2016 Annual Budget With Comparisons to FY2015 Adopted Budget

	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16
BEGINNING BALANCE	1,313,869	\$ 1,318,319	\$ 1,194,674	\$ 2,315,028
REVENUES:				
Hotel/motel occupancy taxes	5,009,121	5,439,311	5,440,000	5,500,000
Proceeds from special events	1,273,252	1,400,000	1,428,204	2,045,717
Conference Centre rental	570,833	603,750	600,000	630,000
Visit Addison rental	216,558	310,000	299,000	-
Theatre Centre rental	72,160	70,000	119,892	122,290
Interest earnings and other	39,382	10,000	10,000	10,000
TOTAL REVENUES	7,181,306	7,833,061	7,897,096	8,308,007
TOTAL AVAILABLE RESOURCES	8,495,175	9,151,380	9,091,770	10,623,035
EXPENDITURES:				
Visitor services	987,389	-	-	-
Visit Addison	618,766	847,992	847,992	400,000
Conference centre	1,063,116	1,178,942	1,162,820	1,216,466
Marketing	967,186	975,889	943,923	972,224
Special events	2,552,629	2,358,050	1,886,596	2,529,296
Performing arts	541,413	551,521	551,361	581,385
General Hotel Operations	-	-	33,250	107,263
TOTAL EXPENDITURES	6,730,499	5,912,394	5,425,942	5,806,634
OTHER FINANCING SOURCES (USES):				
Transfer to General Fund	-	-	-	-
Transfer to Other Funds	(570,000)	(1,211,082)	(1,350,800)	(1,257,124)
TOTAL OTHER FINANCING SOURCES (USES)	(570,000)	(1,211,082)	(1,350,800)	(1,257,124)
ENDING FUND BALANCE	\$ 1,194,674	\$ 2,027,904	\$ 2,315,028	\$ 3,559,277

Note: Financial statements encompass all assumptions listed on Hotel Fund Long Term Plan
(i.e. compensation and insurance adjustments, proposed Modified Levels of Service, etc.)

TOWN OF ADDISON
ECONOMIC DEVELOPMENT FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE
City Council Adopted FY2016 Annual Budget With Comparisons to FY2015 Adopted Budget

	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16
BEGINNING BALANCE	\$ 664,401	\$ 311,850	\$ 477,234	\$ 473,332
REVENUES:				
Ad valorem taxes:				
Current taxes	775,226	998,390	998,390	998,800
Delinquent taxes		470	470	480
Penalty and interest		1,170	1,170	1,190
Business licenses and permits	65,205	70,000	70,000	70,000
Interest earnings and other	1,986	1,660	1,660	10,200
TOTAL REVENUES	<u>842,417</u>	<u>1,071,690</u>	<u>1,071,690</u>	<u>1,080,670</u>
TOTAL AVAILABLE RESOURCES	<u>1,506,818</u>	<u>1,383,540</u>	<u>1,548,924</u>	<u>1,554,002</u>
EXPENDITURES:				
Personnel services	268,861	359,774	289,442	381,809
Supplies	19,129	32,600	20,200	29,700
Maintenance	5,518	91,230	41,840	50,541
Contractual services	729,006	1,088,640	718,640	1,198,076
Capital replacement/lease	7,070	19,150	5,470	25,581
TOTAL EXPENDITURES	<u>1,029,584</u>	<u>1,591,394</u>	<u>1,075,592</u>	<u>1,685,707</u>
OTHER FINANCING SOURCES (USES):				
Transfer from General Fund	-	15,000	15,000	15,000
Transfer from Hotel Fund	-	500,282	500,282	545,524
ENDING BALANCE	<u>\$ 477,234</u>	<u>\$ 307,428</u>	<u>\$ 473,332</u>	<u>\$ 428,819</u>

Note: Financial statements encompass all assumptions listed on Hotel Fund Long Term Plan (i.e. compensation and insurance adjustments, proposed Modified Levels of Service, etc.)

TOWN OF ADDISON
ADVANCED FUNDING GRANT FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE
City Council Adopted FY2016 Annual Budget With Comparisons to FY2015 Adopted Budget

	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16
BEGINNING BALANCE	\$ 17,174	\$ 12,394	\$ 21,887	\$ 25,858
REVENUES:				
Intergovernmental	4,639	-	5,421	-
Interest earnings and other	74	-	50	50
TOTAL REVENUES	<u>4,713</u>	<u>-</u>	<u>5,471</u>	<u>50</u>
TOTAL AVAILABLE RESOURCES	<u>21,887</u>	<u>12,394</u>	<u>27,358</u>	<u>25,908</u>
EXPENDITURES:				
Supplies	-	-	-	200
Contractual services	-	5,000	1,500	5,000
TOTAL EXPENDITURES	<u>-</u>	<u>5,000</u>	<u>1,500</u>	<u>5,200</u>
OTHER FINANCING SOURCES (USES):				
Transfer to General Fund	-	-	-	-
ENDING BALANCE	<u>\$ 21,887</u>	<u>\$ 7,394</u>	<u>\$ 25,858</u>	<u>\$ 20,708</u>

TOWN OF ADDISON
PUBLIC SAFETY SPECIAL REVENUE FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE
City Council Adopted FY2016 Annual Budget With Comparisons to FY2015 Adopted Budget

	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16
BEGINNING BALANCE	\$ 22,235	\$ 22,285	\$ 19,185	\$ 23,135
REVENUES:				
Court awards	762	4,000	4,000	-
Interest earnings and other	58	50	50	50
TOTAL REVENUES	<u>820</u>	<u>4,050</u>	<u>4,050</u>	<u>50</u>
TOTAL AVAILABLE RESOURCES	<u>23,055</u>	<u>26,335</u>	<u>23,235</u>	<u>23,185</u>
EXPENDITURES:				
Supplies	3,616	5,000	-	5,000
Contractual services	254	-	100	-
TOTAL EXPENDITURES	<u>3,870</u>	<u>5,000</u>	<u>100</u>	<u>5,000</u>
ENDING BALANCE	<u>\$ 19,185</u>	<u>\$ 21,335</u>	<u>\$ 23,135</u>	<u>\$ 18,185</u>

TOWN OF ADDISON
JUSTICE ADMINISTRATION SPECIAL REVENUE FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE
City Council Adopted FY2016 Annual Budget With Comparisons to FY2015 Adopted Budget

	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16
BEGINNING BALANCE	\$ 30,635	\$ 32,120	\$ 31,898	\$ 33,478
REVENUES:				
Justice Administration Fees	2,426	2,000	2,050	2,410
Interest Earnings and other	142	100	990	100
TOTAL REVENUES	<u>2,568</u>	<u>2,100</u>	<u>3,040</u>	<u>2,510</u>
TOTAL AVAILABLE RESOURCES	<u>33,203</u>	<u>34,220</u>	<u>34,938</u>	<u>35,988</u>
EXPENDITURES:				
Personnel services	-	-	-	-
Supplies	1,305	13,000	-	2,000
Maintenance	-	10,000	1,460	-
Contractual services	-	-	-	-
TOTAL EXPENDITURES	<u>1,305</u>	<u>23,000</u>	<u>1,460</u>	<u>2,000</u>
ENDING BALANCE	<u>\$ 31,898</u>	<u>\$ 11,220</u>	<u>\$ 33,478</u>	<u>\$ 33,988</u>

TOWN OF ADDISON
CHILD SAFETY SPECIAL REVENUE FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE
City Council Adopted FY2016 Annual Budget With Comparisons to FY2015 Adopted Budget

	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16
BEGINNING BALANCE	\$ 93,472	\$ 97,297	\$ 101,664	\$ 110,654
REVENUES:				
Child Safety Fees	7,740	8,700	8,870	8,900
Interest Earnings and other	452	100	120	50
TOTAL REVENUES	<u>8,192</u>	<u>8,800</u>	<u>8,990</u>	<u>8,950</u>
TOTAL AVAILABLE RESOURCES	<u>101,664</u>	<u>106,097</u>	<u>110,654</u>	<u>119,604</u>
EXPENDITURES:				
Personnel services	-	-	-	-
Supplies	-	35,000	-	-
Maintenance	-	-	-	-
Contractual services	-	7,500	-	7,500
TOTAL EXPENDITURES	<u>-</u>	<u>42,500</u>	<u>-</u>	<u>7,500</u>
ENDING BALANCE	<u>\$ 101,664</u>	<u>\$ 63,597</u>	<u>\$ 110,654</u>	<u>\$ 112,104</u>

TOWN OF ADDISON
COURT TECHNOLOGY SPECIAL REVENUE FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE
City Council Adopted FY2016 Annual Budget With Comparisons to FY2015 Adopted Budget

	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16
BEGINNING BALANCE	\$ 74,895	\$ 79,591	\$ 79,591	\$ 93,111
REVENUES:				
Court technology fees	20,556	20,500	18,100	20,000
Interest earnings and other	353	1,500	80	50
TOTAL REVENUES	<u>20,909</u>	<u>22,000</u>	<u>18,180</u>	<u>20,050</u>
TOTAL AVAILABLE RESOURCES	<u>95,804</u>	<u>101,591</u>	<u>97,771</u>	<u>113,161</u>
EXPENDITURES:				
Personnel services	-	-	-	-
Supplies	-	2,000	660	2,000
Maintenance	16,213	4,000	4,000	4,000
Contractual services	-	-	-	-
TOTAL EXPENDITURES	<u>16,213</u>	<u>6,000</u>	<u>4,660</u>	<u>6,000</u>
ENDING BALANCE	<u>79,591</u>	<u>95,591</u>	<u>\$ 93,111</u>	<u>\$ 107,161</u>

TOWN OF ADDISON
BUILDING SECURITY SPECIAL REVENUE FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE
City Council Adopted FY2016 Annual Budget With Comparisons to FY2015 Adopted Budget

	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16
BEGINNING BALANCE	\$ 64,742	\$ 65,782	\$ 65,782	\$ 66,822
REVENUES:				
Court security fees	15,414	15,500	13,570	15,000
Interest earnings and other	291	1,000	80	50
TOTAL REVENUES	<u>15,705</u>	<u>16,500</u>	<u>13,650</u>	<u>15,050</u>
TOTAL AVAILABLE RESOURCES	<u>80,447</u>	<u>82,282</u>	<u>79,432</u>	<u>81,872</u>
EXPENDITURES:				
Personnel services	14,665	25,000	12,610	23,300
Supplies	-	-	-	-
Maintenance	-	-	-	1,700
Contractual services	-	-	-	-
TOTAL EXPENDITURES	<u>14,665</u>	<u>25,000</u>	<u>12,610</u>	<u>25,000</u>
ENDING BALANCE	<u>65,782</u>	<u>57,282</u>	<u>\$ 66,822</u>	<u>\$ 56,872</u>

TOWN OF ADDISON
GENERAL OBLIGATION DEBT SERVICE FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE
City Council Adopted FY2016 Annual Budget With Comparisons to FY2015 Adopted Budget

	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16
BEGINNING BALANCE	\$ 1,234,727	\$ 1,101,699	\$ 1,020,159	\$ 898,304
REVENUES:				
Ad valorem taxes	7,165,934	8,230,560	8,100,000	8,161,580
Interest earnings and other	21,953	7,500	8,000	13,740
TOTAL REVENUES	<u>7,187,887</u>	<u>8,238,060</u>	<u>8,108,000</u>	<u>8,175,320</u>
TOTAL AVAILABLE RESOURCES	<u>8,422,614</u>	<u>9,339,759</u>	<u>9,128,159</u>	<u>9,073,624</u>
EXPENDITURES:				
Debt service - principal	4,461,153	4,833,152	4,833,152	5,140,150
Debt service - interest	2,938,854	3,384,703	3,384,703	3,030,043
Fiscal fees	2,448	12,000	12,000	12,000
TOTAL EXPENDITURES	<u>7,402,455</u>	<u>8,229,855</u>	<u>8,229,855</u>	<u>8,174,510</u>
ENDING BALANCE	<u>\$ 1,020,159</u>	<u>\$ 1,109,904</u>	<u>\$ 898,304</u>	<u>\$ 899,114</u>

TOWN OF ADDISON
OCCUPANCY TAX DEBT SERVICE FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE
City Council Adopted FY2016 Annual Budget With Comparisons to FY2015 Adopted Budget

	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16
BEGINNING BALANCE	\$ 628,509	\$ 487,809	\$ 487,491	\$ 488,691
REVENUES:				
Interest earnings and other	1,139	1,500	1,500	1,200
TOTAL REVENUES	1,139	1,500	1,500	1,200
TOTAL AVAILABLE RESOURCES	629,648	489,309	488,991	489,891
EXPENDITURES:				
Debt service - principal	625,000	640,000	640,000	660,000
Debt service - interest	86,650	70,800	70,800	51,300
Fiscal fees	507	300	300	300
TOTAL EXPENDITURES	712,157	711,100	711,100	711,600
OTHER FINANCING SOURCES (USES):				
Transfer from Hotel Fund	570,000	710,800	710,800	711,600
ENDING BALANCE	\$ 487,491	\$ 489,009	\$ 488,691	\$ 489,891

TOWN OF ADDISON
INFRASTRUCTURE INVESTMENT FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE
City Council Adopted FY2016 Annual Budget With Comparisons to FY2015 Adopted Budget

	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ 3,485,980
REVENUES:				
Tax Contribution	-	233,980	233,980	250,440
Interest earnings and other	-	2,000	2,000	5,000
TOTAL REVENUES	<u>-</u>	<u>235,980</u>	<u>235,980</u>	<u>255,440</u>
TOTAL AVAILABLE RESOURCES	<u>-</u>	<u>235,980</u>	<u>235,980</u>	<u>3,741,420</u>
EXPENDITURES:				
Design and Engineering:				
Engineering and contractual services	-	150,000	120,000	30,000
Construction and equipment	-	1,030,000	630,000	925,000
TOTAL EXPENDITURES	<u>-</u>	<u>1,180,000</u>	<u>750,000</u>	<u>955,000</u>
OTHER FINANCING SOURCES (USES):				
Transfer In	-	4,000,000	4,000,000	-
ENDING BALANCE	<u>\$ -</u>	<u>\$ 3,055,980</u>	<u>\$ 3,485,980</u>	<u>\$ 2,786,420</u>

Note: The balance in this fund is restricted for specific projects. For a detailed listing by project, see Exhibit H.

