

Post Office Box 9010 Addison, Texas 75001-9010 5300 Belt Line
Road (972) 450-7000 Fax: (972) 450-7043

AGENDA
SPECIAL MEETING AND WORK SESSION
OF THE CITY COUNCIL
7:00 P.M.
JUNE 2, 2009
AT
ADDISON TOWN HALL
5300 BELT LINE ROAD

SPECIAL MEETING

Item #S1 - Non-Profit Recommendations and Presentations.

Adjourn Meeting

Posted:
May 29, 2009 at 5:00 P.M.
Lea Dunn - City Secretary

**THE TOWN OF ADDISON IS ACCESSIBLE TO PERSONS
WITH DISABILITIES. PLEASE CALL (972) 450-2819 AT LEAST
48 HOURS IN ADVANCE IF YOU NEED ASSISTANCE.**

Memo


To: Mayor and Council
From: Greg Layman
Date: 5/28/2009
Re: Non-Profit Grant Funding Requests

Enclosed you will find the non profit grant requests for 2009-2010. Submitted for your review is the formal grant application as received from the applicants. We have tried to have the application conform to a set outline while providing the applicant some flexibility based on the different operating systems maintained by the applicants. With this in mind, you may note there are some changes in the application length and number of pages, based on the manner in which the application was completed.

The last page of the application should bear the applicants name and signature. I also have on file submissions from each agency that includes such items as: operating budgets, financial statements, non profit status, listing of board members, and other information that we maintain.

If you have any questions regarding the applications or wish to review any of the other documents please call me and I will get back with you as soon as possible.

Sincerely,



Greg Layman, City Managers Office
972-450-7167

Non Profit Grant Requests for 2009-2010

Agency	2009-2010 Request	2008-2009 Received
Communities in Schools	\$ 40,000.00	\$ 40,000.00
Contact Crisis Line	\$ 5,000.00	N/A
Dance Council	\$ 7,200.00	\$ 7,000.00
Metrocrest Chamber of Commerce	\$ 10,000.00	\$ 10,000.00
Metrocrest Family Medical Clinic	\$ 3,000.00	\$ 3,000.00
Metrocrest Social Services	\$ 25,000.00	\$ 20,000.00
Richardson Symphony Orchestra	\$ 30,000.00	\$ 30,000.00
Second Thought Theatre	\$ 15,000.00	N/A
Senior Adult Services	\$ 17,000.00	\$ 17,000.00
Special Care and Career Services	\$ 5,000.00	\$ 5,000.00
The Family Place	\$ 10,000.00	\$ 5,000.00
WaterTower Theatre	\$ 390,000.00	\$ 390,000.00
Total Requests	\$ 557,200.00	

Addison!

2009/10 NONPROFIT ASSISTANCE APPLICATION

Please quantify the number of residents your agency provided services for:

In the current year: N/A

Next year: N/A

We respond to callers and provide services to all areas of the Metroplex. Because of the promise of confidentiality and anonymity to our clients, we do not track or even inquire about the origin of the call unless faced with an emergency of life-threatening situation. For this reason, we are unable to records of the number of individuals who are helped specifically from Addison.

Were the services that you provided in Addison successful? How can your efforts be evaluated?

Although we track the number of calls received, CONTACT Crisis Line is a confidential service therefore follow up calls are not made to callers after the call is ended. During each call, Volunteers are required to ask if the call is helpful for the caller's needs and these responses are tracked in the iCarol software. We also evaluate the number of calls received on the new Spanish-language lines. These reports are reviewed regularly by the Director of Volunteers and President to determine areas of improvement. In addition, regular communication is maintained with partner agencies to ensure the flow of feedback information and calls are randomly monitored to ensure that our proven crisis intervention model is being employed and that other resources are being offered appropriately. The goal of these quality assurance measures is to better service our callers and increase awareness as to the need throughout the Metroplex.

Describe the impact of services if only partial funding is made available:

If partial funding was made available, we would certainly proceed with the program and continue to seek additional sources of revenue. CONTACT Crisis Line has a committed Board of Directors who work year-round to secure funding for all CONTACT services provided to the Dallas area community. In addition to these vested Volunteers, the CONTACT staff has created partnerships with various high-level donors, corporations and community organizations that believe in the CONTACT mission and will work to ensure it continues for years to come.

Has your organization received or is now receiving any support in the form of in-kind services (Event Support) from the Town of Addison? Yes No If yes, please explain:

If applicable, who is the City Council member that is assigned as a liaison to your organization? In what ways do you keep him/her of activities within your organization?

Joe Chow is a member of our Board of Directors. Kimberly Lay is the Immediate Past Chairman of the Board of Directors and is currently the Chairman of the Fund Development Committee

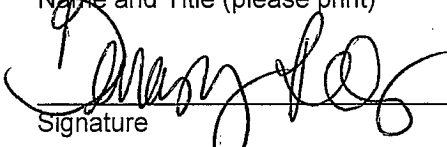
I certify that the above information is correct and true to the best of my knowledge.

Benaye Y. Rogers, President

05/14/09

Name and Title (please print)

Date



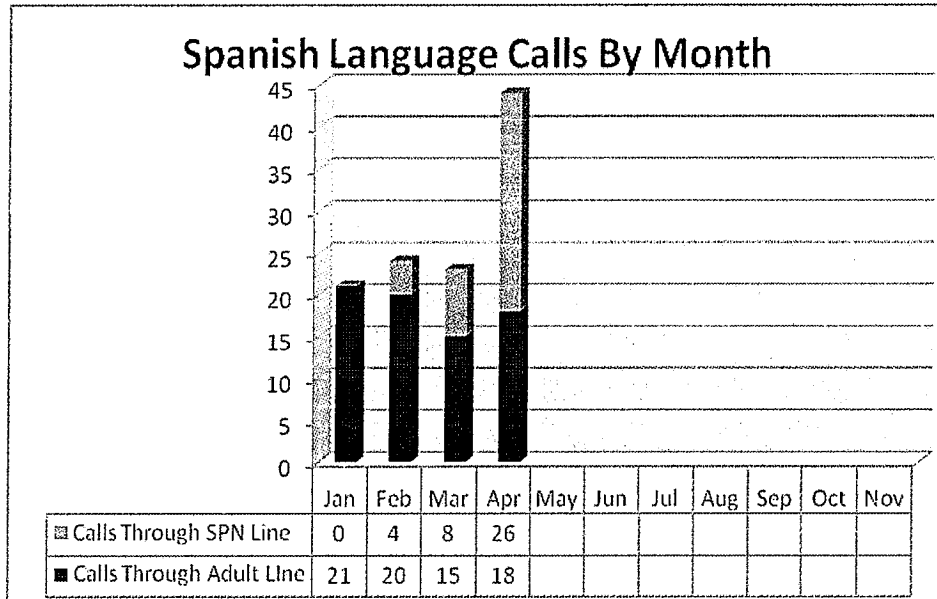
05/14/09

Signature

Completed applications must be received by Tuesday May 26, 2009.



2009/10 NONPROFIT ASSISTANCE APPLICATION



While historically, US suicide rates have shown no clear association with times of economic recession, economic strain and personal financial crisis have been well documented as precipitating events in individual deaths by suicide, according to the American Association of Suicidology. The current economic uncertainty appears to be one of many factors causing an increase in our call volume. Never was it more important that those with seemingly insurmountable difficulties have a place to turn and a nonjudgmental, compassionate ear on the other end of the phone. The Community Engagement Program is making our services known and available to an entire population in our community who previously did not know where to turn.

Partnership with **The Town of Addison** will ensure that our callers dealing with the impact of life's challenges will be provided a listening ear, information and referrals, intervention, and transportation or prescription assistance, when needed.

	FISCAL YEAR 2009 BUDGETED	FISCAL YEAR 2010 PROJECTED
Total Operating Revenues:	\$ <u>972,997.75</u>	\$ <u>973,000</u> (not yet approved by Board)
Total Operating Expenses:	\$ <u>952,386.59</u>	\$ <u>952,400</u> (not yet approved by Board)

What percentage of the organization's annual revenues does this grant request represent? 1/2 of 1%

Completed applications must be received by Tuesday May 26, 2009.

Addison!

2009/10 NONPROFIT ASSISTANCE APPLICATION

Name of organization: Communities In Schools Dallas Region, Inc. (CISDR Tax ID Number: 75-2044117

Executive Director Name: Sandra G. Chavarria Email: sandyc@cisdalals.org

Address: 8700 N. Stemmons Freeway, Ste. 125 City: Dallas Zip: 75247-3729

Telephone: 214-827-0955 ext. 227 Fax: 214-827-2230

Web Site: www.cisdallas.org

Grant Contact Name: Betsy Holland Title: Director of Development

Email: betsya@cisdallas.org Telephone: 214-827-0955 ext. 234

Program title: Communities In Schools at Janie Stark and Montgomery Primary

Program date(s): September 1, 2009-August 31, 2010

Grant request for 2009/10: \$40,000

Previous grants requested: 2009: \$40,000 2008: \$60,000 2007: \$40,000

Previous grants/received: 2009: \$40,000 2008: \$40,000 2007: \$40,000

Number of paid staff: 126 Number of volunteers: 903

Tax Exempt: Yes No

ORGANIZATION DESCRIPTION: Provide a brief description of your organization, including a summary of mission statement and/or objectives.

CISDR provides year-round academic and social services to children in nine elementary, middle and/or high schools in the Carrollton-Farmers Branch ISD. For many years, CISDR case managed approximately 150-200 children living in Addison who attended Janie Stark Elementary delivering personalized services to these at-risk children in jeopardy of academic failure and their families. Due to school redistricting during the 2006-07 school year, it became necessary to expand the delivery of our services to Montgomery Primary School. The mission of Communities In Schools Dallas Region (CISDR) is to help students at-risk of failure stay in school, achieve academically and graduate, to become productive and contributing members of our communities.

