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## **AGENDA**

### **WORK SESSION OF THE CITY COUNCIL**

**6:00 P.M.**

**AND**

### **REGULAR MEETING OF THE CITY COUNCIL**

**7:30 P.M.**

**OCTOBER 9, 2007**

**TOWN HALL**

**5300 BELT LINE ROAD**

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### **WORK SESSION**

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Item #WS1 - Discussion regarding a proposed ground lease and non-public fuel farm license agreement with ExecHangar ADS, LC on Addison Airport.

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Item #WS2 - Discussion regarding a proposed ground lease and re-development with Encore FBO at Addison Airport.

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## REGULAR SESSION

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Item #R1 - Consideration of Old Business.

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Item #R2 - Consent Agenda.

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#2a - Approval of the Minutes for:

September 25, 2007, Regular City Council Meeting  
September 28, 2007, Special Meeting and Worksession  
October 1, 2007, Special Meeting and Worksession

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Item #R3 - Discussion and consideration of approval of the City Council liaison assignments to various community organizations.

Attachments:

1. Council Agenda Item Overview
  2. List of Liaison Assignments
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Item #R4 - Discussion and consideration of approval of the assignment of members of the City Council to further review and evaluate Citizens Advisory Committees recommendations.

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Item #R5 - **PUBLIC HEARING** (Case 1547-Z/OPUS West Corporation) regarding, and consideration of approval of an Ordinance approving, a final development plan, with waivers, for an office building located on a tract of 3.371 acres in the Urban Center District – Commercial sub-district, on the northwest corner of Dallas Parkway and Addison Circle, on application from OPUS West Group, represented by Mr. Brian Dotolo.

Attachments:

1. Docket map
  2. Staff report
  3. Letter from Mr. Joel T. Adams, 15747 Spectrum
  4. Plans
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The Planning and Zoning Commission will consider this request in a meeting on October 4, 2007. The Commission findings from that meeting will be available on Friday, October 5, 2007.

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Item #R6 - Consideration of approval of a preliminary plat for Lot 1, Block 1, Opus Addition, being one tract of 3.371 acres, located in the Urban Center District – Commercial sub-district, on the northwest corner of Dallas Parkway and Addison Circle, on application from OPUS West Group, represented by Mr. Kyle Whitis of Pacheco Koch Consulting Engineers.

Attachments:

1. Docket map
2. Staff report
3. Plat

The Planning and Zoning Commission will consider this request in a meeting on October 4, 2007. The Commission findings from that meeting will be available on Friday, October 5, 2007.

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Item #R7 - **PUBLIC HEARING** (Case 1545-Z/United Dominion Realty) regarding, and consideration of approval of an Ordinance approving, a change of zoning from A (Apartment) to PD (Planned Development) for eight tracts, and a change of zoning from PD-CC (Ordinance 828) to PD for one tract, and approval of development standards and a concept plan for all tracts, located on 99.176 acres in the Brookhaven Club neighborhood, bounded on the north by Spring Valley Road, on the east by the City of Farmers Branch, on the south by Brookhaven Community College and the City of Farmers Branch, and on the west by Marsh Lane, on application from United Dominion Realty, represented by Mr. Bill Dahlstrom of Jackson Walker, LLP.

Attachments:

1. Docket map (was delivered to the Council on September 27, 2007)
2. Staff report (was delivered to the Council on September 27, 2007)
3. Proposed ordinance with attachments (was delivered to the Council on September 27, 2007)

The Planning and Zoning Commission will consider this request in a meeting on October 4, 2007. The Commission findings from that meeting will be available on Friday, October 5, 2007

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Item #R8 - Consideration and approval of a Resolution authorizing the City Manager to accept and enter into a Grant Agreement for Discretionary Funds from the Federal Aviation Administration administered by Texas Department of Transportation, for airport improvements to Addison Airport.

Attachment:

1. Council Agenda Item Overview
2. Resolution

Administrative Recommendation:

Administration recommends approval.

