



Post Office Box 9010 Addison, Texas  
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5300 Belt Line Road  
(972) 450-7000 Fax: (972) 450-7043

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## AGENDA

### REGULAR MEETING OF THE CITY COUNCIL

AND / OR

### WORK SESSION OF THE CITY COUNCIL

6:00 PM

AUGUST 23, 2011

TOWN HALL

**ADDISON TOWN HALL, 5300 BELT LINE, DALLAS, TX 75254**

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### WORK SESSION

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Item  
#WS1- Discussion regarding Dallas Area Rapid Transit representation.

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Item  
#WS2- Discussion regarding 2011-2012 funding of non-profit organizations.

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### REGULAR MEETING

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#### Pledge of Allegiance

Item #R1- Announcements and Acknowledgements regarding Town

and Council Events and Activities

Introduction of Employees

Discussion of Events/Meetings

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Item #R2- Consent Agenda.

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#2a- Approval of Minutes for the August 9, 2011 Regular Council Meeting.

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Item #R3 Presentation of the CLIDE Award for Development Excellence to the Town of Addison and UDR, from the North Central Texas Council of Governments for the Vitruvian Park development.

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Item #R4- Discussion regarding the council liaison process.

Attachment(s):

1. Council Liaison Draft List
- 

Item #R5- Discussion and consideration of action regarding 2011-2012 funding of non-profit organizations.

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Item #R6 **PUBLIC HEARING** on a proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 10.9 percent (percentage by which proposed tax rate exceeds lower of rollback tax rate or effective tax calculated under Chapter 26, Tax Code).

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Item #R7- Presentation and discussion regarding proposed 2011-2012 Airport Fund budget.

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Item #R8- Presentation and discussion regarding proposed 2011-2012 Utility Fund budget.

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Item #R9- Presentation and discussion regarding the proposed 2011-2012 Hotel Fund budget.

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Item #R10 - Discussion and consideration of an ordinance amending the Annual Budget of the Town of Addison for the fiscal year beginning October 1, 2010 and ending September 30, 2011.

Attachment(s):

1. Budget Amendment Ordinance
2. EXHIBIT A
3. EXHIBIT B
4. EXHIBIT C

Recommendation:

It is recommended Council adopt the attached ordinance.

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Item #R11 - Consideration and discussion of the Department of Financial & Strategic Services Quarterly Review for the quarter and year-to-date ended June 30, 2011.

Attachment(s):

1. Third Quarter Financial Review
- 

Item #R12 - Presentation of Visitor Services 3rd Quarter Report.

Attachment(s):

1. Visitor Services 2011 3rd Quarter Presentation
-

Item  
#R13 -

Presentation, discussion and consideration of approval to authorize the City Manager to execute a Construction Contract with C. Miller Drilling in the amount of \$95,000.00 with contract duration of 45 calendar days for the construction of certain public infrastructure (including a well and other public infrastructure improvements) within that area of the Town generally known as Vitruvian Park (Vitruvian Park Public Infrastructure Phase 1C).

Attachment(s):

1. Bid Tabulation
2. Kleinfelder Bid Results Letter
3. Cost Analysis
4. Vitruvian Park Allocation Sheet

Recommendation:

Staff recommends approval.

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Adjourn Meeting

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Posted:

Chris Terry, 8/19/2011, 5:00 PM

**THE TOWN OF ADDISON IS ACCESSIBLE TO PERSONS  
WITH DISABILITIES. PLEASE CALL (972) 450-2819 AT LEAST  
48 HOURS IN ADVANCE IF YOU NEED ASSISTANCE.**

## Council Agenda Item: #R 2a

**AGENDA CAPTION:**

Approval of Minutes for the August 9, 2011 Regular Council Meeting.

**FINANCIAL IMPACT:**

N/A

**BACKGROUND:**

N/A

**RECOMMENDATION:**

N/A

**COUNCIL GOALS:**

N/A

**ATTACHMENTS:**

Description:

[August 9 minutes](#)

Type:

Cover Memo

# OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL REGULAR MEETING

August 9, 2011

7:30 PM - Town Hall

Addison Town Hall, 5300 Belt Line, Dallas, TX 75254

Lea Dunn, 8/5/2011, 5:00 PM

Council Members Present:

Arfsten, Clemens, DeFrancisco, Lay, Meier, Mellow, Resnik

Absent:

None

## **REGULAR MEETING**

Item #R1 - Announcements and Acknowledgements regarding Town and Council Events and Activities

The following employees were introduced: Gilbert Flores, Parks Department; Justin Izzo, Fire Department.

There was no action taken.

Item #R2 - Consent Agenda

#2a - Approval of Minutes for the July 26, 2011 Regular Council Meeting.

A motion to Approve was made by Councilmember Blake Clemens.

The motion was seconded by Councilmember Kimberly Lay.

The motion result was: Passed

Voting Aye: Arfsten, Clemens, DeFrancisco, Lay, Meier, Mellow, Resnik

Voting Nay: None

#2b - Award of contract for BTA Services in the amount of \$51,465.55 for the installation of pavement markings in various locations around Town.

A motion to Approve was made by Councilmember Blake Clemens. The motion was seconded by Councilmember Kimberly Lay.

The motion result was: Passed

Voting Aye: Arfsten, Clemens, DeFrancisco, Lay, Meier, Mellow, Resnik

Voting Nay: None

#2c - Award of a bid to Weisz Selection Lawn and Landscape in the amount of \$145,000 for mowing services.

A motion to Approve was made by Councilmember Blake Clemens. The motion was seconded by Councilmember Kimberly Lay.

The motion result was: Passed

Voting Aye: Arfsten, Clemens, DeFrancisco, Lay, Meier, Mellow, Resnik

Voting Nay: None

Item #R3 - Discussion and consideration of approval of a Resolution supporting the election of Laura Maczka, Mayor Pro Tempore of the City of Richardson, to the position of alternate representative to the Regional Transportation Council.

R11-010 was approved.

A motion to Approve was made by Councilmember Kimberly Lay. The motion was seconded by Councilmember Blake Clemens.

The motion result was: Passed

Voting Aye: Arfsten, Clemens, DeFrancisco, Lay, Meier, Mellow, Resnik

Voting Nay: None

Item #R4 - Discussion regarding Metrocrest Leadership Class XXIII.

Council discussed, and advised Tracy Eubanks, Metrocrest Chamber of Commerce, regarding possible program funding structures.

There was no action taken.

Item #R5 - Discussion of and consideration of action regarding Metrocrest Chamber lease of Visit Addison.

A motion was made by Councilmember Blake Clemens to abate payment of base rent for the period from June 1, 2011 to November 30, 2011, to extend the lease term by 6 months, and to require that the Metrocrest Chamber pay the abated amount during the extended period.

A motion to was made by Councilmember Blake Clemens.  
The motion was seconded by Councilmember Kimberly Lay.  
The motion result was: Failed

Voting Aye: None

Voting Nay: Arfsten, Clemens, DeFrancisco, Lay, Meier, Mellow, Resnik

Roger Mellow moved to table the item.

A motion to Defer was made by Councilmember Roger Mellow.  
The motion was seconded by Councilmember Neil Resnik.  
The motion result was: Failed

Voting Aye: Mellow, Resnik

Voting Nay: Arfsten, Clemens, DeFrancisco, Lay, Meier

Chris DeFrancisco moved that 8 months' worth of base lease payments, starting June 1, 2011 and ending December 31, 2011, be abated and prorated monthly through the term of the remainder of



the lease agreement.

A motion to Approve was made by Councilmember Chris DeFrancisco.

The motion was seconded by Mayor Todd Meier.

The motion result was: Passed

Voting Aye: Arfsten, DeFrancisco, Lay, Meier

Voting Nay: Clemens, Mellow, Resnik

Item #R6 - Discussion and consideration of appointments to the Addison Bond Committee.

The following nominations to the Addison Bond Committee were made:

Bruce Arfsten:

(Withdraw Tom Hunse)

Lance Murray, 3884 Weller Run Court

Bill Perry, 3837 Azure Lane

Austen Spoons, 15650 Witt Place, #2100

Kimberly Lay:

Dave Patton, 4023 Winter Park

Jeff Price, XXXXXXXX

Todd Meier:

Daniel Olivas, 3728 Camden Lane

Tamela Thornton, 14572 Waterview Circle

Blake Clemens:

Jim Boso, 14929 Oaks North Drive

Liz Dyer, 14597 Poe Court

Janelle Moore, 3760 Woodshadow Lane

Kathie Wood, 14609 Lexus Avenue

Eileen Resnik, 15707 Spectrum Drive

Neil Resnik:

Bob Baumann, 4004 Sherry Lane

Chris DeFrancisco:

Joe Colaruotolo, 2741 Timber Crest Lane (Highland Village)

James Molina, 14637 Lakecrest Drive

David Heape, 4028 Rive Lane

Howie Li, 3820 Azure Lane

Tom Braun, 14616 Lexus Avenue

Sue Halpern, 14800 Le Grande Drive

A motion to Approve was made by Councilmember Bruce Arfsten.

The motion was seconded by Councilmember Blake Clemens.

The motion result was: Passed

Voting Aye: Arfsten, Clemens, DeFrancisco, Lay, Meier, Mellow,  
Resnik

Voting Nay: None

Item #R7 - PUBLIC HEARING Case 1640-Z/Embrey Partners. Public hearing on, presentation, discussion and consideration of approval of an ordinance amending Planned Development Ordinance 006-047 which ordinance zoned a 7.37 acre tract located at the intersection of Addison Road and Keller Springs Road, in order to provide for revised development plans for a development of approximately 353 multi-family units, located on the said 7.37 acres on application from Embrey Partners, represented by Mr. Daniel Zunker. COMMISSION FINDINGS: The Addison Planning and Zoning Commission, meeting in regular session on July 28, 2011, voted to recommend approval of an ordinance amending Planned Development Ordinance 006-046 in order to provide for revised development plans for a development of approximately 353 multi-family units, subject to no conditions. Voting Aye: Angell, Doherty, Groce, Gunther, Hewitt, Oliver, Wheeler Voting Nay: none Absent: none

Carmen Moran and Daniel Zunker, Embrey Partners, spoke regarding this item.

A public hearing on this item was opened, held, and closed.

Ordinance 011-044, amending Planned Development Ordinance 006-047 as set forth in this item R7, was approved.

A motion to Approve was made by Councilmember Neil Resnik.

The motion was seconded by Councilmember Roger Mellow.

The motion result was: Passed

Voting Aye: Arfsten, DeFrancisco, Meier, Mellow, Resnik

Voting Nay: Clemens, Lay

Item #R8 - PUBLIC HEARING Case 1635-SUP/Target. Public hearing on presentation, discussion and consideration of approval of an ordinance changing the zoning by approving a Special Use Permit for the sale of beer and wine for off-premises consumption only, in a Planned Development District 093-018, located at 3730 Belt Line Road, on application from Target Corporation, represented by Mr. Andrew Lee. COMMISSION FINDINGS: The Addison Planning and Zoning Commission, meeting in regular session on July 28, 2011, voted to recommend approval of a Special Use Permit for the sale of beer and wine for off-premises consumption only, subject to no conditions. Voting Aye: Angell, Doherty, Groce, Gunther, Hewitt, Oliver, Wheeler Voting Nay: none Absent: none

Carmen Moran spoke regarding this item.

A public hearing on this item was opened, held, and closed.

Ordinance 011-045, changing the zoning on the described tract of land by approving a Special Use Permit for the sale of beer and wine for off-premises consumption only as described and set forth in this item R8, was approved.

A motion to Approve was made by Councilmember Blake Clemens.  
The motion was seconded by Councilmember Kimberly Lay.  
The motion result was: Passed  
Voting Aye: Arfsten, Clemens, DeFrancisco, Lay, Meier, Mellow,  
Resnik  
Voting Nay: None

Item #R9 - PUBLIC HEARING Case 1636-SUP/La Zaranda. Public hearing on, presentation, discussion and consideration of approval of an ordinance changing the zoning by approving an amendment to an existing Special Use Permit for a restaurant, and an existing Special Use Permit for the sale of alcoholic beverages for on-premises consumption, in order to add a patio, located at 5000 Belt Line Road, Suite 850, on application from La Zaranda Restaurant, represented by Mr. Gustavo San Roman.COMMISSION FINDINGS: The Addison Planning and Zoning Commission, meeting in regular session on July 28, 2011, voted to recommend approval of a amendment for a Special Use Permit for a restaurant and a Special Use Permit for the sale of alcoholic beverages for on-premises consumption only, in order to provide for a patio, subject to no conditions.Voting Aye: Angell, Doherty, Groce, Gunther, Hewitt, Oliver, WheelerVoting Nay: noneAbsent: none

Carmen Moran spoke regarding this item.

A public hearing on this item was opened, held, and closed.

Ordinance 011-046, changing the zoning on the described tract of land by approving an amendment to an existing Special Use Permit for a restaurant and an existing Special Use Permit for the sale of alcoholic beverages for on-premises consumption as described and set forth in this item R9, was approved.

A motion to Approve was made by Councilmember Kimberly Lay.  
The motion was seconded by Councilmember Blake Clemens.

The motion result was: Passed

Voting Aye: Arfsten, Clemens, DeFrancisco, Lay, Meier, Mellow,  
Resnik

Voting Nay: None

Item #R10 - PUBLIC HEARING Case 1637-Z/Town of Addison. Public hearing on, presentation, discussion, and consideration of approval of an ordinance amending the Town's Code of Ordinances by amending Appendix A - Zoning thereof, the same being the Comprehensive Zoning Ordinance of the Town, by amending (i) Article XX (Special Uses) thereof by adding thereto a "beverage container recycling facility" as a use that may be authorized at a location upon the approval of an ordinance in accordance with Article XX, and (ii) Article XXX (Definitions) by adding thereto a definition of "beverage container recycling facility," on application from the Town of Addison, represented by Carmen Moran.

Because this item and items R11 and R12 are related, a public hearing on each of items R10, R11, and R12 was simultaneously opened, held, and closed.

During the public hearing, Carmen Moran and Reed Tibbetts, Reimagine Beverage Containers, spoke regarding this item.

The following people also spoke regarding this item:

Mary Carpenter, 4061 Winter Park Road

Austen Spoons, 15650 Witt Place #2100

Bill Perry, 3837 Azure Lane

Ordinance 011-047, amending Appendix A-Zoning of the Town's Code of Ordinances as described and set forth in this item R10 was approved.

A motion to Approve was made by Councilmember Kimberly Lay.

The motion was seconded by Councilmember Bruce Arfsten.

The motion result was: Passed

Voting Aye: Arfsten, DeFrancisco, Lay, Meier, Mellow, Resnik

Voting Nay: Clemens

Item #R11 - PUBLIC HEARING Case 1638-Z/Town of Addison. Public hearing on, presentation, discussion, and consideration of approval of an ordinance amending Ordinance No. 093-018 of the Town, which Ordinance zones a tract of land generally located within the Town at 3770 Belt Line Road as a Planned Development District (the same being PD No. 093-018), by adding to Ordinance No. 093-018 a “beverage container recycling facility” as a special use that may be permitted upon the adoption of an ordinance authorizing such special use in accordance with Article XX (Special Uses) of the Town's Comprehensive Zoning Ordinance (the same being Appendix A - Zoning of the Town's Code of Ordinances), on application from Town of Addison, represented by Carmen Moran. COMMISSION FINDINGS: The Addison Planning and Zoning Commission, meeting in regular session on July 28 2011, voted to recommend approval of an ordinance amending Ordinance No. 093-018 of the Town, which Ordinance zones a tract of land generally located within the Town at 3770 Belt Line Road as a Planned Development District, by adding to Ordinance No. 093-018 a “beverage container recycling facility” as a special use that may be permitted upon the adoption of an ordinance authorizing such special use in accordance with Article XX (Special Uses) of the Town's Comprehensive Zoning Ordinance. Voting Aye: Angell, Doherty, Groce, Gunther, Hewitt, Oliver, Wheeler. Voting Nay: none Absent: none

A public hearing was open, held and closed on this item as described in item R10, above.

Ordinance 011-048, amending Ordinance No. 093-018 of the Town as described and set forth in this item, was approved.

A motion to Approve was made by Councilmember Kimberly Lay.

The motion was seconded by Councilmember Bruce Arfsten.

The motion result was: Passed

Voting Aye: Arfsten, DeFrancisco, Lay, Meier, Mellow, Resnik

Voting Nay: Clemens

Item #R12 - PUBLIC HEARING Case 1639-SUP/Reimagine Beverage Containers. Public hearing on, presentation, discussion and consideration of approval of an ordinance amending the zoning on a tract of land generally located within the Town at 3770 Belt Line Road, the said zoning being Planned Development District (PD No. 093-018) adopted by Ordinance No. 093-018 of the Town, by approving a Special Use Permit for a beverage container recycling facility, on application from Reimagine Beverage Containers, represented by Mr. Reed Tibbetts, General Manager.COMMISSION FINDINGS: The Addison Planning and Zoning Commission, meeting in regular session on July 28, 2011, voted to recommend approval of a Special Use Permit for a beverage container recycling facility, subject to no conditions.Voting Aye: Angell, Doherty, Groce, Gunther, Hewitt, Oliver, Wheeler Voting Nay: none Absent: none

A public hearing was opened, held, and closed on this item as described in item R10, above.

Ordinance 011-049, amending Ordinance No. 093-018 of the Town as described and set forth in this item, was approved.

A motion to Approve was made by Councilmember Kimberly Lay.

The motion was seconded by Councilmember Bruce Arfsten.

The motion result was: Passed

Voting Aye: Arfsten, DeFrancisco, Lay, Meier, Mellow, Resnik

Voting Nay: Clemens

Item #R13 - PUBLIC HEARING, consideration and discussion of the City Manager's proposed 2011-2012 fiscal year annual budget for the

Town.

A public hearing was opened, held, and closed on this item. During the public hearing, the following people spoke regarding this item:

Lance Murray, 3884 Weller Run Court

Bill Perry, 3837 Azure Lane

Gene Byrne, 16409 Dove Court

There was no action taken.

Item #R14 - Discussion and consideration of a resolution establishing a vote of record that proposes a property tax rate for the Town's fiscal year beginning October 1, 2011 and ending September 30, 2012, and designating dates for the holding of a public hearing regarding, and a date for the adoption of, the property tax rate for the said 2011/2012 fiscal year.

The vote of record for the fiscal year 2012 budget was set at 59.4 cents.

Resolution R11-011, providing a vote of record for the fiscal year 2012 budget as set forth and described in this item R14 above, was approved.

A motion to Approve was made by Councilmember Neil Resnik.

The motion was seconded by Councilmember Kimberly Lay.

The motion result was: Passed

Voting Aye: Arfsten, Clemens, DeFrancisco, Lay, Meier, Mellow, Resnik

Voting Nay: None

Item #R15 - Discussion and consideration of an ordinance approving a negotiated settlement between the Atmos Cities Steering Committee (including the Town) and Atmos Energy Corp, Mid-Tex Division regarding Atmos Energy Corp.'s fourth annual rate review mechanism



filing in all cities exercising original jurisdiction; declaring existing rates to be unreasonable; adopting tariffs that reflect rate adjustments consistent with the negotiated settlement and finding the rates to be set by the attached tariffs to be just and reasonable; and providing for the matters in connection therewith.

Ordinance 011-050, approving a negotiated settlement as described and set forth in this item R15, was approved.

A motion to Approve was made by Councilmember Blake Clemens. The motion was seconded by Councilmember Bruce Arfsten.

The motion result was: Passed

Voting Aye: Arfsten, Clemens, DeFrancisco, Lay, Meier, Mellow, Resnik

Voting Nay: None

Item #R16 - Discussion and consideration of adoption of an Ordinance amending Section 2-93(11) of the Code of Ordinances, a portion of the Town's code of ethics, by providing that an official of the Town is not prohibited from using his official position to promote or encourage economic development and businesses within the town, provided the official and certain related persons do not receive a benefit from the promotion or encouragement.

Ordinance 011-051, amending section 2-93(11) of the Code of Ordinances as described and set forth in this item R16, was approved.

A motion to Approve was made by Mayor Todd Meier.

The motion was seconded by Councilmember Blake Clemens.

The motion result was: Passed

Voting Aye: Arfsten, Clemens, DeFrancisco, Lay, Meier

Voting Nay: Mellow, Resnik

Item #R17 - Discussion and consideration of any action relating to the appointment and duties of the City Secretary and Assistant City

Secretary.

Chris Terry was appointed as City Secretary and Matt McCombs was appointed as Assistant City Secretary.

A motion to Approve was made by Councilmember Roger Mellow.

The motion was seconded by Councilmember Neil Resnik.

The motion result was: Passed

Voting Aye: Arfsten, Clemens, DeFrancisco, Lay, Meier, Mellow, Resnik

Voting Nay: None

Item #R18 - Consideration and action on a Resolution of the City Council, approving policies and procedures for an economic development incentives program under Chapter 380 of the Texas Local Government Code.

Resolution R11-012, approving policies and procedures for an economic development incentives program under Chapter 380 of the Local Government Code as described and set forth in this item R18, was approved.

A motion to Approve was made by Councilmember Kimberly Lay.

The motion was seconded by Councilmember Blake Clemens.

The motion result was: Passed

Voting Aye: Arfsten, Clemens, DeFrancisco, Lay, Meier, Mellow, Resnik

Voting Nay: None

Item #ES1 - Closed (Executive) session of the Addison City Council pursuant to Section 551.087, Texas Government Code, to discuss or deliberate regarding commercial or financial information that the City Council has received from a business prospect or business prospects that the City Council seeks to have locate, stay, or expand in or near

the territory of the Town of Addison and with which the City Council is conducting economic development negotiations, and/or to deliberate the offer of a financial or other incentive to such business prospect or business prospects.

Item #R19 - Consideration of any action regarding commercial or financial information that the City Council has received from a business prospect or business prospects that the City Council seeks to have locate, stay, or expand in or near the territory of the Town of Addison and with which the City Council is conducting economic development negotiations, and/or any action regarding the offer of a financial or other incentive to such business prospect or business prospects.

There was no action taken.

\_\_\_\_\_  
Mayor-Todd Meier

Attest:

\_\_\_\_\_  
City Secretary-Lea Dunn

## **Council Agenda Item: #R3**

### **AGENDA CAPTION:**

Presentation of the CLIDE Award for Development Excellence to the Town of Addison and UDR, from the North Central Texas Council of Governments for the Vitruvian Park development.

### **FINANCIAL IMPACT:**

NA

### **BACKGROUND:**

The Town of Addison and UDR were recognized as a winner of a 2011 CLIDE Award at the NCTCOG General Assembly on June 17, 2011. The actual award will be presented to the Council and by Mr. Mike Eastland, the Director of NCTCOG at the Council Meeting.

### **RECOMMENDATION:**

### **COUNCIL GOALS:**

Maintain Diversified Residential Housing Opportunities, Work to instill a "Sense of Community" in Addison's residents, Take actions to make Addison a leader in sustainable development and operations that protect and enhance the Town's quality of life

### **ATTACHMENTS:**

Description:

Type:

No Attachments Available

## 2011 - 2012

In an effort to focus the time and efforts of each Council Member more efficiently and effectively with the liaison process, it's recommended that the various non-profits be grouped together and that a new citizens committee be formed from Council appointments. This new committee may attend the non-profit board meetings, participate in non-profit programs and produce reports to the City Council on the non-profit activities.

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### City Council Liaisons

<b>Council Activities</b>	
Addison Airport	Blake Clemens, Neil Resnik
Addison Foundation	Todd Meier, Blake Clemens
ATTAC	Blake Clemens, Neil Resnik
Belt Line Infrastructure	Bruce Arfsten, Chris DeFrancisco
Business Retention	All
Cavanaugh Flight Museum	Blake Clemens
DART	Todd Meier
Economic Development	Todd Meier, Blake Clemens, Chris DeFrancisco, Roger Mellow
Education	Bruce Arfsten
Greater Dallas Regional Chamber	Todd Meier, Blake Clemens, Neil Resnik
Internal Health Care Analysis	Roger Mellow, Neil Resnik
Metroplex Mayors	Todd Meier
National League of Cities	Bruce Arfsten
NCTCOG	Kimberly Lay
North Dallas Chamber	Kimberly Lay
North Texas Commission	Chris DeFrancisco
R.T.C.	Kimberly Lay
Retail Initiatives	Todd Meier
State and Federal Legislation	Kimberly Lay
Sustainability - Recycling MultiFamily	Chris DeFrancisco
Texas 21	Bruce Arfsten
TML	Bruce Arfsten
TMRS	Chris DeFrancisco, Neil Resnik
Vision North Texas	Kimberly Lay
World Affairs Council	Blake Clemens, Neil Resnik
Zip Code Project	Roger Mellow

## 2011 - 2012

In an effort to focus the time and efforts of each Council Member more efficiently and effectively with the liaison process, it's recommended that the various non-profits be grouped together and that a new citizens committee be formed from Council appointments. This new committee may attend the non-profit board meetings, participate in non-profit programs and produce reports to the City Council on the non-profit activities.

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### City Council Liaisons

<b>Committee Activities</b>	
Arbor Foundation	
Communities in Schools	
Contact Crisis	
Dance Council	
Launchability	
Metrocrest Chamber of Commerce	
Metrocrest Family Medical	
Metrocrest Social Services	
Richardson Symphony	
Second Thought Theatre	
Senior Adult Services	
Shakespeare	
Texas Wranglers	
The Family Place	
WaterTower Theatre	

### New Council Liaison Categories

Human Resources / Governance	Roger Mellow, Neil Resnik
	Todd Meier, Blake Clemens, Kimberly Lay, Bruce Arfsten, Chris DeFrancisco, Roger Mellow, Neil Resnik
Business Growth & Development	
Redevelopment & Repositioning	Bruce Arfsten, Chris DeFrancisco
Education / Arts	Bruce Arfsten, Chris DeFrancisco
Transportation	Todd Meier
Airport	Blake Clemens, Neil Resnik
Intergovernmental Relations	Todd Meier, Kimberly Lay

## New Council Liaison Categories

Human Resources / Governance  
Business Growth & Development  
ReDevelopment & RePositioning  
Education / Arts  
Transportation  
Airport  
Intergovernmental Relations

## Council Agenda Item: #R6

**AGENDA CAPTION:**

**PUBLIC HEARING** on a proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 10.9 percent (percentage by which proposed tax rate exceeds lower of rollback tax rate or effective tax calculated under Chapter 26, Tax Code).

