

# **DRAFT**

## **OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL WORK SESSION**

February 25, 2014

6:00 PM

Addison Town Hall, 5300 Belt Line Rd., Dallas, TX 75254

6:00 PM Work Session | 7:30 PM Regular Meeting

## **OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL REGULAR MEETING**

February 25, 2014

6:00 PM

Addison Town Hall, 5300 Belt Line Rd., Dallas, TX 75254

6:00 PM Work Session | 7:30 PM Regular Agenda

Posted by: Matthew McCombs, February 21, 2014, 5:00pm

Present: Clemens; DeFrancisco; Gunther; Meier; Moore; Resnik

Absent: Arfsten

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### **WORK SESSION**

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WS1 Introduction of assistant municipal court prosecutor.

Work Session Item WS1 was tabled and rescheduled for March 11th.

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WS2 Discussion regarding goals and performance objectives for the Town and City Manager Lea Dunn.

The City Council and Lea Dunn discussed goals and performance objectives for the Town and Ms. Dunn.

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WS3 Discussion regarding a transitional audit, including a request for qualifications to conduct the audit.

The City Council, Lea Dunn, and Eric Cannon discussed the transitional audit, including a request for qualifications to conduct the audit.

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## REGULAR MEETING

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### Pledge of Allegiance

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Announcements and Acknowledgements regarding Town and Council Events and Activities

Discussion of Events/Meetings

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Consent Agenda.

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2a Approval of the Minutes for the February 11, 2014 Work Session and Regular Council Meeting.

**RECOMMENDATION:**

Administration recommends approval.

Motion made by Clemens to approve, as submitted,  
Seconded by Moore

**Voting** AYE: Clemens, DeFrancisco, Gunther, Meier, Moore,  
Resnik

Passed

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- 2b Approval of the Minutes for the February 17, 2014 Work Session and Special Council Meeting.

RECOMMENDATION:

Administration recommends approval.

Motion made by Clemens to approve, as submitted,  
Seconded by Moore

**Voting** AYE: Clemens, DeFrancisco, Gunther, Meier, Moore,  
Resnik

Passed

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- 2c Approval of a contract with Dallas County for Joint Election Services for the Town's 2014 general election.

RECOMMENDATION:

Administration recommends approval.

Mayor Meier pulled Item R2c.

Matt McCombs, City Secretary, spoke regarding this item.

Motion made by Meier to approve the contract, for an amount not to exceed \$10,000,

Seconded by Clemens

**Voting** AYE: Clemens, DeFrancisco, Gunther, Meier, Moore,  
Resnik

Passed

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Regular Items

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- R3 Presentation of a proclamation honoring IHOP National Pancake Day & Shriner's Hospital for Children's Day.

RECOMMENDATION:

The item was pulled from the agenda.

There was no action taken on this item.

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- R4 Discussion, consider and take action regarding the Vivanti/Matchbox Agency of Record contract for strategic marketing and advertising professional services for Addison Special Events, Economic Development, and other marketing services as requested on a project by project basis.

**RECOMMENDATION:**

Administration recommends approval.

Carrie Rice, Director of Marketing and Communications, spoke regarding this item.

Motion made by Clemens to approve, subject to final review and approval of the City Manager and City Attorney,

Seconded by Gunther

**Voting** AYE: Clemens, DeFrancisco, Gunther, Meier, Moore, Resnik

Passed

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- R5 Discussion and take action regarding appointment of a Member to the Planning and Zoning Commission.

Item R5 was tabled and rescheduled for March 11th.

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- R6 Discussion, consider, and take action regarding an ordinance authorizing the issuance of Town of Addison, Texas, General Obligation Refunding Bonds, Series 2014 (AMT); levying a tax in payment thereof; approving the Official Statement; approving execution of a Deposit Agreement; and enacting other provisions relating thereto.

**RECOMMENDATION:**

Administration recommends approval.

Eric Cannon, Chief Financial Officer, and David Medanich, Vice Chairman of First Southwest, spoke regarding this item.

Motion made by Resnik to approve, as submitted,  
Seconded by DeFrancisco

**Voting** AYE: Clemens, DeFrancisco, Gunther, Meier, Moore,  
Resnik

Passed

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- R7 Discussion, consider, and take action regarding an ordinance authorizing the issuance of Town of Addison, Texas, General Obligation Bonds, Series 2014; levying a tax in payment thereof; approving the Official Statement; and enacting other provisions relating thereto.