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Item #R9 - Consideration and approval is requested to enter into a contract with Channel 3 Productions in the amount of \$41,824.98 to produce an Addison Video.

Attachment:

1. Council Agenda Item Overview

Administrative Recommendation:

Administration recommends approval.

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Item #R10 - Consideration of an Ordinance amending Section 67-20(a) of the Town's Code of Ordinances regarding the issuance of a permit for a restaurant/retail promotional event and special event held within the Town.

Attachments:

1. Council Agenda Item Overview
2. Ordinance

Administrative Recommendation:

Administration recommends approval.

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Adjourn Meeting

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Posted:  
October 5, 2007 at 5:00 P.M.  
Mario Canizares - City Secretary

**THE TOWN OF ADDISON IS ACCESSIBLE TO PERSONS  
WITH DISABILITIES. PLEASE CALL (972) 450-2819 AT LEAST  
48 HOURS IN ADVANCE IF YOU NEED ASSISTANCE.**

**OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL  
REGULAR SESSION**

September 25, 2007  
7:30 P.M. – Town Hall  
5300 Belt Line Road  
Council Chambers

Present: Mayor Chow, Councilmembers Braun, Hirsch, Kraft, Meier, Mellow and Niemann

Absent: None

Regular Session

Item #R1 - Consideration of Old Business.

The following employees were introduced to the Council: Carolyn Sedwick with the City Manager's Department, Darin Jones with the Fire Department and Charles Mitchell with the Public Works Department.

Item #R2 - Consent Agenda.

#2d - Approval of re-entering into an agreement with the Texas Department of Transportation for a Selective Traffic Enforcement Program (STEP) grant in the amount of \$27,825.71 (\$24,450.00 State reimbursement, \$3,375.71 Town match).

#2e - Approval to enter into an agreement with ACS/Carrollton in the amount of \$13,764 to maintain the police and fire portable and mobile radio equipment.

Councilmember Niemann moved to duly approve Consent Agenda Items #2d and #2e.

Councilmember Mellow seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Meier, Mellow, Niemann

Voting Nay: None

Absent: None

Items #2a, 2b, #2c and #2f were considered separately.

#2a - Approval of the Minutes for:

August 25, 2007, Special Meeting and Work Session  
September 6, 2007, Special Meeting and Work Session  
September 11, 2007, Regular City Council Meeting

The Minutes for the August 25, 2007, Special Meeting and Work Session were approved as written.

The Minutes for the September 6, 2007, Special Meeting and Work Session were approved as written.

The Minutes for the September 11, 2007, Regular City Council Meeting, were approved with the following change:

A Work Session took place on September 11, 2007, prior to the Regular Council Agenda.

Mayor Chow moved to duly approve Consent Agenda Item #2a with the foregoing change as noted.

Councilmember Braun seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Meier, Mellow, Niemann  
Voting Nay: None  
Absent: None

#2b - Approval of final payment totaling \$15,183.40 to Ratliff Hardscape, LTD, for completion of perimeter screening walls along Beltway Drive and Les Lacs Drive.

Councilmember Meier moved to duly approve final payment totaling \$15,183.40 to Ratliff Hardscape, LTD, for completion of perimeter screening walls along Beltway Drive and Les Lacs Drive.

Councilmember Braun seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Meier, Mellow, Niemann  
Voting Nay: None  
Absent: None

#2c - Approval of the repair of a 500 horsepower electric motor to Shermco Industries for the amount of \$34,850.00.

Councilmember Kraft moved to duly approve the repair of a 500 horsepower electric motor to Shermco Industries for the amount of \$34,850.00.

Councilmember Niemann seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Meier, Mellow, Niemann  
Voting Nay: None  
Absent: None

#2f - Approval to enter into a contract for \$119,942 with Northstar Construction, Inc., for Miscellaneous Pavement Repairs Bid # 07-26.

Councilmember Braun moved to duly approve to enter into a contract for \$119,942 with Northstar Construction, Inc., for Miscellaneous Pavement Repairs Bid # 07-26.

