



Post Office Box 9010 Addison, Texas 75001-9010 5300 Belt Line Road (972) 450-7000

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Fax: (972) 450-7043

## **AGENDA**

### **WORK SESSION OF THE CITY COUNCIL**

**6:30 P.M.**

**AND**

### **REGULAR MEETING OF THE CITY COUNCIL**

**AUGUST 28, 2007**

**7:30 P.M.**

**TOWN HALL**

**5300 BELT LINE ROAD**

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#### **WORK SESSION**

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Item WS#1- Presentation and discussion of possible assistance with a financial analysis and negotiation of a public/private partnership for the redevelopment of the Brookhaven area.

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#### **REGULAR SESSION**

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Item #R1 - Consideration of Old Business.

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Item #R2 - Consent Agenda.

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#2a - Approval of the following Minutes:

8/07/2007 Special Meeting and Worksession of the City Council  
8/14/2007 Regular Meeting of the City Council  
8/18/2007 Special Meeting and Worksession of the City Council  
8/20/2007 Special Meeting and Worksession of the City Council

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#2b - Consideration of approval of final payment to Allied Builders, Inc., totaling \$3,200, for completing the painting of the Blueprints art panels.

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#2c - Consideration of approval of an ordinance providing for a residential garbage rate increase.

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Item #R3 - Presentation and discussion of Arapaho Road Bridge Recognitions.

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Item #R4 - FY2007/08 Budget Discussion: City Manager's Airport Fund and Utility Fund Recommendation.

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Item #R5 - **PUBLIC HEARING** to consider an ordinance of the Town of Addison, Texas, denying the request of Atmos Energy Corp., Mid-Tex Division, for an annual gas reliability infrastructure program (GRIP) rate increase in the Town, as a part of the company's statewide gas utility distribution system; supporting statutory reform of the Texas GRIP statute, finding that the meeting at which this ordinance is passed is open to the public; and providing for notice of this ordinance to Atmos Energy Corp., Mid-Tex Division and the Town's legislative delegation.

Attachments:

1. Council Agenda Item Overview
2. Consultant's Report
3. Ordinance

Administrative Recommendation:

Administration recommends approval.

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Item #R6 - Presentation and discussion of the Financial Quarterly Report for the period ended June 30, 2007.

Attachments:

1. Financial Quarterly Report

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Item #R7 - **PUBLIC HEARING** on a proposal to increase the total property tax rate by 5.2% over the calculated effective tax rate.

Attachments:

1. Council Agenda Item Overview
2. Notice of Public Hearing on Tax Increase

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Item #R8 - Consideration of approving and authorizing the City Manager to enter into a contract, in an amount not to exceed \$65,000, with Stainback Public-Private Real Estate, for assistance with the financial analysis and negotiation of a public/private partnership for the redevelopment of the Brookhaven area.

Attachment:

1. Council Agenda Item Overview
2. Contract

Administrative Recommendation:

Administration recommends approval.

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Item #R9 - Consideration and approval authorizing the City Manager to approve an ordinance granting meritorious exception to section 62-163, Area of Signs, for Ounce Prime Steakhouse located at 14866 Montfort Drive.

Attachments:

1. Staff Report
2. Application
3. Site Plan

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Administrative Recommendation:

Administration recommends denial.

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Item #R10 - Consideration of adoption of an ordinance amending Article II (Food) of Chapter 46 (Health and Sanitation) of the Code of Ordinances by adopting the Texas Food Establishment Rules recently adopted by the Texas Department of State Health Services and by making certain modifications to the said Texas Food Establishment Rules and providing other food service regulations.

Attachments:

1. Council Agenda Item Overview
2. Texas Food Establishment Rules

Administrative Recommendation:

Administration recommends approval.

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Item #R11 - Consideration of adoption of an ordinance amending Division 1 of Article XII (Swimming Pools and Spas) of Chapter 18 (Buildings and Building Regulations) of the Code of Ordinances by adopting the Standards for Public Pools and Spas recently amended by the Texas Department of State Health Services and by providing for certain modifications to the said Standards for Public Pools and Spas.

Attachments:

1. Council Agenda Item Overview
2. Standards for Public Pools and Spas

Administrative Recommendation:

Administration recommends approval.

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Item #R12 - Consideration of approval of awarding a bid to DSS Fire, Inc., to upgrade the Service Center Fire Alarm system in the amount of \$27,463.00.

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Attachments:

1. Council Agenda Item Overview
2. Bid Tabulation Sheet

Administrative Recommendation:

Administration recommends approval.

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Item #R13 - Discussion and consideration of annual appointments to the Metrocrest Chamber Leadership Class.

Attachments:

1. Council Agenda Item Overview
  2. Citizen Academy Graduates
  3. Citizen Advisory Committees
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**EXECUTIVE SESSION**

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Item #ES1 - Closed (executive) session of the City Council pursuant to Section 551.071, Texas Government Code, to conduct a private consultation with its attorney(s) to seek the advice of its attorney(s) about pending litigation, to wit: Eddins Enterprises, Inc., dba Friendly Aviation and RSP Management Services, Inc. v. The Town of Addison, Texas, Cause No. 05-11030-K, 192nd Judicial District Court, Dallas County, Texas.

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Item #R14 - Discussion and consideration of any action in connection with or related to pending litigation, to wit: Eddins Enterprises, Inc., dba Friendly Aviation and RSP Management Services, Inc. v. The Town of Addison, Texas, Cause No. 05-11030-K, 192nd Judicial District Court, Dallas County, Texas.

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Adjourn Meeting

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Posted:  
August 24, 2007 at 5:00 p.m.  
Mario Canizares - City Secretary

**THE TOWN OF ADDISON IS ACCESSIBLE TO PERSONS  
WITH DISABILITIES. PLEASE CALL (972) 450-2819 AT LEAST  
48 HOURS IN ADVANCE IF YOU NEED ASSISTANCE.**

**Council Agenda Item WS#1**

**There are no attachments for this Item.**

**OFFICIAL ACTIONS OF SPECIAL MEETING AND WORKSESSION  
OF THE CITY COUNCIL**

August 7, 2007  
6:00 P.M. – Addison Service Center  
16801 Westgrove  
Addison, TX 75001

Present: City Council Members: Mayor Chow, Councilmembers Braun, Hirsch,  
Kraft, Meier, Mellow and Niemann

Absent: None

Item #WS1 Discussion and review of the prioritization process and ranking of the  
recommendations from the Citizens Advisory Committees.

Nancy Bartlett facilitated the discussion and review of the prioritization process and  
ranking of the recommendations from the Citizens Advisory Committees.

There being no further business before the Council, the meeting was adjourned.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Secretary



**OFFICIAL ACTIONS OF SPECIAL MEETING AND WORKSESSION  
OF THE CITY COUNCIL**

August 18, 2007  
9:00 A.M. – Addison Service Center  
16801 Westgrove  
Addison, TX 75001

Present: City Council Members: Mayor Chow, Councilmembers Braun, Hirsch,  
Kraft, Meier, Mellow and Niemann

Absent: None

Item #WS1 FY 2007/2008 Budget Discussion:

Development Services  
Capital Projects  
Streets/Utilities  
Police  
Fire  
Parks and Recreation

FY 2007/2008 Budget Discussions:

Carmen Moran led the Budget Discussion for Development Services.  
Nancy Cline and Aaron Russell led the Budget Discussion for Capital Projects and  
Streets/Utilities.  
Ron Davis led the Budget Discussion for Police.  
David Benson led the Budget Discussion for Fire.  
Slade Strickland and Randy Rogers led the Budget Discussion for Parks and  
Recreation.

There being no further business before the Council, the meeting was adjourned.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Secretary

**OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL  
WORK SESSION**

August 14, 2007  
6:00 P.M. – Town Hall  
5300 Belt Line Road  
Upstairs Conference Room

Present: Mayor Chow, Councilmembers Braun, Hirsch, Kraft, Meier, Mellow and Niemann

Absent: None

Work Session

Item #WS1 - FY 2007/08 Budget Discussion: Information Technology.

Hamid Khaleghipour led the discussion regarding FY 2007/08 Budget Discussion: Information Technology.

There was no action taken on this item.

Item #WS2 - FY 2007/08 Budget Discussion: City Manager's General and Hotel Fund Recommendations.

Randy Moravec led the discussion regarding FY 2007/08 Budget Discussion: City Manager's General and Hotel Fund Recommendations.

There was no action taken on this item.

There being no further business before the Council, the meeting was adjourned.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Secretary

**OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL  
REGULAR SESSION**

August 14, 2007  
7:30 P.M. – Town Hall  
5300 Belt Line Road  
Council Chambers

Present: Mayor Chow, Councilmembers Braun, Hirsch, Kraft, Meier, Mellow and Niemann

Absent: None

Regular Session

Item #R1 - Consideration of Old Business.

The following employees were introduced to the Council: Gretchen Acevedo with the Addison Conference & Theatre Centre and Kelcey Land with the Fire Department.

Item #R2 - Consent Agenda.

Item #2b was considered separately.

#2a - Approval of the following Minutes:

Minutes for June 28, 2007, Special Meeting and Work Session. Minutes for July 10, 2007, Work Session and Regular Meeting. Minutes for July 26, 2007, Special Meeting and Work Session.

The Minutes for the Special Meeting and Work Session for June 28, 2007, were approved as written.

The Minutes for the Regular Council Meeting and Work Session for July 10, 2007, were approved with the following changes:

Jimmy Niemann recused himself for Item #R15.

The Minutes for the Special Council Meeting and Work Session for July 26, 2007, were approved with the following changes:

Add, "There was no action taken" to Items #WS1 and #S1.

Councilmember Niemann moved to duly approve Consent Agenda Item #2a with the foregoing changes as noted.

Councilmember Braun seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Meier, Mellow, Niemann

Voting Nay: None

Absent: None

#2b - Consideration and approval authorizing the City Manager to enter into an agreement with Insituform Technologies in the amount of \$89,483 for the trenchless internal lining of sanitary sewers under Addison Road.

Councilmember Braun moved to duly authorize the City Manager to enter into an agreement with Insituform Technologies in the amount of \$89,483 for the trenchless internal lining of sanitary sewers under Addison Road.

Councilmember Kraft seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Meier, Mellow, Niemann

Voting Nay: None

Absent: None

Item #R3 - Presentation of the Water Distribution System Study.

Jessica Brown and Scott Cole of Freese & Nichols made the presentation of the Water Distribution System Study.

There was no action taken on this item.

Item #R4 - Presentations by the following Non-Profit Organizations (Five minutes each):

Non-Profit Organizations:

1. Metrocrest Family Medical Clinic
2. Metrocrest Chamber of Commerce
3. The Family Place

4. Communities in Schools Dallas, Inc.
5. Special Care and Career Services
6. Senior Adult Services
7. Metrocrest Social Services
8. Dance Council
9. Water Tower Theatre
10. Richardson Symphony Orchestra

Justin Bass introduced this Item. Presentations were made by each of the foregoing Non-Profit Organizations.

Item #R5 - **PUBLIC HEARING** Case 1544-Z/Seneca Investments. Requesting approval of development plans in an existing Planned Development district (085-037, as amended by 093-057 and 099-020) in order to develop an office building with storage space, located at 16800 Westgrove Drive, on application from Seneca Investments, represented by Mr. Tony Teague.

Mayor Chow opened the meeting as a public hearing. There were no questions or comments. Mayor Chow closed the meeting as a public hearing.

Councilmember Braun moved to duly authorize the City Manager to approve of development plans in an existing Planned Development district (085-037, as amended by 093-057 and 099-020) in order to develop an office building with storage space, located at 16800 Westgrove Drive, on application from Seneca Investments, represented by Mr. Tony Teague.

Councilmember Mellow seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Meier, Mellow, Niemann

Voting Nay: None

Absent: None

Item #R6 - Appointment of a Member to the Board of Zoning Adjustment.

Councilmember Braun moved to duly appoint Bob Bauman to the Board of Zoning Adjustment.

Councilmember Hirsch seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Meier, Mellow, Niemann

Voting Nay: None

Absent: None

Item #R7 - Appointment of a Member to the Board of Zoning Adjustment.

Councilmember Niemann moved to duly appoint Becky Thompson to the Board of Zoning Adjustment.

Councilmember Mellow seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Meier, Mellow, Niemann

Voting Nay: None

Absent: None

Item #R8 - Consideration and approval authorizing the City Manager to award a bid to Garland Concrete, LLP, in the amount of \$36,980 for constructing a concrete foundation for the Historic Addison Train Depot.

Councilmember Braun moved to duly authorize the City Manager to award a bid to Garland Concrete, LLP, in the amount of \$36,980 for constructing a concrete foundation for the Historic Addison Train Depot.

