

# **DRAFT**

## **OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL WORK SESSION**

May 27, 2014

6:30 PM

Addison Town Hall, 5300 Belt Line Rd., Dallas, TX 75254

6:30 PM Work Session | 7:30 PM Regular Meeting

Present: Arfsten; Carpenter; Clemens; DeFrancisco; Heape; Meier; Moore

## **OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL REGULAR MEETING**

May 27, 2014

6:30 PM

Addison Town Hall, 5300 Belt Line Rd., Dallas, TX 75254

6:30 PM Work Session | 7:30 PM Regular Agenda

Posted by: Matthew McCombs, May 23, 2014, 5:00 PM

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### **WORK SESSION**

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WS1 Discussion regarding the City Council's policies and procedures and the Town code of ethics.

Mayor Meier moved the discussion of item WS1 to follow the discussion of item WS2.

The City Council and John Hill, City Attorney, discussed the City Council's policies and procedures and the Town Code of Ethics.

There was no action taken on this item.

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WS2 Presentation and discussion of special assignments of members of the Council regarding various non-profit entities, Town facilities and projects, and local, regional and Statewide organizations to which the Council members serve as liaisons.

Mayor Meier moved the discussion of item WS2 to precede item WS1.

The City Council discussed the special assignments of members of the Council regarding various non-profit entities, Town facilities and projects, and local, regional and Statewide organizations to which the Council members serve as liaisons.

There was no action taken on this item.

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## REGULAR MEETING

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### Pledge of Allegiance

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Announcements and Acknowledgements regarding Town and Council Events and Activities

Discussion of Events/Meetings

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Consent Agenda.

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R2a Approval of the Minutes for the May 13, 2014 Regular City Council Meeting.

**RECOMMENDATION:**

Administration recommends approval.

Motion made by Clemens to approve, as submitted, with the exception of item R2b,

Seconded by Moore

**Voting** AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape, Meier, Moore

Passed

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R2b Approval of the Minutes for the May 19, 2014 Special City Council Meeting.

**RECOMMENDATION:**

Administration recommends approval.

Mayor Meier pulled item R2b to include in the minutes a reflection of the State Election law.

Motion made by Meier to approve, subject to the amended minutes,  
Seconded by Clemens

**Voting** AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape,  
Meier, Moore

Passed

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R2c Approval of ratification of the action taken by the Council on item S1 in the Special Meeting of the City Council held on May 19, 2014 approving an ordinance canvassing the results of the general municipal election held on May 10, 2014, and the approval of the said ordinance.

Motion made by Clemens to approve, as submitted, with the exception of item R2b,  
Seconded by Moore

**Voting** AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape,  
Meier, Moore

Passed

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Regular Items

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R3 Presentation of the Government Finance Officers Association (GFOA) "Distinguished Budget Presentation Award" for the fiscal year beginning October 1, 2013.

Eric Cannon, Chief Financial Officer, presented the Government Finance Officers Association (GFOA) "Distinguished Budget Presentation Award" for the fiscal year beginning October 1, 2013.

There was no action taken on this item.

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- R4 Discussion, consider and take action regarding appointment of a Member to the Planning and Zoning Commission.

Council Member Clemens recommended the appointment of Tom Hunse to the Planning and Zoning Commission.

Motion made by Clemens to approve Tom Hunse's appointment,  
Seconded by Carpenter

**Voting** AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape,  
Meier, Moore

Passed

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- R5 Discussion, consider and take action regarding the appointment of Mayor Pro Tempore and Deputy Mayor Pro Tempore.

Mayor Meier discussed the appointment of Mayor Pro Tempore to Council Member Clemens and the appointment of Deputy Mayor Pro Tempore to Council Member Moore.

Motion made by Meier to approve, the appointment of Mayor Pro Tempore and Deputy Mayor Pro Tempore,  
Seconded by Carpenter

**Voting** AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape,  
Meier, Moore

Passed

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- R6 Presentation of and discussion regarding the summary report of the Addison Dog Park Committee.

Billy Dreis, Dog Park Committee Chair, presented the summary report of the Addison Dog Park Committee.

There was no action taken on this item.

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- R7 Presentation and discussion regarding contracts for services with non-profits and their annual funding requests for Fiscal Year 2014-2015.

