



Post Office Box 9010 Addison, Texas
75001-9010
5300 Belt Line Road
(972) 450-7000 Fax: (972) 450-7043

AGENDA

SPECIAL MEETING AND WORK SESSION OF THE CITY COUNCIL

6:00 PM

SEPTEMBER 21, 2010

ADDISON TOWN HALL, 5300 BELT LINE, DALLAS, TX 75254
STARTING TIMES: WORK SESSION 6:00PM, SPECIAL
MEETING 7:30PM

Item Discussion regarding "Visit Addison" design and
#WS1 - construction for the new Visitor Center.

Item #S1- Presentation, discussion and consideration of approval of the award of a contract to Interprise/Southwest Interior & Space Design, Inc., for professional services including design, architecture and engineering for completion of construction drawings for Visitor Information Center at Suite 400 at 5100 Belt Line Road at a cost not to exceed \$175,780.00.

Attachment(s):

1. S1 Cover Memo
2. Figures for Revised Fee for Construction

Recommendation:

Staff recommends approval.

Item #S2- Presentation, discussion and consideration of approval of the award of a bid in the amount of \$147,295.00 to Highland Builders, Inc., for remodeling of Suite 430 at 5100 Belt Line Road for Visitor Services offices.

Attachment(s):

1. S2 Cover Memo
2. Bid Tabulation/Bid Cost Summary

Recommendation:

Staff recommends approval.

Item #S3- Presentation, discussion and consideration of approval of an ordinance adopting the Town of Addison annual budget for the fiscal year 2010-2011.

Attachment(s):

1. S3 Cover Memo
 2. 2010-2011 Budget
-

Item #S4- Presentation, discussion and consideration of approval of an ordinance adopting the property tax rate for the fiscal year 2010-2011. The proposed FY11 property tax rate is \$0.5300 per \$100.00 assessed value which compares to an FY10 property tax rate of \$0.4960.

Attachment(s):

1. S4 Cover Memo
2. Tax Rate Ordinance

Recommendation:

Staff recommends approval.

Item #S5- Presentation, discussion and consideration of approval of an amendment to the Code of Ordinances of the City by amending Chapter 82 (Utilities), Article I (In General), Division 5 (Rates and Charges) by amending Section 82-76 and Section 82-77 increasing sewage rates and water rates for all customer classifications and the volume included in the monthly minimum bill for certain users.

Attachment(s):

1. S5 Cover Memo
2. Comparison of Rates to Other Cities
3. New Rate Table
4. Utility Rate Ordinance

Recommendation:

Staff recommends approval.

Item #S6- Presentation, discussion and consideration of approval of an Ordinance of the Town of Addison, Texas amending Chapter 18, Building and Building Regulations, of the Code of Ordinances of the Town by changing Section 18-1 (building permit fee schedule) and Section 18-2 (subcontractor's and miscellaneous permit fee schedule) of Article I (In general) of Chapter 18 by increasing certain fees.

Attachment(s):

1. S6 Cover Memo
2. Proposed Ordinance

Recommendation:

Staff recommends approval.

Item #S7- Presentation, discussion and consideration of approval of an Ordinance of the Town of Addison, Texas amending Chapter 62, Signs, of the Code of Ordinances of the Town by amending Section 62.57 (fees) regarding sign permit fees.

Attachment(s):

1. S7 Cover Memo
2. Proposed Ordinance

Recommendation:

Staff recommends approval.

Item #S8- Presentation, discussion and consideration of approval of an Ordinance of the Town of Addison, Texas amending various sections of the Code of Ordinances of the Town relating to the public health, safety, and welfare and the issuance of permits or licenses in connection therewith, being Section 18-514, (Fee for License to own and operate apartment complex), Section 18-723 (fee for permit to operate a public pool or semipublic pool or spa), and Section 46-32 (b) (fee for permit to operate a food establishment).

Attachment(s):

1. S8 Cover Memo
2. Proposed Ordinance for Environmental Services Fee Increases

Recommendation:

Staff recommends approval.

Item #S9- Discussion regarding Charter Election Communication Plan.

Attachment(s):

1. S9 Cover Memo

Adjourn Meeting

Posted:

09/16/2010, 5PM Lea Dunn Starting Times: Work Session 6:00 PM Special Meeting 7:30 PM

THE TOWN OF ADDISON IS ACCESSIBLE TO PERSONS WITH DISABILITIES. PLEASE CALL (972) 450-2819 AT LEAST 48 HOURS IN ADVANCE IF YOU NEED ASSISTANCE.

Council Agenda Item: #WS1

AGENDA CAPTION:

Discussion regarding "Visit Addison" design and construction for the new Visitor Center.

FINANCIAL IMPACT:

N/A

BACKGROUND:

N/A

RECOMMENDATION:

N/A

COUNCIL GOALS:

N/A

ATTACHMENTS:

Description:

Type:

No Attachments Available

Council Agenda Item: # S1

AGENDA CAPTION:

Presentation, discussion and consideration of approval of the award of a contract to Interprise/Southwest Interior & Space Design, Inc., for professional services including design, architecture and engineering for completion of construction drawings for Visitor Information Center at Suite 400 at 5100 Belt Line Road at a cost not to exceed \$175,780.00.

FINANCIAL IMPACT:

The project is a budgeted item.

BACKGROUND:

These professional services are to develop the engineering, architectural and design specifications needed to bid the project. Tom Forrest, the Town's consultant has been assigned to oversee the design and construction of this project.

RECOMMENDATION:

Staff recommends approval.

COUNCIL GOALS:

Continue to Attract Visitors

ATTACHMENTS:

Description:

[Figures for Revised Fee for Construction](#)

Type:

Exhibit

**Town of Addison
Revised Fee
Suite 400
9/13/2010**

Phase	
Design Development	15,700
Construction Documents	70,000
Construction Bidding	2,500
Subtotal	\$88,200
Construction Observation*	14,400
Architectural Services	20,900
MEP	36,300
Reimbursables @ 10%	15,980
TOTAL FEE	\$175,780

* assumes 10-12 hours
per week for 12 weeks

Revised Fees as per reduced scope.
Insert as Page 7 of 8/20/10 agreement.

Council Agenda Item: # S2

AGENDA CAPTION:

Presentation, discussion and consideration of approval of the award of a bid in the amount of \$147,295.00 to Highland Builders, Inc., for remodeling of Suite 430 at 5100 Belt Line Road for Visitor Services offices.

FINANCIAL IMPACT:

This was a budgeted item.

BACKGROUND:

This project will remodel the 6,600 square foot office space that will house the Addison Visitor Services Department and the Metrocrest Chamber of Commerce.

RECOMMENDATION:

Staff recommends approval.

COUNCIL GOALS:

Continue to Attract Visitors

ATTACHMENTS:

Description:

[Bid Tabulation/Bid Cost Summary](#)

Type:

Backup Material

Addison Visitor Center

BID NO 10-23

DUE: August 13, 2010

10:00 AM

BIDDER	Signed	Bid Bond	Bid Total
H-B Construction, Inc	Y	Y	\$ 162,500.00
Highland Builders	Y	Y	\$ 147,295.00
Concrete & Greenriches Const. LLC	Y	Y	\$ 336,120.00
RJM Contractors	Y	Y	\$ 248,263.00
Light and Wooten Construction	Y	Y	\$ 203,466.00
Brown Custom Building	Y	Y	\$ 186,413.64
ScoBilt Contractors, Inc	Y	Y	\$ 199,600.00
EEReed Construction, LP	Y	Y	\$ 179,396.00
DMG Commercial Construction Svcs	Y	Y	\$ 219,890.00
Hagler Construction Co, Inc	Y	Y	\$ 161,482.00

Matthew McCombs

Matt McCombs, Management Analyst

Whitney Traylor

Witness

HIGHLAND BUILDERS, INC.

Commercial General Contractor

PROJECT COST SUMMARY

Tenant: Addison Visitor Center
Bldg.:
Suite No.: 430
Address: 5100 Belt Line Rd.
City: Addison
Zip: 75254

Client: Town of Addison
Contact: Matthew McCombs
Architect: Interprise
Contact: Carolyn Norman
Engineer:
Contract:

Date: 08.13.10
R. S. F: 6458
U. S. F: 6458
Sales Tax:

Section	Description	Amount
01000	General Conditions	4,734.55
01060	Building Permit & C. of O.	1,353.00
01255	Final Clean, Construction Clean, Dumpster	1,445.80
02050	Demolition	2,500.00
03000	Concrete	800.00
04000	Masonry	
05000	Structural & Ornamental Metals	
06000	Millwork & Rough Carpentry	11,690.00
07000	Thermal & Moisture Protection	
08200	Doors, Frames & Hardware	1,028.38
08800	Glass & Glazing	1,519.00
09200	Drywall Partitions	3,183.00
09500	Acoustical Ceilings	
09640	Wood Flooring	
09300	Marble & Granite	3,780.00
09600	Resilient Flooring & Base	
09680	Carpet & Pad	25,000.00
09700	Wall Finishes	14,900.00
10000	Specialties	4,630.00
11000	Equipment & Appliances	7,034.09
12490	Window Treatments	7,118.00
15300	Fire Protection	
15400	Plumbing	8,700.00
15700	Mechanical	2,995.00
15950	Air Balance	1,800.00
16000	Electrical	9,625.00
16720	Fire Alarm	
16790	Security	
01065	TESTING	
00000	Tel Data	958.00
01061	BONDS	2,927.08
	Subtotal	117,720.89
	Overhead @	
	Subtotal	117,720.89
	Fee @ 5%	5,879.11
	Subtotal	123,600.00
	No Tax New Construction	
	TOTAL	123,600.00

Council Agenda Item: # S3

SUMMARY:

Council approval is requested of an ordinance adopting the Town of Addison annual budget for the fiscal year 2010-11.

FINANCIAL IMPACT:

The budget appropriates \$77,730,320, applying \$57,303,370 in revenues and \$20,426,950 in reduction of combined fund balances. The significant reduction in fund balances is primarily due to capital expenditures, especially those related to the Vitruvian Park Project.

BACKGROUND:

Exhibit A of the budget document included with this memorandum provides a summary of the FY 2010-11 City Council's Considered (CCC) Budget. Changes to the City Manager's Recommended (CMR) FY 2010-11 Budget are summarized as follows:

	City Manager's Recommended Budget	City Council Considered Budget	Variance
Revenues	\$57,638,180	\$57,303,370	(\$334,810)
Reduction in fund balances	19,345,370	20,426,950	1,081,580
Total Appropriations	\$76,983,550	\$77,730,320	\$746,770

Major changes made to the budget include:

Revenues:

- Adjustment of the property tax rate from CMR of \$.5523 to \$.5300. The reduction in the tax rate will reduce the total tax levy by \$211,310 compared to the previous year.

Expenditures:

- Funding for economic development activities was increased from \$500,000 to \$700,000.
- Addition of a one percent, one-time merit benefit for employees, at a cost of \$173,040.

RECOMMENDATION:

It is recommended that the council approve the budget and tax rate ordinances for the 2010-11 fiscal year.

Attachment(s): [Ordinance Budget](#)

ORDINANCE NO. _____

AN ORDINANCE OF THE TOWN OF ADDISON, TEXAS APPROVING AND ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2010 AND ENDING SEPTEMBER 30, 2011; PROVIDING THAT SAID EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; PROVIDING FOR A REPEAL CLAUSE

BE IT ORDAINED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS THAT:

WHEREAS, the City Manager of the Town of Addison, Texas has heretofore filed with the City Secretary a proposed general budget for the city covering the fiscal year aforesaid; and

WHEREAS, during several public hearings, all interested persons were given the opportunity to be heard for or against any item contained in said budget, and all said persons were heard, after which said public hearing was closed; and

WHEREAS, the City Council, upon full consideration of the matter, is of the opinion that the budget hereinafter set forth is proper and should be approved and adopted; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE TOWN OF ADDION, TEXAS:

SECTION 1. That the sum of \$77,730,320 is hereby appropriated for budget expenditures and that expenditures during the fiscal year shall be made in accordance with the budget approved by this ordinance unless otherwise authorized by a duly enacted ordinance of the City.

SECTION 2. The budget as adopted shall be deemed the official budget for the Town of Addison, Texas for the said fiscal year and a copy of the same marked as "Exhibits A through G" shall be kept on file with the City Secretary and shall be open to inspection by any interested persons.

SECTION 3. That all ordinances of the City in conflict with the provisions of this ordinance be, and the same are hereby repealed and all other ordinance of the city not in conflict with the provisions of this ordinance shall remain in full force and effect.

DULY PASSED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS on this the 21st day of September 2010.

Mayor Joe Chow

ATTEST:

Lea Dunn, City Secretary

APPROVED AS TO FORM:

John Hill, City Attorney

TOWN OF ADDISON

**COUNCIL CONSIDERED
FISCAL YEAR 2010 – 2011 ANNUAL BUDGET**

**Scheduled for Approval by Ordinance
September 21, 2010**

Addison!®

TOWN OF ADDISON
COUNCIL CONSIDERED BUDGET
FOR THE FISCAL YEAR
ENDING SEPTEMBER 30, 2011

TABLE OF CONTENTS

Summary	Pages 1-2
All Funds Summary Statement	Exhibit A
Property Tax Distribution Calculations	Exhibit B
Budgeted Departmental Staffing Summary	Exhibit C
General Fund Schedule of Revenues by Source	Exhibit D-1
General Fund Statement	Exhibit D-2
Hotel Special Revenue Fund Statement	Exhibit D-3
Other Special Revenue Fund Statements	Exhibits D-4 to D-6
Advanced Funding Grant Fund Statement	Exhibit D-7
Reimbursement Grant Fund Statement	Exhibit D-8
American Recovery and Reinvestment Act Grant Fund Statement	Exhibit D-9
General Obligation Debt Service Fund Statement	Exhibit D-10
Occupancy Tax Debt Service Fund Statement	Exhibit D-11
Street Capital Project Fund Statement	Exhibit D-12
Parks Capital Project Fund Statement	Exhibit D-13
2002 Capital Project Fund Statement	Exhibit D-14
2004 Capital Project Fund Statement	Exhibit D-15
2006 Capital Project Fund Statement	Exhibit D-16
2008 Capital Project Fund Statement	Exhibit D-17
Airport Enterprise Fund Statement	Exhibit D-18
Utility Enterprise Fund Statement	Exhibit D-19
Information Technology Internal Service Fund Statement	Exhibit D-20
Capital Replacement Internal Service Fund Statement	Exhibit D-21
General Fund Long-Term Financial Plan	Exhibit E-1
Hotel Special Revenue Fund Long-Term Financial Plan	Exhibit E-2
Airport Fund Long-Term Financial Plan	Exhibit E-3
Utility Fund Long-Term Financial Plan	Exhibit E-4
Modified Level of Service Items	Exhibits F-1 to F-4
Airport Operator Operation and Maintenance Budget	Exhibit G

TOWN OF ADDISON
COUNCIL CONSIDERED 2010-2011 BUDGET SUMMARY
Including Major Items of Interest and Comparison with 2009-10 Budget

The following is a summary of the 2010-2011 fiscal year (FY) annual budget of the Town of Addison that will be considered for adoption by the City Council on September 21, 2010.

1. **Budget appropriates \$77,730,320, a decline of \$5,048,090 or 6.1%** less than the previous year's budget. The decline is attributed to a reduced scope of projects related to the Vitruvian Park urban residential development and fewer purchases of capital equipment.
2. **Revenues total \$57,303,370 a net increase of \$3,043,040 or 5.6%** compared to the 2009-10 budget. The increase is primarily due to increases in utility rates, increases in rates for building inspection and code compliance services, and interfund charges related to the Town's capital replacement funds. Significant variations include:
 - Non-property taxes (sales, alcoholic beverage, and hotel occupancy) down \$1,097,220 or 7.3%.
 - Interfund charges are up \$1,160,000 after a one-year suspension to fund eventual replacement of existing capital equipment.
 - The budget reflects a 10% increase in water and sewer rates and a 50% increase in business licenses and building permits fees.
3. **The property tax rate is proposed to increase to 53.0¢, up 3.4¢ from the previous year.** The increased rate will partially offset the decline in property values. Total property tax levy is budgeted at \$16,211,500 which is 1.3% less than the FY2010 levy.
4. **Appraised values for 2010 (used for fiscal year 2011 levy) total \$3,058,773,720, a decline of 7.6%** from certified 2009 values. With the proposed tax rate, the city property taxes paid by the average homeowner in Addison will total \$1,117 or \$60 more than last year's average.
5. **Total staffing (all funds) is at 261.1 FTE** (full-time equivalent), a net reduction of 6.3 FTE in workforce. All deleted positions were vacant and required no layoffs of employees. Savings associated with the net reduction of positions total \$545,950. Changes to staffing are:
 - Removal of an assistant to the city manager position in the City Manager department.
 - Removal of the strategic services manager position in the Financial & Strategic Services department.
 - Removal of a fleet technician in the General Services department.
 - Removal of the warrant officer position and addition of a part-time (.7 FTE) clerk in the Municipal Court department.
 - Removal of the employment specialist position in the Human Resources department.
 - Removal of the assistant to the chief position in the Police department.