TOWN OF ADDISON
CAPITAL PROJECTS FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE
City Council Adopted FY2016 Annual Budget With Comparisons to FY2015 Adopted Budget

	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16
BEGINNING BALANCE	\$ 41,699,251	\$ 45,262,368	\$ 45,217,597	\$ 32,859,200
REVENUES:				
Interest earnings and other	183,234	100,000	100,000	54,000
TOTAL REVENUES	<u>183,234</u>	<u>100,000</u>	<u>100,000</u>	<u>54,000</u>
TOTAL AVAILABLE RESOURCES	<u>41,882,485</u>	<u>45,362,368</u>	<u>45,317,597</u>	<u>32,913,200</u>
EXPENDITURES:				
Personnel services	-	-	-	-
Supplies	12,459	-	-	-
Maintenance	-	-	-	-
Contractual Services	-	-	-	-
Other	85,200	-	-	-
Land Aquisition	-	3,000,000	300,000	3,000,000
Engineering and contractual services	8,241,546	900,000	900,000	1,700,000
Construction and equipment	422,982	38,338,917	11,258,397	26,834,243
TOTAL EXPENDITURES	<u>8,762,187</u>	<u>42,238,917</u>	<u>12,458,397</u>	<u>31,534,243</u>
OTHER FINANCING SOURCES (USES):				
Bond Proceeds	12,000,000	6,000,000	-	-
Premium (Discount on Bond Issuance)	97,299	-	-	-
Transfer In	-	-	-	-
Transfers Out	-	-	-	-
TOTAL OTHER FINANCING SOURCES/(USES)	<u>12,097,299</u>	<u>6,000,000</u>	<u>-</u>	<u>-</u>
ENDING BALANCE	<u>\$ 45,217,597</u>	<u>\$ 9,123,451</u>	<u>\$ 32,859,200</u>	<u>\$ 1,378,957</u>

Note: The balance in this fund is restricted for specific projects. For detailed listing, see Exhibit H.

TOWN OF ADDISON
AIRPORT ENTERPRISE FUND
STATEMENT OF INCOME AND CHANGES IN WORKING CAPITAL
City Council Adopted FY2016 Annual Budget With Comparisons to FY2015 Adopted Budget

	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16
INCOME STATEMENT				
Operating revenues:				
Operating grants	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Fuel flowage fees	784,286	741,280	843,830	791,680
Rental	3,868,780	4,021,795	4,294,828	4,234,732
User Fees and Other	154,693	-	67,141	161,250
Total operating revenues	<u>4,857,759</u>	<u>4,875,075</u>	<u>5,255,799</u>	<u>5,237,662</u>
Operating expenses:				
Town - Personnel services	336,279	388,707	379,663	361,152
Town - Supplies	40,053	57,600	57,600	41,000
Town - Maintenance	245,513	113,040	113,040	112,910
Town - Contractual services	674,335	605,120	605,120	172,990
Town - Capital Replacement/Lease	-	-	-	19,160
Grant - Maintenance	100,000	100,000	100,000	100,000
Operator - Operations and maintenance	2,453,851	3,126,505	3,126,505	3,004,748
Operator - Service contract	335,592	342,169	395,612	413,301
Total operating expenses	<u>4,185,623</u>	<u>4,733,141</u>	<u>4,777,540</u>	<u>4,225,261</u>
Net operating income	<u>672,136</u>	<u>141,934</u>	<u>478,259</u>	<u>1,012,401</u>
Non-operating revenues (expenses):				
Interest earnings and other	13,237	5,000	5,000	5,000
Interest on debt, fiscal fees and other	(182,542)	(138,267)	(138,267)	(132,691)
Capital Contribution	12,286,969	-	-	-
Net non-operating revenues (expenses)	<u>12,117,664</u>	<u>(133,267)</u>	<u>(133,267)</u>	<u>(127,691)</u>
Net income (excluding depreciation)	<u>\$ 12,789,800</u>	<u>\$ 8,667</u>	<u>\$ 344,992</u>	<u>\$ 884,710</u>
CHANGES IN WORKING CAPITAL				
Net income (excluding depreciation)	<u>\$ 12,789,800</u>	<u>\$ 8,667</u>	<u>\$ 344,992</u>	<u>\$ 884,710</u>
Sources (uses) of working capital:				
Retirement of long-term debt	(395,000)	(445,000)	(445,000)	(455,000)
Net additions to fixed assets (incl. capital contributions from grants)	(12,286,969)	(272,000)	(218,000)	(62,000)
Other net additions to fixed assets	(2,685,017)	(110,000)	(110,000)	(60,000)
Bond Proceeds	-	-	-	-
Net sources (uses) of working capital	<u>(15,366,986)</u>	<u>(827,000)</u>	<u>(773,000)</u>	<u>(577,000)</u>
Net increase (decrease) in working capital	(2,577,186)	(818,333)	(428,008)	307,710
Beginning Working Capital	<u>4,788,864</u>	<u>2,784,920</u>	<u>2,211,678</u>	<u>1,783,670</u>
Ending Working Capital	<u>\$ 2,211,678</u>	<u>\$ 1,966,587</u>	<u>\$ 1,783,670</u>	<u>\$ 2,091,380</u>

Note: Financial statements encompass all assumptions listed on Airport Fund Long Term Plan (i.e. compensation and insurance adjustments, proposed Modified Levels of Service, etc.)

TOWN OF ADDISON
UTILITY ENTERPRISE FUND
STATEMENT OF INCOME AND CHANGES IN WORKING CAPITAL
City Council Adopted FY2016 Annual Budget With Comparisons to FY2015 Adopted Budget

	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16
INCOME STATEMENT				
Operating revenues:				
Water sales	5,479,937	\$ 5,970,671	\$ 5,609,344	\$ 5,758,909
Sewer charges	4,362,009	4,507,775	4,410,967	4,524,621
Tap fees	3,990	10,280	10,280	7,000
Penalties	78,227	80,000	80,000	75,000
Other Income	20,733	20,000	20,000	15,000
Total operating revenues	<u>9,944,896</u>	<u>10,588,726</u>	<u>10,130,591</u>	<u>10,380,530</u>
Operating expenses:				
Water purchases	2,933,034	3,127,904	2,983,893	3,459,088
Wastewater treatment	2,480,657	2,448,590	2,370,512	2,298,729
Utility operations	2,974,949	2,826,605	2,772,111	3,419,430
Total operating expenses	<u>8,388,640</u>	<u>8,403,099</u>	<u>8,126,516</u>	<u>9,177,247</u>
Net operating income	<u>1,556,256</u>	<u>2,185,627</u>	<u>2,004,074</u>	<u>1,203,284</u>
Non-operating revenues (expenses):				
Interest earnings and other	(111,195)	(119,248)	(132,331)	(110,510)
Interest on debt, fiscal fees and other	(605,263)	(666,967)	(666,967)	(541,165)
Net non-operating revenues (expenses)	<u>(716,458)</u>	<u>(786,215)</u>	<u>(799,298)</u>	<u>(651,675)</u>
Net income (excluding depreciation)	<u>\$ 839,798</u>	<u>\$ 1,399,412</u>	<u>\$ 1,204,776</u>	<u>\$ 551,609</u>
CHANGES IN WORKING CAPITAL				
Net income (excluding depreciation)	\$ 839,798	\$ 1,399,412	\$ 1,204,776	\$ 551,609
Sources (uses) of working capital:				
Retirement of long-term debt	(257,749)	(381,848)	(381,848)	(549,850)
Debt issuance / transfer of debt proceeds	7,534,190	-	-	-
Net additions to fixed assets	(43,961)	(5,321,124)	(2,729,326)	(3,370,164)
Net (increase) decrease in other assets	(53,545)	(57,000)	(57,000)	(57,000)
Net sources (uses) of working capital	<u>7,178,935</u>	<u>(5,759,972)</u>	<u>(3,168,174)</u>	<u>(3,977,014)</u>
Net increase (decrease) in working capital	8,018,733	(4,360,560)	(1,963,398)	(3,425,405)
Beginning Working Capital	<u>3,791,406</u>	<u>8,456,838</u>	<u>11,810,139</u>	<u>9,846,741</u>
Ending Working Capital	<u>\$ 11,810,139</u>	<u>\$ 4,096,278</u>	<u>\$ 9,846,741</u>	<u>\$ 6,421,336</u>

Note: Financial statements encompass all assumptions listed on Utility Fund Long Term Plan
(i.e. compensation and insurance adjustments, proposed Modified Levels of Service, etc.)

TOWN OF ADDISON
STORM WATER ENTERPRISE FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE
City Council Adopted FY2016 Annual Budget With Comparisons to FY2015 Adopted Budget

	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16
INCOME STATEMENT				
Operating revenues:				
Drainage fees	\$ 1,640,615	\$ 1,675,350	\$ 1,467,098	\$ 1,773,900
Other	-	-	-	-
Total operating revenues	<u>1,640,615</u>	<u>1,675,350</u>	<u>1,467,098</u>	<u>1,773,900</u>
Operating expenses:				
Utility operations	530,779	420,059	416,849	552,289
Total operating expenses	<u>530,779</u>	<u>420,059</u>	<u>416,849</u>	<u>552,289</u>
Net operating income	<u>1,109,836</u>	<u>1,255,291</u>	<u>1,050,249</u>	<u>1,221,611</u>
Non-operating revenues (expenses):				
Interest earnings and other	24,436	5,000	29,400	5,000
Interest on debt, fiscal fees and other	(237,237)	(280,066)	(280,066)	(274,716)
Net non-operating revenues (expenses)	<u>(212,801)</u>	<u>(275,066)</u>	<u>(250,666)</u>	<u>(269,716)</u>
CHANGES IN WORKING CAPITAL	<u>\$ 897,035</u>	<u>\$ 980,225</u>	<u>\$ 799,583</u>	<u>\$ 951,895</u>
Net income (excluding depreciation)	<u>897,035</u>	<u>980,225</u>	<u>-</u>	<u>-</u>
Sources (uses) of working capital:				
Retirement of long-term debt	(235,000)	(265,000)	(265,000)	(270,000)
Net additions to fixed assets	-	(3,100,000)	(975,000)	(5,070,000)
Debt issuance / transfer of debt proceeds	-	-	-	-
Net sources (uses) of working capital	<u>(235,000)</u>	<u>(3,365,000)</u>	<u>(1,240,000)</u>	<u>(5,340,000)</u>
Net increase (decrease) in working capital	662,035	(2,384,775)	(440,417)	(4,388,105)
Beginning Working Capital	<u>8,678,396</u>	<u>7,836,378</u>	<u>9,340,431</u>	<u>8,900,014</u>
Ending Working Capital	<u>\$ 9,340,431</u>	<u>\$ 5,451,605</u>	<u>\$ 8,900,014</u>	<u>\$ 4,511,909</u>

Note: Financial statements encompass all assumptions listed on Stormwater Fund Long Term Plan (i.e. compensation and insurance adjustments, proposed Modified Levels of Service, etc.)

TOWN OF ADDISON
INFORMATION TECHNOLOGY INTERNAL SERVICE FUND
STATEMENT OF INCOME AND CHANGES IN WORKING CAPITAL
City Council Adopted FY2016 Annual Budget With Comparisons to FY2015 Adopted Budget

	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16
INCOME STATEMENT				
Operating revenues:				
Department contributions and other	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000
Total operating revenues	<u>750,000</u>	<u>750,000</u>	<u>750,000</u>	<u>750,000</u>
Operating expenses:				
Maintenance	217,418	-	-	-
Contractual services	3,543	2,000	3,928	3,500
Capital Outlay	-	-	-	-
Total Operating expenses (excluding depreciation)	<u>220,961</u>	<u>2,000</u>	<u>3,928</u>	<u>3,500</u>
Net operating income (excluding depreciation)	<u>529,039</u>	<u>748,000</u>	<u>746,072</u>	<u>746,500</u>
Non-operating revenues (expenses):				
Interest earnings and other	8,420	6,250	10,600	6,250
Net non-operating revenues	<u>8,420</u>	<u>6,250</u>	<u>10,600</u>	<u>6,250</u>
Net income (excluding depreciation)	<u>537,459</u>	<u>\$ 754,250</u>	<u>\$ 756,672</u>	<u>\$ 752,750</u>
CHANGES IN WORKING CAPITAL	537,459	754,250	756,672	752,750
Net income (excluding depreciation)	<u>\$ 537,459</u>	<u>\$ 754,250</u>	<u>\$ 756,672</u>	<u>\$ 752,750</u>
Sources (uses) of working capital:				
Acquisition of capital hardware/software:	(351,528)	(3,430,000)	(2,270,952)	(1,636,100)
Net sources (uses) of working capital	<u>(351,528)</u>	<u>(3,430,000)</u>	<u>(2,270,952)</u>	<u>(1,636,100)</u>
Net increase (decrease) in working capital	185,931	(2,675,750)	(1,514,280)	(883,350)
Beginning working capital	<u>3,050,653</u>	<u>3,024,653</u>	<u>3,236,584</u>	<u>1,722,304</u>
Ending working capital	<u>3,236,584</u>	<u>\$ 348,903</u>	<u>\$ 1,722,304</u>	<u>\$ 838,954</u>