CISDR's Six Components of program services positively affect both the physical and emotional wellness of the child, and are designed to meet the following specific program **OBJECTIVES**:

1. Increase attendance rates--85% of case managed students will improve their attendance
2. Improve academic performance—85% of case managed students will improve in academics
3. Improve behavior—85% of case managed students will improve their behavior
4. Increase promotion rate—90% of case managed students will be promoted to the next grade
5. Reduce overall dropout rates—95% of case managed students will stay in school

CISDR programs serve as a life-line for these students and their families, providing guidance and connecting them to much need community resources. Without the support and guidance of CISDR staff and programs, these children are often confined to a predetermined future with limited chances of achieving success in school or life.

Completed applications must be received by Tuesday May 26, 2009.



2009/10 NONPROFIT ASSISTANCE APPLICATION

PROGRAM DESCRIPTION: Provide a brief description of the program you are requesting funds for. CISDR will serve at-risk students living in the Town of Addison who attend Janie Stark Elementary School and Montgomery Primary School. CISDR uses an *individualized* case-management approach to work with at-risk children and their families. CISDR campus staff, supported by the specific expertise of our Mobile Services Team, provide daily, on-campus, academic support, social services, training, and prevention and early intervention services that are customized according to the needs of each particular student or group of students.

CISDR campus professional and Mobile Service Team provide services to Janie Stark Elementary and Montgomery Primary School through five main components:

1. Academic Support -- providing support in all educational areas as needed to encourage student achievement and success in their academic endeavors. In addition to CISDR staff, a committed community volunteer force is teamed up with students and provides assistance with academic tutoring, chess clubs, homework and reading clubs, and TAKS preparation.
2. Supportive Guidance -- one-on-one and/or group services that address students' individualized needs. Areas of focus may include attendance, attitude, and behavior counseling; mentoring; peer mediation; and violence prevention groups.
3. Health and Human Services -- services that promote the increase of health and hygiene and healthy life style awareness, and coordinate the delivery of support services such as medical and dental care, school supplies and clothing. Other activities may include agency referrals, food distribution, basic nutrition and hygiene classes, eye exams and provision of glasses, sponsorship of health fairs and preventative screenings, and victims of crime assistance.
4. Parental and Family Support -- providing services and activities to increase the participation of parents in their students' educational experience. Activities may include home visits, individual consultation and support, parenting skills classes, college information nights, and parent appreciation events.
5. Cultural Enrichment -- services that provide positive social, cultural, recreational and interpersonal experiences to broaden and expand a students' life understanding. Activities may include after school clubs, computer technology camps, field trips, multi-cultural programs, and social skills training. Intercession and summer programs further expand these enrichment activities.

CISDR's integrated case management model will be used following this flow:

1. Recommendation-student or parent is referred to CISDR
2. Parental Consent-Parental consent is obtained for working with the student
3. Student Registration-Student and family profile information is captured
4. Assessment/reassessment- Student/family issues are identified for service delivery
5. Service Plan Development- Individualized plan is developed
6. Service Delivery- Services are provided through CISDR and other community resources
7. Monitoring- On-going monitoring of the student's /families progress
8. Progress- Determinations are made as to the level of attainment.
9. Closeout- Student files are completed and closed out at the end of the school year.
10. Outcomes- Final assessments are completed to determine outcomes.

CISDR currently has a bilingual Mobile Service Team of professionals who travel to schools providing extensive services such as: life skills training; grief and loss counseling; diversity issues; basic health, hygiene, and nutrition counseling; anger management skills; gang prevention and early intervention; violence prevention and early intervention; and drug & alcohol prevention and early intervention. These services are customized according to the needs of each particular student or group of students and are typically delivered on an intensive, short-term basis. This allows the mobile service specialists to reach as many students as possible.

In addition to the core services, CISDR students participate in programs and partnerships specially developed in response to the community need.

Completed applications must be received by Tuesday May 26, 2009.

Addison!

2009/10 NONPROFIT ASSISTANCE APPLICATION

	FISCAL YEAR 2009 BUDGETED	FISCAL YEAR 2008 PROJECTED
Total Operating Revenues:	\$ 5,041,379	\$ 5,065,350
Total Operating Expenses:	\$ 5,237,163	\$ 5,154,100

What percentage of the organization's annual revenues does this grant request represent? 8%

Please quantify the number of residents your agency provided services for:

In the current year: 692 Next year: 700

Of the **347** at-risk students case managed by CISDR at Janie Stark Elementary and Montgomery Primary in the 2008-2009 school year, **232** resided in the Town of Addison. An additional **337 Addison students** at Janie Stark and Montgomery received small group or one-time assistance and **123 Addison family members/parents** received assistance in the 2008-2009 school year. During the past year, CISDR campus professionals at Janie Stark and Montgomery Primary delivered 99 after school academic programs, made 56 home visits, held 21 Enrichment Programs and made 25 referrals to other local agencies following the student's or family's needs assessment.

Were the services that you provided in Addison successful? How can your efforts be evaluated?

Yes, final outcomes will be available for the 2008-2009 school year in September 2009. However, in 2007-2008, 100% of those students case managed remained in school, 100% were promoted to the next grade, 99% of those students assessed for attendance and/or behavior (273) showed improvement, and 97% of those assessed for academics (398) showed improvement.

Describe the impact of services if only partial funding is made available:

Funding limitations would reduce program delivery by reducing the number of professional staff at Janie Stark Elementary and Montgomery Primary from two to one during the 2009-2010 school year. It would also eliminate/limit the use of the Mobile Services Team on these campuses, ultimately enabling CISDR to serve fewer at-risk children and families. If no funding is available, the programs at Janie Stark Elementary and Montgomery will be at high risk.

Has your organization received or is now receiving any support in the form of in-kind services (Event Support) from the Town of Addison? Yes No If yes, please explain:

If applicable, who is the City Council member that is assigned as a liaison to your organization?

In what ways do you keep him/her of activities within your organization? Don Daseke

We provide him with quarterly reports regarding the programs and student performance at Janie Stark Elementary and Montgomery Primary.

I certify that the above information is correct and true to the best of my knowledge.

Sandra G. Chavarria, President & CEO

May 8, 2009

Name and Title (please print)

Date


Signature

Completed applications must be received by Tuesday May 26, 2009.

Greg Layman

From: LaShonda Barnett [lashondab@cisdallas.org]
Sent: Friday, May 15, 2009 8:51 AM
To: Greg Layman
Subject: RE: Non-Profit Application Letter 2010.doc (Communities In Schools Dallas Region)

Good Morning Mr. Layman,

Below please see our projected revenues and expenses for 2010:

	FISCAL YEAR 2009 BUDGETED	FISCAL YEAR 2010 PROJECTED
Total Operating Revenues:	\$ 5,041,379	\$ 5,001,379
Total Operating Expenses:	\$ 5,237,163	\$ 5,158,880

If there is anything else that you need, please just give me a call at 214-827-0955 ext. 231. Also, please reply to this email so that I know you have received it.

Best regards,

LaShonda Barnett
 Development and Grants Coordinator
 Communities In Schools Dallas Region, Inc.
 8700 N. Stemmons Freeway, Suite 125
 Dallas, Texas 75247-3729
 214-827-0955 ext 231
 214-827-2198 (fax)
lashondab@cisdallas.org

www.cisdallas.org

Helping Kids Succeed in School and in Life!

From: Greg Layman [mailto:glayman@addisontx.gov]
Sent: Thursday, May 14, 2009 3:56 PM
To: WaterTower Theatre; Communities in Schools; Contact Crisis Line; Dance Council; Metrocrest Chamber; janehawkinsmfmc@sbcglobal.net; Metrocrest Social Services; Richardson Symphony Orchestra; Second Thought Theatre; Senior Adult Services; Special Care and Career Services; The Family Place
Subject: Non-Profit Application Letter 2010.doc

Attached you will find an updated application. A date error was noted on the original application sent out. The error was on page 2/3 in the right column. The date column asked questions about the year 2008 and should have been the year 2010.

If you have already completed the form call me and we will make the changes on this end.

Thanks,

5/15/2009



2009/10 NONPROFIT ASSISTANCE APPLICATION

Name of organization: WaterTower Theatre Tax ID Number: 75-1559945
Executive Director Name: Terry Martin Email: tmartin@watertowertheatre.org
Address: 15650 Addison Road City: Addison Zip: 75001
Telephone: 972-450-6230 Fax: 972-450-6244
Web Site: www.watertowertheatre.org
Grant Contact Name: Greg Patterson Title: Director of Development
Email: gpatterson@watertowertheatre.org Telephone: 972-450-6227

Program title: WaterTower Theatre 2009-2010 Season Program date(s): 10/01/09-9/30/10
Grant request for 2009/10: \$390,000
Previous grants requested: 2009: \$390,000 2008:\$ 390,000 2007: \$390,000
Previous grants/received: 2009: \$390,000 2008:\$390,000 2007: \$390,000
Number of paid staff: 8 Number of volunteers: 125
Tax Exempt: Yes No

ORGANIZATION DESCRIPTION: Provide a brief description of your organization, including a summary of mission statement and/or objectives.

WaterTower Theatre's mission for the 21st century is to open minds with a diverse mix of plays and educational programs that inspire people to experience and embrace live theatre.

Culture has long been at the heart of community life and has played an especially significant role in the development of great American cities and towns.

The value of live theatre as a way in which communities can define, revitalize, and sustain themselves has become a matter of wide public discussion, planning and public policy research. A growing body of research and practical experience indicates that investment in art and culture is essential to the quality of life in a community. WaterTower Theatre has been instrumental in giving members of our community a positive sense of identity and cohesion, contributed to the economic well-being of the Town of Addison, bridged social barriers and addressed many of society's most pervasive systemic problems through the plays we produce.