**FINANCIAL IMPACT:**

N/A

**BACKGROUND:**

N/A

**RECOMMENDATION:**

N/A

**COUNCIL GOALS:**

N/A

**ATTACHMENTS:**

Description:

Type:

No Attachments Available



## Council Agenda Item: #R10

### AGENDA CAPTION:

Discussion and consideration of an ordinance amending the Annual Budget of the Town of Addison for the fiscal year beginning October 1, 2010 and ending September 30, 2011.

### FINANCIAL IMPACT:

There is no direct financial impact associated with this item. Details of the amendments are presented in the attached materials. Below is a summary of the changes in total revenues, expenditures, and fund balance.

### OriginalAmended

Total Revenues \$57,303,370 \$58,299,370

Decrease in Fund Balance 20,426,950 24,586,050

Total Appropriations \$77,730,320 \$82,885,420

### BACKGROUND:

The annual budget is a blueprint of how financial resources are expected to be received and appropriated throughout the fiscal year. Inevitably, as the year progresses, variances with the budget occur in the various categories of revenue and expenditures. Each year, Financial and Strategic Services staff reviews the budget to determine which items should be recognized with formal budget amendments. Although variances occur in almost every one of the hundreds of detailed financial line items the Town maintains, budget amendments are presented to Council for only a few major categories using the following primary criteria:

- Appropriations for major cost centers (departments) will be exceeded. Financial and Strategic Services staff maintains budget control over operating department expenditures.

Excess expenditures in one category are usually addressed with transfers of surpluses in other categories. However, if the excess expenditures are so large that the total department budget will be exceeded, these items must be addressed with a budget amendment.

- Revenues are significantly less than budgeted. A material shortage in a particular category may impact the ability to fund certain programs or significantly reduce fund balance.

In other words, any variance that has a detrimental impact on the Town's finances is addressed with a budget amendment. Other amendments may be presented to Council that acknowledge major increases in revenues and/or reductions in expenditures. However, these items are usually presented in context with detrimental variances.

Major changes proposed for the 2011 budget are: General Fund

- Recognize increase in fund balance and variances in revenues that have the net effect of reducing resources available for appropriation by \$92,160.
- Recognize increased expenditures in various departments that increase total appropriations by \$669,700, or 2.4 percent. The most significant changes include funding of an additional six months of a project coordinator in the City Manager department (\$100,000), additional expenses incurred by the Police department (\$112,700), additional vehicle maintenance costs associated with Fire apparatus, water used by the Parks department due to unseasonably dry weather (\$175,000), and repairs to the Athletic Club (\$80,000).

Hotel Fund

- Recognize increased fund balance, increased Hotel Occupancy Tax, and declines in other revenues for a net increase in resources available for appropriation by \$1,280,170.
- Recognize expenditures related to the new offices and visitor center at the Village on the Parkway (\$1,555,000 net of \$231,955 contribution from VOP landlord).

Other Funds

- Recognize variances in beginning fund balances in other funds.
- Recognizing the receipt and expenditure of intergovernmental grants from the Advanced Funding Grant fund to the Reimbursement Grant fund. Also recognizing additional grant funding in the Reimbursement Grant fund of \$830,000.
- Recognizing costs associated with the Belt Line Streetscape project in the 2002 Capital Project fund of \$1,044,000.
- Recognize an additional \$267,000 in developer contributions and a net additional \$478,000 in capital costs associated with the Vitruvian Park development in the 2008 Capital Project fund.

Exhibit A of the ordinance reflects the summary of the amended budget for all funds, Exhibit B reflects the proposed budget changes by fund, and Exhibit C details all proposed budget modifications.

Section 5.08 of the Charter provides that the annual budget can be amended or changed under conditions that may arise and could not have reasonably been foreseen in the normal process of budget planning, and that the Council may amend or change the budget to provide for any additional expense in which the general welfare of the citizenry is involved. Section 102.110 of the Texas Local Government Code authorizes budget changes for municipal purposes, and Section 102.009 includes language that budget amendments can occur only in the case of an emergency (this has been construed by the Attorney General as being instances, for example, when there are new or additional expenditures). In order to satisfy those provisions, the proposed ordinance includes a finding in the last “Whereas” clause that the amendments are “as a result of conditions that have arisen and could not reasonably have been foreseen in the normal process of planning the budget, provide for additional expenses in which the general welfare of the citizenry is involved, and the City Council finds that the amendments provided for herein are of a serious public necessity and an urgent need for the City.” Those findings are accurate here.

**RECOMMENDATION:**

It is recommended Council adopt the attached ordinance.

**COUNCIL GOALS:**

Conduct the Business of the Town in a Fiscally Responsible Manner

**ATTACHMENTS:**

Description:

- [Budget Amendment Ordinance](#)
- [EXHIBIT A](#)
- [EXHIBIT B](#)
- [EXHIBIT C](#)

Type:

- Cover Memo
- Cover Memo
- Cover Memo
- Cover Memo

**TOWN OF ADDISON, TEXAS**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE TOWN OF ADDISON, TEXAS AMENDING THE ANNUAL BUDGET FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2011; PROVIDING THAT EXPENDITURES SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET AS AMENDED; PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the Town of Addison, Texas (the “City”) adopted a budget for the City for the fiscal year beginning October 1, 2010 and ending September 30, 2011 as set forth in Ordinance No. 10-031 of the City; and

**WHEREAS**, Section 5.08 of the City Charter provides that the budget may be amended or changed, under conditions which may arise and which could not reasonably have been foreseen in the normal process of planning the budget, to provide for any additional expense in which the general welfare of the citizenry is involved, that such amendments shall be by Ordinance, and that they shall become an attachment to the original budget; and

**WHEREAS**, Section 102.010 of the Texas Local Government Code authorizes the City Council to make changes in the adopted budget for municipal purposes, and the changes to the budget made herein are for municipal purposes; and

**WHEREAS**, the amendments and changes to the City’s 2010-2011 budget made herein are as a result of conditions that have arisen and could not reasonably have been foreseen in the normal process of planning the budget, provide for additional expenses in which the general welfare of the citizenry is involved, and the City Council finds that the amendments provided for herein are of a serious public necessity and an urgent need for the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS:**

Section 1. In accordance with Section 5.08 of the City Charter, Ordinance No. 009-033 of the Town of Addison, Texas (the “City”), adopting the 2009-10 annual budget, is hereby amended to appropriate \$82,885,420 for budget expenditures in the particulars stated in Exhibits A, B, and C attached hereto and made a part of this Ordinance.

Section 2. The above and foregoing recitals are true and correct and are incorporated herein and made a part of this Ordinance.

Section 3. This Ordinance shall take effect upon its passage and approval.

**PASSED AND APPROVED** by the City Council of the Town of Addison, Texas this the \_\_\_\_ day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
Todd Meier, Mayor

ATTEST:

By: \_\_\_\_\_  
Chris Terry, City Secretary

APPROVED AS TO FORM:

By: \_\_\_\_\_  
John Hill, City Attorney

**TOWN OF ADDISON**  
**COMBINED SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**ALL FUNDS SUBJECT TO APPROPRIATION**  
*Amendments to the 2010-2011 Annual Budget With Comparisons to Adopted 2010-2011 Annual Budget*

	General Fund	Special Revenue Funds				Combined Debt Service	Capital Project Funds			Proprietary Funds			TOTAL	
		Hotel	Economic Development	Combined Grants	Combined Other		Street	Parks	Combined Bonds	Airport	Utility	Combined Replacement	Amended 2010-11	Original 2010-11
BEGINNING BALANCES	\$ 10,856,750	\$ 4,430,940	\$ -	\$ 15,300	\$ 204,840	\$ 1,989,990	\$ 1,574,900	\$ 327,540	\$ 18,431,900	\$ 2,124,400	\$ 5,851,220	\$ 5,287,540	\$ 51,095,320	\$ 51,775,600
REVENUES:														
Ad valorem tax	10,276,590	-	-	-	-	5,436,610	-	-	-	-	-	-	15,713,200	15,823,200
Non-property taxes	10,337,780	4,000,000	-	-	-	-	-	-	-	-	-	-	14,337,780	13,887,780
Franchise fees	2,602,960	-	-	-	-	-	-	-	-	-	-	-	2,602,960	2,607,960
Licenses and permits	621,080	-	-	-	-	-	-	-	-	-	-	-	621,080	621,080
Intergovernmental	-	-	-	3,655,000	-	-	-	-	50,000	-	-	-	3,705,000	2,760,000
Service fees	1,346,600	1,547,500	-	-	-	-	-	-	884,400	10,177,670	1,160,000	-	15,116,170	15,249,170
Fines and penalties	1,025,000	-	-	-	52,000	-	-	-	-	70,000	-	-	1,147,000	1,347,000
Rental income	153,000	597,540	-	-	-	-	-	-	25,750	-	-	-	4,217,570	4,423,570
Interest & other income	125,990	13,800	-	70	14,200	32,000	9,100	3,070	500,920	16,500	97,210	-	838,610	583,610
TOTAL REVENUES	26,489,000	6,158,840	-	3,655,070	66,200	5,468,610	9,100	3,070	500,920	4,427,180	10,264,170	1,257,210	58,299,370	57,303,370
Transfers from other funds	-	-	700,000	14,160	-	670,000	-	-	-	-	-	-	1,384,160	1,370,000
TOTAL AVAILABLE RESOURCES	37,345,750	10,589,780	700,000	3,684,530	271,040	8,128,600	1,584,000	330,610	18,932,820	6,551,580	16,115,390	6,544,750	110,778,850	110,448,970
EXPENDITURES:														
General Government	6,706,120	-	-	-	84,900	-	-	-	-	-	-	144,000	6,935,020	6,675,020
Public Safety	14,779,850	-	-	206,400	21,970	-	-	-	-	-	-	439,000	15,447,220	15,188,120
Urban Development	898,680	-	-	-	-	-	-	-	-	-	-	-	898,680	898,680
Streets	1,779,880	-	-	-	-	-	-	-	-	-	-	-	1,779,880	1,794,880
Parks & Recreation	4,273,140	-	-	-	-	-	-	-	-	-	-	-	4,273,140	4,068,140
Tourism & Economic Development	-	7,824,180	700,000	-	-	-	-	-	-	-	-	-	8,524,180	6,944,180
Aviation	-	-	-	-	-	-	-	-	3,482,660	-	-	-	3,482,660	3,482,660
Utilities	-	-	-	-	-	-	-	-	-	7,332,380	-	-	7,332,380	7,332,380
Debt service	-	-	-	-	-	6,163,740	-	-	-	390,420	3,147,450	-	9,701,610	9,701,610
Capital projects and other uses	-	-	-	3,657,000	-	-	1,007,440	270,210	14,489,000	1,302,000	3,785,000	-	24,510,650	21,644,650
TOTAL EXPENDITURES	28,437,670	7,824,180	700,000	3,863,400	106,870	6,163,740	1,007,440	270,210	14,489,000	5,175,080	14,264,830	583,000	82,885,420	77,730,320
Transfers to other funds	700,000	670,000	-	-	-	-	-	14,160	-	-	-	-	1,384,160	1,370,000
ENDING FUND BALANCES	\$ 8,208,080	\$ 2,095,600	\$ -	\$ (178,870)	\$ 164,170	\$ 1,964,860	\$ 562,400	\$ 60,400	\$ 4,443,820	\$ 1,376,500	\$ 1,850,560	\$ 5,961,750	\$ 26,509,270	\$ 31,348,650

Total Revenues	\$ 58,299,370
Decrease in Fund Balance	24,586,050
Total Appropriable Funds	<u>\$ 82,885,420</u>
Total Appropriations	<u>\$ 82,885,420</u>

**TOWN OF ADDISON**  
**GENERAL FUND**  
**SCHEDULE OF REVENUES BY SOURCE**  
*Amendments to the 2010-2011 Budget*

	Actual 2009-10	Budget 2010-11	Amendments	Amended Budget 2010-11
Ad valorem taxes:				
Current taxes	\$ 10,748,821	\$ 10,375,430	\$ (175,000)	\$ 10,200,430
Delinquent taxes	2,392	9,850	25,000	34,850
Penalty and interest	19,953	1,310	40,000	41,310
Non-property taxes:				
Sales tax	9,155,849	9,377,780	-	9,377,780
Alcoholic beverage tax	921,990	960,000	-	960,000
Franchise / right-of-way use fees:				
Electric franchise	1,445,519	1,500,000	-	1,500,000
Gas franchise	215,705	250,000	(30,000)	220,000
Telecommunication access fees	682,102	650,000	-	650,000
Cable franchise	228,478	200,000	25,000	225,000
Street rental fees	6,350	7,960	-	7,960
Licenses and permits:				
Business licenses and permits	147,885	167,340	-	167,340
Building and construction permits	685,293	453,740	-	453,740
Service fees:				
General government	419	650	-	650
Public safety	884,912	757,080	-	757,080
Urban development	2,630	5,300	-	5,300
Streets and sanitation	332,330	319,870	-	319,870
Recreation	86,937	79,400	-	79,400
Interfund	184,300	184,300	-	184,300
Court fines	1,158,581	1,225,000	(200,000)	1,025,000
Interest earnings	60,681	80,000	(45,000)	35,000
Rental income	146,821	153,000	-	153,000
Recycling proceeds	21,126	20,000	-	20,000
Other	123,544	37,990	33,000	70,990
<b>TOTAL REVENUES</b>	<b>\$ 27,262,618</b>	<b>\$ 26,816,000</b>	<b>\$ (327,000)</b>	<b>\$ 26,489,000</b>



**TOWN OF ADDISON**  
**GENERAL FUND**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE**  
*Amendments to the 2010-2011 Budget*

	Actual 2009-10	Budget 2010-11	Amendments	Amended Budget 2010-11
BEGINNING BALANCE	\$ 10,652,742	\$ 10,621,910	\$ 234,840	\$ 10,856,750
REVENUES:				
Ad valorem taxes	10,771,166	10,386,590	(110,000)	10,276,590
Non-property taxes	10,077,839	10,337,780	-	10,337,780
Franchise fees	2,578,154	2,607,960	(5,000)	2,602,960
Licenses and permits	833,178	621,080	-	621,080
Service fees	1,491,528	1,346,600	-	1,346,600
Fines and penalties	1,158,581	1,225,000	(200,000)	1,025,000
Interest earnings	60,681	80,000	(45,000)	35,000
Rental income	146,821	153,000	-	153,000
Other	144,670	57,990	33,000	90,990
TOTAL REVENUES	<u>27,262,618</u>	<u>26,816,000</u>	<u>(327,000)</u>	<u>26,489,000</u>
TOTAL RESOURCES AVAILABLE	<u>37,915,360</u>	<u>37,437,910</u>	<u>(92,160)</u>	<u>37,345,750</u>
EXPENDITURES:				
General government:				
City manager	1,271,118	1,527,890	100,000	1,627,890
Financial and strategic services	851,725	839,820	58,000	897,820
General services	781,312	826,270	16,000	842,270
Municipal court	500,958	509,580	-	509,580
Human resources	485,057	519,630	-	519,630
Information technology	1,234,661	1,325,600	-	1,325,600
Combined services	602,005	602,680	20,000	622,680
Council projects	597,055	297,650	63,000	360,650
Public safety:				
Police	6,986,208	7,630,580	112,700	7,743,280
Emergency communications	1,073,368	1,156,290	-	1,156,290
Fire	5,418,067	5,780,280	100,000	5,880,280
Development services	887,132	898,680	-	898,680
Streets	1,672,375	1,794,880	(15,000)	1,779,880
Parks and recreation:				
Parks	2,348,874	2,535,480	175,000	2,710,480
Recreation	1,349,957	1,482,660	80,000	1,562,660
TOTAL EXPENDITURES	<u>26,059,872</u>	<u>27,727,970</u>	<u>709,700</u>	<u>28,437,670</u>
OTHER FINANCING SOURCES (USES):				
Transfer from Reimbursement Grant Fund	1,263	-	-	-
Transfer to Debt Service Fund	(1,000,000)	-	-	-
Transfer to Economic Development Fund	-	(700,000)	-	(700,000)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(998,737)</u>	<u>(700,000)</u>	<u>-</u>	<u>(700,000)</u>
ENDING FUND BALANCE	<u>\$ 10,856,751</u>	<u>\$ 9,009,940</u>	<u>\$ (801,860)</u>	<u>\$ 8,208,080</u>

**TOWN OF ADDISON**  
**HOTEL SPECIAL REVENUE FUND**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE**  
*Amendments to the 2010-2011 Budget*

	Actual 2009-10	Budget 2010-11	Amendments	Amended Budget 2010-11
BEGINNING BALANCE	\$ 4,643,100	\$ 3,261,770	\$ 1,169,170	\$ 4,430,940
REVENUES:				
Hotel/motel occupancy taxes	3,666,781	3,550,000	450,000	4,000,000
Proceeds from special events	1,643,906	1,680,500	(133,000)	1,547,500
Conference Centre rental	475,366	500,000	(75,000)	425,000
Visitor Centre rental	-	225,540	(131,000)	94,540
Theatre Centre rental	78,020	78,000	-	78,000
Interest earnings and other	35,949	13,800	-	13,800
TOTAL REVENUES	<u>5,900,022</u>	<u>6,047,840</u>	<u>111,000</u>	<u>6,158,840</u>
TOTAL AVAILABLE RESOURCES	<u>10,543,122</u>	<u>9,309,610</u>	<u>1,280,170</u>	<u>10,589,780</u>
EXPENDITURES:				
Visitor services	806,786	1,098,570	-	1,098,570
Visit Addison	113,376	440,110	1,555,000	1,995,110
Marketing	617,637	731,460	-	731,460
Special events	2,376,492	2,392,720	-	2,392,720
Conference centre	963,908	1,028,370	25,000	1,053,370
Performing arts	563,980	552,950	-	552,950
TOTAL EXPENDITURES	<u>5,442,179</u>	<u>6,244,180</u>	<u>1,580,000</u>	<u>7,824,180</u>
OTHER FINANCING SOURCES (USES):				
Transfer to Debt Service Fund	(670,000)	(670,000)	-	(670,000)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(670,000)</u>	<u>(670,000)</u>	<u>-</u>	<u>(670,000)</u>
ENDING FUND BALANCE	<u>\$ 4,430,943</u>	<u>\$ 2,395,430</u>	<u>\$ (299,830)</u>	<u>\$ 2,095,600</u>

**TOWN OF ADDISON**  
**ECONOMIC DEVELOPMENT FUND**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE**  
*Amendments to the 2010-2011 Budget*

	Actual 2009-10	Budget 2010-11	Amendments	Amended Budget 2010-11
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -
REVENUES:				
Interest earnings and other	-	-	-	-
TOTAL REVENUES	-	-	-	-
TOTAL AVAILABLE RESOURCES	-	-	-	-
EXPENDITURES:				
Personal services	-	-	67,000	67,000
Supplies	-	-	12,000	12,000
Contractual services	-	700,000	(79,000)	621,000
TOTAL EXPENDITURES	-	700,000	-	700,000
OTHER FINANCING SOURCES (USES):				
Transfer from General Fund	-	700,000	-	700,000
TOTAL OTHER FINANCING SOURCES (USES)	-	700,000	-	700,000
ENDING BALANCE	\$ -	\$ -	\$ -	\$ -

**TOWN OF ADDISON**  
**ADVANCED FUNDING GRANT FUND**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE**  
*Amendments to the 2010-2011 Budget*

	Actual 2009-10	Budget 2010-11	Amendments	Amended Budget 2010-11
BEGINNING BALANCE	\$ -	\$ 15,300	\$ -	\$ 15,300
REVENUES:				
Intergovernmental	15,284	2,500,000	(1,000,000)	1,500,000
Interest earnings and other	27	70	-	70
TOTAL REVENUES	<u>15,311</u>	<u>2,500,070</u>	<u>(1,000,000)</u>	<u>1,500,070</u>
TOTAL AVAILABLE RESOURCES	<u>15,311</u>	<u>2,515,370</u>	<u>(1,000,000)</u>	<u>1,515,370</u>
EXPENDITURES:				
Supplies	-	-	6,200	6,200
Contractual services	-	160,000	(160,000)	-
Construction and equipment	-	2,340,000	(750,000)	1,590,000
TOTAL EXPENDITURES	<u>-</u>	<u>2,500,000</u>	<u>(903,800)</u>	<u>1,596,200</u>
ENDING BALANCE	<u>\$ 15,311</u>	<u>\$ 15,370</u>	<u>\$ (96,200)</u>	<u>\$ (80,830)</u>

**TOWN OF ADDISON**  
**REIMBURSEMENT GRANT FUND**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE**  
*Amendments to the 2010-2011 Budget*

	Actual 2009-10	Budget 2010-11	Amendments	Amended Budget 2010-11
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -
REVENUES:				
Intergovernmental	1,094,969	70,000	1,830,000	1,900,000
Interest earnings and other	195	-	-	-
TOTAL REVENUES	<u>1,095,164</u>	<u>70,000</u>	<u>1,830,000</u>	<u>1,900,000</u>
TOTAL AVAILABLE RESOURCES	<u>1,095,164</u>	<u>70,000</u>	<u>1,830,000</u>	<u>1,900,000</u>
EXPENDITURES:				
Personal services	31,148	19,200	(9,000)	10,200
Supplies	14,309	800	1,200	2,000
Contractual services	9,573	50,000	(50,000)	-
Construction and equipment	576,012	-	2,000,000	2,000,000
TOTAL EXPENDITURES	<u>631,042</u>	<u>70,000</u>	<u>1,942,200</u>	<u>2,012,200</u>
OTHER FINANCING SOURCES (USES):				
Transfer from Street Capital Project Fund	-	-	14,160	14,160
Transfer to General Fund	(1,263)	-	-	-
Transfer to Street Capital Project Fund	(462,564)	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	<u>(463,827)</u>	<u>-</u>	<u>14,160</u>	<u>14,160</u>
ENDING BALANCE	<u>\$ 295</u>	<u>\$ -</u>	<u>\$ (98,040)</u>	<u>\$ (98,040)</u>

**TOWN OF ADDISON**  
**AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) GRANT FUND**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE**  
*Amendments to the 2010-2011 Budget*

	Actual 2009-10	Budget 2010-11	Amendments	Amended Budget 2010-11
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -
REVENUES:				
Intergovernmental	213,578	140,000	115,000	255,000
Interest earnings and other	(24)	-	-	-
TOTAL REVENUES	<u>213,554</u>	<u>140,000</u>	<u>115,000</u>	<u>255,000</u>
TOTAL AVAILABLE RESOURCES	<u>213,554</u>	<u>140,000</u>	<u>115,000</u>	<u>255,000</u>
EXPENDITURES:				
Personal services	139,757	140,000	48,000	188,000
Supplies	22,633	-	-	-
Contractual services	16,100	-	67,000	67,000
Construction and equipment	35,088	-	-	-
TOTAL EXPENDITURES	<u>213,578</u>	<u>140,000</u>	<u>115,000</u>	<u>255,000</u>
ENDING BALANCE	<u>\$ (24)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**TOWN OF ADDISON**  
**PUBLIC SAFETY SPECIAL REVENUE FUND**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE**  
*Amendments to the 2010-2011 Budget*

	Actual 2009-10	Budget 2010-11	Amendments	Amended Budget 2010-11
BEGINNING BALANCE	\$ 16,573	\$ 33,790	\$ 2,100	\$ 35,890
REVENUES:				
Court awards	19,172	10,000	-	10,000
Interest earnings and other	142	200	-	200
TOTAL REVENUES	<u>19,314</u>	<u>10,200</u>	<u>-</u>	<u>10,200</u>
TOTAL AVAILABLE RESOURCES	<u>35,887</u>	<u>43,990</u>	<u>2,100</u>	<u>46,090</u>
EXPENDITURES:				
Supplies	-	21,970	-	21,970
TOTAL EXPENDITURES	<u>-</u>	<u>21,970</u>	<u>-</u>	<u>21,970</u>
ENDING BALANCE	<u>\$ 35,887</u>	<u>\$ 22,020</u>	<u>\$ 2,100</u>	<u>\$ 24,120</u>

**TOWN OF ADDISON**  
**MUNICIPAL COURT SPECIAL REVENUE FUND**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE**  
*Amendments to the 2010-2011 Budget*

	Actual 2009-10	Budget 2010-11	Amendments	Amended Budget 2010-11
BEGINNING BALANCE	\$ 217,284	\$ 188,360	\$ (19,410)	\$ 168,950
REVENUES:				
Court security fees	13,842	22,000	-	22,000
Court technology fees	23,819	30,000	-	30,000
Interest earnings and other	3,460	4,000	-	4,000
TOTAL REVENUES	<u>41,121</u>	<u>56,000</u>	<u>-</u>	<u>56,000</u>
TOTAL AVAILABLE RESOURCES	<u>258,405</u>	<u>244,360</u>	<u>(19,410)</u>	<u>224,950</u>
EXPENDITURES:				
Personal services	4,144	21,000	-	21,000
Supplies	5,052	-	-	-
Maintenance	80,259	60,900	-	60,900
Contractual services	-	3,000	-	3,000
TOTAL EXPENDITURES	<u>89,455</u>	<u>84,900</u>	<u>-</u>	<u>84,900</u>
ENDING BALANCE	<u>\$ 168,950</u>	<u>\$ 159,460</u>	<u>\$ (19,410)</u>	<u>\$ 140,050</u>



**TOWN OF ADDISON**  
**GENERAL OBLIGATION DEBT SERVICE FUND**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE**  
*Amendments to the 2010-2011 Budget*

	Actual 2009-10	Budget 2010-11	Amendments	Amended Budget 2010-11
BEGINNING BALANCE	\$ 1,082,061	\$ 1,148,650	\$ (22,580)	\$ 1,126,070
REVENUES:				
Ad valorem taxes	5,129,581	5,436,610	-	5,436,610
Interest earnings and other	12,485	20,000	-	20,000
TOTAL REVENUES	<u>5,142,066</u>	<u>5,456,610</u>	<u>-</u>	<u>5,456,610</u>
TOTAL AVAILABLE RESOURCES	<u>6,224,127</u>	<u>6,605,260</u>	<u>(22,580)</u>	<u>6,582,680</u>
EXPENDITURES:				
Debt service - principal	3,834,520	3,318,610	-	3,318,610
Debt service - interest	2,250,662	2,111,840	-	2,111,840
Fiscal fees	12,876	13,300	-	13,300
TOTAL EXPENDITURES	<u>6,098,058</u>	<u>5,443,750</u>	<u>-</u>	<u>5,443,750</u>
OTHER FINANCING SOURCES (USES):				
Transfer from General Fund	<u>1,000,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
ENDING BALANCE	<u>\$ 1,126,069</u>	<u>\$ 1,161,510</u>	<u>\$ (22,580)</u>	<u>\$ 1,138,930</u>

