

**OFFICIAL ACTIONS OF THE ADDISON CITY
COUNCIL
WORK SESSION**

March 12, 2013

6:00 PM - Town Hall

Addison Town Hall, 5300 Belt Line, Dallas, TX 75254 Starting Times:

Work Session 6PM, Regular Meeting 7:30PM

Upstairs Conference Room

Council Members Present:

Arfsten, Clemens, DeFrancisco, Gunther, Meier, Moore

Absent:

Resnik

Work Session

Item #WS1 - Presentation and discussion of Single Audit Report including management comments from the Town's independent auditors, Weaver, LLP., and the Fiscal Year 2012 Comprehensive Annual Financial Report.

Item #WS2 - Presentation and discussion of the Town of Addison Website Redesign Project.

Mayor-Todd Meier

Attest:

City Secretary-Chris Terry

OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL REGULAR MEETING

March 12, 2013

6:00 PM - Town Hall

Addison Town Hall, 5300 Belt Line, Dallas, TX 75254 Starting Times:

Work Session 6PM, Regular Meeting 7:30PM

Chris Terry, 03/08/13, 5:00pm

Council Members Present:

Arfsten, Clemens, DeFrancisco, Gunther, Meier, Moore

Absent:

Resnik

REGULAR MEETING

Item #R1 - Announcements and Acknowledgements regarding Town and Council Events and Activities

Item #R2 - Consent Agenda

#2a - Approval of Minutes for the February 26, 2013 Regular Council Meeting.

A motion to Approve was made by Council Member Blake Clemens.

The motion was seconded by Council Member Bruce Arfsten.

The motion result was: Passed

Voting Aye: Arfsten, Clemens, DeFrancisco, Gunther, Meier, Moore

Voting Nay: None

Absent: Resnik

#2b - Consideration of approval of an Ordinance declaring an unopposed candidate for election to the office of Mayor and unopposed candidates for election to the office of Council member in the May 11, 2013 election to be elected to office, canceling the May 11, 2013 election, and providing for other matters relating thereto. (Consideración de aprobacion una ordenanza que declara a los candidatos sin oposición para la elección de la oficina de alcalde y de la oficina de miembro del Consejo en la elección del 11 de mayo de 2013, son declarados elegidos a la oficina, cancelando la elección del 11 de mayo de 2013 y proporcionando para otras cuestiones relativas a los mismos).

Item was pulled by Mayor Meier for comment.

A motion to Approve was made by Mayor Todd Meier.

The motion was seconded by Council Member Chris DeFrancisco.

The motion result was: Passed

Voting Aye: Arfsten, Clemens, DeFrancisco, Gunther, Meier, Moore

Voting Nay: None

Absent: Resnik

#2c - Approval of the Vivanti/Matchbox Agency of Record contract for strategic marketing and advertising professional services for Addison Special Events, Economic Development, and other marketing services as requested on a project by project basis.

A motion to Approve was made by Council Member Blake Clemens.

The motion was seconded by Council Member Bruce Arfsten.

The motion result was: Passed

Voting Aye: Arfsten, Clemens, DeFrancisco, Gunther, Meier, Moore

Voting Nay: None

Absent: Resnik

#2d - Consideration and approval of a unit cost annual contract with American Landscape Systems not to exceed \$125,000, for supplying and planting shrubbery, native grasses, ground cover, turf sod and perennial plants for parks department landscape refurbishment projects throughout the Town's parks, municipal buildings, streetscapes and trail green belts.

A motion to Approve was made by Council Member Blake Clemens. The motion was seconded by Council Member Bruce Arfsten.

The motion result was: Passed

Voting Aye: Arfsten, Clemens, DeFrancisco, Gunther, Meier, Moore

Voting Nay: None

Absent: Resnik

Item #R3 - Discussion and consideration of approval of a naming opportunity for the Arapaho Road Bridge.

A motion was made by Council Member Clemens to approve this item, allowing for the Arapaho Road Bridge to be named after Mayor Scott Wheeler.

A motion to Approve was made by Mayor Todd Meier.

The motion was seconded by Council Member Blake Clemens.

The motion result was: Passed

Voting Aye: Arfsten, Clemens, DeFrancisco, Gunther, Meier, Moore

Voting Nay: None

Absent: Resnik

Item #R4 - Presentation, discussion and consideration of approval of a contract with Tiburon Inc. to provide a hosted SaaS (Software as a Service) solution called "DispatchNow"; in a secure Cloud Computing environment to replace the existing Computer Aided Dispatch (CAD) system and PRMS (Police Reporting System), and of approval of an Ordinance amending the budget for the fiscal year ending September 30, 2013 to accommodate initial payment of the

same.