Councilmember Meier seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Meier, Mellow, Niemann

Voting Nay: None

Absent: None

Item #R3 - Presentation of an Award to the Council from the DFW Asian American Chamber of Commerce.

This Item was corrected to read:

Presentation of an Award to the Council from the DFW Asian American Citizens Council.

Greg Hirsch made comments regarding his visit to this event. Addison received the City of the Year Award.

There was no action taken on this item.

Item #R4 - Consideration and approval is requested authorizing the adoption of the revised emergency management plan in order to enhance the Town of Addison's emergency preparedness programs.

Noel Padden presented this Item.

Councilmember Braun moved to duly approve Resolution No. R07-018 authorizing the adoption of the revised emergency management plan in order to enhance the Town of Addison's emergency preparedness programs.

Councilmember Niemann seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Meier, Mellow, Niemann

Voting Nay: None

Absent: None

Item #R5 - Consideration and approval is requested of an Assignment of a Ground Lease between the Town of Addison as Landlord and Mr. Greg Hayes, Ground Lease #0320-GL01 on Addison Airport.



Councilmember Niemann moved to duly approve an Assignment of a Ground Lease between the Town of Addison as Landlord and Mr. Greg Hayes, Ground Lease #0320-GL01 on Addison Airport.

Councilmember Mellow seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Meier, Mellow, Niemann  
Voting Nay: None  
Absent: None

Item #R6 - Discussion and consideration of a Resolution approving a commemorative Naming Policy for Town Parks, Trails and Facilities.

Councilmember Kraft moved to duly authorize Resolution No. R07-019 approving a commemorative Naming Policy for Town Parks, Trails and Facilities.

Councilmember Braun seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Meier, Mellow, Niemann  
Voting Nay: None  
Absent: None

Item #R7 - Presentation and discussion, with the Council to give direction to the staff, regarding the Town's participation in and partial ownership and use (together with Opus West Corporation) of a parking garage located in the Addison Circle area and generally at the northwest corner of the Dallas North Tollway and Addison Circle Drive.

Councilmember Niemann moved to duly authorize, with the Council to give direction to the staff, regarding the Town's participation in and partial ownership and use (together with Opus West Corporation) of a parking garage located in the Addison Circle area and generally at the northwest corner of the Dallas North Tollway and Addison Circle Drive.

Councilmember Meier seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Meier, Mellow, Niemann  
Voting Nay: Kraft  
Absent: None

Item #R8 - Consideration and approval authorizing the City Manager to enter into a new ground lease and non-public fuel farm license agreement with ExecHangar ADS, LC on Addison Airport.

This Item was tabled until the next Regular Council Meeting on October 9, 2007.

No action was taken.

Item #R9 - Discussion regarding the Texas Municipal Retirement System.

Randy Moravec presented this Item.

There was no action taken.

Item #R10 - **PUBLIC HEARING** regarding the proposed Town of Addison's Annual Budget for the fiscal year beginning October 1, 2007 through September 30, 2008. This budget will raise more total property taxes than last year's budget by \$1,043,380 or 7.4%, and of that amount \$84,259 is tax revenue to be raised from new property added to the tax roll this year.

Mayor Chow opened the meeting as a public hearing.

Al Angell asked for clarification regarding the increase of new property added to the tax roll.

Mary Demuth asked for clarification regarding the tax rate posted in the newspaper versus what is listed in the Agenda.

Mayor Chow closed the meeting as a public hearing.

There was no action taken on this Item.

Item #R11 - Consideration and approval of an Ordinance adopting the Town of Addison's annual budget for the fiscal year beginning October 1, 2007, and ending September 30, 2008.

Councilmember Niemann moved to duly approve Ordinance No. 007-030 approving and adopting the Town of Addison's annual budget for the fiscal year beginning October 1, 2007, and ending September 30, 2008, as set forth in the Ordinance.

