

DRAFT

OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL WORK SESSION

January 13, 2015

5:30 PM

Addison Town Hall, 5300 Belt Line Rd., Dallas, TX 75254

5:30 PM Work Session | 7:30 PM Regular Meeting

Present: Arfsten; Carpenter; Clemens; DeFrancisco; Heape; Meier; Moore

OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL REGULAR MEETING

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5:30 PM Work Session | 7:30 PM Regular Agenda

Posted by: Matthew McCombs, January 9, 2015, 5:00pm

WORK SESSION

WS1 Discussion regarding the City Attorney position, appointment, and appointment process.

WS2 Presentation and discussion of the 2015 Addison Special Events.

WS3 Presentation and discussion regarding the Town's policy regarding the regulation of private signage.

REGULAR MEETING

Pledge of Allegiance

Announcements and Acknowledgements regarding Town and Council Events and Activities

Discussion of Events/Meetings

Consent Agenda.

- R2a Approval of the Minutes for the December 8, 2014 and December 9, 2014 City Council Meetings and Work Sessions.

RECOMMENDATION:

Administration recommends approval.

Motion made by Clemens to approve, as submitted,

Seconded by DeFrancisco

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape, Meier, Moore

Passed

- R2b Approval of a resolution authorizing the City Manager to adopt The Regional Transportation Council Revised Clean Fleet Vehicle Policy.

RECOMMENDATION:

Administration recommends approval.

Motion made by Clemens to approve, as submitted,

Seconded by DeFrancisco

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape, Meier, Moore

Passed

- R2c Approval of and authorizing the City Manager to take action regarding consent for the creation of a leasehold mortgage in favor of The Ohio National Life Insurance Company (the Bank) for 6200 GP, LLC, the ground tenant at 4550 Jimmy Doolittle Drive, for purposes of securing a loan in the amount of \$1,105,000.

RECOMMENDATION:

Administration recommends approval.

Motion made by Clemens to approve, as submitted,

Seconded by DeFrancisco

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape, Meier, Moore

Passed

R2d Approval of and authorizing the City Manager to execute purchase agreements for a Utility and Sidewalk easement at 3820 Belt Line Road in the amount of \$18,252.15; 3805 Belt Line Road for an amount of \$5,000; and 4101 Belt Line Road for an amount of \$17,780.

RECOMMENDATION:

Administration recommends approval.

Motion made by Clemens to approve, as submitted,
Seconded by DeFrancisco

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape, Meier, Moore

Passed

R2e Approval of and authorizing the City Manager to execute an annual renewable mowing contract with VMC Landscape for mowing of parks, green belts, street medians and municipal building grounds totaling \$115,576.

RECOMMENDATION:

Administration recommends approval.

Motion made by Clemens to approve, as submitted,
Seconded by DeFrancisco

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape, Meier, Moore

Passed

R2f Approval of and authorizing the City Manager to execute an amended agreement with Kanter Financial Forensics, LLC, regarding a review of the Town's financial and accounting practices, that increases the not-to-exceed amount of the agreement from \$49,850 to \$51,850.

RECOMMENDATION:

Administration recommends approval.

Motion made by Clemens to approve, as submitted,

Seconded by DeFrancisco

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape,
Meier, Moore

Passed

R2g Approval of and authorizing the City Manager to award a contract to Records Consultant, Inc for the inventory of all rolling stock and tactical weaponry for an amount not to exceed \$12,950.

RECOMMENDATION:

Administration recommends approval. This is a COSO initiative.

Council Member DeFrancisco pulled item R2g for clarification.

Eric Cannon, Chief Financial Officer, spoke regarding this item.

After discussion, the item was placed back on the consent agenda.

Motion made by Clemens to approve, as submitted,
Seconded by DeFrancisco

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape,
Meier, Moore

Passed

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape,
Meier, Moore

Passed

R2h Approval of and authorizing the City Manager to execute a contract with Dunbar for cash manager safes for an amount not to exceed \$16,451.64.

RECOMMENDATION:

Administration recommends approval. This is a COSO initiative.

Council Member DeFrancisco pulled item R2h for clarification.

Eric Cannon, Chief Financial Officer, spoke regarding this item.

After discussion, the item was placed back on the consent agenda.

Regular Items

- R3 Discussion, consider and take action approving and authorizing the City Manager to execute a contract for services with Shakespeare Dallas for Addison's sponsorship of Shakespeare in the Park in Addison Circle Park in October 2015 and October 2016 in the amount of \$46,500 annually.

RECOMMENDATION:

Administration recommends approval.

Barbara Kovacevich, Director of Special Events, presented and spoke regarding this item.

Rafael Parry, Executive and Artistic Director of Shakespeare in the Park also spoke regarding this item.

Motion made by DeFrancisco to approve, as submitted,
Seconded by Carpenter

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape,
Meier, Moore

Passed

- R4 Discussion, consider and take action regarding an appointment to the Board of Zoning Adjustment.

Council Member DeFrancisco recommended the appointment of Reggie Carney to the Board of Zoning Adjustment.

Motion made by DeFrancisco
Seconded by Meier

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape,
Meier, Moore

Passed

- R5 Presentation and discussion of the Planning and Zoning Commission Annual Report for 2014 by Planning and Zoning Chairman, Ralph Doherty.

The item was pulled from the agenda and no action was taken.

- R6 Presentation and discussion regarding the status of zoning changes and development projects approved in 2014.

Charles Goff, Assistant Director of Development Services, spoke regarding this item.

There was no action taken on this item.

- R7 Presentation and discussion regarding the Addison zip code project to establish a uniform zip code (75001) throughout Addison.

Charles Goff, Assistant Director of Development Services, presented and spoke regarding this item.

There was no action taken on this item.

- R8 Presentation and update regarding health insurance enrollments for calendar year 2015 and Fiscal Year 2014/2015 employee compensation adjustments.

Passion Hayes, Director of Human Resources, and Lea Dunn, City Manager, spoke regarding this item.

There was no action taken on this item.

- R9 Presentation and discussion concerning the findings of the Addison Road Pavement study and analysis.

RECOMMENDATION:

Administration recommends alternative 3 pending final costs and funding.

Jason Shroyer, Assistant Director of Infrastructure, presented and spoke regarding this item.

There was no action taken on this item.

- R10 Presentation and discussion regarding updates on the progress of the Belt Line Utility Relocation and the Addison Water Elevated Storage Tower rehabilitation projects.

Lisa Pyles, Director of Infrastructure and Development Services, spoke regarding this item.

There was no action taken on this item.

- R11 Discussion, consider and take action regarding an ordinance amending Article IV (Hotel Occupancy Tax) of Chapter 74 (Taxation) of the Code of Ordinances by adding new section 74-108 pertaining to certificates and documentation as may be required by the director of finance from a person required to collect the hotel occupancy tax stating and supporting a qualification for an exemption from or non-imposition of the tax.

RECOMMENDATION:

The item was pulled from the agenda and there was no action taken.

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- R12 Discussion and consideration of any action relating to the appointment of the City Secretary.

RECOMMENDATION:

Administration recommends appointment of Chelsea Gonzalez as City Secretary.

Lea Dunn, City Manager, spoke regarding this item.

Motion made by Meier to appoint Chelsea Gonzalez as City Secretary,

Seconded by Clemens

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape, Meier, Moore

Passed

Adjourn Meeting

Mayor-Todd Meier

Attest:

City Secretary-Chelsea Gonzalez