

DRAFT

OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL WORK SESSION

October 28, 2014

5:30 PM

Addison Town Hall, 5300 Belt Line Rd., Dallas, TX 75254

5:30 PM Work Session | 7:30 PM Regular Meeting

Present: Arfsten; Carpenter; Clemens; DeFrancisco; Heape; Meier; Moore

OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL REGULAR MEETING

October 28, 2014

5:30 PM

Addison Town Hall, 5300 Belt Line Rd., Dallas, TX 75254

5:30 PM Work Session | 7:30 PM Regular Agenda

Posted by: Matthew McCombs, October 24, 2014, 5:00pm

WORK SESSION

WS1 Presentation and discussion regarding brush and bulky waste procedures and policy.

WS2 Presentation and discussion regarding boot camp style programs and fitness and recreation classes in selected Addison locations and parks.

WS3 Discussion regarding the World Affairs Council of Dallas/Fort Worth Fiscal Year 2014- 2015 Scope of Services.

WS4 Update on and discussion regarding Visit Addison Offices and site.

REGULAR MEETING

Pledge of Allegiance

Announcements and Acknowledgements regarding Town and Council Events and Activities

Discussion of Events/Meetings

Consent Agenda.

R2a Approval of the Minutes for the October 14, 2014 City Council Meeting and Work Session.

RECOMMENDATION:

Administration recommends approval.

Motion made by Clemens to approve, subject to City Manager and City Attorney approval,

Seconded by DeFrancisco

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape, Meier, Moore

Passed

R2b Approval of an award of bid to BMW Motorcycles of North Dallas in the amount of \$50,013.84 for the purchase of (2) 2015 BMW Police Motorcycles.

RECOMMENDATION:

Administration recommends approval.

Motion made by Clemens to approve, subject to City Manager and City Attorney approval,

Seconded by DeFrancisco

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape, Meier, Moore

Passed

R2c Approval of an Ordinance amending Section 82-80.1 of the Town Code of Ordinances regarding payment of a delinquent water and sewer bill and Section 82-80.3 (b), (c) and (g) of the Code regarding water and sewer utility service termination and restoration procedures.

RECOMMENDATION:

Administration recommends approval.

Council Member Arfsten pulled Item R2c from the consent agenda for clarification.

Eric Cannon, Chief Financial Officer, spoke regarding this item.

Motion made by Arfsten to approve, as submitted,
Seconded by DeFrancisco

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape,
Meier, Moore

Passed

R2d Approval of and authorizing the City Manager to execute a contract with Shiroma Southwest for professional services to perform interim marketing and public communications functions for the Town of Addison.

RECOMMENDATION:

Administration recommends approval.

Motion made by Clemens to approve, subject to City Manager and City Attorney approval,
Seconded by DeFrancisco

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape,
Meier, Moore

Passed

R2e Approval of and authorizing the City Manager to execute a contract with Shiroma Southwest for public relations and media publicity programs to promote the Town of Addison's events and selected special projects.

RECOMMENDATION:

Administration recommends approval.

Motion made by Clemens to approve, subject to City Manager and City Attorney approval,
Seconded by DeFrancisco

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape, Meier, Moore

Passed

R2f Approval of and authorizing the City Manager to execute a contract with Rodney Hand & Associates Marketing Communications, LP for the production of Addison the Magazine of the North Dallas Corridor and Addison and The North Dallas Corridor Visitors Guide in an amount not to exceed \$111,000.

RECOMMENDATION:

Administration recommends approval.

Motion made by Clemens to approve, subject to City Manager and City Attorney approval,
Seconded by DeFrancisco

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape, Meier, Moore

Passed

R2g Approval of and authorizing the City Manager to execute a contract with Cavanaugh Flight Museum Sponsorship for marketing support in an amount not to exceed \$50,000.

RECOMMENDATION:

Administration recommends approval.

Council Member Clemens pulled Item R2g from the consent agenda for clarification.

Doug Jeanes, Director of Cavanaugh Flight Museum, spoke regarding this item.

Motion made by Clemens to approve, as submitted,
Seconded by Moore

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape, Meier, Moore

Passed

R2h Approval of a resolution authorizing the City Manager to accept and enter into a \$50,000 RAMP (Routine Airport Maintenance Program) Grant Agreement between the Texas Department of Transportation (TxDOT) and the Town of Addison, for airport improvements at Addison Airport.

RECOMMENDATION:

Administration recommends approval.

Motion made by Clemens to approve, subject to City Manager and City Attorney approval,

Seconded by DeFrancisco

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape, Meier, Moore

Passed

R2i Approval of and authorizing the City Manager to execute a purchase agreement for a Utility and Sidewalk easement at 3939 Belt Line Road in the amount of \$8,013.00.