- Removal of a deputy fire chief position in the Fire department.
 - Addition of a secretarial position in the Visitor Services department.
 - Removal of a senior event coordinator position in the Special Events department.
6. The budget provides for funding of a one percent merit benefit to employees. The benefit will be distributed as a one-time payment to employees that will not increase their base salary. The cost of this benefit is \$173,040. An anticipated ten percent increase in health costs has been included at a cost of \$213,700.
7. The budget includes \$700,000 to support economic development programs.
8. The budget envisions over **\$21.6 million being spent on capital projects** that include:
- Street, park, and utility improvements associated with Vitruvian Park \$12,944,000
 - New intersection at Spring Valley and Vitruvian Way \$2,400,000
 - Miscellaneous street projects \$1,007,000
 - First Phase of Belt Line Rd. Streetscape Improvements \$500,000
 - Local match for 90% FAA funding of airport runway improvements \$1,245,000
 - Initial construction of the Surveyor overhead water storage tank \$3,400,000

(Note: project amounts reflect anticipated expenditures for the year; total project budgets are greater than the amounts shown)

TOWN OF ADDISON
COMBINED SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL FUNDS SUBJECT TO APPROPRIATION
City Council Adopted 2010-11 Annual Budget With Comparisons to 2009-10 Budget

	General Fund	Special Revenue Funds				Combined Debt Service	Capital Project Funds			Proprietary Funds			TOTAL	
		Hotel	Economic Development	Combined Grants	Combined Other		Streets	Parks	Combined Bonds	Airport	Utility	Combined Replacement	2010-11	2009-10
BEGINNING BALANCES	\$ 10,621,910	\$ 3,261,770	\$ -	\$ 15,300	\$ 222,150	\$ 2,015,590	\$ 1,276,320	\$ 267,140	\$ 22,137,780	\$ 1,741,240	\$ 5,026,680	\$ 5,189,720	\$ 51,775,600	\$ 62,082,400
REVENUES:														
Ad valorem tax	10,386,590	-	-	-	-	5,436,610	-	-	-	-	-	-	15,823,200	15,805,900
Non-property taxes	10,337,780	3,550,000	-	-	-	-	-	-	-	-	-	-	13,887,780	14,985,000
Franchise fees	2,607,960	-	-	-	-	-	-	-	-	-	-	-	2,607,960	2,522,000
Licenses and permits	621,080	-	-	-	-	-	-	-	-	-	-	-	621,080	360,000
Intergovernmental	-	-	-	2,710,000	-	-	-	-	-	50,000	-	-	2,760,000	1,233,580
Service fees	1,346,600	1,680,500	-	-	-	-	-	-	884,400	10,177,670	1,160,000	-	15,249,170	12,721,600
Fines and penalties	1,225,000	-	-	-	52,000	-	-	-	-	70,000	-	-	1,347,000	1,312,000
Rental income	153,000	803,540	-	-	-	-	-	-	-	-	-	-	4,423,570	3,976,500
Interest & other income	137,990	13,800	-	70	14,200	32,000	9,100	3,070	233,920	25,750	16,500	97,210	583,610	1,343,750
TOTAL REVENUES	26,816,000	6,047,840	-	2,710,070	66,200	5,468,610	9,100	3,070	233,920	4,427,180	10,264,170	1,257,210	57,303,370	54,260,330
Transfers from other funds	-	-	700,000	-	-	670,000	-	-	-	-	-	-	1,370,000	1,670,000
TOTAL AVAILABLE RESOURCES	37,437,910	9,309,610	700,000	2,725,370	288,350	8,154,200	1,285,420	270,210	22,371,700	6,168,420	15,290,850	6,446,930	110,448,970	118,012,730
EXPENDITURES:														
General Government	6,449,120	-	-	-	84,900	-	-	-	-	-	-	141,000	6,675,020	7,055,800
Public Safety	14,567,150	-	-	210,000	21,970	-	-	-	-	-	-	439,000	15,238,120	15,013,770
Urban Development	898,680	-	-	-	-	-	-	-	-	-	-	-	898,680	955,580
Streets	1,794,880	-	-	-	-	-	-	-	-	-	-	-	1,794,880	1,677,600
Parks & Recreation	4,018,140	-	-	-	-	-	-	-	-	-	-	-	4,018,140	4,085,740
Tourism & Economic Development	-	6,244,180	700,000	-	-	-	-	-	-	-	-	-	6,944,180	6,414,060
Aviation	-	-	-	-	-	-	-	-	-	3,482,660	-	-	3,482,660	3,162,340
Utilities	-	-	-	-	-	-	-	-	-	-	7,332,380	-	7,332,380	7,091,050
Debt service	-	-	-	-	-	6,163,740	-	-	-	390,420	3,147,450	-	9,701,610	10,335,650
Capital projects and other uses	-	-	-	2,500,000	-	-	1,007,440	270,210	12,780,000	1,302,000	3,785,000	-	21,644,650	26,986,820
TOTAL EXPENDITURES	27,727,970	6,244,180	700,000	2,710,000	106,870	6,163,740	1,007,440	270,210	12,780,000	5,175,080	14,264,830	580,000	77,730,320	82,778,410
Transfers to other funds	700,000	670,000	-	-	-	-	-	-	-	-	-	-	1,370,000	1,670,000
ENDING FUND BALANCES	\$ 9,009,940	\$ 2,395,430	\$ -	\$ 15,370	\$ 181,480	\$ 1,990,460	\$ 277,980	\$ -	\$ 9,591,700	\$ 993,340	\$ 1,026,020	\$ 5,866,930	\$ 31,348,650	\$ 33,564,320

Total Revenues	\$ 57,303,370	
Decrease in fund balance	20,426,950	
Total Appropriable funds	<u>\$ 77,730,320</u>	
		Total Appropriations <u>\$ 77,730,320</u>

TOWN OF ADDISON
PROPERTY TAX DISTRIBUTION
CALCULATIONS
City Council Adopted 2010-11 Budget

2010 CERTIFIED TAX ROLL & LEVY:			
Appraised Valuation (100%)			\$ 3,058,773,720
Rate Per \$100			<u>\$ 0.5300</u>
TOTAL TAX LEVY			\$ 16,211,500
Percent of Current Collection			<u>97.50%</u>
Estimated Current Tax Collections			<u>\$ 15,806,200</u>
SUMMARY OF TAX COLLECTIONS:			
Current Tax			\$ 15,806,200
Delinquent Tax			15,000
Penalty and Interest			<u>2,000</u>
TOTAL 2010-11 TAX COLLECTIONS			<u>\$ 15,823,200</u>
DISTRIBUTION OF TAX RATE:			
	<u>TAX</u> <u>RATE</u>	<u>% OF</u> <u>TOTAL</u>	<u>AMOUNT</u>
General Fund:			
Current Tax			\$ 10,375,430
Delinquent Tax			9,850
Penalty and Interest			<u>1,310</u>
Total General Fund	\$0.3479	65.64%	<u>10,386,590</u>
Debt Service Fund:			
Current Tax			5,430,770
Delinquent Tax			5,150
Penalty and Interest			<u>690</u>
Total Debt Service Fund	<u>\$0.1821</u>	<u>34.36%</u>	<u>5,436,610</u>
TOTAL DISTRIBUTION	<u>\$0.5300</u>	<u>100.00%</u>	<u>\$ 15,823,200</u>

TOWN OF ADDISON
BUDGETED DEPARTMENTAL STAFFING SUMMARY

City Council Adopted 2010-11 Annual Budget

	Fiscal Years Ending September 30					Difference 10-11
	2007	2008	2009	2010	2011	
General Fund:						
City Manager	8.5	8.5	8.5	8.5	8.0	(0.5)
Financial and Strategic Services	10.0	10.0	10.0	9.0	8.0	(1.0)
General Services	9.0	10.0	10.0	10.0	9.0	(1.0)
Municipal Court	4.7	4.7	5.7	5.7	5.4	(0.3)
Human Resources	4.7	4.7	5.2	5.2	4.2	(1.0)
Information Technology	6.0	6.0	6.0	6.0	6.0	-
Police	68.3	69.3	70.3	73.3	72.3	(1.0)
Emergency Communications	12.5	12.5	13.5	13.5	13.5	-
Fire	55.0	55.0	55.0	54.0	53.0	(1.0)
Development Services	7.0	7.0	7.0	7.0	7.0	-
Streets	7.0	7.0	7.0	7.0	7.0	-
Parks	20.0	20.0	21.0	20.0	20.0	-
Recreation	15.2	15.2	15.2	15.2	15.2	-
Total General Fund	227.9	229.9	234.4	234.4	228.6	(5.8)
Hotel Fund	14.0	14.0	14.0	14.0	13.5	(0.5)
Airport Fund	2.0	2.0	2.0	2.0	2.0	-
Utility Fund	17.0	17.0	18.0	17.0	17.0	-
TOTAL ALL FUNDS	260.9	262.9	268.4	267.4	261.1	(6.3)

All positions are shown as full-time equivalent (FTE).

TOWN OF ADDISON
GENERAL FUND
SCHEDULE OF REVENUES BY SOURCE
Council Adopted 2010-11 Annual Budget

	Actual 2008-09	Budget 2009-10	Estimated 2009-10	Budget 2010-11
Ad valorem taxes:				
Current taxes	\$ 9,744,498	\$ 10,680,130	\$ 10,680,130	\$ 10,375,430
Delinquent taxes	(14,883)	3,390	3,390	9,850
Penalty and interest	22,352	23,710	23,710	1,310
Non-property taxes:				
Sales tax	9,584,496	9,760,000	9,263,300	9,377,780
Alcoholic beverage tax	936,034	975,000	915,670	960,000
Franchise / right-of-way use fees:				
Electric franchise	1,514,152	1,500,000	1,450,000	1,500,000
Gas franchise	329,963	325,000	189,090	250,000
Telecommunication access fees	738,637	560,000	675,000	650,000
Cable franchise	170,479	130,000	225,000	200,000
Wireless network fees	7,000	-	-	-
Street rental fees	1,280	7,000	7,500	7,960
Licenses and permits:				
Business licenses and permits	160,607	160,000	150,460	167,340
Building and construction permits	269,074	200,000	582,030	453,740
Intergovernmental revenue	101,300	198,450	-	-
Service fees:				
General government	465	600	700	650
Public safety	777,791	725,000	860,080	757,080
Urban development	2,945	5,000	3,520	5,300
Streets and sanitation	350,587	350,000	334,870	319,870
Recreation	87,085	80,000	78,940	79,400
Interfund	181,656	184,300	184,300	184,300
Court fines	1,253,029	1,200,000	1,251,600	1,225,000
Interest earnings	273,920	177,500	107,870	80,000
Rental income	151,721	156,500	140,680	153,000
Other	79,033	75,000	89,430	57,990
TOTAL REVENUES	<u>\$ 26,723,221</u>	<u>\$ 27,476,580</u>	<u>\$ 27,217,270</u>	<u>\$ 26,816,000</u>

TOWN OF ADDISON
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE
Council Adopted 2010-11 Annual Budget

	Actual 2008-09	Budget 2009-10	Estimated 2009-10	Budget 2010-11
BEGINNING BALANCE	\$ 11,695,930	\$ 11,083,000	\$ 10,652,740	\$ 10,621,910
REVENUES:				
Ad valorem taxes	9,751,967	10,707,230	10,707,230	10,386,590
Non-property taxes	10,520,530	10,735,000	10,178,970	10,337,780
Franchise fees	2,761,511	2,522,000	2,546,590	2,607,960
Licenses and permits	429,681	360,000	732,490	621,080
Intergovernmental	101,300	198,450	-	-
Service fees	1,400,529	1,344,900	1,462,410	1,346,600
Fines and penalties	1,253,029	1,200,000	1,251,600	1,225,000
Interest earnings	273,920	177,500	107,870	80,000
Rental income	151,721	156,500	140,680	153,000
Other	79,033	75,000	89,430	57,990
TOTAL REVENUES	26,723,221	27,476,580	27,217,270	26,816,000
TOTAL RESOURCES AVAILABLE	38,419,151	38,559,580	37,870,010	37,437,910
EXPENDITURES:				
General Government:				
City Manager	1,301,637	1,296,640	1,265,500	1,527,890
Financial and Strategic Services	930,784	881,030	843,350	839,820
General Services	869,685	795,280	827,090	826,270
Municipal Court	510,933	520,440	524,800	509,580
Human Resources	503,180	583,490	521,370	519,630
Information Technology	1,180,524	1,236,440	1,208,190	1,325,600
Combined Services	755,531	694,510	650,790	602,680
Council Projects	305,227	462,470	536,890	297,650
Public Safety:				
Police	7,288,251	7,390,520	7,095,720	7,630,580
Emergency Communications	1,038,330	1,135,680	1,065,110	1,156,290
Fire	5,964,407	5,719,570	5,479,840	5,780,280
Development Services	864,234	955,580	870,130	898,680
Streets	2,356,219	1,677,600	1,698,010	1,794,880
Parks and Recreation:				
Parks	2,677,554	2,527,050	2,304,360	2,535,480
Recreation	1,377,724	1,398,690	1,370,080	1,482,660
TOTAL EXPENDITURES	27,924,220	27,274,990	26,261,230	27,727,970
OTHER FINANCING SOURCES (USES):				
Transfer from Arbor Fund	196,689	-	-	-
Transfer from Reimbursement Grant Fund	-	-	13,130	-
Transfer to Capital Replacement Fund	(38,878)	-	-	-
Transfer to Debt Service Fund	-	(1,000,000)	(1,000,000)	-
Transfer to Economic Development Fund	-	-	-	(700,000)
TOTAL OTHER FINANCING SOURCES (USES)	157,811	(1,000,000)	(986,870)	(700,000)
ENDING FUND BALANCE	\$ 10,652,742	\$ 10,284,590	\$ 10,621,910	\$ 9,009,940

TOWN OF ADDISON
HOTEL SPECIAL REVENUE FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE
Council Adopted 2010-11 Annual Budget

	Actual 2008-09	Budget 2009-10	Estimated 2009-10	Budget 2010-11
BEGINNING BALANCE	\$ 5,715,693	\$ 4,981,010	\$ 4,643,100	\$ 3,261,770
REVENUES:				
Hotel/Motel occupancy taxes	3,958,238	4,250,000	3,450,000	3,550,000
Proceeds from special events	1,296,052	1,337,000	1,759,930	1,680,500
Conference Centre rental	438,886	500,000	500,000	500,000
Other rental	79,939	70,000	76,880	303,540
Interest earnings and other	114,394	100,000	35,920	13,800
TOTAL REVENUES	<u>5,887,509</u>	<u>6,257,000</u>	<u>5,822,730</u>	<u>6,047,840</u>
TOTAL AVAILABLE RESOURCES	<u>11,603,202</u>	<u>11,238,010</u>	<u>10,465,830</u>	<u>9,309,610</u>
EXPENDITURES:				
Visitor Services	831,098	881,940	848,120	1,098,570
Visit Addison!	-	-	-	440,110
Marketing	971,113	805,460	836,400	731,460
Special Events	2,883,177	2,707,860	2,477,870	2,392,720
Conference Centre	973,467	1,453,370	983,570	1,028,370
Performing Arts	557,286	565,430	563,100	552,950
Capital projects	-	1,325,000	825,000	-
TOTAL EXPENDITURES	<u>6,216,141</u>	<u>7,739,060</u>	<u>6,534,060</u>	<u>6,244,180</u>
OTHER FINANCING SOURCES (USES):				
Transfer to Debt Service Fund	(699,800)	(670,000)	(670,000)	(670,000)
Transfer to Capital Replacement Fund	(14,769)	-	-	-
Transfer to IT Replacement Fund	(29,392)	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	<u>(743,961)</u>	<u>(670,000)</u>	<u>(670,000)</u>	<u>(670,000)</u>
ENDING FUND BALANCE	<u>\$ 4,643,100</u>	<u>\$ 2,828,950</u>	<u>\$ 3,261,770</u>	<u>\$ 2,395,430</u>

TOWN OF ADDISON
ECONOMIC DEVELOPMENT FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE
Council Adopted 2010-11 Annual Budget

	Actual 2008-09	Budget 2009-10	Estimated 2009-10	Budget 2010-11
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -
REVENUES:				
Interest earnings and other	-	-	-	-
TOTAL REVENUES	-	-	-	-
TOTAL AVAILABLE RESOURCES	-	-	-	-
EXPENDITURES:				
Contractual services	-	-	-	700,000
TOTAL EXPENDITURES	-	-	-	700,000
OTHER FINANCING SOURCES (USES):				
Transfer from General Fund	-	-	-	700,000
ENDING BALANCE	\$ -	\$ -	\$ -	\$ -

TOWN OF ADDISON
ADVANCED FUNDING GRANT FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE
Council Adopted 2010-11 Annual Budget

	Actual 2008-09	Budget 2009-10	Estimated 2009-10	Budget 2010-11
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ 15,300
REVENUES:				
Intergovernmental	-	-	15,280	2,500,000
Interest earnings and other	-	-	20	70
TOTAL REVENUES	-	-	15,300	2,500,070
TOTAL AVAILABLE RESOURCES	-	-	15,300	2,515,370
EXPENDITURES:				
Contractual services	-	-	-	160,000
Construction and equipment	-	-	-	2,340,000
TOTAL EXPENDITURES	-	-	-	2,500,000
ENDING BALANCE	\$ -	\$ -	\$ 15,300	\$ 15,370

TOWN OF ADDISON
REIMBURSEMENT GRANT FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE
Council Adopted 2010-11 Annual Budget

