

OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL  
WORK SESSION

July 14, 2009  
6:00 P.M. – Town Hall  
5300 Belt Line Road  
Upstairs Conference Room

Council Members Present:

Mayor Chow, Councilmembers Braun, Clemens, Daseke, Lay, Mellow and Noble

Absent: None

Work Session

Item #WS1 - Presentation and discussion regarding the proposed assignment by Victory Jet, Inc. to PlaneSmart! Properties, LLC of Victory Jet, Inc.'s interests in the building improvements and leasehold under Ground Lease #013A-14 and Hangar Lease #0120-03 relating to and concerning the real property located at or about 15841 Addison Road on the Addison Airport.

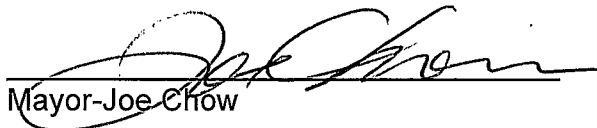
Bill Dyer with Addison Airport made the presentation and led the discussion regarding the proposed assignment by Victory Jet, Inc. to PlaneSmart! Properties, LLC of Victory Jet, Inc.'s interests in the building improvements and leasehold under Ground Lease #013A-14 and Hangar Lease #0120-03 relating to and concerning the real property located at or about 15841 Addison Road on the Addison Airport.

There was no action taken.

Item #WS2 - Discussion regarding the Town's Visitor Services operations and related uses.

Ron Whitehead led the discussion regarding the Town's Visitor Services operations and related uses.

There was no action taken.

  
Mayor-Joe Chow

Attest:

  
City Secretary-Lea Dunn

**OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL  
REGULAR SESSION**

July 14, 2009  
7:30 P.M. – Town Hall  
5300 Belt Line Road  
Council Chambers

Present: Mayor Chow, Councilmembers Braun, Clemens, Daseke, Lay, Mellow and Noble

Absent: None

Regular Session

Item #R1 - Consideration of Old Business.

Police Chief Ron Davis presented the members of the Criminal Investigation Division for Special Recognition for an outstanding job in apprehending perpetrators involved in a home burglary on Winnwood:

Captain Deanna Robinson  
Lt. Chad Hanson-Patrol Division  
Lt. Paul Spencer-CID Division  
Sgt. Deb Poehling  
Truman Akins  
Jack Burns  
Corey Gayden  
Pete Holland  
David McDonald  
Jason Means  
Damacio Rodriguez  
Karen Spencer  
Keith Wilson

The following employee was also introduced to the Council: Troy Ayres with the Police Department.

Item #R2 - Consent Agenda.

#2a - Approval of the Minutes for:

June 23, 2009, Regular City Council Meeting and Work Session

Councilmember Mellow moved to approve the Minutes for:

June 23, 2009, Regular City Council Meeting and Work Session

Councilmember Braun seconded the motion. Motion carried.

Voting Aye: Chow, Braun, Clemens, Daseke, Lay, Mellow and Noble  
Voting Nay: None  
Absent: None

Item #R3 - Presentation of a check for \$2,817.18 to Metrocrest Social Services for the *School's Out for Summer Food Drive*.

Mayor Chow presented the check for \$2,817.18 to Lou Sartor, Board President and Defae Weaver, Director of Development of Metrocrest Social Services for the *School's Out for Summer Food Drive*.

Item #R4 - Presentation by Ken Nolan with the Dallas Central Appraisal District (DCAD) regarding DCAD's responsibilities, methods for valuing property, trends in property values, and any significant changes that came out of the 81<sup>st</sup> (2009) session of the Texas Legislature, and discussion regarding the same.

Ken Nolan, with the Dallas Central Appraisal District (DCAD) made the presentation regarding DCAD's responsibilities, methods for valuing property, trends in property values, and any significant changes that came out of the 81<sup>st</sup> (2009) session of the Texas Legislature.

There was no action taken.