TOWN OF ADDISON
CAPITAL REPLACEMENT INTERNAL SERVICE FUND
STATEMENT OF INCOME AND CHANGES IN WORKING CAPITAL
City Council Adopted FY2016 Annual Budget With Comparisons to FY2015 Adopted Budget

	Actual 2013-14	Budget 2014-15	Estimated 2014-15	Budget 2015-16
INCOME STATEMENT				
Operating revenues:				
Department contributions	\$ 722,000	\$ 800,000	\$ 800,000	\$ 800,000
Total operating revenues	<u>722,000</u>	<u>800,000</u>	<u>800,000</u>	<u>800,000</u>
Operating expenses:				
Maintenance and Materials	26,090	-	-	-
Contractual services	3,922	3,000	4,000	4,000
Capital Outlay	-	-	-	-
Total Operating Expenses	<u>30,012</u>	<u>3,000</u>	<u>4,000</u>	<u>4,000</u>
Net operating income	<u>691,988</u>	<u>797,000</u>	<u>796,000</u>	<u>796,000</u>
Non-operating revenues (expenses):				
Interest earnings and other	9,414	10,000	10,000	30,000
Proceeds from sale of assets	116,003	20,000	20,000	20,000
Net non-operating revenues	<u>125,417</u>	<u>30,000</u>	<u>30,000</u>	<u>50,000</u>
Net income (excluding depreciation)	<u>\$ 817,405</u>	<u>\$ 827,000</u>	<u>\$ 826,000</u>	<u>\$ 846,000</u>
CHANGES IN WORKING CAPITAL				
Sources (uses) of working capital:				
Acquisition of capital equipment:	(378,155)	(1,014,000)	(971,820)	(1,160,500)
Net sources (uses) of working capital	<u>(378,155)</u>	<u>(1,014,000)</u>	<u>(971,820)</u>	<u>(1,160,500)</u>
Net increase (decrease) in working capital	439,250	(187,000)	(145,820)	(314,500)
Beginning working capital	<u>3,296,798</u>	<u>3,632,798</u>	<u>3,736,048</u>	<u>3,590,228</u>
Ending working capital	<u>\$ 3,736,048</u>	<u>\$ 3,445,798</u>	<u>\$ 3,590,228</u>	<u>\$ 3,275,728</u>

TOWN OF ADDISON
GENERAL FUND LONG-TERM FINANCIAL PLAN
City Council Adopted FY2016 Annual Budget

	Actual 2013-14	Estimated 2014-15	Budget 2015-16	Year 1 Projected 2016-17	Year 2 Projected 2017-18	Year 3 Projected 2018-19	Year 4 Projected 2019-20
BEGINNING BALANCE	\$ 13,979,398	\$ 16,130,095	\$ 11,201,712	\$ 11,256,263	\$ 11,109,504	\$ 11,681,188	\$ 12,757,329
REVENUES:							
Ad valorem taxes	11,318,306	11,736,390	13,963,710	\$14,538,309	\$15,894,784	17,060,341	18,528,126
Non-property taxes	14,435,547	13,320,000	13,175,000	13,438,500	13,707,270	13,981,420	14,261,050
Franchise fees	2,818,869	2,627,000	2,680,000	2,733,600	2,788,270	2,844,040	2,900,920
Licenses and permits	901,645	730,750	820,200	836,600	853,330	870,400	887,810
Service fees	1,485,206	1,453,500	1,582,400	1,614,050	1,646,330	1,679,260	1,712,850
Fines and penalties	877,776	700,000	781,900	797,540	813,490	829,760	846,360
Interest income	5,933	20,000	30,000	30,600	31,210	31,830	32,470
Rental income	260,000	250,000	275,000	280,500	286,110	291,830	297,670
Miscellaneous	122,982	49,000	58,905	60,080	61,280	62,510	63,760
TOTAL REVENUES	32,226,264	30,886,640	33,367,115	\$34,329,779	\$36,082,074	\$37,651,391	\$39,531,016
EXPENDITURES:							
Operating:							
Personnel services	19,213,491	19,548,481	21,078,296	21,310,687	21,950,010	22,608,510	23,286,770
Supplies	1,238,795	1,520,443	1,408,563	1,439,099	1,482,270	1,526,740	1,572,540
Maintenance	2,878,281	3,126,831	3,253,973	3,751,590	3,864,140	3,980,060	4,099,460
Contractual services	5,225,995	5,947,000	5,906,062	6,572,861	6,770,050	6,973,150	7,182,340
Capital replacement/lease	1,279,388	1,441,671	1,405,670	1,387,300	1,428,920	1,471,790	1,515,940
Capital outlay	239,623	215,597	245,000	-	-	-	-
Fund transfer out		4,015,000	15,000	15,000	15,000	15,000	15,000
TOTAL EXPENDITURES	30,075,567	35,815,023	33,312,564	34,476,537	35,510,390	36,575,250	37,672,050
ENDING FUND BALANCE	\$ 16,130,095	\$ 11,201,712	\$ 11,256,263	\$ 11,109,504	\$ 11,681,188	\$ 12,757,329	\$ 14,616,295
Excess (Deficiency) of Revenues over Expenditures	2,150,697	(4,928,383)	54,551	(146,758)	571,684	1,076,141	1,858,966
Ending balance as a % of expenditures	53.6%	35.2%	33.8%	32.2%	32.9%	34.9%	38.8%

Debt issuance variable:							
Beginning debt outstanding	\$ 80,733,154	\$ 87,647,000	\$ 82,173,848	\$ 76,373,698	\$ 70,755,367	\$ 65,846,219	\$ 61,467,437
Principal retired	5,086,154	5,473,152	5,800,151	5,618,331	4,909,148	4,378,782	3,533,417
Principal issued	12,000,000	-	-	-	-	-	-
Ending debt outstanding	\$ 87,647,000	\$ 82,173,848	\$ 76,373,698	\$ 70,755,367	\$ 65,846,219	\$ 61,467,437	\$ 57,934,019

Tax rate variables:			
	FY14	FY15	FY16
Taxable values (thousands)	\$ 3,490,008	\$ 3,805,581	\$ 4,036,724
Maintenance & Operation - General Fund	\$ 0.3358	\$ 0.3110	\$ 0.345750
Capital Improvement - Infrastructure Investment Fund	\$ -	\$ 0.0062	\$ 0.006201
Maintenance & Operation - Econ. Dev. Fund	\$ 0.0229	\$ 0.0265	\$ 0.024773
Debt service fund rate	\$ 0.2130	\$ 0.2181	\$ 0.202426
Total (rounded)	\$ 0.5718	\$ 0.5618	\$ 0.579150

MLS Requests reflected above:
No MLS proposed for FY16
Total MLS Requests

-	-	-	-
---	---	---	---

ASSUMPTIONS:

- 1) A portion of the property tax is committed to economic development; \$1,000,000 per year. Tax rate is in lieu of transfer from General fund.
- 2) Property tax base projected to increase in value by two percent from 2016 through 2020.
- 3) Sales tax projected to increase two percent per year; other revenues to increase an average two percent per year.
- 4) Future year expenditures show a three percent increase to adjust for inflation.
- 5) Personnel Services includes a ten percent increase to adjust for insurance costs for FY2016.
- 6) Personnel Services includes \$500,000 for compensation adjustments in FY2016.

TOWN OF ADDISON
HOTEL SPECIAL REVENUE FUND LONG-TERM FINANCIAL PLAN
City Council Adopted FY2016 Annual Budget

	Actual 2013-14	Estimated 2014-15	Budget 2015-16	Year 1 Projected 2016-17	Year 2 Projected 2017-18	Year 3 Projected 2018-19	Year 4 Projected 2019-20
BEGINNING FUND BALANCE	\$ 1,313,869	\$ 1,194,674	\$ 2,315,028	\$ 3,559,277	\$ 5,672,152	\$ 7,925,114	\$ 11,038,283
REVENUES:							
Hotel/motel occupancy taxes (HOT)	5,009,121	5,440,000	5,500,000	5,866,222	6,111,184	6,369,929	6,062,439
Proceeds from special events	1,273,252	1,428,204	2,045,717	2,086,631	2,128,364	2,170,931	2,214,350
Conference Centre rental	570,833	600,000	630,000	648,900	668,367	688,418	709,071
Visit Addison! Rental	216,558	299,000	-	-	-	-	-
Theatre Rental	72,160	119,892	122,290	124,736	127,230	129,775	132,370
Interest and other	39,382	10,000	10,000	10,100	10,100	10,100	10,100
TOTAL REVENUES	7,181,306	7,897,096	8,308,007	8,736,589	9,045,245	9,369,153	9,128,330
EXPENDITURES:							
Visitor Services	987,389	-	-	-	-	-	-
Visit Addison	618,766	847,992	400,000	-	-	-	-
Conference Centre	1,063,116	1,162,820	1,216,466	1,183,970	1,219,480	1,256,060	1,293,740
Marketing	967,186	943,923	972,224	1,001,240	1,031,140	1,061,920	1,093,630
Special Events	2,552,628	1,886,596	2,529,296	2,502,820	2,575,550	2,650,460	2,727,610
Performing Arts	541,413	551,361	581,385	557,610	574,340	591,550	609,280
General Hotel Operations	-	33,250	107,263	110,440	113,710	117,080	120,550
Transfers to other funds/debt service	570,000	1,350,800	1,257,124	1,267,634	1,278,063	578,914	590,493
TOTAL EXPENDITURES	7,300,498	6,776,742	7,063,758	6,623,714	6,792,283	6,255,984	6,435,303
ENDING FUND BALANCE	\$ 1,194,674	\$ 2,315,028	\$ 3,559,277	\$ 5,672,152	\$ 7,925,114	\$ 11,038,283	\$ 13,731,311

Ending balance as % of operating expenditures	17.8%	42.9%	62.5%	108.1%	146.7%	198.5%	239.9%
--	--------------	--------------	--------------	---------------	---------------	---------------	---------------

MLS Requests reflected above:

Visit Addison	-	-	-	-	-	-	-
Marketing	-	-	-	-	-	-	-
Special Events	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Conference Centre	60,000	-	-	-	-	-	-
Performing Arts	40,000	-	-	-	-	-	-
Fund-wide MLS	-	-	-	-	-	-	-
Total MLS Requests	200,000	100,000	100,000	100,000	100,000	100,000	100,000

ASSUMPTIONS:

- Hotel occupancy tax projected to increase at variable rates per year based upon Smith Travel Research data specific to Addison hotels.
- Special Event revenues projected to increase by 43% from FY2015 to FY2016 due to reinstatement of Taste Addison.
- Special Events revenues in FY2017 and each subsequent year are projected to increase over prior year by 2%.
- Conference Centre revenue projected to increase by 5% from FY2015 to FY2016, increasing 3% per year thereafter.
- Theatre revenue is projected to remain flat from FY2015 to FY2016, increasing 2% per year thereafter.
- Future year expenditures include a 3 percent increase to adjust for inflation.
- Personnel Services includes a ten percent increase to adjust for insurance costs for FY2016.
- Personnel Services includes \$29,585 for compensation adjustments for FY2016.
- The Hotel Fund will transfer \$545,524 to Economic Development for tourism supported operations for FY2016.
- Visit Addison has been eliminated, but the budget includes \$400,000 to pay out remainder of lease in FY2016.
- Hotel Fund debt is scheduled to pay off in FY2018.

TOWN OF ADDISON
AIRPORT FUND LONG-TERM FINANCIAL PLAN
City Council Adopted FY2016 Annual Budget

	Actual 2013-14	Estimated 2014-15	Budget 2015-16	Year 1 Projected 2016-17	Year 2 Projected 2017-18	Year 3 Projected 2018-19	Year 4 Projected 2019-20
BEGINNING WORKING CAPITAL	\$ 4,788,864	\$ 2,211,678	\$ 1,783,670	\$ 2,091,380	\$ 1,691,660	\$ 2,156,110	\$ 2,277,490
NET INCOME							
Operating revenues:							
Operating grants	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Fuel flowage fees	784,286	843,830	791,680	815,430	839,890	865,090	891,040
Rental	3,868,780	4,294,828	4,234,732	4,361,774	4,492,627	4,627,406	4,766,228
User fees and Other	154,693	67,141	161,250	163,669	166,124	168,616	171,145
Total operating revenues	4,857,759	\$5,255,799	\$5,237,662	5,390,873	\$5,548,641	5,711,112	5,878,413
Operating expenses:							
Town - Personnel services	336,279	379,663	361,152	371,990	383,150	394,640	406,480
Town - Supplies	40,053	57,600	41,000	42,230	43,500	44,810	46,150
Town - Maintenance	245,513	113,040	112,910	116,300	119,790	123,380	127,080
Town - Contractual services	674,335	605,120	172,990	178,180	183,530	189,040	194,710
Town - Capital Replacement/Lease	-	-	19,160	19,730	20,320	20,930	21,560
Grant - Operations and Maintenance	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Operator - Operations and Maintenance	2,453,851	3,126,505	3,004,748	3,049,819	3,095,566	3,142,000	3,189,130
Operator - Service Contract	335,592	395,612	413,301	416,009	427,582	439,484	451,727
Total operating expenses	4,185,623	4,777,540	4,225,261	4,294,258	4,373,438	4,454,284	4,536,837
Net operating income	672,136	478,259	1,012,401	1,096,615	1,175,203	1,256,828	1,341,576
Non-Operating revenues (expenses):							
Interest earnings and other	13,237	5,000	5,000	5,150	5,300	5,460	5,620
Interest on debt, fiscal fees, and other	(182,542)	(138,267)	(132,691)	(127,016)	(120,816)	(112,966)	(102,866)
Capital Contribution	12,286,969	-	-	-	-	-	-
Net Non-Operating revenues (expenses)	12,117,664	(133,267)	(127,691)	(121,866)	(115,516)	(107,506)	(97,246)
Net income (excluding depreciation)	12,789,800	344,992	884,710	974,749	1,059,687	1,149,322	1,244,330
Sources (uses) of working capital:							
Retirement of long-term debt	(395,000)	(445,000)	(455,000)	(460,000)	(470,000)	(485,000)	(500,000)
Net additions to fixed assets (incl. capital contributions from grants)	(12,286,969)	(218,000)	(62,000)	(824,465)	(30,236)	(447,944)	-
Other net additions to fixed assets	(2,685,017)	(110,000)	(60,000)	(90,000)	(95,000)	(95,000)	(35,000)
Bond proceeds	-	-	-	-	-	-	-
Net sources (uses) of working capital	(15,366,986)	(773,000)	(577,000)	(1,374,465)	(595,236)	(1,027,944)	(535,000)
ENDING WORKING CAPITAL	\$ 2,211,678	\$ 1,783,670	\$ 2,091,380	\$ 1,691,664	\$ 2,156,111	\$ 2,277,488	\$ 2,986,820