	Actual 2008-09	Budget 2009-10	Estimated 2009-10	Budget 2010-11
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -
REVENUES:				
Intergovernmental	-	-	1,527,330	70,000
Interest earnings and other	-	-	-	-
TOTAL REVENUES	<u>-</u>	<u>-</u>	<u>1,527,330</u>	<u>70,000</u>
TOTAL AVAILABLE RESOURCES	<u>-</u>	<u>-</u>	<u>1,527,330</u>	<u>70,000</u>
EXPENDITURES:				
Personal services	-	-	23,330	19,200
Supplies	-	-	1,250	800
Contractual services	-	-	8,270	50,000
Construction and equipment	-	-	1,296,030	-
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>1,328,880</u>	<u>70,000</u>
OTHER FINANCING SOURCES (USES):				
Transfer to General Fund	-	-	(13,130)	-
Transfer to Street Capital Project Fund	-	-	(185,320)	-
TOTAL OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>-</u>	<u>(198,450)</u>	<u>-</u>
ENDING BALANCE	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

TOWN OF ADDISON
AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) GRANT FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE
Council Adopted 2010-11 Annual Budget

	Actual 2008-09	Budget 2009-10	Estimated 2009-10	Budget 2010-11
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -
REVENUES:				
Intergovernmental	-	-	163,620	140,000
Interest earnings and other	-	-	-	-
TOTAL REVENUES	<u>-</u>	<u>-</u>	<u>163,620</u>	<u>140,000</u>
TOTAL AVAILABLE RESOURCES	<u>-</u>	<u>-</u>	<u>163,620</u>	<u>140,000</u>
EXPENDITURES:				
Personal services	-	-	105,900	140,000
Supplies	-	-	22,630	-
Construction and equipment	-	-	35,090	-
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>163,620</u>	<u>140,000</u>
ENDING BALANCE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

TOWN OF ADDISON
PUBLIC SAFETY SPECIAL REVENUE FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE
Council Adopted 2010-11 Annual Budget

	Actual 2008-09	Budget 2009-10	Estimated 2009-10	Budget 2010-11
BEGINNING BALANCE	\$ 46,670	\$ 12,750	\$ 16,570	\$ 33,790
REVENUES:				
Court awards	10,022	3,000	17,100	10,000
Interest earnings and other	1,022	750	120	200
TOTAL REVENUES	<u>11,044</u>	<u>3,750</u>	<u>17,220</u>	<u>10,200</u>
TOTAL AVAILABLE RESOURCES	<u>57,714</u>	<u>16,500</u>	<u>33,790</u>	<u>43,990</u>
EXPENDITURES:				
Supplies	41,141	-	-	21,970
TOTAL EXPENDITURES	<u>41,141</u>	<u>-</u>	<u>-</u>	<u>21,970</u>
ENDING BALANCE	<u>\$ 16,573</u>	<u>\$ 16,500</u>	<u>\$ 33,790</u>	<u>\$ 22,020</u>

TOWN OF ADDISON
MUNICIPAL COURT SPECIAL REVENUE FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE
Council Adopted 2010-11 Annual Budget

	Actual 2008-09	Budget 2009-10	Estimated 2009-10	Budget 2010-11
BEGINNING BALANCE	\$ 187,778	\$ 219,280	\$ 217,280	\$ 188,360
REVENUES:				
Court security fees	26,722	22,000	22,000	22,000
Court technology fees	32,423	30,000	30,000	30,000
Interest earnings and other	12,934	10,000	5,280	4,000
TOTAL REVENUES	<u>72,079</u>	<u>62,000</u>	<u>57,280</u>	<u>56,000</u>
TOTAL AVAILABLE RESOURCES	<u>259,857</u>	<u>281,280</u>	<u>274,560</u>	<u>244,360</u>
EXPENDITURES:				
Personal services	9,000	21,000	10,100	21,000
Supplies	-	4,000	5,100	-
Maintenance	-	-	70,000	60,900
Contractual services	-	3,000	1,000	3,000
Capital outlay	33,573	90,000	-	-
TOTAL EXPENDITURES	<u>42,573</u>	<u>118,000</u>	<u>86,200</u>	<u>84,900</u>
ENDING BALANCE	<u>\$ 217,284</u>	<u>\$ 163,280</u>	<u>\$ 188,360</u>	<u>\$ 159,460</u>

TOWN OF ADDISON
ARBOR SPECIAL REVENUE FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE
Council Adopted 2010-11 Annual Budget

	Actual 2008-09	Budget 2009-10	Estimated 2009-10	Budget 2010-11
BEGINNING BALANCE	\$ 182,657	\$ -	\$ -	\$ -
REVENUES:				
Recycling proceeds	18,570	-	-	-
Contributions	7,799	-	-	-
Interest earnings and other	4,436	-	-	-
TOTAL REVENUES	<u>30,805</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL AVAILABLE RESOURCES	<u>213,462</u>	<u>-</u>	<u>-</u>	<u>-</u>
EXPENDITURES:				
Maintenance and materials	16,273	-	-	-
Contractual services	500	-	-	-
TOTAL EXPENDITURES	<u>16,773</u>	<u>-</u>	<u>-</u>	<u>-</u>
OTHER FINANCING SOURCES (USES):				
Transfer to General Fund	<u>(196,689)</u>	<u>-</u>	<u>-</u>	<u>-</u>
ENDING BALANCE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

TOWN OF ADDISON
GENERAL OBLIGATION DEBT SERVICE FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE
Council Adopted 2010-11 Annual Budget

	Actual 2008-09	Budget 2009-10	Estimated 2009-10	Budget 2010-11
BEGINNING BALANCE	\$ 1,360,440	\$ 997,340	\$ 1,082,060	\$ 1,148,650
REVENUES:				
Ad valorem taxes	5,884,567	5,098,670	5,150,000	5,436,610
Interest earnings and other	48,398	60,000	15,000	20,000
TOTAL REVENUES	<u>5,932,965</u>	<u>5,158,670</u>	<u>5,165,000</u>	<u>5,456,610</u>
TOTAL AVAILABLE RESOURCES	<u>7,293,405</u>	<u>6,156,010</u>	<u>6,247,060</u>	<u>6,605,260</u>
EXPENDITURES:				
Debt service - principal	3,600,100	3,853,940	3,834,520	3,318,610
Debt service - interest	2,597,299	2,253,000	2,250,660	2,111,840
Fiscal fees	13,945	3,000	13,230	13,300
TOTAL EXPENDITURES	<u>6,211,344</u>	<u>6,109,940</u>	<u>6,098,410</u>	<u>5,443,750</u>
OTHER FINANCING SOURCES (USES):				
Transfer from General Fund	-	1,000,000	1,000,000	-
ENDING BALANCE	<u>\$ 1,082,061</u>	<u>\$ 1,046,070</u>	<u>\$ 1,148,650</u>	<u>\$ 1,161,510</u>

TOWN OF ADDISON
OCCUPANCY TAX DEBT SERVICE FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE
Council Adopted 2010-11 Annual Budget

	Actual 2008-09	Budget 2009-10	Estimated 2009-10	Budget 2010-11
BEGINNING BALANCE	\$ 890,310	\$ 896,310	\$ 902,580	\$ 866,940
REVENUES:				
Interest earnings and other	24,555	20,000	10,700	12,000
TOTAL REVENUES	<u>24,555</u>	<u>20,000</u>	<u>10,700</u>	<u>12,000</u>
TOTAL AVAILABLE RESOURCES	<u>914,865</u>	<u>916,310</u>	<u>913,280</u>	<u>878,940</u>
EXPENDITURES:				
Debt service - principal	515,000	535,000	535,000	555,000
Debt service - interest	197,088	181,040	181,040	164,690
Fiscal fees	-	-	300	300
TOTAL EXPENDITURES	<u>712,088</u>	<u>716,040</u>	<u>716,340</u>	<u>719,990</u>
OTHER FINANCING SOURCES (USES):				
Transfer from Hotel Fund	699,800	670,000	670,000	670,000
ENDING BALANCE	<u>\$ 902,577</u>	<u>\$ 870,270</u>	<u>\$ 866,940</u>	<u>\$ 828,950</u>

TOWN OF ADDISON
STREET CAPITAL PROJECT FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE
Council Adopted 2010-11 Annual Budget

	Actual 2008-09	Budget 2009-10	Estimated 2009-10	Budget 2010-11
BEGINNING BALANCE	\$ 2,758,542	\$ 1,344,520	\$ 1,329,880	\$ 1,276,320
REVENUES:				
Intergovernmental	156,129	985,130	-	-
Interest earnings and other	54,151	50,000	11,170	9,100
TOTAL REVENUES	<u>210,280</u>	<u>1,035,130</u>	<u>11,170</u>	<u>9,100</u>
TOTAL AVAILABLE RESOURCES	<u>2,968,822</u>	<u>2,379,650</u>	<u>1,341,050</u>	<u>1,285,420</u>
EXPENDITURES:				
Engineering and contractual services	139,205	22,000	22,000	-
Construction and equipment	1,499,738	1,548,800	228,050	1,007,440
TOTAL EXPENDITURES	<u>1,638,943</u>	<u>1,570,800</u>	<u>250,050</u>	<u>1,007,440</u>
OTHER FINANCING SOURCES (USES):				
Transfer from Reimbursement Grant Fund	-	-	185,320	-
ENDING BALANCE	<u>\$ 1,329,879</u>	<u>\$ 808,850</u>	<u>\$ 1,276,320</u>	<u>\$ 277,980</u>

TOWN OF ADDISON
PARKS CAPITAL PROJECT FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE
Council Adopted 2010-11 Annual Budget

	Actual 2008-09	Budget 2009-10	Estimated 2009-10	Budget 2010-11
BEGINNING BALANCE	\$ 896,193	\$ 406,660	\$ 397,100	\$ 267,140
REVENUES:				
Interest earnings and other	18,157	10,000	4,280	3,070
TOTAL REVENUES	<u>18,157</u>	<u>10,000</u>	<u>4,280</u>	<u>3,070</u>
TOTAL AVAILABLE RESOURCES	<u>914,350</u>	<u>416,660</u>	<u>401,380</u>	<u>270,210</u>
EXPENDITURES:				
Personal services	4,238	-	-	-
Engineering and contractual services	9,787	85,100	134,240	9,700
Construction and equipment	503,225	-	-	260,510
TOTAL EXPENDITURES	<u>517,250</u>	<u>85,100</u>	<u>134,240</u>	<u>270,210</u>
ENDING BALANCE	<u>\$ 397,100</u>	<u>\$ 331,560</u>	<u>\$ 267,140</u>	<u>\$ -</u>

TOWN OF ADDISON
2002 CAPITAL PROJECT FUND
STATEMENT OF REVENUES AND EXPENDITURES
Council Adopted 2010-11 Annual Budget

	Actual 2008-09	Budget 2009-10	Estimated 2009-10	Budget 2010-11
BEGINNING BALANCE	\$ 1,976,671	\$ 1,808,360	\$ 1,733,260	\$ 1,501,480
REVENUES:				
Interest earnings and other	44,407	35,000	18,220	14,390
TOTAL REVENUES	<u>44,407</u>	<u>35,000</u>	<u>18,220</u>	<u>14,390</u>
TOTAL AVAILABLE RESOURCES	<u>2,021,078</u>	<u>1,843,360</u>	<u>1,751,480</u>	<u>1,515,870</u>
EXPENDITURES:				
Engineering and contractual services	244,585	100,000	200,000	100,000
Construction and equipment	43,236	400,000	50,000	400,000
TOTAL EXPENDITURES	<u>287,821</u>	<u>500,000</u>	<u>250,000</u>	<u>500,000</u>
ENDING FUND BALANCE	<u>\$ 1,733,257</u>	<u>\$ 1,343,360</u>	<u>\$ 1,501,480</u>	<u>\$ 1,015,870</u>

TOWN OF ADDISON
2004 CAPITAL PROJECT FUND
STATEMENT OF REVENUES AND EXPENDITURES
Council Adopted 2010-11 Annual Budget

	Actual 2008-09	Budget 2009-10	Estimated 2009-10	Budget 2010-11
BEGINNING BALANCE	\$ 424,306	\$ 333,690	\$ 434,360	\$ 438,990
REVENUES:				
Interest earnings and other	10,055	7,500	4,630	5,050
TOTAL REVENUES	<u>10,055</u>	<u>7,500</u>	<u>4,630</u>	<u>5,050</u>
TOTAL AVAILABLE RESOURCES	<u>434,361</u>	<u>341,190</u>	<u>438,990</u>	<u>444,040</u>
EXPENDITURES:				
Construction and equipment	-	100,000	-	-
TOTAL EXPENDITURES	<u>-</u>	<u>100,000</u>	<u>-</u>	<u>-</u>
ENDING FUND BALANCE	<u>\$ 434,361</u>	<u>\$ 241,190</u>	<u>\$ 438,990</u>	<u>\$ 444,040</u>

TOWN OF ADDISON
2006 CAPITAL PROJECT FUND
STATEMENT OF REVENUES AND EXPENDITURES
Council Adopted 2010-11 Annual Budget

	Actual 2008-09	Budget 2009-10	Estimated 2009-10	Budget 2010-11
BEGINNING BALANCE	\$ 341,271	\$ 348,680	\$ 349,250	\$ 352,980
REVENUES:				
Interest earnings and other	7,976	5,000	3,730	4,060
TOTAL REVENUES	<u>7,976</u>	<u>5,000</u>	<u>3,730</u>	<u>4,060</u>
TOTAL AVAILABLE RESOURCES	<u>349,247</u>	<u>353,680</u>	<u>352,980</u>	<u>357,040</u>
EXPENDITURES:				
Engineering and contractual services	-	180,000	-	180,000
TOTAL EXPENDITURES	<u>-</u>	<u>180,000</u>	<u>-</u>	<u>180,000</u>
ENDING FUND BALANCE	<u>\$ 349,247</u>	<u>\$ 173,680</u>	<u>\$ 352,980</u>	<u>\$ 177,040</u>

TOWN OF ADDISON
2008 CAPITAL PROJECT FUND
STATEMENT OF REVENUES AND EXPENDITURES
Council Adopted 2010-11 Annual Budget

	Actual 2008-09	Budget 2009-10	Estimated 2009-10	Budget 2010-11
BEGINNING BALANCE	\$ 27,094,160	\$ 25,004,330	\$ 24,949,210	\$ 19,844,330
REVENUES:				
Interest earnings and other	624,153	450,000	598,440	210,420
Developer contributions	-	-	1,796,680	-
TOTAL REVENUES	<u>624,153</u>	<u>450,000</u>	<u>2,395,120</u>	<u>210,420</u>
TOTAL AVAILABLE RESOURCES	<u>27,718,313</u>	<u>25,454,330</u>	<u>27,344,330</u>	<u>20,054,750</u>
EXPENDITURES:				
Personal services	87	-	-	-
Engineering and contractual services	1,197,526	-	1,741,700	-
Construction and equipment	1,571,492	19,500,000	5,758,300	12,100,000
TOTAL EXPENDITURES	<u>2,769,105</u>	<u>19,500,000</u>	<u>7,500,000</u>	<u>12,100,000</u>
ENDING FUND BALANCE	<u>\$ 24,949,208</u>	<u>\$ 5,954,330</u>	<u>\$ 19,844,330</u>	<u>\$ 7,954,750</u>

TOWN OF ADDISON
AIRPORT ENTERPRISE FUND
STATEMENT OF INCOME AND CHANGES IN WORKING CAPITAL
Council Adopted 2010-11 Annual Budget

	Actual 2008-09	Budget 2009-10	Estimated 2009-10	Budget 2010-11
INCOME STATEMENT				
Operating revenues:				
Operating grants	60,355	\$ 50,000	\$ 50,000	\$ 50,000
Fuel flowage fees	627,559	650,000	738,400	846,000
Rental	3,282,117	3,250,000	3,270,900	3,467,030
User fees	40,881	45,000	45,500	38,400
Total operating revenues	<u>4,010,912</u>	<u>3,995,000</u>	<u>4,104,800</u>	<u>4,401,430</u>
Operating expenses:				
Town - Personal services	269,626	294,960	228,120	254,020
Town - Supplies	14,271	47,420	38,330	21,800
Town - Maintenance	161,169	29,270	28,800	29,300
Town - Contractual services	525,081	479,320	577,750	477,520
Grant - Maintenance	-	100,000	100,000	100,000
Operator - Operations and maintenance	1,284,773	1,382,870	1,203,040	2,270,090
Operator - Service contract	881,482	828,500	925,000	329,930
Total operating expenses	<u>3,136,402</u>	<u>3,162,340</u>	<u>3,101,040</u>	<u>3,482,660</u>
Net operating income	<u>874,510</u>	<u>832,660</u>	<u>1,003,760</u>	<u>918,770</u>
Non-operating revenues (expenses):				
Interest earnings and other	88,272	45,000	25,000	25,750
Interest on debt, fiscal fees and other	(144,325)	(135,000)	(135,000)	(125,420)
Net non-operating revenues (expenses)	<u>(56,053)</u>	<u>(90,000)</u>	<u>(110,000)</u>	<u>(99,670)</u>
Net income (excluding depreciation)	<u>\$ 818,457</u>	<u>\$ 742,660</u>	<u>\$ 893,760</u>	<u>\$ 819,100</u>
CHANGES IN WORKING CAPITAL				
Net income (excluding depreciation)	<u>\$ 818,457</u>	<u>\$ 742,660</u>	<u>\$ 893,760</u>	<u>\$ 819,100</u>
Sources (uses) of working capital:				
Retirement of long-term debt	(252,676)	(255,000)	(255,000)	(265,000)
Net additions to fixed assets with grants	-	(1,338,000)	(47,500)	(1,245,000)
Other net additions to fixed assets	(346,791)	(29,020)	(29,020)	(57,000)
Net sources (uses) of working capital	<u>(599,467)</u>	<u>(1,622,020)</u>	<u>(331,520)</u>	<u>(1,567,000)</u>
Net increase (decrease) in working capital	218,990	(879,360)	562,240	(747,900)
Beginning fund balance	<u>960,014</u>	<u>1,196,780</u>	<u>1,179,000</u>	<u>1,741,240</u>
Ending fund balance	<u>\$ 1,179,004</u>	<u>\$ 317,420</u>	<u>\$ 1,741,240</u>	<u>\$ 993,340</u>