WaterTower Theatre is dedicated to enhancing the quality of life in our community by producing live, professional theatre of the highest quality, innovative education programs and community outreach. We strive to reach the broadest, most diverse audience possible through our programming. Accessibility is very important to WaterTower Theatre, so we work to keep ticket prices as affordable as possible, offer a highly discounted student and senior ticket price to all of our performances and we provide scholarships to many of our education programs for low-to-moderate income families.

Completed applications must be received by Tuesday May 26, 2009.



2009/10 NONPROFIT ASSISTANCE APPLICATION

In 2009-2010, WaterTower Theatre will produce 5 Main Stage productions, present the popular Out of the Loop Fringe Festival and provide a wide range of education programs including After-School programs, the Summer Performing Arts Conservatory, Master Classes and internships.

Only 45% of WaterTower Theatre's income is derived from ticket prices. The remaining 55% comes from contributed income from gifts from individuals, foundations, corporations, organizations and government entities. WaterTower Theatre operates under this non-profit business model of both earned (ticket income) and contributed (tax-deductible gifts) income in order to keep ticket prices as affordable and accessible as possible. The result is that we are able to fulfill our mission more effectively because almost everyone in the Town of Addison and surrounding areas is able to attend a performance(s) or be involved in one of our many education and community programs.

Participation in the theatre can excite, empower, energize and educate. WaterTower Theatre has proven to be a powerful catalyst for human – and economic – development and has been key to building a strong Town of Addison. In many ways, a theatre becomes part of a community's spiritual infra-structure, as important to the life of the community as its churches and shared ethnic heritage. And, like the physical infra-structure of a community – its road, buildings, etc. – the spiritual infra-structure needs as much, if not more, attention, resources and advocacy.

PROGRAM DESCRIPTION: Provide a brief description of the program you are requesting funds for.

The funding request of \$390,000 from the Town of Addison will help underwrite WaterTower Theatre's 2009-2010 season of 5 Main Stage productions, the annual Out of the Loop Fringe Festival and our education and community programs.

WaterTower Theatre's 2009-2010 season consists of the area premiere of the Tony Award-winning *Grey Gardens*, Neil Simon's *Laughter on the 23rd Floor*, the regional premiere of Mark Twain's *Is He Dead?*, the area premiere of *Black Pearl Sings* and the Tony Award-winning musical *The Full Monty*.

The Town's support is instrumental in providing funding for WaterTower Theatre's education and community programs including the Summer Performing Arts Conservatory, After-School programs, Master Classes and internships.

	FISCAL YEAR 2009 BUDGETED	FISCAL YEAR 2010 PROJECTED
Total Operating Revenues:	\$1,399,400	\$1,198,593
Total Operating Expenses:	\$1,399,400	\$1,198,593

What percentage of the organization's annual revenues does this grant request represent? 32%

Please quantify the number of residents your agency provided services for:

In the current year: 3,500 Next year: 3,600

Completed applications must be received by Tuesday May 26, 2009.



2009/10 NONPROFIT ASSISTANCE APPLICATION

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The Town's support is instrumental in providing funding for WaterTower Theatre's education and community programs including the Summer Performing Arts Conservatory, After-School programs, Master Classes and internships.

	FISCAL YEAR 2009 BUDGETED	FISCAL YEAR 2010 PROJECTED
Total Operating Revenues:	\$1,399,400	\$1,196,278
Total Operating Expenses:	\$1,399,400	\$1,196,278

What percentage of the organization's annual revenues does this grant request represent? 32%

Please quantify the number of residents your agency provided services for:

In the current year: 3,500 Next year: 3,600

Completed applications must be received by Tuesday May 26, 2009.



2009/10 NONPROFIT ASSISTANCE APPLICATION

Were the services that you provided in Addison successful? How can your efforts be evaluated?

WaterTower Theatre's efforts can be quantified by the number of people we serve annually and the direct economic impact the theatre gives back to the community.

WaterTower Theatre has historically played to nearly 96% capacity. Total number of season subscribers for this current season reached 2,400. This year's Out of the Loop Fringe Festival drew more patrons (4,700) than in any previous year. WaterTower Theatre continues to be a major force in the regional theatre community due to the enthusiastic audiences and continued critical success.

Using the widely accepted 2.5 multiplier effect* to analyze WaterTower Theatre's direct economic impact on the Town of Addison, the theatre injected about \$3.5 million back into the local economy in the form of theatre patrons visiting Addison restaurants, hotels, bars, retail outlets as well as providing jobs, generating tourism, and sales tax revenue. Taking another view of Town of Addison's contribution of \$390,000 this season to WaterTower Theatre, the Town's investment of \$390,000 injected nearly \$1 million back into the local economy. The Town of Addison's contribution represents an 87% return on its investment (using the 2.5 multiplier effect).

Local businesses, even in these difficult economic times, continue to provide both in-kind support and direct contributions in the form of sponsorships to WaterTower Theatre. Approximately 40 local businesses and companies in and around Addison were directly involved in WaterTower Theatre's activities this year.

This year, WaterTower Theatre launched two new donor affinity groups – Women of WaterTower Theatre (WOW!) and Young Benefactors for WaterTower Theatre (YB4WTT). Approximately 58% and 62%, respectively, of their members live in Addison.

**Americans for the Arts 2009 Arts & Economic Prosperity: The Economic Impact of Nonprofit Arts and Culture Organizations and Their Audiences. This study demonstrates that the nonprofit arts and culture industry is an economic driver in communities – a growth industry that supports jobs, generates government revenue, and is the cornerstone of tourism. www.artsusa.org*

Describe the impact of services if only partial funding is made available:

Partial funding would necessitate the re-evaluation and scaling back of our programming or cancelling some services.

Has your organization received or is now receiving any support in the form of in-kind services (Event Support) from the Town of Addison? x Yes No If yes, please explain: The Town allows us to use, free of charge, tables, chairs and linens from the Addison Conference Center for WaterTower Theatre events.

If applicable, who is the City Council member that is assigned as a liaison to your organization? In what ways do you keep him/her of activities within your organization?

Roger Mellow – email and mail.

Completed applications must be received by Tuesday May 26, 2009.

Addison!

2009/10 NONPROFIT ASSISTANCE APPLICATION

I certify that the above information is correct and true to the best of my knowledge.

Terry Martin, Producing Artistic Director

May 26, 2009

Name and Title (please print)

Date

Signature

In addition to a completed application, the following attachments must be submitted with this application:

1. A cover letter on your letterhead.
2. A completed and signed application form.
3. A current list of business and foundation donors with their contribution level.
4. Operating budget from the current year and proposed for next year.
5. A copy of the organization's audited financial statements from an independent accounting firm.
6. A copy of your organization's nonprofit 501(c) (3) status.
7. A list of the members of your board of directors, including names, titles and affiliations.
8. Any collateral that would provide additional information about your organization.

Send completed applications to:

**Town of Addison
City Managers Office
Attn: Greg Layman
P. O. Box 9010
Addison, TX 75001-9010**

Or

**5300 Belt Line Road
Dallas, TX 75254**

For questions, please contact:

**Greg Layman, City Managers Office
972/450-7167
glayman@addisontx.gov**

Completed applications must be received by Tuesday May 26, 2009.

Addison!

2009/10 NONPROFIT ASSISTANCE APPLICATION

Name of organization: Special Care & Career Services Tax ID Number: 75-1189353

Executive Director Name: Cathy Packard Email: cathyp@SpecialCareCareer.org

Address: 4350 Sigma Road, Suite 100 City: Farmers Branch Zip: 75244

Telephone: 972-991-6777 ext 112 Fax: 972-991-6361

Web Site: www.SpecialCareCareer.org

Grant Contact Name: Joy Hinkelman Title: Manager, Community Resources Development

Email: joyh@SpecialCareCareer.org Telephone: 972-991-6777 ext. 121

Program title: Early Childhood Intervention & Supported Employment Services Program date(s): ongoing

Grant request for 2009/10: \$ 5,000

Previous grants requested: 2009: \$7,500 2008: \$5,000 2007: \$5,000

Previous grants/received: 2009: \$5,000 2008: \$5,000 2007: \$5,000

Number of paid staff: 48 Number of volunteers: 100+

Tax Exempt: Yes No

ORGANIZATION DESCRIPTION: Provide a brief description of your organization, including a summary of mission statement and/or objectives.

The mission of Special Care & Career Services is to help children and adults with developmental disabilities achieve their maximum potential and lead fulfilling lives within our community. We fulfill our mission through two core programs: Early Childhood Intervention (ECI) and Supported Employment Services (SES). The ECI program provides therapies, resources, and support to babies and toddlers with developmental disabilities and delays, helping them learn to walk, talk, and play. The SES program provides comprehensive employment services to adults with intellectual disabilities. Both programs help individuals to become independent and self-sufficient.

PROGRAM DESCRIPTION: Provide a brief description of the program you are requesting funds for.

Our ECI program serves children, birth to age three, who have any type of developmental disability or delay such as autism spectrum disorder, cerebral palsy, Down syndrome, spina bifida, sensory impairments, speech difficulties, fine motor skill delays, and hearing difficulties. Our speech therapists, physical therapists, occupational therapists, licensed professional counselor, dietitian, and Early Intervention Specialists work with children and their families to help the children reach their maximum potential to be successful in school. Our agency is the sole provider of ECI services in Addison.

Our SES program serves adults with intellectual disabilities such as autism spectrum disorder, Down syndrome, and traumatic brain injury. Our clients receive career assessment; placement in jobs that match their skills to the needs of the employers; on-the-job training; and ongoing support to ensure they keep their jobs. We partner with the State of Texas to deliver the most comprehensive and innovative supported employment service in the area. The requested funds will be used only to serve children and adults who receive our services in Addison.

Completed applications must be received by Tuesday May 26, 2009.

Addison!