**TOWN OF ADDISON**  
**OCCUPANCY TAX DEBT SERVICE FUND**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE**  
*Amendments to the 2010-2011 Budget*

	Actual 2009-10	Budget 2010-11	Amendments	Amended Budget 2010-11
BEGINNING BALANCE	\$ 902,577	\$ 866,940	\$ (3,020)	\$ 863,920
REVENUES:				
Interest earnings and other	7,685	12,000	-	12,000
TOTAL REVENUES	<u>7,685</u>	<u>12,000</u>	<u>-</u>	<u>12,000</u>
TOTAL AVAILABLE RESOURCES	<u>910,262</u>	<u>878,940</u>	<u>(3,020)</u>	<u>875,920</u>
EXPENDITURES:				
Debt service - principal	535,000	555,000	-	555,000
Debt service - interest	181,037	164,690	-	164,690
Fiscal fees	300	300	-	300
TOTAL EXPENDITURES	<u>716,337</u>	<u>719,990</u>	<u>-</u>	<u>719,990</u>
OTHER FINANCING SOURCES (USES):				
Transfer from Hotel Fund	<u>670,000</u>	<u>670,000</u>	<u>-</u>	<u>670,000</u>
ENDING BALANCE	<u>\$ 863,925</u>	<u>\$ 828,950</u>	<u>\$ (3,020)</u>	<u>\$ 825,930</u>

**TOWN OF ADDISON**  
**STREET CAPITAL PROJECT FUND**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE**  
*Amendments to the 2010-2011 Budget*

	Actual 2009-10	Budget 2010-11	Amendments	Amended Budget 2010-11
BEGINNING BALANCE	\$ 1,329,879	\$ 1,276,320	\$ 298,580	\$ 1,574,900
REVENUES:				
Interest earnings and other	6,125	9,100	-	9,100
TOTAL REVENUES	<u>6,125</u>	<u>9,100</u>	<u>-</u>	<u>9,100</u>
TOTAL AVAILABLE RESOURCES	<u>1,336,004</u>	<u>1,285,420</u>	<u>298,580</u>	<u>1,584,000</u>
EXPENDITURES:				
Maintenance	204,092	-	-	-
Engineering and contractual services	19,580	-	-	-
Construction and equipment	-	1,007,440	-	1,007,440
TOTAL EXPENDITURES	<u>223,672</u>	<u>1,007,440</u>	<u>-</u>	<u>1,007,440</u>
OTHER FINANCING SOURCES (USES):				
Transfer (to) from Reimbursement Grant Fund	<u>462,564</u>	<u>-</u>	<u>(14,160)</u>	<u>(14,160)</u>
ENDING BALANCE	<u>\$ 1,574,896</u>	<u>\$ 277,980</u>	<u>\$ 284,420</u>	<u>\$ 562,400</u>

**TOWN OF ADDISON**  
**PARKS CAPITAL PROJECT FUND**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE**  
*Amendments to the 2010-2011 Budget*

	Actual 2009-10	Budget 2010-11	Amendments	Amended Budget 2010-11
BEGINNING BALANCE	\$ 397,100	\$ 267,140	\$ 60,400	\$ 327,540
REVENUES:				
Interest earnings and other	29,930	3,070	-	3,070
TOTAL REVENUES	<u>29,930</u>	<u>3,070</u>	<u>-</u>	<u>3,070</u>
TOTAL AVAILABLE RESOURCES	<u>427,030</u>	<u>270,210</u>	<u>60,400</u>	<u>330,610</u>
EXPENDITURES:				
Maintenance	27,275	-	-	-
Engineering and contractual services	72,218	9,700	-	9,700
Construction and equipment	-	260,510	-	260,510
TOTAL EXPENDITURES	<u>99,493</u>	<u>270,210</u>	<u>-</u>	<u>270,210</u>
ENDING BALANCE	<u>\$ 327,537</u>	<u>\$ -</u>	<u>\$ 60,400</u>	<u>\$ 60,400</u>

**TOWN OF ADDISON**  
**2002 CAPITAL PROJECT FUND**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE**  
*Amendments to the 2010-2011 Budget*

	Actual 2009-10	Budget 2010-11	Amendments	Amended Budget 2010-11
BEGINNING BALANCE	\$ 1,733,257	\$ 1,501,480	\$ 32,300	\$ 1,533,780
REVENUES:				
Interest earnings and other	12,010	14,390	-	14,390
TOTAL REVENUES	<u>12,010</u>	<u>14,390</u>	<u>-</u>	<u>14,390</u>
TOTAL AVAILABLE RESOURCES	<u>1,745,267</u>	<u>1,515,870</u>	<u>32,300</u>	<u>1,548,170</u>
EXPENDITURES:				
Engineering and contractual services	181,579	100,000	269,000	369,000
Construction and equipment	29,906	400,000	775,000	1,175,000
TOTAL EXPENDITURES	<u>211,485</u>	<u>500,000</u>	<u>1,044,000</u>	<u>1,544,000</u>
ENDING FUND BALANCE	<u>\$ 1,533,782</u>	<u>\$ 1,015,870</u>	<u>\$ (1,011,700)</u>	<u>\$ 4,170</u>

**TOWN OF ADDISON**  
**2004 CAPITAL PROJECT FUND**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE**  
*Amendments to the 2010-2011 Budget*

	Actual 2009-10	Budget 2010-11	Amendments	Amended Budget 2010-11
BEGINNING BALANCE	\$ 434,361	\$ 438,990	\$ (1,470)	\$ 437,520
REVENUES:				
Interest earnings and other	3,161	5,050	-	5,050
TOTAL REVENUES	<u>3,161</u>	<u>5,050</u>	<u>-</u>	<u>5,050</u>
TOTAL AVAILABLE RESOURCES	<u>437,522</u>	<u>444,040</u>	<u>(1,470)</u>	<u>442,570</u>
EXPENDITURES:				
Construction and equipment	-	-	187,000	187,000
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>187,000</u>	<u>187,000</u>
ENDING FUND BALANCE	<u>\$ 437,522</u>	<u>\$ 444,040</u>	<u>\$ (188,470)</u>	<u>\$ 255,570</u>

**TOWN OF ADDISON**  
**2006 CAPITAL PROJECT FUND**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE**  
*Amendments to the 2010-2011 Budget*

	Actual 2009-10	Budget 2010-11	Amendments	Amended Budget 2010-11
BEGINNING BALANCE	\$ 349,247	\$ 352,980	\$ (1,190)	\$ 351,790
REVENUES:				
Interest earnings and other	2,541	4,060	-	4,060
TOTAL REVENUES	<u>2,541</u>	<u>4,060</u>	<u>-</u>	<u>4,060</u>
TOTAL AVAILABLE RESOURCES	<u>351,788</u>	<u>357,040</u>	<u>(1,190)</u>	<u>355,850</u>
EXPENDITURES:				
Engineering and contractual services	-	180,000	-	180,000
TOTAL EXPENDITURES	<u>-</u>	<u>180,000</u>	<u>-</u>	<u>180,000</u>
ENDING FUND BALANCE	<u>\$ 351,788</u>	<u>\$ 177,040</u>	<u>\$ (1,190)</u>	<u>\$ 175,850</u>

**TOWN OF ADDISON**  
**2008 CAPITAL PROJECT FUND**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE**  
*Amendments to the 2010-2011 Budget*

	Actual 2009-10	Budget 2010-11	Amendments	Amended Budget 2010-11
BEGINNING BALANCE	\$ 24,949,208	\$ 19,844,330	\$ (3,735,520)	\$ 16,108,810
REVENUES:				
Interest earnings and other	481,389	210,420	-	210,420
Developer contributions	1,796,676	-	267,000	267,000
TOTAL REVENUES	<u>2,278,065</u>	<u>210,420</u>	<u>267,000</u>	<u>477,420</u>
TOTAL AVAILABLE RESOURCES	<u>27,227,273</u>	<u>20,054,750</u>	<u>(3,468,520)</u>	<u>16,586,230</u>
EXPENDITURES:				
Supplies	937	-	-	-
Engineering and contractual services	2,292,226	-	1,628,000	1,628,000
Construction and equipment	8,825,296	12,100,000	(1,150,000)	10,950,000
TOTAL EXPENDITURES	<u>11,118,459</u>	<u>12,100,000</u>	<u>478,000</u>	<u>12,578,000</u>
ENDING FUND BALANCE	<u>\$ 16,108,814</u>	<u>\$ 7,954,750</u>	<u>\$ (3,946,520)</u>	<u>\$ 4,008,230</u>



**TOWN OF ADDISON**  
**AIRPORT ENTERPRISE FUND**  
**STATEMENT OF INCOME AND CHANGES IN WORKING CAPITAL**  
*Amendments to the 2010-2011 Budget*

	Actual 2009-10	Budget 2010-11	Amendments	Amended Budget 2010-11
<b>INCOME STATEMENT</b>				
Operating revenues:				
Operating grants	\$ 93,465	\$ 50,000	\$ -	\$ 50,000
Fuel flowage fees	720,825	846,000	-	846,000
Rental	3,430,003	3,467,030	-	3,467,030
User fees	138,397	38,400	-	38,400
Total operating revenues	<u>4,382,690</u>	<u>4,401,430</u>	<u>-</u>	<u>4,401,430</u>
Operating expenses:				
Town - Personal services	231,795	254,020	-	254,020
Town - Supplies	41,234	21,800	-	21,800
Town - Maintenance	25,890	29,300	-	29,300
Town - Contractual services	590,975	477,520	-	477,520
Grant - Maintenance	91,339	100,000	-	100,000
Operator - Operations and maintenance	1,078,454	2,270,090	-	2,270,090
Operator - Service contract	944,506	329,930	-	329,930
Total operating expenses	<u>3,004,193</u>	<u>3,482,660</u>	<u>-</u>	<u>3,482,660</u>
Net operating income	<u>1,378,497</u>	<u>918,770</u>	<u>-</u>	<u>918,770</u>
Non-operating revenues (expenses):				
Interest earnings and other	14,861	25,750	-	25,750
Interest on debt, fiscal fees and other	(135,532)	(125,420)	-	(125,420)
Net non-operating revenues (expenses)	<u>(120,671)</u>	<u>(99,670)</u>	<u>-</u>	<u>(99,670)</u>
Net income (excluding depreciation)	<u>\$ 1,257,826</u>	<u>\$ 819,100</u>	<u>\$ -</u>	<u>\$ 819,100</u>
<b>CHANGES IN WORKING CAPITAL</b>				
Net income (excluding depreciation)	<u>\$ 1,257,826</u>	<u>\$ 819,100</u>	<u>\$ -</u>	<u>\$ 819,100</u>
Sources (uses) of working capital:				
Retirement of long-term debt	(262,675)	(265,000)	-	(265,000)
Net additions to fixed assets with grants	(22,717)	(1,245,000)	-	(1,245,000)
Other net additions to fixed assets	(27,035)	(57,000)	-	(57,000)
Net sources (uses) of working capital	<u>(312,427)</u>	<u>(1,567,000)</u>	<u>-</u>	<u>(1,567,000)</u>
Net increase (decrease) in working capital	945,399	(747,900)	-	(747,900)
Beginning fund balance	<u>1,179,004</u>	<u>1,741,240</u>	<u>383,160</u>	<u>2,124,400</u>
Ending fund balance	<u>\$ 2,124,403</u>	<u>\$ 993,340</u>	<u>\$ 383,160</u>	<u>\$ 1,376,500</u>

**TOWN OF ADDISON**  
**UTILITY ENTERPRISE FUND**  
**STATEMENT OF INCOME AND CHANGES IN WORKING CAPITAL**  
*Amendments to the 2010-2011 Budget*

	Actual 2009-10	Budget 2010-11	Amendments	Amended Budget 2010-11
<b>INCOME STATEMENT</b>				
Operating revenues:				
Water sales	\$ 4,758,886	\$ 5,462,500	\$ -	\$ 5,462,500
Sewer charges	3,933,498	4,702,500	-	4,702,500
Tap fees and other	40,434	12,670	-	12,670
Penalties	73,251	70,000	-	70,000
Total operating revenues	<u>8,806,069</u>	<u>10,247,670</u>	<u>-</u>	<u>10,247,670</u>
Operating expenses:				
Water purchases	2,603,155	2,707,600	-	2,707,600
Wastewater treatment	1,736,262	1,980,100	-	1,980,100
Utility operations	2,354,539	2,644,680	-	2,644,680
Total operating expenses	<u>6,693,956</u>	<u>7,332,380</u>	<u>-</u>	<u>7,332,380</u>
Net operating income	<u>2,112,113</u>	<u>2,915,290</u>	<u>-</u>	<u>2,915,290</u>
Non-operating revenues (expenses):				
Interest earnings and other	(56,460)	16,500	-	16,500
Interest on debt, fiscal fees and other	(683,163)	(523,680)	-	(523,680)
Net non-operating revenues (expenses)	<u>(739,623)</u>	<u>(507,180)</u>	<u>-</u>	<u>(507,180)</u>
Net income (excluding depreciation)	<u>\$ 1,372,490</u>	<u>\$ 2,408,110</u>	<u>\$ -</u>	<u>\$ 2,408,110</u>
<b>CHANGES IN WORKING CAPITAL</b>				
Net income (excluding depreciation)	<u>\$ 1,372,490</u>	<u>\$ 2,408,110</u>	<u>\$ -</u>	<u>\$ 2,408,110</u>
Sources (uses) of working capital:				
Retirement of long-term debt	(2,478,842)	(2,623,770)	-	(2,623,770)
Debt issuance / transfer of debt proceeds	-	-	-	-
Net additions to fixed assets	(598,154)	(3,785,000)	-	(3,785,000)
Net (increase) decrease in other assets	85,161	-	-	-
Net sources (uses) of working capital	<u>(2,991,835)</u>	<u>(6,408,770)</u>	<u>-</u>	<u>(6,408,770)</u>
Net increase (decrease) in working capital	(1,619,345)	(4,000,660)	-	(4,000,660)
Beginning fund balance	<u>7,470,567</u>	<u>5,026,680</u>	<u>824,540</u>	<u>5,851,220</u>
Ending fund balance	<u>\$ 5,851,222</u>	<u>\$ 1,026,020</u>	<u>\$ 824,540</u>	<u>\$ 1,850,560</u>

**TOWN OF ADDISON**  
**INFORMATION TECHNOLOGY INTERNAL SERVICE FUND**  
**STATEMENT OF INCOME AND CHANGES IN WORKING CAPITAL**  
*Amendments to the 2010-2011 Budget*

	Actual 2009-10	Budget 2010-11	Amendments	Amended Budget 2010-11
<b>INCOME STATEMENT</b>				
Operating revenues:				
Department contributions and other	\$ 1,165	\$ 651,000	\$ -	\$ 651,000
Total operating revenues	<u>1,165</u>	<u>651,000</u>	<u>-</u>	<u>651,000</u>
Operating expenses:				
Contractual services	2,571	3,000	-	3,000
Total operating expenses	<u>2,571</u>	<u>3,000</u>	<u>-</u>	<u>3,000</u>
Net operating income	<u>(1,406)</u>	<u>648,000</u>	<u>-</u>	<u>648,000</u>
Non-operating revenues (expenses):				
Interest earnings and other	15,302	21,690	-	21,690
Other revenues (expenses)	(6,707)	-	-	-
Net non-operating revenues	<u>8,595</u>	<u>21,690</u>	<u>-</u>	<u>21,690</u>
Net income (excluding depreciation)	<u>\$ 7,189</u>	<u>\$ 669,690</u>	<u>\$ -</u>	<u>\$ 669,690</u>
<b>CHANGES IN WORKING CAPITAL</b>				
Net income (excluding depreciation)	<u>\$ 7,189</u>	<u>\$ 669,690</u>	<u>\$ -</u>	<u>\$ 669,690</u>
Sources (uses) of working capital:				
Acquisition of capital hardware/software:				
General government	(32,428)	(95,000)	-	(95,000)
Public safety	(43,352)	(230,000)	-	(230,000)
Net sources (uses) of working capital	<u>(75,780)</u>	<u>(325,000)</u>	<u>-</u>	<u>(325,000)</u>
Net increase (decrease) in working capital	(68,591)	344,690	-	344,690
Beginning fund balance	<u>2,148,571</u>	<u>2,063,490</u>	<u>16,490</u>	<u>2,079,980</u>
Ending fund balance	<u>\$ 2,079,980</u>	<u>\$ 2,408,180</u>	<u>\$ 16,490</u>	<u>\$ 2,424,670</u>

**TOWN OF ADDISON**  
**CAPITAL REPLACEMENT INTERNAL SERVICE FUND**  
**STATEMENT OF INCOME AND CHANGES IN WORKING CAPITAL**  
*Amendments to the 2010-2011 Budget*

	Actual 2009-10	Budget 2010-11	Amendments	Amended Budget 2010-11
<b>INCOME STATEMENT</b>				
Operating revenues:				
Department contributions	\$ -	\$ 509,000	\$ -	\$ 509,000
Total operating revenues	<u>-</u>	<u>509,000</u>	<u>-</u>	<u>509,000</u>
Operating expenses:				
Contractual services	2,571	3,000	3,000	6,000
Total operating expenses	<u>2,571</u>	<u>3,000</u>	<u>3,000</u>	<u>6,000</u>
Net operating income	<u>(2,571)</u>	<u>506,000</u>	<u>(3,000)</u>	<u>503,000</u>
Non-operating revenues (expenses):				
Interest earnings and other	26,050	35,520	-	35,520
Proceeds from sale of assets	55,864	40,000	-	40,000
Net non-operating revenues	<u>81,914</u>	<u>75,520</u>	<u>-</u>	<u>75,520</u>
Net income (excluding depreciation)	<u>\$ 79,343</u>	<u>\$ 581,520</u>	<u>\$ (3,000)</u>	<u>\$ 578,520</u>
<b>CHANGES IN WORKING CAPITAL</b>				
Net income (excluding depreciation)	<u>\$ 79,343</u>	<u>\$ 581,520</u>	<u>\$ (3,000)</u>	<u>\$ 578,520</u>
Sources (uses) of working capital:				
Acquisition of capital equipment:				
General government	(67,297)	(40,000)	-	(40,000)
Public safety	(425,425)	(209,000)	-	(209,000)
Streets	(52,222)	-	-	-
Parks and recreation	(157,409)	-	-	-
Net sources (uses) of working capital	<u>(702,353)</u>	<u>(249,000)</u>	<u>-</u>	<u>(249,000)</u>
Net increase (decrease) in working capital	(623,010)	332,520	(3,000)	329,520
Beginning fund balance	<u>3,830,571</u>	<u>3,126,230</u>	<u>81,330</u>	<u>3,207,560</u>
Ending fund balance	<u>\$ 3,207,561</u>	<u>\$ 3,458,750</u>	<u>\$ 78,330</u>	<u>\$ 3,537,080</u>

**TOWN OF ADDISON**  
**DETAIL OF RECOMMENDED FY 10-11 BUDGET AMENDMENTS**

Fund / Category	Revenues and Other Funding Sources/Uses	Expenditures					Total Department
		Personal Services	Supplies	Maintenance	Contractual Services	Capital Outlay	
<b>General Fund / Revenues and Other Sources</b>							
Increase in beginning fund balance	\$ 234,840	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reduction in current property taxes	(175,000)	-	-	-	-	-	-
Increase in delinquent property taxes	25,000	-	-	-	-	-	-
Increase in property tax penalty and interest	40,000	-	-	-	-	-	-
Reduction in gas franchise fees	(30,000)	-	-	-	-	-	-
Increase in cable franchise fees	25,000	-	-	-	-	-	-
Reduction in court fines	(200,000)	-	-	-	-	-	-
Reduction in interest earnings	(45,000)	-	-	-	-	-	-
Increase in other income	33,000	-	-	-	-	-	-
<b>Total General Fund Revenues and Other Sources</b>	<b>\$ (92,160)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>General Fund / City Manager</b>							
Increase in salaries due to project manager	\$ -	\$ 137,000	\$ -	\$ -	\$ -	\$ -	\$ 137,000
Decrease in professional services due to project manager	-	-	-	-	(37,000)	-	(37,000)
<b>Total City Manager</b>	<b>\$ -</b>	<b>\$ 137,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (37,000)</b>	<b>\$ -</b>	<b>\$ 100,000</b>
<b>General Fund / Financial &amp; Strategic Services</b>							
Increase in salaries due to temporary advisor	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Increase in group health benefits cost	-	10,000	-	-	-	-	10,000
Decrease in salary reimbursement	-	33,000	-	-	-	-	33,000
<b>Total Financial &amp; Strategic Services</b>	<b>\$ -</b>	<b>\$ 58,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 58,000</b>
<b>General Fund / General Services</b>							
Increase in maintenance due to roof repairs	\$ -	\$ -	\$ -	\$ 16,000	\$ -	\$ -	\$ 16,000
<b>Total General Services</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,000</b>
<b>General Fund / Combined Services</b>							
Increase in unemployment compensation	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
<b>Total Combined Services</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>

**TOWN OF ADDISON**  
**DETAIL OF RECOMMENDED FY 10-11 BUDGET AMENDMENTS**

Fund / Category	Revenues and Other Funding Sources/Uses	Expenditures					Total Department
		Personal Services	Supplies	Maintenance	Contractual Services	Capital Outlay	
<b>General Fund / Council Projects</b>							
Increase in office supplies	\$ -	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ 2,000
Increase in food supplies	-	-	5,000	-	-	-	5,000
Phase I A3 executive performance tracking system	-	-	-	-	32,000	-	32,000
Strategic planning consultant services	-	-	-	-	24,000	-	24,000
<b>Total Council Projects</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,000</b>	<b>\$ -</b>	<b>\$ 56,000</b>	<b>\$ -</b>	<b>\$ 63,000</b>
<b>General Fund / Police</b>							
Overtime for special events	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 45,000
Forensics related to crimes	-	-	-	-	7,000	-	7,000
Increased communication costs	-	-	-	-	12,000	-	12,000
Police services from outside agencies	-	-	-	-	27,000	-	27,000
Transfer of animal control services from Streets	-	-	-	-	15,000	-	15,000
Purchase of Segway for animal control	-	-	-	-	-	6,700	6,700
<b>Total Police</b>	<b>\$ -</b>	<b>\$ 45,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 61,000</b>	<b>\$ 6,700</b>	<b>\$ 112,700</b>
<b>General Fund / Fire</b>							
Increase in vehicle maintenance	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000
<b>Total Fire</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>
<b>General Fund / Streets</b>							
Transfer of animal control services to Police	\$ -	\$ -	\$ -	\$ -	\$ (15,000)	\$ -	\$ (15,000)
<b>Total Streets</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (15,000)</b>	<b>\$ -</b>	<b>\$ (15,000)</b>
<b>General Fund / Parks</b>							
Increase in water usage	\$ -	\$ -	\$ -	\$ -	\$ 175,000	\$ -	\$ 175,000
<b>Total Parks</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 175,000</b>	<b>\$ -</b>	<b>\$ 175,000</b>
<b>General Fund / Recreation</b>							
Building and indoor pool repairs	\$ -	\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ 80,000
<b>Total Recreation</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 80,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 80,000</b>

**TOWN OF ADDISON**  
**DETAIL OF RECOMMENDED FY 10-11 BUDGET AMENDMENTS**

Fund / Category	Revenues and Other Funding Sources/Uses	Expenditures					Total Department
		Personal Services	Supplies	Maintenance	Contractual Services	Capital Outlay	
<b>Hotel Fund / Revenues and Other Sources</b>							
Increase in beginning fund balance	\$ 1,169,170	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Increase in hotel occupancy taxes	450,000	-	-	-	-	-	-
Reduction in special event revenue	(133,000)	-	-	-	-	-	-
Reduction in Conference Centre rental	(75,000)	-	-	-	-	-	-
Reduction in Visitor Centre rental	(131,000)	-	-	-	-	-	-
<b>Total Hotel Fund Revenues and Other Sources</b>	<b>\$ 1,280,170</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Hotel Fund / Visit Addison</b>							
Make-ready of suite 400	\$ -	\$ -	\$ -	\$ 1,120,000	\$ -	\$ -	\$ 1,120,000
Computer equipment related to suite 400 make-ready	-	-	-	-	45,000	-	45,000
Architectural and design services for suite 400	-	-	-	-	270,000	-	270,000
Communications service fees for suite 400	-	-	-	-	40,000	-	40,000
Furnishings and equipment for suite 400	-	-	80,000	-	-	-	80,000
<b>Total Visit Addison</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 80,000</b>	<b>\$ 1,120,000</b>	<b>\$ 355,000</b>	<b>\$ -</b>	<b>\$ 1,555,000</b>
<b>Hotel Fund / Conference Centre</b>							
Repair of roof	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000
<b>Total Conference Centre</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>
<b>Economic Development Fund / ED Department</b>							
ED Director salary and benefits	\$ -	\$ 67,000	\$ -	\$ -	\$ -	\$ -	\$ 67,000
Supplies	-	-	12,000	-	-	-	12,000
Contractual services	-	-	-	-	(79,000)	-	(79,000)
<b>Total Economic Development</b>	<b>\$ -</b>	<b>\$ 67,000</b>	<b>\$ 12,000</b>	<b>\$ -</b>	<b>\$ (79,000)</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Advanced Funding Grant Fund</b>							
Recognize Dallas County grant in different fund	\$ (1,000,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Recognize variances in expenditures	-	-	6,200	-	(160,000)	(750,000)	(903,800)
<b>Total Advanced Funding Grant Fund</b>	<b>\$ (1,000,000)</b>	<b>\$ -</b>	<b>\$ 6,200</b>	<b>\$ -</b>	<b>\$ (160,000)</b>	<b>\$ (750,000)</b>	<b>\$ (903,800)</b>