Councilmember Kraft seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Meier, Mellow, Niemann

Voting Nay: None

Absent: None

Item #R9 - Consideration and approval of a vote of record to place on the September 25, 2007, Council Agenda a proposal to adopt a tax rate of \$.4337 per \$100 assessed valuation for the 2007-08 Town of Addison Annual Budget.

Councilmember Niemann moved to duly approve of a vote of record to place on the September 25, 2007, Council Agenda a proposal to adopt a tax rate of \$.4337 per \$100 assessed valuation for the 2007-08 Town of Addison Annual Budget.

Councilmember Mellow seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Meier, Mellow, Niemann

Voting Nay: None

Absent: None

Item #R10 - Consideration and approval authorizing the City Manager to enter into a contract with the Texas Department of Public Safety to participate in the Agency's Failure to Appear Program.

Councilmember Kraft moved to duly authorize the City Manager to enter into a contract with the Texas Department of Public Safety to participate in the Agency's Failure to Appear Program.

Councilmember Mellow seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Meier, Mellow, Niemann  
Voting Nay: None  
Absent: None

Item #R11 - Consideration and approval of a resolution authorizing the City Manager to enter into agreement with the Cities Aggregation Power Project for the purchase of renewable energy credits for the 2008 calendar year.

Councilmember Mellow moved to duly approve Resolution No. R07-014 authorizing the Cities Aggregation Power Project, Inc. to negotiate on behalf of the Town the purchase of Renewable Energy Credits for the 2008 calendar year in an amount equal to \$5,295, which amount is 10% of the Town's estimated consumption of electric energy in 2008.

Councilmember Kraft seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Meier, Mellow  
Voting Nay: Niemann  
Absent: None

At 10:56 P.M., Mayor Chow announced that Council would convene into Executive Session to discuss the following Item:

Item #ES1 - Closed (executive) session of the City Council pursuant to Section 551.071, Texas Government Code, to conduct a private consultation with its attorney(s) to seek the advice of its attorney(s) about pending litigation, to wit: Eddins Enterprises, Inc., dba Friendly Aviation and RSP Management Services, Inc. v. The Town of Addison, Texas, Cause No. 05-11030-K, 192nd Judicial District Court, Dallas County, Texas.

The Council came out of Executive Session at 11:28 P.M.

Item #R12 - Discussion and consideration of any action in connection with or related to pending litigation, to wit: Eddins Enterprises, Inc., dba Friendly Aviation and RSP Management Services, Inc. v. The Town of Addison, Texas, Cause No. 05-11030-K, 192nd Judicial District Court, Dallas County, Texas.

Councilmember Niemann moved to duly enter into a settlement as discussed in connection with or related to pending litigation, to wit: Eddins Enterprises, Inc., dba Friendly Aviation and RSP Management Services, Inc. v. The Town of Addison, Texas, Cause No. 05-11030-K, 192nd Judicial District Court, Dallas County, Texas.

Councilmember Braun seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Meier, Mellow, Niemann  
Voting Nay: None  
Absent: None

There being no further business before the Council, the meeting was adjourned.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Secretary



**OFFICIAL ACTIONS OF SPECIAL MEETING AND WORKSESSION  
OF THE CITY COUNCIL**

August 20, 2007

6:00 P.M. – Addison Finance Conference Room  
5050 Belt Line Road  
Addison, TX 75254

Present: City Council Members: Mayor Chow, Councilmembers Braun, Hirsch,  
Kraft, Meier, Mellow and Niemann

Absent: None

Item #WS1 FY 2007/2008 Budget Discussion:

General Services/Airport  
Compensation/Human Resources/Combined Services  
Financial Services/Municipal Court  
City Manager's Office/City Council Projects

FY 2007/2008 Budget Discussions:  
General Services/Airport

Mark Acevedo and Lisa Pyles led the Budget Discussion for General Services/Airport.  
Nancy Bartlett and Lea Dunn led the Budget Discussion for Compensation/Human  
Resources/Combined Services.  
Randy Moravec led the Budget Discussion for Financial Services/Municipal Court.  
Mario Canizares led the Budget Discussion for City Manager's Office/City Council  
Projects.

There being no further business before the Council, the meeting was adjourned.

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Mayor

Attest:

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City Secretary

**Council Agenda Item:#2b**

**SUMMARY:**

Staff recommends that the Council approve final payment totaling \$3,200 to Allied Builders Inc. for painting of the Blueprints art panels.

**FINANCIAL IMPACT:**

Project Budget: **\$90,000.00**

Bid Amount: **\$64,000.00**

Total Project Cost: **\$64,000.00**

This was a budgeted item in the parks operations budget.

**BACKGROUND:**

This project involved painting and sealing the art panels on the Blueprints sculpture. The poles were painted last year at a cost of \$59,962.00. A Sherwin Williams polyurethane paint coating system was used with an additional UV resistant, acrylic clear coat that was applied to provide color and gloss protection to prolong the new paint finish. The same painting system was used when the structure was originally painted; however, no clear coat was applied.

**RECOMMENDATION:**

Staff performed daily inspections on the project that included temperature and humidity readings to ensure the work was being done within the limits of the paint specifications. The work was carried out in a satisfactory manner according to the specifications. Staff recommends approval.

**Council Agenda Item:#2c**

**SUMMARY:**

This item is to amend the Code of Ordinance of the City by amending Chapter 66 (Solid Waste) Article II (Collection And Disposal), Division 2 (Service Charge) by amending Section 66-52 increasing from \$10.36 to \$10.67 the monthly fee for single family residential garbage and recycling collection.

**FINANCIAL IMPACT:**

Budgeted Amount:     \$0

Cost:                     \$0

There is no impact to the Street Department operations budget.

**BACKGROUND:**

The Town has a five-year contract with Waste Management to provide residential garbage and recycling collection to all single-family homes. This contract started October 1, 2000 and automatically renews for additional five-year periods if neither party requests termination.

Our contract rate adjusts up or down each year based on the Producer Price Index (PPI). This increase or reduction, tied to the PPI, has proven to be a fair method of establishing the collection rate while eliminating the need for the Town Council to hear an annual rate increase request.

The Town Finance Department informs the Public Works Department what the PPI should be. If Waste Management concurs, they're free to request a rate increase. In the event of a decrease in the PPI, the Town would request a rate reduction.

The current PPI increased by 3.0%. See the attached letter from WM requesting this increase. A 3.0% increase will raise the monthly garbage/recycling rate from its current \$10.36 per home, per month, to \$10.67. This increase will take effect October 1, 2007 and be reflected on the November water bill.

**RECOMMENDATION:**

Staff recommends passage of this amendment increasing the residential garbage/recycling collection rate to \$10.67.

#2c



**WASTE MANAGEMENT**

1600-C South Railroad St.  
PO Box 276  
Lewisville, TX 75067

August 2, 2007

Mr. Robin Jones  
Town of Addison  
16801 Westgrove  
Addison, Texas 75001

Dear Robin:

Waste Management values its relationship with the Town of Addison, and will continue to provide you with an outstanding combination of pricing, service, and community support.

As you know, our contract provides for annual adjustment of prices based upon the Producer Price Index (PPI). Your Finance Department staff has advised of an upward change of 3.0% over the past twelve months. We concur with this assessment, and therefore, are sending this notice of a change in the residential rates. Effective October 1, 2006, the rate will increase from \$10.36 per home, per month to \$10.67 per home, per month. We ask that the Town make this adjustment with the utility bills that will be mailed in September of 2006.

We thank you for your continued confidence in Waste Management, and please contact me if we can be of service in the future.

Sincerely,

A handwritten signature in black ink, appearing to read "John L. Klaiber".

John L. Klaiber  
Manager – Public Sector Services

*From everyday collection to environmental protection, Think Green® Think Waste Management.*

TOWN OF ADDISON, TEXAS

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE TOWN OF ADDISON, TEXAS AMENDING THE CODE OF ORDINANCES OF THE CITY BY AMENDING CHAPTER 66 (SOLID WASTE), ARTICLE II (COLLECTION AND DISPOSAL), DIVISION 2 (SERVICE CHARGE) BY AMENDING SECTION 66-52 THEREOF BY INCREASING THE MANDATORY MONTHLY FEE FOR GARBAGE COLLECTION, HAULING AND DISPOSAL (CURBSIDE PICKUP) FROM EACH SINGLE DWELLING UNIT WITHIN THE CITY FROM \$10.36 TO \$10.67; PROVIDING THAT SUCH INCREASED RATE SHALL TAKE EFFECT ON OCTOBER 1, 2007; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS:

**Section 1. Amendment.** Chapter 66 (Solid Waste), Article II (Collection and Disposal), Division 2 (Service Charge) of the Code of Ordinances (the "Code") of the Town of Addison, Texas (the "City") is hereby amended as set forth below, and all other chapters, articles, sections, subsections, paragraphs, sentences, phrases and words of the Code are not amended but are hereby ratified and affirmed.

A. Section 66-52 (Single dwelling units) of Chapter 66, Article II, Division 2 of the Code is hereby amended to read as follows (additions are underlined, deletions are ~~struck through~~):

All owners, lessees or persons in possession or residential property shall be charged a mandatory monthly fee for garbage collection, hauling and disposal from residences situated within the corporate limits of the town as follows:

Curbside pickup for each single dwelling unit, exclusive of sales tax and applicable state fees . . . \$10.67~~\$10.36~~.

**Section 2. Effective Date of Increase.** The change in the mandatory monthly fee for garbage collection, hauling and disposal from residences as set forth in Section 1 above shall be effective as of October 1, 2007.

**Section 3. Savings.** This Ordinance shall be cumulative of all other ordinances of the City and shall not repeal any of the provisions of those ordinances except in those instances

where the provisions of those Ordinances are in direct conflict with the provisions of this Ordinance.

**Section 4. Severability.** The sections, paragraphs, sentences, phrases, clauses and words of this Ordinance are severable, and if any section, paragraph, sentence, phrase, clause or word in this Ordinance or application thereof to any person or circumstance is held invalid or unconstitutional by a Court of competent jurisdiction, such holding shall not affect the validity of the remaining portion of this Ordinance, and the City Council hereby declares that it would have passed such remaining portion of this Ordinance despite such invalidity, which remaining portion shall remain in full force and effect.

**Section 5. Effective Date.** This Ordinance shall become effective from and after its passage and adoption and its publication as may be required by law.

**PASSED AND APPROVED** by the City Council of the Town of Addison, Texas this \_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
Joe Chow, Mayor

ATTEST:

By: \_\_\_\_\_  
Mario Canizares, City Secretary

APPROVED AS TO FORM:

By: \_\_\_\_\_  
John Hill, City Attorney

**Council Agenda Item #R3**

**There are no attachments for this Item.**

**Council Agenda Item #R4**

**There are no attachments for this Item.**



**Council Agenda Item: #R5**

**SUMMARY:**

Council approval is requested of an ordinance denying a request from Atmos Energy Corporation (the Company) for an annual (2006) gas reliability infrastructure program (GRIP) rate surcharge for customers on the Company's statewide gas utility system.

**FINANCIAL IMPACT:**

Approval of the ordinance would have no direct financial impact to the Town. Costs associated with the Town participating with the Atmos Cities Standing Steering Committee (ACSC) will be reimbursed by the Company, which will then pass those costs to their gas customers.

**BACKGROUND:**

In July, the Council voted to suspend the Company's 2006 GRIP request that would have increased monthly residential bills by \$0.59, commercial bills by \$1.47 and industrial customer bills by \$28.74. The suspension allowed the consultants hired by ACSSC to evaluate the GRIP request and make recommendations to the member cities.

The consultant recommends the GRIP rates be denied for a variety of reasons. ACSC's rate consultant, Karl Nalepa (report attached), has identified approximately \$3.4 million in expenses included in the 2006 GRIP surcharge request that are inconsistent with the statute and/or the Railroad Commission's order in GUD 9670. For example, the Company's surcharge request is based in part on inappropriate expenses related to furniture and office fixtures. The Commission excluded furniture expenses from the Atmos Mid-Tex GRIP surcharge in GUD 9670. The Company acknowledges this and has removed some of the furniture and fixture expense from the current filing. The filing offers no explanation why any furniture or fixture expense remains part of the GRIP surcharge. In addition, Mr. Nalepa has also identified expenses included in this surcharge request that occurred prior to 2006, and are thus ineligible for inclusion in the 2006 GRIP surcharge. Finally, Atmos Mid-Tex has just received a rate increase of approximately \$5 million and should be collecting sufficient revenues to earn its allowed return without the necessity for a surcharge to recover incremental investment.

**RECOMMENDATION:**

Although the disallowed charges would have only a minimal impact on customer bills (e.g. just two cents on a residential account), the Town should continue its policy of representing the interests of its constituents and reject any regulated utility increase that is not totally justified. The Council has rejected the Company's 2003, 2004, and 2005 GRIP rate increases and it is recommended Council approve the ordinance denying imposition of the 2006 GRIP surcharge rates. It is likely the Company will appeal the rejection of their rates to the Railroad Commission.