Councilmember Braun seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Meier, Mellow, Niemann

Voting Nay: None

Absent: None

Item #R12 - Consideration and approval of an Ordinance fixing and adopting the tax rate on all taxable property for the year 2007 and declaring an emergency.

Recognizing that:

(i) the Fiscal Year 2007-2008 Town Budget will require raising more revenue from property taxes than in the previous year, and that

(ii) this vote by the Town Council is in addition to and separate from the vote to adopt the budget or a vote to set the tax rate required by Chapter 26, Tax Code, or other law,

Councilmember Niemann moved to duly approve Ordinance No. 007-031 in order to ratify the property tax increase reflected in the Fiscal Year 2007-2008 Town Budget.

Councilmember Kraft seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Meier, Mellow, Niemann

Voting Nay: None

Absent: None

Item #R13 - Consideration and approval of a Resolution ratifying the increase in property tax revenue reflected in the annual budget for the fiscal year beginning October 1, 2007, and ending September 30, 2008.

Councilmember Niemann moved that property taxes be increased by the adoption of a tax rate of \$0.4337 per One Hundred Dollars (\$100.00) valuation on all taxable property within the corporate limits of the Town as of January 1, 2007, as set forth in Resolution No. R07-020.

Councilmember Mellow seconded. Motion carried.

Voting Aye: Meier, Braun, Niemann, Hirsch, Chow, Mellow, Kraft

Voting Nay: None

Absent: None

Item #R14 - Consideration and approval of an Ordinance adopting a 2007-2008 Schedule of Rates and Charges for Addison Airport's t-hangar, patio hangars and tie-downs.

Mark Acevedo presented this Item.

Councilmember Kraft motioned to duly approve Ordinance No 007-032 adopting a 2007-2008 Schedule of Rates and Charges for Addison Airport's t-hangar, patio hangars and tie-downs.

Councilmember Braun seconded. Motion carried.

Voting Aye: Meier, Braun, Niemann, Hirsch, Chow, Mellow, Kraft

Voting Nay: None

Absent: None

Item #R15 - Consideration and approval is requested of the Town's FY 2007-08 Investment Policy.

Brian Hogan presented this Item.

Councilmember Braun motioned to duly approve the Town's FY 2007-08 Investment Policy.

Councilmember Niemann seconded. Motion carried.

Voting Aye: Meier, Braun, Niemann, Hirsch, Chow, Mellow, Kraft  
Voting Nay: None  
Absent: None

Item #R16 - Consideration and approval is requested of a Resolution that adopts the Town of Addison Investment Strategy for FY 2007-08.

Brian Hogan presented this Item.

Councilmember Kraft motioned to duly approve Resolution No. R07-021 that adopts the Town of Addison Investment Strategy for FY 2007-08.

Councilmember Mellow seconded. Motion carried.

Voting Aye: Meier, Braun, Niemann, Hirsch, Chow, Mellow, Kraft  
Voting Nay: None  
Absent: None

Item #R17 - Consideration and approval is requested of approval of a contract with First Southwest Asset Management (FSAM) for investment advisory services.

Brian Hogan presented this Item.

Councilmember Braun motioned to duly approve a contract with First Southwest Asset Management (FSAM) for investment advisory services, subject to contract amendments.

Councilmember Mellow seconded. Motion carried.

Voting Aye: Meier, Braun, Niemann, Hirsch, Chow, Mellow, Kraft  
Voting Nay: None  
Absent: None

There being no further business before the Council, the meeting was adjourned.

Mayor

Attest:

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City Secretary

**OFFICIAL ACTIONS OF SPECIAL MEETING AND WORKSESSION  
OF THE CITY COUNCIL**

September 28, 2007  
8:30 A.M. – Garrett Creek  
Ranch Conference Center  
270 Private Road 3475  
Paradise, TX 76073

Present: City Council Members: Mayor Chow, Councilmembers Braun, Hirsch,  
Kraft, Meier, Mellow and Niemann

Absent: None

Item #S1 Discussion regarding the Goals and Objectives for 2007-2008.

