

TOWN OF ADDISON, TEXAS

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS APPROVING AND ADOPTING A SCHEDULE OF SPACE RENTAL RATES AND FEES FOR THE RENTAL AND/OR USE OF, AND A COMMISSION STRUCTURE FOR THE SALE OF FOOD AND/OR BEVERAGES BY VENDORS AT, THE ADDISON ARTS AND EVENTS DISTRICT, INCLUDING THE ADDISON CONFERENCE & THEATRE CENTRE, AND VISIT ADDISON; REPEALING RESOLUTION NO. R12-022; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Addison, Texas (the “City”) is the owner of the Addison Arts and Events District, as defined in Section 67-2 of the Code of Ordinances (the “Code”) of the City (the “District”), and of Visit Addison, the City’s visitor center located within the City in the Village on the Parkway shopping center (“Visit Addison”) (the District and Visit Addison being together the “Facilities”); and

WHEREAS, Section 67-17 of the Code provides that space rental rates and fees for the District and for Visit Addison may be set forth in a schedule established by the City Council through the adoption of a resolution or a motion, and that the same may be adjusted or amended from time to time; and

WHEREAS, the Code further provides that the City Council may, by resolution or motion, establish the amount of commission that a vendor of food and/or beverages shall pay to the City for events and functions that take place at the Facilities, and amend the amount from time to time; and

WHEREAS, the City Council desires by this Resolution to establish rental rates and fees for the rental or use of, and the amount of commission to be paid by vendors providing food and/or beverage service at, the District and Visit Addison.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS:

Section 1. Incorporation of recitals. The above and foregoing recitals are true and correct and are incorporated into and made a part of this Resolution.

Section 2. Rental rates, commission amounts.

(a) *Space rental rates.* Rental rates and charges for the rental or use of space within the Addison Arts and Events District (as defined in Section 67-2 of the City’s Code of Ordinances) and at Visit Addison (the City’s visitor center) shall be as set forth in Exhibit A attached hereto and incorporated herein. Such rates and charges may be modified or amended from time to time by the City Council by adoption of a resolution or by motion of the City Council.

The City Manager or the City Manager's designee may waive or reduce these fees and charges to attract additional business to the Town, to provide exposure to industry professionals, or for any other purpose as determined by the City Manager. The Conference Centre Manager may provide complimentary space by providing financial support from the Conference Centre based on the ability to achieve additional future business by these actions.

Rental fees may also be applicable to non-district events held on public property. The Conference Centre Manager has the authority to establish rates for items such as copies, transparencies, faxes, notary services, audio-visual services and telephone usage. This information can be obtained from the Conference Centre Manager.

(b) *Food/beverage service commission.* Each vendor that provides food and/or beverage service to the Addison Arts and Events District or to Visit Addison shall pay the City a commission on the vendor's gross receipts from the sale of all food and/or beverages during an event or function. For purposes of this section, "gross receipts" means the whole, entire, total receipts from the sale of food and beverages, without deduction. The amount of the commission is as set forth in the attached Exhibit A.

(c) The rates and charges, and commission amount, set forth in the attached Exhibit A shall take effect upon passage and approval of this Resolution.

Section 3. Repeal of Resolution. Resolution No. R12-022 of the City that established rates and fees for the District and Visit Addison is repealed.

Section 4. Effective Date. This Resolution shall be effective upon its passage and approval.

PASSED AND APPROVED by the City Council of the Town of Addison, Texas this the ____ day of _____, 2014.

Todd Meier, Mayor

ATTEST:

By: _____
Matt McCombs, City Secretary

APPROVED AS TO FORM:

By: _____
John Hill, City Attorney

EXHIBIT A
TO RESOLUTION NO. _____

Schedule of Rental Rates and Charges; Commission Rates

Addison Conference Centre Weekday Rates (All rates are for eight hours Monday – Thursday)

Room	Room Rental	Addison Hotel Rate
Buckthorn, Sycamore, Juniper or Acacia (1200 sq. ft. each)	\$300	\$240
Sophora (1800 sq. ft.)	\$400	\$320
Two of the Above Rooms (2400 Sq. Ft.)	\$600	\$480
Two of the Above Rooms and Sophora (4,200 sq. ft.)	\$1,000	\$800
Entire Facility (6,600 sq. ft.)	\$1,440	\$1,152

Addison Conference Centre Weekend Rates (All rates are for eight hours Friday – Sunday)

Room	Room Rental	Addison Hotel Rate
Buckthorn, Sycamore, Juniper or Acacia (1200 sq. ft. each)	*	*
Sophora (1800 sq. ft.)	*	*
Two of the Above Rooms (2400 Sq. Ft.)	*	*
Two of the Above Rooms and Sophora (4,200 sq. ft.)	-*	*
Entire Facility (6,600 sq. ft.)	\$2,160	\$1,920

*Weekend partial space rental is not available for bookings further than three months out from the date of the event. If bookings are within three months of the date of the event, please contact the Addison Conference and Theatre Centre for partial space rental rates. Kitchen included with entire facility rental.

Theatre Centre

Room	Weekday Rate	Weekend Rate	Theatre
Lobby	\$250	\$600	

Main Space	\$700	\$1,200	
Rehearsal Space	\$100	\$200	\$200
Lobby and Main Space			\$650

Stone Cottage

	Weekday	Weekend Rate	Theatre
Rate	\$300	\$450	\$120
Hotel Rate	\$200	\$350	

Board Room

	Weekday	Weekend Rate
Rate	\$200	N/A
Hotel Rate	\$160	N/A

Visit Addison Weekday Rates (All rates for eight hours Monday through Thursday)

Room	Room Rental	Addison Hotel Rate
Gallery	\$495	\$350
Information Center	\$340	\$270
Flex Room	\$250	\$135
Remington	\$150	\$90
Adams	\$125	\$100
Gallery and Flex Room Combined	\$745	\$590
Gallery and Information Center Combined	\$850	\$650
Gallery, Information Center, and Flex Room Combined	\$1050	\$800

Visit Addison Weekend Rates (All rates are for eight hours Friday through Saturday)

Room	Room Rental	Addison Hotel Rate
Gallery	\$900	\$690
Information Center	\$500	\$420
Flex Room	\$350	\$235
Remington	\$150 Friday only	\$90 Friday only
Adams	\$125 Friday only	\$100 Friday only
Gallery and Flex Room Combined	\$1,250	\$990
Gallery and	\$1,400	\$1,250

Information Center Combined		
Gallery, Information Center, and Flex Room Combined	\$1,750	\$1,750

Food and Beverage/Service Commission

Addison Hotel	Addison Vendor	Non-Addison Vendor
10%	15%	20%

For Addison hotels, room rental will be waived with a food and beverage minimum commensurate with hotel catering price structure.