The ordinance also encourages the state legislators who represent Addison's residents to support legislation that eliminates the ability for regulated utilities to obtain piecemeal rate increases outside the traditional filing of a comprehensive rate adjustment with the Railroad Commission. Should the council pass the ordinance, copies will be sent to Texas State Representative Jim Jackson and State Senator Florence Shapiro.



#R5

August 3, 2007

MEMOTO: Geoffrey Gay, Kristen Doyle, Georgia Crump  
FROM: Karl Nalepa  
SUBJECT: Atmos Energy Mid Tex 2006 GRIP Review

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On May 31, 2007, Atmos Energy Mid Tex (Atmos or Company) filed its latest request for an interim rate adjustment for calendar year 2006 under the Gas Reliability Infrastructure Program (GRIP). The Company's proposed increase to current customer or meter charges is summarized in Table 1:

Table 1

Rate Schedule	Charge per Month
Rate R – Residential Sales	\$0.59
Rate C – Commercial Sales	\$1.48
Rate I – Industrial Sales	\$28.90
Rate T – Transportation	\$28.90

RJ Covington Consulting (RJC) has reviewed this GRIP filing and has confirmed that Atmos has removed certain costs that were disallowed by the Texas Railroad Commission (RRC) in Atmos' most recent rate proceeding.<sup>1</sup> However, RJC has identified several other items which we believe are inappropriate to be recovered from ratepayers through this interim rate adjustment.

#### Costs Removed

The costs removed by Atmos in this filing<sup>2</sup>, consistent with the RRC order in the most recent rate proceeding, are summarized in Table 2:

Table 2

Adjustment	Amount
Remove SSU 2006 Additions for Ancillary Equipment (office furniture)	\$ (107,520)
Remove Mid-Tex 2006 Additions for Ancillary Equipment (artwork, office furniture, equipment)	(100,317)
.Adjustment for Changes in SSU Cost Centers 2006 Overhead Allocations to Mid-Tex <sup>3</sup>	(2,764,894)

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<sup>1</sup> GUD No. 9670, Order on Rehearing, June 13, 2007.

<sup>2</sup> Workpaper/Schedule A

Reduction of Mid-Tex 2006 Capitalized Overheads to 13.5%	(20,718,589)
Remove Direct Expense Account Costs Included in SSU 2006 Additions (see Table 3 for details)	(254,511)
Remove Direct Expense Account Charges Included in Mid-Tex 2006 Additions (see Table 3)	(26,130)
Remove Expense Account Charges within SSU Overheads Included in Mid-Tex 2006 Additions (see Table 3)	(219,956)
Remove Expense Account Charges within Business Unit Overheads Included in Mid-Tex 2006 Additions (see Table 3)	(235,404)
<b>Total</b>	<b>\$ (24,427,321)</b>

The amount of capitalized expense removed from the filing, detailed by type of expenditure,<sup>4</sup> is shown in Table 3:

Table 3

	Lodging	Meals & Entertain.	Misc. Expenses	Other Expenses	Personal Vehicle	Travel Expense	Total (Capital)	Mid-Tex Allocated
SSU Direct	243,162	119,196	51,818	11,916	2,134	224,832	653,059	254,511
Mid-Tex Direct	10,986	9,210	0	2,545	1,095	2,294	26,130	26,130
SSU Overhead	333,567	505,954	395,624	10,967	0	654,093	585,196	219,956
Mid-Tex Overhead	45,445	51,369	13,987	4,551	49,139	70,913	235,404	235,404

### Additional Adjustments

While Atmos did remove significant categories of costs disallowed by the Order in GUD 9670, it still included other costs that should be removed. These costs are summarized in Table 4:

Table 4

Project Number	Description	Amount
080.19238	Purchase and install telecommunication and security system for the Hillsboro Service Center	\$46,638
080.19239	Purchase and install telecommunication and security system for the Gainesville Service Center	\$48,267

<sup>3</sup> 1203 – Amarillo Customer Support Center, 1210 – Waco Customer Support Center, 1904 – Dallas Performance Plan, 1908 – Dallas Supplemental Executive Benefits Plan

<sup>4</sup> Response to ACSC 1-5.

080.19806	Purchase furniture for the Boyd Facility	\$147,382
010.11055	Purchase computer equipment – hardware & software	\$555,187
ADMIN 080 (retirement)	Asset transfer from Atmos Pipeline & Storage to Mid-Tex	\$1,964,272
Adjustments	General Office	\$140,756
Adjustments	Customer Service	\$493,791
Total		\$3,396,293

#### Project 080.19238

According to Atmos' response to ACSC 1-12, this project is actually to purchase furniture and fixtures for the Hillsboro Service Center. Atmos has removed similar costs and hasn't shown why these particular costs remain in the filing.

#### Project 080.19239

According to Atmos' response to ACSC 1-12, this project is actually to purchase furniture and fixtures for the Gainesville Service Center. Atmos has removed similar costs and hasn't shown why these particular costs remain in the filing.

#### Project 080.19806

Atmos has removed similar furniture purchases, and hasn't shown why these particular costs should remain in the filing.

#### Project 010.11055

According to Atmos' response to ACSC 1-23, this project relates to the purchase of computer equipment allocated to Mid Tex. The project was described as items purchased during the Mid Tex integration. While no invoices were provided, the acquisition of Mid Tex occurred in October 2004, with the transition occurring through 2005 - at least a year prior to the 2006 GRIP year. Based on the description of the assets, these purchases were made prior to the GRIP test year and should be removed.

#### Project ADMIN 080

This project involves the transfer of existing assets from Atmos Pipeline to Mid-Tex. First, these plant costs were incurred prior to the GRIP test year, and are therefore ineligible under the GRIP statute.<sup>5</sup> Second, even if the costs should be included, they represent the cost of retirement. Transferring an asset that is no longer used and useful to Mid-Tex just so its customers can bear the cost of retirement is not reasonable.

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<sup>5</sup> TEX UTIL CODE §104.301 (b).

## Adjustments to General Office and Customer Service

According to Atmos' responses to ACSC 1-28 and 31, Atmos claims adjustments to General Office and Customer Service plant in the amounts of \$140,756 and \$493,791, respectively, for a total adjustment of \$634,547. This adjustment is the result of the change in the shared services allocations factors between 2005 and 2006. The 2005 factors for General Office and Customer Service were 36.95% and 48.50%, while the 2006 factors were 36.88% and 49.02%. Atmos revised the allocation factors based on changes in the component factors for 2006.<sup>6</sup> This raises the question of whether allocation factors can be revised under GRIP. All other factors (such as return, depreciation, taxes, and class allocations) are fixed until the next full rate proceeding,<sup>7</sup> so it would be reasonable to expect that the factors used to allocate shared services expenses also be fixed from the last proceeding.

## Results

Removing these additional categories of costs results in a reduction to 2006 net plant investment of \$3.4 million. Applying this reduction to the rates as proposed by Atmos yields the revised charges reflected in Table 5:

Table 5

Rate Schedule	Revised Charge per Month	Difference
Rate R – Residential Sales	\$0.57	(\$0.02)
Rate C – Commercial Sales	\$1.44	(\$0.04)
Rate I – Industrial Sales	\$28.07	(\$0.83)
Rate T – Transportation	\$28.07	(\$0.83)

Atmos also proposed a revised methodology to calculate ad valorem taxes based on actual 2006 tax payments due to the recent changes in property tax law. If this alternative methodology is adopted, property-related taxes are reduced by \$67,368, and the interim adjustment is reduced by a further \$0.01 for commercial customers and \$0.16 for industrial and transportation customers. The adjustment is too small to materially affect residential customers.

Let me know if you have any questions.

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<sup>6</sup> Response to ACSC 1-6.

<sup>7</sup> TEX UTIL CODE §104.301 (d).

**TOWN OF ADDISON, TEXAS**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE TOWN OF ADDISON, TEXAS DENYING THE REQUEST OF ATMOS ENERGY CORP., MID-TEX DIVISION, FOR AN ANNUAL GAS RELIABILITY INFRASTRUCTURE PROGRAM (GRIP) RATE INCREASE IN THE CITY, AS A PART OF THE COMPANY’S STATEWIDE GAS UTILITY DISTRIBUTION SYSTEM; SUPPORTING STATUTORY REFORM OF THE TEXAS GRIP STATUTE; FINDING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; PROVIDING FOR NOTICE OF THIS ORDINANCE TO ATMOS ENERGY CORP., MID-TEX DIVISION AND THE CITY’S LEGISLATIVE DELEGATION; PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Town of Addison, Texas (the “City”) is a gas utility customer of Atmos Energy Corp., Mid-Tex Division (“Atmos Mid-Tex” or the “Company”), and a regulatory authority with an interest in the rates and charges of Atmos Mid-Tex; and

**WHEREAS**, Atmos Mid-Tex made filings with the City and the Railroad Commission of Texas (the “Railroad Commission”) on or about May 31, 2007, proposing to implement interim rate adjustments (“GRIP rate increases”), pursuant to Texas Utilities Code § 104.301, on all customers served by Atmos Mid-Tex, effective July 30, 2007; and

**WHEREAS**, the Gas Reliability Infrastructure Program (GRIP) statute approved in the 2003 Regular Session of the 78<sup>th</sup> Legislature changes 100 years of Texas law and allows a natural gas utility to implement annual surcharges for increases in investment without having to account for the offsetting decreases in costs or increases in revenue experienced by the utility; and

**WHEREAS**, Texas is the only state out of the twelve states served by Atmos that has a GRIP statute that allows for piecemeal recovery for any change to invested capital; and

**WHEREAS**, Atmos has implemented four GRIP surcharges and collected more than \$20 million in GRIP surcharges from customers since the utility acquired the TXU Gas system in 2004; and

**WHEREAS**, the City supports the statutory reform of the GRIP statute to ensure fairness to ratepayers and to eliminate piecemeal recovery for any change to invested capital; and

**WHEREAS**, Atmos Mid-Tex was recently granted a rate increase as a result of its filing in GUD No. 9670, in which the Final Order was only signed on March 29, 2007; and

**WHEREAS**, in GUD No. 9670, it was determined that Atmos Mid-Tex had inappropriately included certain expenditures in its prior GRIP rate increases for rate years 2003, 2004, and 2005; and

**WHEREAS**, the City, as a regulatory authority, suspended the July 30, 2007 effective date to examine this latest GRIP filing to determine its compliance with the Texas Utilities Code and Railroad Commission final order in the most recent Atmos Mid-Tex rate case; and

**WHEREAS**, the City has joined with other cities to review the Company's filing, said coalition being known as Atmos Cities Steering Committee ("ACSC"); and

**WHEREAS**, the consultant hired by Steering Committee has reviewed the GRIP surcharge application and has issued a final report finding that the Company has included millions of dollars of expenses in the current GRIP surcharge that are inconsistent with the Texas Utilities Code and Railroad Commission final order in the most recent Atmos Mid-Tex rate case and not related to ensuring the safety and reliability of the system; and

**WHEREAS**, counsel for the Steering Committee, upon review of the Company's filing and the consultant's report, recommends finding that the Company's proposal is unjustified and unreasonable; and

**WHEREAS**, ratepayers of Atmos Mid-Tex, including the City and its residents, will be adversely impacted by the proposed GRIP rate increases.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS:**

Section 1. The above and foregoing premises are true and correct and are incorporated herein and made a part of this Ordinance for all purposes.

Section 2. The Company's GRIP rate increase request is found to be unreasonable and inconsistent with the Texas Utilities Code and Railroad Commission final order in GUD 9670, Atmos Mid-Tex most recent rate case, and is therefore denied in all respects.

Section 3. This Ordinance shall become effective immediately from and after its passage, as the law and charter in such cases provide.

Section 4. The City hereby advocates statutory reform of the Texas GRIP statute to ensure fairness to ratepayers and to eliminate piecemeal recovery for any change to invested recovery.

Section 5. The City calls upon its state representatives and senator to support legislation in the 81<sup>st</sup> Regular Session of the Texas Legislature that would reform the Texas GRIP statute to ensure fairness for ratepayers and eliminate piecemeal recovery for any changes to invested capital.

Section 6. It is hereby officially found and determined that the meeting at which this Ordinance is passed is open to the public as required by law and that public notice of the time, place and purpose of said meeting was given as required.

Section 7. A copy of this Ordinance, constituting final action on the Company's application, shall be forwarded to the following:

Charles R. Yarbrough, II  
Atmos Energy Corporation  
5420 LBJ Freeway, Suite 1800  
Dallas, Texas 75240

Lloyd Gosselink Blevins Rochelle & Townsend  
c/o Geoffrey Gay  
P.O. Box 1725  
Austin, Texas 78767-1725.

Section 8. A copy of the Ordinance shall be sent to the elected lawmakers representing the City's interests in the Texas House and Senate.