The discussion regarding the Goals and Objectives for 2007-2008 was led by Ron Whitehead.

Item #S2 Discussion regarding the Addison staff's role and process in responding to future challenges.

The discussion regarding the Addison staff's role and process in responding to future challenges was led by Ron Whitehead.

Item #S3 Discussion regarding the City Council's role and process in responding to future challenges.

The discussion regarding the City Council's role and process in responding to future challenges led by Ron Whitehead.

There was no action taken on these Items.

There being no further business before the Council, the meeting was adjourned.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Secretary

**OFFICIAL ACTIONS OF SPECIAL MEETING AND WORKSESSION  
OF THE ADDISON CITY COUNCIL**

October 1, 2007  
6:00 P.M. – Addison Service Center  
16801 Westgrove  
Addison, TX 75001

Present: Mayor Chow, Councilmembers Braun, Hirsch, Kraft, Meier, Mellow and Niemann

Absent: None

Work Session

Item #WS1 Discussion regarding the priorities identified by the Citizens Advisory Committees.

Ron Whitehead, assisted by Lea Dunn, Mario Canizares and Carmen Moran, led the discussion regarding the priorities identified by the Citizens Advisory Committees.

There was no action taken on this Item.

There being no further business before the Council, the meeting was adjourned.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Secretary

## **Council Agenda Item: #R3**

### **SUMMARY:**

The review and consideration of appointing City Council liaisons to organizations that the Town of Addison is a member or a participant.

### **FINANCIAL IMPACT:**

Budgeted Amount: \$ N/A

Cost: \$ N/A

### **BACKGROUND:**

Since 2005, the Council appointed liaisons to a number of organizations that the Town has formal relations or memberships. The purpose of the process was for the City Council to stay abreast of the activities of the organizations and agencies in which the Town supports through an in-kind manner or direct financial support.

In addition, the thought is that the agency would share the agency's mission, programs and issues and then in turn the Councilmember would share their findings to the full City Council at designated meetings. This process is not intended that the Councilmember serve on the board or be voting member, but they should be kept informed of meetings and allowed to attend.

Based on the conversations the Council had at the staff development meeting the attached document contains the agencies that have been updated to coincide with the Council's interest. Once these assignments are approved, staff will send out letters and make phone calls to these agencies about the Council's contact information.

### **RECOMMENDATION:**

Staff recommends approval of the Council Liaison assignments.



## **Town of Addison City Council Liaison**

### **Joe Chow:**

- Metroplex Mayor's Association – Association of Mayors and city managers from cities throughout the greater Dallas-Fort Worth area, commonly referred to as the “Metroplex”. Members meet monthly and host speakers from our area, who discuss innovative programs and initiatives impacting the North Texas region.
- Metrocrest Chamber of Commerce – The Chamber of Commerce that services the cities of Addison, Carrollton, and Farmers Branch.
- North Texas Commission – Is a regional non-profit consortium of businesses, cities, counties, chambers of commerce, economic development entities and higher education institutions in the North Texas Region committed to enhancing the overall economic vitality and quality of life of North Texas.
- National League of Cities – The National League of Cities serves as a national resource and advocates for over 1,600 member cities and towns of all sizes and for 49 state municipal leagues whose member municipalities total more than 18,000 in strengthening local government, encouraging economic competitiveness, and promoting corporate civic engagement.
- State & Federal Governments – Various roles and activities.

### **Jimmy Niemann:**

- Greater Dallas Planning Council – Since 1946, the Greater Dallas Planning Council is charged as a voluntary, non-profit, non-partisan organization dedicated to good city planning, providing leadership and support to many projects which have had lasting impact.
- Shakespeare Festival of Dallas – Founded in 1971 to provide cultural access to works of William Shakespeare within the North Texas area.
- The Family Place – The Dallas-based, nonprofit organization that provides assistance to victims of family violence since 1978.