Item #R5 - Presentation of the Distinguished Budget Presentation Award for Fiscal Year 2008.

Mayor Chow made the presentation of the Distinguished Budget Presentation Award for Fiscal Year 2008 to Randy Moravec.

There was no action taken.

Item #R6 - Presentation, discussion and consideration of approval of an agreement between the Town and MuniServices, LLC for hotel occupancy tax consulting services.

Councilmember Lay moved to approve an agreement between the Town and MuniServices, LLC for hotel occupancy tax consulting services.

Councilmember Daseke seconded. Motion carried.

Voting Aye: Chow, Braun, Clemens, Daseke, Lay, Mellow and Noble  
Voting Nay: None  
Absent: None

Item #R7 - Presentation, discussion and consideration of approval of an agreement between the Town and MuniServices, LLC for sales tax audit services.

Councilmember Lay moved to approve an agreement between the Town and MuniServices, LLC for sales tax audit services.

Councilmember Clemens seconded. Motion carried.

Voting Aye: Chow, Braun, Clemens, Daseke, Lay, Mellow and Noble  
Voting Nay: None  
Absent: None

Item #R8 - Presentation, discussion and consideration of approval of an agreement between the Town and MuniServices, LLC for consulting services related to the execution of an expanded sales tax compliance review and sales tax capture leakage analysis.

Councilmember Daseke moved to approve an agreement between the Town and MuniServices, LLC for consulting services related to the execution of an expanded sales tax compliance review and sales tax capture leakage analysis.

Councilmember Clemens seconded. Motion carried.

Voting Aye: Chow, Braun, Clemens, Daseke, Lay, Mellow and Noble  
Voting Nay: None  
Absent: None

Item #R9 - Presentation, discussion and consideration of approval of the award of a contract to Allegra Company for printing services.

Councilmember Mellow moved to approve the award of a contract to Allegra Company for printing services.

Councilmember Clemens seconded. Motion carried.

Voting Aye: Chow, Braun, Clemens, Daseke, Lay, Mellow and Noble  
Voting Nay: None  
Absent: None

Item#R10 - Presentation, discussion and consideration of approval of the purchase of three Lifepak 15, Heart Monitor/Defibrillators.

Councilmember Mellow moved to approve the purchase of three Lifepak 15, Heart Monitor/Defibrillators.

Councilmember Daseke seconded. Motion carried.

Voting Aye: Chow, Braun, Clemens, Daseke, Lay, Mellow and Noble  
Voting Nay: None  
Absent: None

Item#R11 - Presentation, discussion and consideration of approval of the award of a contract to Noofangle Media in the amount of \$28,000.00 for professional services to design and host an Addison Green/Sustainability community portal, subject to the City Attorney's final approval.

Councilmember Mellow moved to approve the award of a contract to Noofangle Media in the amount of \$28,000.00 for professional services to design and host an Addison Green/Sustainability community portal, subject to the City Attorney's final approval.

Councilmember Noble seconded. Motion carried.

Voting Aye: Chow, Braun, Clemens, Daseke, Lay, Mellow and Noble  
Voting Nay: None  
Absent: None

Item #R12 - Presentation and discussion of contracts regarding the Management and Operation of Addison Airport.

Jimmy Niemann made the presentation and led the discussion of contracts regarding the Management and Operation of Addison Airport.

No action was taken.

Item#R13 - Presentation, discussion and consideration of approval of consent to and certain documents regarding the proposed sale and assignment by Victory Jet, Inc. to PlaneSmart! Properties, LLC, a Texas limited liability company, of Victory Jet's interests in the building improvements and leasehold under Ground Lease #013A-14 and Hangar Lease #0120-03 relating to and concerning the real property located at or about 15841 Addison Road on the Addison Airport.