**TOWN OF ADDISON**  
**DETAIL OF RECOMMENDED FY 10-11 BUDGET AMENDMENTS**

Fund / Category	Revenues and Other Funding Sources/Uses	Expenditures					Total Department
		Personal Services	Supplies	Maintenance	Contractual Services	Capital Outlay	
<b>Reimbursement Grant Fund</b>							
Various federal, state, and county grants	\$ 1,830,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Recognize variances in expenditures	-	(9,000)	1,200	-	(50,000)	2,000,000	1,942,200
Recognize transfer from Street Capital Project Fund	14,160	-	-	-	-	-	-
<b>Total Reimbursement Grant Fund</b>	<b>\$ 1,844,160</b>	<b>\$ (9,000)</b>	<b>\$ 1,200</b>	<b>\$ -</b>	<b>\$ (50,000)</b>	<b>\$ 2,000,000</b>	<b>\$ 1,942,200</b>
<b>ARRA Grant Fund</b>							
Additional COPS grant and SECO grant	\$ 115,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Recognize variances in expenditures	-	48,000	-	-	67,000	-	115,000
<b>Total ARRA Grant Fund</b>	<b>\$ 115,000</b>	<b>\$ 48,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 67,000</b>	<b>\$ -</b>	<b>\$ 115,000</b>
<b>Public Safety Fund</b>							
Increase in beginning fund balance	\$ 2,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Public Safety Fund</b>	<b>\$ 2,100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Municipal Court Fund</b>							
Recognize lower beginning fund balance	\$ (19,410)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Municipal Court Fund</b>	<b>\$ (19,410)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>General Obligation Debt Service Fund</b>							
Recognize lower beginning fund balance	\$ (22,580)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total General Obligation Debt Service Fund</b>	<b>\$ (22,580)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Occupancy Tax Debt Service Fund</b>							
Recognize lower beginning fund balance	\$ (3,020)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Occupancy Tax Debt Service Fund</b>	<b>\$ (3,020)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**TOWN OF ADDISON**  
**DETAIL OF RECOMMENDED FY 10-11 BUDGET AMENDMENTS**

Fund / Category	Revenues and Other Funding Sources/Uses	Expenditures					Total Department
		Personal Services	Supplies	Maintenance	Contractual Services	Capital Outlay	
<b>Street Capital Project Fund</b>							
Increase in beginning fund balance	\$ 298,580	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reduction of grant revenue reimbursement	(14,160)	-	-	-	-	-	-
<b>Total Street Capital Project Fund</b>	<b>\$ 284,420</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Parks Capital Project Fund</b>							
Increase in beginning fund balance	\$ 60,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Parks Capital Project Fund</b>	<b>\$ 60,400</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>2002 Capital Project Fund</b>							
Increase in beginning fund balance	\$ 32,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Additional expenses related to Belt Line Streetscape	-	-	-	-	269,000	775,000	1,044,000
<b>Total 2002 Capital Project Fund</b>	<b>\$ 32,300</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 269,000</b>	<b>\$ 775,000</b>	<b>\$ 1,044,000</b>
<b>2004 Capital Project Fund</b>							
Recognize lower beginning fund balance	\$ (1,470)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Additional expenses related to Belt Line Streetscape	-	-	-	-	-	187,000	187,000
<b>Total 2004 Capital Project Fund</b>	<b>\$ (1,470)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 187,000</b>	<b>\$ 187,000</b>
<b>2006 Capital Project Fund</b>							
Recognize lower beginning fund balance	\$ (1,190)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total 2006 Capital Project Fund</b>	<b>\$ (1,190)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>2008 Capital Project Fund</b>							
Recognize lower beginning fund balance	\$ (3,735,520)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Additional developer contributions for Vitruvian Park	267,000	-	-	-	-	-	-
Recognize variances in expenditures	-	-	-	-	1,628,000	(1,150,000)	478,000
<b>Total 2008 Capital Project Fund</b>	<b>\$ (3,468,520)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,628,000</b>	<b>\$ (1,150,000)</b>	<b>\$ 478,000</b>

**TOWN OF ADDISON**  
**DETAIL OF RECOMMENDED FY 10-11 BUDGET AMENDMENTS**

Fund / Category	Revenues and Other Funding Sources/Uses	Expenditures					Total Department
		Personal Services	Supplies	Maintenance	Contractual Services	Capital Outlay	
<b>Airport Enterprise Fund</b>							
Increase in beginning fund balance	\$ 383,160	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Airport Enterprise Fund</b>	<b>\$ 383,160</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Utility Enterprise Fund</b>							
Increase in beginning fund balance	\$ 824,540	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Utility Enterprise Fund</b>	<b>\$ 824,540</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Information Technology Internal Service Fund</b>							
Increase in beginning fund balance	\$ 16,490	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Information Technology Internal Service Fund</b>	<b>\$ 16,490</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Replacement Internal Service Fund</b>							
Increase in beginning fund balance	\$ 81,330	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Increase in service fees	-	-	-	3,000	-	-	3,000
<b>Total Capital Replacement Internal Service Fund</b>	<b>\$ 81,330</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,000</b>

## Council Agenda Item: #R11

**AGENDA CAPTION:**

Consideration and discussion of the Department of Financial & Strategic Services Quarterly Review for the quarter and year-to-date ended June 30, 2011.

**FINANCIAL IMPACT:**

There is no financial impact directly associated with this item.

**BACKGROUND:**

To be provided.

**RECOMMENDATION:**

**COUNCIL GOALS:**

Conduct the Business of the Town in a Fiscally Responsible Manner

**ATTACHMENTS:**

Description:

[Third Quarter Financial Review](#)

Type:

Cover Memo

Department of Financial & Strategic Services  
*Quarterly Review*

*For the Period Ended June 30, 2011*

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*Town of Addison  
August 2011*

# *Quarter Ended 06/30/11*

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First Southwest Portfolio Report and Statement of Compliance .....	Attached

# Executive Dashboard – 3rd Quarter, 2011 Fiscal Year

## Financial Indicators

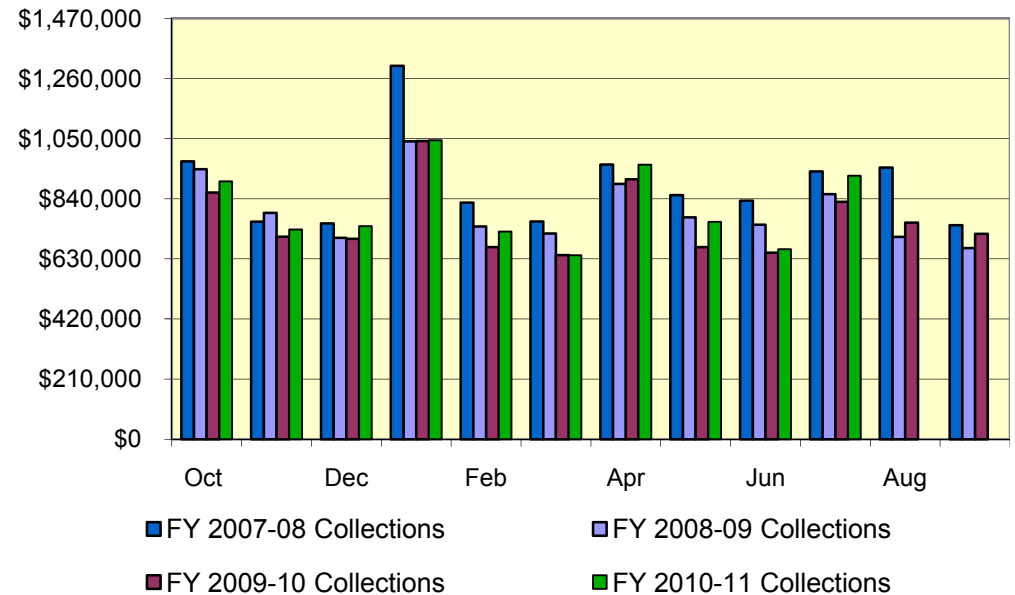
### Key Revenue Sources:

	FY11 Budget	FY11 Projection*	Variance (Unfavorable)
Ad Valorem Taxes	\$10,386,590	\$10,280,000	(\$106,590)
Sales Taxes	\$9,377,780	\$9,677,000	\$299,220
Franchise Fees	\$2,607,960	\$2,602,160	(\$5,800)
Licenses and Permits	\$621,080	\$621,080	\$-0-
Court Fines	\$1,225,000	\$1,025,000	(\$200,000)
Hotel Tax	\$3,550,000	\$4,000,000	\$450,000
Fuel Flowage Fees	\$846,000	\$589,000	(\$257,000)
Water and Sewer Charges	\$10,165,000	\$10,076,000	(\$89,000)

### Key Expenditures:

	FY11 Budget	FY11 Projection*	Variance
General Fund	\$27,727,970	\$27,849,520	(\$121,550)
Hotel Fund	\$6,914,180	\$8,230,120	(\$1,315,940)
Airport Operations	\$3,482,660	\$3,040,430	\$442,230
Utility Dept.	\$2,644,680	\$2,596,360	\$48,320

### Addison Sales Tax Collections



General Fund



Airport Fund



Hotel Fund



Utility Fund





\*Using data through June 30, 2011

# Executive Dashboard – 3rd Quarter, 2011 Fiscal Year



## Economic Indicators

### Occupancy Indicators:

Office Occupancy  Up from 75.3% to 76.7%      Retail Occupancy  Up from 82.6% to 83.3%

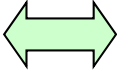

Source: CoStar Report Q3 2011 vs. Q3 2010

### Hotel Indicators:

Hotel Occupancy  2011 up 19.4% from 2010      RevPAR  2011 up \$10.28 from 2010

Source: STR Report – June 2010 vs. June 2011

### Area Economic Indicators:

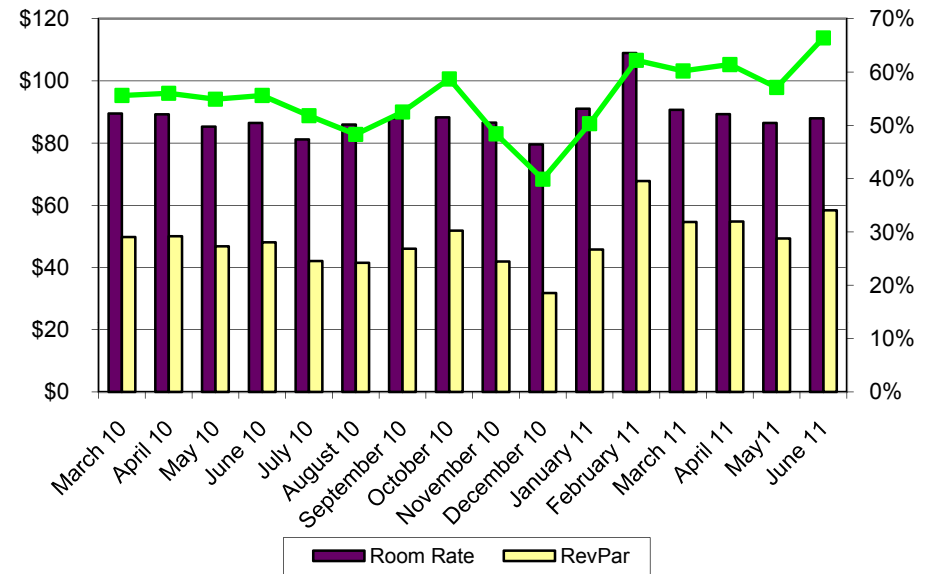
Area Employment  2011 even with 2010      Texas Leading Indicators Index  2011 up 7.05% from 2010

Source: Dallas Federal Reserve

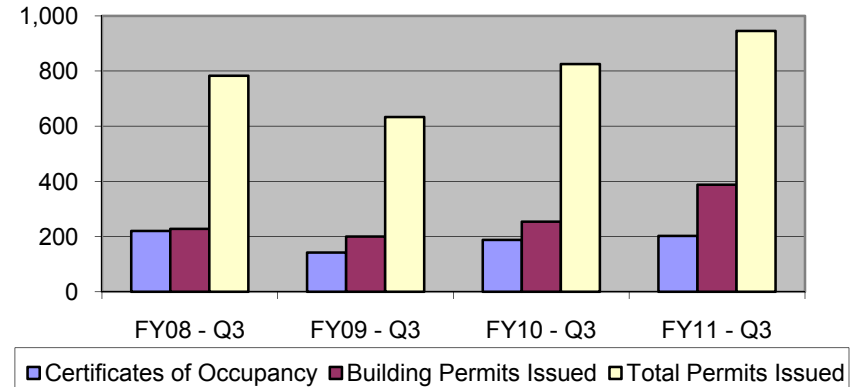
### Building Permit Activity:

	FY 2010 (thru June 30 <sup>th</sup> )	FY 2011 (thru June 30 <sup>th</sup> )
Certificates of Occupancy	188	202
Building Permits Issued	254	388
Total Permits Issued	825	945
Total Valuation	\$122,019,640	\$38,720,491

### Hotel Industry Statistics



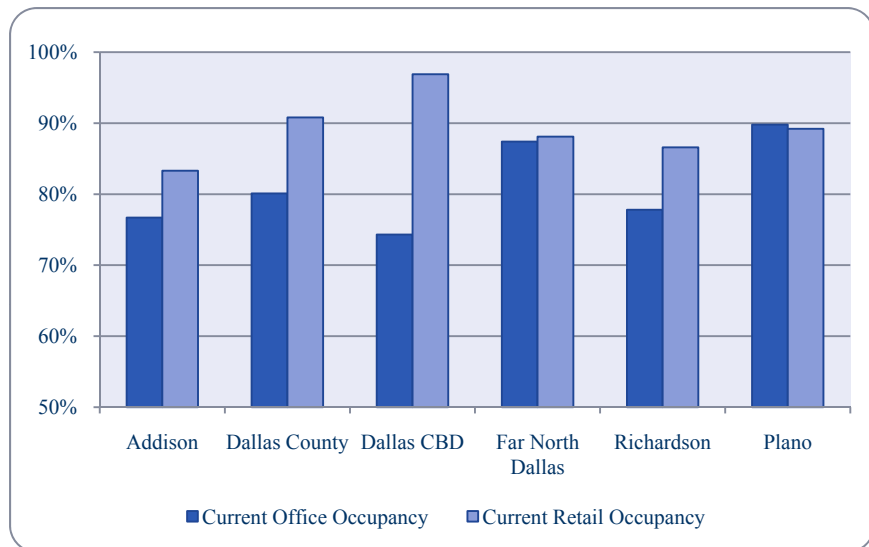
### Comparison of Permit Activity



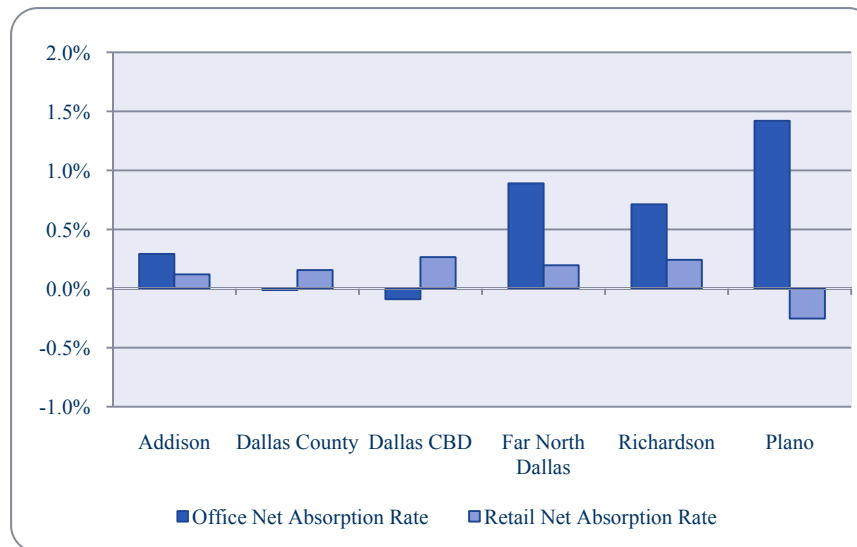
# Executive Dashboard – 3<sup>rd</sup> Quarter 2011 Fiscal Year

## Office and Retail Occupancy Summary

### Occupancy as of June 30, 2011:



### Net Absorption Rate\* FY11 YTD Average:



### Office Indicators as of June 30, 2011 :

Measure	FY10 Q3	FY11 Q3	% Change
Office Occupancy Rate	75.3%	76.7%	1.9%
Average Rental Rate**	\$20.10	\$19.63	-2.3%

### Retail Indicators as of June 30, 2011 :

Measure	FY10 Q3	FY11 Q3	% Change
Retail Occupancy Rate	82.6%	83.3%	0.9%
Average Rental Rate*	\$16.65	\$15.85	-4.8%

\*Net absorption in the net change in occupied space.

\*\*Rate is the annual cost per square foot. For office the amount is the direct gross rent. For retail the amount is the triple net rent.

Source: CoStar.





# MEMO

**To:** Ron Whitehead, City Manager  
**From:** Randy Moravec, CFO  
**Re:** Second Quarter Financial Review  
**Date:** August 17, 2011

## GENERAL FUND

- Through nine months, revenues totaled \$22.6 million, which is \$589k or 2.6 percent less than received this time last year. Property tax collections are tracking budget but are down \$497k from last year due to this year's reduced tax levy. Sales tax collections total \$7.2 million, a slight 2.5 percent increase over the previous year. Electric and gas franchise fee revenue is up due to the colder than average winter that required higher consumption of energy to heat homes and businesses. Building permits are within budget parameters but are down compared to last year's amounts that had been inflated due to the Methodist Hospital. However, UDR is close to submitting an application for next phase of the Vitruvian Park development which will result in a \$300k building fee that will be recorded either in the 2011 or 2012 fiscal years. Court fines are below last year's collections and are projected to be almost \$200k less than budget. All other revenues are performing as expected for this time of the year.
- With 75 percent of the fiscal year elapsed, fund expenditures and transfers totaled \$19.4 million, which is 68.3 percent of budget and \$611k more than spent this time last year. As was the case last quarter, the increase is due to the resumption of General fund contributions to the internal replacement funds. Budget amendments will be needed to recognize approximately \$700k of department expenditures in excess of budget.

## HOTEL FUND

- Year-to-date revenues total \$4.3 million, about \$120k more than this time a year ago. Conference Centre rentals recovered in the third quarter but are still down 14.2 percent from last year. Other rental includes the Water Tower Theatre rent and the rent from the two Village on the Parkway locations. No rent has been received from the Metrocrest Chamber of Commerce pending a decision by Council on the Chamber's request for deferral of their rent.
- Hotel fund expenditures amounted to \$6.0 million or 87 percent of budget, \$1.9 million more than a year ago. The increased expenditures are due to the make-ready of the Visitor Services offices and the Visit Addison facilities at Village on the Parkway.

## **AIRPORT FUND**

- Operating revenue through nine months totaled \$2.8 million, which is within \$19k of last year's collections for this period. Fuel flowage fees are lagging last year's collections by \$27k and the reduction is a result of the runway reconstruction that has impacted air traffic the past few months. The project is nearing completion and fuel sales are expected to rebound.
- Operating expenses totaled \$2.2 million, resulting in net income of \$652k. Because of the Town's local match to TXDOT for the runway improvement project, working capital has been reduced by \$850k.

## **UTILITY FUND**

- With three quarters of the fiscal year elapsed, the fund recorded \$6.1 million in operating revenues, a 23.6 percent increase from the year before. The increased revenue is attributed to the new utility rate structure, as well as a 20.6 percent increase in the volume of water sold over nine months.
- Operating expenses totaled \$4.7 million, bringing net income to \$972k, which compares favorably to this time last year when the fund reported a \$54k loss. Working capital declined \$2.2 million due to debt service payments and capital project expenses.

## **CASH AND INVESTMENT REPORT**

- Cash for all funds as of June 30, 2011 totaled \$45.6 million, a net decline of \$6.4 million from the previous quarter. The decline is due to a seasonable variance between operating expenditures and revenues in the General fund and the payments from the 2008 Capital Project fund for Vitruvian Park infrastructure.
- The Town's average investment yield to maturity at the end of June was 0.47 percent, down from the previous quarter's yield of 0.53 percent. This yield is higher than the TexPool benchmark of 0.08 percent. The average weighted maturity increased from 179 days to 213 days.
- Despite the downgrading of country's debt by S&P, interest rates have remained low. We concur with First Southwest Asset Management's recommendation of keeping our cash balances low and shift funds from the Pools to higher yielding instruments. However, just as we have the past two quarters, we will explore allocating a portion of the Town's portfolio in longer maturity items if the yield curve justifies these investments.

## TOWN OF ADDISON

### EXECUTIVE SUMMARY OF MAJOR OPERATING FUNDS FOR THE QUARTER ENDED JUNE 30, 2011 UNAUDITED ACTUAL AMOUNTS COMPARED TO THE 2011 ADOPTED BUDGET AND PREVIOUS YEAR ACTUAL FOR SAME PERIOD *All Amounts Expressed in Thousands of Dollars*

	General Fund			Hotel Fund			Airport Fund			Utility Fund			Total Major Operating Funds*		
	Budget	Actual	PY Actual	Budget	Actual	PY Actual	Budget	Actual	PY Actual	Budget	Actual	PY Actual	Budget	Actual	PY Actual
<b>RESOURCES</b>															
Ad Valorem Tax	\$ 10,387	\$ 10,382	\$ 10,844	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,387	\$ 10,382	\$ 10,844
Non-Property Tax	10,338	7,662	7,452	3,550	2,994	2,702	-	-	-	-	-	-	13,888	10,656	10,153
Franchise Fees	2,608	2,041	1,990	-	-	-	-	-	-	-	-	-	2,608	2,041	1,990
Service/Permitting/License Fees	1,968	1,517	1,725	1,681	861	999	884	505	520	10,258	6,074	4,915	14,790	8,958	8,159
Rental, Interest and Other Income	1,516	1,008	1,189	817	444	478	3,543	2,415	2,418	7	11	27	5,883	3,878	4,112
Transfers and Other Sources	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Resources</b>	<b>26,816</b>	<b>22,610</b>	<b>23,199</b>	<b>6,048</b>	<b>4,299</b>	<b>4,179</b>	<b>4,427</b>	<b>2,920</b>	<b>2,938</b>	<b>10,264</b>	<b>6,085</b>	<b>4,942</b>	<b>47,555</b>	<b>35,914</b>	<b>35,257</b>
<b>APPLICATION OF RESOURCES</b>															
Personal Services	18,960	12,981	13,041	1,538	904	923	254	163	165	1,362	929	902	22,114	14,977	15,030
Supplies and Materials	1,237	795	803	152	188	102	22	14	35	134	82	70	1,544	1,079	1,010
Maintenance	1,938	1,223	1,196	539	1,596	287	2,399	1,375	746	410	233	259	5,286	4,426	2,488
Contractual Services	4,412	3,028	2,981	3,959	2,764	2,318	807	622	1,106	5,403	3,457	3,294	14,581	9,871	9,700
Capital Equipment Amortization	1,073	803	4	57	49	-	-	-	-	24	20	-	1,154	872	4
Capital Equipment/Projects	107	67	36	-	9	-	1,302	1,303	50	3,785	1,206	593	5,194	2,585	678
Transfers and Other Uses**	700	525	750	670	503	503	390	293	293	3,147	2,361	2,340	4,908	3,681	3,885
<b>Total Application of Resources</b>	<b>28,428</b>	<b>19,421</b>	<b>18,810</b>	<b>6,914</b>	<b>6,012</b>	<b>4,133</b>	<b>5,175</b>	<b>3,770</b>	<b>2,394</b>	<b>14,265</b>	<b>8,288</b>	<b>7,457</b>	<b>54,782</b>	<b>37,491</b>	<b>32,795</b>
<b>Net Change in Fund Balances</b>	<b>\$ (1,612)</b>	<b>\$ 3,189</b>	<b>\$ 4,389</b>	<b>\$ (866)</b>	<b>\$ (1,713)</b>	<b>\$ 45</b>	<b>\$ (748)</b>	<b>\$ (850)</b>	<b>\$ 543</b>	<b>\$ (4,001)</b>	<b>\$ (2,202)</b>	<b>\$ (2,516)</b>	<b>\$ (7,227)</b>	<b>\$ (1,577)</b>	<b>\$ 2,462</b>

**Notes:**

\* Totals may not exactly match due to rounding.

\*\* Transfers and other uses includes interfund transfers and and retirement of debt in the Airport and Utility funds.

