

# **DRAFT**

## **OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL WORK SESSION**

August 12, 2014

6:00 PM

Addison Town Hall, 5300 Belt Line Rd., Dallas, TX 75254

6:00 PM Work Session | 7:30 PM Regular Meeting

Present: Arfsten; Carpenter; Clemens; DeFrancisco; Heape; Meier; Moore

## **OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL REGULAR MEETING**

August 12, 2014

6:00 PM

Addison Town Hall, 5300 Belt Line Rd., Dallas, TX 75254

6:00 PM Work Session | 7:00 PM Regular Agenda

Posted by: Matthew McCombs, August 8, 2014, 5:00pm

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### **WORK SESSION**

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WS1 Discussion and update regarding Bond Proposition 5 (Communications equipment and wireless network infrastructure) and presentation of a financial transparency and business intelligence application.

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WS2 Presentation and discussion of Fork and Cork 2014.

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WS3 Discussion regarding the use of "Town of Addison" on the new Addison website.

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WS4 Presentation and discussion regarding the George H. W. Bush Elementary School Graphics and Displays project.

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## REGULAR MEETING

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### Pledge of Allegiance

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Announcements and Acknowledgements regarding Town and Council Events and Activities

Discussion of Events/Meetings

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Consent Agenda.

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R2a Approval of the Minutes for the July 8, 2014 City Council Meeting and Work Session.

RECOMMENDATION:

Administration recommends approval.

Motion made by Clemens to approve, as submitted,  
Seconded by DeFrancisco

**Voting** AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape,  
Meier, Moore

Passed

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R2b Approval of a Resolution removing certain persons from, and appointing certain persons to, the Board of Directors of the North Dallas County Water Supply Corporation.

RECOMMENDATION:

Administration recommends approval.

Motion made by Clemens to approve, as submitted,  
Seconded by DeFrancisco

**Voting** AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape,  
Meier, Moore

Passed

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Regular Items

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- R3 **PUBLIC HEARING.** Public hearing regarding the Town of Addison's Annual Budget and proposed tax rate for the Fiscal Year ending September 30, 2015.

The following individuals spoke at the public hearing.

Morris Norwood, 14593 Longfellow  
John Caris, 3883 Weller Run

There was no action taken.

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- R4 Presentation, discussion and take action regarding a resolution establishing a vote of record that proposes a property tax rate for the Town's fiscal year beginning October 1, 2014 and ending September 30, 2015, and designating dates for the holding of public hearings regarding, and a proposed date for the adoption of, the property tax rate for the said 2014/2015 fiscal year, and scheduling a date for a public hearing on the proposed budget for the said 2013/2014 fiscal year.

**RECOMMENDATION:**

Because the City Manager's Proposed Budget provides for a tax rate exceeding the net effective rate, it is recommended that Council establishes a rate through the attached resolution.

Eric Cannon, Chief Financial Officer, spoke regarding this item.

The record reflects that every Council Member voted for the proposed resolution.

Motion made by Clemens to approve, the resolution establishing a vote of record for a proposed tax rate of \$0.578359 and also the dates for public hearings on the budget which are August 26, 2014 at 7:30 pm and September 2, 2014 at 7:30 pm in Addison Town Hall's Council Chambers,

Seconded by Arfsten

**Voting** AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape, Meier, Moore

Passed

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R5 **PUBLIC HEARING** Case 1700-SUP/Union Park. Public hearing, discussion, consider and take action regarding an ordinance changing the zoning on property within the Town located at 5076 Addison Circle, which property is currently zoned, UC, Urban Center, by amending a Special Use Permit for a restaurant and by amending a Special Use Permit for the sale of alcoholic beverages for on-premises consumption only, in order to add a second patio and to increase the size of the existing bar, on application from Addison Union Park, LLC, represented by Mr. Jose Quiroga.

**COMMISSION FINDINGS:**

The Addison Planning and Zoning Commission, meeting in regular session on July 24, 2014, voted to recommend approval of an ordinance changing the zoning on property located at 5076 Addison Circle, which property is currently zoned UC, Urban Center, by amending a Special Use Permit for a restaurant and by amending a Special Use Permit for the sale of alcoholic beverages for on-premises consumption only in order to add a second patio and to increase the size of the existing bar, subject to the following condition:

- The applicant shall not use any terms or graphic depictions relating to alcoholic beverages in exterior signage.

Voting Aye: Groce, Hughes, Hunse, Oliver, Smith, Wheeler

Voting Nay: none

Absent: Doherty

**RECOMMENDATION:**

Administration recommends approval.

Charles Goff, Assistant Director of Development Services and Planning, Lea Dunn, City Manager, and John Hill, City Attorney, spoke regarding this item.

Chris Ramon, representative from Union Park, LLC, Stacey Griggs, Commercial Property Manager at Post Properties, and Kevin Polston, Senior Vice President of Post Post Properties, also spoke regarding this item.

There were no individuals who spoke at the public hearing.

Motion made by DeFrancisco to approve, as submitted,  
Seconded by Moore

Motion made by DeFrancisco was amended so that staff give consideration in the future to the Council's discussion regarding community seating.

