

Strategic Community Solutions LLC

To: Town of Addison Mayor and Council Members
From: Karen Walz, FAICP
CC:
Date: 7/3/2014
Re: City Council's Strategic Planning and Budgeting Retreat – Implementation Items

Comments: Thank you again for all of your focused, hard work at the retreat! I believe there was a lot of really great discussion and that there is a good foundation to build on as the Council and staff work together to create a budget and action priorities for the coming year.

This memo is designed to help you prepare for our follow-up discussion about FY15 implementation items. It includes the complete list of implementation action items you identified on Saturday afternoon. Since then, I have worked with that list to create a spreadsheet you can use as you prepare for our discussion next Tuesday.

- I created a list that combines all the similar items. Whenever there were duplicate items with varying details, I have included that additional detail in the extra column in the spreadsheet. So this list has all your ideas as you wrote them, but it eliminates the duplication.
- I double-checked our tally of dots from Saturday (they were all correct, as it turns out). Then I included the count of dots for all items, even those with two or fewer dots.
- I ordered this list with the item having the most dots at the top of the list, and continuing through all the ideas you suggested. Items with the same number of dots are listed alphabetically.
- After I developed this version of your list, staff added the comments you see here about the status of items where work is underway. These comments should help you think about the items that are already far enough along that they don't need as much attention and focus from you as you discuss next year's priorities.
- I included a column where you can make your own notes about the items in preparation for our discussion.

When we talk Tuesday, we will focus on your thoughts about important Council priorities and areas for further discussion and direction. Should you have questions or comments before then, please let Lea Dunn know.

I look forward to seeing you on Tuesday. Have a happy holiday weekend!