**TOWN OF ADDISON**  
**GENERAL FUND**  
**FY 2011 QUARTERLY STATEMENT OF REVENUES COMPARED TO BUDGET**  
*With Comparative Information from Prior Fiscal Year*

Category	2010-11 FY				2009-10 FY	
	Budget	3rd Quarter	Nine Months Year-to-Date	YTD as % of Budget	Nine Months Year-to-Date	YTD as % of Budget
Ad valorem taxes:						
Current taxes	\$ 10,375,430	\$ 55,679	\$ 10,325,250	99.5%	\$ 10,822,488	101.3%
Delinquent taxes	9,850	15,059	20,890	212.1%	14,746	435.0%
Penalty & interest	1,310	11,294	35,684	2724.0%	6,566	27.7%
Non-property taxes:						
Sales tax	9,377,780	2,382,127	7,171,426	76.5%	6,993,790	71.7%
Alcoholic beverage tax	960,000	250,280	490,986	51.1%	457,835	47.0%
Franchise / right-of-way use fees:						
Electric franchise	1,500,000	376,933	1,139,647	76.0%	1,108,814	73.9%
Gas franchise	250,000	-	219,959	88.0%	189,093	58.2%
Telecommunication access fees	650,000	166,859	501,579	77.2%	515,357	92.0%
Cable franchise	200,000	57,524	172,743	86.4%	171,434	131.9%
Street rental fees	7,960	2,250	6,750	84.8%	5,100	72.9%
Licenses and permits:						
Business licenses and permits	167,340	55,812	113,166	67.6%	124,596	77.9%
Building and construction permits	453,740	182,861	401,165	88.4%	552,577	276.3%
Service fees:						
General government	650	15	74	11.4%	339	56.6%
Public safety	757,080	206,596	555,571	73.4%	617,266	85.1%
Urban development	5,300	1,710	2,520	47.5%	1,880	37.6%
Streets and sanitation	319,870	88,785	249,720	78.1%	231,595	66.2%
Recreation	79,400	25,104	56,719	71.4%	58,645	73.3%
Interfund	184,300	46,075	138,225	75.0%	138,225	75.0%
Court fines	1,225,000	265,829	785,371	64.1%	890,100	74.2%
Interest earnings	80,000	11,005	26,807	33.5%	64,075	36.1%
Rental income	153,000	42,458	115,708	75.6%	110,050	70.3%
Other	57,990	10,239	80,241	138.4%	124,443	165.9%
<b>Total Revenues</b>	<b>\$ 26,816,000</b>	<b>\$ 4,254,494</b>	<b>\$ 22,610,201</b>	<b>84.3%</b>	<b>\$ 23,199,014</b>	<b>84.4%</b>

**TOWN OF ADDISON**  
**GENERAL FUND**  
**FY 2011 QUARTERLY STATEMENT OF EXPENDITURES COMPARED TO BUDGET**  
*With Comparative Information from Prior Fiscal Year*

Category	2010-11 FY				2009-10 FY	
	Budget	3rd Quarter	Nine Months Year-to-Date	YTD as % of Budget	Nine Months Year-to-Date	YTD as % of Budget
General Government:						
City Manager	\$ 1,527,890	\$ 357,170	\$ 1,140,492	74.6%	\$ 869,068	67.0%
Financial & Strategic Services	839,820	211,060	608,162	72.4%	599,968	68.1%
General Services	826,270	164,631	533,897	64.6%	537,457	67.6%
Municipal Court	509,580	106,396	321,774	63.1%	357,845	68.8%
Human Resources	519,630	100,184	271,235	52.2%	354,900	60.8%
Information Technology	1,325,600	265,796	856,990	64.6%	896,651	72.5%
Combined Services	602,680	109,256	433,186	71.9%	420,181	60.5%
Council Projects	297,650	63,964	281,796	94.7%	382,826	82.8%
Public Safety:						
Police	7,630,580	1,788,107	5,457,642	71.5%	4,918,291	66.5%
Emergency Communications	1,156,290	231,675	733,390	63.4%	770,550	67.8%
Fire	5,780,280	1,332,241	4,086,530	70.7%	3,824,150	66.9%
Development Services	898,680	204,961	615,801	68.5%	636,132	66.6%
Streets	1,794,880	382,608	992,241	55.3%	1,071,081	63.8%
Parks and Recreation:						
Parks	2,535,480	603,120	1,593,396	62.8%	1,534,344	60.7%
Recreation	1,482,660	351,417	969,581	65.4%	886,972	63.4%
Other financing uses:						
Transfer to Economic Development Fund	700,000	175,000	525,000	75.0%	-	0.0%
Transfer to Debt Service Fund	-	-	-	N/A	750,000	75.0%
<b>Total Expenditures and Other Uses</b>	<b>\$ 28,427,970</b>	<b>\$ 6,447,586</b>	<b>\$ 19,421,113</b>	<b>68.3%</b>	<b>\$ 18,810,416</b>	<b>66.2%</b>

# TOWN OF ADDISON

## HOTEL FUND

### FY 2011 QUARTERLY STATEMENT OF REVENUES AND EXPENDITURES COMPARED TO BUDGET

*With Comparative Information from Prior Fiscal Year*

Category	2010-11 FY				2009-10 FY	
	Budget	3rd Quarter	Nine Months Year-to-Date	YTD as % of Budget	Nine Months Year-to-Date	YTD as % of Budget
<b>Revenues:</b>						
Hotel/motel occupancy taxes	\$ 3,550,000	\$ 1,041,170	\$ 2,993,982	84.3%	\$ 2,701,551	63.6%
Proceeds from special events	1,680,500	480,181	861,322	51.3%	999,216	74.7%
Conference Centre rental	500,000	148,360	331,413	66.3%	385,891	77.2%
Other rental	303,540	54,620	96,173	31.7%	59,386	84.8%
Interest and miscellaneous	13,800	2,959	15,956	115.6%	32,604	32.6%
<b>Total Revenues</b>	<b>6,047,840</b>	<b>1,727,290</b>	<b>4,298,846</b>	<b>71.1%</b>	<b>4,178,649</b>	<b>66.8%</b>
<b>Expenditures and other uses:</b>						
Visitor Services	1,098,570	145,927	742,659	67.6%	623,512	70.7%
Visit Addison	440,110	270,707	1,716,614	390.0%	-	0.0%
Marketing	731,460	192,023	523,128	71.5%	466,525	57.9%
Special Events	2,392,720	754,163	1,368,111	57.2%	1,351,807	49.9%
Conference Centre	1,028,370	225,101	661,521	64.3%	655,983	45.1%
Performing Arts	552,950	39,210	497,748	90.0%	532,843	94.2%
Other financing uses:						
Transfer to Debt Service Fund	670,000	167,500	502,500	75.0%	502,500	75.0%
<b>Total Expenditures and Other Uses</b>	<b>\$ 6,914,180</b>	<b>\$ 1,794,631</b>	<b>\$ 6,012,281</b>	<b>87.0%</b>	<b>\$ 4,133,170</b>	<b>49.2%</b>

**NOTES:**

1) Amounts spent by special project:

Public Relations	\$ 314,250	\$ 127,117	\$ 230,614	73.4%	\$ 233,181	57.7%
Oktoberfest	563,880	2,581	8,341	1.5%	31,657	5.3%
Kaboom Town	245,920	51,499	51,838	21.1%	76,271	26.6%
Calendar	50,000	(180)	57,469	114.9%	44,814	89.6%
Hotel Support Program	260,000	41,729	77,246	29.7%	118,110	45.4%
Taste Addison	599,050	539,113	579,262	96.7%	489,964	78.2%
Shakespeare Festival	46,500	-	48,092	103.4%	47,558	102.3%
Summer Jazz Festival	44,560	13,392	13,489	30.3%	9,627	20.8%
WorldFest	215,110	(1,613)	211,840	98.5%	285,177	85.9%
Book Fair	2,920	-	2,032	69.6%	2,825	111.2%
Weekend to Wipe Out Cancer	13,000	-	69	0.5%	86	0.6%
<b>TOTAL</b>	<b>\$ 2,355,190</b>	<b>\$ 773,638</b>	<b>\$ 1,280,292</b>	<b>54.4%</b>	<b>\$ 1,339,271</b>	<b>50.2%</b>

**TOWN OF ADDISON**  
**ECONOMIC DEVELOPMENT FUND**  
**FY 2011 QUARTERLY STATEMENT OF REVENUES AND EXPENDITURES COMPARED TO BUDGET**  
*With Comparative Information from Prior Fiscal Year*

Category	2010-11 FY				2009-10 FY	
	Budget	3rd Quarter	Nine Months Year-to-Date	YTD as % of Budget	Nine Months Year-to-Date	YTD as % of Budget
<b>Revenues:</b>						
Interest income and other	\$ -	\$ 307	\$ 551	N/A	\$ -	0.0%
Transfer from General Fund	700,000	175,000	525,000	75.0%	-	0.0%
<b>Total Revenues &amp; Other Uses</b>	<b>700,000</b>	<b>175,307</b>	<b>525,551</b>	<b>75.1%</b>	<b>-</b>	<b>0.0%</b>
<b>Expenditures:</b>						
Personal services	-	25,921	25,921	N/A	-	0.0%
Supplies	-	7,210	10,935	N/A	-	0.0%
Maintenance	-	1,449	1,449	N/A	-	0.0%
Contractual services	700,000	161,969	192,179	27.5%	-	0.0%
<b>Total Expenditures</b>	<b>\$ 700,000</b>	<b>\$ 196,549</b>	<b>\$ 230,484</b>	<b>32.9%</b>	<b>\$ -</b>	<b>0.0%</b>

**NOTES:**

1) The Economic Development Fund was initiated with the FY2011 budget

**TOWN OF ADDISON**  
**ADVANCED FUNDING GRANT FUND**  
**FY 2011 QUARTERLY STATEMENT OF REVENUES AND EXPENDITURES COMPARED TO BUDGET**  
*With Comparative Information from Prior Fiscal Year*

Category	2010-11 FY				2009-10 FY	
	Budget	3rd Quarter	Nine Months Year-to-Date	YTD as % of Budget	Nine Months Year-to-Date	YTD as % of Budget
<b>Revenues:</b>						
Intergovernmental	\$ 2,500,000	\$ 103,407	\$ 1,565,052	62.6%	\$ -	0.0%
Interest earnings and other	70	2,071	2,497	3567.1%	-	0.0%
<b>Total Revenues</b>	<b>2,500,070</b>	<b>105,478</b>	<b>1,567,549</b>	<b>62.7%</b>	<b>-</b>	<b>0.0%</b>
<b>Expenditures:</b>						
Supplies	-	1,466	1,466	N/A	-	0.0%
Contractual services	160,000	2,461	2,461	1.5%	-	0.0%
Construction and equipment	2,340,000	92,557	92,557	4.0%	-	0.0%
<b>Total Expenditures</b>	<b>\$ 2,500,000</b>	<b>\$ 96,484</b>	<b>\$ 96,484</b>	<b>3.9%</b>	<b>\$ -</b>	<b>0.0%</b>

**NOTES:**

1) Fund did not exist in Q3 2010.

**TOWN OF ADDISON**  
**REIMBURSEMENT GRANT FUND**  
**FY 2011 QUARTERLY STATEMENT OF REVENUES AND EXPENDITURES COMPARED TO BUDGET**  
*With Comparative Information from Prior Fiscal Year*

Category	2010-11 FY				2009-10 FY	
	Budget	3rd Quarter	Nine Months Year-to-Date	YTD as % of Budget	Nine Months Year-to-Date	YTD as % of Budget
<b>Revenues:</b>						
Intergovernmental	\$ 70,000	\$ 25,705	\$ 548,055	782.9%	\$ -	0.0%
Transfer from Street Capital Project Fund	-	14,156	14,156	N/A	-	0.0%
<b>Total Revenues &amp; Other Uses</b>	<b>70,000</b>	<b>39,861</b>	<b>562,211</b>	<b>803.2%</b>	<b>-</b>	<b>0.0%</b>
<b>Expenditures:</b>						
Personal services	19,200	626	6,208	32.3%	-	0.0%
Supplies	800	(399)	2,056	257.0%	-	0.0%
Contractual services	50,000	-	-	0.0%	-	0.0%
Construction and equipment	-	140,304	677,131	N/A	-	0.0%
<b>Total Expenditures</b>	<b>\$ 70,000</b>	<b>\$ 140,531</b>	<b>\$ 685,395</b>	<b>979.1%</b>	<b>\$ -</b>	<b>0.0%</b>

**NOTES:**

1) Fund did not exist in Q3 2010.

**TOWN OF ADDISON**  
**AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) GRANT FUND**  
**FY 2011 QUARTERLY STATEMENT OF REVENUES AND EXPENDITURES COMPARED TO BUDGET**  
*With Comparative Information from Prior Fiscal Year*

Category	2010-11 FY				2009-10 FY	
	Budget	3rd Quarter	Nine Months Year-to-Date	YTD as % of Budget	Nine Months Year-to-Date	YTD as % of Budget
<b>Revenues:</b>						
Intergovernmental	\$ 140,000	\$ 51,701	\$ 101,275	72.3%	\$ -	0.0%
<b>Total Revenues</b>	<b>140,000</b>	<b>51,701</b>	<b>101,275</b>	<b>72.3%</b>	<b>-</b>	<b>0.0%</b>
<b>Expenditures:</b>						
Personal services	140,000	(66,126)	93,410	66.7%	-	0.0%
Contractual services	-	66,126	66,126	N/A	-	0.0%
<b>Total Expenditures</b>	<b>\$ 140,000</b>	<b>\$ -</b>	<b>\$ 159,536</b>	<b>114.0%</b>	<b>\$ -</b>	<b>0.0%</b>

**NOTES:**

1) Fund did not exist in Q3 2010.



**TOWN OF ADDISON**  
**STREET CAPITAL PROJECT FUND**  
**FY 2011 QUARTERLY STATEMENT OF REVENUES AND EXPENDITURES COMPARED TO BUDGET**  
*With Comparative Information from Prior Fiscal Year*

Category	2010-11 FY				2009-10 FY	
	Budget	3rd Quarter	Nine Months Year-to-Date	YTD as % of Budget	Nine Months Year-to-Date	YTD as % of Budget
<b>Revenues:</b>						
Intergovernmental	\$ -	\$ -	\$ -	N/A	\$ -	0.0%
Interest income and other	9,100	19,735	23,541	258.7%	7,100	14.2%
<b>Total Revenues</b>	<b>9,100</b>	<b>19,735</b>	<b>23,541</b>	<b>258.7%</b>	<b>7,100</b>	<b>0.7%</b>
<b>Expenditures:</b>						
Engineering and contractual services	-	-	-	N/A	23,358	106.2%
Construction and equipment	1,007,440	-	-	0.0%	629,046	40.6%
Transfer to Reimbursement Grant Fund	-	14,156	14,156	N/A	-	0.0%
<b>Total Expenditures and Other Uses</b>	<b>\$ 1,007,440</b>	<b>\$ 14,156</b>	<b>\$ 14,156</b>	<b>1.4%</b>	<b>\$ 652,404</b>	<b>41.5%</b>

**TOWN OF ADDISON**  
**PARKS CAPITAL PROJECT FUND**  
**FY 2011 QUARTERLY STATEMENT OF REVENUES AND EXPENDITURES COMPARED TO BUDGET**  
*With Comparative Information from Prior Fiscal Year*

Category	2010-11 FY				2009-10 FY	
	Budget	3rd Quarter	Nine Months Year-to-Date	YTD as % of Budget	Nine Months Year-to-Date	YTD as % of Budget
<b>Revenues:</b>						
Interest income and other	\$ 3,070	\$ 25,436	\$ 26,263	855.5%	\$ 30,042	300.4%
<b>Total Revenues</b>	<b>3,070</b>	<b>25,436</b>	<b>26,263</b>	<b>855.5%</b>	<b>30,042</b>	<b>300.4%</b>
<b>Expenditures:</b>						
Engineering and contractual services	9,700	25,639	35,771	368.8%	57,810	67.9%
Construction and equipment	260,510	44,470	133,050	51.1%	-	0.0%
<b>Total Expenditures</b>	<b>\$ 270,210</b>	<b>\$ 70,109</b>	<b>\$ 168,821</b>	<b>62.5%</b>	<b>\$ 57,810</b>	<b>67.9%</b>

**TOWN OF ADDISON**  
**2002 CAPITAL PROJECT FUND**  
**FY 2011 QUARTERLY STATEMENT OF REVENUES AND EXPENDITURES COMPARED TO BUDGET**  
*With Comparative Information from Prior Fiscal Year*

Category	2010-11 FY				2009-10 FY	
	Budget	3rd Quarter	Nine Months Year-to-Date	YTD as % of Budget	Nine Months Year-to-Date	YTD as % of Budget
<b>Revenues:</b>						
Interest earnings and other	\$ 14,390	\$ 1,812	\$ 5,746	39.9%	\$ 11,984	34.2%
<b>Total Revenues</b>	<b>14,390</b>	<b>1,812</b>	<b>5,746</b>	<b>39.9%</b>	<b>11,984</b>	<b>34.2%</b>
<b>Expenditures:</b>						
Engineering and contractual services	100,000	(21,725)	147,866	147.9%	154,418	154.4%
Construction and equipment	400,000	-	-	0.0%	29,906	7.5%
<b>Total Expenditures</b>	<b>\$ 500,000</b>	<b>\$ (21,725)</b>	<b>\$ 147,866</b>	<b>29.6%</b>	<b>\$ 184,324</b>	<b>36.9%</b>

**TOWN OF ADDISON**  
**2004 CAPITAL PROJECT FUND**  
**FY 2011 QUARTERLY STATEMENT OF REVENUES AND EXPENDITURES COMPARED TO BUDGET**  
*With Comparative Information from Prior Fiscal Year*

Category	2010-11 FY				2009-10 FY	
	Budget	3rd Quarter	Nine Months Year-to-Date	YTD as % of Budget	Nine Months Year-to-Date	YTD as % of Budget
<b>Revenues:</b>						
Interest earnings and other	\$ 5,050	\$ 792	\$ 1,750	34.7%	\$ 3,067	40.9%
<b>Total Revenues</b>	<b>5,050</b>	<b>792</b>	<b>1,750</b>	<b>34.7%</b>	<b>3,067</b>	<b>40.9%</b>
<b>Expenditures:</b>						
Construction and equipment	-	-	-	N/A	-	0.0%
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>	<b>0.0%</b>

**TOWN OF ADDISON**  
**2006 CAPITAL PROJECT FUND**  
**FY 2011 QUARTERLY STATEMENT OF REVENUES AND EXPENDITURES COMPARED TO BUDGET**  
*With Comparative Information from Prior Fiscal Year*

Category	2010-11 FY				2009-10 FY	
	Budget	3rd Quarter	Nine Months Year-to-Date	YTD as % of Budget	Nine Months Year-to-Date	YTD as % of Budget
<b>Revenues:</b>						
Interest earnings and other	\$ 4,060	\$ 463	\$ 1,407	34.7%	\$ 2,466	49.3%
<b>Total Revenues</b>	<b>4,060</b>	<b>463</b>	<b>1,407</b>	<b>34.7%</b>	<b>2,466</b>	<b>49.3%</b>
<b>Expenditures:</b>						
Engineering and contractual services	180,000	-	-	0.0%	-	0.0%
<b>Total Expenditures</b>	<b>180,000</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>

**TOWN OF ADDISON**  
**2008 CAPITAL PROJECT FUND**  
**FY 2011 QUARTERLY STATEMENT OF REVENUES AND EXPENDITURES COMPARED TO BUDGET**  
*With Comparative Information from Prior Fiscal Year*

Category	2010-11 FY				2009-10 FY	
	Budget	3rd Quarter	Nine Months Year-to-Date	YTD as % of Budget	Nine Months Year-to-Date	YTD as % of Budget
<b>Revenues:</b>						
Interest earnings and other	\$ 210,420	\$ 11,405	\$ 318,539	151.4%	\$ 1,182,410	262.8%
<b>Total Revenues</b>	<b>210,420</b>	<b>11,405</b>	<b>318,539</b>	<b>151.4%</b>	<b>1,182,410</b>	<b>262.8%</b>
<b>Expenditures:</b>						
Engineering and contractual services	-	373,608	1,000,139	N/A	1,281,966	N/A
Construction and equipment	12,100,000	3,533,860	8,990,943	74.3%	3,856,342	19.8%
<b>Total Expenditures</b>	<b>12,100,000</b>	<b>3,907,468</b>	<b>9,991,082</b>	<b>82.6%</b>	<b>5,138,308</b>	<b>26.4%</b>

**AIRPORT FUND**  
**FY 2011 QUARTERLY STATEMENT OF REVENUES, EXPENDITURES**  
**AND CHANGES TO WORKING CAPITAL COMPARED TO BUDGET**  
*With Comparative Information from Prior Fiscal Year*

Category	2010-11 FY				2009-10 FY	
	Budget	3rd Quarter	Nine Months Year-to-Date	YTD as % of Budget	Nine Months Year-to-Date	YTD as % of Budget
<b>Operating revenues:</b>						
Operating grants	\$ 50,000	\$ -	\$ -	0.0%	\$ 48,530	97.1%
Fuel flowage fees	846,000	147,751	464,423	54.9%	491,217	75.6%
Rental	3,467,030	857,363	2,313,223	66.7%	2,268,038	69.8%
User fees	38,400	13,613	40,320	105.0%	28,588	63.5%
Total operating revenues	<u>4,401,430</u>	<u>1,018,727</u>	<u>2,817,966</u>	64.0%	<u>2,836,373</u>	71.0%
<b>Operating expenses:</b>						
Town - Personal services	254,020	53,932	162,961	64.2%	164,914	55.9%
Town - Supplies	21,800	5,714	13,771	63.2%	34,831	73.5%
Town - Maintenance	29,300	11,529	26,714	91.2%	19,063	65.1%
Town - Contractual services	477,520	77,020	263,937	55.3%	436,753	91.1%
Grant - Maintenance	100,000	-	64,151	64.2%	1,470	1.5%
Operator operation & maintenance	2,270,090	432,992	1,284,339	56.6%	725,512	52.5%
Operator service contract	329,930	75,188	358,374	108.6%	669,521	80.8%
Total operating expenses	<u>3,482,660</u>	<u>656,374</u>	<u>2,174,247</u>	62.4%	<u>2,052,064</u>	64.9%
Net operating income	<u>918,770</u>	<u>362,353</u>	<u>643,719</u>	70.1%	<u>784,308</u>	94.2%
<b>Non-Operating revenues (expenses):</b>						
Interest earnings and other	25,750	63,129	101,897	395.7%	101,421	225.4%
Interest on debt, fiscal fees & other	(125,420)	(31,355)	(94,065)	75.0%	(101,250)	75.0%
Total non-operating revenues (expenses)	<u>(99,670)</u>	<u>31,774</u>	<u>7,832</u>	-7.9%	<u>171</u>	-0.2%
Net income (loss) (excluding depreciation)	<u>\$ 819,100</u>	<u>\$ 394,127</u>	<u>\$ 651,551</u>	79.5%	<u>\$ 784,480</u>	105.6%
<b>CHANGES IN WORKING CAPITAL</b>						
Net income (excluding depreciation)	<u>\$ 819,100</u>	<u>\$ 394,127</u>	<u>\$ 651,551</u>	79.5%	<u>784,480</u>	105.6%
<b>Sources (uses) of working capital:</b>						
Retirement of long-term debt	(265,000)	(66,250)	(198,750)	75.0%	(191,250)	75.0%
Net additions to fixed assets with grants	(1,245,000)	-	(1,214,003)	97.5%	(22,717)	1.7%
Other net additions to fixed assets	(57,000)	(89,173)	(89,173)	156.4%	(27,035)	93.2%
Net sources (uses) of working capital	<u>(1,567,000)</u>	<u>(155,423)</u>	<u>(1,501,926)</u>	95.8%	<u>(241,002)</u>	14.9%
Net increase (decrease) in working capital	(747,900)	238,704	(850,375)	113.7%	543,478	-61.8%
<b>Beginning fund balance</b>	<u>1,741,240</u>	<u>1,035,324</u>	<u>2,124,403</u>	122.0%	<u>1,179,004</u>	98.5%
<b>Ending fund balance</b>	<u>\$ 993,340</u>	<u>\$ 1,274,028</u>	<u>\$ 1,274,028</u>	128.3%	<u>\$ 1,722,482</u>	542.7%

**UTILITY FUND**  
**FY 2011 QUARTERLY STATEMENT OF REVENUES, EXPENDITURES**  
**AND CHANGES TO WORKING CAPITAL COMPARED TO BUDGET**  
*With Comparative Information from Prior Fiscal Year*

Category	2010-11 FY				2009-10 FY	
	Budget	3rd Quarter	Nine Months Year-to-Date	YTD as % of Budget	Nine Months Year-to-Date	YTD as % of Budget
<b>Operating revenues:</b>						
Water sales	\$ 5,462,500	\$ 1,233,761	\$ 3,150,700	57.7%	\$ 2,361,508	46.7%
Sewer charges	4,702,500	1,101,494	2,857,768	60.8%	2,489,485	58.2%
Tap fees and other fees	22,670	6,525	11,470	50.6%	10,770	107.7%
Penalties	70,000	20,996	54,557	77.9%	52,907	88.2%
Total operating revenues	<u>10,257,670</u>	<u>2,362,776</u>	<u>6,074,495</u>	59.2%	<u>4,914,671</u>	52.3%
<b>Operating expenses:</b>						
Water purchases	2,707,600	653,326	1,747,440	64.5%	1,645,093	62.0%
Wastewater treatment	1,980,100	358,763	1,331,125	67.2%	1,237,406	70.9%
Utility operations	2,644,680	549,569	1,642,238	62.1%	1,641,767	61.0%
Total operating expenses	<u>7,332,380</u>	<u>1,561,658</u>	<u>4,720,803</u>	64.4%	<u>4,524,266</u>	63.8%
Net operating income	<u>2,925,290</u>	<u>801,118</u>	<u>1,353,692</u>	46.3%	<u>390,405</u>	16.9%
<b>Non-Operating revenues (expenses):</b>						
Interest earnings and other	6,500	6,657	10,898	167.7%	26,984	15.4%
Interest on debt, fiscal fees & other	(523,680)	(130,920)	(392,760)	75.0%	(471,293)	75.0%
Total non-operating revenues (expenses)	<u>(517,180)</u>	<u>(124,263)</u>	<u>(381,862)</u>	73.8%	<u>(444,308)</u>	98.0%
Net income (loss) (excluding depreciation)	<u>\$ 2,408,110</u>	<u>\$ 676,855</u>	<u>\$ 971,830</u>	40.4%	<u>\$ (53,903)</u>	-2.9%
<b>CHANGES IN WORKING CAPITAL</b>						
Net income (excluding depreciation)	<u>\$ 2,408,110</u>	<u>\$ 676,855</u>	<u>\$ 971,830</u>	40.4%	<u>\$ (53,903)</u>	-2.9%
<b>Sources (uses) of working capital:</b>						
Retirement of long-term debt	(2,623,770)	(655,943)	(1,967,828)	75.0%	(1,868,460)	75.0%
Net additions to fixed assets	(3,785,000)	(924,052)	(1,206,386)	31.9%	(593,166)	25.1%
Net sources (uses) of working capital	<u>(6,408,770)</u>	<u>(1,579,995)</u>	<u>(3,174,214)</u>	49.5%	<u>(2,461,626)</u>	50.8%
Net increase (decrease) in working capital	(4,000,660)	(903,140)	(2,202,384)	55.1%	(2,515,529)	84.1%
<b>Beginning fund balance</b>	<u>5,026,680</u>	<u>4,551,978</u>	<u>5,851,222</u>	116.4%	<u>7,431,569</u>	98.1%
<b>Ending fund balance</b>	<u>\$ 1,026,020</u>	<u>\$ 3,648,839</u>	<u>\$ 3,648,839</u>	355.6%	<u>\$ 4,916,040</u>	107.1%

NOTE:

