

DRAFT

OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL WORK SESSION

January 27, 2015

6:00 PM

Addison Town Hall, 5300 Belt Line Rd., Dallas, TX 75254

6:00 PM Work Session | 7:30 PM Regular Meeting

Present: Arfsten; Carpenter; Clemens; DeFrancisco; Heape; Meier; Moore

OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL REGULAR MEETING

January 27, 2015

6:00 PM

Addison Town Hall, 5300 Belt Line Rd., Dallas, TX 75254

6:00 PM Work Session | 7:30 PM Regular Agenda

Posted by: Chelsea Gonzalez, January 23, 2015, 5:00pm

WORK SESSION

WS1 Discussion of 2015 Special Events.

REGULAR MEETING

Pledge of Allegiance

Announcements and Acknowledgements regarding Town and Council Events and Activities

Discussion of Events/Meetings

Consent Agenda.

- R2a Approval of the Minutes for the January 6, 2015, January 13, 2015 and January 19, 2015 City Council Meetings and Work Sessions.

RECOMMENDATION:

Administration recommends approval.

Motion made by Clemens to approve, as submitted,

Seconded by DeFrancisco

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape,
Meier, Moore

Passed

- R2b Approval of and authorizing the City Manager to execute a contract with Shag Carpet Prop Rentals for Decor Services and Rentals for Addison Special Events (Bid No. 15-14) for an amount not to exceed \$80,449 annually.

RECOMMENDATION:

Administration recommends approval.

Motion made by Clemens to approve, as submitted,

Seconded by DeFrancisco

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape,
Meier, Moore

Passed

- R2c Approval of and authorizing the City Manager to execute a contract with RSR Event Services for special event parking services for an amount not to exceed \$32,598 annually.

RECOMMENDATION:

Administration recommends approval.

Motion made by Clemens to approve, as submitted,

Seconded by DeFrancisco

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape,
Meier, Moore

Passed

R2d Approval and authorizing the City Manager to issue a purchase order with Infosol, Inc to develop a report from the Courthouse 2000 system for the amount of \$4,000.

RECOMMENDATION:

Administration recommends approval.

Council Member DeFrancisco pulled item R2d for clarification.

Lea Dunn, City Manager, spoke regarding this item.

After discussion, the item was placed back on the consent agenda.

Motion made by Clemens to approve, as submitted,

Seconded by DeFrancisco

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape, Meier, Moore

Passed

Regular Items

R3 **PUBLIC HEARING** Case 1708-SUP/Fast Furious Japanese Grill.
Public hearing, discussion, consider and take action regarding an ordinance changing the zoning on property located at 3761 Belt Line Road, which property is currently zoned PD (Planned Development) through Ordinance 098-049, by approving for that property a Special Use Permit for a restaurant, on application from 2F2 Inc., represented by Mr. Jay Woo.

COMMISSION FINDINGS:

The Addison Planning and Zoning Commission, meeting in regular session on January 20, 2015, voted to recommend approval of an ordinance changing the zoning on property located at 3761 Belt Line Road, which property is currently zoned PD (Planned Development) through Ordinance 098-049, by approving for that property a Special Use Permit for a restaurant, subject to no conditions.

Voting Aye: Doherty, Groce, Hughes, Oliver, Robinson, Smith, Wheeler

Voting Nay: none

Absent: none

RECOMMENDATION:

Administration recommends approval.

Charles Goff, Assistant Director of Development, spoke regarding this item.

A public hearing was opened and an opportunity to speak offered to the public.

There were no individuals who spoke at the public hearing.

The public hearing was closed.

Motion made by Arfsten to approve, as submitted,

Seconded by Carpenter

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape, Meier, Moore

Passed

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- R4 **PUBLIC HEARING** Case 1709-Z/Town of Addison. Public hearing, discussion, consider and take action regarding an ordinance amending the Code of Ordinances of the Town by amending Appendix A - Zoning, thereof, the same being the Comprehensive Zoning Ordinance by amending Article XIV (I-3 Industrial District Regulations), Section 1, by adding airport to the list of permitted uses in the I-3 Industrial District and amending Article XXX (Definitions) by adding thereto a definition of airport, on application from the Town of Addison, represented by Mr. Charles Goff.

COMMISSION FINDINGS:

The Addison Planning and Zoning Commission, meeting in regular session on January 20, 2015, voted to recommend approval of an ordinance amending the Code of Ordinances of the Town by amending Appendix A - Zoning, thereof, the same being the Comprehensive Zoning Ordinance by amending Article XIV (I-3 Industrial District Regulations), Section 1, by adding airport to the list of permitted uses in the I-3 Industrial District, in accordance with the terms, conditions and restrictions set forth in this ordinance and in any other ordinance of the Town and with applicable laws, rules and regulations; and amending Article XXX (Definitions) by adding thereto a definition of airport, subject to no conditions.

Voting Aye: Doherty, Groce, Hughes, Oliver, Robinson, Wheeler

Voting Nay: Smith

Absent: none

RECOMMENDATION:

Administration recommends approval.

Charles Goff, Assistant Director of Development, spoke regarding this item.

A public hearing was opened and an opportunity to speak offered to the public.

There were no individuals who spoke at the public hearing.

The public hearing was closed.

Motion made by DeFrancisco to approve, as submitted,
Seconded by Arfsten

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape,
Meier, Moore

Passed

- R5 Discussion and take action regarding the appointment of a member to the Planning and Zoning Commission.