TOWN OF ADDISON
UTILITY ENTERPRISE FUND
STATEMENT OF INCOME AND CHANGES IN WORKING CAPITAL
Council Adopted 2010-11 Annual Budget

	Actual 2008-09	Budget 2009-10	Estimated 2009-10	Budget 2010-11
INCOME STATEMENT				
Operating revenues:				
Water sales	\$ 4,972,519	\$ 5,059,700	\$ 4,332,500	\$ 5,462,500
Sewer charges	4,108,426	4,275,000	3,817,400	4,702,500
Tap fees	24,210	10,000	16,770	12,670
Penalties	83,636	60,000	68,520	70,000
Total operating revenues	<u>9,188,791</u>	<u>9,404,700</u>	<u>8,235,190</u>	<u>10,247,670</u>
Operating expenses:				
Water purchases	2,555,204	2,653,400	2,560,500	2,707,600
Wastewater treatment	1,933,859	1,745,200	1,773,200	1,980,100
Utility operations	2,483,206	2,692,450	2,586,160	2,644,680
Total operating expenses	<u>6,972,269</u>	<u>7,091,050</u>	<u>6,919,860</u>	<u>7,332,380</u>
Net operating income	<u>2,216,522</u>	<u>2,313,650</u>	<u>1,315,330</u>	<u>2,915,290</u>
Non-operating revenues (expenses):				
Interest earnings and other	174,185	175,000	43,450	16,500
Interest on debt, fiscal fees and other	(835,726)	(628,390)	(628,390)	(523,680)
Net non-operating revenues (expenses)	<u>(661,541)</u>	<u>(453,390)</u>	<u>(584,940)</u>	<u>(507,180)</u>
Net income (excluding depreciation)	<u>\$ 1,554,981</u>	<u>\$ 1,860,260</u>	<u>\$ 730,390</u>	<u>\$ 2,408,110</u>
CHANGES IN WORKING CAPITAL				
Net income (excluding depreciation)	<u>\$ 1,554,981</u>	<u>\$ 1,860,260</u>	<u>\$ 730,390</u>	<u>\$ 2,408,110</u>
Sources (uses) of working capital:				
Retirement of long-term debt	(2,183,242)	(2,491,280)	(2,491,280)	(2,623,770)
Net additions to fixed assets	(1,067,114)	(2,358,900)	(683,000)	(3,785,000)
Net (increase) decrease in other assets	82,369	-	-	-
Net sources (uses) of working capital	<u>(3,167,987)</u>	<u>(4,850,180)</u>	<u>(3,174,280)</u>	<u>(6,408,770)</u>
Net increase (decrease) in working capital	(1,613,006)	(2,989,920)	(2,443,890)	(4,000,660)
Beginning fund balance	<u>9,083,573</u>	<u>7,578,060</u>	<u>7,470,570</u>	<u>5,026,680</u>
Ending fund balance	<u>\$ 7,470,567</u>	<u>\$ 4,588,140</u>	<u>\$ 5,026,680</u>	<u>\$ 1,026,020</u>

TOWN OF ADDISON
INFORMATION TECHNOLOGY INTERNAL SERVICE FUND
STATEMENT OF INCOME AND CHANGES IN WORKING CAPITAL
Council Adopted 2010-11 Annual Budget

	Actual 2008-09	Budget 2009-10	Estimated 2009-10	Budget 2010-11
INCOME STATEMENT				
Operating revenues:				
Department contributions	\$ 435,070	\$ -	\$ -	\$ 651,000
Total operating revenues	<u>435,070</u>	<u>-</u>	<u>-</u>	<u>651,000</u>
Operating expenses:				
Contractual services	2,677	2,500	2,780	3,000
Total operating expenses	<u>2,677</u>	<u>2,500</u>	<u>2,780</u>	<u>3,000</u>
Net operating income	<u>432,393</u>	<u>(2,500)</u>	<u>(2,780)</u>	<u>648,000</u>
Non-operating revenues (expenses):				
Interest earnings and other	64,260	70,000	22,700	21,690
Other revenues (expenses)	<u>(26,428)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net non-operating revenues	<u>37,832</u>	<u>70,000</u>	<u>22,700</u>	<u>21,690</u>
OTHER FINANCING SOURCES (USES):				
Transfer from Hotel Fund	<u>29,392</u>			
Net income (excluding depreciation)	<u>\$ 499,617</u>	<u>\$ 67,500</u>	<u>\$ 19,920</u>	<u>\$ 669,690</u>
CHANGES IN WORKING CAPITAL				
Net income (excluding depreciation)	<u>\$ 499,617</u>	<u>\$ 67,500</u>	<u>\$ 19,920</u>	<u>\$ 669,690</u>
Sources (uses) of working capital:				
Acquisition of capital hardware/software:				
General government	(1,140,263)	(357,000)	(105,000)	(95,000)
Public safety	<u>(7,498)</u>	<u>(250,000)</u>	<u>-</u>	<u>(230,000)</u>
Net sources (uses) of working capital	<u>(1,147,761)</u>	<u>(607,000)</u>	<u>(105,000)</u>	<u>(325,000)</u>
Net increase (decrease) in working capital	(648,144)	(539,500)	(85,080)	344,690
Beginning fund balance	<u>2,796,715</u>	<u>2,094,790</u>	<u>2,148,570</u>	<u>2,063,490</u>
Ending fund balance	<u>\$ 2,148,571</u>	<u>\$ 1,555,290</u>	<u>\$ 2,063,490</u>	<u>\$ 2,408,180</u>

TOWN OF ADDISON
CAPITAL REPLACEMENT INTERNAL SERVICE FUND
STATEMENT OF INCOME AND CHANGES IN WORKING CAPITAL
Council Adopted 2010-11 Annual Budget

	Actual 2008-09	Budget 2009-10	Estimated 2009-10	Budget 2010-11
INCOME STATEMENT				
Operating revenues:				
Department contributions	\$ 502,700	\$ -	\$ -	\$ 509,000
Total operating revenues	<u>502,700</u>	<u>-</u>	<u>-</u>	<u>509,000</u>
Operating expenses:				
Contractual services	2,677	3,000	3,000	3,000
Total operating expenses	<u>2,677</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
Net operating income	<u>500,023</u>	<u>(3,000)</u>	<u>(3,000)</u>	<u>506,000</u>
Non-operating revenues (expenses):				
Interest earnings and other	84,667	90,000	40,320	35,520
Proceeds from sale of assets	84,381	30,000	55,860	40,000
Net non-operating revenues	<u>169,048</u>	<u>120,000</u>	<u>96,180</u>	<u>75,520</u>
OTHER FINANCING SOURCES (USES):				
Transfer from Hotel Fund	14,769	-	-	-
Transfer from General Fund	38,878	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	<u>53,647</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net income (excluding depreciation)	<u>\$ 722,718</u>	<u>\$ 117,000</u>	<u>\$ 93,180</u>	<u>\$ 581,520</u>
CHANGES IN WORKING CAPITAL				
Net income (excluding depreciation)	<u>\$ 722,718</u>	<u>\$ 117,000</u>	<u>\$ 93,180</u>	<u>\$ 581,520</u>
Sources (uses) of working capital:				
Acquisition of capital equipment:				
General government	-	(105,000)	(67,300)	(40,000)
Public safety	(237,405)	(518,000)	(518,000)	(209,000)
Streets	(38,878)	-	(52,220)	-
Parks and recreation	-	(160,000)	(160,000)	-
Net sources (uses) of working capital	<u>(276,283)</u>	<u>(783,000)</u>	<u>(797,520)</u>	<u>(249,000)</u>
Net increase (decrease) in working capital	446,435	(666,000)	(704,340)	332,520
Beginning fund balance	<u>3,384,136</u>	<u>3,776,840</u>	<u>3,830,570</u>	<u>3,126,230</u>
Ending fund balance	<u>\$ 3,830,571</u>	<u>\$ 3,110,840</u>	<u>\$ 3,126,230</u>	<u>\$ 3,458,750</u>

TOWN OF ADDISON
GENERAL FUND LONG-TERM FINANCIAL PLAN
Council Adopted 2010-11 Annual Budget

	Actual 2008-09	Estimated 2009-10	Budget 2010-11	Year 1 Projected 2011-12	Year 2 Projected 2012-13	Year 3 Projected 2013-14	Year 4 Projected 2014-15
BEGINNING BALANCE	\$11,695,930	\$10,652,740	\$10,621,910	\$9,009,940	\$7,797,620	\$6,777,320	\$6,480,660
REVENUES:							
Ad valorem taxes	\$9,751,967	\$10,707,230	\$10,386,590	\$10,675,580	\$10,951,100	\$11,218,940	\$11,479,340
Non-property taxes	10,520,530	10,178,970	10,337,780	10,647,900	10,967,300	11,296,300	11,635,200
Franchise fees	2,761,511	2,546,590	2,607,960	2,660,100	2,713,300	2,767,600	2,823,000
Licenses and permits	429,681	732,490	621,080	633,500	646,200	659,100	672,300
Intergovernmental	101,300	-	-	-	-	-	-
Service fees	1,400,529	1,462,410	1,346,600	1,373,500	1,401,000	1,429,000	1,457,600
Fines and penalties	1,253,029	1,251,600	1,225,000	1,249,500	1,274,500	1,300,000	1,326,000
Interest income	273,920	107,870	80,000	81,600	83,200	84,900	86,600
Rental income	151,721	140,680	153,000	156,100	159,200	162,400	165,600
Miscellaneous	79,033	89,430	57,990	59,100	60,300	61,500	62,700
TOTAL REVENUES	26,723,221	27,217,270	26,816,000	27,536,880	28,256,100	28,979,740	29,708,340
EXPENDITURES:							
Operating:							
Personal services	18,683,684	18,944,110	19,003,920	18,853,900	19,430,100	19,430,100	19,430,100
Supplies	1,182,235	1,154,900	1,237,360	1,237,400	1,237,400	1,237,400	1,237,400
Maintenance	2,486,433	1,777,690	1,917,200	2,343,400	2,394,400	2,394,400	2,394,400
Contractual services	4,583,236	4,366,960	4,400,190	4,391,200	4,291,200	4,291,200	4,291,200
Capital replacement/lease	860,572	3,870	1,073,300	1,223,300	1,223,300	1,223,300	1,223,300
Capital outlay	128,060	13,700	96,000	-	-	-	-
Fund transfer out	-	986,870	700,000	700,000	700,000	700,000	700,000
TOTAL EXPENDITURES	27,924,220	27,248,100	28,427,970	28,749,200	29,276,400	29,276,400	29,276,400
NET OTHER SOURCES / USES	157,811	-	-	-	-	-	-
ENDING FUND BALANCE	\$10,652,742	\$10,621,910	\$9,009,940	\$7,797,620	\$6,777,320	\$6,480,660	\$6,912,600

Ending balance as a % of expenditures	38.1%	40.4%	31.7%	27.1%	23.1%	22.1%	23.6%
--	--------------	--------------	--------------	--------------	--------------	--------------	--------------

Debt issuance variable:							
Beginning debt outstanding	\$ 58,272,000	\$54,671,900	\$50,837,380	\$47,518,770	\$43,550,730	\$55,444,970	\$51,128,600
Principal retired	3,600,100	3,834,520	3,318,610	3,968,040	4,125,760	4,316,370	4,591,880
Principal issued	-	-	-	-	16,020,000	-	-
Ending debt outstanding	\$54,671,900	\$50,837,380	\$47,518,770	\$43,550,730	\$55,444,970	\$51,128,600	\$46,536,720

Tax rate variables:							
Taxable values (thousands)	\$3,421,474	\$3,238,051	\$3,058,774	\$ 3,179,511	\$ 3,354,896	\$ 3,535,543	\$ 3,721,609
General fund rate	\$0.2828	\$0.3360	\$0.3477	\$0.3444	\$0.3348	\$0.3255	\$0.3164
Debt service fund rate	\$0.1707	\$0.1600	\$0.1823	\$0.1935	\$0.1834	\$0.1886	\$0.1791
Total	\$0.4535	\$0.4960	\$0.5300	\$0.5379	\$0.5182	\$0.5141	\$0.4955

Staffing variable:							
Full-time equivalent positions	234.4	234.4	228.6	228.6	228.6	228.6	228.6
Average cost per FTE	\$79,709	\$80,820	\$83,132	\$82,476	\$84,996	\$84,996	\$84,996

ASSUMPTIONS:

- 1) Future transfers out include \$700,000 transfer to Economic Development Fund.
- 2) Personal services reflect three percent merit increase in fiscal year 2012-2013.
- 3) Maintenance includes additional \$500,000 in fiscal year 2011-2012 and \$600,000 in fiscal years 2013 through 2015.

TOWN OF ADDISON
HOTEL SPECIAL REVENUE FUND LONG-TERM FINANCIAL PLAN
Council Adopted 2010-11 Budget

	Actual 2008-09	Estimated 2009-10	Budget 2010-11	Year 1 Projected 2011-12	Year 2 Projected 2012-13	Year 4 Projected 2013-14	Year 4 Projected 2014-15
BEGINNING FUND BALANCE	\$ 5,715,693	\$ 4,643,100	\$ 3,261,770	\$ 2,395,430	\$ 1,690,610	\$ 1,161,290	\$ 812,660
REVENUES:							
Hotel/Motel occupancy taxes (HOT)	3,958,238	3,450,000	3,550,000	3,656,500	3,766,200	3,879,190	3,995,570
Proceeds from special events	1,296,052	1,759,930	1,680,500	1,730,920	1,782,850	1,836,340	1,891,430
Conference centre rental	438,886	500,000	500,000	510,000	520,200	530,600	541,210
Other rental	79,939	76,880	303,540	447,120	450,360	453,730	457,240
Interest and other	114,394	35,920	13,800	14,210	14,640	15,080	15,530
TOTAL REVENUES	5,887,509	5,822,730	6,047,840	6,358,750	6,534,250	6,714,940	6,900,980
EXPENDITURES:							
Visitor Services	831,098	848,120	1,098,570	1,098,570	1,098,570	1,098,570	1,098,570
Visit Addison!	-	-	440,110	586,800	586,800	586,800	586,800
Marketing	971,113	836,400	731,460	731,460	731,460	731,460	731,460
Special Events	2,883,177	2,477,870	2,392,720	2,392,720	2,392,720	2,392,720	2,392,720
Conference Centre	973,467	983,570	1,028,370	1,030,670	1,030,670	1,030,670	1,030,670
Performing Arts	557,286	563,100	552,950	553,350	553,350	553,350	553,350
Capital projects	-	825,000	-	-	-	-	-
Transfers to other funds/debt service	743,961	670,000	670,000	670,000	670,000	670,000	670,000
TOTAL EXPENDITURES	6,960,102	7,204,060	6,914,180	7,063,570	7,063,570	7,063,570	7,063,570
ENDING FUND BALANCE	\$ 4,643,100	\$ 3,261,770	\$ 2,395,430	\$ 1,690,610	\$ 1,161,290	\$ 812,660	\$ 650,070

Ending balance as % of operating expenditures	74.7%	57.1%	38.4%	26.4%	18.2%	12.7%	10.2%
--	--------------	--------------	--------------	--------------	--------------	--------------	--------------

Hotel Occupancy Tax Variables:							
Number of rooms	3,953	3,953	3,953	3,953	3,953	3,953	3,953
Average revenue per room	\$1,001	\$873	\$898	\$925	\$953	\$981	\$1,011

Notes:
1) Due to delay in awarding construction bids for Visit Addison! the capital expenditures estimated for FY 2010 may be recognized in FY 2011, requiring an eventual budget amendment.