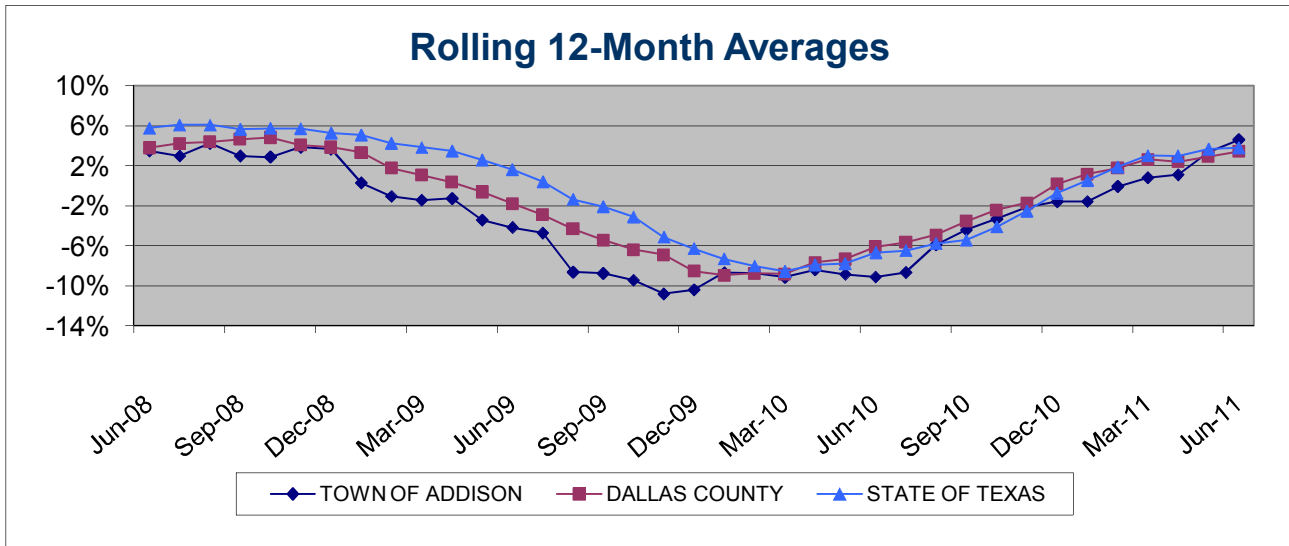
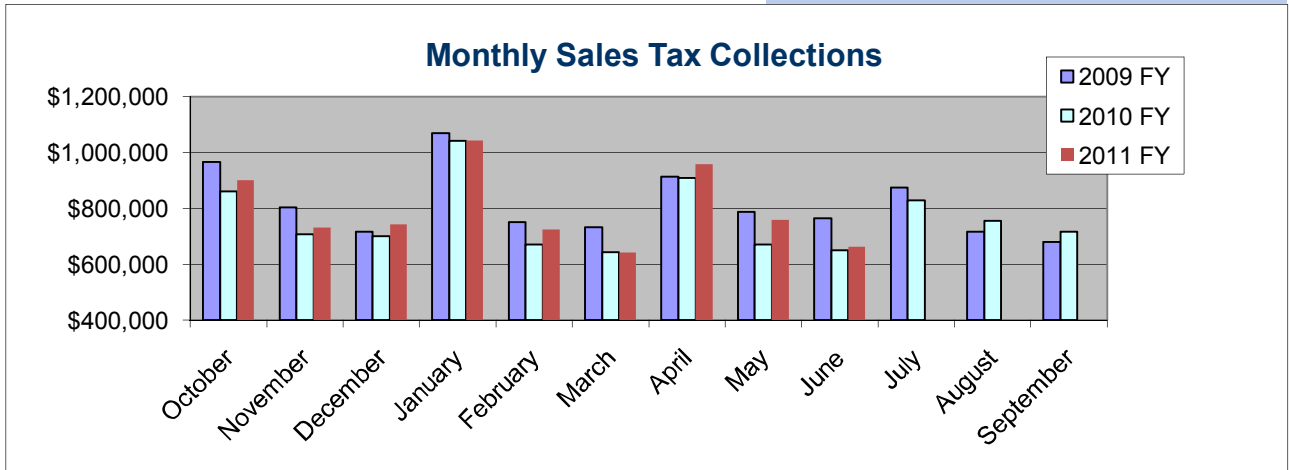
1) Due to delays of one to two months' billing from Dallas Water Utilities, operating expenses will be understated

# TOWN OF ADDISON

## Schedule of Sales Tax Collections and Related Analyses

*For the fiscal year ending September 30, 2011*

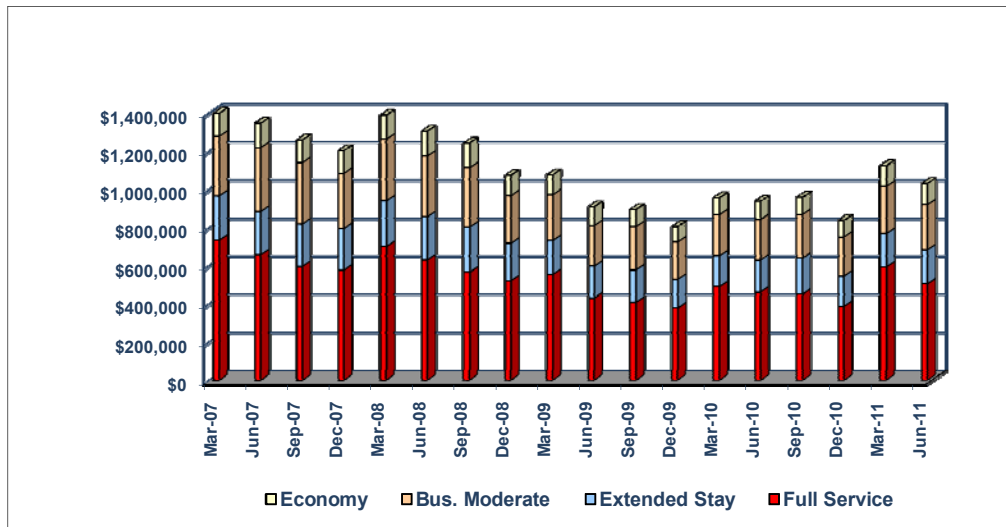
	TOWN OF ADDISON				DALLAS COUNTY		STATE OF TEXAS	
	2010-11 Collections		% Change from Prior Year		% Change from Prior Year		% Change from Prior Year	
	Monthly	Cumulative	Monthly	Cumulative	Monthly	Cumulative	Monthly	Cumulative
October	\$ 900,409	\$ 900,409	4.5%	4.5%	3.9%	3.9%	7.2%	7.2%
November	732,667	1,633,076	3.6%	4.1%	0.9%	2.6%	4.0%	5.8%
December	743,963	2,377,039	6.2%	4.8%	7.6%	4.1%	10.3%	7.1%
January	1,044,167	3,421,206	0.3%	3.4%	3.5%	3.9%	5.4%	6.6%
February	725,375	4,146,581	8.1%	4.2%	0.5%	3.3%	6.7%	6.6%
March	642,718	4,789,299	0.0%	3.6%	4.0%	3.4%	5.2%	6.4%
April	958,768	5,748,067	5.6%	3.9%	3.1%	3.3%	4.7%	6.1%
May	759,433	6,507,500	13.2%	4.9%	4.6%	3.5%	6.6%	6.2%
June	663,926	7,171,426	1.9%	4.6%	8.6%	4.0%	6.2%	6.2%
July								
August								
September								
Budget 10-11:	\$ 9,377,780							
Projected Year-End	\$ 9,677,000							



**TOWN OF ADDISON HOTEL OCCUPANCY TAX COLLECTION**  
**Hotels By Service Type for the Quarter and Year-to-Date Ended June 30, 2011**  
**With Comparisons to Prior Year**

	Rooms		3rd Quarter FY 11		11 to 10 % Diff.	YTD FY 11		11 to 10 % Diff.
	Number	Percentage	Amount	Percentage		Amount	Percentage	
<b>Full Service</b>								
Marriott Quorum	535	14%	\$ 176,586	17%	1%	\$ 565,283	19%	12%
Intercontinental	532	13%	210,988	20%	15%	593,764	20%	16%
Crowne Plaza	429	11%	118,896	12%	14%	328,547	11%	3%
	<u>1,496</u>	<u>38%</u>	<u>506,470</u>	<u>49%</u>	<u>10%</u>	<u>1,487,594</u>	<u>50%</u>	<u>12%</u>
<b>Extended Stay</b>								
Budget Suites	344	9%	6,460	1%	12%	13,425	0%	1%
Hawthorne Suites	70	2%	12,873	1%	1%	36,191	1%	11%
Marriott Residence	150	4%	44,760	4%	15%	137,342	5%	19%
Summerfield Suites *	132	3%	18,411	2%	-27%	66,089	2%	-11%
Homewood Suites	128	3%	49,290	5%	17%	136,341	5%	15%
Springhill Suites	159	4%	46,824	5%	9%	124,370	4%	5%
	<u>983</u>	<u>25%</u>	<u>178,618</u>	<u>17%</u>	<u>7%</u>	<u>513,758</u>	<u>17%</u>	<u>7%</u>
<b>Business Moderate</b>								
Marriott Courtyard Quorum	176	4%	66,583	6%	25%	183,401	6%	17%
LaQuinta Inn	152	4%	34,810	3%	24%	95,857	3%	15%
Marriott Courtyard Proton	145	4%	40,948	4%	27%	119,806	4%	27%
Holiday Inn Express	102	3%	34,997	3%	19%	98,965	3%	11%
Hilton Garden Inn	96	2%	30,809	3%	-20%	105,184	4%	-5%
Holiday Inn - Arapaho	101	3%	24,860	2%	6%	71,929	2%	8%
Comfort Inn	86	2%	2,788	0%	-59%	10,688	0%	-47%
	<u>858</u>	<u>22%</u>	<u>235,795</u>	<u>23%</u>	<u>11%</u>	<u>685,830</u>	<u>23%</u>	<u>10%</u>
<b>Economy</b>								
Motel 6	126	3%	17,964	2%	2%	51,836	2%	5%
Hampton Inn	159	4%	48,775	5%	8%	142,209	5%	14%
Quality Inn	115	3%	12,678	1%	26%	33,951	1%	26%
Comfort Suites	78	2%	17,581	2%	21%	44,519	1%	11%
Super 8	78	2%	8,582	1%	34%	23,082	1%	24%
Best Value	60	2%	4,200	0%	31%	11,203	0%	34%
	<u>616</u>	<u>16%</u>	<u>109,780</u>	<u>11%</u>	<u>13%</u>	<u>306,800</u>	<u>10%</u>	<u>14%</u>
<b>TOTAL</b>	<u>3,953</u>	<u>100%</u>	<u>\$ 1,030,663</u>	<u>100%</u>	<u>10%</u>	<u>\$ 2,993,982</u>	<u>100%</u>	<u>11%</u>

\* Has not remitted June 2011 revenue.



**TOWN OF ADDISON**  
**INTERIM STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS**  
For the Quarter Ending June 30, 2011

Fund	Balance 3/31/2011	Quarter Receipts	Quarter Disbursements	Balance 6/30/2011
<b>General Fund</b>	\$ 15,761,087	\$ 4,775,204	\$ 7,161,052	\$ 13,375,239
<b>Special Revenue Funds:</b>				
Hotel	2,483,015	2,085,679	2,437,640	2,131,054
Economic Development	316,310	175,307	160,001	331,616
Public Safety	13,497	5,150	-	18,647
Municipal Court	468,541	257,090	278,401	447,230
Advanced Funding Grant	1,574,583	105,083	184,040	1,495,626
Reimbursement Grant	(18,729)	41,475	128,114	(105,368)
ARRA Grant	(126,063)	67,801	-	(58,262)
<b>Debt Service Funds:</b>				
G. O. Bonds	2,129,344	176,472	132,722	2,173,094
Hotel Revenue Bonds	559,135	168,271	302	727,104
<b>Capital Projects Funds:</b>				
Streets	1,596,076	2,085	14,163	1,583,998
Parks	238,442	236,228	277,549	197,121
2002 G.O. Bonds	1,387,166	33,600	29,854	1,390,912
2004 G.O. Bonds	438,265	792	-	439,057
2006 G.O. Bonds	352,562	463	-	353,025
2008 C.O. Bonds	10,922,096	13,507	3,716,094	7,219,509
<b>Enterprise Funds:</b>				
Utility	6,420,552	2,275,188	2,533,064	6,162,676
Airport	1,624,063	1,092,130	1,012,049	1,704,144
<b>Internal Service Funds:</b>				
Capital Replacement	3,435,506	239,741	219,364	3,455,883
Information Technology	2,352,377	166,082	3,787	2,514,672
<b>TOTAL - ALL FUNDS</b>	<b>\$ 51,927,825</b>	<b>\$ 11,917,348</b>	<b>\$ 18,288,196</b>	<b>\$ 45,556,977</b>

Note: Cash inflows and outflows represent revenues, expenditures, and investment transactions.

<b>INVESTMENTS BY MATURITY AND TYPE</b>				
For the Quarter Ending June 30, 2011				
	Type	% of Portfolio	Yield to Maturity	Amount
	Pools	15.15%	0.08%	\$ 6,751,217
	Agencies	36.33%	0.65%	16,189,534
	Bank CD's	15.85%	0.73%	7,066,078
	Treasuries	9.01%	0.08%	4,017,477
	Commercial Paper	23.66%	0.34%	10,544,420
<b>Total Investments</b>		<b>100.00%</b>	<b>0.47%</b>	<b>44,568,726</b>
	Accrued Interest Earnings			101,041
	Demand Deposits			887,210
<b>TOTAL</b>				<b>\$ 45,556,977</b>



## COLLATERAL SUMMARY

The first and most important objective for public funds investments is safety of assets. Therefore, all non-government security investments and bank accounts in excess of FDIC coverage must be secured by collateral. The bank balances and investments are monitored on a regular basis for appropriate coverage by marking the collateral to market. Collateral levels are adjusted to secure the varying levels of receipts throughout the fiscal year.

### Town of Addison Collateral Analysis Demand Deposit Cash June 30, 2011

Pledging Institution	Safekeeping Location	Account Title	Pledged Security Description	Security Par Value	Market Value	FDIC Insurance	Ending Bank Balance	Difference Over(Under)
Frost Bank	Federal Reserve	Operating	GNMA due 10/15/2037	\$ 456,968	\$ 503,407			
Frost Bank	Federal Reserve	Operating	GNMA due 10/15/2037	1,334,346	1,469,949			
				<u>\$ 1,791,314</u>	<u>\$ 1,973,356</u>	<u>\$ 1,419,346</u>	<u>\$ 1,169,346</u>	<u>\$ 2,223,356</u>

## Second Quarter of Calendar Year 2011 Review

Most experts had believed the U.S. economy was on a self-sustaining path in the spring of 2011, but the lingering effects of the natural disasters in Japan, rising oil and gasoline prices, and wide scale flooding in the Midwest, combined to curtail growth and dampen the future outlook. The final Q1 GDP reading was a disappointing 1.9%. Unfortunately, the first quarter economic “soft patch” has lingered. The manufacturing sector was hit particularly hard in the second quarter, and labor conditions deteriorated significantly after three solid months of job creation. As summer approached, rising unemployment contributed to lower spending on housing, autos and retail sales. Weakening sales numbers troubled equity investors, pushing stock prices lower. The debt crisis in Greece reemerged on the world stage and the U.S. debt ceiling debate in Congress intensified. All three major rating agencies threatened to downgrade U.S. debt obligations if credible progress on the deficit was not made. Despite these threats, interest rates, already near historical lows on the short end of the curve, managed to dip even lower on a flight-to-quality away from the more troubled markets in Europe. By the time the second quarter drew to a close, optimism had taken a beating, and the likely time frame for the initial Fed rate hike had been extended *yet again*.

### **MAJOR EVENTS**

On April 18<sup>th</sup>, Standard & Poor’s affirmed the AAA rating of the United States, but lowered the long-term outlook for Treasury securities from *stable to negative*, citing “very large budget deficits and rising government indebtedness,” and pointing out that there was “no clear path to address the issues.” The report noted that “the U.S.’s fiscal profile has deteriorated steadily during the past decade, and worsened further as a result of the recent financial crisis and ensuing recession.” The negative outlook means S&P believes there’s a one-in-three chance that U.S. Treasury securities will be downgraded. The report stated that if an agreement on how to address medium and long-term budget challenges were not reached, with at least partial implementation beginning by 2013, the U.S. fiscal profile would become “meaningfully weaker than its peers.” The following day, S&P revised its outlook on Fannie, Freddie, FHLB and FFCB from stable to negative, while at the same time affirming the AAA long-term credit rating of each. Six weeks later, Moody’s reported that it too would place the U.S. government’s rating under review for possible downgrade if no progress were made on increasing the debt limit. Moody’s went on to say that if Congress did raise the debt limit, its AAA rating would be maintained, but the outlook would depend on whether a credible deficit reduction plan was achieved.

According to Bloomberg News, the U.S. has reached its debt ceiling 74 times since 1962, and each time, the limit was increased. Because the U.S. has always raised the ceiling, no one knows the consequences of not doing so. Higher interest rates are a likely possibility. Treasury Secretary Geithner has said that the U.S. will hit its borrowing limit on August 2<sup>nd</sup>. Although the rating agencies have dramatically raised the stakes, politicians were still clinging to ideologies and making little progress with just a month to go.

On June 13<sup>th</sup>, S&P cut the Greek credit rating by three levels to CCC, the lowest of any rated country, citing a significantly higher probability of default. With an absence of confident buyers, two-year Greek government bonds quickly traded at a crippling 30% yield. Equity markets fell around the world as it became increasingly apparent that the problem would not be easily contained, as much of the problem debt is held by major European banks. Bloomberg News reported that the credit default swap market indicated a 78% probability that Greece would not be able to meet its debt obligations. The following day, Moody’s Investors Service placed French banks BNP Paribas, Societe Generale and Credit Agricole on CreditWatch negative due to their substantial Greek bond holdings. At quarter end, amid violent street protests and riots, the Greek government approved desperate austerity measures in order to secure much needed funding from the European Union and IMF. The latest rescue eased immediate concerns over Greece, but the European debt problem is still an overwhelming mess as much of the debt of the severely troubled nations is held by the less troubled Eurozone countries. The New York Times reported that Greece has a debt-to-GDP ratio of 150%, and total debt outstanding of \$236 billion with \$45

billion owed to Germany and \$75 billion to France. Germany also holds \$184 billion in Irish debt, \$238 billion in Spanish debt and \$47 billion in Portuguese debt.

## **HOUSING**

Home ownership peaked in 2004 at 69.2%. Since then, it's fallen to 66.4%, the same as in 1998. The average home price has returned to 2002 levels for the simple reason that decreased demand for homes equals lower prices. Since housing demand peaked way back in 2005 and the recession technically ended two years ago, the tepid recovery has been a disappointment. Without government support (which ended more than a year ago) there simply aren't enough qualified and ready buyers to counterbalance the massive supply of homes on the market.

May existing home sales fell 3.8% to an annual rate of 4.8 million units, the slowest sales pace in six months. On a year-over-year basis, existing home sales are now down 15.3%. Approximately 31% of the May sales represented distressed properties. This has kept pressure on existing home prices which were down 4.6% year-over-year to \$166,500, near a 9-year low. There are officially 3.7 million existing homes available for sale, but Reuter's recently reported this figure could be as high as 7 or 8 million if foreclosed properties and those at risk of being repossessed are taken into account. Some experts believe this number might be even higher. New home sales fell 2.1% to 319k in May, the first decline in three months and down more than 75% from historical highs in 2005. The median new home price fell by 3.4% from the same period last year to \$222,600. At this point, there are only 166k new homes available for sale. At their peak in 2005, new home sales made up about 16% of the total market; today it's less than 4%. The near-term outlook for construction is bleak, as there's little point in building new homes when there's an abundance of deeply discounted existing homes available.

## **EMPLOYMENT**

The labor market took a significant step backwards during the quarter. After three straight months of nonfarm payroll gains averaging 220k, business payrolls unexpectedly added only 54k new jobs in May. The unemployment rate, which had dropped to an encouraging 8.8% in March, rose from 9.0% to 9.1% in May as 272k persons entered the U.S. labor force, exceeding the number of new jobs created. The official number of unemployed persons was little changed at 13.9 million, while the number employed "part-time for economic reasons" held steady at 8.5 million and another 2.2 million people were "marginally attached" to the labor force, meaning they weren't counted among the unemployed since they hadn't looked for work in the four-week period preceding the survey. So, the employment picture is actually much bleaker than the 9.1% rate suggests, and even the tried-and-true college degree isn't the failsafe plan it once was. University of Texas professor Sandy Leeds pointed out that 6.9% of recent college graduates were unemployed in May, up from 4% four years ago. Much of the reason has to do with aging baby boomers working longer than their predecessors. During the past decade, the percentage of workers 55 years and older has jumped by more than five percentage points to 37.5%.

## **CONSUMER SPENDING**

The average price for a gallon of unleaded gasoline topped \$4 for the first time in nearly three years, and remained at the elevated level for much of May. As expected, a drop in consumer spending power resulted and retail sales fell 0.2% in May. Although this was a bit better than the 0.4% expected drop, it was still the first outright decline since June 2010. Much of the drop was attributed to slumping auto sales, which in turn were blamed on Japanese supply disruptions. Monthly vehicle sales plunged in May from an annual sales pace of 13.1 million units to 11.4 million, the lowest in 9 months. The abundance of bad economic news took its toll on consumer confidence, as the Conference Board's consumer confidence index fell significantly for a second straight month, down 7½ points since April to a June reading of 58.5. By comparison, the confidence measure had averaged 101 from 2004 through 2007. Consumer confidence has never had a good correlation with short-term spending patterns. In the past, an unhappy shopper was just as likely to spend money as a happy shopper, but newly imposed higher credit standards may have changed this. It doesn't seem to matter where interest rates are or how much cash is in the system, those Americans with acceptable credit simply don't want to borrow, and those that do, are unable. The Wall Street Journal pointed out that bank willingness to make loans is at a 17-year high, yet mortgage demand has fallen to a 13-year low; this despite the average 30-year mortgage rate falling to 4.46% in late June, the lowest level of the year and 92 bps below the post-recession high of 5.38%.

Fortunately, there's some support for a near-term rebound in spending. In addition to lower gasoline prices in June and repair of the Japanese supply chain, the consumer's financial position is showing some improvement. Bloomberg News reported that the average U.S. credit score rose to 696 in May, the highest in four years. At the same time, the average debt service to income ratio fell to its lowest level since 1994 and consumer loan delinquencies dropped to a 30-year low.

### **INFLATION**

A relative strengthening in the dollar helped ease commodities price pressure, with wheat, corn and soybeans down 18.5%, 9.3% and 4% respectively in June. Cotton dropped 22%. Since closing at a 2½ year high of \$113.93 per barrel on April 29<sup>th</sup>, WTI crude ended the quarter below \$95. The drop in oil prices was particularly welcome as rising oil prices have a tendency to slow economic growth and to seep into the price of seemingly unrelated consumer products. Century Management CIO Arnold Van den Berg estimated that a \$10 increase in oil price has a \$70 billion dollar negative impact of the economy. Van den Berg also pointed out that the effect of rising crude prices is felt not only at the pump, but also in the manufacture of chemicals and plastics, agriculture- through fertilizers, and clothing- through textile production.

The Consumer Price Index (CPI) for the month of May showed a bit more inflation than expected. Headline CPI was up 0.3% while core CPI was up 0.2%. The median forecasts were up 0.2% and 0.1% respectively. On a year-over-year basis, core CPI was up 1.5%, well above a record low of 0.6% in October 2010, but still within the Fed's likely comfort zone. Despite higher CPI, Fed officials reiterated at the June FOMC meeting that "...inflation will subside to levels at or below those consistent with the Committee's dual mandate as the effects of past energy and other commodity price increases dissipate." If the Fed is right, and price pressures continue to abate, they'll have the luxury of keeping the overnight funds rate near zero for the foreseeable future.

### **THE FED**

The second round of quantitative easing concluded on June 30<sup>th</sup>, after eight months and \$600 billion in Treasury purchases by the Fed. As the program concludes, the U.S. Central Bank now holds more Treasury debt than China. Morgan Stanley estimated that the Fed had purchased roughly 85% of net Treasury issuance since October 2010, and all but \$17 billion of total Treasuries issued in 2011. Although the Fed is expected to buy an estimated \$15 billion per month simply to maintain the size of its \$2.9 trillion portfolio, bond market investors will now have to absorb approximately \$94 billion in Treasury debt every month, assuming the debt ceiling is raised.

#### Summary of FOMC Monetary Policy Actions:

- 1) April 27<sup>th</sup> – Held the fed funds target in a range of 0% to 0.25%; QE2 maintained
- 2) June 22<sup>nd</sup> – Held the fed funds target in a range of 0% to 0.25%; QE2 completed

### **STOCK MARKET MOVEMENT**

According to the Bureau of Economic Analysis, first quarter after-tax corporate profits dipped slightly from the all-time high in the previous quarter, but still held above the pre-recession peak both in nominal and real terms, suggesting that business profitability has made a complete recovery. According to the New York Times, corporate profits are now up 47% over the first 21 months of recovery, compared to a post-World War II average of 35%. Unfortunately, the optimism that fueled a 6.4% increase in the DOW in the first quarter, diminished substantially in the second, and if not for a furious 150-point rally on the final day of the month, the DOW would have posted a quarterly loss, as did the S&P 500 and NASDAQ.

	<b>DOW</b>	<b>S&amp;P 500</b>	<b>NASDAQ</b>
<b>6/30/10</b>	9,774	1,031	2,109
<b>3/31/11</b>	12,320	1,326	2,781
<b>6/30/11</b>	12,414	1,320	2,774
<b>% Change for Q2-2011</b>	+ 0.8%	- 0.4%	- 0.3%
<b>% Change for 12 Months</b>	+ 27.5%	+ 28.1%	+ 31.5%

## **INTEREST RATES**

		Fed Funds	3 mo T-bill	6 mo T-bill	2 yr T-note	5 yr T-note	10 yr T-note
Last	3/31/11	0.00%	0.09%	0.17%	0.82%	2.28%	3.47%
High		0.00%	0.07%	0.15%	0.83%	2.32%	3.59%
Low		0.00%	0.01%	0.06%	0.33%	1.37%	2.86%
End	6/30/11	0.00%	0.01%	0.10%	0.46%	1.76%	3.16%

## **PORTFOLIO ACTIVITY SINCE March 31<sup>st</sup>**

- A total of \$19 million rolled off during the quarter. Two agency notes, totaling \$5mm, were called away prior to maturity. Maturing investments included one agency note for \$5 million, one bank CD for \$4 million, and two municipal commercial paper issues totaling \$5 million.
- The Town made eight investment purchases totaling \$15.4 million. Purchases included \$1mm in Toyota Motor Credit commercial paper; \$2mm in a U.S. T-Note, three separate non-callable agency issues totaling \$6.9 million; and one agency step-up note for \$3mm. Final maturities ranged from 4 to 29 months. The weighted average yield-to-worst on the purchases was 0.42%, more than four times higher than the 0.09% average yield of TexPool during the quarter.