Seconded by Moore

**Voting** AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape, Meier, Moore

Passed

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- R6 Presentation from Kanter Financial Forensics, LLC and discussion regarding the Town's financial and accounting practices.

Larry Kanter with Kanter Financial Forensics, LLC presented on this item.

Lea Dunn, City Manager, and Eric Cannon, Chief Financial Officer, also spoke regarding this item.

There was no action taken on this item.

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- R7 Discussion, consider and take action regarding the authorization of the positions for the Senior Accountant and Finance Department Assistant.

**RECOMMENDATION:**

Administration recommends approval.

Eric Cannon, Chief Financial Officer, spoke regarding this item.

Motion made by Clemens to approve, as submitted,

Seconded by Moore

**Voting** AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape, Meier, Moore

Passed

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- R8 Presentation and discussion regarding the upcoming Zip Code Election.

Charles Goff, Assistant Director of Development Services and Planning, spoke regarding this item.

Council Member Moore and each of the Council Members spoke regarding this item.

There was no action taken on this item.

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- R9 Discussion, consider and take action re-awarding a construction contract with John Burns Company of Texas, Inc., and authorizing the City Manager to execute the contract for the construction of the Belt Line Road Underground Utilities and Right-of-Way Enhancement project for an amount not to exceed \$8,820,802.

**RECOMMENDATION:**

Administration recommends approval.

Lisa Pyles, Director of Infrastructure and Development Services, spoke regarding this item.

Motion made by Arfsten to approve, as submitted,  
Seconded by DeFrancisco

**Voting** AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape,  
Meier, Moore

Passed

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- R10 Discussion, consider and take action re-awarding a contract with Alliance Geotechnical Group for the construction materials testing and geotechnical services associated with the Belt Line Road Underground Utilities and Right-of-Way Enhancement project and authorizing the City Manager to execute the contract for an amount not to exceed \$60,834.

**RECOMMENDATION:**

Administration recommends approval.

Lisa Pyles, Director of Infrastructure and Development Services, spoke regarding this item.

Motion made by Clemens to approve, as submitted,  
Seconded by Carpenter

**Voting** AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape, Meier, Moore

Passed

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R11 Presentation and discussion of the Town's sustainability program.

Taylor Hollingshead, Stormwater/ Sustainability Program Manager, spoke regarding this item.

Joe Jaynes, representative from Waste Management, also spoke regarding this item.

There was no action taken on this item.

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R12 Presentation and discussion of the Finance Department Quarterly Financial Review and Capital Projects Update of the Town for the quarter and year-to-date ended June 30, 2014.

Eric Cannon, Chief Financial Officer, Lisa Pyles, Director of Infrastructure and Development Services, Slade Strickland, Director of Parks and Recreation, and Mark Acevedo, Director of General Services, spoke regarding this item.

There was no action taken on this item.

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R13 Presentation, discussion, consider and take action approving an ordinance amending the Town's Annual budget for the fiscal year ending September 30, 2014.

**RECOMMENDATION:**

It is recommended that Council approve the attached ordinance amending the Town's annual budget for the fiscal year ending September 30, 2014.

Eric Cannon, Chief Financial Officer, and Lea Dunn, City Manager, spoke regarding this item.

Motion made by DeFrancisco to approve, as submitted,  
Seconded by Arfsten

**Voting** AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape, Meier, Moore

Passed

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- R14 Presentation and discussion regarding the 2013 Police Annual Report.

Ron Davis, Chief of Police, spoke regarding this item.

There was no action taken on this item.

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- R15 Presentation, discussion, consider and take action approving and authorizing the execution by the City Manager of an easement granting to Oncor Electric Delivery Company LLC an easement and right-of-way for electrical supply and communication facilities in Addison right-of-way on the west side of Quorum Road at the railroad right-of-way to facilitate improvements related to increased service reliability.

RECOMMENDATION:

Administration recommends approval.

Lisa Pyles, Director of Infrastructure and Development Services, spoke regarding this item.

Motion made by Clemens to approve, as submitted,

Seconded by Carpenter

**Voting** AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape, Meier, Moore

Passed

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Executive Session

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- ES1 Closed (executive) session of the Addison City Council pursuant to Section 551.071, Tex. Gov. Code, to conduct a private consultation with its attorney(s) on a matter in which the duty of the attorney(s) to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551, Tex. Gov. Code, pertaining to the ponds or lakes at Vitruvian Park, located within the vicinity and east of the intersection of Vitruvian Way and Ponte Ave., and Farmers Branch Creek.

City Council entered into Executive Session at 10:53 pm.  
City Council closed Executive Session at 11:31 pm.

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Regular Items Continued

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- R16 Discussion, consider and take action regarding the ponds or lakes within the City at Vitruvian Park, located within the vicinity and east of the intersection of Vitruvian Way and Ponte Ave., and Farmers Branch Creek.

Motion made by Clemens to have the City Manager and City Attorney to move forward with the TCEQ permit as discussed in the executive session and have a meeting with Farmers Branch representatives,

Seconded by DeFrancisco

**Voting** AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape, Meier, Moore

Passed

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Adjourn Meeting

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Mayor-Todd Meier

Attest:

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City Secretary-Matthew McCombs