Ending WC as a % of operating expenses	52.8%	37.3%	49.5%	39.4%	49.3%	51.1%	65.8%
---	--------------	--------------	--------------	--------------	--------------	--------------	--------------

USES OF WORKING CAPITAL							
Grant Projects:*							
South Runway Arresting System Design (EMAS)	2,685,017	-	-	-	-	-	-
Master Plan Update	-	-	-	-	-	-	-
Taxilane Victor Rehabilitation/Drainage	-	203,000	-	-	-	-	-
Taxiway Bravo/Golf extensions, service road	-	-	60,500	696,765	-	-	-
Runway Designation Change, rejuvenation	-	-	1,500	92,700	-	-	-
Taxilane Uniform Rehabilitation/Drainage	-	-	-	-	18,566	290,228	-
Taxiway Alpha rejuvenation	-	-	-	-	-	55,000	-
Automated Weather Ops. System Update (AWOS)	-	15,000	-	35,000	-	-	-
Total	\$ 2,685,017	\$ 218,000	\$ 62,000	\$ 824,465	\$ 30,236	\$ 447,944	\$ -
Roof Repair	-	-	-	55,000	60,000	60,000	-
Operating and Maintenance Equipment & Vehicles	-	110,000	60,000	35,000	35,000	35,000	35,000
Total	\$ -	\$ 110,000	\$ 60,000	\$ 90,000	\$ 95,000	\$ 95,000	\$ 35,000

*These amounts indicate the city's portion of projects partially funded by grants

ASSUMPTIONS:

- 1) Future year non-grant revenues projected to increase of 3 percent; 2 percent for user fees and other.
- 2) Future year expenditures show a 3 percent increase to adjust for inflation.
- 3) Personnel Services includes a ten percent increase to adjust for insurance costs for FY2016.
- 4) Personnel Services includes \$7,891 for compensation adjustments for FY2016

TOWN OF ADDISON
UTILITY FUND LONG-TERM FINANCIAL PLAN
City Council Adopted FY2016 Annual Budget

	Actual 2013-14	Estimated 2014-15	Budget 2015-16	Year 1 Projected 2016-17	Year 2 Projected 2017-18	Year 3 Projected 2018-19	Year 4 Projected 2019-20
BEGINNING WORKING CAPITAL	\$ 3,791,406	\$ 11,810,139	\$ 9,846,741	\$ 6,421,337	\$ 5,375,190	\$ 4,064,260	\$ 2,577,970
NET INCOME							
Operating revenues:							
Water sales	5,479,937	5,609,344	5,758,909	5,931,677	6,109,627	6,292,916	6,481,703
Sewer charges	4,362,009	4,410,967	4,524,621	4,660,360	4,800,171	4,944,176	5,092,501
Tap fees	3,990	10,280	7,000	7,210	7,426	7,649	7,879
Penalties	78,227	80,000	75,000	77,250	79,568	81,955	84,413
Other income	20,733	20,000	15,000	15,450	15,914	16,391	16,883
Total operating revenues	9,944,896	10,130,591	10,380,530	10,691,946	11,012,705	11,343,086	11,683,378
Operating expenses:							
Water purchases	2,933,034	2,983,893	3,459,088	3,701,224	3,960,310	4,237,531	4,534,158
Wastewater treatment	2,480,657	2,370,512	2,298,729	2,413,665	2,534,349	2,661,066	2,794,119
Utility operations	2,974,949	2,772,111	3,419,430	3,522,013	3,627,673	3,736,503	3,848,599
Total operating expenses	8,388,640	8,126,516	9,177,247	9,636,902	10,122,331	10,635,101	11,176,876
Net operating income	1,556,256	2,004,074	1,203,284	1,055,044	890,373	707,985	506,502
Non-Operating revenues (expenses):							
Interest earnings and other	(111,195)	(132,331)	(110,510)	(113,825)	(117,240)	(120,757)	(124,380)
Interest on bonded debt and fiscal fees	(605,263)	(666,967)	(541,165)	(525,326)	(508,480)	(491,676)	(472,920)
Net Non-Operating revenues (expenses)	(716,458)	(799,298)	(651,675)	(639,151)	(625,720)	(612,433)	(597,300)
Net income (excluding depreciation)	839,798	1,204,776	551,609	415,893	264,654	95,552	(90,797)
Sources (uses) of working capital:							
Net retirement of long-term debt	(257,749)	(381,848)	(549,850)	(576,669)	(600,852)	(626,218)	(656,583)
Debt issuance / transfer of debt proceeds	7,534,190	-	-	-	-	-	-
Net additions to fixed assets	(43,961)	(2,729,326)	(3,370,164)	(828,374)	(917,732)	(898,627)	(3,250,000)
Net increase (decrease) to other assets	(53,545)	(57,000)	(57,000)	(57,000)	(57,000)	(57,000)	(57,000)
Net sources (uses) of working capital	7,178,935	(3,168,174)	(3,977,014)	(1,462,043)	(1,575,584)	(1,581,845)	(3,963,583)
ENDING WORKING CAPITAL	\$ 11,810,139	\$ 9,846,741	\$ 6,421,337	\$ 5,375,187	\$ 4,064,259	\$ 2,577,968	\$ (1,476,410)

Ending WC as a % of operating expenses	140.8%	121.2%	70.0%	55.8%	40.2%	24.2%	-13.2%
--	--------	--------	-------	-------	-------	-------	--------

USES OF WORKING CAPITAL:							
	Actual 2013-14	Estimated 2014-15	Budget 2015-16	Year 1 Projected 2016-17	Year 2 Projected 2017-18	Year 3 Projected 2018-19	Year 4 Projected 2019-20
Equipment Replacement: Mtr Veh's & CPU hardware	45,676	58,045	600,000	73,955	108,000	50,000	150,000
Utility Plant - Water	167,292	1,569,281	1,232,750	112,514	167,161	162,525	1,750,000
Water Mains/Hydrants	-	327,000	227,784	204,932	177,614	155,480	450,000
Elevated Storage Tank	-	-	-	-	-	-	-
Engineering/Architectural Services - Water	-	25,000	57,750	59,295	60,886	62,525	150,000
Special Services (Water/Water Storage Master Plans)	26,309	250,000	-	-	-	20,000	50,000
Sanitary Sewers	154,082	100,000	756,330	280,274	304,937	321,816	450,000
Engineering/Architectural Services - Sewer	-	25,000	70,550	72,404	74,134	76,281	100,000
Special Services (Master Planning)	-	350,000	400,000	-	-	-	50,000
Utility Plant - Sewer (Lift Station & Pump rehab/repair)	8,726	25,000	25,000	25,000	25,000	50,000	100,000
TOTAL	\$ 402,085	\$ 2,729,326	\$ 3,370,164	\$ 828,374	\$ 917,732	\$ 898,627	\$ 3,250,000

ASSUMPTIONS:

- 1) Plan assumes water rate will increase. The water increase is directly attributable to DWU increase for costs for water.
- 2) Revenues and expenditures are based on J Stowe utility rate study.
- 3) Personnel Services includes a ten percent increase to adjust for insurance costs for FY2016.
- 4) Personnel Services includes \$29,913 for compensation adjustments for FY2016.

TOWN OF ADDISON
STORMWATER FUND LONG-TERM FINANCIAL PLAN
City Council Adopted FY2016 Annual Budget

	Actual 2013-14	Estimated 2014-15	Budget 2015-16	Year 1 Projected 2016-17	Year 2 Projected 2017-18	Year 3 Projected 2018-19	Year 4 Projected 2019-20
BEGINNING WORKING CAPITAL	\$ 8,678,396	\$ 9,340,431	\$ 8,900,014	\$ 4,511,910	\$ 4,263,730	\$ 2,304,690	\$ 2,806,270
NET INCOME							
Operating revenues:							
Drainage Fees	1,640,615	1,467,098	1,773,900	1,872,450	2,168,100	2,266,650	2,365,200
Total operating revenues	1,640,615	1,467,098	1,773,900	1,872,450	2,168,100	2,266,650	2,365,200
Operating expenses:							
Personnel services	45,205	106,449	105,614	108,780	112,040	115,400	118,860
Supplies	5,780	12,700	12,700	13,080	13,470	13,870	14,290
Maintenance	-	66,500	186,500	192,100	197,860	203,800	209,910
Contractual services	479,794	231,200	247,475	254,900	262,550	270,430	278,540
Total operating expenses	530,779	416,849	552,289	568,860	585,920	603,500	621,600
Net operating income	1,109,836	1,050,249	1,221,611	1,303,590	1,582,180	1,663,150	1,743,600
Non-Operating revenues (expenses):							
Interest earnings and other	24,436	29,400	5,000	5,000	5,000	5,000	5,000
Interest on debt, fiscal fees, and other	(237,237)	(280,066)	(274,716)	(269,266)	(263,716)	(256,566)	(247,791)
Net Non-Operating revenues (expenses)	(212,801)	(250,666)	(269,716)	(264,266)	(258,716)	(251,566)	(242,791)
Net income (excluding depreciation)	897,035	799,583	951,895	1,039,324	1,323,464	1,411,584	1,500,809
Sources (uses) of working capital:							
Retirement of long-term debt	(235,000)	(265,000)	(270,000)	275,000	280,000	290,000	295,000
Net additions to fixed assets	-	(975,000)	(5,070,000)	(1,562,500)	(3,562,500)	(1,200,000)	(1,450,000)
Bond Proceeds	-	-	-	-	-	-	-
Net sources (uses) of working capital	(235,000)	(1,240,000)	(5,340,000)	(1,287,500)	(3,282,500)	(910,000)	(1,155,000)
ENDING WORKING CAPITAL	\$ 9,340,431	\$ 8,900,014	\$ 4,511,909	\$ 4,263,734	\$ 2,304,694	\$ 2,806,274	\$ 3,152,079
USES OF WORKING CAPITAL:							
	Actual 2013-14	Estimated 2014-15	Budget 2015-16	Year 1 Projected 2016-17	Year 2 Projected 2017-18	Year 3 Projected 2018-19	Year 4 Projected 2019-20
Les Lacs/Winnwood Ponds	-	500,000	2,400,000	-	-	-	100,000
Airport EMAS Drainage	-	-	-	-	-	-	-
Misc. Bridge & Channel Repair	-	25,000	120,000	87,500	87,500	100,000	100,000
Belt Line Drainage Improvements	-	100,000	-	100,000	-	-	-
Detailed Masterplan Study/Evaluation*	-	300,000	900,000	-	50,000	100,000	100,000
Mary Kay/Keller Springs Basin Improvements	-	50,000	850,000	450,000	650,000	-	-
Hutton Branch Basin Improvements	-	-	700,000	-	-	-	-
Rawhide Branch Improvements	-	-	-	800,000	1,650,000	-	-
Unidentified Basin Improvement	-	-	-	-	1,000,000	900,000	900,000
Misc. Drainage Projects	-	-	100,000	125,000	125,000	100,000	250,000
Totals	\$ -	\$ 975,000	\$ 5,070,000	\$ 1,562,500	\$ 3,562,500	\$ 1,200,000	\$ 1,450,000

ASSUMPTIONS:

- 1) Revenues projected to increase each year based on Council-adopted fee schedule
- 2) Future year expenditures show a 3 percent increase to adjust for inflation.
- 3) Personnel Services includes a ten percent increase to adjust for insurance costs for FY2016.
- 4) Personnel Services includes \$2,707 for compensation adjustments for FY2016

TOWN OF ADDISON
 Summary of Modified Levels of Service
 City Manager Proposed FY2016 Annual Budget