2009/10 NONPROFIT ASSISTANCE APPLICATION

	FISCAL YEAR 2009 BUDGETED	FISCAL YEAR 2008 PROJECTED
Total Operating Revenues:	\$ 3,219,915	\$ 2,520,156
Total Operating Expenses:	\$ 3,219,915	\$ 2,520,156

What percentage of the organization's annual revenues does this grant request represent? 0.1%

Please quantify the number of residents your agency provided services for:

In the current year: 27 resident children & 7 adults employed at Addison businesses

Next year: 32 resident children & 7 adults employed at Addison businesses

Were the services that you provided in Addison successful? How can your efforts be evaluated?
Our services were very successful. We collected geographic and demographic data on all clients. Outcome objectives were established. Client participation and progress were carefully documented. Results of effort were reviewed and evaluated semi-annually. Quarterly reports were submitted as requested.

Describe the impact of services if only partial funding is made available:

Any decrease in funding would reduce the number of adult clients we have the capacity to serve through SES. A funding cut could negatively impact staff time and resources available to serve existing and future clients who live (and/or work) in Addison. Also, it would impact Addison employers who could benefit from hiring our SES clients. Workers with disabilities are "generally dependable, dedicated, hardworking, and productive," according to the U.S. Chamber of Commerce. In addition, our ECI Child Find program, designed to identify children who might need ECI services, would be affected by a reduction in our ability to provide continued outreach to find the children needing the services.

Has your organization received or is now receiving any support in the form of in-kind services (Event Support) from the Town of Addison? Yes No If yes, please explain:

If applicable, who is the City Council member that is assigned as a liaison to your organization? In what ways do you keep him/her of activities within your organization?

We do not have a City Council member assigned as a liaison to our organization. We welcome the opportunity to include an assigned City Council member on our mailing list so that he/she would receive our quarterly newsletter as well as invitation to board meetings and scheduled activities or events.

I certify that the above information is correct and true to the best of my knowledge.

Cathy Packard, Executive Director
Name and Title (please print)

May 19, 2009
Date


Signature

Completed applications must be received by Tuesday May 26, 2009.



2009/10 NONPROFIT ASSISTANCE APPLICATION

Name of organization: Dance Council, Inc. Tax ID Number: 23-7367007

Executive Director Name: Pam Deslorieux Email: director@thedancecouncil.org

Address: 3630 Harry Hines Blvd City Dallas Zip: 75219

Telephone: 214-219-2290 Fax: 214-219-2289

Web Site: www.thedancecouncil.org

Grant Contact Name: Pam Deslorieux Title: Executive Director

Email: director@thedancecouncil.org Telephone: 214-219-2290 (w), 214-564-5657 cell

Program title: Taste Dance: Addison Style! 2010 Program date(s): August 1, 2010

Grant request for 2009/10: \$7,200

Previous grants requested: 2009: \$ 7,200 2008: \$7,000 2007: \$\$\$6,800

Previous grants/received: 2009: \$7,000 2008: \$7,000 2007: \$6,800

Number of paid staff: 2 Number of volunteers: 35

Tax Exempt: Yes No

ORGANIZATION DESCRIPTION: Provide a brief description of your organization, including a summary of mission statement and/or objectives.

The Dance Council (DC) is a service organization which supports and promotes all forms of dance in North Texas. Our primary goal is to increase accessibility of and exposure to dance for the entire North Texas community. Our objectives are to expand and pique interest in dance, build greater support and audiences for dance, enhance communication among dance companies, schools and the public, and foster participation in dance for people of all ages and abilities. We act as central information, education, advocacy, and networking agency through our quarterly publication *Dance* to 10,000 people, weekly email blasts, *Centerstage*, to 2,000 people, award winning website, www.thedancecouncil.org, scholarships totaling over \$30,000 to 34 promising young dance, master classes, and festivals. *Taste Dance: Addison Style!* is one of several annual programs, designed to expand awareness and participation in a variety of dance styles and to provide great performance venues for dance companies to perform in at a modest fee for the public.

PROGRAM DESCRIPTION: Provide a brief description of the program you are requesting funds for.

Taste Dance: Addison Style! 2010 will entertain and educate the public by presenting a variety of dance styles and encouraging audience participation. The Dance Council and the Town of Addison have enjoyed an eight year partnership in presenting this summertime dance series. Audiences are introduced to a wide variety of dance styles ranging from African to Ballroom, American Indian and Ballet. The current format is a Sunday afternoon festival featuring four companies at the Addison Conference Center. At your request we are pleased to present this event in your August Art and Cultural Festival and plan to hold the event on August 1, 2010. We anticipate a larger audience due to the great reputation of this event and will be doubling the space rented in the conference center.

Completed applications must be received by Tuesday May 26, 2009.



2009/10 NONPROFIT ASSISTANCE APPLICATION

	FISCAL YEAR 2009 BUDGETED	FISCAL YEAR 2010 PROJECTED
Total Operating Revenues:	\$ <u>179,000.00</u>	\$ <u>198,000.00</u>
Total Operating Expenses:	\$ <u>177,000.00</u>	\$ <u>198,000.00</u>

What percentage of the organization's annual revenues does this grant request represent? 3.5%

Please quantify the number of residents your agency provided services for:

In the current year: 300 Next year: 300

Were the services that you provided in Addison successful? How can your efforts be evaluated?
Yes. The entire program was enthusiastically received and the audience participation was at a very high level. We received compliments from virtually everyone there. Appreciation was expressed by many to the town of Addison for funding this event and it is always looked forward to with anticipation for next year.

Describe the impact of services if only partial funding is made available:
If partial funding is received, we would probably have to reduce the scope of the event with fewer dance companies involved which would impact the purpose. We would also have to reduce the publicity we are able to give the event with advertizing, post cards, flyer, etc.

Has your organization received or is now receiving any support in the form of in-kind services (Event Support) from the Town of Addison? Yes No If yes, please explain: The Town of Addison distributes one of our fliers inside the Water Bill. We designed one specifically for that purpose.

If applicable, who is the City Council member that is assigned as a liaison to your organization? In what ways do you keep him/her of activities within your organization?
Tom Braun has been our liaison in the past.

I certify that the above information is correct and true to the best of my knowledge.

Pam Deslorieux
Name and Title (please print) Date

5-15-09
Signature

Addison!

2009/10 NONPROFIT ASSISTANCE APPLICATION

Name of organization: Metrocrest Chamber of Commerce Tax ID Number: 75-1047178
Executive Director Name: Greg Vaughn Email: greg@metrocrestchamber.com
Address: 1204 Metrocrest Drive City: Carrollton Zip: 75006
Telephone: 972 416-6600 Fax: 972 416-7874
Web Site: www.metrocrestchamber.com
Grant Contact Name: Greg Vaughn Title: President
Email: greg@metrocrestchamber.com Telephone: 972 416-6600

Program title: Economic Development Program date(s): 01/01/2010 – 12/31/2010
Grant request for 2009/10: \$10,000
Previous grants requested: 2009: \$15,000 2008: \$10,000 2007: \$10,000
Previous grants/received: 2009: \$ 10,000 2008: \$10,000 2007: \$10,000
Number of paid staff: 4.5 Number of volunteers: 100+
Tax Exempt: Yes No

ORGANIZATION DESCRIPTION: Provide a brief description of your organization, including a summary of mission statement and/or objectives.

The mission of the Metrocrest Chamber of Commerce is to provide leadership in the development of business, a pro-business climate which can operate in harmony with the citizens of the community it serves and promote the civic, commercial and economic welfare of the Metrocrest. The Chamber accomplishes this mission by administering programs targeted in three primary areas:

1. Business and Community Development – Programs directed externally toward enhancing Metrocrest communities and strengthening the broader business climate.
2. Member Services – Programs directed toward improving the profitability of member businesses of the Metrocrest Chamber of Commerce.
3. Organization Development – Internally directed programs targeted toward providing the resources necessary to achieve the Chamber's mission.

PROGRAM DESCRIPTION: Provide a brief description of the program you are requesting funds for.

The Chamber is requesting funds to support those initiatives of the Chamber Program related to economic development: small business education/assistance, workforce development, business & community development, legislative advocacy, and business/community promotion.

Completed applications must be received by Tuesday May 26, 2009.



2009/10 NONPROFIT ASSISTANCE APPLICATION

	FISCAL YEAR 2009 BUDGETED	FISCAL YEAR 2010 PROJECTED
Total Operating Revenues:	\$ 425,700	\$ 430,000
Total Operating Expenses:	\$ 425,700	\$ 430,000

What percentage of the organization's annual revenues does this grant request represent? 2.3%

Please quantify the number of residents your agency provided services for:

In the current year: difficult to measure Next year: difficult to measure

Were the services that you provided in Addison successful? How can your efforts be evaluated?

Yes. The Chamber measures success by the stability of the Addison commercial tax base, tax revenues and employment base, as well as the growth and retention of Addison member-businesses.

Describe the impact of services if only partial funding is made available:

The Chamber will continue to provide economic development services to the extent feasible by collective economic development budget.

Has your organization received or is now receiving any support in the form of in-kind services (Event Support) from the Town of Addison? Yes No If yes, please explain:

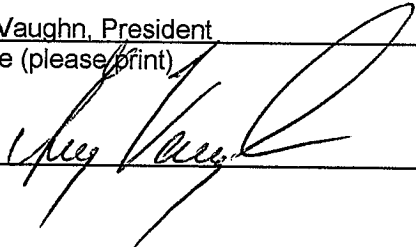
The Town of Addison has provided in-kind or discounted use of Addison Conference Center for Chamber events.

If applicable, who is the City Council member that is assigned as a liaison to your organization? In what ways do you keep him/her of activities within your organization?

Mayor Joe Chow serves as ex-officio member of the Chamber Board of Directors; Councilwoman Kimberly Lay is in the final year of an elected position on the Chamber Board expiring at the end of 2009.

I certify that the above information is correct and true to the best of my knowledge.

Greg Vaughn, President May 26, 2009
Name and Title (please print) Date


Signature

Completed applications must be received by Tuesday May 26, 2009.