**PASSED AND APPROVED** by the City Council of the Town of Addison, Texas this \_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
Joe Chow, Mayor

ATTEST:

By: \_\_\_\_\_  
Mario Canizares, City Secretary

APPROVED AS TO FORM:

By: \_\_\_\_\_  
John Hill, City Attorney



**Council Agenda Item #R6**

**There are no attachments for this Item.**

**Council Agenda Item: #R7**

**SUMMARY:**

Council is requested to hold a public hearing on a proposal to increase the total property tax rate by 5.2% over the calculated effective tax rate. The proposed tax rate of \$0.4337 per \$100 in valuation is \$0.0303 less than the current tax rate of \$0.4640.

**FINANCIAL IMPACT:**

There is no financial impact associated with holding a public hearing.

**BACKGROUND:**

The city manager's proposed budget includes a tax rate of \$0.4337. According to state law, the Town must publish notices and hold a series of hearings prior to adopting the tax rate. Below is a schedule that meets the requirements of state law, as recently modified by the Texas Legislature.

- August 3 Publication of effective and rollback tax rates, statements and schedules
- August 14 Meeting of Council to discuss tax rate and record vote taken to schedule public hearings.
- August 17 Notice of Public Hearing on Tax Increase is published in the newspaper and on the web site.
- August 28 1<sup>st</sup> Public Hearing
- September 11 2<sup>nd</sup> Public Hearing
- September 14 Notice of Vote on Tax Rate is published in the newspaper and on the web site.
- September 25 Meeting to adopt tax rate. Meeting must be between 3 to 14 days after second public hearing. Taxing unit must adopt tax rate by September 30 or within 60 days of receiving certified appraisal roll, whichever is later.

**RECOMMENDATION:**

It is recommended council hold a public hearing on a proposal to increase the total property tax rate by 5.2% over the calculated effective tax rate.

**Council Agenda Item: #R8**

**SUMMARY:**

Staff is requesting Council authorization for the City Manager to enter into an agreement, in an amount not to exceed \$65,000.00 with Stainback Public Private Real Estate for a financial analysis and negotiation of a public/private partnership for the redevelopment of the Brookhaven neighborhood.

**FINANCIAL IMPACT:**

Budgeted Amount: Not budgeted for this fiscal year

Cost: \$65,000

The bulk of this work will take place during the next fiscal year (07-08) and will be budgeted in combined services. There will probably be one invoice that will hit this budget year, and it will be handled with a budget adjustment to the Combined Services budget.

**BACKGROUND:**

As the Council is aware, the staff is working with United Dominion Realty on a comprehensive redevelopment of approximately 100 acres in the Brookhaven Club Drive neighborhood. United Dominion Realty has requested that the Town participate in funding for a portion of the new infrastructure that will be required to redevelop this neighborhood.

The Town is excited about the redevelopment, and is willing to participate in new infrastructure, particularly since new parks and trails developed in this neighborhood could benefit the entire city. However, the staff does not have the expertise in-house to evaluate UDR's redevelopment proposal and determine an appropriate amount for the Town to contribute.

When the Town was considering participation in the Addison Circle development, it hired the firm of Coopers and Lybrand to evaluate Columbus Realty Trust's proposal and recommend a funding amount for the Town's participation. For the Brookhaven redevelopment, staff would like to enlist the services of Stainback Public/Private Real Estate to help with an analysis of the project and a recommendation on an appropriate amount for participation.

**RECOMMENDATION:**

Staff recommends the Council authorize the City Manager to enter into an agreement, in an amount not to exceed \$65,000.00, with Stainback Public Private Real Estate for a financial analysis and negotiation of a public/private partnership for the redevelopment of the Brookhaven neighborhood.

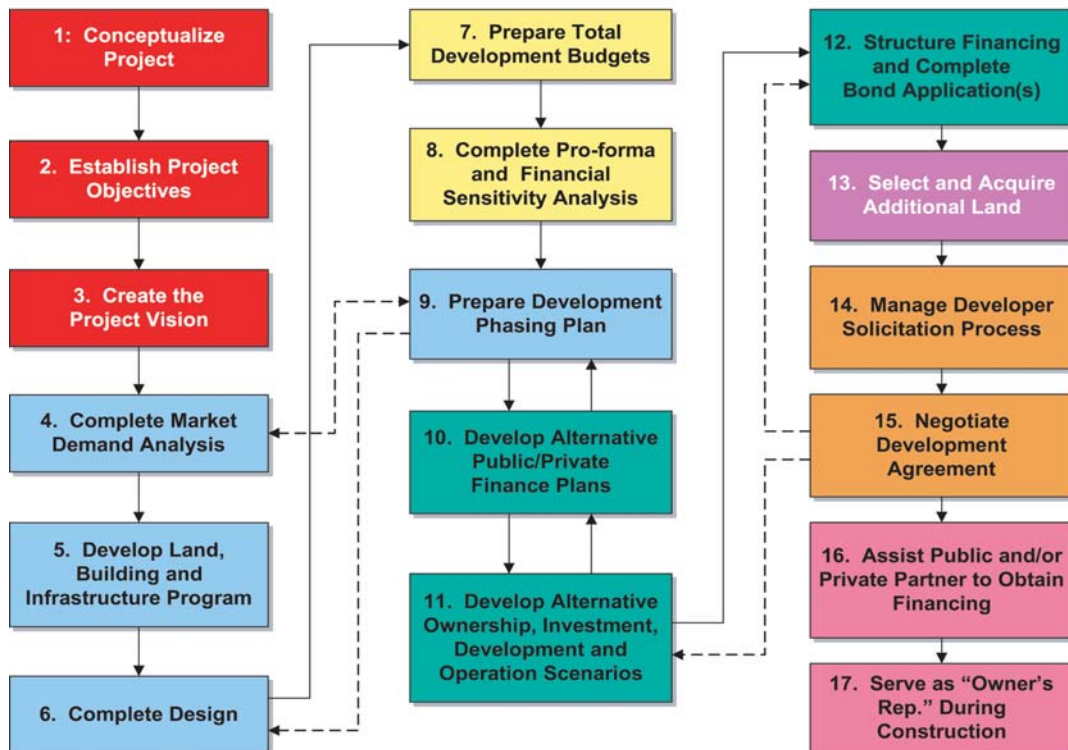
July 26, 2007

Carmen Moran, AICP  
Director of Development Services  
Town of Addison  
16801 Westgrove Drive  
Addison, TX 75001-9010

Dear Ms. Moran:

I thought the meeting with you and Randy was very effective. We discussed five projects, but it was my perception that assisting you with the financial analysis and negotiation of a public/private partnership for the redevelopment of the Brookhaven area was your top priority. Based on the information provided, it appears that UDR has submitted a "Concept Plan" for the 99.2 acre site, but not a Public/Private Finance Plan. While most of our efforts for this assignment is included in Step 15: Negotiations of our nationally recognized 17-Step Pre-Development Process, in order to develop alternative finance plans we will need to complete Steps 7, 8 and 10.

**SPPRE's 17 Step Pre-Development Process®**



## **Scope of Work**

### **Overview**

The SPPRE Team is using the Company's nationally recognized 17-Step Pre-Development Process as the framework for our advisory services. The overriding purpose of SPPRE's 17-Step Pre-Development Process is to place our government and university clients in a position of strength to solicit developers; structure public/private finance plans; and negotiate Development Agreements. In the context of focusing on Step 15, our primary objectives for the Town of Addison include:

- Based on a comprehensive review of UDR's Total development Budget and Proforma we will determine whether they actually need financial assistance from the Town.
- Reduce, or eliminate any investment requested of the Town by UDR.
- Using SPPRE's 14 categories of Approval Rights and Review Rights, we will optimize the Town's control over most, if not all major aspects of the development.
- Use Finance and Development Safeguards to reduce the Town's risks.
- Complete a Tax Revenue Analysis as a basis to invest and/or negotiate "Public-Public" Partnerships, or Intergovernmental Agreements. Based on our experience, other governmental entities may share any costs, risks and responsibilities required of the Town.
- Optimize the Town's ROI on any investment, which is confirmed to be required.

### **Step 8: Complete Financial Analysis**

SPPRE will complete an analysis of the Total Development Budget (TDB) and Proforma(s) submitted by UDR. This analysis includes an analysis of all assumptions, ratios and financial measurements (ROC, IIR, etc.) to determine whether they are within industry standards. Based on the results of this Step, we will determine the amount of financial assistance actually needed by UDR.

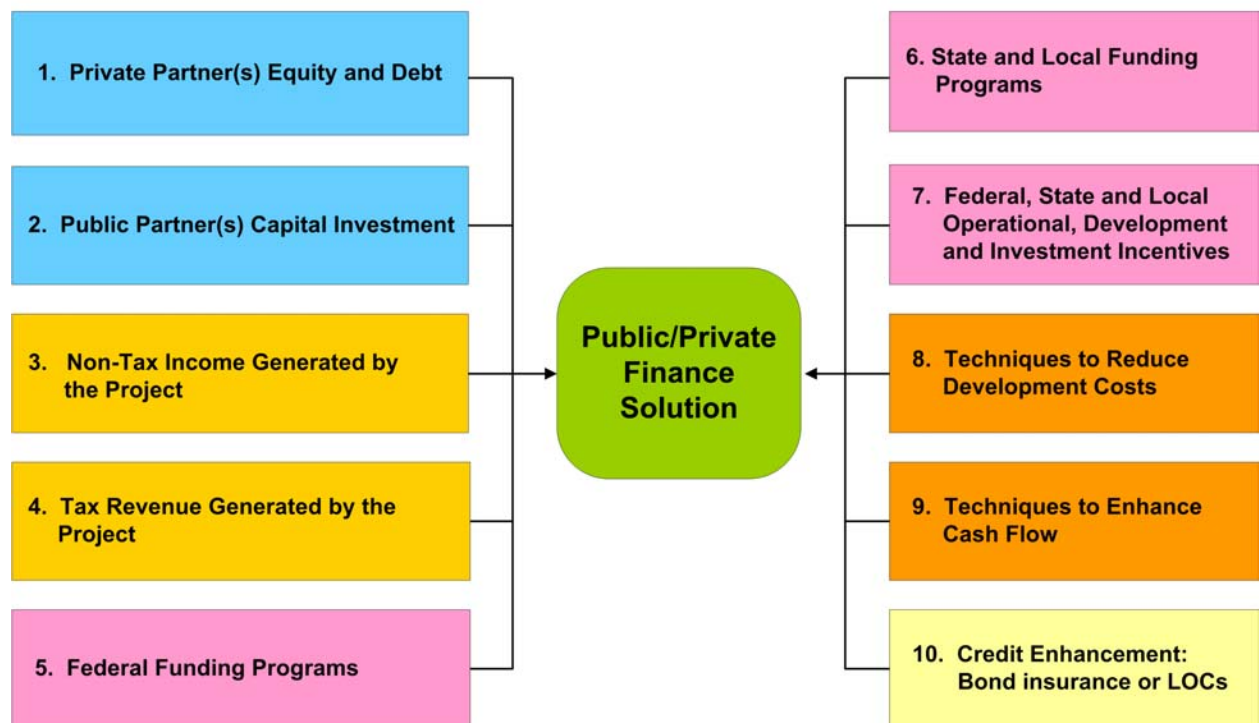
If the Town chooses, SPPRE could also complete a TIF-Backed Revenue Bond analysis to determine the amount of bonds that can be supported by the annual Property Tax generated by the project proposed by UDR. SPPRE will also present a "pay-as-you-go" analysis for any required Town investment.

SPPRE will also complete a Tax Revenue Analysis for Years 1-25. This analysis will include Property Tax, Sales Tax and any other applicable tax.

**Step 10: Develop Alternative Public/Private Finance Plans:**

SPPRE has developed a ten-part approach to structuring Public/Private Finance Plans. We will use all, or some combination of these parts to reduce any capital outlay by the Town.

**SPPRE’s 10 Part Approach to Public/Private Finance©**



During this step SPPRE uses creative public/private finance instruments supported by non-tax income and tax revenue generated by the project to cover most if not all of the Town’s development components, and/or public improvements. SPPRE also uses proven techniques to reduce development costs and enhance cash flow to solve any “gap” financing requirements.

During Step 10 SPPRE also completes Financial Engineering Diagrams which graphically illustrate the following: 1) costs of private partner development components, 2) costs of public partner development components and infrastructure improvements, 3) proposed public/private finances instruments, and 4) the non-tax income and tax revenue which support the proposed financing instruments.

### **Step 15: Negotiate the Development Agreement:**

This step includes four (4) main tasks: 1) If not provided by UDR describe in detail the financial information required by the Town to evaluate their proposal; 2) review and analyze any proposal submitted by UDR; 3) Complete any Financial Analysis (see above steps 7 and 8) required as a result of structuring the Public/Private Finance Plan; and 4) Assist the Town throughout the negotiation of the Development Agreement.