Hamid Khaleghipour, Director of Information Technology, presented this item. Larry Helms, Vice President of Sales for Tiburon, Inc. also spoke on this item.

A motion to Approve was made by Council Member Bruce Arfsten.

The motion was seconded by Council Member Janelle Moore.

The motion result was: Passed

Voting Aye: Arfsten, Clemens, DeFrancisco, Gunther, Meier, Moore

Voting Nay: None

Absent: Resnik

Item #R5 - Presentation, discussion and consideration of approval of a contract with J. Stowe & Co.'s for providing professional services for the Town's utility rate study.

Eric Cannon, Chief Financial Officer, presented this item. Chris Ekzut, Director of Environmental Practice, J. W. Stowe & Co. also spoke on this item.

A motion to Approve was made by Council Member Chris

DeFrancisco.

The motion was seconded by Council Member Blake Clemens.

The motion result was: Passed

Voting Aye: Arfsten, Clemens, DeFrancisco, Gunther, Meier, Moore

Voting Nay: None

Absent: Resnik

Item #R6 - Presentation, discussion and consideration of an ordinance amending Chapter 62, Signs, of the Code of Ordinances of the Town by providing for a Meritorious Exception to Article IV. Requirements for Specific Types of Signs, Division 4. Detached Signs, Sec. 62-186. Monument signs at 5220 Belt Line Rd. in order to provide for a single tenant monument sign that is 8 feet above the sidewalk grade on Belt

Line Rd. and 10 feet in height above the adjacent parking lot grade on application from The Original Pancake House.

Lynn Chandler, Building Official/Code Enforcement, presented this item. Shinpei Kuo, Director of Development Services, GHA Architecture, also spoke on this item. Mark Bailey, Owner of Original Pancake House, also spoke on this item. Mayor Meier made a motion to approve subject to the Owner/Original Pancake House providing a year-round professional landscaping of the bottom of the new signage, not exact, but similar in quality as it appeared on the proposed renderings.

A motion to Approve w/ Conditions was made by Council Member Chris DeFrancisco.

The motion was seconded by Council Member Blake Clemens.

The motion result was: Passed

Voting Aye: Arfsten, Clemens, DeFrancisco, Gunther, Meier, Moore

Voting Nay: None

Absent: Resnik

Item #R7 - Presentation, discussion, and consideration of approval of amendment number 5 to the Program/Project Management Professional Services agreement between the Town of Addison and R.H. Shackelford, Inc. in the amount not to exceed \$357,425.

Lisa Pyles, Director of Infrastructure Operations and Services, presented this item. Jerry Shoemaker, President, RH Shackelford, Inc. also spoke on this item.

A motion to Approve was made by Council Member Blake Clemens.

The motion was seconded by Council Member Bruce Arfsten.

The motion result was: Passed

Voting Aye: Arfsten, Clemens, DeFrancisco, Gunther, Meier, Moore

Voting Nay: None

Absent: Resnik

Item #R8 - Presentation and discussion of the Department of Financial & Strategic Services Quarterly Financial Review of the Town for the quarter and year-to-date ended December 31, 2012.

Eric Cannon, Chief Financial Officer, Lea Dunn, Deputy City Manager, Dannette Robberson, Assistant to the City Manager, and Bob Phillips, Director of Visitor Services, all spoke on this item.

There was no action taken.

Item #R9 - Presentation, discussion, and consideration of approval of an Art Donation Policy.

This item was pulled to be the first item for discussion by Mayor Meier. Matt McCombs, Assistant to the City Manager, spoke on this item. Mary Jo Cater, President, and Jay Ihrig, Vice President of Projects, both of the Addison Arbor Foundation, spoke on this item.

A motion to Approve was made by Council Member Chris DeFrancisco.

The motion was seconded by Council Member Margie Gunther.

The motion result was: Passed

Voting Aye: Arfsten, Clemens, DeFrancisco, Gunther, Meier, Moore

Voting Nay: None

Absent: Resnik

Item #R10 - Discussion of the annual City Council photo.

Council Member Arfsten made a motion to for Council to not take the 2013 City Council photo since there would be no election and thus no new Council members.

A motion to Approve was made by Council Member Bruce Arfsten.

The motion was seconded by Council Member Margie Gunther.

The motion result was: Passed

Voting Aye: Arfsten, Clemens, DeFrancisco, Gunther, Meier, Moore
Voting Nay: None

Absent: Resnik

Item #ES1 - Closed (Executive) session of the Addison City Council pursuant to Section 551.074, Texas Government Code, to deliberate the evaluation of the City Manager.

Council entered Executive Session at 9:11pm.

Council closed Executive Session at 9:22pm

There was no action taken.

Mayor-Todd Meier

Attest:

City Secretary-Chris Terry