TOWN OF ADDISON
AIRPORT FUND LONG-TERM FINANCIAL PLAN
Council Adopted 2010-11 Annual Budget

	Actual 2008-09	Estimated 2009-10	Budget 2010-11	Year 1 Projected 2011-12	Year 2 Projected 2012-13	Year 3 Projected 2013-14	Year 4 Projected 2014-15
BEGINNING WORKING CAPITAL	\$ 960,014	\$ 1,179,000	\$ 1,741,240	\$ 993,340	\$ 512,710	\$ 880,360	\$ 1,260,030
NET INCOME							
Operating revenues:							
Operating grants	60,355	50,000	50,000	50,000	50,000	50,000	50,000
Fuel flowage fees	627,559	738,400	846,000	855,400	881,100	907,500	934,700
Rental	3,282,117	3,270,900	3,467,030	3,571,040	3,678,170	3,788,520	3,902,180
User fees	40,881	45,500	38,400	39,550	40,740	41,960	43,220
Total operating revenues	4,010,912	4,104,800	4,401,430	4,515,990	4,650,010	4,787,980	4,930,100
Operating expenses:							
Town - Personal services	269,626	228,120	254,020	254,020	254,020	254,020	254,020
Town - Supplies	14,271	38,330	21,800	22,240	22,680	23,130	23,590
Town - Maintenance	161,169	28,800	29,300	30,180	31,090	32,020	32,980
Town - Contractual services	525,081	577,750	477,520	487,070	496,810	506,750	516,890
Grant - Operations and Maintenance	-	100,000	100,000	100,000	100,000	100,000	100,000
Operator - Operations and Maintenance	1,284,773	1,203,040	2,270,090	2,270,090	2,270,090	2,270,090	2,270,090
Operator - Service Contract	881,482	925,000	329,930	344,250	361,000	378,250	396,010
Total operating expenses	3,136,402	3,101,040	3,482,660	3,507,850	3,535,690	3,564,260	3,593,580
Net operating income	874,510	1,003,760	918,770	1,008,140	1,114,320	1,223,720	1,336,520
Non-Operating revenues (expenses):							
Interest earnings and other	88,272	25,000	25,750	26,520	27,320	28,140	28,980
Interest on debt, fiscal fees, and other	(144,325)	(135,000)	(125,420)	(115,290)	(103,990)	(92,190)	(79,890)
Net Non-Operating revenues (expenses)	(56,053)	(110,000)	(99,670)	(88,770)	(76,670)	(64,050)	(50,910)
Net income (excluding depreciation)	818,457	893,760	819,100	919,370	1,037,650	1,159,670	1,285,610
Sources (uses) of working capital:							
Retirement of long-term debt	(252,676)	(255,000)	(265,000)	(275,000)	(290,000)	(300,000)	(315,000)
Net additions to fixed assets with grants	-	(47,500)	(1,245,000)	(1,095,000)	(350,000)	(450,000)	-
Other net additions to fixed assets	(346,791)	(29,020)	(57,000)	(30,000)	(30,000)	(30,000)	(30,000)
Net sources (uses) of working capital	(599,467)	(331,520)	(1,567,000)	(1,400,000)	(670,000)	(780,000)	(345,000)
ENDING WORKING CAPITAL	\$ 1,179,004	\$ 1,741,240	\$ 993,340	\$ 512,710	\$ 880,360	\$ 1,260,030	\$ 2,200,640
Ending WC as a % of operating expenses	37.6%	56.2%	28.5%	14.6%	24.9%	35.4%	61.2%

PROJECTS

Grant Projects:							
Capital (Town's Share):							
Automatic Weather Observation System	-	15,000	-	-	-	-	-
Perimeter Security and Access Control System	-	-	60,000	-	-	-	-
Master Plan Update	-	-	-	-	50,000	-	-
Runway 15/33 Overlay and Enhancement	-	32,500	1,130,000	600,000	-	-	-
Taxiway Rehabilitation	-	-	55,000	495,000	300,000	450,000	-
Total	\$ -	\$ 47,500	\$ 1,245,000	\$ 1,095,000	\$ 350,000	\$ 450,000	\$ -
Other Projects:							
Capital:							
Operating and Maintenance Equipment	21,966	29,020	57,000	30,000	30,000	30,000	30,000
Fuel Farm	324,825	-	-	-	-	-	-
Total	\$ 346,791	\$ 29,020	\$ 57,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000

TOWN OF ADDISON
UTILITY FUND LONG-TERM FINANCIAL PLAN
Council Adopted 2010-11 Annual Budget

	Actual 2008-2009	Estimated 2009-2010	Budget 2010-2011	Year 1 Projected 2011-2012	Year 2 Projected 2012-2013	Year 3 Projected 2013-2014	Year 4 Projected 2014-2015
BEGINNING WORKING CAPITAL	\$ 9,083,573	\$ 7,470,570	\$ 5,026,680	\$ 1,026,020	\$ 390,710	\$ 3,746,840	\$ 3,570,090
NET INCOME							
Operating revenues:							
Water sales	4,972,519	4,332,500	5,462,500	6,189,040	6,374,700	5,909,300	6,086,600
Sewer charges	4,108,426	3,817,400	4,702,500	5,327,960	5,487,800	5,087,200	5,239,800
Tap fees	24,210	16,770	12,670	5,000	5,000	5,000	5,000
Penalties	83,636	68,520	70,000	70,000	70,000	70,000	70,000
Total operating revenues	9,188,791	8,235,190	10,247,670	11,592,000	11,937,500	11,071,500	11,401,400
Operating expenses:							
Water purchases	2,555,204	2,560,500	2,707,600	2,897,100	3,099,900	3,316,900	3,549,100
Wastewater treatment	1,933,859	1,773,200	1,980,100	2,079,100	2,183,100	2,292,300	2,406,900
Utility operations	2,483,206	2,586,160	2,644,680	2,735,700	2,870,500	3,010,700	3,156,500
Total operating expenses	6,972,269	6,919,860	7,332,380	7,711,900	8,153,500	8,619,900	9,112,500
Net operating income	2,216,522	1,315,330	2,915,290	3,880,100	3,784,000	2,451,600	2,288,900
Non-Operating revenues (expenses):							
Interest earnings and other	174,185	43,450	16,500	10,300	3,900	37,500	35,700
Interest on bonded debt and fiscal fees	(835,726)	(628,390)	(523,680)	(416,890)	(397,560)	(339,080)	(324,030)
Net Non-Operating revenues (expenses)	(661,541)	(584,940)	(507,180)	(406,590)	(393,660)	(301,580)	(288,330)
Net income (excluding depreciation)	1,554,981	730,390	2,408,110	3,473,510	3,390,340	2,150,020	2,000,570
Sources (uses) of working capital:							
Net retirement of long-term debt	(2,183,242)	(2,491,280)	(2,623,770)	(2,801,820)	(357,210)	(377,770)	(393,710)
Debt issuance	-	-	-	-	1,639,000	-	-
Net additions to fixed assets	(1,067,114)	(683,000)	(3,785,000)	(1,307,000)	(1,316,000)	(1,949,000)	(1,381,000)
Net increase (decrease) to other assets	82,369	-	-	-	-	-	-
Net sources (uses) of working capital	(3,167,987)	(3,174,280)	(6,408,770)	(4,108,820)	(34,210)	(2,326,770)	(1,774,710)
ENDING WORKING CAPITAL	\$ 7,470,567	\$ 5,026,680	\$ 1,026,020	\$ 390,710	\$ 3,746,840	\$ 3,570,090	\$ 3,795,950
Ending WC as a % of operating expenses	107.1%	72.6%	14.0%	5.1%	46.0%	41.4%	41.7%
USES OF WORKING CAPITAL							
Equipment							
Motor vehicles	36,156	63,000	135,000	27,000	75,000	132,000	85,000
Computer hardware	10,962	-	-	-	-	-	-
Capital projects							
Vitruvian area utilities rehabilitation	818,367	500,000	-	-	450,000	468,000	771,000
Spring Valley water main	-	-	250,000	-	-	-	-
Greenhaven Village water main	-	-	-	-	525,000	-	-
Belt Line water main replacement	-	-	-	-	-	595,000	-
Surveyor elevated storage tank	201,629	120,000	3,400,000	1,280,000	-	-	-
Midway Road water line rehabilitation	-	-	-	-	-	610,000	-
Lake Forest drive water main replacement	-	-	-	-	-	-	350,000
Various sewer rehabilitation projects	-	-	-	-	266,000	144,000	175,000
	\$ 1,067,114	\$ 683,000	\$ 3,785,000	\$ 1,307,000	\$ 1,316,000	\$ 1,949,000	\$ 1,381,000

Note:

1) FY 2011 budget assumes a 10% increase in water and sewer rates with a subsequent 10% increase in FY 2012 and a 10% rate reduction in FY 2014.

TOWN OF ADDISON
Summary of Modified Levels of Service
Council Adopted 2010-11 Annual Budget

Department	FY11 Requested	City Manager Proposed	FY12 Projected	FY13 Projected	FY14 Projected	FY15 Projected
General Fund						
City Manager's Office	\$ 114,700	\$ 131,200	\$ 116,200	\$ 16,200	\$ 16,200	\$ 16,200
Financial & Strategic Services	\$ -	\$ (92,600)	\$ (92,600)	\$ (92,600)	\$ (92,600)	\$ (92,600)
General Services	\$ 30,000	\$ (23,400)	\$ (53,400)	\$ (53,400)	\$ (53,400)	\$ (53,400)
Municipal Court	\$ -	\$ (46,720)	\$ (46,720)	\$ (46,720)	\$ (46,720)	\$ (46,720)
Human Resources	\$ -	\$ (83,500)	\$ (68,500)	\$ (68,500)	\$ (68,500)	\$ (68,500)
Information Technology	\$ 55,000	\$ 55,000	\$ (9,000)	\$ (9,000)	\$ (9,000)	\$ (9,000)
Council Projects	\$ 335,000	\$ (165,360)	\$ (215,360)	\$ (215,360)	\$ (215,360)	\$ (215,360)
Police	\$ 55,000	\$ (20,000)	\$ (65,000)	\$ (65,000)	\$ (65,000)	\$ (65,000)
Fire	\$ 105,000	\$ (76,830)	\$ (106,830)	\$ (106,830)	\$ (106,830)	\$ (106,830)
Development Services	\$ 11,000	\$ 11,000	\$ -	\$ -	\$ -	\$ -
Streets	\$ 865,800	\$ 143,800	\$ 70,000	\$ 21,000	\$ -	\$ -
Parks	\$ 65,000	\$ 20,000	\$ 89,800	\$ 89,800	\$ 89,800	\$ 89,800
Recreation	\$ 40,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -
Fund-Wide	\$ 188,500	\$ 565,750	\$ 1,215,750	\$ 1,891,950	\$ 1,891,950	\$ 1,891,950
General Fund Total	\$ 1,865,000	\$ 433,340	\$ 834,340	\$ 1,361,540	\$ 1,340,540	\$ 1,340,540
Hotel Fund						
Visitor Services	\$ 144,660	\$ 144,660	\$ 121,200	\$ 121,200	\$ 121,200	\$ 121,200
Visitor Center	\$ 269,010	\$ 269,010	\$ 358,700	\$ 358,700	\$ 358,700	\$ 358,700
Conference Centre	\$ 530,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -
Special Events	\$ -	\$ (60,500)	\$ (60,500)	\$ (60,500)	\$ (60,500)	\$ (60,500)
Fund-Wide	\$ 10,000	\$ 10,000	\$ 10,000	\$ 56,400	\$ 56,400	\$ 56,400
Hotel Fund Total	\$ 953,670	\$ 378,170	\$ 429,400	\$ 475,800	\$ 475,800	\$ 475,800
Utility Fund						
Utilities	\$ 83,700	\$ 28,700	\$ (14,800)	\$ 25,400	\$ 25,400	\$ 25,400
Fund-Wide	\$ 200,000	\$ (724,000)	\$ (1,971,000)	\$ (1,971,000)	\$ (924,000)	\$ (924,000)
Utilities Fund Total	\$ 283,700	\$ (695,300)	\$ (1,985,800)	\$ (1,945,600)	\$ (898,600)	\$ (898,600)
Total All Funds	\$ 3,102,370	\$ 116,210	\$ (722,060)	\$ (108,260)	\$ 917,740	\$ 917,740

TOWN OF ADDISON
Detailed Statement of Modified Levels of Service
Council Adopted 2010-11 Annual Budget

Department / Request	FY11 Requested	City Manager Adjusted	Council Adopted 11 Budget	FY12 Projected	FY13 Projected	FY14 Projected	FY15 Projected
City Manager's Office							
Delete Assistant to City Manager	\$ (104,800)	\$ (104,800)	\$ (104,800)	\$ (104,800)	\$ (104,800)	\$ (104,800)	\$ (104,800)
Install Parking Lot Lighting and Emergency Building Lighting	4,500	-	-	-	-	-	-
Additional Department Secretary from 0.5 FTE to 1.0 FTE	-	21,000	21,000	21,000	21,000	21,000	21,000
Add Project Manager-Contractual Services	100,000	100,000	100,000	100,000	-	-	-
Accommodate FB Increase in Library Cards From \$65 to \$200	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Add Study of Expanding Town Hall to Accommodate Finance Department	15,000	15,000	15,000	-	-	-	-
Department Total	\$ 114,700	\$ 131,200	\$ 131,200	\$ 116,200	\$ 16,200	\$ 16,200	\$ 16,200
Financial & Strategic Services							
Delete Strategic Services Manager	\$ -	\$ (92,600)	\$ (92,600)	\$ (92,600)	\$ (92,600)	\$ (92,600)	\$ (92,600)
Department Total	\$ -	\$ (92,600)	\$ (92,600)	\$ (92,600)	\$ (92,600)	\$ (92,600)	\$ (92,600)
General Services							
Delete Fleet Technician	\$ -	\$ (53,400)	\$ (53,400)	\$ (53,400)	\$ (53,400)	\$ (53,400)	\$ (53,400)
Add Security Cameras at Service Center	25,000	25,000	25,000	-	-	-	-
Facilities Electric Panel Inspection	5,000	5,000	5,000	-	-	-	-
Department Total	\$ 30,000	\$ (23,400)	\$ (23,400)	\$ (53,400)	\$ (53,400)	\$ (53,400)	\$ (53,400)
Municipal Court							
Delete Warrant Officer	\$ -	\$ (79,400)	\$ (79,400)	\$ (79,400)	\$ (79,400)	\$ (79,400)	\$ (79,400)
Delete Warrant Officer Vehicle Expenses	-	(3,000)	(3,000)	(3,000)	(3,000)	(3,000)	(3,000)
Add Part-Time Clerk (0.7 FTE)	-	35,680	35,680	35,680	35,680	35,680	35,680
Department Total	\$ -	\$ (46,720)	\$ (46,720)	\$ (46,720)	\$ (46,720)	\$ (46,720)	\$ (46,720)
Human Resources							
Delete Employment Specialist	\$ -	\$ (68,500)	\$ (68,500)	\$ (68,500)	\$ (68,500)	\$ (68,500)	\$ (68,500)
Delete Succession Planning Training	-	(15,000)	(15,000)	-	-	-	-
Department Total	\$ -	\$ (83,500)	\$ (83,500)	\$ (68,500)	\$ (68,500)	\$ (68,500)	\$ (68,500)
Information Technology							
Replacement of Leased Copiers (3)	\$ 30,000	\$ 30,000	\$ 30,000	\$ (9,000)	\$ (9,000)	\$ (9,000)	\$ (9,000)
GIS Training	25,000	25,000	25,000	-	-	-	-
Department Total	\$ 55,000	\$ 55,000	\$ 55,000	\$ (9,000)	\$ (9,000)	\$ (9,000)	\$ (9,000)
Council Projects							
Transfer economic development funding to new fund	\$ 285,000	\$ (215,360)	\$ (215,360)	\$ (215,360)	\$ (215,360)	\$ (215,360)	\$ (215,360)
Succession Planning Consultant	50,000	50,000	50,000	-	-	-	-
Department Total	\$ 335,000	\$ (165,360)	\$ (165,360)	\$ (215,360)	\$ (215,360)	\$ (215,360)	\$ (215,360)
Police							
Delete Assistant to Chief	\$ -	\$ (65,000)	\$ (65,000)	\$ (65,000)	\$ (65,000)	\$ (65,000)	\$ (65,000)
Overtime Increase for Super Bowl	10,000	-	-	-	-	-	-
Painting of Building Exterior	45,000	45,000	45,000	-	-	-	-
Department Total	\$ 55,000	\$ (20,000)	\$ (20,000)	\$ (65,000)	\$ (65,000)	\$ (65,000)	\$ (65,000)
Fire							
Delete Deputy Chief	\$ -	\$ (106,830)	\$ (106,830)	\$ (106,830)	\$ (106,830)	\$ (106,830)	\$ (106,830)
Painting of Fire Station #2	35,000	-	-	-	-	-	-
Carpet Replacement at Central Fire Station	40,000	30,000	30,000	-	-	-	-
Lobby Restrooms Renovation	30,000	-	-	-	-	-	-
Department Total	\$ 105,000	\$ (76,830)	\$ (76,830)	\$ (106,830)	\$ (106,830)	\$ (106,830)	\$ (106,830)

TOWN OF ADDISON
Detailed Statement of Modified Levels of Service
Council Adopted 2010-11 Annual Budget