As terms are adjusted during negotiations, SPPRE will incorporate these changes into the TDB and the developer Proforma.

### **Fee**

SPPRE will provide public/private finance and development consulting services to the Town on an as needed basis. Our estimated fee cap to complete the proposed tasks is based on the level of skill and the amount of time required completing the task(s) requested by the Town. The hourly rates for consulting services are as follows:

- John Stainback, President: \$485 per hour
- Henry Gong, Vice President/Development: \$325 per hour
- Will Reed, Vice President/Finance: \$290 per hour
- Jamie Doda, PowerPoint and Graphic Designer: \$135 per hour

For the work required in this Scope of Services, we have placed a cap on our professional fee of \$65,000, not to be exceeded without prior written authorization from the Town of Addison.

In addition to our professional fee, the Direct Expenses (e.g., airfare, lodging, ground transportation, mileage, parking, purchase of materials, if any, etc.) will be billed at cost. The invoice amount will also include Allocated Expenses, calculated at thirteen and one-half percent (13.5%) of our professional fee, to cover telephone facsimile, overnight mail expenses, secretarial and accounting support, and other indirect costs.

### **In Order to Commence Work:**

In accordance with our Company policy for engagements of this nature, a retainer payment in the amount of Twenty-Five Percent (25%) of the Professional Labor Fee, or \$16,250 is required prior to commencing work.

**Invoices:**

We will bill the Town on a bi-monthly basis. Payments are due net 30 days. For any late payments, a late fee equal to Prime Rate plus 1% (as of July 26, 2007, the Prime is at 8.25%) of the unpaid balance will be applied on a daily basis.

This agreement is terminable upon 15-days written notice by either SPPRE, or the Town of Addison; however, the Town will remain liable to SPPRE for all fees earned or accrued to the date that notice is received.

**Acceptance**

If this letter contract meets your approval, **kindly sign and return one copy to us, along with the retainer**, both of which will serve as authorization to start work. If you have any questions, please feel free to contact John Stainback at 713.621.3007. We look forward to working closely with the Town to structure and negotiate a Development Agreement which is most advantageous to the Town, yet fair and reasonable to UDR.

Respectfully submitted,

***SPPRE***

Accepted this day \_\_\_\_\_ of \_\_\_\_\_, 2007

**Town of Addison**  
Addison, Texas

By: \_\_\_\_\_

Title: \_\_\_\_\_



**MERITORIOUS EXCEPTION TO THE ADDISON SIGN ORDINANCE  
STAFF REPORT**

ME 2007-6

Business: Ounce Prime Steakhouse

Date: August 14, 2007  
Address: 14866 Montfort Dr

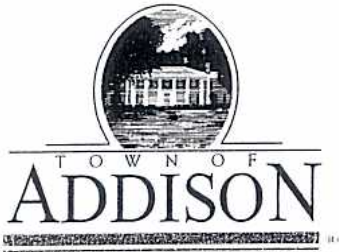
<u>Ordinance Requirement</u>	<u>Request</u>	<u>Variance</u>												
<p>Sec. 62-163. Area. Total effective area of attached signs shall not exceed the following schedules: (1) On an attached sign located at a height of up to 36 ft, the effective area is limited to 1 sq ft of sign area for each linear foot of building frontage not to exceed 100 sq ft (2) An attached sign located at or exceeding a height of 36 ft shall be permitted an increase in maximum effective area. Such increases shall not exceed 4 sq ft in effective area for each additional 1 ft of height above 36 ft measured from the base of the sign to the building grade. (3) Attached signs may be located on each facade; however, the sum of the effective area of all attached signs shall not exceed twice the allowable effective area as specified in subsections (1) and (2) of this section. (4) Building with 4 or more stories in height may have not more than 2 attached signs per facade provided that: a. Each sign is designated for a separate tenant. b. One sign must be located on or near the uppermost story of the building while the 2<sup>nd</sup> sign is to be located on the 1<sup>st</sup> or ground level floor. c. Signs may be no closer than 30 ft apart. d. The combined effective sq footage of both signs may not exceed twice the allowed effective sq footage as specified in subsections (1) and (2) of this section. (5) Maximum letter/logo height of attached signs shall not exceed twice the allowable effective area as specified in subsections (1) and (2) of this section. Maximum letter/logo height of attached signs shall be determined by the following schedule:  <table border="1" data-bbox="860 1113 1088 1407"> <thead> <tr> <th>Sign Height (feet)</th> <th>Letter/Logo Height (inches)</th> </tr> </thead> <tbody> <tr><td>0 - 36</td><td>16</td></tr> <tr><td>37 - 48</td><td>36</td></tr> <tr><td>49 - 100</td><td>48</td></tr> <tr><td>101 - 150</td><td>60</td></tr> <tr><td>151 and up</td><td>7</td></tr> </tbody> </table>                       a. Letter heights in excess of 72 inches must be approved by the city council.                      b. Not more than 50% of the letters in each individual sign height category may be 25% taller than the specified maximum letter/logo height. (6) Copy on awnings is allowed in accordance with the above regulations for area and letter height. For back-lit awnings, the area of the sign shall be based on the area of the awning that is back-lit or illuminated.                      Sec. 62-285. Luminescent gaseous tubing.                      The use of tubes which contain luminescent inert gases, but not limited to, neon, argon, and krypton and which are visible from the exterior of structures, is specifically prohibited except as an attached sign which shall conform to this chapter.                 </p>	Sign Height (feet)	Letter/Logo Height (inches)	0 - 36	16	37 - 48	36	49 - 100	48	101 - 150	60	151 and up	7	<p>The applicant is requesting:  A sign on the west facade with an area of approximately 77 Sq. Ft. and a logo 42" in height.</p>	<p>The ordinance allows a maximum letter height of 20" of the for 50% of the letters with the remaining letters to be 16" or less in height.</p>
Sign Height (feet)	Letter/Logo Height (inches)													
0 - 36	16													
37 - 48	36													
49 - 100	48													
101 - 150	60													
151 and up	7													

#R9

**STAFF RECOMMENDATION:** The sign will be located approximately 80' from Montfort Dr. Staff recommends denial.

**STAFF:**

*Lynn Chandler*  
Lynn Chandler, Building Official




**BUILDING INSPECTION DEPARTMENT**

(972) 450-2880 Fax: (972) 450-2837

16801 Westgrove

Post Office Box 9010 Addison, Texas 75001-9010

To: Carmen Moran, Director Development Services

From:  Lynn Chandler, Building Official

Date: August 15, 2007

Subject: Exceptions to the Sign Ordinance for Attached Signs

The following list consists of exceptions to attached signs:

1. Addison Town Center Shopping Center located in the 3700 to 3800 block of Belt Line Road was granted an exception for letter heights up to 6' and more than one side per façade. October 1994
2. Village on the Parkway located at 5100 Belt line Road was granted an exception for letter Heights up to 30", more than one sign per façade and blade signs. June 1996
3. Addison Circle was granted an exception for more than two signs on a building four or More stories in height, signs above the roof and blade signs. March 1997
4. Centennial Liquor Store located at 15055 Inwood Road was granted an exception to place more than one sign on the east façade. March 1999
5. Hallmark located at 14312 Marsh Lane was granted an exception for letter heights of 36" and 26" due to the thin stroke of the letters and being located 250' from Marsh Lane. June 2000
6. Abbotsford Court located at 14775 Midway Road was granted an exception for letter heights of 29" and 24 " due to the thin stroke of the letters and being located 300' from Midway road. June 2001
7. Dunhill Property Management was granted an exception to place four murals, 81 Sq. Ft. each, on the south façade and five murals, 75 Sq. Ft. each, on the west façade of Suite 840 at 5100 Belt Line Road. These murals were considered signage but were approved because they were not deemed to be a blight or offensive. October 2001
8. Gilbert's Delicatessen Restaurant located at 4930 Belt Line Road Suite 100 was granted an exception for letter heights of 24", 22" and 20" due to a set back of 278' from Belt Line Road. March 2001

9. Hilton Garden Inn located at 4090 Belt Line Road was granted an exception for letter heights of 22" due to a set back of 355' from Belt Line Road. June 2002.
10. Isotag located at 4355 Excel Parkway Suite 100 was granted an exception for an attached sign with a logo height of 31.5" and letter heights of 25" due to a setback of 120' from Excel Parkway. July 2002.
11. Hibernia Bank located at 14651 Dallas Parkway was granted an exception to place an additional sign on the east façade. October 2002.
12. BJ's Restaurant located at 4901 Belt Line Road was granted an exception for attached signs with letter heights of 39", 28", and murals with figures 8' and 9' in height. The signs were 110', 163', 135' and 143' respectively from Belt Line Road. December 2002.
13. Chip's Old Fashioned Hamburgers located at 4950 Belt line Suite 190 was granted an exception for an attached sign with letter heights of 30" due to a set back of 250' from Belt Line Road. April 2003.
14. Sigel's Liquor located at 15003 Inwood Road was granted an exception for an attached sign with letter heights of 24" due to a setback of 93' to 100' from Inwood Road. June 2003.
15. Two Rows Restaurant located at 17225 Dallas Pkwy was granted an exception for attached signage with letter heights of 30" due to setbacks of 110' from Dallas Pkwy and 147' from Addison Rd. July and September 2003.
16. Vartec Telcom/ Excel located at 16675 Addison Rd. and 4550 Excel Pkwy was granted an exception for attached signs with logo heights of 48" at 16775 Addison Rd. due to setbacks of 160' Excel Pkwy and 145' from Addison Rd. and logo heights of 36" at 4550 Excel Pkwy due to a setbacks of 95' and 105' from Excel Pkwy.
17. Pot Belly Sandwich Works located at 4945 Belt Line Rd was granted an exception for attached signs with letters 30" in height due to a setback of 95' from Belt line Rd. They were not, however, allowed any area increases. Nov 2003.
18. Mama Fu's Noodle House located at 3711 Belt Line Rd was granted an exception for attached signs with letters 30" in height due to a setback of 115' from Belt Line Rd. Jan 2004.
19. Addison Walk located at 5000 Belt Line Rd was granted an exception for attached signs with letters 36", 30" and 24" in height due to setbacks of 100' to 179' from Belt line Rd. Jan 2004.
20. Authentix was granted an exception for an attached sign with letters 28', 25" and 21.5" in height due to a setback of 120' from Excel Parkway. Feb 2004.
21. Champps Restaurant was granted an exception for attached signs with letters 35", 28", 32.5" and 26" in height due to setbacks of 168' and 133' from Belt Line Rd. Mar 2004.

22. Pot Belly Sandwich Sandwich Works located at 4945 Belt line Rd was granted an exception for attached signs with letters 30" in height due o a setback of 95' from Belt Line Rd. May 2004.
23. Wachovia Bank located at 5080 Spectrum Dr was granted an exception for more than one attached sign on the south façade of the building and attached signs with a logo 30" in height and more than 50% of the letters exceeding 16" in height due to the area of the facades they were located on. November, 2004.
24. Sam's located at 4150 Belt Line Rd was granted an exception for three attached signs, with areas of 147 sq ft and a 36" letter, 92 sq ft and a 24" letter, and 25 sq ft due to a set back of 410 ft from Belt Line Rd, the size of the façade it's on and that the number of signs was reduced from six to three. December, 2004.
25. Charter Furniture located at 15101 Midway Rd was granted an exception for three additional signs on the east façade due to the construction of the Midway Rd bridge next to their building. January 31, 2005.
26. Century Bank located at 3701 Belt Line Rd was granted an exception for an additional sign on the south façade with a logo 24" in height and more than 50% of the letters 20" in height.
27. Auto Care European located at 4304 Wiley Post Rd was granted an exception for a sign with letters 24" in height due to a set back of 130 ft from Wiley Post Rd.
28. Café Japon and Boba Tea located at 4933 Belt line Rd were granted an exceptions for signs with logos 30" in height and letters 24" and 22" in height due to a setback of 95" from Belt Line Rd.
29. On The Border located at 4855 Belt line Rd was granted exceptions for signs with logo and letter heights of 31', 35.5", 34.5", a projection greater than 18" from the façade and LED or neon skeleton type lighting that was recessed in a cove. The signs were located 109', 160', 175', 300' and 320' from the ROW. August 2005.
30. Wachovia Bank located at 5080 Spectrum was granted an exception for an 8,649 sq ft sign located on the south façade for a maximum of 60 days. September 2005.
31. Sprint located at 4943 Belt Line rd was granted an exception for a sign with a logo height of 27.5" and letters 18.75" in height. January 2006.
32. Capitol One located at 14651 Dallas Pkwy was granted an exception for additional sign on the east façade of the building. February 2006.
33. AMF Fun Fest Lanes located at 3805 Belt Line Rd was granted an exception for signs with logo heights of 5'3" and numerals with heights of 3'9" and 2'9" due to the size of the façade and setbacks of 250' from Commercial Dr. and Business Ave. April 2006
34. Majestic Fine Wines & Spirits located at 14733 Inwood Rd was granted an exception for a 102.5 square foot sign with letters 28" in height and LED lighting to accent building elements. The LED lighting was approved exposed on the arched portion of the façade and installed in a cove on the horizontal portions of the façade. July 2006

35. Inwood Quorum Village located at 4800 Belt line Rd was granted an exception for signs with logos and letters with heights of 24" and 30" due to setbacks of 100' or more from Belt Line Rd., Inwood Rd. and Landmark Blvd. August 2006
36. Sprint located at 3719 Belt Line Rd was granted an exception for a sign with letter heights of 24" and a logo height of 30" due to a setback of 112' from belt Line Rd. Jan 2007
37. Staples located at 4400 Belt Line Rd was granted an exception for a sign with letter heights of 30" due to a setback of 120' from Belt Line Rd. May 2007.