Department / Request	FY16 Requested	City Manager Proposed	Council Adopted 16 Budget	FY17 Projected	FY18 Projected	FY19 Projected	FY20 Projected
General Fund							
City Manager's Office	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Council Special Projects	-	-	-	-	-	-	-
Financial & Strategic Services	-	-	-	-	-	-	-
General Services	-	-	-	-	-	-	-
Human Resources	-	-	-	-	-	-	-
Combined Services	-	-	-	-	-	-	-
Information Technology	-	-	-	-	-	-	-
Police	211,482	-	-	211,482	211,482	211,482	211,482
Fire	93,000	-	-	-	-	-	-
Development Services	250,000	-	-	-	-	-	-
Streets	46,154	-	-	46,154	46,154	46,154	46,154
Parks	50,000	-	-	-	-	-	-
Recreation	159,000	-	-	52,000	54,000	56,000	58,000
Total General Fund	\$ 809,636	\$ -	\$ -	\$ 309,636	\$ 311,636	\$ 313,636	\$ 315,636
Hotel Fund							
Marketing	-	-	-	-	-	-	-
Special Events	100,000	100,000	-	100,000	100,000	100,000	100,000
Conference Centre	60,000	60,000	-	-	-	-	-
Performing Arts	40,000	40,000	-	-	-	-	-
Fund-Wide	-	-	-	-	-	-	-
Total Hotel Fund	\$ 200,000	\$ 200,000	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Economic Development Fund							
Economic Development	\$ 25,000	\$ 25,000	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Total Economic Development Fund	\$ 25,000	\$ 25,000	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Utility Fund							
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Utility Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Stormwater							
Total Stormwater Fund	-	-	-	-	-	-	-
Total All Operating Funds	\$ 1,034,636	\$ 225,000	\$ -	\$ 434,636	\$ 436,636	\$ 438,636	\$ 440,636

TOWN OF ADDISON
Detailed Statement of Modified Levels of Service
City Manager Proposed FY2016 Annual Budget

Department / Request		FY16 Requested	City Manager Proposed	Council Adopted 16 Budget	FY17 Projected	FY18 Projected	FY19 Projected	FY20 Projected
City Manager's Office								
	Department Total	-	-	-	-	-	-	-
Council Special Projects								
	Department Total	-	-	-	-	-	-	-
Finance								
	Department Total	-	-	-	-	-	-	-
General Services								
	Department Total	-	-	-	-	-	-	-
Human Resources								
	Department Total	-	-	-	-	-	-	-
Combined Services								
	Department Total	-	-	-	-	-	-	-
Information Technology								
	Department Total	-	-	-	-	-	-	-
Police								
	Addition of 2 Records Clerks	82,057	-	-	82,057	82,057	82,057	82,057
	Addition of 3 Detention Officers	129,425	-	-	129,425	129,425	129,425	129,425
	Department Total	\$211,482	-	-	\$211,482	\$211,482	\$211,482	\$211,482
Fire								
	Flammable Liquid Fire Attack Foam Trailer	93,000	-	-	-	-	-	-
	Department Total	\$93,000	-	-	-	-	-	-
Development Services								
	Zoning and Subdivision Code Rewrite	250,000	-	-	-	-	-	-
	Department Total	\$250,000	-	-	-	-	-	-
Streets								
	Senior Streets Maintenance	46,154	-	-	46,154	46,154	46,154	46,154
	Department Total	\$46,154	-	-	\$ 46,154	\$ 46,154	\$ 46,154	\$ 46,154
Parks								
	Landscape Renovation	50,000	-	-	-	-	-	-
	Department Total	\$50,000	-	-	-	-	-	-
Recreation								
	Fitness Equipment Replacement Fund	50,000	-	-	52,000	54,000	56,000	58,000
	Re-Purpose 2 Racquetball Courts	109,000	-	-	-	-	-	-
	Department Total	\$159,000	-	-	\$ 52,000	\$ 54,000	\$ 56,000	\$ 58,000
Total General Fund		\$ 809,636	\$ -	\$ -	\$ 309,636	\$ 311,636	\$ 313,636	\$ 315,636

TOWN OF ADDISON
 Detailed Statement of Modified Levels of Service
 City Manager Proposed FY2016 Annual Budget

Department / Request	FY16 Requested	City Manager Proposed	Council Adopted 16 Budget	FY17 Projected	FY18 Projected	FY19 Projected	FY20 Projected
Marketing	-	-	-	-	-	-	-
Department Total	-	-	-	-	-	-	-
Special Events							
Enhancements for Taste Addison Entertainment	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Department Total	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Conference Centre							
New Carpet Replacement	60,000	60,000	60,000	-	-	-	-
Department Total	60,000	60,000	60,000	-	-	-	-
Performing Arts							
Replace Cyc Lights and Stage Lights	40,000	40,000	40,000	-	-	-	-
Department Total	\$ 40,000	\$ 40,000	40,000	-	-	-	-
Total Hotel Fund	\$ 200,000	\$ 200,000	\$ 200,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Economic Development							
Tourism							
World Affairs Council Recurring Funding	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Department Total	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Total Economic Development Fund	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Utilities							
Department Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Utility Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Stormwater							
Department Total	-	-	-	-	-	-	-
Total Stormwater Fund	-	-	-	-	-	-	-
Total All Operating Funds	\$ 1,034,636	\$ 225,000	\$ 225,000	\$ 434,636	\$ 436,636	\$ 438,636	\$ 440,636

TOWN OF ADDISON

AIRPORT OPERATOR OPERATION AND MAINTENANCE BUDGET

City Council Adopted FY2016 Annual Budget

URS/SAMI OPERATING EXPENSES:

	Actual 2013-14	Budget 2014-15	Expected 2014-15	Budget 2015-16
Capital maintenance				
Grounds	\$ 16,297	\$ 90,600	90,600	58,700
Gates & fencing	8,776	34,300	34,300	6,600
Trash and Dumpsters	4,322	10,680	10,680	10,680
Buildings	11,414	32,700	32,700	44,100
Lights & markings	1,063	47,000	47,000	40,000
Pavements	368,890	433,800	500,000	61,800
Hangars	190,611	122,000	200,000	34,500
Fuel farm	15,717	89,070	80,000	41,290
Insurance	98,118	112,766	97,245	106,885
	715,208	972,916	1,092,525	404,555
Equipment maintenance & materials				
Equipment & tool	23,919	33,500	33,500	30,000
Vehicle	-	-	-	-
Communications	2,935	11,000	11,000	8,500
Lubricants	-	-	-	-
Shop supplies	19	-	-	-
Small tools	2,039	4,200	4,000	4,200
Uniforms	2,194	3,000	3,300	3,000
Fuels	-	-	-	-
	31,106	51,700	51,800	45,700
General & administration				
Customs expense	51,683	41,790	44,139	39,700
Office supplies	20,488	98,900	95,447	14,600
Rentals & leases	4,997	4,715	5,176	5,340
Telephone	15,030	15,576	7,403	9,600
Professional fees	71,715	71,800	80,112	75,000
Airport Management Office Rent	-	-	-	85,000
Dues & subscriptions	15,220	14,245	20,197	13,765
Entertainment	1,118	1,200	822	2,500
Travel	19,494	22,650	15,570	25,700
Office pool (Aecom Direct Expense)	38,844	39,854	39,854	40,850
Banking and credit card fees	27,514	26,150	30,495	37,831
Postage & shipping	3,665	2,400	1,875	2,100
Printing	3,365	3,500	2,193	9,780
Information technology	30,210	51,820	52,784	122,890
Meetings & presentations	37,691	37,600	35,000	35,300
Marketing & promotional	43,302	11,100	33,530	18,800
	384,336	443,300	464,597	538,756
Personnel services				
Salaries	802,159	976,936	914,220	1,014,538
Taxes & benefits	452,594	522,838	482,734	591,773
	1,254,753	1,499,774	1,396,954	1,606,311
Contractual services				
Capital equipment rentals & lease	-	-	-	-
Professional services	32,347	92,445	93,100	185,342
Electrical	-	-	(34,097)	-
Electric utility	-	-	-	134,695
Gas utility	14,804	12,820	9,539	18,133
Water & sewer utility	7,239	3,550	10,166	16,450
Stormwater Assessment	14,059	50,000	41,921	54,806
	68,449	158,815	120,629	409,426
Total O&M Budget+SAMI+URS	\$ 2,453,851	\$ 3,126,505	\$ 3,126,505	\$ 3,004,748

TOWN OF ADDISON
CAPITAL PROJECTS SUMMARY
City Council Adopted FY2016 Annual Budget

	Actual 2013-2014	Estimate 2014-2015	Budget 2015-2016	Projected 2016-2017	Projected 2017-2018	Projected 2018-2019	Projected 2019- 2020
Capital Projects Funds (Bond Funded)							
<i>Streets:</i>							
Belt Line Road Streetscape	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Keller Springs Road/Addison Road Intersection	-	-	-	-	211,990	-	-
Ashton Woods Development Streets	384,000	-	-	-	-	-	-
Midway Road Design	150,072	900,000	1,700,000	-	-	-	-
Vitruvian Park Public Infrastructure	142,150	662,983	8,176,791	-	-	-	-
Street imp-UDR/Vitruvian	24,663	-	-	-	-	-	-
Vit-Alpha Road Connection	-	-	-	-	-	-	-
Street Improvements - Spring Valley	-	-	-	-	-	-	-
Street imp-Methodist MOB Addison	-	-	-	-	-	-	-
Acquisition of Land/Streets	-	-	-	-	-	-	-
Belt Line Utility Relocation	773,442	2,229,560	16,350,110	-	-	-	-
Surveyor Learning Center	-	-	-	-	-	-	-
Addison Road Rehabilitation	22,125	1,705,854	568,619	-	-	-	-
<i>Parks:</i>							
Surveyor Learning Center	11,277	-	-	-	-	-	-
Pedestrian Connectivity (Beltway/Proton)	-	1,400,000	1,000,000	-	-	-	-
Pedestrian Connectivity (North and South Quorum)	398,626	680,000	230,000	-	-	-	-
Pedestrian Connectivity (Undesignated)	-	-	108,723	-	-	-	-
<i>Public Safety:</i>							
Public Safety Radio Replacement	2,128,707	2,600,000	400,000	-	-	-	-
<i>Information Technology:</i>							
Wireless network improvements	15,600	1,980,000	-	-	-	-	-
<i>Airport:</i>							
Land Purchase	4,626,322	300,000	3,000,000	-	-	-	-
<i>General Government:</i>							
Debt Issuance Costs	85,200	-	-	-	-	-	-
Capital Projects Funds Subtotal	8,762,184	12,458,397	31,534,243	-	211,990	-	-
Infrastructure Investment Fund							
City Wide Streets and Sidewalk Evaluation	-	120,000	30,000	-	-	-	-
Addison Road Railroad Crossing Improvements	-	150,000	50,000	-	-	-	-
Illuminated Street Name Sign Replacement	-	-	325,000	-	-	-	-
Les Lacs Park and Town Park Playground Structures	-	200,000	150,000	-	-	-	-
Celestial Park Trail Replacement	-	180,000	-	-	-	-	-
Streets and Sidewalk Improvements	-	-	200,000	200,000	200,000	200,000	200,000
Airport ILS	-	100,000	200,000	-	-	-	-
Infrastructure Investment Fund Subtotal	-	750,000	955,000	200,000	200,000	200,000	200,000
Airport Fund							
South Runway Arresting System Design (EMAS)	2,685,017	-	-	-	-	-	-
Perimeter Access Controls and Monitoring System	-	-	-	-	11,670	102,716	-
Master Plan Update	-	-	-	-	-	-	-
Taxilane Victor Rehabilitation/Drainage	-	203,000	-	-	-	-	-
Taxiway Bravo/Golf extensions, service road	-	-	60,500	696,765	-	-	-
Runway Designation Change, rejuvenation	-	-	1,500	92,700	-	-	-
Taxilane Uniform Rehabilitation/Drainage	-	-	-	-	18,566	290,228	-
Taxiway Alpha rejuvenation	-	-	-	-	-	55,000	-
Automated Weather Ops. System Update (AWOS)	-	15,000	-	35,000	-	-	-
Roof Repair	-	-	-	55,000	60,000	60,000	-
Operating and Maintenance Equipment & Vehicles	-	110,000	60,000	35,000	35,000	35,000	35,000
Airport Fund Subtotal	2,685,017	328,000	122,000	914,465	125,236	542,944	35,000
Utility Fund							
Equipment Replacement: Mtr Veh's & CPU hardware	45,676	58,045	600,000	73,955	108,000	50,000	150,000
Utility Plant - Water	167,292	1,569,281	1,232,750	112,514	167,161	162,525	1,750,000
Water Mains/Hydrants	-	327,000	227,784	204,932	177,614	155,480	450,000
Elevated Storage Tank	-	-	-	-	-	-	-
Engineering/Architectural Services - Water	-	25,000	57,750	59,295	60,886	62,525	150,000
Special Services (Water/Water Storage Master Plans)	26,309	250,000	-	-	-	20,000	50,000
Sanitary Sewers	154,082	100,000	756,330	280,274	304,937	321,816	450,000
Engineering/Architectural Services - Sewer	-	25,000	70,550	72,404	74,134	76,281	100,000
Special Services (Master Planning)	-	350,000	400,000	-	-	-	50,000
Utility Plant - Sewer (Lift Station & Pump rehab/repair)	8,726	25,000	25,000	25,000	25,000	50,000	100,000
Utility Fund Subtotal	402,085	2,729,326	3,370,164	828,374	917,732	898,627	3,250,000

TOWN OF ADDISON
CAPITAL PROJECTS SUMMARY
City Council Adopted FY2016 Annual Budget

	Actual 2013-2014	Estimate 2014-2015	Budget 2015-2016	Projected 2016-2017	Projected 2017-2018	Projected 2018-2019	Projected 2019- 2020
Storm Water Fund							
Les Lacs/Winnwood Ponds*	-	500,000	2,400,000	-	-	-	100,000
Airport EMAS Drainage	-	-	-	-	-	-	-
Misc. Bridge & Channel Repair	-	25,000	120,000	87,500	87,500	100,000	100,000
Belt Line Drainage Improvements	-	100,000	-	100,000	-	-	-
Detailed Masterplan Study/Evaluation	-	300,000	900,000	-	50,000	100,000	100,000
Mary Kay/Keller Springs Basin Improvements	-	50,000	850,000	450,000	650,000	-	-
Hutton Branch Basin Improvements	-	-	700,000	-	-	-	-
Rawhide Branch Improvements	-	-	-	800,000	1,650,000	-	-
Unidentified Basin Improvement	-	-	-	-	1,000,000	900,000	900,000
Misc. Drainage Projects	-	-	100,000	125,000	125,000	100,000	250,000
Storm Water Fund Subtotal	-	975,000	5,070,000	1,562,500	3,562,500	1,200,000	1,450,000
Total Capital Projects	\$ 11,849,286	\$ 17,240,723	\$ 41,051,407	\$ 3,505,339	\$ 5,017,458	\$ 2,841,571	\$ 4,935,000

*Of the \$2,400,000, \$900,000 is allocated for Les Lacs, and the remaining \$1,500,000 is allocated for Winnwood

TOWN OF ADDISON
LONG-TERM DEBT OUTSTANDING AS OF 9/30/15
City Council Adopted FY2016 Annual Budget

	General Obligation Debt	Self-Supporting Debt
Combination Tax and Revenue Certificates of Obligation Series of 2008		
<p>A series of 6,900 bonds at \$5,000 each dated May 1, 2008. The bonds were issued for the purpose of constructing improvements to (i) water, sewer, drainage, park and streets including sidewalks, street lighting, landscaping, extensions and relocations, and acquisition of land and rights-of-way; (ii) acquisition and construction of a water tower; (iii) acquisition of land for street and other municipal purposes (collectively with items (i) and (ii)); and (iv) payment of professional services of attorneys, financial advisors and other professionals in connection with the issuance of the certificates. The bonds mature serially through 2033 with interest rates ranging from 4% to 5%. The bonds are callable at par value plus accrued interest on or after February 15, 2018 in whole or in part in principal amounts of \$5,000. Bonds and interest are payable from a combination of Ad Valorem taxes and a limited pledge (not to exceed \$1,000) of surplus net revenues of the Town's Utility Fund. Ratings: Moody's "Aa1"; Standard & Poor's "AAA"</p>	23,149,000	7,166,000
General Obligation Refunding Bonds Series of 2011		
<p>A series of 1,778 bonds at \$5,000 each dated October 15, 2011. The bonds were issued to refund the Town's outstanding General Obligation Refunding Bonds, Series 2001, General Obligation Refunding and Improvement Bonds, Series 2002, and Combination Tax and Revenue Certificates of Obligation, Series 2003; and pay the costs of issuance associated with the sale of the bonds. The bonds mature serially through 2018 with interest rates ranging from 2% to 3%. Bonds and interest are payable from a combination of Ad Valorem taxes. Ratings: Moody's "Aa1"; Standard & Poor's "AAA"</p>	4,455,000	-
Combination Tax and Revenue Certificates of Obligation Series of 2012		
<p>A series of 2,967 bonds at \$5,000 each dated August 15, 2012. The bonds were issued for the purpose of (i) acquiring and installing radio and telecommunication equipment for Town public safety operations, (ii) designing, acquiring, improving, constructing, and renovating water, wastewater and street infrastructure improvements, including drainage infrastructure, within the Vitruvian Park area of the Town; and (iii) paying professional services of attorneys, financial advisors and other professionals in connection with the Project and the issuance of the certificates. The bonds mature serially through 2032 with interest rates ranging from 1.5% to 4%. The bonds are callable at par value plus accrued interest on or after February 15, 2022 in whole or in part in principal amounts of \$5,000. Bonds and interest are payable from a combination of Ad Valorem taxes and a limited pledge (not to exceed \$1,000) of surplus net revenues of the Town's Utility Fund. Ratings: Moody's "Aa1"; Standard & Poor's "AAA"</p>	14,445,000	-

TOWN OF ADDISON
LONG-TERM DEBT OUTSTANDING AS OF 9/30/15
City Council Adopted FY2016 Annual Budget

	General Obligation Debt	Self-Supporting Debt
General Obligation Refunding and Improvement Bonds		
Series of 2012		
<p>A series of 4,518 bonds at \$5,000 each dated August 15, 2012. The bonds were issued to fund various public improvement projects up to \$19,830,000 to include construction, engineering, and other professional service; refund the Town's outstanding General Obligation Bonds, Series 2004, and General Obligation Refunding and Improvement Bonds, Series 2005; and pay the costs of issuance associated with the sale of the bonds. The bonds mature serially through 2032 with interest rates ranging from 2% to 5%. The bonds are callable at par plus accrued interest on or after February 15, 2022 in whole or in part in principal amounts of \$5,000. Bonds and interest are payable from Ad Valorem taxes.</p>		
Ratings: Moody's "Aa1"; Standard & Poor's "AAA"; AMBAC Insured	21,040,000	-
General Obligation Bonds, Tax-Exempt		
Series of 2013		
<p>A series of 933 bonds at \$5,000 each dated July 15, 2013. The bonds will be used to provide funds to (i) engineer, construct, improve, repairing, develop, extend and expand streets, thoroughfares, bridges, interchanges, intersections, grade separations, sidewalks and other public ways of the Town, included related streetscape improvements, public utility improvements, storm drainage facilities and improvements, signalization and other traffic controls, street lighting and the acquisition of land therefor; (ii) acquire and improve of land and interest in land to provide improvements, additions and access to the Addison Municipal Airport, and (iii) pay the costs of issuing the Tax-Exempt Bonds.</p>		
Ratings: Moody's "Aa1"; Standard & Poor's "AAA"	4,365,000	-
General Obligation Bonds, AMT		
Series 2013A		
<p>A series of 375 bonds at \$5,000 each dated July 15, 2013. The bonds will be used to provide funds to: (i) acquire and improve of land and interests in land to provide improvements, additions and access to the Addison Municipal Airport, and (ii) pay the costs of issuing the AMT bonds.</p>		
Ratings: Moody's "Aa1"; Standard & Poor's "AAA"	1,745,000	-
General Obligation Bonds, Taxable		
Series 2013B		
<p>A series of 250 bonds at \$5,000 each dated July 15, 2013. The bonds, together with other available Town funds, will be used to provide funds to: (i) acquire and improve of land and interests in land to provide improvements, additions and access to the Addison Municipal Airport, and (ii) pay the costs of issuing the Taxable Bonds.</p>		
Ratings: Moody's "Aa1"; Standard & Poor's "AAA"	1,170,000	-
Combination Tax and Revenue Certificates of Obligation		
Series 2013		
<p>A series of 2,037 bonds at \$5,000 each dated July 15, 2013. The Certificates will be used for (i) (a) designing, acquiring, improving, constructing and renovating facilities and infrastructure at the Addison Municipal Airport and the acquisition and improvement of land and interests in land to provide improvements, additions and access to the airport, (b) designing, acquiring, improving, constructing, and renovating City drainage and stormwater infrastructure and facilities ((a) and (b) together, the "Project") and (ii) paying professional services of attorneys, financial advisors and other professionals in connection with the Project and the issuance of the Certificates.</p>		
Ratings: Moody's "Aa1"; Standard & Poor's "AAA"		9,485,000

TOWN OF ADDISON
LONG-TERM DEBT OUTSTANDING AS OF 9/30/15
City Council Adopted FY2016 Annual Budget

	General Obligation Debt	Self-Supporting Debt
General Obligation Bonds		
Series 2014		
<p>A series of 2,400 bonds at \$5,000 each dated February 15, 2014. The bonds will be used to provide funds for: (i) engineering, constructing, reconstructing, improving, repairing, developing, extending and expanding streets, thoroughfares, bridges, interchanges, intersections, grade separations, sidewalks and other public ways of the Town, including related streetscape improvements, public utility improvements, storm drainage facilities and improvements, signalization and other traffic controls, street lighting, and the acquisition of land therefor; relocating utilities currently located in or adjacent to the Belt Line Road right-of-way and acquiring, constructing, and developing Belt Line Road roadway and streetscape improvements and the acquisition of land therefor; and (iii) for the payment of the costs of issuing the Tax-Exempt Bonds. Ratings: Moody's "Aa1"; Standard & Poor's "AAA"</p>		
	11,805,000	
General Obligation Refunding Bonds		
Series 2014		
<p>A series of 429 bonds at \$5,000 each dated February 15, 2014. The bonds will be used to provide funds for: (i) refund a portion of the Town's outstanding debt described in Schedule I hereto (the "Refunded Obligations") for debt service savings, and (ii) to pay the costs of issuing the AMT Bonds. Ratings: Moody's "Aa1"; Standard & Poor's "AAA"</p>		
		1,805,000
Combination Tax and Revenue Certificates of Obligation		
Series 2014		
<p>A series of 1,513 bonds at \$5,000 each dated February 15, 2014. The Certificates will be used for (a) designing, constructing, installing, acquiring and equipping additions, extensions and improvements to the Town's water and wastewater system, and the acquisition of land and interests in land for such projects, (the "Project") and (ii) paying professional services of attorneys, financial advisors and other professionals in connection with the Project and the issuance of the Certificates. Ratings: Moody's "Aa1"; Standard & Poor's "AAA"</p>		
	7,455,000	
TOTAL LONG-TERM DEBT OUTSTANDING	\$ 82,174,000	\$ 25,911,000

Work Session and Regular Meeting**Meeting Date:** 09/08/2015**Department:** Finance

AGENDA CAPTION:

Present, Discuss, Consider And Take Action Regarding An Ordinance Levying Taxes For The Town of Addison, Texas And Fixing And Adopting The Tax Rate For The Town On All Taxable Property For The Fiscal Year Beginning October 1, 2015 And Ending September 30, 2016.

BACKGROUND:

State law (Section 26.05(b), Tax Code) requires the governing body to adopt a tax rate for the current year. State law also provides that the tax rate consists of two components, a maintenance and operations rate and a debt rate, and that each of those components must be approved separately.

The vote on the ordinance setting a tax rate that exceeds the effective rate must be a record vote. The motion to adopt an ordinance setting a tax rate that exceeds the effective rate must be made in a specific form. The effective tax rate for Tax Year 2015 (FY2016) is \$0.534304 and the proposed tax rate is \$0.579150. Based on this proposed rate, the motion must be made as follows:

"I move that the property tax rate be increased by the adoption of a tax rate of \$0.579150 on each One Hundred Dollars (\$100.00) of assessed valuation, which is effectively an 8.39 percent increase in the tax rate."

State law requires that, if the tax rate exceeds the effective maintenance and operations rate, the ordinance must include the following language regarding the impact the tax levy has on a home valued at \$100,000:

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 15.2 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$33.02.

Additionally, the state requires specific language that must be included on the home page of the website:

THE TOWN OF ADDISON ADOPTED A TAX RATE THAT WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR TAX RATE. THIS TAX RATE WILL EFFECTIVELY BE RAISED BY 15.2% AND WILL RAISE TAXES FOR MAINTANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$33.02.

The proposed tax rate of \$0.579150 will impose a tax levy on an Addison single-family

home valued at \$269,455 of \$1,560.54, an annual increase of \$109.96 over the prior year tax rate.

The following represent the various tax rates:

Tax Year 2015 (FY2016):
Proposed rate \$0.579150
Maintenance operations rate: \$0.376724
Debt rate: \$0.202426

Tax Year 2015 (FY2016):
Rollback rate: \$0.555524

Tax Year 2015 (FY2016):
Effective rate: \$0.534304

Tax Year 2014 (FY2015):
Adopted rate: \$0.561800

The City Manager's proposed budget included a total tax rate of \$0.555520, which exceeded effective tax rate of \$0.555524. At its August 11, 2015 Council meeting, the City Council took a vote of record to consider a tax rate of \$0.595520, which exceeded the roll-back rate of \$0.555524. This vote required the Town to conduct two public hearings on the tax rate which were held on August 25, 2015 and September 8, 2015.

RECOMMENDATION:

Administration recommends approval.

Attachments

Tax Rate Ordinance

TOWN OF ADDISON, TEXAS

ORDINANCE NO. _____

AN ORDINANCE LEVYING TAXES FOR THE TOWN OF ADDISON, TEXAS AND FIXING AND ADOPTING THE TAX RATE ON ALL TAXABLE PROPERTY FOR THE YEAR 2015 AT A RATE OF \$0.57915 PER ONE HUNDRED DOLLARS (\$100.00) VALUATION ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE TOWN OF ADDISON AS OF JANUARY 1, 2015, THE SAID TAX RATE HAVING A MAINTENANCE AND OPERATIONS COMPONENT AND A DEBT SERVICE COMPONENT; PROVIDING FOR A PENALTY AND INTEREST FOR DELINQUENT TAXES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Texas Tax Code Sections 26.04 through 26.06, the Tax Assessor-Collector for the Town of Addison, Texas (the “City”) has calculated the tax rate for the fiscal year 2013-2014 which cannot be exceeded without requisite publications and public hearings; and

WHEREAS, the tax rate for the fiscal year 2015-2016 as initially contemplated (proposed) by the City Council did, and as adopted herein does, exceed the said rate calculated by the Tax Assessor-Collector; and

WHEREAS, the Town of Addison complied with the State of Texas Truth-in-Taxation laws and advertised the proposed tax rate and conducted two public hearings on the tax rate, and all notices and hearings and other applicable steps required by law as a prerequisite to the passage, approval, and adoption of this Ordinance have been timely and properly given and held; and

WHEREAS, Section 26.05(a), Tex. Tax Code, provides that the tax rate consists of two components (one of which will impose the amount of taxes needed to pay debt service, and the other of which will impose the amount of taxes needed to fund maintenance and operation expenses for the next year), and each of such components must be approved separately, the tax rate set forth herein consists of those two components and they are approved separately; and

WHEREAS, upon full review and consideration of the matter, the City Council is of the opinion that the tax rate for the year 2015 set, fixed and adopted herein below is proper.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS:

Section 1. That there is hereby levied and ordered to be assessed and collected an ad valorem tax rate of \$0.57915 on each One Hundred Dollars (\$100.00) of assessed valuation for all taxable property located in the Town of Addison on the 1st day of January 2015, and not exempted from taxation by the constitution and laws of the State of Texas to provide for the expenses of the Town of Addison for the Fiscal Year beginning October 1, 2015 and ending September 30, 2016. The said tax is made up of three components, as set forth in Section 2 and Section 3 of this Ordinance.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 15.2 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$33.02.