Councilmember Clemens moved to approve of consent to and certain documents regarding the proposed sale and assignment by Victory Jet, Inc. to PlaneSmart! Properties, LLC, a Texas limited liability company, of Victory Jet's interests in the building improvements and leasehold under Ground Lease #013A-14 and Hangar Lease #0120-03 relating to and concerning the real property located at or about 15841 Addison Road on the Addison Airport with all seven instruments to be subject to City Manager and City Attorney approval.

Councilmember Mellow seconded. Motion carried.

Voting Aye: Chow, Braun, Clemens, Daseke, Lay, Mellow and Noble  
Voting Nay: None

Absent: None

Item #R14 - REPLAT/Lot 2R, Block A, Excel Plaza. Presentation, discussion and consideration of approval of a replat for one lot of 7.725 acres, located at the southeast corner of the intersection of Westgrove Drive and Excel Parkway, on application from NNN Addison.Com Center, represented by Mr. Kelli Burchett of Grubb-Ellis.

Councilmember Mellow moved to approve of a replat for one lot of 7.725 acres, located at the southeast corner of the intersection of Westgrove Drive and Excel Parkway, on application from NNN Addison.Com Center, represented by Mr. Kelli Burchett of Grubb-Ellis.

Councilmember Daseke seconded. Motion carried.

Voting Aye: Chow, Braun, Clemens, Daseke, Lay, Mellow and Noble

Voting Nay: None

Absent: None

Item #R15 - Presentation, discussion and consideration of approval of a contract between the Town and BTA Services Ltd, d/b/a Action Services for Pavement Markings, Bid #09-17.

Councilmember Braun moved to approve of a contract between the Town and BTA Services Ltd, d/b/a Action Services for Pavement Markings, Bid #09-17.

Councilmember Lay seconded. Motion carried.

Voting Aye: Chow, Braun, Clemens, Daseke, Lay, Mellow and Noble

Voting Nay: None

Absent: None

Item #R16 - **PUBLIC HEARING**, presentation and discussion regarding the status of the Storm Water Management Program.

Nancy Cline made the presentation and led the discussion regarding the status of the Storm Water Management Program.

Mayor Chow opened the meeting as a public hearing. No one spoke. Mayor Chow closed the meeting as a public hearing.

Item #R17 - Presentation and discussion regarding findings of the Water Quality Action Plan Study prepared by Freese & Nichols Engineers, Inc.

Nancy Cline introduced Scott Cole and Jessica Brown from Freese & Nichols Engineers, Inc., who made the presentation and led the discussion regarding findings of the Water Quality Action Plan Study prepared by Freese & Nichols Engineers, Inc.

Item #R18 - Presentation, discussion and consideration of approval of a supplemental agreement to the Engineering Services Agreement between the Town and Freese & Nichols, Inc., in an amount not to exceed \$129,300.00 for additional design services on the proposed 1.5 Million Gallon Elevated Storage Tank.

Item #R18 was removed for consideration and will be addressed during a future Council Meeting.

Item #R19 - Presentation, discussion and consideration of approval of a contract with SWG Energy to purchase and install a 3.5 KW Cleanfield Wind Turbine for \$41,620.00 on the future Elevated Storage Tank site at Surveyor Boulevard and Arapaho Road.

Item #R19 was removed for consideration and will be addressed during a future Council Meeting.

At 11:51 P.M., Mayor Chow announced that Council would convene into Executive Session to discuss the following Items:

Item #ES1 - Closed (executive) session of the Addison City Council, pursuant to Section 551.072, Texas Government Code, to deliberate the lease or value of certain real property located within the Town.

The Council came out of Executive Session at 12:33 P.M.

Item #R20 - Discussion and consideration of action regarding the lease by the Town of certain real property located within the Town.

Councilmember Mellow moved to approve the lease by the Town of certain real property located within the Town.

Councilmember Lay seconded. Motion carried.

Voting Aye: Chow, Braun, Clemens, Daseke, Lay and Mellow  
Voting Nay: Noble  
Absent: None

There being no further business before the Council, the meeting was adjourned.

  
Mayor-Joe Chow

Attest:

  
City Secretary-Lea Dunn