BUILDING INSPECTION DEPARTMENT 16801 Westgrove Dr Addison Texas 75001 972/450-2881 fax: 972/450-2837

**Application for Meritorious Exception to the Town of Addison Sign Ordinance**

Application Date: 8/15/2007

Filing Fee: \$200.00

Applicant: Ounce Prime Steakhouse

Address: 14866 Montfort Dr. Suite#: \_\_\_\_\_

<u>Addison</u>	<u>TX</u>	<u>75254</u>	Phone#:	<u>(972) 503-5800</u>
City	State	Zip	Fax#:	<u>(972) 503-2663</u>

Status of Applicant: Owner \_\_\_\_\_ Tenant X Agent \_\_\_\_\_

Location where exception is requested:

Same as applicant

Reasons for Meritorious Exception:

Applicant seeks meritorious exception to Addison Municipal Code Chapter 62, Article IV, Division 3, Section 62-163. Current building plans specify one sign above main entrance on southwest corner of structure. Under the current ordinance and letter/logo height restrictions, the resulting sign size would severely minimize the visibility of the proposed sign to passing traffic on Montfort Drive. Other conditions that contribute to the need for greater visibility include the sign's distance from the street and the multiple trees between the building and the street.

Applicant requests a meritorious exception allowing the maximum letter/logo height be increased to a size (42") that allows the proposed sign to take full advantage of the 10' width of the wall on which it will be installed and increase the sign's visibility. If granted, the meritorious exception will allow applicant to successfully establish its brand/identity with passing traffic on Montfort Drive and attract more new business.

YOU MUST SUBMIT THE FOLLOWING:

12 COPIES OF THE PROPOSED SIGN SHOWING:

- |                                   |   |
|-----------------------------------|---|
| 1. Lot Lines                      | 5. Proposed Signs                                     |
| 2. Names of Adjacent Streets      | 6. Sketch of Sign with Scale and Dimensions Indicated |
| 3. Location of Existing Buildings | (8.5 x 11 PLEASE)                                     |
| 4. Existing Signs                 |   |

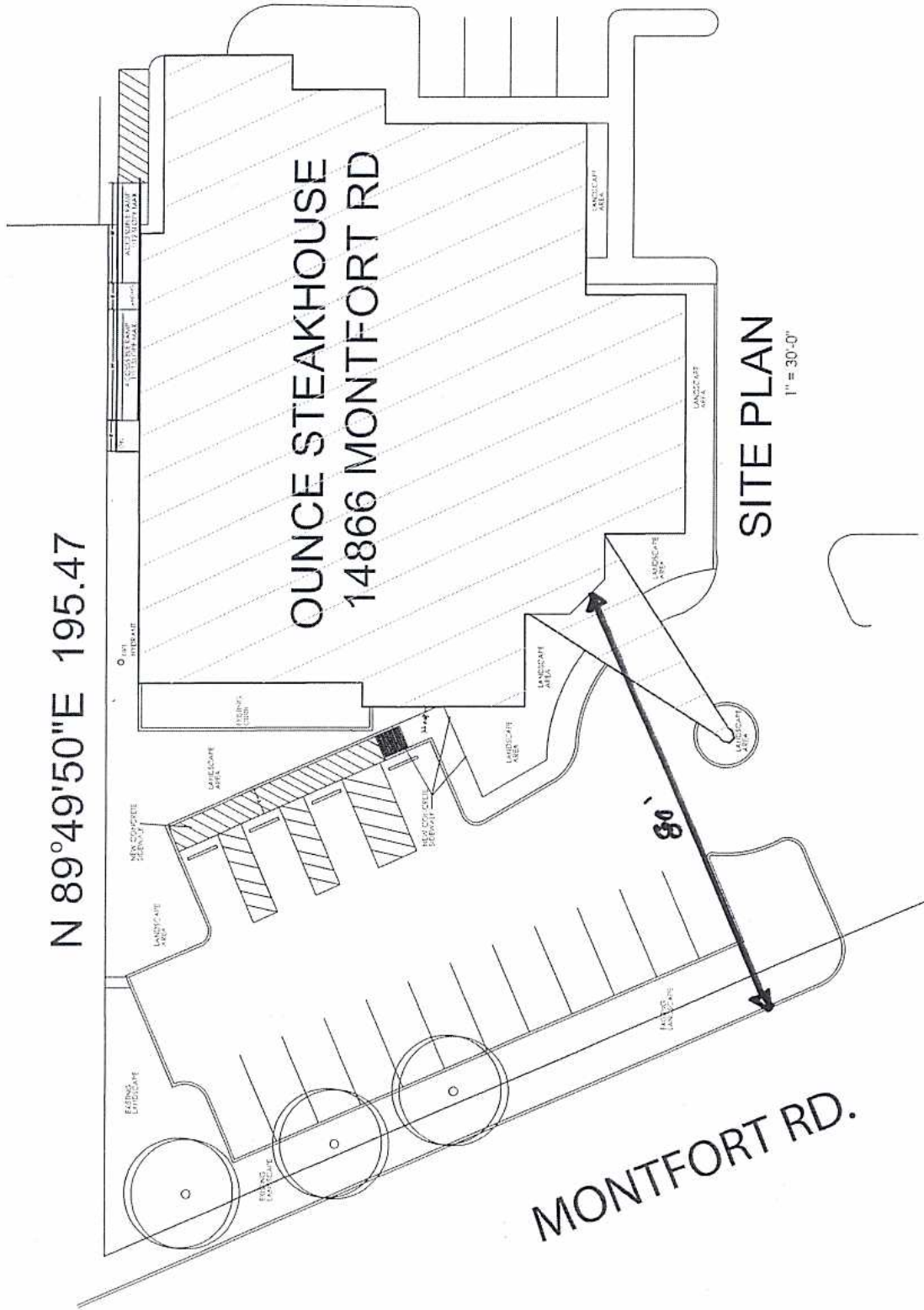
Date Fees Paid 8-15-07 Check # 0522 Receipt # 34147

N 89°49'50"E 195.47

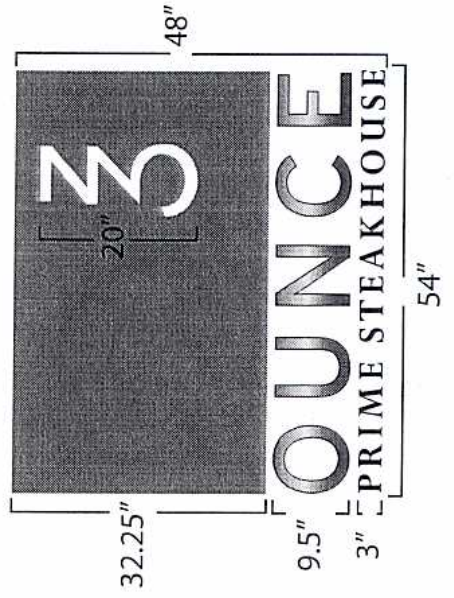
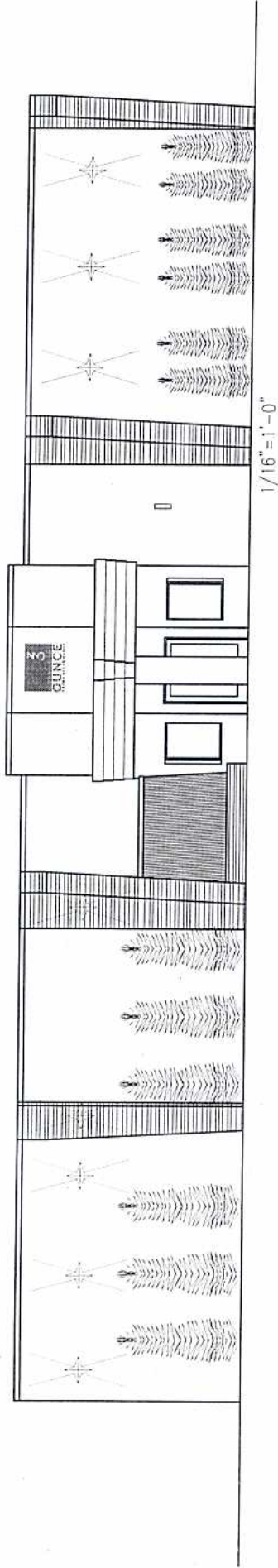
OUNCE STEAKHOUSE  
14866 MONTFORT RD

SITE PLAN  
1" = 30'-0"

MONTFORT RD.

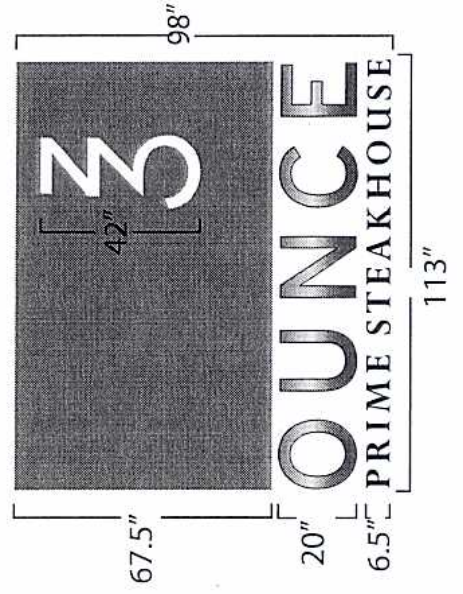
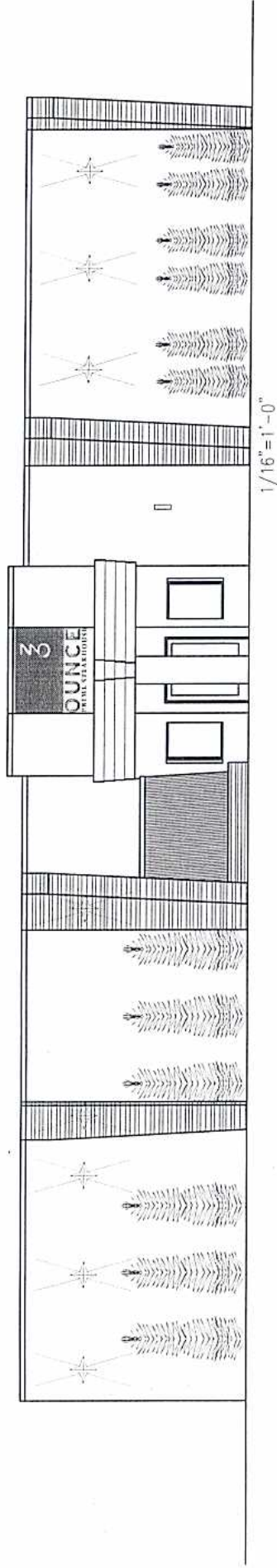