Addison!

2009/10 NONPROFIT ASSISTANCE APPLICATION

Name of organization: **Metrocrest Family Medical Clinic** Tax ID Number: **76-261002**
Executive Director Name: **Jane Wood Hawkins, RN** Email: janehawkinsmfmc@sbcglobal.net
Address **One Medical Parkway, Suite140** City: **Farmers Branch, TX** Zip: **75234**
Telephone: **972-484-6336** Cell: **972-955-1355** Fax: **972-484-0051**
Web Site: **None**
Grant Contact Name: **Jane Wood Hawkins, RN** Title: **Executive Director**
Email: janehawkinsmfmc@sbcglobal.net Telephone: **972-484-6336**

Program title: **Metrocrest Family Medical Clinic** Program date(s): **Ongoing medical clinic**
Grant request for 2009/10: **\$3,000.00**
Previous grants requested: 2009: **\$3,000.00** 2008: **\$3,000.00** 2007: **\$3,000.00**
Previous grants/received: 2009: **\$3,000.00** 2008: **\$3,000.00** 2007: **\$3,000.00**
Number of paid staff: **1 PT (24 H per week)** Number of volunteers: **78 current active, 10 on call**
Tax Exempt: **Yes** **No**

ORGANIZATION DESCRIPTION: Provide a brief description of your organization, including a summary of mission statement and/or objectives. Metrocrest Family Medical Clinic is a charitable medical clinic which serves the four cities of the Metrocrest and surrounding ZIP codes with medical assistance. Our mission is to provide affordable medical care to those who might not otherwise be able to access medical services.

PROGRAM DESCRIPTION: Provide a brief description of the program you are requesting funds for.

Metrocrest Family Medical Clinic offers a variety of medical services with care delivered by volunteer medical clinicians (doctors, podiatrists, physician assistants, registered nurses, student nurses, and lay personnel (clerical and language interpretation). The evening clinics are designed to provide access to the at risk individuals who have no medical insurance and risk termination from employment if they ask to be excused to seek medical care. In addition. In addition, medical-social services are provided during the daytime to assist clients with patient education, medical referral, and other needs which cannot be addressed during the clinics. Medication is provided without charge when available. Clients may receive low-cost prescriptions (\$4.00) and/or assistance in accessing medication assistance programs. Laboratory services are provided without charge to all clients requiring those services. Medical supplies such as diabetic blood sugar meters, and testing strips are provided when indicated. As needs are identified, all effort is directed toward meeting those client requirements.

Completed applications must be received by Tuesday May 26, 2009.

Addison!

2009/10 NONPROFIT ASSISTANCE APPLICATION

	FISCAL YEAR 2009 BUDGETED	FISCAL YEAR 2010 PROJECTED
Total Operating Revenues:	\$69,367.00	\$ 70,000.00
Total Operating Expenses:	\$69,367.00	\$ 70,000.00

What percentage of the organization's annual revenues does this grant request represent? **4.3%**

Please quantify the number of residents your agency provided services for:

In the current year: 2008: **662 unduplicated individuals for 1029 scheduled appointment**
Next year: **In 2009, our anticipated client load will be between 1000 and 1500 unduplicated individuals**

Were the services that you provided in Addison successful? How can your efforts be evaluated?

Yes, our services provided to Addison residents were successful. While the number of clients was not large, services required were often extensive. 1. Medical care 2. Provision of medication, 3. Provision of laboratory services, 4. Provision of medical-social services.

The effectiveness of those services can be evaluated by medical chart review and client interview. Trending of client activity data is ongoing.

Describe the impact of services if only partial funding is made available:

Metrocrest Family Medical Clinic operates with a very small budget and will certainly experience the loss of any funds not granted. In the 2009 and 2010, we anticipate a rising population of previously financially stable, medically insured clients. With the shifting of the economy, we are experiencing a new population of medically indigent persons. This population often has many medical needs and is at risk without medical assistance. The Addison Township residents we expect to see in the future will be from this population.

Has your organization received or is now receiving any support in the form of in-kind services (Event Support) from the Town of Addison? Yes No If yes, please explain:

If applicable, who is the City Council member that is assigned as a liaison to your organization? In what ways do you keep him/her of activities within your organization?

Mr. Roger Mellow is the City Council member assigned as liaison to Metrocrest Family Medical Clinic. He has continued to participate in Executive Board meetings. He contributed the donation of a printer/copier to the clinic. Most of all, Mr. Mellow has consistently continued to provide written and verbal support to the Executive Director. His thoughtful guidance has been of great value to the Executive Board and Executive Director.

I certify that the above information is correct and true to the best of my knowledge.

Jane Wood Hawkins, RN, Executive Director
Name and Title (please print) May 26, 2009
Date

Jane Wood Hawkins
Signature

Completed applications must be received by Tuesday May 26, 2009.

2009/10 NONPROFIT ASSISTANCE APPLICATION

Name of Organization: The Family Place Tax ID Number: 75-1590896
Executive Director Name: Paige Flink Email: Phflink@familyplace.org
Address: P.O. Box 7999 City: Dallas Zip: 75209
Telephone: 214-443-7787 Fax: 214-443-7797
Web Site: www.familyplace.org
Grant Contact Name: Karen Miller Title: Funding & Compliance Mgr.
Email: kmmiller@familyplace.org Telephone: 214-443-7718

Program Title: Metrocrest Outreach Program Program Date(s): On-going program

Grant Request for 2008/09: \$10,000

Previous Grants Requested: 2008: \$10,000 2007: \$10,000 2006: \$10,000

Previous Grants/Received: 2008: \$5,000 2007: \$5,000 2006: \$5,000

Number of paid staff: 96 Number of Volunteers: 75

Tax Exempt: Yes No

ORGANIZATION DESCRIPTION: Provide a brief description of your organization, including a summary of mission statement and/or objectives.

The Family Place was founded 31 years ago with the mission to eliminate family violence through proactive prevention and intervention, extensive community education, and caring advocacy and assistance for victims and their families. When The Family Place began its work in family violence in 1978, there were no laws in Dallas protecting battered women, no policies for the arrest of batterers, and no shelters to save lives. We opened one of the first shelters for victims of family violence in the state of Texas and began our mission to eliminate family violence. Today Dallas is a national model for its integrated response to domestic violence victims, and The Family Place is proud of its leadership role in the work toward that positive change.

Throughout our history, with help from community we have:

- Sheltered more than 17,000 women and children
- Answered more than 420,000 calls for help
- Helped more than 14,500 batterers learn how to change their behavior
- Served more than 153,000 clients in residential and outreach programs
- Provided nearly 1.6 million client service hours

2009/10 NONPROFIT ASSISTANCE APPLICATION

PROGRAM DESCRIPTION: Provide a brief description of the program you are requesting funds for.

In our Metrocrest Outreach Office, we currently provide three domestic violence support groups in English and two domestic violence support groups in Spanish each week free of charge. Typically victims and their children come for counseling for approximately one year and receive individual and/or group counseling on a weekly basis. The domestic violence counseling services we provide to clients and their families consist of crisis/individual counseling; follow-up contact; group treatment/support; hotline and in-person information and referral; justice support and advocacy; emergency financial assistance; emergency legal advocacy; assistance in filing victims' compensation claims; and personal advocacy; bullying, teen dating violence and sexual assault prevention education. The children's counseling services provided are individual and group play therapy for the innocent children who have been victims of abuse in their home or witnessed abuse in their home. The average client comes for counseling at our Metrocrest office for approximately one year and receives counseling on a weekly basis. We continue to work closely with the Addison Police Department for referrals as well as receive referrals by word of mouth, schools, churches and businesses. The Metrocrest Outreach Program Assistant Program Director, Jennifer Bond-Lankford, M.A., LPC-S, is a member of Community Together, which is a collaboration of area nonprofits such as Metrocrest Social Services, Senior Adult Services and Metrocrest Family Medical Clinic.

	FISCAL YEAR 2009 BUDGETED	FISCAL YEAR 2010 PROJECTED
Total Operating Revenues:	\$7,525,443	\$7,600,697
Total Operating Expenses:	\$7,692,540	\$7,769,465

What percentage of the organization's annual revenues does this grant request represent? Less than 1%

Please quantify the number of residents your agency provided services for:

In the current year: 13 Next year: 15

Direct service numbers are lower than in previous years due to a reduction of the apartment stock in Addison. We continue to build our relationships with corporations in Addison providing education about family violence and the services offered at The Family Place to their employees as well as volunteer opportunities. Addison based corporate representatives on our board of directors include volunteers from Pizza Hut, Mary Kay, Inc., Jones Lasalle, and Hitachi Corporation. Our newsletter mailed to 174 constituents in 75001, 267 constituents in 75240 and 770 constituents in 75248.

Were the services that you provided in Addison successful? How can your efforts be evaluated?

Our Director of Evaluation evaluates all of the program services we provide to the Town of Addison on a continuous basis. Evaluation reports are provided to funders upon request. Our program has been successful in reaching out to domestic violence victims and helping them increase their safety. More than 80% of our clients reported increasing their safety after coming to counseling at The Family Place Metrocrest office. We also continue to collaborate with other area nonprofits in the Metrocrest area to provide the most comprehensive services and avoid duplication.

Completed applications must be received by Tuesday May 26, 2009.

2009/10 NONPROFIT ASSISTANCE APPLICATION

Describe the impact of services if only partial funding is made available:

The current difficult funding environment makes this request even more critical and partial funding could impact our ability to serve those in need. However, The Family Place does maintain a comprehensive fundraising program including grant requests to individuals, foundations, corporate and civic organizations, federal, state and local funding entities, special events and our Resale Shop.

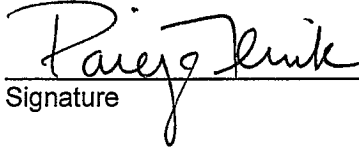
Has your organization received or is now receiving any support in the form of in-kind services (Event Support) from the Town of Addison? No If yes, please explain:

If applicable, who is the City Council member that is assigned as a liaison to your organization? In what ways do you keep him/her of activities within your organization? N.A.