Council Member Carpenter recommended the appointment of Marshall (Skip) Robbins.

Motion made by Carpenter
Seconded by Meier

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape,
Meier, Moore

Passed

- R6 Presentation by the National Weather Service regarding weather preparedness and other related weather items.

Mark Fox, representative from the National Weather Service, presented and spoke regarding this item.

There was no action taken on this item.

- R7 Presentation by North Texas Tollway Authority regarding system improvements and transportation matters.

Elizabeth Mow, representative of the North Texas Tollway Authority, presented and spoke regarding this item.

Lea Dunn, City Manager, also spoke regarding this item.

There was no action taken on this item.

- R8 Presentation by the Addison Arbor Foundation and discussion regarding art placement within Addison.

Dr. Jay Ihrig, representative of the Arbor Foundation, presented and spoke regarding this item.

Slade Strickland, Director of Parks and Recreation, and Joel Jenkinson, Airport Director, also spoke regarding this item.

There was no action taken on this item.

- R9 Presentation and discussion of an update on the activities related to Oncor's Addison electric service reliability project.

Charles Elk, representative from Oncor, presented and spoke regarding this item.

Jason Shroyer, Assistant Director of Infrastructure, and Lea Dunn, City Manager, also spoke regarding this item.

There was no action taken on this item.

- R10 Presentation regarding an update on the Addison Athletic Club Master Plan Committee process.

Slade Strickland, Director of Parks and Recreation, presented and spoke regarding this item.

There was no action taken on this item.

- R11 Presentation and discussion of status reports by members of the Council regarding various non-profit entities, Town facilities and projects, and local, regional and Statewide organizations to which the members serve as liaison.

The City Council discussed the special assignments of members of the Council regarding various non-profit entities, Town facilities and projects, and local, regional and Statewide organizations to which the Council members serve as liaisons.

There was no action taken on this item.

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- R12 Discussion, consider and take action regarding (i) an ordinance amending Article IV (Hotel Occupancy Tax) of Chapter 74 (Taxation) of the Code of Ordinances by amending Section 74-104 (Reports, Payments, Fees), Section 74-105 (Rules and Regulations), and Section 74-106 (Penalties), and by adding a new Section 74-108 (Certificate, Records), pertaining to the collection, payment, and reporting of the hotel occupancy tax, inspection and review of hotel occupancy tax records, and enforcement of the hotel occupancy tax, and (ii) a new full time employee to be funded by the Hotel Fund.

RECOMMENDATION:

Administration recommends adoption of the ordinance.

Administration also recommends hiring a new FTE position, funded by the Hotel Fund, which will be responsible for the implementation and administration of Hotel Tax audit function, as well as continuing to improve 1) the internal controls and 2) the reconciliation process for Special Events. This recommendation would address items associated with the COSO initiatives.

Eric Cannon, Chief Financial Officer, and Lea Dunn, City Manager, spoke regarding this item.

Motion made by Moore to approve the ordinance, as submitted,
Seconded by Clemens

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape,
Meier, Moore

Passed

Motion made by Carpenter to approve a new full time employee, as submitted,
Seconded by Clemens

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape,
Meier, Moore

Passed

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- R13 Discussion, consider and take action regarding an Ordinance amending the Town's Code of Ordinances by amending Division 2 of Chapter 22, Article III of the Code relating to peddlers and solicitors by amending Section 22-83 (Hours of Sale) thereof by changing the hours during which a home solicitation transaction or handbill placement is prohibited.

RECOMMENDATION:

Administration recommends approval.

Ron Davis, Chief of Police, and Tabitha Thomann, Assistant City Attorney, spoke regarding this item.

Motion made by Clemens to approve, as submitted,
Seconded by DeFrancisco

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape,
Meier, Moore

Passed

Executive Session

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- ES1 Closed (executive) session of the Addison City Council pursuant to Section 551.071, Tex. Gov. Code, to conduct a private consultation with its attorney(s) on a matter in which the duty of the attorney(s) to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551, Tex. Gov. Code, pertaining to the ponds or lakes at Vitruvian Park, located within the vicinity and east of the intersection of Vitruvian Way and Ponte Ave., and Farmers Branch Creek.

RECOMMENDATION:

The City Council entered into executive session at 9:35 pm.
The City Council closed executive session at 10:31 pm.

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- ES2 Closed (executive) session of the Addison City Council pursuant to Section 551.071, Tex. Gov. Code, to conduct a private consultation with its attorney(s) on a matter in which the duty of the attorney(s) to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551, Tex. Gov. Code, pertaining to wind turbines on the water tower located at the intersection of Arapaho Road and

Surveyor Boulevard.

RECOMMENDATION:

The City Council entered into executive session at 9:35 pm.
The City Council closed executive session at 10:31 pm.

ES3 Closed (Executive) session of the Addison City Council pursuant to Section 551.074, Texas Government Code, to deliberate the appointment, employment, and duties of the City Attorney.

RECOMMENDATION:

The executive session item ES3 was pulled from the agenda.

Regular Items Continued

R14 Discussion, consider and take action regarding the City Attorney position, appointment, and appointment process.

Item R14 was pulled from the agenda.

Adjourn Meeting

Mayor-Todd Meier

Attest:

City Secretary-Chelsea Gonzalez