Sign Installed Per Dimensions Allowed By Current Ordinance

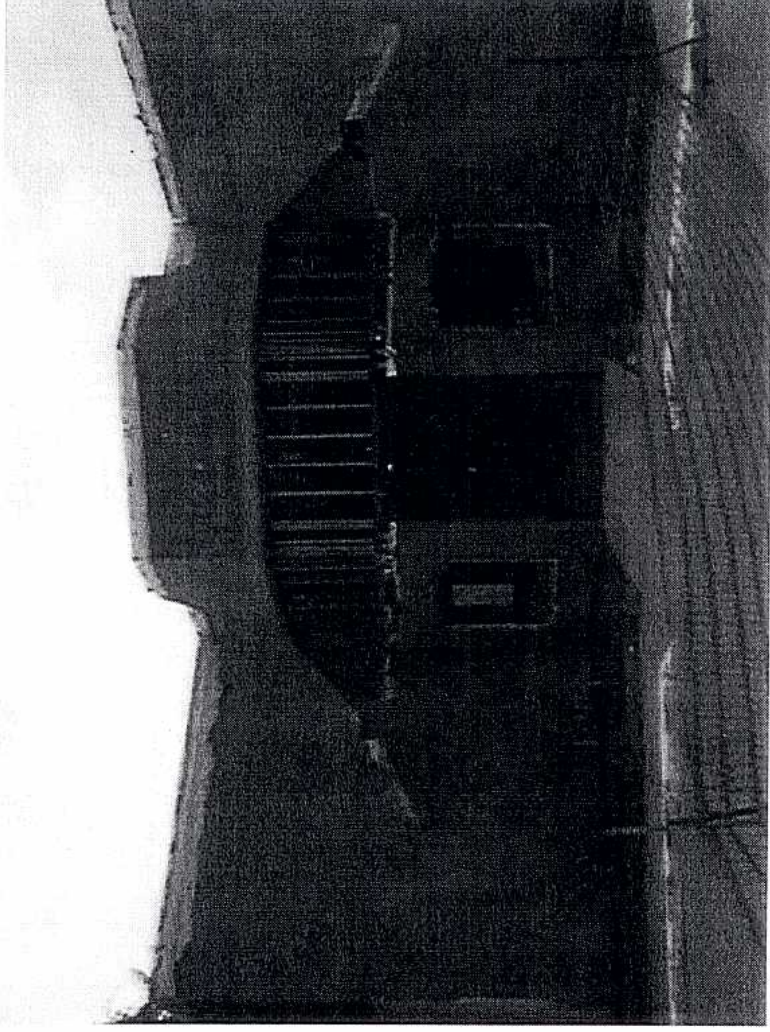




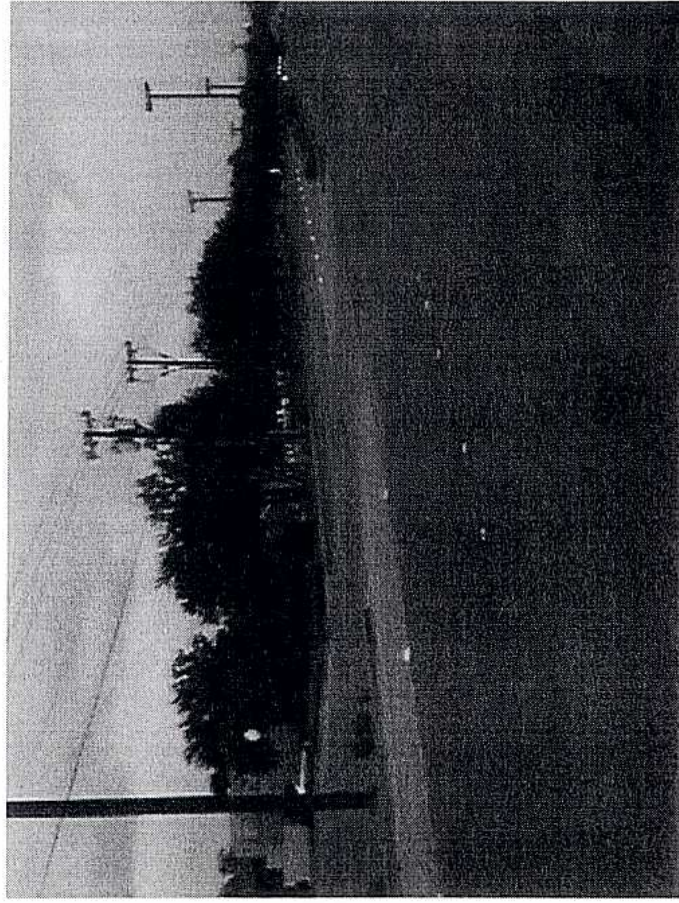
Sign Installed Per Meritorious Exception Dimensions



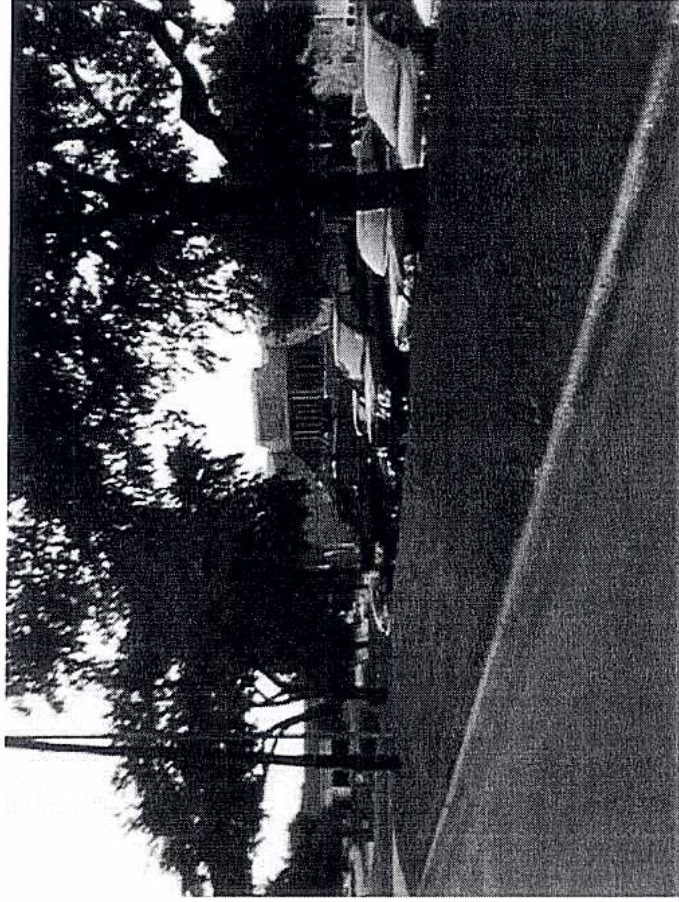
Actual Sign Installation Site



Street Level Photo Survey of Building Site



Headed South on Montfort Drive



Headed North on Montfort Drive

**Council Agenda Item:#R10**

**SUMMARY:**

**Consideration of adoption by reference recently amended Texas Department of State Health Services Texas Food Establishment Rules**

**FINANCIAL IMPACT:**

**Budgeted Amount:**

**\$0**

**Cost:**

**\$0**

**If over budget or not budgeted, what is the budget impact?**

**Not applicable**

**BACKGROUND:**

**The current Addison food service ordinance was an adoption (by reference) of the Department of State Health Services Texas Food Establishment Rules (TFER) enacted in the Spring of 2000. Since then, innovations in the food supply/service industry, food equipment advancements and outdated interpretations and clarifications of food protection policies & procedures require updating of and amendments to the TFER and city ordinance. This updated code will aid inspectors with plan review and field interpretations and assist restaurant operators with techniques for enhanced food protection. Most of the updates have already been phased in without any hardship on restaurant operations.**

**RECOMMENDATION:**

**Staff recommends approval**

# Texas Administrative Code

#R10

**TITLE 25**      HEALTH SERVICES  
**PART 1**        DEPARTMENT OF STATE HEALTH SERVICES  
**CHAPTER 229**    FOOD AND DRUG  
**SUBCHAPTER K** TEXAS FOOD ESTABLISHMENTS

## Rules

- §229.161 Purpose
- §229.162 Definitions
- §229.163 Management and Personnel
- §229.164 Food
- §229.165 Equipment, Utensils, and Linens
- §229.166 Water, Plumbing, and Waste
- §229.167 Physical Facilities
- §229.168 Poisonous or Toxic Materials
- §229.169 Mobile Food Establishments
- §229.170 Temporary Food Establishments
- §229.171 Compliance and Enforcement
- §229.172 Accreditation of Certified Food Management Programs
- §229.173 Heimlich Maneuver Poster
- §229.174 Bed and Breakfast Extended Establishments
- §229.175 Outfitter Operations
- §229.176 Certification of Food Managers
- §229.177 Certification of Food Managers in Areas Under Texas Department of Health Permitting Jurisdiction

 Public Footer Bar

**Council Agenda Item:#R11**

**SUMMARY:**

**Consideration of adoption by reference recently amended Texas Department of State Health Services Standards for Public Pools and Spas**

**FINANCIAL IMPACT:**

**Budgeted Amount:**

**\$0**

**Cost:**

**\$0**

**If over budget or not budgeted, what is the budget impact?**

**Not applicable**

**BACKGROUND:**

**The current Addison pool ordinance was an adoption (by reference) of the Texas Department of State Health Services Swimming Pool Code enacted in the Spring of 2001. Since that time, innovations in pool design, infrastructure safety enhancements and needed code interpretations and clarifications have come forth necessitating an update of the state code and city ordinance. Most all of the important changes have already been phased in without undue hardship to operators of public and semi-private pools and spas.**

**RECOMMENDATION:**

**Staff recommends approval**

# Texas Administrative Code

#R11

**TITLE 25**            **HEALTH SERVICES**  
**PART 1**             **DEPARTMENT OF STATE HEALTH SERVICES**  
**CHAPTER 265**    **GENERAL SANITATION**  
**SUBCHAPTER L** **STANDARDS FOR PUBLIC POOLS AND SPAS**

## Rules

- [§265.181](#) General Provisions
- [§265.182](#) Definitions
- [§265.183](#) Plans, Permits and Instructions for Post-10/01/99 Pools and Spas
- [§265.184](#) General Construction and Design for Post-10/01/99 Pools and Spas
- [§265.185](#) General Construction and Design for Pre-10/01/99 Pools and Spas
- [§265.186](#) Decks, Entry/Exit, Diving Facilities, and Other Deck Equipment at Post-10/01/99 and Pre-10/01/99 Pools and Spas
- [§265.187](#) Circulation Systems for Post-10/01/99 and Pre-10/01/99 Pools and Spas
- [§265.188](#) Filters at Post-10/01/99 and Pre-10/01/99 Pools and Spas
- [§265.189](#) Pumps and Motors at Post-10/01/99 and Pre-10/01/99 Pools and Spas
- [§265.190](#) Suction Outlets and Return Inlets at Post-10/01/99 and Pre-10/01/99 Pools and Spas
- [§265.191](#) Surface Skimming and Perimeter Overflow (Gutter) Systems for Post-10/01/99 Pools and Spas
- [§265.192](#) Electrical Requirements for Post-10/01/99 and Pre-10/01/99 Pools, Spas, Pool Yards, and Spa Yards
- [§265.193](#) Heating of Post-10/01/99 and Pre-10/01/99 Pools and Spas
- [§265.194](#) Pool or Spa Water Supply for Post-10/01/99 and Pre-10/01/99 Pools and Spas
- [§265.195](#) Drinking Water at Post-10/01/99 and Pre-10/01/99 Pools and Spas
- [§265.196](#) Waste Water Disposal at Post-10/01/99 and Pre-10/01/99 Pools and Spas
- [§265.197](#) Disinfectant Equipment and Chemical Feeders for Post-10/01/99 and Pre-10/01/99 Pools and Spas
- [§265.198](#) Gas Chlorination for Post-10/01/99 and Pre-10/01/99 Pools and Spas
- [§265.199](#) Specific Safety Features for Post-10/01/99 and Pre-10/01/99 Pools and Spas
- [§265.200](#) Pool Yard and Spa Yard Enclosures for Post-10/01/99 and Pre-10/01/99 Pools and Spas
- [§265.201](#) Dressing and Sanitary Facilities at Post-10/01/99 and Pre-10/01/99 Pools and Spas
- [§265.202](#) Food, Beverages, and Containers at Post-10/01/99 and Pre-10/01/99 Pools and Spas
- [§265.203](#) Operation and Management of Post-10/01/99 and Pre-10/01/99 Pools and Spas
- [§265.204](#) Water Quality at Post-10/01/99 and Pre-10/01/99 Pools and Spas
- [§265.205](#) Construction, Operation, and Maintenance of Post-10/01/99 and Pre-10/01/99 Spas
- [§265.206](#) Construction, Operation, and Maintenance of Post-10/01/99 and Pre-10/01/99 Therapeutic Pools and Spas
- [§265.207](#) Compliance, Inspections, and Investigations
- [§265.208](#) Enforcement

**Council Agenda Item:#R12**

**SUMMARY:**

Council approval is requested for the award of bid to DSS Fire, Inc., to upgrade the Service Center Fire Alarm system in the amount of \$27,463.00.

**FINANCIAL IMPACT:**

Budgeted Amount     \$35,000.00

Funds Available:     General Services Department Budget

Cost:                     \$27,463.00

**BACKGROUND:**

The current fire alarm system at the Service Center is the original system that was installed when the facility was built in 1980. In 1987 the alarm control panel was updated to accommodate the two-story building expansion. The current panel is obsolete, no longer serviceable and does not meet the current fire protection code. In order to update the panel to meet code and be serviceable, other system devices such as detectors, wiring, horns, and strobes must be updated along with the panel.

Request for proposals were solicited from six fire alarm companies. We received three proposals. The lowest cost proposal did not meet the requirements of the RFP or the Fire Departments requirements. The second low proposal was received from DSS Fire, Inc. and met all the requirements of the proposal as well as the Fire Departments' requirements.