## **SUMMARY / OUTLOOK**

The housing sector may get worse before it gets better as additional foreclosed properties add to the massive supply of available homes. The manufacturing slump should improve as the Japan supply chain returns to normal and auto production increases. Most analysts believe the labor market is in better condition than the unexpectedly weak May payroll data indicated. So, barring some unforeseen event, economic growth is expected to pick-up slightly sometime in the second half of the year.

But as the second half begins, all eyes are on the debt ceiling, and ultimately, the deficit. At the end of June, Former Fed Governor Lawrence Lindsey highlighted the dire situation in an op-ed piece for the Wall Street Journal entitled "The Deficit Is Worse Than We Think." Lindsey pointed out that the average cost of all Treasury borrowings is 2.5%, less than half of the 5.7% average of the past two decades, and that if the U.S. were to return to the "normalized" interest rate environment, interest expense would increase by an additional \$4.9 trillion over a 10-year period, well beyond the savings generated through most of the proposed long-term deficit reduction plans. Lindsey also wrote how overly optimistic the administration's economic growth targets were at 4% for 2012, 4.5% for 2013 and 4.2% for 2014, when academic consensus foresees no more than 2.5%. The difference over those three years is additional debt of \$4 trillion.

Although the idea that the U.S. Central Bank will hold the overnight funds rate steady until mid-to-late 2012 is now widely accepted, interest rates in Europe are already on the rise. This, despite what is probably a worse economic and political situation than here in the U.S. In early June, European Central Bank President Trichet said that "strong vigilance" was necessary to quell inflation. This phrase usually signals a rate increase at the next monthly meeting which is scheduled for July. The Eurozone overnight rate has stood at 1.25% since April when the European Central Bank tightened its overnight rate for the first time in three years. Also concerned about inflation, China's Central Bank announced in early July that it would raise its short-term rate target for the third time in 2011. Our own Central Bank is hoping inflationary pressures will simply dissipate, as one of the last things the floundering U.S. economy needs right now is a rate hike.

## **PROJECTED STRATEGY FOR THE THIRD QUARTER 2011:**

With yields on 3-month T-bills hovering around 0% and local government investment pools now below 0.05% we must continue to minimize cash balances in order to invest funds in higher yielding instruments. Bank CD rates have not been as attractive of late. Municipal commercial paper yields have fallen below 20 bps but remain a good alternative for short-term funds. Callable and step-up agency securities with final maturities out 18 to 36 months provide attractive yields in the current environment and are likely to remain part of our core strategy.

**FirstSouthwest**

A PlainsCapital Company



## Investment Portfolio Summary

**Town of Addison**

*Addison!*

**For the Quarter Ended**

**June 30, 2011**







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For the Quarter Ended  
June 30, 2011

This report is prepared for the **Town of Addison** (the "Entity") in accordance with Chapter 2256 of the Texas Public Funds Investment Act ("PFIA"). Section 2256.023(a) of the PFIA states that: "Not less than quarterly, the investment officer shall prepare and submit to the governing body of the entity a written report of the investment transactions for all funds covered by this chapter for the preceding reporting period." This report is signed by the Entity's investment officers and includes the disclosures required in the PFIA. To the extent possible, market prices have been obtained from independent pricing sources.

The investment portfolio complied with the PFIA and the Entity's approved Investment Policy and Strategy throughout the period. All investment transactions made in the portfolio during this period were made on behalf of the Entity and were made in full compliance with the PFIA and the approved Investment Policy.

Officer Names and Titles:

 C.F.O.  
 Financial Services Mgr.

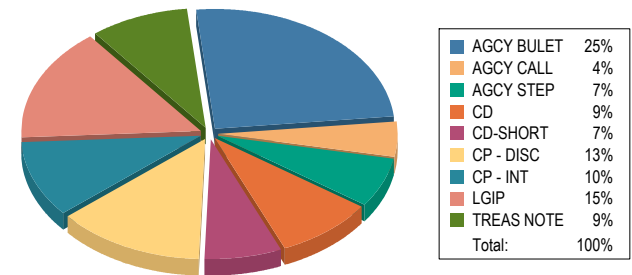
Account Summary

Allocation by Security Type

Beginning Values as of 03/31/11

Ending Values as of 06/30/11

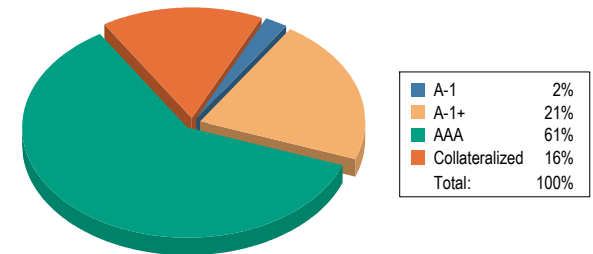
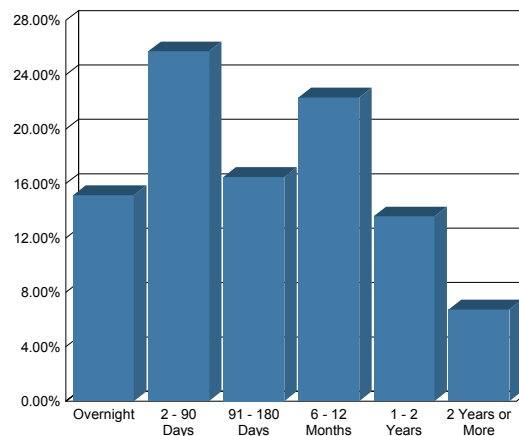
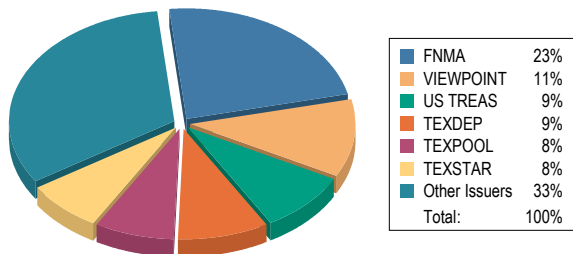
Par Value	49,427,957.82	44,452,294.93
Market Value	49,514,125.82	44,587,874.43
Book Value	49,503,841.50	44,568,726.29
Unrealized Gain / Loss	10,284.32	19,148.14
<b>Market Value %</b>	<b>100.17%</b>	<b>100.31%</b>
Weighted Avg. YTW	0.530%	0.470%
Weighted Avg. YTM	0.530%	0.475%



Allocation by Issuer

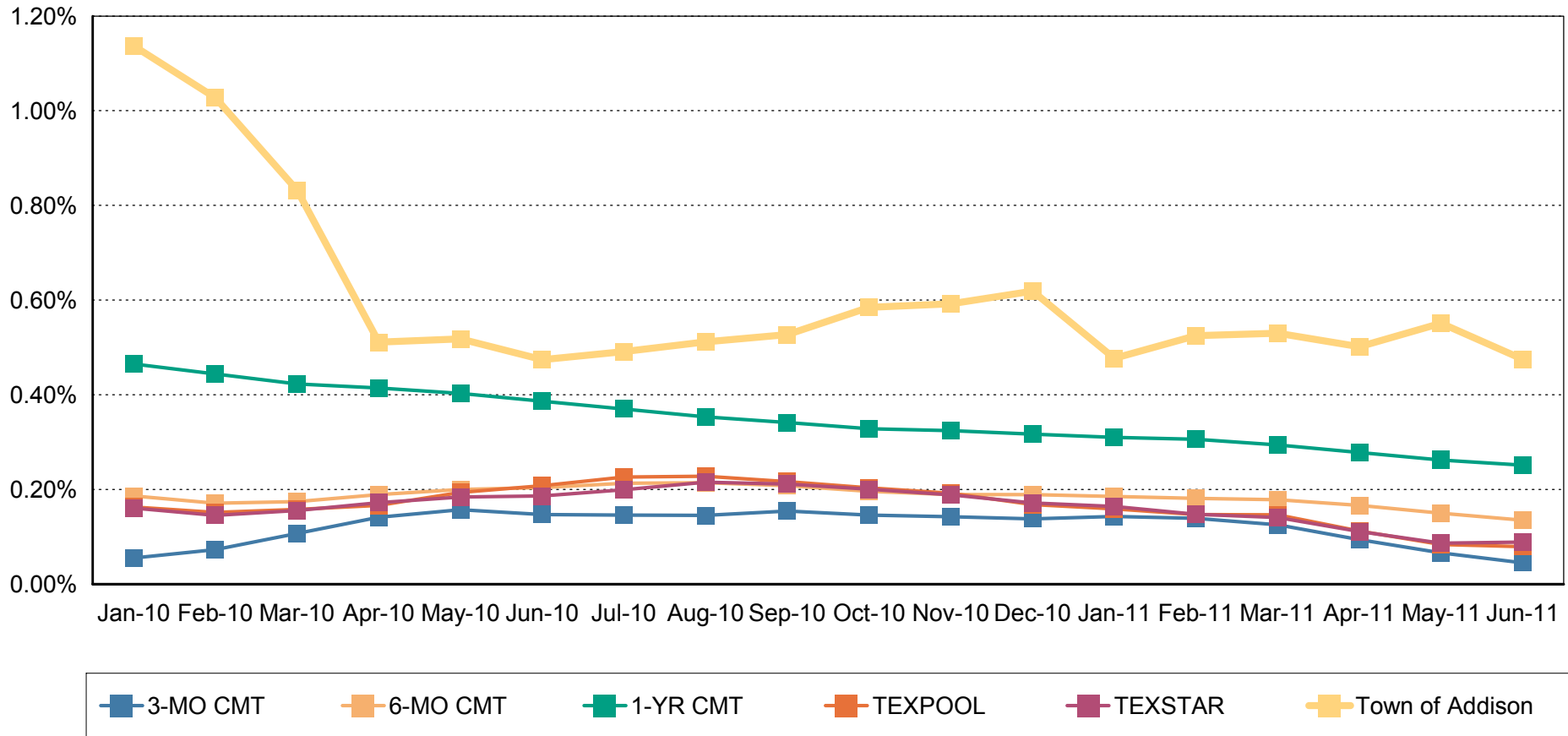
Maturity Distribution %

Credit Quality



Weighted Average Days to Maturity: 213





**Note 1:** CMT stands for Constant Maturity Treasury. This data is published in Federal Reserve Statistical Release H.15 and represents an average of all actively traded Treasury securities having that time remaining until maturity. This is a standard industry benchmark for Treasury securities. The CMT benchmarks are moving averages. The 3-month CMT is the daily average for the previous 3 months, the 6-month CMT is the daily average for the previous 6 months, and the 1-year and 2-year CMT's are the daily averages for the previous 12-months.

**Note 2:** Benchmark data for TexPool is the monthly average yield.

**Note 3:** Benchmark data for TexSTAR is the monthly average yield.



**Town of Addison**  
**Detail of Security Holdings**  
 As of 06/30/2011

CUSIP	Settle Date	Sec. Type	Sec. Description	CPN	Mty Date	Next Call	Call Type	Par Value	Purch Price	Orig Cost	Book Value	Mkt Price	Market Value	Days to Mty	Days to Call	YTM	YTW
<b>Pooled Funds</b>																	
TEXPOOL		LGIP	TexPool					3,396,711.69	100.000	3,396,711.69	3,396,711.69	100.000	3,396,711.69	1		0.079	0.079
TEXSTAR		LGIP	TexSTAR					3,354,504.97	100.000	3,354,504.97	3,354,504.97	100.000	3,354,504.97	1		0.089	0.089
54811EDP7	03/03/11	CP - INT	LCRA Series A	0.340	08/02/11			2,000,000.00	100.000	2,000,000.00	2,000,000.00	100.000	2,000,000.00	33		0.340	0.340
88237KVB8	03/18/11	CP - DISC	TX Dept of Eco Dev		08/11/11			4,000,000.00	99.874	3,994,971.11	3,998,587.76	99.977	3,999,068.00	42		0.310	0.310
31398ATL6	04/09/10	AGCY BULET	FNMA	3.625	08/15/11			1,900,000.00	103.908	1,974,252.00	1,906,743.84	100.430	1,908,170.00	46		0.711	0.711
41419AVX1	04/21/11	CP - INT	Harris Cty, TX	0.290	08/17/11			1,550,000.00	100.000	1,550,000.00	1,550,000.00	100.000	1,550,000.00	48		0.290	0.290
CD-0181	09/07/10	CD	ViewPoint Bk CD	0.750	09/07/11			2,012,197.68	100.000	2,012,197.68	2,012,197.68	100.000	2,012,197.68	69		0.740	0.740
CD-00261	09/21/10	CD-SHORT	ViewPoint Bk CD	0.850	10/07/11			3,019,759.38	100.000	3,019,759.38	3,019,759.38	100.000	3,019,759.38	99		0.838	0.838
31359MZ30	04/05/10	AGCY BULET	FNMA	5.000	10/15/11			2,300,000.00	106.308	2,445,084.00	2,327,552.94	101.420	2,332,660.00	107		0.836	0.836
88256BN23	04/26/11	CP - INT	TX Muni Pwr Ag	0.340	10/21/11			1,000,000.00	100.000	1,000,000.00	1,000,000.00	100.000	1,000,000.00	113		0.340	0.340
3024A1YJ6	02/23/11	CP - DISC	FCAR Owner Trust		11/18/11			1,000,000.00	99.553	995,533.33	997,666.67	99.855	998,551.00	141		0.603	0.603
CD-8993-1	01/19/11	CD	Comerica Bk CD	0.550	01/19/12			2,034,121.21	100.000	2,034,121.21	2,034,121.21	100.000	2,034,121.21	203		0.550	0.550
89233GAW6	05/06/11	CP - DISC	Toyota Mtr Cr		01/30/12			1,000,000.00	99.768	997,683.61	998,165.83	99.780	997,801.00	214		0.311	0.311
912828MU1	02/10/11	TREAS NOTE	U.S. Treasury	1.000	03/31/12			2,000,000.00	100.680	2,013,593.75	2,008,976.04	100.610	2,012,200.00	275		0.399	0.399
3128X9D80	04/13/11	AGCY BULET	FHLMC	1.125	04/25/12			2,885,000.00	100.846	2,909,407.10	2,904,294.36	100.670	2,904,329.50	300		0.304	0.304
912828NE6	05/03/11	TREAS NOTE	U.S. Treasury	0.750	05/31/12			2,000,000.00	100.500	2,010,000.00	2,008,501.30	100.480	2,009,600.00	336		0.285	0.285
31398AYM8	06/27/11	AGCY BULET	FNMA	1.750	08/10/12			3,000,000.00	101.646	3,049,382.97	3,048,893.76	101.550	3,046,500.00	407		0.276	0.276
3133XYWB7	05/19/11	AGCY BULET	FHLB	0.875	08/22/12			1,000,000.00	100.680	1,006,800.00	1,006,170.91	100.590	1,005,900.00	419		0.333	0.333
31331KCV0	03/01/11	AGCY CALL	FFCB	1.020	03/01/13	09/01/11	CONT	2,000,000.00	99.900	1,998,000.00	1,998,330.66	100.140	2,002,800.00	610	63	1.071	1.071
3136FPSE8	05/23/11	AGCY STEP	FNMA	0.650	10/21/13	10/21/11	ONE TIME	3,000,000.00	99.890	2,996,700.00	2,997,547.29	100.100	3,003,000.00	844	113	0.986	0.918
<b>Total for Pooled Funds</b>								<b>44,452,294.93</b>	<b>100.695</b>	<b>44,758,702.80</b>	<b>44,568,726.29</b>	<b>100.307</b>	<b>44,587,874.43</b>	<b>213</b>		<b>0.475</b>	<b>0.470</b>
<b>Total for Town of Addison</b>								<b>44,452,294.93</b>	<b>100.695</b>	<b>44,758,702.80</b>	<b>44,568,726.29</b>	<b>100.307</b>	<b>44,587,874.43</b>	<b>213</b>		<b>0.475</b>	<b>0.470</b>



**Town of Addison**  
**Investment Transactions**  
 From 04/01/2011 to 06/30/2011

Trade Date	Settle Date	CUSIP	Security Type	Security Description	Coupon	Mty Date	Call Date	Par Value	Price	Purchase Cost	Int Purchased / Received	Total Amount	Realized Gain / Loss	YTM	YTW
------------	-------------	-------	---------------	----------------------	--------	----------	-----------	-----------	-------	---------------	--------------------------	--------------	----------------------	-----	-----

**Total for All Portfolios**

Transaction Type	Quantity	Total Amount	Realized G/L	YTM	YTW
Total Calls	5,004,500.00	5,004,500.00		0.720	0.360
Total Maturities	14,030,853.94	14,033,773.12		0.538	
Total Purchases	15,435,000.00	15,565,293.16		0.432	0.419
Total Income Payments	0.00	145,847.08			
Total Capitalized Interest	18,618.24	18,618.24			

## Council Agenda Item: #R12

**AGENDA CAPTION:**

Presentation of Visitor Services 3rd Quarter Report.

**FINANCIAL IMPACT:**

N/A

**BACKGROUND:**

See attached report.

**RECOMMENDATION:**

N/A

**COUNCIL GOALS:**

Continue to Attract Visitors

**ATTACHMENTS:**

Description:

[Visitor Services 2011 3rd Quarter Presentation](#)

Type:

Cover Memo

*Visit*  
**addison**  
Department of Visitor Services

**The mission of the Visitor Services Department is to provide quality and innovative services to increase leisure and business travel to the Town of Addison!**



# Visit Addison Quarterly Report 3<sup>rd</sup> Quarter, 2011 Fiscal Year

## Room Nights Booked

	FY 10	FY 11	VARIANCE	FY 11 Q4 FORECAST
HOTEL SUPPORT	15,507	14,085	-9%	8,494
ACTC	3,506	1,598	-54%	350
SPECIAL EVENTS	452	464	3%	464
SALES MANAGER - BOOKED	10,631	11,481	8%	3,750
TOTAL ROOMS BOOKED	30,096	27,628	-8%	13,424
SALES MANAGER - PENDING	8,900	14,850	67%	8,738

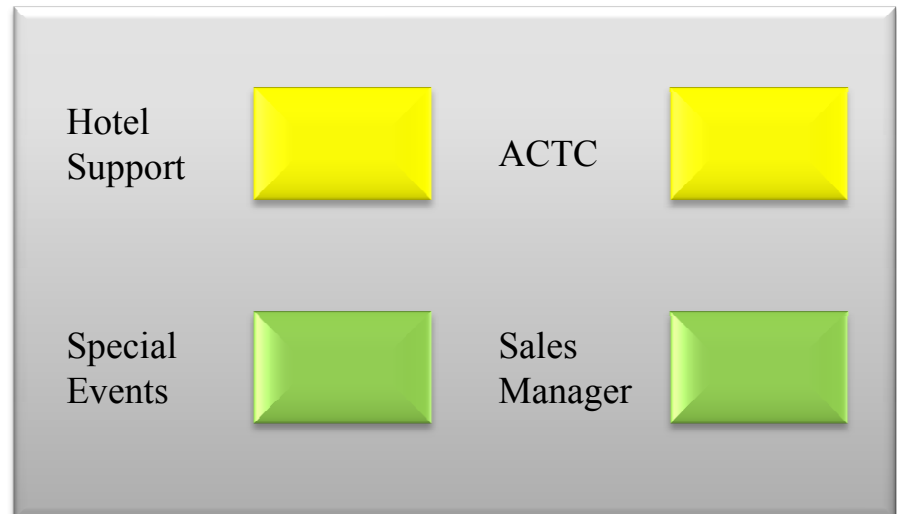
## Hotel Indicators

3 <sup>rd</sup> QUARTER COMPARISON			
	2010	2011	Variance
Addison Hotel Occupancy	55.5	61.63	11%
Hotel ADR	\$87.02	\$87.91	1%
Hotel RevPar	\$48.31	\$54.17	12%

## Hotel Support Program

3 <sup>rd</sup> QUARTER COMPARISON			
	FY 10	FY 11	VARIANCE
ADDISON PAID TOWARDS HSP	\$75,620	\$67,745	-10.4%
ROOM NIGHTS BOOKED	15,507	14,085	-9.2%
ROOM REVENUE	\$1,505,477	\$2,120,491	40.9%
COST PER ROOM NIGHT	\$4.88	\$4.81	-1.4%

## QUARTERLY SNAPSHOT

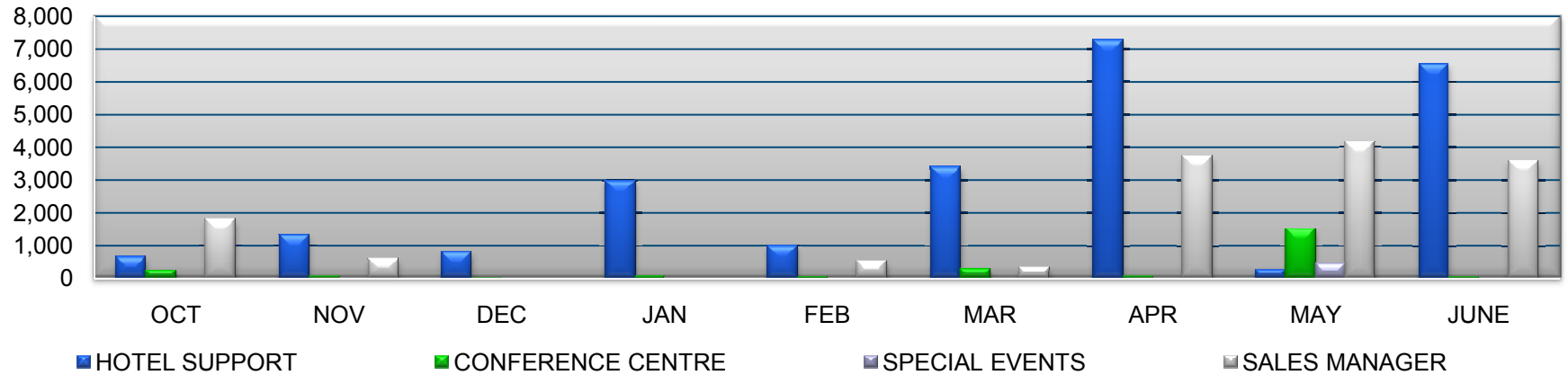


•Booked 21 groups through the Hotel Support Program.

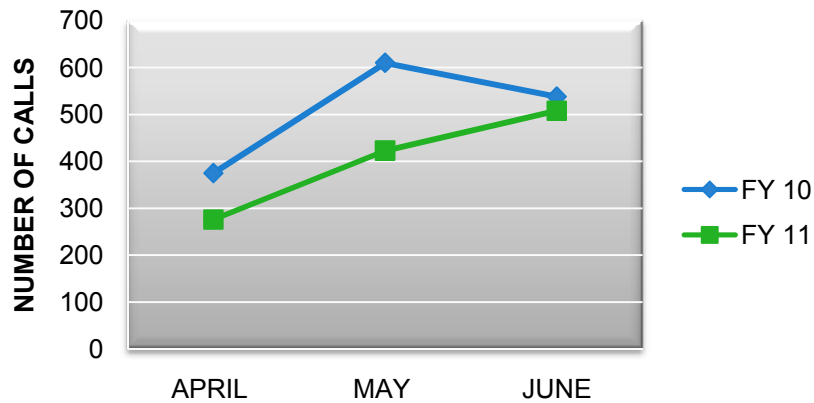


# Visit Addison Quarterly Report 3<sup>rd</sup> Quarter, 2011 Fiscal Year

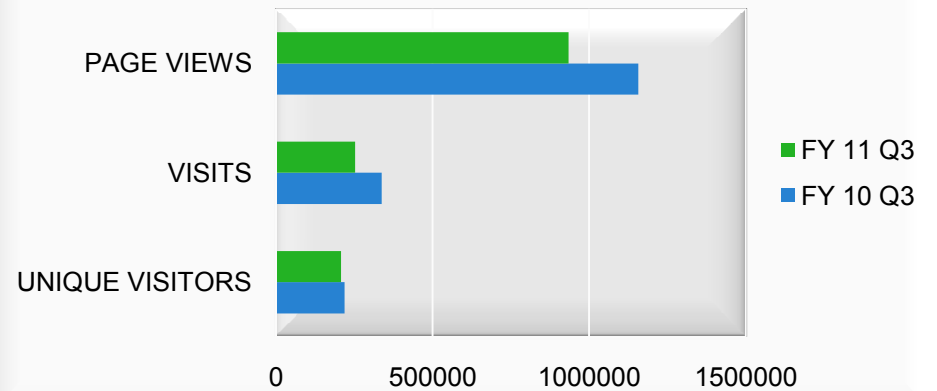
## ROOM NIGHTS BOOKED MONTHLY COMPARISON



## 1-800- ADDISON CALLS Q3 COMPARISON



## ADDISONTEXAS.NET INQUIRIES



## Highlights of FY 2011 3<sup>rd</sup> Quarter



### Texas Travel Counselors Conference and Tradeshow

Met with 125 counselors from the Texas Information Centers and AAA offices

### Dallas Cup Tournament

- Total Room Nights 3,131
- Belt Line banner developed for yearly sponsorship and to promote Spend The Night Packages

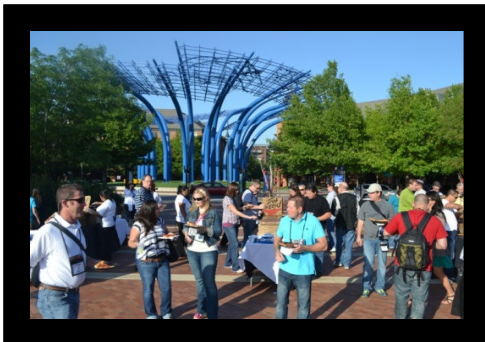


### Texas School of Professional Photography "Shoot Out" Event in Addison Circle Park

April 30<sup>th</sup>- May 6<sup>th</sup> for their 2<sup>nd</sup> year in Addison!

- 1,514 Room Nights
- 1,500 people in attendance at opening night party
- Signed contracts for 2013-2015 with Addison hotels

*Addison's water bottle made it all the way from the Texas Travel Counselors Conference to the Philmont Scout Ranch with TXDOT representative, Kevin Stillman!*







# Visit Addison Quarterly Report 3<sup>rd</sup> Quarter, 2011 Fiscal Year

## Highlights of FY 2011 3<sup>rd</sup> Quarter

### Introducing Visit Addison

as the newest event venue for an additional 6,083 square feet of rental space!

### Diana George has represented Addison at 65 appointments, site tours, association meetings, and trade shows

in 3<sup>rd</sup> Quarter of the current FY producing a total of 11,481 room nights booked and another 14,850 pending room nights.