### **Greg Hirsch:**

- DART – Dallas Area Rapid Transit is the regional transit authority that services Addison, Carrollton, Cockrell Hill, Dallas, Farmers Branch, Garland, Glenn Heights, Highland Park, Irving, Plano, Richardson, Rowlett, and University Park.
- North Central Texas Council of Governments - North Central Texas Council of Governments (NCTCOG) is a voluntary association of, by and for local governments, and was established to assist local governments in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development. NCTCOG's purpose is to strengthen both the individual and collective power of local

## **Town of Addison City Council Liaison**

governments and to help them recognize regional opportunities, eliminate unnecessary duplication, and make joint decisions. NCTCOG serves a 16-county region of North Central Texas.

- Metroplex Mayor’s Association – Association of Mayors and city managers from cities throughout the greater Dallas-Fort Worth area, commonly referred to as the “Metroplex”. Members meet monthly and host speakers from our area, who discuss innovative programs and initiatives impacting the North Texas region.
- Tex-21 – Is a statewide organization with ongoing efforts to collectively develop innovative solutions to Texas’ growing multimodal transportation needs.

### **Tom Braun:**

- Special Care & Career Services - Supports families, children and adults with developmental disabilities by providing three key services to Denton, Collin and Dallas counties with three age-determined programs: Early Childhood Intervention, Child Development Enrichment Services, and Supported Employment Services.
- Dance Council – A non-profit organization started in 1973 as a membership service organization of professional and non-professional dance companies, independent artists, teachers, performers, movement specialists, students, dance enthusiasts and businesses. The Dance Council serves the Dallas – Fort Worth Metroplex by providing artistic, educational, and cultural opportunities to people through dance festivals, master classes, and scholarships.
- Water Tower Theatre – The theatre company that resides at the Addison Theatre Centre.

### **Roger Mellow:**

- Richardson Symphony Orchestra – Professional orchestra that performs in Richardson at the Eismann Center.
- Senior Adult Services - Senior Adult Services is committed to caring for seniors and their families in Addison, Carrollton, Coppell and Farmers Branch. The agency mission is to ensure that all senior adults living in the community will receive the support and services needed to maintain independence and quality of life. The agency serves as a source of information for residents of any age involved in caring for and about someone age 60 or older.
- Metrocrest Family Medical Clinic – Provides low cost medical assistance to residents that live in the Metrocrest area (Carrollton, Farmers Branch, and Addison).
- Arbor Foundation - Is a non-profit foundation created for the purpose of raising funds to be used for public landscape beautification.

## **Town of Addison City Council Liaison**

- Water Tower Theatre – The theatre company that resides at the Addison Theatre Centre.

### **Todd Meier:**

- Communities in Schools Dallas – Is a non-profit, charitable organization that has been working in Dallas and Collin Counties since 1985 to provide direct services and educational support to at-risk students.
- Metrocrest Social Services – Provides short-term emergency services to improve the life situations of residents in the cities of Carrollton, Farmers Branch, Addison, and Coppell.
- Texas Municipal League – The Texas Municipal League formed in 1913 and exists to provide services to Texas cities and advocate the interests of its members.
- DART – Dallas Area Rapid Transit is the regional transit authority that services Addison, Carrollton, Cockrell Hill, Dallas, Farmers Branch, Garland, Glenn Heights, Highland Park, Irving, Plano, Richardson, Rowlett, and University Park.

### **Dennis Kraft:**

- Greater Dallas Chamber – The Chamber of Commerce that serves the greater Dallas area since 1909. This Chamber of Commerce is one of the largest voluntary-membership driven organization of businesses in the United States.
- North Dallas Chamber – The Chamber of Commerce that services the area between downtown Dallas and the city limits to the north.
- Cavanaugh Flight Museum – A non-profit organization devoted to promoting aviation studies and to perpetuating America's aviation heritage; the museum fulfills its mission by restoring, operating, maintaining and displaying historically-significant, vintage aircraft, and by collecting materials related to the history of aviation.