**RECOMMENDATION:**

Administration recommends approval.

Eric Cannon, Chief Financial Officer, Lea Dunn, Deputy City Manager, Lisa Pyles, Director of Infrastructure Operations and Services, and Ron Whitehead, City Manager, spoke regarding this item.

Motion made by DeFrancisco to approve, as submitted,  
Seconded by Resnik

**Voting** AYE: Clemens, DeFrancisco, Gunther, Meier, Moore,  
Resnik

Passed

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- R8 Discussion, consider, and take action regarding an ordinance authorizing the issuance of Town of Addison, Texas, Combination Tax and Revenue Certificates of Obligation, Series 2014; levying a tax, and providing for the security for and payment of said Certificates; approving the Official Statement; enacting other provisions relating to the subject; and declaring an effective date.

**RECOMMENDATION:**

Administration recommends approval.

Eric Cannon, Chief Financial Officer, spoke regarding this item.

Motion made by Clemens to approve, as submitted,

Seconded by DeFrancisco

**Voting** AYE: Clemens, DeFrancisco, Gunther, Meier, Moore,  
Resnik

Passed

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- R9 Discussion, consider and take action regarding a Resolution authorizing the creation of the North Texas Emergency Communications Center, Inc., as a local government corporation, to finance, construct, own, manage and operate a regional public safety communications center for the benefit of the Town and the Cities of Carrollton, Coppell, and Farmers Branch, approving the form of a Certificate of Formation and the form of bylaws for the corporation, appointing Lea Dunn to serve on the corporation's initial board of directors, and providing for related matters.

RECOMMENDATION:

Administration recommends approval.

Paul Spencer, Police Captain, John Hill, City Attorney, and Ron Whitehead, City Manager, spoke regarding this item.

Motion made by Resnik to approve, as submitted,

Seconded by Gunther

**Voting** AYE: Clemens, DeFrancisco, Gunther, Meier, Moore,  
Resnik

Passed

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- R10 Presentation and discussion regarding the Town of Addison 2013 Racial Profiling report.

Ron Davis, Chief of Police, spoke regarding this item.

There was no action taken on this item.

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- R11 Discussion, consider, and take action regarding a contract with EAS Contracting for the reconstruction of the ramps at Hangars S-1 and S-3 at Addison Airport for an amount not to exceed \$233,584.

**RECOMMENDATION:**

Administration recommends approval.

Lisa Pyles, Director of Infrastructure Operations and Services, spoke regarding this item.

Motion made by Clemens to approve, as submitted,  
Seconded by DeFrancisco

**Voting** AYE: Clemens, DeFrancisco, Gunther, Meier, Moore,  
Resnik

Passed

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- R12 Discussion, consider, and take action on a request by Mission Aire, IV, L.P., ground tenant to 4600 Claire Chennault Dr., for the Town's consent to the creation of a first-lien leasehold mortgage and deed of trust in the sum of \$626,000 to be evidenced by an estoppel letter in favor of the lender, Frost Bank.

**RECOMMENDATION:**

Administration recommends approval.

Lisa Pyles, Director of Infrastructure Operations and Services, and Bill Dyer, Real Estate Manager, spoke regarding this item.

Motion made by Clemens to approve, as submitted,  
Seconded by DeFrancisco

**Voting** AYE: Clemens, DeFrancisco, Gunther, Meier, Moore,  
Resnik

Passed

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- R13 Discussion, consider, and take action on a request by Mission Aire, V, L.P., ground tenant to 4400 Westgrove Dr., for the Town's consent to the creation of a first-lien leasehold mortgage and deed of trust in the sum of \$744,000 to be evidenced by an estoppel letter in favor of the lender, Frost Bank.

**RECOMMENDATION:**

Administration recommends approval.

Lisa Pyles, Director of Infrastructure Operations and Services,  
spoke regarding this item.

Motion made by Clemens to approve, as submitted,  
Seconded by Gunther

**Voting** AYE: Clemens, DeFrancisco, Gunther, Meier, Moore,  
Resnik

Passed

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Adjourn Meeting

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Mayor-Todd Meier

Attest:

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City Secretary-Matthew McCombs