### 23<sup>rd</sup> Annual Symposium of Navy Counselors

June 27<sup>th</sup> – July 1<sup>st</sup>

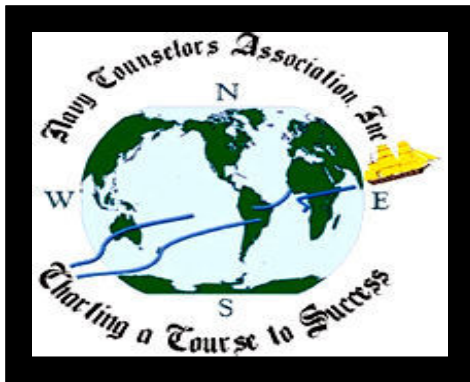
- Returning group from 2007
- Over 800 participants
- 2,323 Room Nights
- Mayor gave welcome address
- Diana George working with meeting planner for future contracts

### Taste Addison

resulted in 464 room nights booked for a total room revenue of \$31,132

### Center for American International Law

- Returning group for six week stay
- Welcome Bags provided with Taste Addison tickets
- Room nights totaling 3,280 – an increase from 2010 's 860 room nights





## Visit Addison Quarterly Report 3<sup>rd</sup> Quarter, 2011 Fiscal Year

### Current Projects and Outlook for 4<sup>th</sup> Quarter 2011

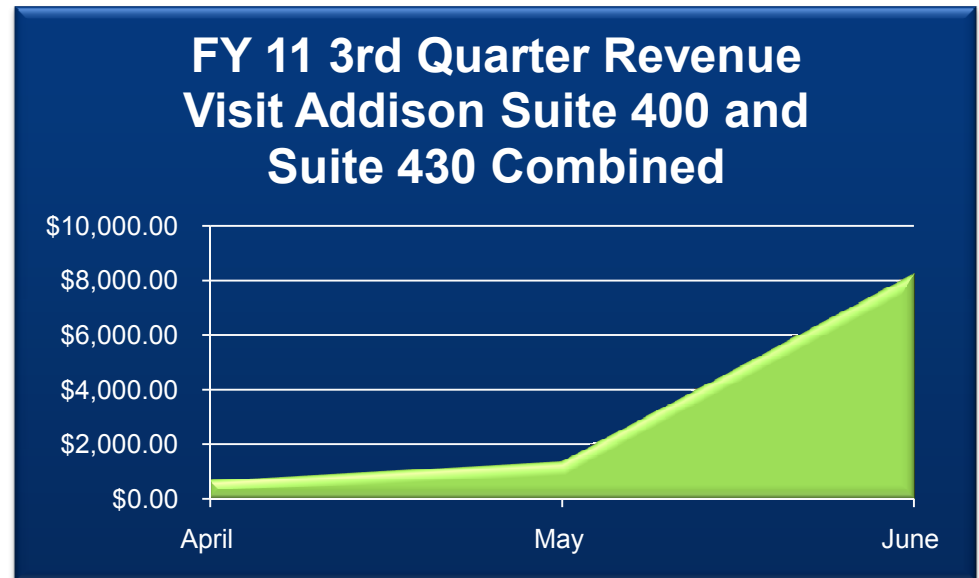
- Developing policies and procedures for the Information Center at Visit Addison
  - Promote Visit Addison Open House Events  
September 7<sup>th</sup> – 9<sup>th</sup>
  - Develop ideas to promote Visit Addison
- Training all Visit Addison volunteers as Certified Tourism Ambassadors
  - Visit Addison to host and facilitate future CTA certification classes
    - Developing Hotel overnight Packages for Oktoberfest
  - Developing Visitor Services strategic plan to be completed in Q1 2012
- Developing social media outlets including Facebook, Twitter, and Addison Blog for Visit Addison
  - Create electronic brochures for website through existing program
- According to PKF the 2011 forecast for Dallas area hotels is that RevPAR is expected to grow 6.6%.  
Revenue is expected to continue to climb in 2012



**Visit Addison**  
 Visit Information · Artisan Center  
**Quarterly Report**  
 3<sup>rd</sup> Quarter, 2011 Fiscal Year

**Quarterly Dashboard:**

VISIT ADDISON RENTAL SPACE	
	FY '11
HOTEL ROOM NIGHTS GENERATED	39
SUITE 430 REVENUE	\$3,308
SUITE 400 REVENUE	\$6,917
SQUARE FEET RENTED	30,032
ATTENDANCE	373
NUMBER OF EVENTS	59
AV SALES	\$637
F & B SALES	\$2,597



BREAKDOWN OF VISIT ADDISON SPACE		
SUITE	ROOM	SQ. FT.
430	O'Keefe	208
430	Adams	340
430	Remmington	540
400	Flex Room	840
400	Gallery	2,465
400	Information Center	1,690



**O'KEEFE CONFERENCE ROOM**



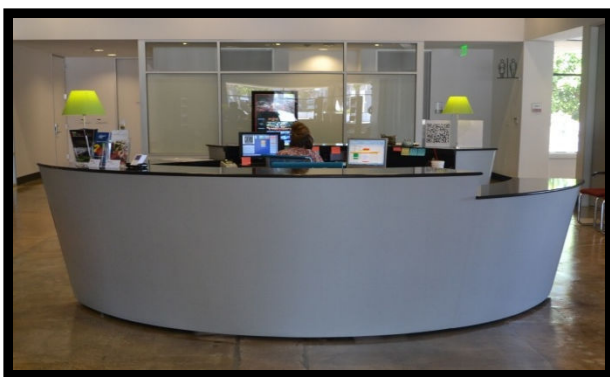
**REMINGTON CONFERENCE ROOM**



**ADAMS CONFERENCE ROOM**

**SUITE 400**  
A LOOK INSIDE...

- Information Center to have Certified Travel Ambassadors on staff, interactive information kiosks, and brochures representing Addison and over 200 Texas attractions and destinations
- Retail space to host items from The Craft Guild and other Addison souvenirs
- Gallery Space for rotating Art Exhibits
- 4,995 sq. ft. of event space







A D D I S O N  
C O N F E R E N C E  
&  
T H E A T R E  
C E N T R E



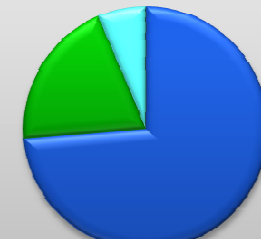
# Addison Conference & Theatre Centre Quarterly Report 3<sup>rd</sup> Quarter, 2011 Fiscal Year

## Quarterly Dashboard:

### 3<sup>rd</sup> QUARTER COMPARISON

	FY '10	FY '11	VARIANCE FY '10 TO FY '11	FY '11 Q4 FORECAST
HOTEL ROOM NIGHTS GENERATED	3,506	1,598	-54%	350
ADDISON CONFERENCE REVENUE	\$133,869	\$112,256	-16.10%	\$125,000
WATER TOWER THEATRE REVENUE	\$17,709	\$21,072	19%	17,603
SECOND THOUGHT THEATRE REVENUE	\$2,055	\$2,100	2%	
SQUARE FEET RENTED	480,440	329,100	-32%	
ATTENDANCE	12,683	11,494	-9%	
NUMBER OF EVENTS	170	120	-29%	
AV SALES	\$10,585	\$10,491	-1%	
F & B SALES	\$8,703	\$5,998	-31%	

### FUNCTION TYPE



- CORPORATE 74%
- SOCIAL 20%
- COMMUNITY SERVICE 6%

### QUARTERLY SNAPSHOT



ROOM  
NIGHTS



REVENUE



SQUARE  
FT.  
RENTED

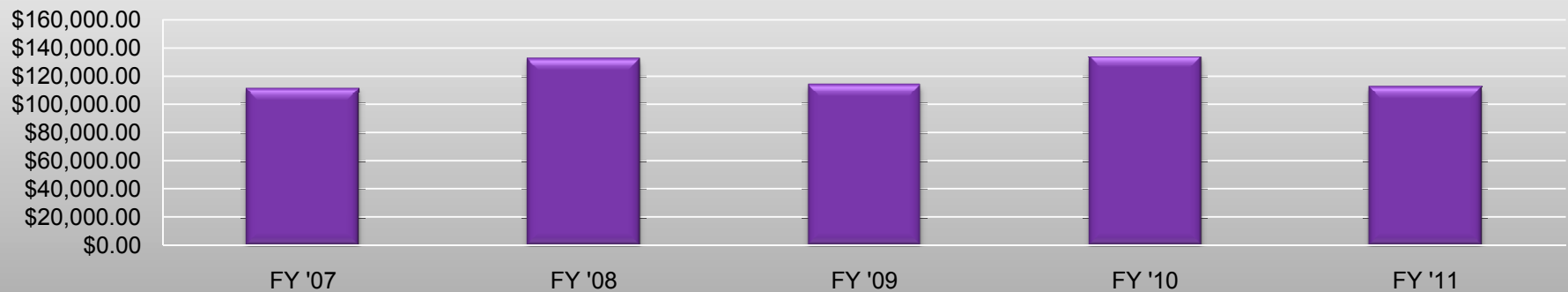


AV AND  
F&B  
SALES

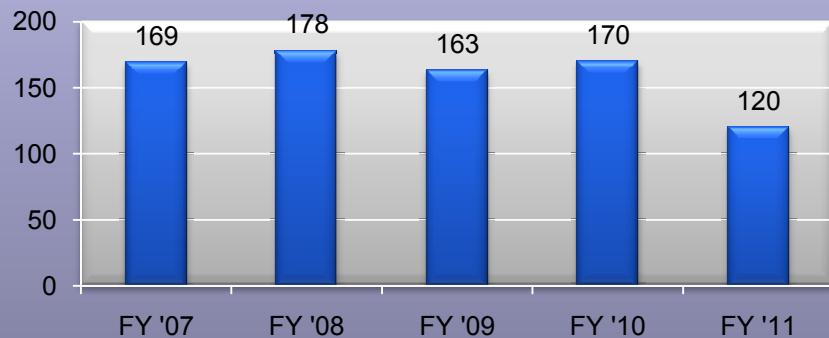
# Addison Conference & Theatre Centre Quarterly Report 3<sup>rd</sup> Quarter, 2011 Fiscal Year

## 5 Year Comparison Dashboard:

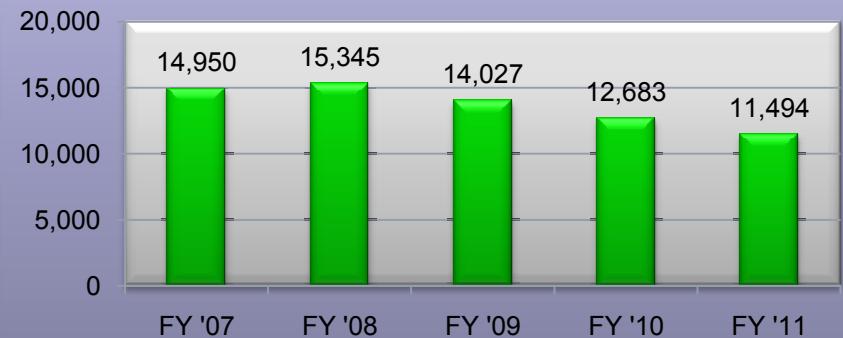
### Conference Centre Revenue



### Number of Events 3rd Quarter



### Number of Attendees 3rd Quarter





# Addison Conference & Theatre Centre Quarterly Report 3<sup>rd</sup> Quarter, 2011 Fiscal Year



**THE TRAVELING LADY**  
April 4<sup>th</sup> – May 1<sup>st</sup>  
**SHOOTING STAR**  
May 30<sup>th</sup> – June 26<sup>th</sup>



**RED LIGHT WINTER**  
April 21<sup>st</sup> – May 13<sup>th</sup>  
**DYING CITY**  
June 16<sup>th</sup> - July 2<sup>nd</sup>

## Filming in Addison

### Inquiries:

- MTV-Filming for the TV show Made
- Hasbro Nerf Commercial
- Colgate Toothpaste commercial
- Cable TV pilot for a show titled "S.O.L."

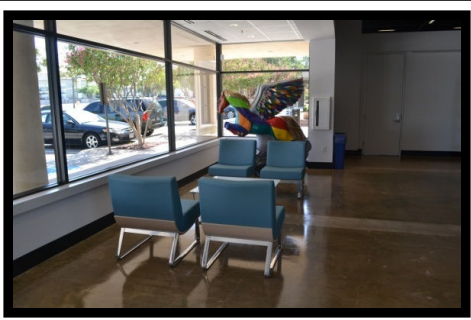
### Filming:

- Three episodes of S.O.L being filmed in and around Addison Circle



# Addison Conference & Theatre Centre Quarterly Report 3<sup>rd</sup> Quarter, 2011 Fiscal Year

## Highlights of FY 2011 3<sup>rd</sup> Quarter



- Updated the Conference Centre website to create a more user friendly page

- Brought on Andrew Chara as the ACTC intern through the International Business Academy in conjunction with Newman Smith High School and Brookhaven College

- Assisted in the updating to the break menu pricing and A/V rental rates
- Established the ACTC and Visit Addison Facebook and Twitter accounts
- Assisted in admin work throughout both the ACTC and Visit Addison offices

- Visit Addison

- Visit Addison open for meeting and event space with all rental furniture in place
- Produced a total revenue of \$10,430 to date
- Hosted a Dallas Watercolor Exhibit in the gallery space



- Met with Village on the Parkway Restaurants to develop Catering/Partner relationships

- Updated break menu items and pricing for the ACTC and Visit Addison
- Updated A/V rental rates and packages for the ACTC and Visit Addison



- Established Facebook and Twitter accounts to better utilize social media marketing

# Addison Conference & Theatre Centre Quarterly Report 3<sup>rd</sup> Quarter, 2011 Fiscal Year

## Current Projects & Outlook for FY 2011 4th

- Planning and hosting the Open House events for Visit Addison September 7<sup>th</sup> – September 9<sup>th</sup>
  - Building Facebook and Twitter pages to utilize as marketing tools
    - Updating the pricing structure for the ACTC
  - Updating Wedding Wire and The Knot pages to bring in more wedding inquiries
    - Set the pricing for Visit Addison rental spaces
      - Develop an outside sales plan of action
      - Create a video tour of the Stone Cottage
- Work with Marketing Director to develop and implement a marketing plan of action

*Visit*  
**addison**

Department of Visitor Services

## **Council Agenda Item: #R13**

### **AGENDA CAPTION:**

Presentation, discussion and consideration of approval to authorize the City Manager to execute a Construction Contract with C. Miller Drilling in the amount of \$95,000.00 with contract duration of 45 calendar days for the construction of certain public infrastructure (including a well and other public infrastructure improvements) within that area of the Town generally known as Vitruvian Park (Vitruvian Park Public Infrastructure Phase 1C).

### **FINANCIAL IMPACT:**

Funding established by Certificates of Obligation for Vitruvian Park (From the \$9,531,404.00 Allocated for Phase 1C by the Master Facilities Agreement, Revised Exhibit "C1").

### **BACKGROUND:**

In accordance with the Texas Commission on Environmental Quality (TCEQ) Special Conditions for the Town of Addison (Town) Permit No. 5383A, the Town is required to construct, maintain and operate a well. The well must have sufficient production to replenish the "State" waters in the newly constructed lakes in Vitruvian Park, waters that might be lost due to evaporation. To do this, the well must produce a minimum of 5.82 acre-feet per year. Additionally, the Town is required to maintain the reservoirs full: for Reservoir No. 1, full will be the top of dam elevation or 542.00 feet above mean sea level (msl) and for Reservoir No. 2, full will be the top of dam elevation or 544.00 msl.

On April 12, 2011 the City Council authorized the City Manager to execute a Professional Services Agreement with Kleinfelder, Inc. for the design of a water well and other public infrastructure improvements. On August 11, 2011, the Town received two bids; the low bid was \$85,225 from C. Miller Drilling. C. Miller Drilling is qualified to complete this project for the Town and holds a license with the State of Texas to perform well drilling and pump installation services.

### **RECOMMENDATION:**

Staff recommends approval.

### **COUNCIL GOALS:**

N/A

**ATTACHMENTS:**

Description:

- [Bid Tabulation](#)
- [Kleinfelder Bid Results Letter](#)
- [Cost Analysis](#)
- [Vitruvian Park Allocation Sheet](#)

Type:

- Cover Memo
- Cover Memo
- Cover Memo
- Cover Memo

**Vitruvian Park Well**  
**BID NO 11-22**  
**DUE: August 11, 2011**  
**2:00 PM**

BIDDER	Signed	Bid Bond	Base Bid	Calendar Days	A+B Bid
C. Miller Drilling	Y	Y	\$ 85,225.00	45	\$ 130,225.00
CPS Civil	Y	Y	\$ 119,800.00	45	\$ 178,800.00

*Matthew E. McCombs*

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Matthew E. McCombs, Management Analyst

*Alison Ream*

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Witness



August 15, 2011

Mr. Matt McCombs  
Town of Addison  
Purchasing Department  
P.O. Box 9010  
Addison, TX 75001

Re: Bid Opening Results  
Vitruvian Park Well  
Bid Number 11-22

Dear Mr. McCombs:

Bids for the Vitruvian Park Well project were received and opened at the Town of Addison Service Center on August 11th at 2:00 p.m. A total of two (2) bids were received for the project. A copy of the bid tabulation is included with this letter.

The first bidder for the project is C. Miller Drilling, 7355 East State Highway 154, Winnsboro, TX, 75494. The C. Miller Drilling bid for items 1 through 6 was \$85,225 (Total Base Bid A). The total time bid (B) for the base bid comparison was \$45,000. The total alternate bid for item 7 (Total Alternate Bid A) was \$8,000. The total time bid (B) for the alternate bid comparison was \$0. The total equivalent for the base bid and alternate bid is \$138,225.

The second bidder for the project is CPS Civil, LLC, 1215 Crest Lane Drive, Duncanville, TX, 75137. The CPS Civil bid for items 1 through 6 was \$119,800 (Total Base Bid A). The total time bid (B) for the base bid comparison was \$45,000. The total alternate bid for item 7 (Total Alternate Bid A) was \$9,000. The total time bid (B) for the alternate bid comparison was \$5,000. The total equivalent for the base bid and alternate bid is \$178,800.

C. Miller Drilling has provided a letter to clarify that the addition of the alternate bid item 7 will not add calendar days to the total bid time of 45 days. Please see the attached clarification letter from Mr. Miller. C. Miller Drilling's Texas water well license number is 02464WI. C. Miller Drilling has also confirmed they will begin work immediately following the issuance of a Notice to Proceed.

All the required documents submitted by C. Miller Drilling and CPS Civil, LLC including a 5% bid bond and acknowledgement of Addendum Number 1, met the contract requirements. Also, both contractors are qualified to perform the services bid and both hold licenses with the State of Texas to perform well drilling and pump installation services.




Based on the above review, we conclude that C. Miller Drilling is the lowest qualified bidder and hereby recommend the award of the base contract (bid items 1 through 6) to C. Miller Drilling in the amount of \$85,225. Once the water quality testing is performed and the results analyzed, we will make further recommendations regarding the award of a contract change order in the amount of \$8,000 for bid item (7).

Thank you for the opportunity to allow us to review the bids for this project and make the necessary recommendations. If you have any questions or need additional information or assistance, please feel free to contact me at (512) 491-4606 or at [LLarson@Kleinfelder.com](mailto:LLarson@Kleinfelder.com).

Sincerely,  
**KLEINFELDER CENTRAL, INC.**  
Texas Registered Engineering Firm F-5592



Lisa Larson  
Project Engineer



Emad Al-Turk  
Vice President

Attachment:

1. Bid Tabulation
2. C. Miller Drilling Company Letter

## Bid Tabulation

Town of Addison, Texas		Bidder:		C. Miller Drilling		CPS Civil, LLC	
Vitruvian Park Well		Location:		Winnsboro, TX		Duncanville, TX	
Bid Number: 11-12		Gauranteee:		Bid Bond		Bid Bond	
Bid Opening Date: 08-11-2011		Addenda Acknowledged:		1		1	
Item No.	Quantity	Unit	Description	Unit Price	Amount	Unit Price	Amount
1	1	LS	Mobilization/Demobilization, Erosion and Sedimentation Control, Traffic Control, Well Enclosure, Well Pump, Piping and Valves, Meter and Meter Box and Related Appurtenances	\$18,000.00	\$18,000.00	\$22,100.00	\$22,100.00
2	700	VF	4.5" Well Installation	\$68.00	\$47,600.00	\$100.00	\$70,000.00
3	20	VF	Furnish and Install Stainless Steel Screen for Well up to 20 VF	\$85.00	\$1,700.00	\$35.00	\$700.00
4	25	VF	Furnish and Install 1 1/2" PVC Well Discharge Pipe	\$20.00	\$500.00	\$20.00	\$500.00
5	1,650	LF	Furnish and Install Conduit and Wiring for Low Level Pond Signal to Pump Control Panel	\$4.50	\$7,425.00	\$10.00	\$16,500.00
6	1	LS	Electrical Service Pedestal and Pump Controls	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
			Total Base Bid (A):		\$85,225.00		\$119,800.00
			Total Time of Bid (Calendar Days):		45		45
			Total Calendar Days x \$1,000 (B):		\$45,000.00		\$45,000.00
			<b>Total Bid (A) + (B):</b>		<b>\$130,225.00</b>		<b>\$164,800.00</b>
<b>Alternate Bid</b>							
Item No.	Quantity	Unit	Description	Unit Price	Amount	Unit Price	Amount
1	1	LS	Furnish and Install Well Water Treatment	\$8,000	\$8,000.00	\$9,000	\$9,000.00
			Total Alternate Bid (A):		\$8,000.00		\$9,000.00
			Total Time of Alternate Bid (Calendar Days):		0		5
			Total Calendar Days x \$1,000 (B):		\$0.00		\$5,000.00
			<b>Total Bid (A) + (B):</b>		<b>\$8,000.00</b>		<b>\$14,000.00</b>
			<b>Total Base Bid + Alternate Bid</b>		<b>\$138,225.00</b>		<b>\$178,800.00</b>

**C. MILLER DRILLING CO.**

"Water Wells Done Right"

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7356 East SH 154 ~ Winnsboro, TX 75494 ~ USA  
Phone 903-725-6524 ~ Fax 903-725-3647

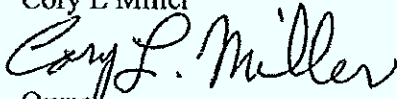
August 12, 2011

Re: Vitruvian Park Well Bid

To: Mr. Matt McCombs Purchasing Dept. Addison, Texas,

I would like to take this opportunity to thank the town of Addison for giving C. Miller Drilling the chance to be involved with your upcoming project. An issue has been raised with our submitted bid on the job concerning the time frame required to complete the project. We state on page PF-3 of the bid sheet a base bid amount for items 1 through 6 of \$85,225.00 with a total bid time of 45 days. On sheet PF-4 the sheets include an alternate bid item (Water Treatment System) that would add \$8,000.00 to the total price of our proposal. However if the Town of Addison and/or the Engineer chooses to add this item it will not add any time to our contract. The 45 days required by C. Miller Drilling on sheet 4 was carried over from sheet 3. We would simply require to be told if the contract was to include the alternate bid item #7 or just items #1 through #6. I hope this clarifies the questions raised by any and all parties involved with the contracts and award selection process. If any other concerns or questions arise please do not hesitate to contact me or my manager David Gerka at C. Miller Drilling. (903-725-6525)

Thank You,  
Cory L Miller

  
Owner

PHASE 1C COST ANALYSIS  
8/16/2011

Phase 1C Allocation from Master Facilities Agreement		<u>\$ 9,531,404.00</u>
Professional Services Fees		
Icon Consulting Engineers, Inc. (Allocated)	\$ (1,267,100.00)	
Icon Consulting Engineers, Inc.	\$ (109,500.00)	
LRK (Sign Design for Park Package)	\$ (9,550.00)	
Kleinfelder (Global Slope Stability Analysis)	\$ (13,800.00)	
Kleinfelder (Water Well Design)	<u>\$ (87,000.00)</u>	
Total Professional Fees		\$ (1,486,950.00)
Construction		
Original Contract	\$ (9,140,815.30)	
Change Order #1	\$ 679,683.76	
Change Order #2	\$ (232,939.76)	
Change Order #3	\$ (190,786.00)	
Change Order #4	\$ (217,812.30)	
Change Order #5	\$ (57,262.73)	
Change Order #6	\$ 10,340.48	
Well Construction	<u>\$ (95,000.00)</u>	
Total Construction		\$ (9,244,591.85)
Construction Phase Services		
Kleinfelder (4%)	\$ (369,783.67)	
UDR (8%)	<u>\$ (562,633.90)</u>	
Total Construction Phase Services		\$ (932,417.58)
Park Electical for Oncor		\$ (77,779.21)
Dallas Morning News		\$ (1,333.40)
Revenue		
Dallas County	\$ 1,000,000.00	
AT&T	\$ 21,840.50	
UDR, Inc. (Funding #1)	\$ 750,000.00	
UDR, Inc. (Funding #2)	\$ 62,686.24	
Unfunded Portion	<u>\$ 377,141.30</u>	
Total Revenue		<u>\$ 2,211,668.04</u>
Remaining Funds		\$ -

Vitruvian Allocations - Funding No. 1 Revised as of August 16, 2011

Infrastructure Improvements	Amount Allocated	Additional Funds	Total	Amount Authorized	Amount Remaining
Phase 1A - Utility improvements in creek	\$ 428,228	\$ -	\$ 428,228	\$ 428,227	\$ 1
Phase 1B - Paving and Utility improvements for Vitruvian Way	\$ 6,923,837	\$ 315,970	\$ 7,239,807	\$ 7,239,324	\$ 483
Phase 1C - Park & Streetscape Improvements	\$ 9,531,404	\$ 1,834,527	\$ 11,365,931	\$ 11,743,072	\$ (377,141)
Phase 1D - Bridge Improvements	\$ 3,630,056	\$ 1,950,786	\$ 5,580,842	\$ 5,555,083	\$ 25,759
Phase 1E - Vitruvian Realignment at Spring Valley	\$ 1,301,699	\$ 87,000	\$ 1,388,699	\$ 1,325,180	\$ 63,519
Phase 2 - Bella Lane	\$ 1,474,783	\$ -	\$ 1,474,783	\$ 976,632	\$ 498,151
TOTAL	\$ 23,290,007	\$ 4,188,282	\$ 27,478,289	\$ 27,267,518	\$ 210,771