**Council Agenda Item #R4**

**There are no attachments for this Item.**

**Council Agenda Item #R5**

**These attachments will be delivered separately.**

**Council Agenda Item #R6**

**These attachments will be delivered separately.**

**Council Agenda Item #R7**

**These attachments were delivered separately.**

## **Council Agenda Item: #R8**

### **SUMMARY:**

Consideration of a resolution authorizing the City Manager to accept and enter into a Grant Agreement for Discretionary Funds from the Federal Aviation Administration administered by Texas Department of Transportation, for airport improvements to Addison Airport.

### **FINANCIAL IMPACT:**

Discretionary Grant: \$1,460,000  
Airport Fund: \$ 146,000

The 2007-08 Airport fund budget includes \$200,000 local match of FAA/TXDOT grant funds. The money is intended to pay for engineering related to the Runway Overlay and enhancement project. The project consists of the RSA Improvements, Engineered Materials Arresting System (EMAS) and the Runway Overlay.

### **BACKGROUND:**

The Town of Addison (Addison Airport) is eligible to receive Discretionary funding from the Federal Aviation Administration (FAA) administered through the Texas Department of Transportation (TxDOT). This grant was appropriated to Addison Airport in 2004 for the purpose of making improvements to the airport's Runway Safety Area (RSA). At that time the Master Plan was being completed and the Airport Layout Plan (ALP) had not yet been approved by the FAA. The RSA Improvement Project is a part of the Runway Overlay Enhancements and EMAS Project. We are now ready to begin the first phase these improvements.

This is a 90/10 grant with \$1,460,000 of TxDOT funds and \$146,000 Town of Addison Airport Funds.

### **RECOMMENDATION:**

Staff recommends approval.



#R8

RESOLUTION NO. \_\_\_\_\_

**Grant Agreement for Discretionary Funds**

**WHEREAS**, the Town of Addison, hereinafter referred to as Sponsor, intends to make certain improvement to the Addison Airport; and

**WHEREAS**, the general description of the project is described as: Runway Safety Area Improvements (RSA); and

**WHEREAS**, the Sponsor is currently eligible for federal Discretionary funds of \$1,460,000; and

**WHEREAS**, the Sponsor has available and will provide at least 10% of the project costs with local funds;

**NOW, THEREFORE, BE IT RESOLVED**, that the Sponsor hereby accepts federal Discretionary funds from the Texas Department of Transportation for these improvements;

**AND, BE IT FURTHER RESOLVED**, that the Sponsor hereby directs Ron Whitehead, City Manager to execute on behalf of the Sponsor, at the appropriate time, and with the appropriate authorizations of this governing body, all contracts and agreements with the Texas Department of Transportation, and such other parties as shall be necessary and appropriate for the implementation of the improvements to the Addison Airport.

**DULY PASSED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS** this the 9<sup>th</sup> day of October, 2007.

\_\_\_\_\_  
Joe Chow, Mayor

ATTEST:

\_\_\_\_\_  
City Secretary

## **Council Agenda Item: #R9**

### **Summary**

We are recommending that the council approve entering into a contract with Channel 3 Productions to produce an Addison Video.

### **Financial impact**

Budgeted amount	\$50,000
Contract amount	\$ 41,824.98

### **Background**

The Addison hotels have requested that the town produce a video that will serve as a sales tool for hotels, companies, and developers. The video will be distributed to four key target audiences throughout the year.

- a) Group market (already confirmed business)
- b) Meeting planners (for future business)
- c) Leisure groups (weekend and off-peak business)
- d) Business developers (office rental, business relocation)

The video would be placed on the Addisontexas.net website and DVD's would be produced to distribute to potential groups that could bring business to Addison.

Hotels and other businesses would have the opportunity to pay extra to have one or two minutes highlighting their own property. This extra footage would be added to the original Addison video to be used by these businesses.