Department / Request	FY11 Requested	City Manager Adjusted	Council Adopted 11 Budget	FY12 Projected	FY13 Projected	FY14 Projected	FY15 Projected
Development Services							
Mosquito Sprayer	\$ 11,000	\$ 11,000	\$ 11,000	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 11,000	\$ 11,000	\$ 11,000	\$ -	\$ -	\$ -	\$ -
Streets							
Midway Road Pavement Repairs	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Storm Water Mapping 2010-11	56,000	56,000	56,000	70,000	21,000	-	-
Addison Road Asphalt Repairs	50,000	-	-	-	-	-	-
Pavement Lifting & Stabilization - North Quorum	30,000	-	-	-	-	-	-
Traffic Signal Rewiring	36,000	-	-	-	-	-	-
Joint and Crack Sealing	50,000	50,000	50,000	-	-	-	-
Belt Line Traffic Signal Power Back-Ups	37,800	37,800	37,800	-	-	-	-
Study to determine Storm Water Utility Fee	150,000	-	-	-	-	-	-
Airport Parkway Repairs and Resurfacing	125,000	-	-	-	-	-	-
Addison Road Railroad Crossing Reconstruction	50,000	-	-	-	-	-	-
Midway Road Railroad Crossing Reconstruction	50,000	-	-	-	-	-	-
Evaluate Sole Provider for Garbage/Recycling	55,000	-	-	-	-	-	-
Update Transportation Thoroughfare Plan	76,000	-	-	-	-	-	-
Department Total	\$ 865,800	\$ 143,800	\$ 143,800	\$ 70,000	\$ 21,000	\$ -	\$ -
Parks							
Vitruvian Park Maintenance (2011 Partial Year)	\$ 14,900	\$ 14,900	\$ 14,900	\$ 79,600	\$ 79,600	\$ 79,600	\$ 79,600
Meridian Square Streetscape (2011 Partial Year)	5,100	5,100	5,100	10,200	10,200	10,200	10,200
Landscape Renovation Les Lacs/Oaks North	45,000	-	-	-	-	-	-
Department Total	\$ 65,000	\$ 20,000	\$ 20,000	\$ 89,800	\$ 89,800	\$ 89,800	\$ 89,800
Recreation							
Water Utilities Backflow Protection	\$ 10,000	\$ 10,000	10,000	\$ -	\$ -	\$ -	\$ -
Energy Management System Replacement	30,000	30,000	30,000	-	-	-	-
Delete Proposal to Contract Night Porter Function	-	(25,000)	(25,000)	-	-	-	-
Department Total	\$ 40,000	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -
Fund-Wide							
Fifty Percent Increase in Licenses and Permit Fees	\$ -	\$ (172,750)	\$ (172,750)	\$ (172,750)	\$ (172,750)	\$ (172,750)	\$ (172,750)
Funding for One Percent Merit Benefit in FY2011	-	-	145,000	-	-	-	-
Funding for Three Percent Merit Increase in FY2013	-	-	-	-	576,200	576,200	576,200
Ten Percent Increase to Health Insurance Premiums	188,500	188,500	188,500	188,500	188,500	188,500	188,500
Transfer to economic development fund	-	550,000	700,000	700,000	700,000	700,000	700,000
Reduce funding to capital replacement fund	-	-	(75,000)	-	-	-	-
Reduce funding to IT replacement fund	-	-	(75,000)	-	-	-	-
Future unidentified maintenance projects	-	-	-	500,000	600,000	600,000	600,000
Total Fund-Wide	\$ 188,500	\$ 565,750	\$ 710,750	\$ 1,215,750	\$ 1,891,950	\$ 1,891,950	\$ 1,891,950
Total General Fund	\$ 1,865,000	\$ 433,340	\$ 578,340	\$ 834,340	\$ 1,361,540	\$ 1,340,540	\$ 1,340,540

TOWN OF ADDISON
Detailed Statement of Modified Levels of Service
Council Adopted 2010-11 Annual Budget

Department / Request	FY11 Requested	City Manager Adjusted	Council Adopted 11 Budget	FY12 Projected	FY13 Projected	FY14 Projected	FY15 Projected
Visitor Services							
Rental and Sublease Income Related to VS Offices	\$ (54,440)	\$ (54,440)	\$ (54,440)	\$ (77,900)	\$ (77,900)	\$ (77,900)	\$ (77,900)
Additional Department Secretary from 0.5 FTE to 1.0 FTE	19,400	19,400	19,400	19,400	19,400	19,400	19,400
Operation and Maintenance Costs Related to VOP Offices	179,700	179,700	179,700	179,700	179,700	179,700	179,700
Department Total	\$ 144,660	\$ 144,660	\$ 144,660	\$ 121,200	\$ 121,200	\$ 121,200	\$ 121,200
Visitor Center							
Income Related to VS Offices and VC Multi-Purpose Site	\$ (171,100)	\$ (171,100)	\$ (171,100)	\$ (228,100)	\$ (228,100)	\$ (228,100)	\$ (228,100)
Oper. and Maint. Costs Related to VOP Multi-Purpose Site	440,110	440,110	440,110	586,800	586,800	586,800	586,800
Department Total	\$ 269,010	\$ 269,010	\$ 269,010	\$ 358,700	\$ 358,700	\$ 358,700	\$ 358,700
Conference Centre							
Water Utilities Backflow Protection	15,000	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -
Marketing and Sales Support	35,000	-	-	-	-	-	-
HVAC Replacement	480,000	-	-	-	-	-	-
Department Total	\$ 530,000	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -
Special Events							
Delete Senior Coordinator	\$ -	\$ (60,500)	\$ (60,500)	\$ (60,500)	\$ (60,500)	\$ (60,500)	\$ (60,500)
Department Total	\$ -	\$ (60,500)	\$ (60,500)	\$ (60,500)	\$ (60,500)	\$ (60,500)	\$ (60,500)
Fund-Wide							
Funding for Three Percent Merit Increase in 2013	\$ -	\$ -	-	\$ -	\$ 46,400	\$ 46,400	\$ 46,400
Ten Percent Increase to Health Insurance Premiums	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Total Fund-Wide	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 56,400	\$ 56,400	\$ 56,400
Total Hotel Fund	\$ 953,670	\$ 378,170	\$ 378,170	\$ 429,400	\$ 475,800	\$ 475,800	\$ 475,800
Economic Development							
Transfer from General fund	\$ -	\$ -	\$ (700,000)	\$ (700,000)	\$ (700,000)	\$ (700,000)	\$ (700,000)
Economic Development Program	-	-	700,000	700,000	700,000	700,000	700,000
Total Economic Development Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utilities							
Ten Percent Increase to Health Insurance Premiums	\$ 15,200	\$ 15,200	\$ 15,200	\$ 15,200	\$ 15,200	\$ 15,200	\$ 15,200
Funding for Three Percent Merit Increase in 2013	-	-	-	-	40,200	40,200	40,200
Delete Partial Amount for GIS Contracting	-	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)
SCADA Software Upgrades	21,000	21,000	21,000	-	-	-	-
Celestial P.S. Power Factor Improvement	22,500	22,500	22,500	-	-	-	-
Kellway Circle Improvement	25,000	-	-	-	-	-	-
Department Total	\$ 83,700	\$ 28,700	\$ 28,700	\$ (14,800)	\$ 25,400	\$ 25,400	\$ 25,400
Fund-Wide							
Rate Adjustments (2011-10% inc./2012-10% inc./2014-10% dec.)	\$ -	\$ (924,000)	\$ (924,000)	\$ (1,971,000)	\$ (1,971,000)	\$ (924,000)	\$ (924,000)
Transfer to the Economic Development Fund	200,000	200,000	-	-	-	-	-
Total Fund-Wide	\$ 200,000	\$ (724,000)	\$ (924,000)	\$ (1,971,000)	\$ (1,971,000)	\$ (924,000)	\$ (924,000)
Total Utility Fund	\$ 283,700	\$ (695,300)	\$ (895,300)	\$ (1,985,800)	\$ (1,945,600)	\$ (898,600)	\$ (898,600)
Total All Operating Funds	\$ 3,102,370	\$ 116,210	\$ 61,210	\$ (722,060)	\$ (108,260)	\$ 917,740	\$ 917,740

TOWN OF ADDISON

AIRPORT OPERATOR OPERATION AND MAINTENANCE BUDGET

Council Adopted 2010-11 Annual Budget

	Actual 2008-09	Budget 2009-10	Estimated 2009-10	Budget 2010-11
Capital maintenance				
Grounds	\$ 54,255	\$ 42,300	\$ 12,300	\$ 27,600
Gates & fencing	57,893	49,500	12,000	128,000
Buildings	6,610	17,000	17,000	4,000
Runways & taxiways	-	-	-	-
Lights & markings	36,101	96,000	63,000	97,000
Pavements	27,085	37,000	37,000	38,000
Hangars	98,904	97,000	67,000	81,000
Fuel farm	51,169	33,210	33,210	85,810
Insurance	62,250	69,000	58,730	91,640
	394,267	441,010	300,240	553,050
Equipment maintenance & materials				
Equipment & tool	21,651	34,000	34,000	34,000
Vehicle	-	-	-	-
Communications	2,131	1,500	1,500	2,500
Lubricants	-	-	-	-
Shop supplies	-	-	-	-
Small tools	2,088	4,000	4,000	4,000
Uniforms	3,748	3,000	3,000	3,000
Fuels	-	-	-	-
	29,618	42,500	42,500	43,500
General & administration				
Customs expense	31,922	33,000	33,000	33,000
Office supplies	8,831	23,200	9,600	9,000
Rentals & leases	8,762	10,030	10,030	10,020
Telephone	27,031	30,000	30,000	30,000
Professional fees	30,361	25,300	15,300	66,140
Dues & subscriptions	8,358	5,650	5,340	10,580
Entertainment	1,557	2,400	2,400	3,360
Travel	13,207	11,200	9,200	10,600
Office pool	-	-	-	36,000
Banking and credit card fees	19,110	19,200	19,200	19,200
Postage & shipping	2,779	3,700	3,700	3,070
Printing	2,254	3,930	3,930	3,930
Information technology	28,047	11,200	11,200	53,670
Meetings & presentations	6,377	14,900	7,900	14,400
Marketing & promotional	21,572	8,800	4,800	96,400
Miscellaneous	-	600	600	-
	210,168	203,110	166,200	399,370
Personnel services				
Salaries	437,714	469,000	469,000	767,560
Taxes & benefits	180,181	189,950	190,000	404,370
	617,895	658,950	659,000	1,171,930
Contractual services				
Capital equipment rentals & lease	-	-	-	-
Professional services	18,387	20,100	20,100	83,840
Electrical	-	-	-	-
Electric utility	-	-	-	-
Gas utility	9,212	12,000	9,000	12,000
Water & sewer utility	5,226	5,200	6,000	6,400
	32,825	37,300	35,100	102,240
Total Operation & Maintenance Budget	\$ 1,284,773	\$ 1,382,870	\$ 1,203,040	\$ 2,270,090

Council Agenda Item: # S4

AGENDA CAPTION:

Council approval is requested of an ordinance adopting the property tax rate for the fiscal year 2010-2011. The proposed FY11 property tax rate is \$0.5300 per \$100 assessed value which compares to a FY10 property tax rate of \$0.4960.

FINANCIAL IMPACT:

The budget appropriates \$77.7 million using \$57.3 million in revenues, of which \$15.8 million is supported by property taxes.

BACKGROUND:

Because the initial rate of \$0.5700 considered by council exceeded the net effective tax rate of \$0.5498, the Town had to publish its intent to raise taxes and conduct public hearings. Subsequent to the public hearings and council budget meetings, the rate has been reduced from the \$0.5523 proposed in the city manager's budget to the \$0.5300 in the budget to be approved by Council. Despite the tax rate being higher, because of the 7.6% decline in property values, the \$.5300 rate currently under consideration generates a lower tax levy, both in total (\$211,310) and for operation and maintenance purposes (\$483,582). For these reasons, no special announcement is needed to be included in the text of the ordinance related to increased property taxes.

Note that the proposed ordinance includes, as it does each year, a provision that the necessity for setting the tax rates creates an urgency and emergency, so that the ordinance takes effect immediately upon its adoption and publication. This language is included at least in part in order to satisfy the provisions of Section 2.12 of the Town Charter. That section provides that when an ordinance includes a penalty provision, it must be published in the Town's official newspaper, and it does not take effect until 10 days after its publication. However, if a penal ordinance is passed as an emergency measure, it takes effect immediately upon its publication.

RECOMMENDATION:

Staff recommends approval.

[Attachment: Ordinance](#)

TOWN OF ADDISON, TEXAS

ORDINANCE NO. _____

AN ORDINANCE LEVYING TAXES FOR THE TOWN OF ADDISON, TEXAS AND FIXING AND ADOPTING THE TAX RATE ON ALL TAXABLE PROPERTY FOR THE YEAR 2010 AT A RATE OF \$0.5300 PER ONE HUNDRED DOLLARS (\$100.00) VALUATION ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE TOWN OF ADDISON AS OF JANUARY 1, 2010; PROVIDING FOR A PENALTY AND INTEREST FOR DELINQUENT TAXES; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to V.T.C.A. Tax Code Sections 26.04 through 26.06, the Tax Assessor-Collector for the Town of Addison, Texas (the "City") has calculated the City's tax rate for the fiscal year 2010-11 which cannot be exceeded without requisite publications and public hearings; and

WHEREAS, the tax rate for the fiscal year 2010-11 as initially contemplated by the City Council did exceed the rate calculated by the Tax Assessor-Collector, but the tax rate adopted herein does not; and

WHEREAS, the City complied with the State of Texas Truth-in-Taxation laws and advertised the proposed tax rate and conducted two public hearings on the tax rate, and all notices and hearings and other applicable steps required by law as a prerequisite to the passage, approval, and adoption of this Ordinance have been timely and properly given and held; and

WHEREAS, upon full review and consideration of the matter, the City Council is of the opinion that the tax rate for the year 2010 set, fixed and adopted herein below is proper.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS:

Section 1. That there is hereby levied and ordered to be assessed and collected an ad valorem tax rate of \$0.5300 on each One Hundred Dollars (\$100.00) of assessed valuation for all taxable property located in the Town of Addison, Texas the 1st day of January 2010, and not exempted from taxation by the constitution and laws of the State of Texas to provide for the expenses of the Town of Addison for the Fiscal Year beginning October 1, 2010 and ending September 30, 2011. The said tax is made up of two components, as set forth in Section 2 and Section 3 of this Ordinance.

Section 2. That \$0.3479 of said tax rate shall be for the purposes of General Fund maintenance and operations of the Town of Addison.

Section 3. That \$0.1821 of said tax rate shall be for the purpose of paying interest and principal on the General Obligation and Certificate of Obligation debt for the Town of Addison.

Section 4. That the Tax Assessor-Collector or his /her designee is hereby authorized to assess and collect the tax rates, taxes and amounts herein levied. Taxes levied under this Ordinance shall be due October 1, 2010, and if not paid on or before January 31, 2010, shall immediately become delinquent and bear interest from the date of such delinquency at the rate as prescribed by State law. All taxes shall become a lien upon the property against which assessed to secure the payment of the taxes, penalty and interest and all costs of collection of taxes assessed and levied hereby.

Section 5. Taxes that are and remain delinquent on July 1, 2011 shall incur an additional penalty not to exceed twenty percent (20%) of the amount of delinquent taxes, penalty and interest collected; such additional penalty is to defray the costs of collection due to pursuant to the contract with the Town's attorney authorized by Section 6.30 of the Texas Tax Code, as amended.

Section 6. That should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Ordinance as a whole or any part or provision thereof other than the part thereof decided to be unconstitutional, illegal or invalid.

Section 7. That the necessity for setting taxes as required by the laws of the State of Texas creates an urgency and an emergency and requires that this Ordinance shall take effect and be in force immediately upon its passage and approval.

PASSED AND APPROVED by the City Council of the Town of Addison, Texas on this 21st day of September 2010.

Joe Chow, Mayor

ATTEST:

APPROVED AS TO FORM:

Lea Dunn, City Secretary

John Hill, City Attorney

Council Agenda Item: # S5

AGENDA CAPTION:

Presentation, discussion and consideration of approval of an amendment to the Code of Ordinances of the City by amending Chapter 82 (Utilities), Article I (In General), Division 5 (Rates and Charges) by amending Section 82-76 and Section 82-77 increasing sewage rates and water rates for all customer classifications and the volume included in the monthly minimum bill for certain users.

FINANCIAL IMPACT:

The new rates are expected to increase operating revenues in the Utility fund by approximately \$890,000, or nine percent more than what the existing rate structure generates.

BACKGROUND:

The Town's water and sewer rates were last increased in FY 2009 effective October 1, 2008. The rates need to be increased again to fund retirement of the debt service associated with the planned \$5 million overhead water storage facility and the \$1.3 million for Vitruvian Park water and sewer lines, as well as higher costs charged by the City of Dallas for water purchases and treatment of wastewater. The proposed rates will increase the average single-family residential monthly bill (10,000 gallons consumption) by \$5.28, while the average small commercial bill will go up \$9.60. Most users will see an average 6% to 10% increase in their bill. The new rate structure will also modify the volume included in the minimum bill for the following user types: multi-family, municipal, commercial small, industrial large, hotel/motel, irrigation large, and irrigation small. Included is a table that compares Addison's new rate with those of neighboring cities. The comparison with other cities is based on their existing rates, although many have indicated that they will be increasing their rates as well. Also included is an updated rate schedule which reflects the new rates and volume minimums for each user type.

The new rates will be effective October 1, 2010 but will not be assessed until the November billing cycle, which will include water consumed during the month of October. Staff plans to include a notice in the October bill informing residents and businesses of the change in rates. This notice and the updated rate schedule will also be posted on the Town's website. Attached is the ordinance that establishes the new rates.

RECOMMENDATION:

Staff recommends approval.