I certify that the above information is correct and true to the best of my knowledge.

Paige Flink Executive Director
Name and Title (please print)

May 21, 2009
Date


Signature

In addition to a completed application, the following attachments must be submitted with this application:

1. A cover letter on your letterhead.
2. A completed and signed application form.
3. A current list of business and foundation donors with their contribution level.
4. Operating budget from the current year and proposed for next year.
5. A copy of the organization's audited financial statements from an independent accounting firm.
6. A copy of your organization's nonprofit 501(c)(3) status.
7. A list of the members of your board of directors, including names, titles and affiliations.
8. Any collateral that would provide additional information about your organization.

Send completed applications to:

**Town of Addison
City Managers Office
Attn: Greg Layman
P. O. Box 9010
Addison, TX 75001-9010**

Or

**5300 Belt Line Road
Dallas, TX 75254**

Completed applications must be received by Tuesday May 26, 2009.



2009/10 NONPROFIT ASSISTANCE APPLICATION

Name of organization: Senior Adult Services Tax ID Number: 75-1840522
Executive Director Name: Gregory Gerendas Email: gregory.gerendas@senioradultservices.org
Address: 1111 W. Beltline Rd., Ste. 110 City: Carrollton Zip: 75006
Telephone: 972-242-4464 Fax: 972-242-0299
Web Site: www.senioradultservices.org
Grant Contact Name: Same as above Title: _____
Email: _____ Telephone: _____

Program title: Social Services for Seniors and Caregivers Program date(s): Oct. 1, 2009 – Sept.30, 2010
Grant request for 2009/10: \$17,000
Previous grants requested: 2009: \$17,000 2008: \$17,000 2007: \$15,000
Previous grants/received: 2009: \$17,000 2008: \$17,000 2007: \$15,000
Number of paid staff: 9.75 FTE Number of volunteers: 300 individuals and 9 groups
Tax Exempt: Yes No

ORGANIZATION DESCRIPTION: Provide a brief description of your organization, including a summary of mission statement and/or objectives.

For over 30 years Senior Adult Services has improved the lives of seniors and caregivers by providing practical solutions to people facing the challenges of aging. By giving seniors options, respecting their choices, supporting family caregivers and involving the community in delivering services, SAS helps local residents live independently longer and with increased safety by providing a comprehensive program of information and direct services which help seniors live better even as they deal with short or long term changes in their abilities.

PROGRAM DESCRIPTION: Provide a brief description of the program you are requesting funds for.

Funds are needed to provide information and advice on resources, service coordination, home delivered meals, transportation, home repairs, vials of life, and a monthly newsletter. Senior Adult Service will also provide outreach, intake and monthly monitoring for participants of Project Lifesaver, a recent program lead by the Addison Police Department, which will locate persons with dementia when they wander.

Addison!

2009/10 NONPROFIT ASSISTANCE APPLICATION

	FISCAL YEAR 2009 BUDGETED	FISCAL YEAR 2010 PROJECTED
Total Operating Revenues:	\$871,000	\$742,033
Total Operating Expenses:	\$889,050	\$752,917

What percentage of the organization's annual revenues does this grant request represent? 2%

Please quantify the number of residents your agency provided services for:

In the current year: 58 (5/1/08 – 4/30/09) Next year: 64

Were the services that you provided in Addison successful? How can your efforts be evaluated?

Yes, clients work with the client services coordinators to determine their needs, develop goals, and measure how many of their personal goals were achieved. Surveys of clients to evaluate home repair, meals and transportation show a high degree of satisfaction with the services and an increased ability to live independently.

Describe the impact of services if only partial funding is made available:

With increased costs for both staff and program supplies such as meals and gasoline for transportation, a reduction in funding would decrease the services the organization could provide to Addison residents.

Has your organization received or is now receiving any support in the form of in-kind services (Event Support) from the Town of Addison? Yes No If yes, please explain:

Town of Addison sponsors the annual Bookworm Bash used book sale.

If applicable, who is the City Council member that is assigned as a liaison to your organization? In what ways do you keep him/her of activities within your organization?

Roger Mellow is Addison's liaison to Senior Adult Services board of directors. He receives monthly financial reports, quarterly program reports and attends bi-monthly board meetings. He also is an active participant on the organization's Investment and Finance Committee and Relocation Committee.

I certify that the above information is correct and true to the best of my knowledge.

Gregory Gerendas, Executive Director
Name and Title (please print)

May 26, 2009
Date

Signature 

Completed applications must be received by Tuesday May 26, 2009.



2009/10 NONPROFIT ASSISTANCE APPLICATION

Name of organization: Second Thought Theatre Tax ID Number: 11-3715673

Executive Director Name: David Leggett, Board President Email: leggett12@yahoo.com

Address: 3523 McKinney Avenue, Box 452 City: Dallas Zip: 75204

Telephone: 214-205-6994 Fax: 214-421-8176

Web Site: www.secondthoughttheatre.com

Grant Contact Name: Stew Awalt Title: Business Manager

Email: stew@secondthoughttheatre.com Telephone: 214-205-6994

Program title: Season 6 Program date(s): October 2009-June 2010

Grant request for 2009/10: \$ 15,000

Previous grants requested: 2009: \$ n/a 2008: \$ n/a 2007: \$ n/a

Previous grants/received: 2009: \$ n/a 2008: \$ n/a 2007: \$ n/a

Number of paid staff: 0 Number of volunteers: 7

Tax Exempt: Yes No

ORGANIZATION DESCRIPTION:

Second Thought Theatre is committed to the principle that the arts can have a lasting positive effect on a community. Second Thought Theatre chose DFW as our home in 2004 and we have been striving towards that goal ever since. We aim to provide DFW audiences with quality theatrical productions that are in keeping with the highest national standards. Dedicated to producing ensemble based productions that span the canon of theatrical literature, we seek to enlighten and entertain our audiences and at the same time, we aim to foster a more united, hungry, and prosperous arts community in the greater Dallas Area. The beauty of theatre is the diverse number of hands coming together to lift up a story for all to see. We hope that the Town of Addison will again add hands to this effort and join with us in our quest to provide this community with quality, thought-provoking theatre that is in keeping with the highest national standards.

Our Mission: Second Thought Theatre seeks to capture the moment of creation between artist and audience. Dedicated to ensemble productions that explore challenging and dramatic works from the canon of theatrical literature, we strive to enlighten and entertain our audience by pushing the boundaries of human thought and emotion. Old works done in new ways, new works done in old ways. Everything is possible when you take a second thought.

PROGRAM DESCRIPTION:

Second Thought Theatre is seeking funding to maintain and expand our operating budget for our 6th annual season — our fifth season at the Addison Conference and Theater Center— a location with which we have been very grateful to call our home. This year presents Second Thought Theatre (STT) with many new and exciting challenges; challenges we look forward to meeting head on. The main challenge we face is that Water Tower Theater is no longer serving as STT's host company. That is why the Executive Ensemble of STT feels that it is critically important to continue to foster our relationship with the Town of Addison. Funding received from the Town of Addison will be used primarily to offset the cost of renting a performance space, which will in turn allow us to use the rest of our budget to continue STT's tradition of artistic excellence. STT's sixth annual season will feature three main stage productions, a Reading Series designed to workshop and develop original works primarily by Texas Playwrights, and participation in Water Tower Theatre's Out of the Loop Festival in March and the Festival of Independent Theatres at the Bath House Cultural Center each July. We have been honored to call Addison our theatrical home for the past few years, and we hope you will join with us in continuing this tradition.

Completed applications must be received by Tuesday May 26, 2009.

Addison!

2009/10 NONPROFIT ASSISTANCE APPLICATION

	FISCAL YEAR 2009 BUDGETED	FISCAL YEAR 2010 PROJECTED
Total Operating Revenues:	\$ 49,350	\$ 49,600
Total Operating Expenses:	\$ 51,850	\$ 50,000

What percentage of the organization's annual revenues does this grant request represent? 30%

Please quantify the number of residents your agency provided services for:

In the current year: 2000 Next year: 2500

Were the services that you provided in Addison successful? How can your efforts be evaluated?

Since our inception in 2003, STT quickly developed a reputation for producing quality theatrical productions and we have continued that tradition since our move to Addison in 2005. Our most recent effort, Martin McDonagh's *A Skull In Connemara*, is a prime example of the fruits of our labor, both artistically and fiscally. Ticket sales were high, despite a declining economy, to the point that extra chairs had to be brought in for audience seating at almost every performance. In addition, the show received critical praise from the local media outlets. Furthermore, STT can cite a history of positive reviews, prestigious awards, and growing audiences since our move to Addison. We've received immense support and enthusiasm from the DFW community, as evidenced by our ever expanding and diverse subscriber base. STT set out to be a theatrical staple in the Greater Dallas community and we feel confident that we have achieved this goal.

Describe the impact of services if only partial funding is made available:

Partial funding will put financial limitations on STT's programming and in the face of an ever-declining economy, it could potentially cause us to scale back the number of main stage productions we plan to produce. In addition to valuing artistic excellence, STT prides itself on fiscal responsibility. We are happy to report that as we enter our 6th annual season, STT has not, and will not end a season in deficit. Having committed ourselves to this principal, it often times means we're forced to make tough artistic decisions. If we receive the requested amount in full, we feel confident that we will have the necessary financial means to achieve all of our goals for STT's 6th annual season in a fiscally responsible manner. If we receive only partial funding, we will do the responsible thing: asses our financial situation and continue to press on, scaling back if necessary, and never forgetting our promise to always end in the black.