### **Recommendation**

Staff recommends approval

**Council Agenda Item: #R10**

**SUMMARY:**

**Consideration of adoption of amendments to the Special Event/Promotion Ordinance**

**FINANCIAL IMPACT:**

**Budgeted Amount:**

**\$0**

**Cost:**

**\$0**

**If over budget or not budgeted, what is the budget impact?**

**Not applicable**

**BACKGROUND:**

**The current Special Event/Promotion ordinance does not specifically identify individuals, groups or other entities that are eligible for consideration of events hosted on private property. The proposed amendment would require that permit applications must be made by business operators and/or property owners on premises that they occupy or own.**

**RECOMMENDATION:**

**Staff recommends approval**

TOWN OF ADDISON, TEXAS

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE TOWN OF ADDISON, TEXAS AMENDING THE TOWN’S CODE OF ORDINANCES BY AMENDING CHAPTER 67 (SPECIAL EVENTS), ARTICLE IV (RESTAURANT/RETAIL PROMOTIONAL EVENTS) OF THE CODE BY AMENDING SECTION 67-20(a) (PERMIT APPLICATION PROCESS) BY PROVIDING FOR MODIFICATIONS TO THE REQUIREMENTS FOR CERTAIN EVENTS HELD WITHIN THE TOWN; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS:

**Section 1. Amendment.** Chapter 67 (Special Events), Article IV (Restaurant/Retail Promotional Events) of the Code of Ordinances (the “Code”) of the Town of Addison, Texas is hereby amended in the following particulars, and all other chapters, articles, section, subsections, paragraphs and words are not amended but are ratified and confirmed.

A. Section 67-20 (Application Process), subsection (a) (Permit) of the Code is amended so that it shall read as follows:

(a) *Permit.* Prior to holding a restaurant/retail promotional event, or a special event conducted on private property that is open to the general public or to which the general public is invited, the owner or authorized occupant (e.g., tenant) of the property on which the restaurant/retail promotional event or special event is to be held must obtain a permit must be obtained from the Town of Addison eEnvironmental sServices oOfficial. Where private parties, events or other private activities are hosted by an owner or authorized occupant (e.g., tenant) of property and are held or conducted on that property, a permit for the same is generally not required, provided that the zoning restrictions and terms of the certificate of occupancy including occupant load are not violated. If the property owner or business operator wishes to request a variance to the conditions of a certificate of occupancy (including, without limitation, occupancy load) or any zoning regulation or restriction, a permit must be obtained. Any such restaurant/retail promotional or private special event shall be prohibited if the environmental services official determines it to be in violation of any law, ordinance, rule, or regulation, or finds that it would or might compromise, jeopardize, or present a hazard to the health, safety or welfare of the participants or the general public. A permit must be obtained from the special event manager if the environmental services official determines that review by the special event manager is appropriate due to the nature or size of a proposed restaurant/retail promotional event. If a permit is required to be obtained from the special event manager, no permit is required to be obtained from the environmental services official.

**Section 2. Savings.** This Ordinance shall be cumulative of all other ordinances of the City and shall not repeal any of the provisions of those ordinances except in those instances where the provisions of those Ordinances are in direct conflict with the provisions of this Ordinance.

**Section 3. Severability.** The sections, paragraphs, sentences, phrases, clauses and words of this Ordinance are severable, and if any section, paragraph, sentence, phrase, clause or word in this Ordinance or application thereof to any person or circumstance is held invalid or unconstitutional by a Court of competent jurisdiction, such holding shall not affect the validity of the remaining portion of this Ordinance, and the City Council hereby declares that it would have passed such remaining portion of this Ordinance despite such invalidity, which remaining portion shall remain in full force and effect.

**Section 4. Effective Date.** This Ordinance shall become effective from and after its date of passage, and any publication as may be required by law.

**PASSED AND APPROVED** by the City Council of the Town of Addison, Texas this \_\_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
Joe Chow, Mayor

ATTEST:

By: \_\_\_\_\_  
Mario Canizares, City Secretary

APPROVED AS TO FORM:

By: \_\_\_\_\_  
John Hill, City Attorney