COUNCIL GOALS:

Conduct the Business of the Town in a Fiscally Responsible Manner

ATTACHMENTS:

Description:

[Comparison of Rates to Other Cities](#)

[New Rate Table](#)

[Utility Rate Ordinance](#)

Type:

Exhibit

Exhibit

Ordinance

TOWN OF ADDISON
WATER AND SEWER RATE SURVEY OF SELECTED AREA CITIES
Single-Family Residential Customer and Commercial Customers
Source: May 2010 TML Texas Town & City

Residential Bills	5,000 Gallon Consumption			10,000 Gallon Consumption		
	Water	Sewer	Total	Water	Sewer	Total
Addison - Current	\$ 15.25	\$ 26.25	\$ 41.50	\$ 25.50	\$ 39.00	\$ 64.50
Addison - Proposed	\$ 16.85	\$ 28.55	\$ 45.40	\$ 27.70	\$ 42.08	\$ 69.78
Small City Average (10k to 20k population)	\$ 25.00	\$ 23.44	\$ 48.44	\$ 40.12	\$ 36.60	\$ 76.72
Dallas	\$ 14.41	\$ 18.48	\$ 32.89	\$ 29.41	\$ 32.18	\$ 61.59
Farmers Branch	\$ 21.20	\$ 17.20	\$ 38.40	\$ 37.05	\$ 25.50	\$ 62.55
Plano	\$ 17.45	\$ 29.28	\$ 46.73	\$ 26.95	\$ 50.58	\$ 77.53
Richardson	\$ 21.75	\$ 17.29	\$ 39.04	\$ 36.50	\$ 27.58	\$ 64.08

Commercial Bills	50,000 Gallon Consumption			200,000 Gallon Consumption		
	Water	Sewer	Total	Water	Sewer	Total
Addison - Current	\$ 107.50	\$ 217.50	\$ 325.00	\$ 415.00	\$ 855.00	\$ 1,270.00
Addison - Proposed	\$ 114.50	\$ 231.50	\$ 346.00	\$ 440.00	\$ 908.00	\$ 1,348.00
Small City Average (10k to 20k population)	\$ 209.26	\$ 169.28	\$ 378.54	\$ 754.70	\$ 621.05	\$ 1,375.75
Dallas	\$ 142.74	\$ 157.41	\$ 300.15	\$ 517.74	\$ 568.41	\$ 1,086.15
Farmers Branch	\$ 206.26	\$ 91.90	\$ 298.16	\$ 762.76	\$ 340.90	\$ 1,103.66
Plano	\$ 198.53	\$ 275.16	\$ 473.69	\$ 483.53	\$ 914.16	\$ 1,397.69
Richardson	\$ 173.46	\$ 192.34	\$ 365.80	\$ 779.16	\$ 816.34	\$ 1,595.50

Notes:

- 1) Carrollton did not provide data for the 2010 TML survey.
- 2) For commercial bills, Addison rates are for the commercial large user type.
- 3) Dallas does not have residential/commercial types, but bases rates on meter size.
Assuming 5/8" inch meter for residential and 2" meter for commercial.
- 4) Plano bases both residential and commercial rates on meter size.
Assuming 5/8" inch meter for residential and 2" meter for commercial.



UTILITY BILLING & COLLECTIONS - CURRENT RATES EFFECTIVE 10/1/10

Town of Addison
Financial and Strategic Services
utilityportal@addisontx.gov

Telephone: (972) 450-7081
Fax: (972) 450-7074
Website: www.addisontx.gov

MINIMUM BILL BY CLASSIFICATION	MINIMUM WATER RATE	MINIMUM SEWER RATE	MINIMUM MONTHLY BILL	VOLUME INCLUDED IN MIN. BILL (GAL)
Single Family 8,000 gal max for sewer	\$10.34	\$15.02	\$25.36	2,000
Multi-Family	\$157.90	\$321.70	\$479.60	70,000
Municipal	\$27.70	\$51.10	\$78.80	10,000
Schools	\$49.40	\$96.20	\$145.60	20,000
Commercial Large (2" or larger)	\$86.29	\$172.87	\$259.16	37,000
Commercial Small (less than 2")	\$16.85	\$28.55	\$45.40	5,000
Industrial Large (2" or larger)	\$86.29	\$172.87	\$259.16	37,000
Industrial Small (less than 2")	\$12.51	\$19.53	\$32.04	3,000
Hotel/Motel	\$223.00	\$457.00	\$680.00	100,000
Irrigation Large (2" or larger)	\$180.00	None	\$180.00	40,000
Irrigation Small (less than 2")	\$71.25	None	\$71.25	15,000
Fire Meter	\$23.36	None	\$23.36	8,000

VOLUME CHARGE

Water Rate per 1,000 gal Over Minimum	\$2.17
Water Conservation Rate per 1,000 gal Applies to Irrigation types over the minimum and Single Family type over 15,000 gallons.	\$4.35
Sewer Rate per 1,000 gal Over Minimum	\$4.51
Residential Monthly Sanitation Charge Commercial accounts choose their sanitation provider and are not billed by the Town.	\$11.42

Town of Addison Utility Billing and Collections
P.O. Box 9010, Addison, TX 75001-9010
For questions please call (972) 450-7081

TOWN OF ADDISON, TEXAS

ORDINANCE NO. _____

AN ORDINANCE OF THE TOWN OF ADDISON, TEXAS AMENDING CHAPTER 82 OF THE CODE OF ORDINANCES OF THE TOWN BY AMENDING SEWER RATES AND WATER RATES FOR ALL CUSTOMER CLASSIFICATIONS AND BY AMENDING THE VOLUME INCLUDED IN THE MONTHLY MINIMUM BILL FOR MULTI-FAMILY, MUNICIPAL, COMMERCIAL SMALL, INDUSTRIAL LARGE, HOTEL/MOTEL, SPRINKLER LARGE, AND SPRINKLER SMALL USERS; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Addison, Texas (the "City") is a home rule municipality having full power of local self government pursuant to Article 11, Section 5 of the Texas Constitution and its Home Rule Charter; and

WHEREAS, the City Council is authorized by Section 2.08.p. of the City Charter to provide for a sanitary sewer and water system, and the City is authorized by law (including, without limitation, Sections 552.001 and 552.017, Tex. Loc. Gov. Code) to own, construct and operate a water and sewer system and to prescribe rates therefor; and

WHEREAS, the City's water and sewer utility rates have not been adjusted in the last two years; and

WHEREAS, the City has conducted a review and evaluation of the City's water and sewer utility rates and has determined therefrom that the rates need to be adjusted as set forth herein to support the operating, maintenance, and capital needs of the City's water and sewer utility system.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS:

Section 1. The Code of Ordinances (the "Code") of the Town of Addison, Texas (the "City") is hereby amended as follows (additions are underlined, deletions are ~~struck through~~):

A. Chapter 82 (Utilities), Article I (In General), Division 5 (Rates and Charges) of the Code is hereby amended in part as follows:

1. Section 82-76 (Sewage rates) of the Code is amended by amending subsections (1) (Sewer minimum bills) and (2) (Sewer volume rate) thereof to hereafter read as follows:

(1) *Sewer minimum bills*. Minimum monthly bill shall be applied to all customers based upon customer classification and shall include an allowance for volume based upon water consumed as follows:

Customer Classification:	Minimum Monthly Bill	Volume Included (Gallons)
Single-Family Residential	\$15.02 <u>13.50</u>	2,000
Multifamily Residential	321.70 <u>68.75</u>	70 <u>15,000</u>
Municipal /Schools	96.20 <u>90.00</u>	20,000
<u>Municipal</u>	<u>51.10</u>	<u>10,000</u>
Commercial Large (meter size greater than or equal to two inches)	172.87 <u>162.25</u>	37,000
Commercial Small (meter size less than two inches)	28.55 <u>17.75</u>	53,000
Industrial Large (meter size greater than or equal to two inches)	172.87 <u>345.00</u>	3780,000
Industrial Small (meter size less than two inches)	19.53 <u>17.75</u>	3,000
Hotel/Motel	457.00 <u>345.00</u>	10080,000

(2) *Sewer volume rate.* All volume which exceeds the amount allowed in the minimum bill shall be charged at a rate of \$4.~~51~~25 per 1,000 gallons of water consumed for all customer classifications.

2. Section 82-77 (Water rates) of the Code is amended to hereafter read as follows:

(1) *Water minimum bills.* Minimum monthly bill shall be applied to all customers based upon customer classification and shall include an allowance for volume based upon water consumed as follows:

Customer Classification:	Minimum Monthly Bill	Volume Included (Gallons)
Single-Family Residential	\$10.84 <u>9.10</u>	2,000
Multifamily Residential	157.90 <u>35.75</u>	70 <u>15,000</u>
Municipal /Schools	49.40 <u>46.00</u>	20,000
<u>Municipal</u>	<u>27.70</u>	<u>10,000</u>
Commercial Large (meter size greater than or equal to two inches)	86.29 <u>80.85</u>	37,000
Commercial Small (meter size less than two inches)	16.85 <u>11.15</u>	53,000
Industrial Large (meter size greater than or equal to two inches)	86.29 <u>169.00</u>	3780,000
Industrial Small (meter size less than two inches)	12.51 <u>11.15</u>	3,000

Hotel/Motel	223.00 169.00	<u>10080,000</u>
Sprinkler Large (meter size greater than or equal to two inches)	180.00 115.70	<u>4027,000</u>
Sprinkler Small (meter size less than two inches)	71.25 25.50	<u>15,000</u>
Fire Meters	23.36 21.40	<u>8,000</u>

(2) *Water volume rate.* All volume which exceeds the amount allowed in the minimum bill shall be charged at a rate of \$~~2.17~~~~05~~ per 1,000 gallons of water consumed for all customer classifications, with the exceptions as noted in subsection (3) below.

(3) *Water conservation volume rate.* Single-family residential customers shall be charged a rate of \$~~4.35~~~~10~~ per 1,000 gallons of water for all water consumed in excess of 15,000 gallons. Sprinkler (large and small) customers shall be charged for all volume, which exceeds the amount allowed in the minimum bill, at a rate of \$~~4.35~~~~10~~ per 1,000 gallons of water consumed.

Section 2. Savings; Repealer. This Ordinance shall be cumulative of all other ordinances of the City and shall not repeal any of the provisions of those ordinances except in those instances where the provisions of those Ordinances are in direct conflict with the provisions of this Ordinance. Provided, however, that the repeal of such ordinances or parts of such ordinances, and the amendments and changes made by this Ordinance, shall not affect any right, property or claim which was or is vested in the City, or any act done, or right accruing or accrued, or established, or any suit, action or proceeding had or commenced before the time when this Ordinance shall take effect; nor shall said repeals, amendments or changes affect any offense committed, or any penalty or forfeiture incurred, or any suit or prosecution pending at the time when this Ordinance shall take effect under any of the ordinances or sections thereof so repealed, amended or changed; and to that extent and for that purpose the provisions of such ordinances or parts of such ordinances shall be deemed to remain and continue in full force and effect.

Section 3. Severability. The sections, paragraphs, sentences, phrases, clauses and words of this Ordinance are severable, and if any section, paragraph, sentence, phrase, clause or word in this Ordinance or application thereof to any person or circumstance is held invalid or unconstitutional by a Court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance, and the City Council hereby declares that it would have passed such remaining portions of this Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

Section 4. Premises. The above and foregoing premises are true and correct and are incorporated herein and made a part of this Ordinance.

Section 5. Effective Date. This Ordinance shall become effective October 1, 2010 and be applied to monthly customer bills beginning with the November 2010 billing cycle.

PASSED AND APPROVED by the City Council of the Town of Addison, Texas this the 21st day of September 2010.

Mayor Joe Chow

ATTEST:

By: _____
Lea Dunn, City Secretary

APPROVED AS TO FORM:

By: _____
John Hill, City Attorney

Council Agenda Item: # S6

AGENDA CAPTION:

Presentation, discussion and consideration of approval of an Ordinance of the Town of Addison, Texas amending Chapter 18, Building and Building Regulations, of the Code of Ordinances of the Town by changing Section 18-1 (building permit fee schedule) and Section 18-2 (subcontractor's and miscellaneous permit fee schedule) of Article I (In general) of Chapter 18 by increasing certain fees.

FINANCIAL IMPACT:

NA

BACKGROUND:

This is the ordinance for increasing Building Permit fees as proposed by the Development Services staff during the budget process.

RECOMMENDATION:

Staff recommends approval.

COUNCIL GOALS:

N/A

ATTACHMENTS:

Description:

[Proposed Ordinance](#)

Type:

Ordinance

TOWN OF ADDISON, TEXAS

ORDINANCE NO. _____

AN ORDINANCE OF THE TOWN OF ADDISON, TEXAS AMENDING CHAPTER 18, BUILDING AND BUILDING REGULATIONS, OF THE CODE OF ORDINANCES OF THE TOWN BY CHANGING SECTION 18-1 (BUILDING PERMIT FEE SCHEDULE) AND SECTION 18-2. (SUBCONTRACTOR'S AND MISCELLANEOUS PERMIT FEE SCHEDULE) OF ARTICLE I. (IN GENERAL); PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF FIVE HUNDRED DOLLARS FOR ANY OFFENSE, AND A SEPARATE OFFENSE SHALL BE DEEMED COMMITTED EACH DAY DURING OR ON WHICH A VIOLATION OCCURS OR CONTINUES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Addison, Texas (the "City") has conducted an investigation and analysis regarding building and structure permit fees, subcontractor's permit fees, and certain miscellaneous fees (including fees relating to zoning) charged by the City as set forth in Sections 18-1 and 18-2 of the City's Code of Ordinances (the "Code"), and have determined that such fees should be adjusted as set forth in this Ordinance, and such fees are established with a view of and to further the purposes and objectives set forth in Section 18-31 of the Code, including to promote the health, safety, welfare, convenience and enjoyment of the public, including to protect the public welfare, and are to comply with applicable State law; and

WHEREAS, the adoption of this Ordinance and the amendments set forth herein are for and in the best interests of the health, safety and welfare of the City and its citizens.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS:

Section 1. Incorporation of Recitals. The above and foregoing recitals and premises to this Ordinance are true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. Amendment. The Code of Ordinances of the Town of Addison, Texas (the "City") is hereby amended by amending certain sections and provisions of Chapter 18, Building and Building Regulations, thereof as set forth in Exhibit A attached hereto and incorporated herein for all purposes, and all other chapters, articles, sections, subsections, sentences, phrases and words of the said Code of Ordinances are not amended hereby.

Section 3. Savings; Repealer. This Ordinance shall be cumulative of all other ordinances of the City and shall not repeal any of the provisions of those ordinances except in those instances where the provisions of those ordinances are in direct conflict with the provisions of this Ordinance. Provided, however, that the repeal of such ordinances or parts of such ordinances, and the amendments and changes made by this Ordinance, shall not affect any right,

property or claim which was or is vested in the City, or any act done, or right accruing or accrued, or established, or any suit, action or proceeding had or commenced before the time when this Ordinance shall take effect; nor shall said repeals, amendments or changes affect any offense committed, or any penalty or forfeiture incurred, or any suit or prosecution pending at the time when this Ordinance shall take effect under any of the ordinances or sections thereof so repealed, amended or changed; and to that extent and for that purpose the provisions of such ordinances or parts of such ordinances shall be deemed to remain and continue in full force and effect.

Section 4. Penalty. It shall be unlawful for any person, firm, corporation, or other business entity to violate any provision of this Ordinance, and any person, firm, corporation, or other business entity violating or failing to comply with any provision hereof shall be fined, upon conviction, in an amount of not more than Five Hundred and No/100 Dollars (\$500.00), and a separate offense shall be deemed committed each day during or on which a violation or failure occurs or continues.

Section 5. Severability. The provisions of this Ordinance are severable, and if any section or provision of this Ordinance or the application of any section or provision to any person, firm, corporation, entity, situation or circumstance is for any reason adjudged invalid or held unconstitutional by a court of competent jurisdiction, the same shall not affect the validity of any other section or provision of this Ordinance or the application of any other section or provision to any other person, firm, corporation, entity, situation or circumstance, and the City Council declares that it would have adopted the valid portions of this Ordinance adopted herein without the invalid or unconstitutional parts and to this end the provisions of this Ordinance adopted herein shall remain in full force and effect.

Section 6. Effective Date. This Ordinance shall become effective from and after its passage and approval and its publication as may be required by law.

PASSED AND APPROVED by the City Council of the Town of Addison, Texas this the 21st day of September, 2010.

Joe Chow, Mayor

ATTEST:

By: _____
Lea Dunn, City Secretary

APPROVED AS TO FORM:

By: _____
John Hill, City Attorney

EXHIBIT A
TO ORDINANCE NO. _____

Chapter 18, Building and Building Regulations, of the Code of Ordinances (the “Code”) of the Town of Addison, Texas is hereby amended by amending Sections 18-1 and 19-2 of the said Code as set forth below and as follows (additions are underlined; deletions are ~~struck through~~):

A. Section 18-1 of the Code is amended by changing it to read as follows:

Sec. 18-1. Building permit fee schedule.

The building permit fee schedule shall be as follows:

Combined permits:

The term “combined permit” shall mean a single permit, issued for a single fee, authorizing all structural, plumbing, electrical, mechanical and fence work to be performed in the construction of a building or structure.