**RECOMMENDATION:**

The Fire Department has reviewed the proposal and concurs with staff's recommendation to award the bid to DSS Fire, Inc. Staff recommends the Council award the bid to DSS Fire, Inc., to upgrade the Service Center Fire Alarm system for \$27, 463.00.



**Service Center Fire Alarm System Upgrade  
Bid No. 07-19**

**DUE: August 10, 2007**

**2:00 PM**

<b>BIDDER</b>	<b>Signed</b>	<b>Total Bid</b>
Texas Fire Protection Specialists, Inc.	y	\$22,911.00
DSS Fire, Inc.	y	\$27,463.00
Alpha Burglar & Fire Alarm Systems	y	\$29,289.43

*Shanna N. Sims*

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Shanna N. Sims, Strategic Services Manager

*Katie Roller*

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Witness

**Council Agenda Item: #R13**

**SUMMARY:**

The Metrocrest Chamber of Commerce is in the process of recruiting nominations for the Leadership Metrocrest program.

**FINANCIAL IMPACT:**

Budgeted Amount: \$1,620.00 (cost covers two participants)

Cost: \$1,620.00

**BACKGROUND:**

Nominations for the 2007/08 Class of Leadership Metrocrest are currently being solicited. The Leadership Metrocrest program takes place over a nine-month period beginning with a two-day retreat in September. Participants gain knowledge on a wide range of community and governmental issues, meet community leaders, and generally broaden their knowledge of the Metrocrest community.

The Town has generally sponsored one resident and one staff member to attend Leadership Metrocrest. Feedback from attendees indicates that this has been a very valuable experience. The attendees gain knowledge, understanding, and insights that benefit the Town and the community as a whole.

**RECOMMENDATION:**

Staff recommends that Council consider sponsoring one resident in the 2007/2008 Leadership Metrocrest class. The City Manager will select the staff member.

## **Previous Leadership Metrocrest Participants**

### **Resident Appointments**

Rich Beckert  
Brad Bradbury  
Virgil Burkhart  
Greg Hirsch  
Elizabeth Knott  
Roger Mellow  
Scott Wheeler

### **Staff Appointments**

Mark Acevedo  
Sharon Bell  
Rob Bourestom  
Ron Davis  
Hamid Khaleghipour  
Noel Padden  
Robert Phillips  
Chris Terry

## Citizen Academy Graduates All Classes


FirstName	LastName	Street	Suite	City	State	Zip	HomePhone	OfficePhone	Email Address	Class
Anne	Adams	14893 Oaks North Dr.		Dallas	TX	75254	9723863954	9723869656	<a href="mailto:anne.adams@worldspan.com">anne.adams@worldspan.com</a>	CA00
Judy	Barrett	14637 Lexus Ave.		Addison	TX	75001-3132	9723867944	9723867944	<a href="mailto:jbrlb@msn.com">jbrlb@msn.com</a>	CA00
Brad	Bradbury	3918 Bobbin Ln.		Addison	TX	75001-3101	9729808106	9729808106	<a href="mailto:HCBtex@aol.com">HCBtex@aol.com</a>	CA00
Gilbert	Bruneman	14848 Winnwood Rd.		Dallas	TX	75254	9722333304	9724897678	<a href="mailto:gbruneman@aol.com">gbruneman@aol.com</a>	CA00
Merle	Bruneman	14848 Winnwood Rd.		Dallas	TX	75254	9722333304			CA00
Virgil	Burkhardt	4007 Winter Park Ln.		Addison	TX	75001-4904	9724908517		<a href="mailto:vgburk@attbi.com">vgburk@attbi.com</a>	CA00
Wendy	Burkle	4815 Westgrove Dr.	Apt. 102	Addison	TX	75001-6101	9723804912	9725962732	<a href="mailto:hallf0367@aol.com">hallf0367@aol.com</a>	CA00
Karen	Gassett	16301 Ledgemont Ln.	Apt. 262	Addison	TX	75001-6213	9722489513	2142372015	<a href="mailto:kkgassett@worldnet.att.net">kkgassett@worldnet.att.net</a>	CA00
Linda	Groce	4102 Pokolodi Cir.		Addison	TX	75001-3152	9724904326			CA00
Neil	Hewitt	4014 Morman Ln.		Addison	TX	75001-4901	9729341260	9722806716	<a href="mailto:nhewitt@us.ibm.com">nhewitt@us.ibm.com</a>	CA00
Gregory	Hirsch	14713 Sherlock Dr.		Addison	TX	75001-3116	4693740717	4693846531	<a href="mailto:ghirsch@ci.addison.tx.us">ghirsch@ci.addison.tx.us</a>	CA00
Andrew	Hoelle	3914 Azure Ln.		Addison	TX	75001-3105	9722478106		<a href="mailto:ahoelle@hotmail.com">ahoelle@hotmail.com</a>	CA00
Richard	Jeffcoat	4910 Goodman Ave.	Apt. 1921	Addison	TX	75001-6677	9723851835			CA00
Robert	Karl	15658 Witt Pl.	Apt. 4236	Addison	TX	75001-3379	9727611292	9726874788	<a href="mailto:Bob_Karl@msn.com">Bob_Karl@msn.com</a>	CA00
Elizabeth	Knott	14925 Oaks North Dr.		Dallas	TX	75254	9729606408	2145056555	<a href="mailto:Elizabeth@knott.org">Elizabeth@knott.org</a>	CA00
Mark	MacMullen	16300 Ledgemont Ln.	Apt. 1101	Addison	TX	75001-5943	9727358507	9727016308	<a href="mailto:mark_macmullen@hotmail.com">mark_macmullen@hotmail.com</a>	CA00
Jimmy	Niemann	14921 Bellbrook Dr.		Dallas	TX	75254-7673	9723873135	2147822850	<a href="mailto:jniemann@e-rewards.com">jniemann@e-rewards.com</a>	CA00
Beverly	Roberts	4040 Morman Ln.		Addison	TX	75001-7945	9723929460	9728512181	<a href="mailto:bevrob2@aol.com">bevrob2@aol.com</a>	CA00
Kathleen	Schaffer	17037 Knots Landing		Addison	TX	75001-5033	9722480243	9724232225	<a href="mailto:shomble@aol.com">shomble@aol.com</a>	CA00
Virginia	Wallace	14820 Le Grande Dr.		Addison	TX	75001-4911	9724507038	9729802665	<a href="mailto:vwallace@comcast.net">vwallace@comcast.net</a>	CA00
Rainey	Ashley	17091 Upper Bay Road		Addison	TX	75001	9728183712	9727321989	<a href="mailto:lashley@pnbfinancial.com">lashley@pnbfinancial.com</a>	CA02
Bob	Baumann	4004 Sherry Lane		Addison	TX	75001	9728660070	9728669199	<a href="mailto:Bob-baumann@atti.com">Bob-baumann@atti.com</a>	CA02
Ted	Bernstein	3875 Weller Run Ct.		Addison	TX	75001	9724069677	N/A	<a href="mailto:t.bernstein@sbcglobal.net">t.bernstein@sbcglobal.net</a>	CA02
Stephen	Blum	17030 Planters Row		Addison	TX	75001	2143947827	9727206645	<a href="mailto:Steve@frontlineimaging.com">Steve@frontlineimaging.com</a>	CA02
Griffon	Bourgeois	3796 Lakeway Ct.		Addison	TX	75001	8724889444	9727596492	<a href="mailto:griffon@dallas.net">griffon@dallas.net</a>	CA02
B.L.	Brady	3876 Weller Run Ct.		Addison	TX	75001	9724886791		<a href="mailto:blbrady@aol.com">blbrady@aol.com</a>	CA02
Anita	Braun	14616 Lexus Avenue		Addison	TX	75001	9723850706		<a href="mailto:TKBrauns@attbi.com">TKBrauns@attbi.com</a>	CA02
Tom	Braun	14616 Lexus Dr.		Addison	TX	75001	9723850706	9725292444	<a href="mailto:TKBrauns@attbi.com">TKBrauns@attbi.com</a>	CA02
Barbara	Colegrove	15022 Bellbrook Drive		Dallas	TX	75254	9723871557		<a href="mailto:baracole@aol.com">baracole@aol.com</a>	CA02
Patricia	French	3876 Weller Run Ct.		Addison	TX	75001	9724886791	9724886791		CA02
Roberta	Hendrickson	4090 Oberlin Way		Addison	TX	75001	9724903389	4692551817	<a href="mailto:Rhenedri@AIIICCisco.com">Rhenedri@AIIICCisco.com</a>	CA02
Bob	Jacoby	4016 Rive Lane		Addison	TX	75001	9722334536	2146511447	<a href="mailto:bjacoby@yahoo.com">bjacoby@yahoo.com</a>	CA02
Sheridan	Jones	3911 Bobbin Lane		Addison	TX	75001	9722392239	9722392239	<a href="mailto:thinkskj@worldnet.att.net">thinkskj@worldnet.att.net</a>	CA02
Ursula	Kelley	14616 Heritage		Addison	TX	75001	9723850171	9725712801	<a href="mailto:ursula3ita@aol.com">ursula3ita@aol.com</a>	CA02
Dennis	Kraft	14726 Celestial Pl.		Dallas	TX	75254	9727261812	9729915800	<a href="mailto:Krafthouse@aol.com">Krafthouse@aol.com</a>	CA02
Irina	Marchenko	4130 Proton 50-B		Addison	TX	75001	9723874244		<a href="mailto:crockie@swbell.net">crockie@swbell.net</a>	CA02
Barbara	Mathews	14625 Lexus Avenue		Addison	TX	75001	9726615485	9722326023		CA02
Roger	Mellow	14840 Lochinvar Drive		Dallas	TX	75254	9723875785	9723875785	<a href="mailto:Roger@mellownet.com">Roger@mellownet.com</a>	CA02
Margaret	Miles	14664 Bentwater Ct.		Addison	TX	75001	9722436068		<a href="mailto:fancitoo@attbi.com">fancitoo@attbi.com</a>	CA02
John	Parker	14677 Wayside Ct.		Addison	TX	75001	9722441833	9724041034	<a href="mailto:jbphn20@aol.com">jbphn20@aol.com</a>	CA02
Skip	Robbins	14770 Maiden Ct.		Dallas	TX	75254	9727884083	9726057526	<a href="mailto:skip1019@aol.com">skip1019@aol.com</a>	CA02
Phyllis	Silver	15720 Artist Way #4912		Addison	TX	75001	9726224340	9726224340		CA02
Donald	Walden	3785 Waterford Drive		Addison	TX	75001-7955	9722412857			CA02
John	Bailey	4093 Oberlin Way		Addison	TX	75001	2147271347	9726618472	<a href="mailto:jabailey@mtiamerica.com">jabailey@mtiamerica.com</a>	CA04

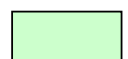
## Citizen Academy Graduates All Classes

Cathy K.	Bernstein	3875 Weller Run Ct.		Addison TX	75001	9724069677	n/a	<a href="mailto:t.bernstein@sbcglobal.net">t.bernstein@sbcglobal.net</a>	CA04
Robert D.	Brewster	3781 Waterside Ct.		Addison TX	75001	9722475968	9724208314	<a href="mailto:Frog4900@aol.com">Frog4900@aol.com</a>	CA04
James R.	Christensen	3880 Emerald Ct.		Addison TX	75001	9726201270	9726503434	<a href="mailto:jim-christensen@webtv.net">jim-christensen@webtv.net</a>	CA04
Alessandra	Day	14593 Blueberry Ct.		Addison TX	75001	97240-0959		<a href="mailto:m.day7@comcast.net">m.day7@comcast.net</a>	CA04
Michael	Day	14593 Blueberry Ct.		Addison TX	75001	9724060959		<a href="mailto:m.day7@comcast.net">m.day7@comcast.net</a>	CA04
Chris	DeFrancisco	3917 Bobbin Ln.		Addison TX	75001	9723923572	2145154964	<a href="mailto:Christdefrancisco@frostbank.com">Christdefrancisco@frostbank.com</a>	CA04
Kathryn	Farrer	4815 Westgrove Dr.	#301	Addison TX	75001	9727139293	n/a	<a href="mailto:KLFARRER@EV1.net">KLFARRER@EV1.net</a>	CA04
Gena Lou	Fulmer	17031 Knots Landing		Addison TX	75001	9722500127	9727536841	<a href="mailto:genaf@comcast.net">genaf@comcast.net</a>	CA04
Carlena	Gilbreth	3728 Brookhaven Club Dr.		Addison TX	75001	9722432861	n/a	<a href="mailto:n/a">n/a</a>	CA04
Glenda	Hoelle	3914 Azure Ln.		Addison TX	75001	9722478106	n/a	<a href="mailto:ghoelle@yahoo.com">ghoelle@yahoo.com</a>	CA04
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 2000 Graduates

 2004 Graduates

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**Council Agenda Item #ES1**

**There are no attachments for this Item.**

**Council Agenda Item #R14**

**There are no attachments for this Item.**