RECOMMENDATION:

Administration recommends approval.

Motion made by Clemens to approve, subject to City Manager and City Attorney approval,

Seconded by DeFrancisco

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape, Meier, Moore

Passed

R2j Approval of and authorizing the City Manager to execute with the World Affairs Council of Dallas/Fort Worth for consulting services, subject to the final review/approval of the City Manager and City Attorney.

RECOMMENDATION:

Administration recommends approval.

Item R2j was pulled from the consent agenda.

There was no action taken on this item.

Regular Items

-
- R3 Presentation and proclamation recognizing November Pulmonary Hypertension Month.

The item was pulled from the agenda and no action was taken.

-
- R4 Presentation and proclamation honoring Terry Martin, Producing Artistic Director of WaterTower Theatre.

Terry Martin, Producing Artistic Director of WaterTower Theatre, accepted the proclamation.

There was no action taken on this item.

-
- R5 Presentation from Kanter Financial Forensics, LLC and discussion regarding the Town's financial and accounting practices.

Larry Kanter of Kanter Financial Forensics spoke regarding this item.

Lea Dunn, City Manager, and John Hill also spoke regarding this item.

There was no action taken on this item.

-
- R6 Discussion and take action regarding approval of an agreement with Kanter Financial Forensics, LLC for the review of the Town's financial and accounting practices.

The item was pulled from the agenda and no action was taken.

-
- R7 Discussion, consider and take action regarding the approval of and authorizing the City Manager to execute a Work Authorization #2 under the Master Professional Services Agreement with Gradient Solutions Corporation for implementation of data analysis and alerts associated with the Town's purchasing card program.

RECOMMENDATION:

Administration recommends approval.

Eric Cannon, Chief Financial Officer, and Wayne Usry of Gradient Solutions spoke regarding this item.

Motion made by DeFrancisco to approve, as submitted,
Seconded by Carpenter

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape,
Meier, Moore

Passed

- R8 Presentation, discussion, consider and take action approving and authorizing the City Manager to execute a contract with Tyler Technologies for the purchase and installation of a ERP (Enterprise Resource Planning) system in the amount of \$1,530,908 subject to the final review and approval of the City Manager and City Attorney.

RECOMMENDATION:

Administration recommends approval.

Hamid Khaleghipour, Director of Information Technology, Lea Dunn, City Manager, Eric Cannon, Chief Financial Officer, and Sheryl Donihoo, Network Specialist, spoke regarding this item.

Motion made by Moore to approve, as submitted,
Seconded by Clemens

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape,
Meier, Moore

Passed

- R9 Discussion, consider and take action approving and authorizing the City Manager to execute a Professional Services Contract with M.E.P. Consulting Engineers, Inc. (MEPCE) for the Town of Addison's Facilities Assessment, Facility Capital Improvement Plan and Operations & Maintenance plan in an amount not to exceed \$65,000.

RECOMMENDATION:

Administration recommends approval.

Mark Acevedo, Director of General Services, and Adam Nemati of M.E.P. Consulting Engineers, Inc. spoke regarding this item.

Motion made by Arfsten to approve, as submitted,
Seconded by DeFrancisco

Voting AYE: Arfsten, Carpenter, Clemens, DeFrancisco, Heape, Meier, Moore

Passed

- R10 Presentation of the current status of the Instrument Landing System at Addison Airport and the redevelopment of the Airport's Southeast Quadrant.

Lisa Pyles, Director of Infrastructure and Development Services, spoke regarding this item.

There was no action taken on this item.

- R11 Discussion and update regarding Extended Stay Hotels in Addison.

There was no action taken on this item.

Executive Session

- ES1 Closed (Executive) session of the Addison City Council pursuant to Section 551.074, Texas Government Code, to deliberate the evaluation of the City Manager.

The City Council entered Executive Session at 10:15 pm.
The City Council closed Executive Session at 10:45 pm.

- ES2 Closed (executive) session of the Addison City Council pursuant to Section 551.071, Tex. Gov. Code, to conduct a private consultation with its attorney(s) on a matter in which the duty of the attorney(s) to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551, Tex. Gov. Code, pertaining to the ponds or lakes at Vitruvian Park, located within the vicinity and east of the intersection of Vitruvian Way and Ponte Ave., and Farmers Branch Creek.

The City Council entered Executive Session at 10:15 pm.
The City Council closed Executive Session at 10:45 pm.

There was no action taken on this item.

Regular Items Continued

R12 Discussion, consider and take action regarding the ponds or lakes within the City at Vitruvian Park, located within the vicinity and east of the intersection of Vitruvian Way and Ponte Ave., and Farmers Branch Creek.

There was no action taken on this item.

Adjourn Meeting

Mayor-Todd Meier

Attest:

City Secretary-Matthew McCombs