Has your organization received or is now receiving any support in the form of in-kind services (Event Support) from the Town of Addison? Yes (X) No If yes, please explain:

If applicable, who is the City Council member that is assigned as a liaison to your organization? In what ways do you keep him/her of activities within your organization?

n/a

I certify that the above information is correct and true to the best of my knowledge.

STEW AWALT, BUSINESS MANAGER 5-21-09
Name and Title (please print) Date

[Signature]
Signature



2009/10 NONPROFIT ASSISTANCE APPLICATION

Name of organization: Richardson Symphony Orchestra Tax ID Number: 751186008

Executive Director Name: George Landis Email: glandis@richardsonsymphony.org

Address: 2100 North Collins Boulevard, Suite 310 City: Richardson Zip: 75080

Telephone: 972-234-4195 Fax: 972-238-7514

Web Site: www.richardsonsymphony.org

Grant Contact Name: George Landis Title: President/Executive Director

Email: glandis@richardsonsymphony.org Telephone: 972-234-4195

Program title: Symphony Serenades Chamber Music Concerts Program date(s): TBD based on the needs of the Town of Addison

Grant request for 2009/10: \$ 30,000

Previous grants requested: 2009: \$ 30,000 2008: \$ 30,000 2007: \$ 30,000

Previous grants/received: 2009: \$ 30,000 2008: \$ 30,000 2007: \$ 30,000

Number of paid staff: 3 Number of volunteers: 200 +

Tax Exempt: Yes No

ORGANIZATION DESCRIPTION: Provide a brief description of your organization, including a summary of mission statement and/or objectives.

Founded in 1961, the Richardson Symphony has grown with the northern part of the DFW Metroplex to become the premiere orchestra of the region. It is the resident symphony of the Charles W. Eisemann Center for Performing Arts and offers a variety of classical and pops concerts each season programmed to appeal to the varied audiences of the Richardson, Addison, Plano/Collin County, Denton County and North Dallas area.

The mission of the Richardson Symphony is to strengthen the appeal of symphonic music and to enrich the lives of the people of the greater Northern Metroplex (Northern Dallas, Collin and Denton counties with a population of over one million) through the presentation of affordable and accessible live, classical and pops symphonic music of the highest artistic quality.

The Richardson Symphony further seeks to educate current and future audiences for a lifelong involvement with symphonic music by providing high quality, comprehensive music education, including educational children's concerts, performance opportunities for young talented musicians, through the development of partnerships and collaborations with musicians, educational institutions, community organizations, and individuals.

Now in its forty-eighth year, the orchestra is comprised of sixty-five professional AFM Union musicians from the DFW area under the leadership of Anshel Brusilow, Music Director/Conductor. The Orchestra is supported by a dedicated Board of Directors comprising over 50 corporate and community leaders; 165 Richardson Symphony League/Debutantes/Honor Guard members; as well as numerous community volunteers, all of whom contribute hundreds of hours each year and play a vital role, through fundraising efforts, in the success of the Richardson Symphony.

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In addition to the critically-acclaimed season of seven subscription series performances, the Richardson Symphony is also widely regarded as a leader in education and community outreach programs. The Lennox International Young Artists Competition for Piano and Strings annually draws talented young performers from around the world. In addition, the orchestra is actively involved in elementary education programs for students in the Richardson Independent School District, Addison students in the Carrollton/Farmers Branch ISD and Dallas ISD (as requested by the Town of Addison) and in programs benefiting students at the University of North Texas and University of Texas at Dallas.

The Executive Director oversees full-time, day-to-day operations of the Richardson Symphony Orchestra. This position is supported by the Manager/Operations and Administration and the Director of Development and Community Affairs. Part-time staff who perform specialized functions supporting the orchestra include the Music Director/Conductor, Associate Conductor, Personnel Manager, Production Manager, Librarian, lecturer, and Musicians.

PROGRAM DESCRIPTION: Provide a brief description of the program you are requesting funds for.

Over the past year, the Town of Addison provided free chamber music concerts featuring ensembles made up of the principal players in the Richardson Symphony for a variety of businesses and retail locations around the town. These events have been well received at each venue and are a perfect example of the way the Town of Addison works to improve the quality of life for all citizens, both individuals and businesses. Over the year, RSO players have performed multiple times at venues ranging from office buildings to Town Hall to hotels, to Dunn Brothers Coffee House and other restaurants. In addition, the RSO String Quartet performed at Grand Staff Piano Center as part of the "Urbanato Festival" last fall. This June, the string players from the orchestra will perform at Symphonic Saturdays at Esplanade Park.

The Richardson Symphony proposes to continue this program and provide free concerts throughout the Addison area, reaching hundreds of citizens where they work, shop and live. The dates and locations for these events will be developed with the aid of the Town of Addison staff and it is our intention to perform where we can do the most to bring chamber music of the highest quality directly to the people of Addison.

	FISCAL YEAR 2009 BUDGETED	FISCAL YEAR 2010 PROJECTED
Total Operating Revenues:	\$846,704	\$ 888,600
Total Operating Expenses:	\$845,759	\$ 887,446

What percentage of the organization's annual revenues does this grant request represent? 3.3%

Please quantify the number of residents your agency provided services for:

As all of the events the RSO performs in Addison are free, non-ticketed concerts, it is not possible to provide quantitative information on attendance and the actual number of residents served. However, during the Town of Addison's current fiscal year, the woodwind, brass and string chamber ensembles from the Symphony performed for several hundred business and community residents of Addison during lunchtime "Symphony Serenade" concerts at the Spectrum and Colonnade office buildings and at local hotels and retail locations (Dunn Brothers Coffee House, the Marriott and Intercontinental Hotels, etc.). There is no charge for admission for these events. Members of the orchestra also performed as part of the "Urbanato Festival" in Fall, 2008. In addition, several hundred more residents experienced the

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orchestra's chamber music groups at the August, 2008 "Symphonic Saturdays" concerts at Esplanade Park.

Were the services that you provided in Addison successful? How can your efforts be evaluated?

The RSO chamber group performances at the wide variety of venues throughout Addison provided a unique, live music experience for the people of the community and is another way that the Town of Addison provides significant quality of life improvement programs for its citizens and business residents. As there were no tickets sold or issued for any of these events, there is no way to quantify total attendance.

Describe the impact of services if only partial funding is made available:

As all of the services we are proposing are to be offered free to the people of Addison we would not be able to perform any of these services without the requested support from the Town of Addison.

Has your organization received or is now receiving any support in the form of in-kind services (Event Support) from the Town of Addison? Yes No If yes, please explain:

If applicable, who is the City Council member that is assigned as a liaison to your organization? In what ways do you keep him/her of activities within your organization?

We currently do not have a liaison assigned to the Richardson Symphony.

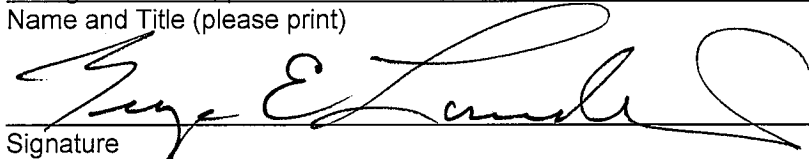
I certify that the above information is correct and true to the best of my knowledge.

George E. Landis, president and executive director

May 26, 2009

Name and Title (please print)

Date


Signature



2009/10 NONPROFIT ASSISTANCE APPLICATION

Name of organization: Metrocrest Social Services Tax ID Number: 75-1548334

Executive Director Name: Bunny Summerlin Email: bsummerlin@metrocrestsocialservices.org

Address: 1111 W. Belt Line Road City: Carrollton Zip: 75006

Telephone: (972) 446-2100 Fax: (972) 446-2102

Web Site: www.metrocrestsocialservices.org

Grant Contact Name: Bunny Summerlin Title: Executive Director

Email: bsummerlin@metrocrestsocialservices.org Telephone: (972) 446-2100 x16

Program title: Comprehensive Emergency Assistance Program date(s): 10/1/09-9/30/10

Grant request for 2009/10: \$ 25,000

Previous grants requested: 2009: \$20,000 2008: \$20,000 2007: \$20,000

Previous grants/received: 2009: \$20,000 2008: \$20,000 2007: \$20,000

Number of paid staff: 14FT; 10PT Number of volunteers: 600

Tax Exempt: Yes No

ORGANIZATION DESCRIPTION: Provide a brief description of your organization, including a summary of mission statement and/or objectives.

Our mission is to provide emergency assistance and comprehensive programs to move families toward self-sufficiency; serving residents of Carrollton, Farmers Branch, Addison, Coppell, and ZIP code 75287 in Denton County. MSS provides services to families who are in crisis due to insufficient income and resources to adequately meet their needs. Caseworkers develop a program plan with families to stabilize the crisis and move the family toward self-sufficiency. In order to achieve this goal, the agency makes referrals as needed for budgeting, food stamps, child support, education, and legal aid. Caseworkers follow-up on the referral process to determine the client's progress. This plan and the financial assistance provided by the agency fundamentally change the family's economic situation and move them towards independence.

PROGRAM DESCRIPTION: Provide a brief description of the program you are requesting funds for.

Metrocrest Social Services programs provide financial comprehensive, short-term emergency assistance in the form of rent, utilities, food, prescriptions, bus vouchers, gasoline cards, and more to improve life situations of residents in Carrollton, Farmers Branch, Addison, Coppell, and ZIP code 75287 in Denton County. We also provide information and referral services, employment assistance, and clothing and furniture from the Metrocrest Thrift Store. Our seasonal programs include Back-to-School supplies and shoes, November holiday food, December holiday food and gifts.

Completed applications must be received by Tuesday May 26, 2009.

Addison!

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	FISCAL YEAR 2009 BUDGETED	FISCAL YEAR 2010 PROJECTED
Total Operating Revenues:	\$ 2,232,300	\$ 2,310,555
Total Operating Expenses:	\$ 2,232,300	\$ 2,310,555

What percentage of the organization's annual revenues does this grant request represent? 1%

Please quantify the number of residents your agency provided services for:

In the current year: 608 Next year: 638

Were the services that you provided in Addison successful? How can your efforts be evaluated?