Section 2. That \$0.376724 of said taxes shall be for the maintenance and operations of the Town of Addison, of which \$0.345750 of said taxes shall be for the purposes of the General Fund, \$0.024773 shall be for the purposes of economic development, and \$0.006201 shall be for the purposes of the Infrastructure Investment Fund.

Section 3. That \$0.202426 of said taxes shall be for the purpose of paying interest and principal on the General Obligation and Certificates of Obligation debt for the Town of Addison.

Section 4. That the Tax Assessor-Collector or his /her designee is hereby authorized to assess and collect the tax rates and amounts herein levied.

Section 5. That the taxes levied by this Ordinance shall be due and payable on October 1, 2015, and shall become delinquent on February 1, 2016. Penalty and interest will attach and accrue on delinquent taxes as provided by Section 33.01 of the Texas Tax Code.

Section 6. Taxes that are and remain delinquent on July 1, 2016 incur an additional penalty not to exceed twenty percent (20%) of the amount of delinquent taxes, penalty and interest collected; such additional penalty is to defray the costs of collection due to pursuant to the contract with the Town’s attorney authorized by Section 6.30 of the Texas Tax Code, as amended.

Section 7. The above and foregoing recitals are true and correct and are incorporated into this Ordinance and made a part hereof for all purposes.

Section 8. That this Ordinance shall take effect and be in force from and after its adoption and publication as may be required by applicable law, including the Town Charter.

On the following motion by _____: “I move that the property tax rate be increased by the adoption of a tax rate of \$0.57915 per \$100 valuation, which is effectively a 15.2 percent increase in the tax rate”; seconded by _____, the above and foregoing ordinance was passed and approved by roll call vote as follows:

Mayor Todd Meier	_____
Mayor Pro Tempore Janelle Moore	_____
Deputy Mayor Pro Tempore David Heape	_____
Councilmember Bruce Arfsten	_____
Councilmember Mary Carpenter	_____
Councilmember Ivan Hughes	_____

Councilmember Dale Wilcox _____

_____ voted in favor of the motion

_____ voted against the motion

Motion carried _____

PASSED AND APPROVED by the City Council of the Town of Addison, Texas on this 8th day of September, 2015.

Todd Meier, Mayor

ATTEST:

Laura Bell, City Secretary

APPROVED AS TO FORM:

Brenda N. McDonald, City Attorney

AI-1291

14.

Work Session and Regular Meeting

Meeting Date: 09/08/2015

Department: Finance

AGENDA CAPTION:

Present, Discuss, Consider And Take Action Regarding An Ordinance Ratifying The Property Tax Increase Reflected In The Town's Annual Budget For The Fiscal Year Commencing October 1, 2015, And Ending September 30, 2016.

BACKGROUND:

Section 102.007 of the Local Government Code requires a governing body that adopts a budget which raises more revenue from property taxes than in the previous year to ratify, by a separate vote, the property tax increase reflected in the budget. A vote under this subsection is in addition to and separate from the vote to adopt the budget or a vote to set the tax rate required by Chapter 26, Tax Code, or other law. The proposed 2015-2016 budget will require raising more revenue from property taxes than in the previous year, and therefore requires a separate vote of the City Council to ratify the property tax increase reflected in the budget.

RECOMMENDATION:

Administration recommends approval.

Attachments

Tax Rate Ratification Ordinance

TOWN OF ADDISON, TEXAS

ORDINANCE NO. _____

AN ORDINANCE OF THE TOWN OF ADDISON, TEXAS RATIFYING THE PROPERTY TAX INCREASE REFLECTED IN THE FISCAL YEAR 2015-2016 BUDGET; PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 102.007 of the Texas Local Government Code provides in part that the adoption of a budget that will require raising more revenue from property taxes than in the previous year requires a separate vote of the governing body to ratify the property tax increase reflected in the budget; and

WHEREAS, Section 102.007 of the Texas Local Government Code requires that this ratification be in addition to and separate from the vote to adopt the budget or a vote to set the tax rate required by Chapter 26, Tex. Tax Code, or other law; and

WHEREAS, the Fiscal Year 2015-2016 Budget, as adopted, requires raising more revenue from property taxes than in the previous year, and the City Council desires by adoption of this Ordinance to ratify the property tax increase reflected in the City's Fiscal Year 2015-2016 Annual Budget.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS:

Section 1. The Addison City Council, as the governing body of the Town of Addison, Texas, having adopted the Fiscal Year 2015-2016 annual Budget that will require raising more revenue from property taxes than in the previous year, hereby ratifies the property tax increase reflected in the Fiscal Year 2015-2016 annual Budget.

Section 2. The above and foregoing premises are true and correct and are incorporated herein and made a part hereof.

Section 3. This Ordinance shall be in full force effective from and after its passage and approval.

OFFICE OF THE CITY SECRETARY

ORDINANCE NO. _____

PASSED AND APPROVED by the City Council of the Town of Addison, Texas this 8th day of September, 2015.

Todd Meier, Mayor

ATTEST:

Laura Bell, City Secretary

APPROVED AS TO FORM:

Brenda N. McDonald, City Attorney

OFFICE OF THE CITY SECRETARY

ORDINANCE NO. _____

Work Session and Regular Meeting**Meeting Date:** 09/08/2015**Department:** Fire

AGENDA CAPTION:

Present, Discuss, Consider, And Take Action Regarding The Approval Of An Ordinance Amending The Code Of Ordinances Of The Town Of Addison By Amending Chapter 38 (Fire Prevention and Protection) Section 38-54 (Emergency Ambulance Service) Increasing Fees For Services.

BACKGROUND:

As part of the proposed Fiscal Year 2016 general fund budget, fire administration and town management recommends increasing the fees associated with providing emergency ambulance service to the regional market average effective October 1, 2015. Fees for providing emergency ambulance service have not been adjusted by the Town of Addison in the past ten years. The proposed increase in the fee structure is estimated to raise an additional \$75,000 per year in cost recovery revenue based upon current collection rates.

Proposed rates:

Basic Life Support-Resident: \$600
Basic Life Support-Non Resident: \$700
Advanced Life Support 1-Resident: \$700
Advanced Life Support 1-Non Resident: \$800
Advanced Life Support 2-Resident: \$800
Advanced Life Support 2-Non Resident: \$900
Mileage-per loaded mile: \$15
Oxygen fee: \$125
Basic Life Support supply fee: \$175
Advanced Life Support supply fee: \$175

RECOMMENDATION:

Administration recommends approval.

Attachments

EMS Ordinance

Proposed EMS Rates

TOWN OF ADDISON, TEXAS

ORDINANCE NO. _____

AN ORDINANCE OF THE TOWN OF ADDISON, TEXAS AMENDING CHAPTER 38 (FIRE PREVENTION AND PROTECTION), SECTION 38-54 (EMERGENCY AMBULATORY SERVICE) OF THE CODE OF ORDINANCES OF THE TOWN OF ADDISON, TEXAS BY AMENDING FEES RELATED TO THE PROVISION OF AMBULATORY SERVICE; PROVIDING A PENALTY CLAUSE, SAVINGS/REPEALING CLAUSE, SEVERABILITY CLAUSE AND AN EFFECTIVE DATE; AND PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF.

BE IT ORDAINED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS:

Section 1. Amendment to Chapter 38 (Fire Prevention and Protection), Section 38-54 (Emergency Ambulatory Service) of the Code of Ordinances. That Chapter 38 (Fire Prevention and Protection), Section 38-54 (Emergency Ambulatory Service) of the Code of Ordinances, Addison, Texas is hereby amended to read in its entirety as follows:

Sec. 38-54 - Emergency ambulance service.

(a) *Scope:* Emergency ambulance service within the corporate limits of the Town of Addison shall be provided by, supervised by and under the control and authority of the fire department.

(b) *False statements of emergency:* It shall be unlawful for any person to willfully request emergency ambulance service when such person knows that the need for emergency ambulance service does not exist at the reported place and time.

(c) *Fees for service:* For non-residents, the following fees shall be charged per trip, per person for transportation by ambulance to a hospital, doctor's office or other location for the provision of emergency medical aid; \$700.00 for basic life support service; \$800.00 for advanced life support service, level 1; \$900.00 for advanced life support service, level 2. For residents, the following fees shall be charged per trip, per person for transportation by ambulance to a hospital, doctor's office or other location for the provision of emergency medical aid: \$600.00 for basic life support service; \$700.00 for advanced life support service, level 1; \$800.00 for advanced life support service, level 2. A fee of \$15.00 per loaded transport mile will be assessed for transportation by ambulance to a hospital, doctor's office or other location for the provision of emergency medical aid. In addition, a fee of \$125.00 will be assessed for the use of oxygen, a fee of \$175.00 for basic life support supplies, and \$175.00 fee for advanced life support supplies used during patient care. Such fees shall be paid by the person(s) receiving or

contracting for the emergency ambulance service. In the case of service received by a minor, the parent or guardian shall be responsible for payment of the fee(s).

(d) *Right to refuse service:* The fire chief or his designated representative retains the right to refuse emergency ambulance transportation to non-emergency medical facilities.

Section 2. Penalty. Any person, firm, or corporation violating any of the provisions of this Ordinance shall be deemed guilty of a misdemeanor and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense and each and every such day such offense shall continue shall be deemed to constitute a separate offense.

Section 3. Savings; Repealing. This Ordinance shall be cumulative of all other ordinances of the Town and shall not repeal any of the provisions of those ordinances except in those instances where the provisions of those ordinances are in direct conflict with the provisions of this Ordinance. Provided, however, that the repeal of such ordinances or parts of such ordinances, and the amendments and changes made by this Ordinance, shall not affect any right, property or claim which was or is vested in the Town, or any act done, or right accruing or accrued, or established, or any suit, action or proceeding had or commenced before the time when this Ordinance shall take effect; nor shall said repeals, amendments or changes affect any offense committed, or any penalty or forfeiture incurred, or any suit or prosecution pending at the time when this Ordinance shall take effect under any of the ordinances or sections thereof so repealed, amended or changed; and to that extent and for that purpose the provisions of such ordinances or parts of such ordinances shall be deemed to remain and continue in full force and effect.

Section 4. Severability. The sections, paragraphs, sentences, phrases, clauses and words of this Ordinance are severable, and if any section, paragraph, sentence, phrase, clause or word in this Ordinance or application thereof to any person or circumstance is held invalid or unconstitutional by a Court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance, and the City Council hereby declares that it would have passed such remaining portions of this Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

Section 5. Effective Date. This Ordinance shall become effective from and after its adoption and publication as required by law and the City Charter.

PASSED AND APPROVED by the City Council of the Town of Addison, Texas this the 8th day of September, 2015.

Todd Meier, Mayor

ATTEST:

By: _____

Laura Bell, City Secretary

APPROVED AS TO FORM:

By: _____

Brenda N. McDonald, City Attorney

RECOMMENDED FEE SCHEDULE

	CARROLLTON	COPPELL	FARMERS BRANCH	AVERAGE	ADDISON	RECOMMENDED
BLS	RES	\$650.00	\$750.00	\$400.00	\$600.00	\$400.00
	NON-RES	\$725.00	\$850.00	\$600.00	\$725.00	\$500.00
ALS	RES	\$650.00	\$850.00	\$575.00	\$690.00	\$450.00
	NON-RES	\$725.00	\$950.00	\$700.00	\$790.00	\$550.00
ALS 2	RES	\$800.00	\$950.00	\$625.00	\$790.00	\$575.00
	NON-RES	\$875.00	\$1,050.00	\$750.00	\$890.00	\$675.00
SCT	RES	\$845.00	\$1,050.00	\$750.00	\$880.00	\$675.00
	NON-RES	\$845.00	\$1,050.00	\$750.00	\$880.00	\$675.00
MILEAGE		\$15.00	\$15.00	\$10.00	\$13.00	\$10.00
OXYGEN		\$95.00	\$150.00	\$100.00	\$115.00	\$125.00
ALS DISP		\$200.00	\$400.00	\$200.00	\$235.00	\$225.00
BLS DISP		\$150.00	\$200.00	\$150.00	\$165.00	\$175.00

AI-1297

16.

Work Session and Regular Meeting

Meeting Date: 09/08/2015

Department: Infrastructure- Development Services

AGENDA CAPTION:

Presentation And Discussion Regarding Amending Code Provisions Relating To Property Maintenance And Signage Within The Town of Addison.

BACKGROUND:

Staff will provide a presentation on proposed changes to various sections of the Code of Ordinances relating to property maintenance and signage.

RECOMMENDATION:

N/A

AI-1298

17.

Work Session and Regular Meeting

Meeting Date: 09/08/2015

Department: Infrastructure- Development Services

AGENDA CAPTION:

Presentation And Discussion Regarding Proposed Fee Increases Related To Development And Utility Permitting.

BACKGROUND:

Over the past year, staff has worked to compare Addison's development and utility permitting fees with those of other area cities. Staff is proposing that several types of fees be added or that certain existing fees be adjusted to bring Addison in step with the other cities.

Staff has attached a memo detailing the proposed fee adjustments and will make a presentation to Council at the meeting. Based on Council's direction at that time, an ordinance will be prepared for the September 22nd meeting to adopt these fees to be effective October 1, 2015. The adoption of these fees have been contemplated in the permitting revenue numbers included in the FY2015-16 budget.