Matt McCombs, Assistant to the City Manager, spoke regarding this item.

There was no action taken on this item.

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R8 Discussion, consider and take action regarding an integrated and concurrent transaction affecting two ground-leased tracts of land at Addison Airport - 4570 Westgrove Drive (known as Westgrove Air Plaza) and an unimproved tract adjacent to Westgrove Air Plaza at the southwest corner of Addison Road and Westgrove Drive, including: (1) consenting to and authorizing the City Manager to execute an Assignment of Ground Lease from Guardian Texas Management, LLC, assignor, to Westgrove Air Plaza I, LLC for the tract located at 4570 Westgrove Drive, and an Assignment of Ground Lease from Guardian Texas Management, LLC, assignor, to Westgrove Air Plaza II, LLC for the unimproved tract; (2) approving and authorizing the City Manager to execute a Third Amendment to Ground Lease for each tract; (3) consenting to a Reciprocal Driveway and Aircraft Ramp Ingress and Egress Agreement; and (4) other matters pertaining to the transaction.

**RECOMMENDATION:**

Administration recommends approval.

Lisa Pyles, Director of Infrastructure Operations and Services, and Bill Dyer, Airport Real Estate Manager, spoke regarding this item.

Motion made by Clemens to approve, subject to final approval of the City Manager and City Attorney,

Seconded by Arfsten

**Voting** AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape, Meier, Moore

Passed

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R9 **PUBLIC HEARING** Case 1692-Z/Westgrove Air Plaza I. Public hearing, discussion, consider and take action regarding approval of an ordinance amending the zoning on a tract of land, located at 4570 Westgrove Drive and zoned Planned Development Ordinance 85-083, by providing for a revised (amended) development plan that modifies the existing brick façade of the building located on the tract and adds to the tract a tower as an architectural feature, on application from Guardian Texas Management, LLC, represented by Mr. Cameron Jones.

**COMMISSION FINDINGS:**

The Addison Planning and Zoning Commission, meeting in regular session on April 24, 2014, voted to recommend approval of the request for approval of an ordinance changing the zoning on

property located 4570 Westgrove Drive, which property is currently zoned PD, Planned Development for office/hangar use, through Ordinance 85-083, by amending the currently approved development plans as to modify the existing brick façade and by adding a tower as an architectural feature, subject to the following conditions:

- A revised site plan should be submitted to reflect the location of the tower and the removal of existing parking spaces.
- The mature trees located in the landscaping area on the corner of the building should not be removed or damaged.

Voting Aye: Groce, Hewitt, Hughes, Oliver, Smith, Wheeler

Voting Nay: none

Absent: Doherty

**RECOMMENDATION:**

Administration recommends approval.

Charles Goff, Assistant to the City Manager, and Lisa Pyles, Director of Operations and Services, spoke regarding this item.

Cameron Jones, representative from Guardian Texas Management, LLC, also spoke regarding this item.

The following individual spoke at the public hearing:  
Aubrey Macaluso, 4102 Rush Circle

Motion made by DeFrancisco to approve, subject to the conditions listed,

Seconded by Moore

**Voting** AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape, Meier, Moore

Passed

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R10 Discussion regarding sponsorship of Addison residents and/or employees for the 26th class of Leadership Metrocrest.

Matt McCombs, Assistant to the City Manager, spoke regarding this item.

There was no action taken on this item.

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R11 Presentation, discussion, consider and take action authorizing the City Manager to send a letter of support to the City of Farmers Branch for the Marsh Lane Pedestrian Bridge and Valley View/Rosser Pedestrian Crosswalk project located in Farmers Branch.

**RECOMMENDATION:**

Administration recommends approval.

Lisa Pyles, Director of Infrastructure Operations and Services, spoke regarding this item.

Motion made by Meier to approve, as submitted,  
Seconded by Clemens

**Voting** AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape,  
Meier, Moore

Passed

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R12 Discussion, consider and take action regarding proceeding with the Belt Line Road utility undergrounding project.

Lisa Pyles, Director of Infrastructure Operations and Services, and Lea Dunn, City Manager, spoke regarding this item.

There was no action taken on this item.

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Adjourn Meeting

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Mayor-Todd Meier

Attest:

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City Secretary-Matthew McCombs