Metrocrest Social Services outcomes measurement process shows that in 2008, 92% of clients who received financial assistance (rent and/or utilities) retained their housing for 60 days. Consistent follow-up of clients receiving rent or utility assistance is maintained thus giving us the opportunity to report our success.

Describe the impact of services if only partial funding is made available:

The level of services rendered will depend upon the amount of funding awarded. A reduction in funding will limit the number of families who can be served.

Has your organization received or is now receiving any support in the form of in-kind services (Event Support) from the Town of Addison? X Yes No If yes, please explain:

School's Out Food Drive in May; City-wide Garage Sale;

If applicable, who is the City Council member that is assigned as a liaison to your organization? In what ways do you keep him/her of activities within your organization?

Todd Meier was the City Council member who was our liaison until he resigned from Council this spring. Our liaisons receive information through participation at bi-monthly board meetings and communication through e-mails.

I certify that the above information is correct and true to the best of my knowledge.

Bunny Summerlin Exec.D.r. 5/26/09
Name and Title (please print) Date

Bunny Summerlin
Signature



2009/10 NONPROFIT ASSISTANCE APPLICATION

Name of organization: CONTACT Crisis Line Tax ID Number: 75-1285960

Executive Director Name: Benaye Y. Rogers Email: brogers@contactcrisisline.org

Address: P.O. Box 800742 City: Richardson, TX Zip: 75080

Telephone: 972-233-0866 Fax: 972-233-2427

Web Site: www.contactcrisisline.org

Grant Contact Name: Carol Casmus Title: Grants & Development Associate

Email: ccasmus@contactcrisisline.org Telephone: 972-233-0866-x317

Program title: Community Engagement Program Program date(s): Ongoing

Grant request for 2009/10: \$ 5,000

Previous grants requested: 2009: \$ _____ 2008: \$ _____ 2007: \$ _____

Previous grants/received: 2009: \$ _____ 2008: \$ _____ 2007: \$ _____

Number of paid staff: 11 Number of volunteers: 115

Tax Exempt: Yes No

ORGANIZATION DESCRIPTION: Provide a brief description of your organization, including a summary of mission statement and/or objectives.

Our Mission Statement: Every day we serve people from teens to seniors, facing daily life challenges. Through 24-hour free confidential listening, comfort, and a connection to resources, education, and emergency assistance, we give people the ability to take back control of their lives.

Our Background: In 1963, the Reverend Dr. Alan Walker of Sydney, Australia founded the Life Line Program, designed to train volunteers to be available by telephone to callers 24 hours a day. On the heels of that a similar program was created at the Munger Place United Methodist Church in Dallas under the name CONTACT. In 1966, a group of volunteers took training to become telephone help line volunteers, and in March, 1967, CONTACT Dallas became the first center in the United States and the model agency for a nationwide network of crisis intervention lines known as CONTACT USA.

Today, CONTACT USA has grown to more than 60 centers in 21 states. A member of the American Association of Suicidology, and certified and accredited by CONTACT USA, CONTACT Crisis Line answers approximately 40,000 calls per year and provides resources and referrals to thousands of persons in the Dallas area each year. CONTACT does not accept federal or government funding of any kind, relying on the support of private individuals, corporations and foundations.



2009/10 NONPROFIT ASSISTANCE APPLICATION

Description of Current Programs and Services:

CONTACT Crisis Line's services are divided into four core agency programs:

- Crisis Prevention and Resource Services: From the Susan and Ben Odom Call Center, more than 100 specially trained Crisis Line Specialists support callers 24 hours a day with crisis prevention services, as well as referring them to other community agencies if further assistance is needed. Adult Help Line Number: 972.233.2233
- Emergency Aid Program: Provides free transportation for individuals in a potentially life-threatening situation to a safe place or an emergency unit at a hospital; DART bus and rail passes for critical transportation needs; and essential prescription funding for life-sustaining medications.
- Teen CONTACT: A program dedicated to teens by providing telephone crisis prevention services and distributing valuable resource information on teen-related issues to school counselors, youth groups and parents. Teen Help Line Number: 972-233-TEEN(8336). This outreach program actually takes services out of the call center and into classrooms, youth centers and churches, providing large and small group presentations in both English and Spanish.
- Community Engagement: The expansion of all of our programs to the Spanish-speaking community. A very generous grant from the Meadows Foundation has enabled us to bring on the necessary bilingual staff to reach out to leaders in the Latino community and begin recruiting Spanish-speaking volunteers to staff two new phone lines in the Susan and Ben Odom Call Center. In addition, all CONTACT materials and presentations will be available in Spanish. This program is creating awareness of the services and available resources and making them accessible to a previously underserved segment of our community.

PROGRAM DESCRIPTION: Provide a brief description of the program you are requesting funds for.

Community Engagement is our newest program and is allowing for the expansion of all of our core programs to the diverse cultural groups within our community. Our initial focus is on the Latino/Hispanic community because of the large number of Spanish-speaking individuals in the Dallas area. Within the Hispanic community, individuals come from a number of Latin-American countries including: Mexico, El Salvador, Columbia, Puerto Rico, Guatemala, Honduras, Peru, Argentina, Cuba and Ecuador. Spanish-speaking persons who find themselves in crisis experience similar outcomes as persons within the community at large.

The crisis experience for a Latino person is often further complicated by concerns of limited language skills, understanding of an unfamiliar culture, finances, and a lack of familial support. It is in times of greatest need that Spanish-speaking persons search for someone who can listen to their dilemmas in their native language. Having someone listen to their fears and anxieties in a language familiar to them can bring reassurance, encouragement and hope. CONTACT Crisis Line is now able to provide to the Latino person in crisis the ability to be heard and understood in a way that is supportive of their needs.
(See Attachment F for Hispanic Population Statistics).

CONTACT Crisis Line first began reaching out to the Spanish-speaking community in 2007 when we hired a bilingual Assistant Director for the Teen CONTACT Program. Roughly 47% of the students that Teen CONTACT reaches are of Hispanic/Latino origin. While some speak English, many of their parents do not. We are now able to offer presentations and resource materials not only to the teens but to everyone in their 'circle of influence'.

Completed applications must be received by Tuesday May 26, 2009.



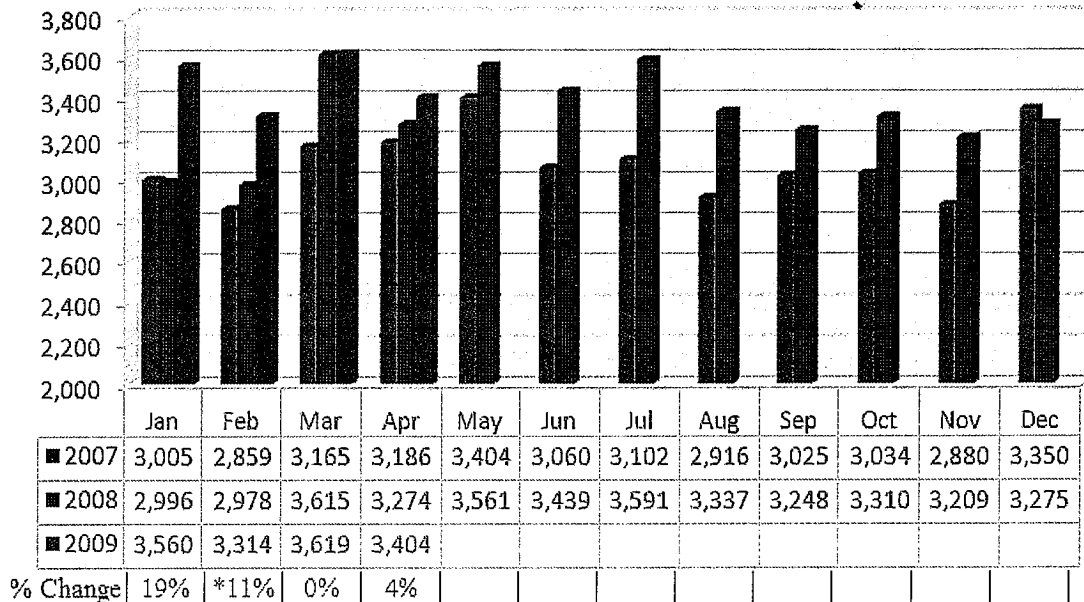
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In 2008 we were able to hire a Community Engagement Coordinator to begin reaching out to leaders in the Latino community and begin recruiting Spanish-speaking volunteers to staff two new phone lines in the Susan and Ben Odom Call Center. Those two lines were opened in January 2009. The call volume is increasing daily, as is the interest from potential volunteers. This program is creating awareness of the services and available resources. Through the Community Engagement efforts, we are offering those in crisis in the Latino community the ability to take back control of their lives.

Why Now?

In 2008 CONTACT experienced a significant increase in calls to the Susan and Ben Odom Call Center. The overall annual increase was nearly 8% compared to 2007, while the requests for emergency aid jumped 18% during that same timeframe. In the second half of 2008, there was a 60% increase in the numbers of calls attributed to financial crisis leading to panic attacks, anxiety and depression due to overwhelming stress and despair. More alarming, the number of suicide related calls increased by 21%. So far in 2009, the numbers are continuing to rise. Total call volume is up 8% for the first four months of the year, while requests for emergency aid have increased by 201%. We expect the escalation in demand to continue with the addition of two Spanish-language phone lines in the Susan and Ben Odom Call Center and the current economic uncertainty that is causing undue stress in many households. There is a greater need than ever for Community Engagement as more and more Spanish-speaking volunteers are needed to serve as Crisis Line Specialists.

Calls To CONTACT Crisis Line By Month



*February 2008 was a leap year and had 29 days. For the same 28 day period the actual percent increase would be 16%.

Completed applications must be received by Tuesday May 26, 2009.