RECOMMENDATION:

N/A

Attachments

Development & Utility Fee Revisions



Development and Utility Fee Revisions

In 2015, the Infrastructure Development Services Department, working with Cobb-Fendley & Associates and Prologue Planning Services, conducted a survey of several area cities to compare Addison's fee structure related to zoning review and utility permits to those in other cities. In general, it was found that Addison was not charging a fee common to the area or that Addison's fees were well below the average. The most recent fee revisions occurred in 2006, but many of these fees have not increased, since they were instituted in 1982.

The purpose of these fees is to mitigate or compensate for the cost incurred by cities in processing these requests. This cost is primarily in the staff time and materials required to review, process, and oversee the completion of the request. While the intent may be 100 percent cost recovery, many cities absorb those costs through other funding sources in order to keep fees at an acceptable level. This results in citizens and businesses subsidizing the cost of development. In Addison, fees are especially important because the Town outsources engineering review. Fees associated with these reviews help off-set the direct cost related to their review.

On the following pages is a list of the fees staff is proposing to adjust with a comparison to the other cities that were surveyed. Only fees being considered for increases are shown.

Development Fees

Zoning/Rezoning - whenever a property owner makes a request to rezone their property, a fee is assessed to process that request. The Town's current and proposed fee can be seen in the chart below.

Zoning/Rezoning		
City	Base Fee	Fee per Acre, Lot or Other
Addison (Current)	\$250 - less than 1 acre \$450 - 1 acre to less than 5 acres \$750 - 5 or more acres	
Carrollton	\$325 - 0 - 5.99 acres \$650 - 6 - 15.99 acres \$975 - 16-99.99 acres \$1,950 - 100 - 149.99 acres \$2,275 - 150 - 199.99 acres \$2,600 - 200 or more acres	
Farmers Branch	\$700 - 0 - 4.99 acres \$1,000 - 5 - 10 acres \$1,500 - 10+ acres	
Frisco	\$750 - 0-49.9 acres \$1,200 - 50+ acres \$1,200 - all Planned Developments	\$10 per acre for PDs
Plano	\$600 for residential zoning \$1,500 for other up to 50 acres	\$10 per acre over 50 acres
Richardson	\$1,500 - all regular zoning \$2,500 all Planned Developments	
Addison (Proposed)	\$1,000	

Zoning Variance - if a property owner wishes to file a variance request to the Board of Zoning Adjustment, Addison's current fee is \$50. Variance requests are fairly rare occurring about once every year to 18 months. The proposed fee can be seen in the chart below.

Zoning Variance/Appeal, Special Exception		
City	Base Fee	Fee per Acre, Lot or Other
Addison (Current)	\$50	
Carrollton	\$200	
Farmers Branch	\$60 - Residential \$100 - Other	
Frisco	\$150	Postage for notifications
Plano	\$110	\$5 per property owner receiving notification
Richardson	\$250	
Addison (Proposed)	\$200	

Site Plan Review - this is not a service that Addison currently charges a fee for. There are many instances where site plans can be approved administratively either for properties that have straight zoning (LR, C-1, etc.) or when very minor adjustments are being made to certain Planned Development districts. Reviewing these site plans for compliance with zoning regulations takes can take significant staff time. The proposed fee can be seen in the chart below.

Site Plan Review Fee		
City	Base Fee	Fee per Acre, Lot or Other
Addison (Current)	\$0	
Carrollton	\$325 - 0-5.99 acres \$520 - 6-15.99 acres \$650 - 15-99.99 acres \$780 - 100+ acres	
Farmers Branch	\$275 - 0-4.99 acres \$400 - 5-10 acres \$500 - 10+ acres	
Frisco	\$0	\$100 per acre
Plano	\$0	\$100 per acre (min. \$250)
Richardson	\$500	
Addison (Proposed)	\$350 - 0 - 4.99 acres \$500 - 5+ acres	\$50 per acre

Landscape Plan Review - All non-residential properties are required to have a landscape plan. These are reviewed and approved administratively unless part of a rezoning case. The Town currently does not charge a fee for the review of these plans. The proposed fee can be seen in the chart below.

Landscape Plan Review Fee		
City	Base Fee	Fee per Acre, Lot or Other
Addison (Current)	\$0	
Carrollton	\$325	
Farmers Branch	\$0	
Frisco	\$0	
Plano	\$0	\$100 per acre (min. \$250)
Richardson	\$500	
Addison (Proposed)	\$150	\$50 per acre

Building Elevations/Façade Plan Review - Similar to the site plan and landscape plan review, staff must review any change in building elevations to assess compliance with zoning requirements for the site. The Town currently does not charge a fee for the review of these plans. The proposed fee can be seen in the chart below.

Building Elevations/Façade Plan Review Fee		
City	Base Fee	Fee per Acre, Lot or Other
Addison (Current)	\$0	
Carrollton	\$325	
Farmers Branch	\$0	
Frisco	\$0	
Plano	\$100	
Richardson	\$250	
Addison (Proposed)	\$150	

Civil Engineering Plan Review - another critical element of development plan review is civil engineering plan review. The Town does not charge for its review fee to check these plans. The proposed fee can be seen in the chart below.

Civil Engineering Plan Review Fee		
City	Base Fee	Fee per Acre, Lot or Other
Addison (Current)	\$0	
Carrollton	\$0	\$150 per acre
Farmers Branch	\$0	
Frisco	\$0	
Lewisville	\$125 - Less than 1 acre \$200 - 1 - 4.99 acres \$200 - More than 5 acres	\$15 per acre
Plano	\$100	
Richardson	\$500	\$25 per acre
Addison (Proposed)	\$500	\$50 per acre

Civil Engineering Plan Resubmittal Fee (starting on the 4th submittal) - typically, the initial submittal fee contemplates there being a couple iterations of submittals in order to get the plans finalized. With civil engineering particularly, there have been a few instances where several additional rounds of review were necessary to achieve a workable set of plans. These instances required an exorbitant amount of staff time and there is currently no disincentive for applicants to produce quality plans early in the process. To encourage this, staff is proposing that starting on the applicants 4th submittal and for each submittal afterwards, there be a resubmittal fee of \$500 plus an additional \$100 per acre.

Civil Engineering Plan Resubmittal Fee (starting on 4th submittal)		
City	Base Fee	Fee per Acre, Lot or Other
Addison (Current)	\$0	
Carrollton	\$0	\$250 per acre
Farmers Branch	\$0	
Frisco	\$0	
Plano	\$0	
Richardson	\$0	
Addison (Proposed)	\$500	\$100 per acre

Traffic Impact Analysis Review – to better understand the impact of future development on traffic flow, the Town recently instituted a more formalized criteria for when traffic impact analyses will be required. Based on the new criteria, more projects will be required to submit a traffic impact analysis with their development plan. Projects with a particularly high anticipated traffic impact require a more thorough analysis that includes modeling. The Town, through our review engineer, must then evaluate the analysis. The Town currently does not charge a fee for this review. Staff is proposing to implement a review fee, the amounts can be seen in the charts below.

Traffic Impact Analysis Review Fee		
City	Base Fee (without modeling)	Base Fee (with modeling)
Addison (Current)	\$0	\$0
Carrollton	\$0	\$0
Farmers Branch	\$0	\$0
Frisco	\$1,250	\$1,250
Plano	\$1,000	\$1,000
Richardson	\$500	\$1,500
Addison (Proposed)	\$1,000	\$1,500

Utility Fee Revisions

Utility Verification Letter – the utility verification letter is provided to developers during their initial phase to determine if the proposed development falls within the Town’s water and sanitary sewer CCN (certificate of convenience and necessity) area, obligating the Town to provide water and sewer service. Currently, the Town does not charge a fee associated with the verification letter. The proposed fee for the verification letter is \$50.00. This fee will offset some of the cost associated with the research and plan review necessary to determine if the development does indeed fall within the Town’s CCN area.

Fee Comparison	
City	Fee
Addison (Current)	\$0
Carrollton	\$0
Farmers Branch	\$0
Frisco	\$0
Lewisville	\$0
Plano	\$0
Richardson	\$50
Addison (Proposed)	\$50

Sanitary Sewer Connection – the sanitary sewer connection fee helps offset a new connections impact to the existing sanitary sewer system. Currently, the Town has invested significant capital dollars to develop and maintain the existing sanitary sewer system and every new connection adds to those costs. Currently, the Town charges \$35.00 per sanitary sewer connection no matter the size. The proposed fee would not only modify the dollar amount, but would also introduce a stepped method depending on the connection size.

Fee Comparison	
City	Fee
Addison (Current)	\$35
Carrollton	4" - \$65 6" - \$125
Farmers Branch	\$0
Frisco	4" - \$1200 Impact Fee (\$1,619 - \$134,900)
Plano	4" - \$50 6" - \$75 8" - \$125
Richardson	\$50.00
Lewisville	\$25.00 + Impact Fees (\$2,961 - \$493,598)
Addison (Proposed)	4" - \$100 6" - \$150 8" - \$200

Domestic Water Connection - the domestic water connection fee helps offset a new connections impact to the existing potable water system. Currently, the Town has invested significant capital dollars to develop and maintain the existing potable water system and every new connection adds to those costs. The Town's current and proposed charges for these fees can be seen in the chart below.

Fee Comparison	
City	Fee
Addison (Current)	0.75" - \$50
	1" - \$100
	1.5" - \$150
	2" - \$400
	4" - \$600
	6" - \$800
	8" - \$1,000
	10" - \$1,200
	12" - \$1,400
Carrollton	0.75" - \$65
	1" - \$125
	Upgrade 0.75" to 1" - \$325
	>1" – total cost of city's material + labor + equip.
Farmers Branch	No fee
Frisco (Residential Meter)	0.75" - \$410-\$470
	1" - \$500
	1.5" - \$685-\$825
	2" - \$805-\$850
	3" - \$1,230
	4" - \$16,40
Frisco (Commercial Meter)	6" - \$2,740
	1" - \$1,500
	1.5" - \$1,685-\$1,825
	2" - \$1,805-\$1,850
	3" - \$2,230-\$3,390
	4" - \$2,600-\$4,100
Lewisville	6" - \$3,650-\$5,895
\$15 + Impact Fees (\$2,161-\$360,238.	
Plano	0.75" - \$163
	1" - \$222
	1.5" - \$396
	2" - \$520
	4" - \$3,612
	6" - \$7,040
	8" - \$6,426
	10" - \$10,534
Richardson	0.75" - \$300
	5/8" - \$300
	1" - \$400

	1.5" - \$850
	2" - \$900
	3" - \$1,000
	4" - \$2,000
	6" - \$4,000
	8" - \$5,000
	10" - \$6,000
Addison (Proposed)	0.75" - \$300
	1" - \$400
	1.5" - \$850
	2" - \$900
	4" - \$2,000
	6" - \$4,000
	8" - \$5,000
	10" - \$6,000
	12" - \$8,000

Irrigation Water Connection - the irrigation water connection fee helps offset a new connections impact to the existing potable water system that will be utilized for irrigation purposes. Currently, the Town has invested significant of capital dollars to develop and maintain the existing potable water system and every new connection adds to those costs. The Town’s current and proposed charges for these fees will be the same as the domestic water connection fee.

Public Works Inspection – the public works inspection fee helps offset the cost of inspection services related to the installation of any new public infrastructure by a new development, i.e. water, sewer, stormwater, streets, signs, signals, etc. Inspection services are an extremely critical component in the construction of any project. It gives the Town assurance that the infrastructure was installed according to plan and with regards to all current standards and specifications. Currently, the Town does not charge anything to the developer for inspection services. The proposed fee can be seen in the chart below.

Fee Comparison	
City	Fee
Addison (Current)	\$0
C Carrollton	4% of est. construction cost
Farmers Branch	\$0
Frisco	4% of est. construction cost
Lewisville	3.5% of est. construction cost
Plano	4% of est. construction cost
Richardson	\$0
Addison (Proposed)	4% of est. construction cost + cost of overtime

Note: the percentage cost is only for the portion of the public infrastructure. The percentage is not based on total construction cost of the project.

Contractor Registration Fee – The design, construction, and/or connection of any new water or sewer line to the existing system is governed by the Town of Addison Construction standards and the Texas Commission of Environmental Quality. Connections to the existing potable water system must be performed by a person that is licensed, or under the supervisor of someone who is licensed, with the TCEQ. Currently, the Town does not require registration for the public utility contractors as we do for the private trades such as plumbers, electricians, etc. Requiring this registration would allow us to verify that the contractor is licensed, capable, and knowledgeable about all industry regulations. This fee would help to offset the administrative and record keeping costs. The proposed fee can be seen in the chart below.

Fee Comparison	
City	Fee
Addison (Current)	\$0
Carrollton	\$0
Farmers Branch	\$0
Frisco	\$0
Lewisville	\$80
Plano	\$100
Richardson	\$100
Addison (Proposed)	\$100

Right of Way – the right of way permit fee helps offset the research and review cost associated with allowing construction in the Town’s right of way. There is considerable staff time involved in assessing and reviewing these types of projects. The current and proposed fee can be seen in the chart below.

Fee Comparison	
City	Fee
Addison (Current)	\$10
Carrollton	\$0
Farmers Branch	\$0
Frisco	\$0
Lewisville	\$0
Plano	\$0
Richardson	\$0
Addison (Proposed)	\$50

AI-1300

19.

Work Session and Regular Meeting

Meeting Date: 09/08/2015

Department: City Manager

AGENDA CAPTION:

RECONVENE INTO REGULAR SESSION: In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matter discussed in Executive Session.

BACKGROUND:

N/A

RECOMMENDATION:

N/A