TABLE 1-A, BUILDING PERMIT FEES

Total Valuation	Fee
\$1.00 to \$500.00	\$40.00 <u>25.00</u>
\$501.00 to \$2,000.00	\$40.00 <u>25.00</u> for the first \$500.00 plus \$5.00 <u>3.00</u> for each additional \$100.00, or fraction thereof, to and including \$2,000.00.
\$2,001.00 to \$25,000.00	\$115.00 <u>70.00</u> for the first \$2,000.00 plus \$23.00 <u>15.00</u> for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00.
\$25,001.00 to \$50,000.00	\$644.00 <u>415.00</u> for the first \$25,000.00 plus \$15.00 <u>10.00</u> for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00.
\$50,001.00 to \$100,000.00	\$1019.00 <u>665.00</u> for the first \$50,000.00 plus \$11.00 <u>7.00</u> for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00.
\$100,001.00 to \$500,000.00	\$1,569.00 <u>1,015.00</u> for the first \$100,000.00 plus \$9.00 <u>6.00</u> for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00.

\$500,001.00 to \$1,000,000.00	\$5169.00 3,415.00 for the first \$500,000.00 plus \$8.00 5.00 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00.
\$1,000,001.00 and up	\$9,169.00 5,915.00 for the first \$1,000,000.00 plus \$8.00 4.00 for each additional \$1,000.00 or fraction thereof.

Other Inspections and Fees:

1.	Inspections outside of normal business hours (Minimum charge--two hours)	\$50.00 per hour ¹
2.	Reinspection fees	\$50.00 per hour ¹
3.	Inspections for which no fee is specifically indicated (Minimum charge--one-half hour)	\$50.00 per hour ¹
4.	Additional plan review required by changes, Additions or revisions to plans (Minimum charge--one-half hour)	\$50.00 per hour ¹
5.	For use of outside consultants for plan checking	Actual costs ²

¹ Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

² Actual costs include administrative and overhead costs.

B. Section 18-2 of the Code is amended by changing it to read as follows:

Sec. 18-2. Subcontractor’s and miscellaneous permit fee schedule.

The subcontractor’s and miscellaneous permit fee schedule shall be as follows:

Subcontractor work:

“Subcontractor’s work” shall mean the various types of work listed below which are not done as part of the work allowed under a combined permit.

Type of Work	Fee
Electrical work	Table 1-A
Plumbing work	Table 1-A

Mechanical work	Table 1-A
Irrigation sprinkler system	Table 1-A
Demolition	\$100.00
Note: If ordered by the town to demolish a building, there is no fee charged.	
Zoning Verification Letter	\$30.00
Zoning Fee--Less than one acre	\$250.00 150.00
Zoning Fee--One acre, but less than 5 acres	\$450.00 300.00
Zoning Fee--Five acres or more	\$750.00 500.00
Special Use Permit Fee	\$650.00 425.00
Variance Fee	\$50.00
Moving all buildings	\$100.00

Council Agenda Item: # S7 .

AGENDA CAPTION:

Presentation, discussion and consideration of approval of an Ordinance of the Town of Addison, Texas amending Chapter 62, Signs, of the Code of Ordinances of the Town by amending Section 62.57 (fees) regarding sign permit fees.

FINANCIAL IMPACT:

NA

BACKGROUND:

This is the ordinance to increase sign fees in accordance as proposed by the Development Services staff during the budget process.

RECOMMENDATION:

Staff recommends approval.

COUNCIL GOALS:

N/A

ATTACHMENTS:

Description:

[Proposed Ordinance](#)

Type:

Ordinance

TOWN OF ADDISON, TEXAS

ORDINANCE NO. _____

AN ORDINANCE OF THE TOWN OF ADDISON, TEXAS AMENDING CHAPTER 62, SIGNS, OF THE CODE OF ORDINANCES OF THE TOWN BY AMENDING SECTION 62-57 (FEES) REGARDING SIGN PERMIT FEES; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF FIVE HUNDRED DOLLARS FOR ANY OFFENSE, AND A SEPARATE OFFENSE SHALL BE DEEMED COMMITTED EACH DAY DURING OR ON WHICH A VIOLATION OCCURS OR CONTINUES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Addison, Texas (the “City”) desires to amend certain provisions of Chapter 62 of the City’s Code of Ordinances relating to and regarding signs within the City; and

WHEREAS, the City has conducted an investigation and analysis regarding sign permit fees, and are with a view of and to further the purposes and objectives set forth in Section 62-2 of the Code, including to promote the health, safety, welfare, convenience and enjoyment of the public, including among other things to promote the efficient transfer of information in sign messages and to protect the public welfare and to enhance the appearance and economic value of the landscape, and such amendments are to facilitate the avoidance of visual clutter that is potentially harmful to traffic and pedestrian safety, property values, business opportunities, and community appearance, and are to comply with applicable State law; and

WHEREAS, the City is authorized to provide for regulation of signs pursuant to State law, including, among others, Section 51.001, Tex. Loc. Gov. Code (authorizing a municipality to adopt an ordinance, rule or police regulation that is for the good government, peace, or order of the municipality or for the trade and commerce of the municipality) and Section 216.901 Tex. Loc. Gov. Code (authorizing a home rule municipality to license, regulate, control or prohibit the erection of signs or billboards), and pursuant to its authority as a home rule city under Article 11, Section 5 of the Texas Constitution and its Home Rule Charter; and

WHEREAS, the adoption of this Ordinance and the amendments set forth herein are for and in the best interests of the health, safety and welfare of the City and its citizens.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS:

Section 1. Incorporation of Recitals. The above and foregoing recitals and premises to this Ordinance are true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. Amendment. The Code of Ordinances of the Town of Addison, Texas (the “City”) is hereby amended by amending certain sections and provisions of Chapter 62, Signs, thereof as set forth in Exhibit A attached hereto and incorporated herein for all purposes,

and all other chapters, articles, sections, subsections, sentences, phrases and words of the said Code of Ordinances are not amended hereby.

Section 3. Savings; Repealer. This Ordinance shall be cumulative of all other ordinances of the City and shall not repeal any of the provisions of those ordinances except in those instances where the provisions of those ordinances are in direct conflict with the provisions of this Ordinance. Provided, however, that the repeal of such ordinances or parts of such ordinances, and the amendments and changes made by this Ordinance, shall not affect any right, property or claim which was or is vested in the City, or any act done, or right accruing or accrued, or established, or any suit, action or proceeding had or commenced before the time when this Ordinance shall take effect; nor shall said repeals, amendments or changes affect any offense committed, or any penalty or forfeiture incurred, or any suit or prosecution pending at the time when this Ordinance shall take effect under any of the ordinances or sections thereof so repealed, amended or changed; and to that extent and for that purpose the provisions of such ordinances or parts of such ordinances shall be deemed to remain and continue in full force and effect.

Section 4. Penalty. It shall be unlawful for any person, firm, corporation, or other business entity to violate any provision of this Ordinance, and any person, firm, corporation, or other business entity violating or failing to comply with any provision hereof shall be fined, upon conviction, in an amount of not more than Five Hundred and No/100 Dollars (\$500.00), and a separate offense shall be deemed committed each day during or on which a violation or failure occurs or continues.

Section 5. Severability. The provisions of this Ordinance are severable, and if any section or provision of this Ordinance or the application of any section or provision to any person, firm, corporation, entity, situation or circumstance is for any reason adjudged invalid or held unconstitutional by a court of competent jurisdiction, the same shall not affect the validity of any other section or provision of this Ordinance or the application of any other section or provision to any other person, firm, corporation, entity, situation or circumstance, and the City Council declares that it would have adopted the valid portions of this Ordinance adopted herein without the invalid or unconstitutional parts and to this end the provisions of this Ordinance adopted herein shall remain in full force and effect.

Section 5. Effective Date. This Ordinance shall become effective from and after its passage and approval and its publication as may be required by law.

PASSED AND APPROVED by the City Council of the Town of Addison, Texas this 21st day of September, 2010.

Joe Chow, Mayor

ATTEST:

By: _____
Lea Dunn, City Secretary

APPROVED AS TO FORM:

By: _____
John Hill, City Attorney

EXHIBIT A
TO ORDINANCE NO. _____

Chapter 62, Signs, of the Code of Ordinances (the "Code") of the Town of Addison, Texas is hereby amended by amending Section 62-57 thereof to read as follows (additions are underlined; deletions are ~~struck-through~~):

Section 62-57. Fees.

(a) Every applicant, before being granted a permit under this division, shall pay to the town the applicable fee set out in this section. The fee for a permit to erect, alter, replace or relocate a sign shall be \$75.00~~50.00~~ for each sign. No refunds for a sign permit be granted after such fees have been tendered.

(b) When a sign is erected, placed, or maintained, or work is started thereon before obtaining a sign permit, there shall be a late fee equal to twice the amount of the sign permit fee. The late fee does not excuse full compliance with the provisions of this chapter.

Council Agenda Item: # S8

AGENDA CAPTION:

Presentation, discussion and consideration of approval of an Ordinance of the Town of Addison, Texas amending various sections of the Code of Ordinances of the Town relating to the public health, safety, and welfare and the issuance of permits or licenses in connection therewith, being Section 18-514, (Fee for License to own and operate apartment complex), Section 18-723 (fee for permit to operate a public pool or semipublic pool or spa), and Section 46-32 (b) (fee for permit to operate a food establishment).

FINANCIAL IMPACT:

NA

BACKGROUND:

These are the fee increases that were proposed by the Development Services Staff during the budget process.

RECOMMENDATION:

Staff recommends approval.

COUNCIL GOALS:

N/A

ATTACHMENTS:

Description:

[S8 Cover Memo](#)

[Proposed Ordinance for Environmental Services Fee Increases](#)

Type:

Cover Memo

Ordinance

TOWN OF ADDISON, TEXAS

ORDINANCE NO. _____

AN ORDINANCE OF THE TOWN OF ADDISON, TEXAS AMENDING VARIOUS SECTIONS OF THE CODE OF ORDINANCES OF THE TOWN RELATING TO THE PUBLIC HEALTH, SAFETY AND WELFARE AND THE ISSUANCE OF PERMITS OR LICENSES IN CONNECTION THEREWITH, BEING SECTION 18-514 (FEE FOR LICENSE TO OWN AND OPERATE APARTMENT COMPLEX), SECTION 18-723 (FEE FOR PERMIT TO OPERATE A PUBLIC POOL OR SEMIPUBLIC POOL OR SPA), AND SECTION 46-32(B) (FEE FOR PERMIT TO OPERATE A FOOD ESTABLISHMENT); PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF FIVE HUNDRED DOLLARS (\$500.00) FOR EACH OFFENSE, AND A SEPARATE OFFENSE SHALL BE DEEMED COMMITTED EACH DAY DURING OR ON WHICH A VIOLATION OCCURS OR CONTINUES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Addison, Texas (the “City”) has conducted an investigation and analysis regarding the fees described herein, and has determined that such fees should be adjusted as set forth in this Ordinance, and such fees are all established with a view of and to promote the health, safety, welfare, convenience and enjoyment of the public, including to protect the public welfare; and

WHEREAS, the adoption of this Ordinance and the amendments set forth herein are for and in the best interests of the health, safety and welfare of the City and its citizens.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS:

Section 1. Incorporation of Recitals. The above and foregoing recitals and premises to this Ordinance are true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. Amendment. The Code of Ordinances of the Town of Addison, Texas (the “City”) is hereby amended by amending certain sections and provisions of Chapter 18 (Building and Building Regulations) and Chapter 46 (Health and Sanitation) thereof as set forth in Exhibit A attached hereto and incorporated herein for all purposes, and all other chapters, articles, sections, subsections, sentences, phrases and words of the said Code of Ordinances are not amended hereby.

Section 3. Savings; Repealer. This Ordinance shall be cumulative of all other ordinances of the City and shall not repeal any of the provisions of those ordinances except in

those instances where the provisions of those ordinances are in direct conflict with the provisions of this Ordinance. Provided, however, that the repeal of such ordinances or parts of such ordinances, and the amendments and changes made by this Ordinance, shall not affect any right, property or claim which was or is vested in the City, or any act done, or right accruing or accrued, or established, or any suit, action or proceeding had or commenced before the time when this Ordinance shall take effect; nor shall said repeals, amendments or changes affect any offense committed, or any penalty or forfeiture incurred, or any suit or prosecution pending at the time when this Ordinance shall take effect under any of the ordinances or sections thereof so repealed, amended or changed; and to that extent and for that purpose the provisions of such ordinances or parts of such ordinances shall be deemed to remain and continue in full force and effect.

Section 4. Penalty. It shall be unlawful for any person, firm, corporation, or other business entity to violate any provision of this Ordinance, and any person, firm, corporation, or other business entity violating or failing to comply with any provision hereof shall be fined, upon conviction, in an amount of not more than Five Hundred and No/100 Dollars (\$500.00), and a separate offense shall be deemed committed each day during or on which a violation or failure occurs or continues.

Section 5. Severability. The provisions of this Ordinance are severable, and if any section or provision of this Ordinance or the application of any section or provision to any person, firm, corporation, entity, situation or circumstance is for any reason adjudged invalid or held unconstitutional by a court of competent jurisdiction, the same shall not affect the validity of any other section or provision of this Ordinance or the application of any other section or provision to any other person, firm, corporation, entity, situation or circumstance, and the City Council declares that it would have adopted the valid portions of this Ordinance adopted herein without the invalid or unconstitutional parts and to this end the provisions of this Ordinance adopted herein shall remain in full force and effect.

Section 6. Effective Date. This Ordinance shall become effective from and after its passage and approval and its publication as may be required by law.

PASSED AND APPROVED by the City Council of the Town of Addison, Texas this the 21st day of September, 2010.

Joe Chow, Mayor

ATTEST:

By: _____
Lea Dunn, City Secretary

APPROVED AS TO FORM:

By: _____
John Hill, City Attorney

EXHIBIT A
TO ORDINANCE NO. _____

A. Chapter 18, Building and Building Regulations, of the Code of Ordinances (the “Code”) of the Town of Addison, Texas is hereby amended by amending Sections 18-514 and 18-723 of the said Code as set forth below and as follows (additions are underlined; deletions are ~~struck-through~~):

1. Section 18-514 of the Code is amended to read as follows:

Sec. 18-514. Fee - Amount Generally.

The annual fee for an apartment complex license shall be \$2,251.50 for each dwelling unit located therein with a minimum fee per apartment complex of \$75.00. The fee for a license issued during the year will be prorated on the basis of whole months.

2. Section 18-723 of the Code is amended to read as follows:

Section 18-723. Insurance; fee.

The inspector shall issue a swimming pool permit to an applicant if a qualified manager of operations has been designated and the fee has been paid. The amount of the fee is \$120.00~~80.00~~ for the first pool owned by the applicant at one location, plus \$60.00~~40.00~~ for each additional pool or spa owned by the applicant at the same location. The fee is due on or before March 1 of a calendar year. If a permit is initially issued after March 1 of a calendar year, the fee for the year will be prorated according to the number of whole months remaining in the year. No refunds will be made.

B. Chapter 46, Health and Sanitation, of the Code of Ordinances of the Town of Addison, Texas is hereby amended by amending subsection (b) of Section 46-32 of the said Code as set as follows (additions are underlined; deletions are ~~struck-through~~):

(b) *Permit required; issuance; exceptions.*

(1) It shall be unlawful for any person to operate a food establishment within the limits of the Town of Addison without having been issued a valid food service permit. Only a person who complies with the requirements in this article shall be entitled to receive or retain a permit, and notwithstanding the fact that all inspections necessary for obtaining a food service permit have been completed, such permit shall not be issued until after the building in which the establishment is to be located has been issued a certificate of occupancy by the Town of Addison. Permits are not transferable from one person to another person or place. A valid permit shall be posted in or on a conspicuous place of every food

establishment regulated by this article. Permits shall remain in effect for twelve (12) months from the date of issuance unless sooner revoked for cause. If the permit is granted to a temporary food establishment, the permit shall be in effect for a period of time not exceeding four consecutive days in conjunction with a single event or celebration. All permits are to be displayed in public view.

(2) Any person desiring to operate a food establishment shall make written application for a permit on a form provided by the Town of Addison, Environmental Services Department. The application shall include: The applicants full name and post office box address or street address and whether such applicant is an individual, firm or corporation and, if a partnership, the names of the partners, together with their addresses, the location and type of the proposed establishment and the signature of the applicant. An application for a temporary food establishment shall include the inclusive dates of the proposed operation.

(3) A food establishment operated solely by a nonprofit organization is not exempt from the permit requirements of this article, or from compliance with the rules on food service sanitation.

(4) The application shall be accompanied by a nonrefundable permit fee in the following amounts:

Establishments where only pre-packaged foods are sold	\$90.00 <u>60.00</u>
Temporary food service establishments:	
For Profit	\$75.00 <u>50.00</u>
Nonprofit	<u>\$10.00</u>
<u>Mobile</u>	<u>\$75.00</u>
All other food service establishments (based on number of employees):	
1--10 employees	\$115.00 <u>75.00</u>
11--30 employees	\$190.00 <u>125.00</u>
30+ employees	\$450.00 <u>300.00</u>

Council Agenda Item: # S9

AGENDA CAPTION:

Discussion regarding Charter Election Communication Plan.

FINANCIAL IMPACT:

N/A

BACKGROUND:

N/A

RECOMMENDATION:

COUNCIL GOALS:

N/A

ATTACHMENTS:

Description:

No Attachments Available

Type: