



Post Office Box 9010 Addison, Texas
75001-9010
5300 Belt Line Road
(972) 450-7000 Fax: (972) 450-7043

AGENDA

REGULAR MEETING OF THE CITY COUNCIL

AND / OR

WORK SESSION OF THE CITY COUNCIL

7:30 PM

JANUARY 22, 2013

TOWN HALL

ADDISON TOWN HALL, 5300 BELT LINE, DALLAS, TX 75254

REGULAR MEETING

Pledge of Allegiance

Item #R1- Announcements and Acknowledgements regarding Town and Council Events and Activities

Introduction of Employees

Discussion of Events/Meetings

Item #R2- Consent Agenda.

#2a- Approval of Minutes for the January 8, 2013 Regular

Council Meeting.

#2b- Approval authorizing the City Manager to execute a cooperative purchasing agreement with the City of Carrollton, subject to final review and approval by the City Attorney and City Manager.

#2c- Approval authorizing the City Manager to execute a contract with Scodeller Construction in an amount not to exceed \$50,000 for joint and crack sealing on various streets throughout the Town.

#2d- Approval of final payment to Ark Contracting Service in an amount not to exceed \$9,023.04 for construction of the downstream weir and drop structure in Vitruvian Park.

Item #R3 Presentation of and discussion regarding the Fiscal Year
- 2013 Budget Book.

Item #R4 Discussion and consideration of approval of appointment of
- a Member to the Planning and Zoning Commission.

Item #R5 Presentation by and discussion regarding feral and
- domestic cat populations in Addison, requested by Barbara Arnold.

Item #R6 Presentation of the Planning and Zoning Commission
- Annual Report for 2012 by Planning and Zoning Chairman, Ralph Doherty.

Attachment(s):

1. Planning and Zoning Commission Annual Report

2. P&Z attendance report

Item #R7 Presentation of and discussion regarding the Metrocrest Chamber of Commerce's year end report as part of the Chamber's Fiscal Year 2012 Service Agreement with the Town of Addison.

Attachment(s):

1. Metrocrest Chamber 2012 Key Statistics
2. Metrocrest Chamber 2012 Program Recap

Item #R8 Presentation and discussion regarding the Legacy Foundation.

Item #R9 Discussion and update regarding Addison Code Enforcement practices and procedures.

Attachment(s):

1. Code Enforcement Monthly Reports

Item #R10 - Presentation, discussion, and consideration of approval of a Resolution approving revised Chapter 380 Economic Development Program Policies and Procedures.

Attachment(s):

1. Resolution

Recommendation:

Staff recommends approval.

Item #ES1 - Closed (executive) session of the City Council, pursuant to Section 551.071 of the Texas Government Code, to conduct a private consultation with its attorney(s) to seek the advice of its attorney(s) regarding certain pending

litigation, to wit: *Town of Addison, Texas v. North Texas Contracting, Inc.*, Cause No. 12-6525-C, 68th Judicial District Court, Dallas County, Texas.

Item
#R11 - Discussion and consideration of any action regarding certain pending litigation, to wit: *Town of Addison, Texas v. North Texas Contracting, Inc.*, Cause No. 12-6525-C, 68th Judicial District Court, Dallas County, Texas.

Adjourn Meeting

Posted:
Chris Terry, 1/18/2013, 5:00 pm.

THE TOWN OF ADDISON IS ACCESSIBLE TO PERSONS WITH DISABILITIES. PLEASE CALL (972) 450-2819 AT LEAST 48 HOURS IN ADVANCE IF YOU NEED ASSISTANCE.

Council Agenda Item: # R 2a

AGENDA CAPTION:

Approval of Minutes for the January 8, 2013 Regular Council Meeting.

FINANCIAL IMPACT:

N/A

BACKGROUND:

N/A

RECOMMENDATION:

N/A

COUNCIL GOALS:

N/A

ATTACHMENTS:

Description:

 [January 8 Minutes](#)

Type:

Backup Material

**OFFICIAL ACTIONS OF THE ADDISON CITY
COUNCIL
WORK SESSION**

January 8, 2013

6:00 PM - Town Hall

Addison Town Hall, 5300 Belt Line, Dallas, TX 75254

Upstairs Conference Room

Council Members Present:

Arfsten, Clemens, DeFrancisco, Gunther, Meier, Moore, Resnik

Absent:

None

Work Session

Item #WS1 - Discussion and update regarding staffing of the Town of Addison's Finance and Special Events Departments.

Item #WS2 - Discussion regarding the 60th Anniversary of the Town of Addison's incorporation.

Mayor-Todd Meier

Attest:

City Secretary-Chris Terry

OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL REGULAR MEETING

January 8, 2013

6:00 PM - Town Hall

Addison Town Hall, 5300 Belt Line, Dallas, TX 75254

Chris Terry, 1/4/2013, 5:00 PM

Council Members Present:

Arfsten, Clemens, DeFrancisco, Gunther, Meier, Moore, Resnik

Absent:

None

REGULAR MEETING

Item #R1 - Announcements and Acknowledgements regarding Town and Council Events and Activities

Item #R2 - Consent Agenda

#2a -

A motion to Approve was made by Council Member Blake Clemens.

The motion was seconded by Council Member Chris DeFrancisco.

The motion result was: Passed

Voting Aye: Arfsten, Clemens, DeFrancisco, Gunther, Meier, Moore, Resnik

Voting Nay: None

#2b - Approval of final payment to Perfect Finish Landscaping totaling \$5,405.45 for completion of the Surveyor Water Tower Demonstration Garden landscape and irrigation improvements.

Item was pulled for clarification by Mayor Meier.

A motion to Approve was made by Mayor Todd Meier.

The motion was seconded by Council Member Neil Resnik.

The motion result was: Passed

Voting Aye: Arfsten, Clemens, DeFrancisco, Gunther, Meier, Moore, Resnik

Voting Nay: None

Item #R3 - FINAL PLAT/MHS South Addition, Lot 1, Block B and Lot 2R, Block A (Revised). Discussion and consideration of approval of a final plat for two lots: Lot 1, Block B – 2.411 acres, and Lot 2R, Block A – 2.443 acres, being a replat of Lot 2, Block A, MHS Addition, located at the northeast and southeast corners of Addison Road and Sojourn Drive, on application from MHSS Addition, LP, represented by Mr. David Kochalka of Kimley-Horn and Associates, Inc.COMMISSION FINDINGS:The Addison Planning and Zoning Commission, meeting in regular session on December 13, 2012, voted to recommend approval of the request for Final Plat approval for MHS South Addition, Lot 1, Block B and Lot 2R, Block A, subject to no conditions: Voting Aye: Doherty, Groce, Hewitt, Hughes, Oliver, WheelerVoting Nay: noneAbsent: Stockard

Carmen Moran, Director of Development Services, presented and spoke regarding this item.

A motion to Approve was made by Council Member Bruce Arfsten.

The motion was seconded by Council Member Neil Resnik.

The motion result was: Passed

Voting Aye: Arfsten, Clemens, DeFrancisco, Gunther, Meier, Moore, Resnik

Voting Nay: None

Item #R4 - PUBLIC HEARING Case 1660-SUP/Chaucer's Restaurant. Public hearing, discussion, and consideration of approval of an

ordinance changing the zoning on property located at 5080 Spectrum Drive, Suite #W-111, which property is currently zoned Planned Development 083-007, by approving for that property an amendment to an existing Special Use Permit for the sale of alcoholic beverages for on-premises consumption only in order to expand a patio at an existing restaurant, on application from Chaucer's Restaurant, represented by Mr. Duncan Kim of Bear Design-Build. COMMISSION FINDINGS: The Addison Planning and Zoning Commission, meeting in regular session on December 13, 2012, voted to approve the request for approval of an ordinance approving an amendment to an existing Special Use Permit for a restaurant, and an amendment to an existing Special Use Permit for the sale of alcoholic beverages for on-premises consumption, located at 5080 Spectrum Drive, Suite #W-111, on application from Chaucer's Restaurant, represented by Mr. Duncan Kim of Bear Design-Build, subject to the following condition: -The applicant shall not use any term or graphic depiction that relates to alcoholic beverages in any exterior signs. Voting Aye: Doherty, Groce, Hewitt, Hughes, Oliver, Wheeler Voting Nay: none Absent: Stockard

Carmen Moran, Director of Development Services, presented and spoke regarding this item.

A motion to Approve was made by Council Member Chris DeFrancisco.

The motion was seconded by Council Member Margie Gunther.

The motion result was: Passed

Voting Aye: Arfsten, Clemens, DeFrancisco, Gunther, Meier, Moore, Resnik

Voting Nay: None

Item #R5 - PUBLIC HEARING Case 1661-SUP/Addison Ice House. Public hearing, discussion, and consideration of approval of an ordinance changing the zoning on property located at 3875 Ponte Avenue, Suite 250, which property is currently zoned PD-Planned Development through Ordinance 007-034, by approving for that

property a Special Use Permit for a restaurant and a Special Use Permit for the sale of alcoholic beverages for on-premises consumption only, on application from the Addison Ice House, represented by Mr. Duncan Kim of Bear Design-Build.COMMISSION FINDINGS:The Addison Planning and Zoning Commission, meeting in regular session on December 13, 2012, voted to approve the request for approval of an ordinance approving a Special Use Permit for a restaurant, and a Special Use Permit for the sale of alcoholic beverages for on-premises consumption, located at 3875 Ponte Avenue, Suite 250, on application from Duncan Kim of Bear Design-Build, subject to the following condition:-The applicant shall not use any term or graphic depiction that relates to alcoholic beverages in any exterior signs. Voting Aye: Doherty, Groce, Hewitt, Hughes, Oliver, WheelerVoting Nay: noneAbsent: Stockard

Carmen Moran, Director of Development Services, presented and spoke regarding this item.

A motion to Approve was made by Council Member Blake Clemens. The motion was seconded by Council Member Chris DeFrancisco. The motion result was: Passed
Voting Aye: Arfsten, Clemens, DeFrancisco, Gunther, Meier, Moore, Resnik
Voting Nay: None

Item #R6 - Presentation, discussion and consideration of approval of an ordinance amending Chapter 62, Signs of the Code of Ordinances of the Town by providing for a Meritorious Exception to Article V, Prohibited Signs, Sec. 62-270 Outline and skeleton lighting, at the Chili's restaurant located at 4500 Belt Line Rd. in order to provide for LED luminaries that outline the elements of the building facade.

Lynn Chandler, Building Inspections, presented and spoke regarding this item. Melanie Hancock, Hancock Signs Company, representing Chili's restaurant, also spoke regarding this item. Motion was made to

approve the meritorious exception.

A motion to Approve was made by Council Member Neil Resnik.
The motion was seconded by Council Member Chris DeFrancisco.
The motion result was: Failed
Voting Aye: Gunther, Resnik
Voting Nay: Arfsten, Clemens, DeFrancisco, Meier, Moore

Motion was made to deny the meritorious exception.

A motion to Deny was made by Council Member Blake Clemens.
The motion was seconded by Council Member Bruce Arfsten.
The motion result was: Passed
Voting Aye: Arfsten, Clemens, DeFrancisco, Gunther, Meier, Moore,
Resnik
Voting Nay: None

Item #R7 - Public hearing, discussion, and consideration of approval of a Resolution regarding a negotiated resolution between the Steering Committee of Cities Served By Oncor and Oncor Electric Delivery Company; determining that certain positions taken by Oncor regarding the costs to relocate utility facilities are incorrect and are without legal or factual basis; providing that the costs incurred by Oncor to relocate its utility facilities to accommodate a municipal/ governmental right-of-way construction project are Oncor's responsibility.

John Hill presented and spoke regarding this item.

A motion to Approve was made by Council Member Neil Resnik.
The motion was seconded by Council Member Blake Clemens.
The motion result was: Passed
Voting Aye: Arfsten, Clemens, DeFrancisco, Gunther, Meier, Moore,
Resnik
Voting Nay: None

Item #R8 - Presentation, discussion and consideration of approval authorizing the City Manager to execute an amendment to the Project Supplemental Agreement to the Master Agreement with Dallas County governing Major Capital Transportation Improvement Projects.

Alison Ream, Assistant to the City Manager, presented and spoke regarding this item.

A motion to Approve was made by Council Member Blake Clemens. The motion was seconded by Council Member Neil Resnik.

The motion result was: Passed

Voting Aye: Arfsten, Clemens, DeFrancisco, Gunther, Meier, Moore, Resnik

Voting Nay: None

Item #R9 - Presentation and discussion of the Department of Financial & Strategic Services Quarterly Financial Review of the Town for the quarter and year-to-date ended September 30, 2012.

Eric Cannon, Chief Financial Officer, presented and spoke regarding this item.

There was no action taken.

Item #R10 - Discussion and update regarding the Town of Addison P3 process.

Charles Goff, Assistant to the City Manager, presented and spoke regarding this item.

There was no action taken.

Item #ES1 - Closed (executive) session of the City Council, pursuant to Section 551.071 of the Texas Government Code, to conduct a private consultation with its attorney(s) to seek the advice of its

attorney(s) regarding certain pending litigation, to wit: Town of Addison, Texas v. North Texas Contracting, Inc., Cause No. 12-6525-C, 68th Judicial District Court, Dallas County, Texas.

Item was pulled from the agenda.

There was no action taken.

Item #R11 - Discussion and consideration of any action regarding certain pending litigation, to wit: Town of Addison, Texas v. North Texas Contracting, Inc., Cause No. 12-6525-C, 68th Judicial District Court, Dallas County, Texas.

Item was pulled from the agenda.

There was no action taken.

Mayor-Todd Meier

Attest:

City Secretary-Chris Terry

Council Agenda Item: # R 2c

AGENDA CAPTION:

Approval authorizing the City Manager to execute a cooperative purchasing agreement with the City of Carrollton, subject to final review and approval by the City Attorney and City Manager.

FINANCIAL IMPACT:

There is no direct financial impact associated with this item.

BACKGROUND:

As part of the Town's shared services initiatives, staff has been reviewing various opportunities to partner with neighboring cities to provide more efficient and effective service delivery. The cooperative purchasing agreement would provide opportunities for the Town to purchase goods and services under Carrollton's competitively bid contracts, which can expedite the procurement process and provide for greater economies of scale.

RECOMMENDATION:

Staff recommends approval.

COUNCIL GOALS:

Look for Operational Efficiencies without cutting services

ATTACHMENTS:

Description:

 [Cooperative Purchasing Agreement](#)

Type:

Backup Material

INTERLOCAL AGREEMENT FOR COOPERATIVE PURCHASING

This Interlocal Agreement for Cooperative Purchasing (“Agreement”) is made between the CITY OF CARROLLTON, TEXAS, a municipal corporation (hereinafter referred to as “Carrollton”), and the Town of Addison, Texas, a municipal corporation (hereinafter referred to as “Addison”) (Carrollton and Addison are sometimes referred to herein collectively as the “parties” and individually as a “party”), as follows:

WHEREAS, the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, as amended, authorizes governmental entities to contract with each other to perform government functions and services under the terms thereof, including purchasing functions; and

WHEREAS, Section 271.102(a), Tex. Loc. Gov. Code, authorizes certain local governments, including municipalities, to participate with one another in a cooperative purchasing program, and Section 271.102(c), Tex. Loc. Gov. Code, further provides that a “local government that purchases goods or services under this subchapter satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services”; and

WHEREAS, Carrollton has a cooperative purchasing program under which it performs procurement with other municipalities pursuant to Section 271.102, Tex. Loc. Gov. Code and Addison desires to participate in that program; and

WHEREAS, pursuant to Section 271.102 of the Local Government Code and to Chapter 791 of the Texas Government Code, the parties desire to enter into this Agreement for cooperative purchasing purposes; and

WHEREAS, Carrollton and Addison have current funds available to satisfy any fees and cost required pursuant to this Agreement.

NOW, THEREFORE, Carrollton and Addison, for and in consideration of the recitals set forth above and terms and conditions below, agree as follows:

I. TERM

This Agreement shall commence upon the date the last of the parties executes this Agreement and shall continue in effect, subject to earlier termination, through September 30, 2013. Thereafter, this Agreement shall be renewed automatically for each succeeding fiscal year of the parties, the first such year commencing October 1, 2013 unless terminated earlier by either party in accordance with the terms of this Agreement. However, each renewal of this Agreement shall not extend the period in which Addison may make a payment due to a contractor beyond the fiscal year in which such obligation was incurred under this Agreement.

II. PURPOSE; OBLIGATIONS OF THE PARTIES

The purpose of this Agreement is to establish a cooperative purchasing program between the parties, which will allow Addison to purchase goods and services under Carrollton’s competitively bid contracts as authorized by and pursuant to Subchapter F, Chapter 271 of the

Texas Local Government Code. Addison may access such goods and services by written notice to Carrollton and, as appropriate, the submission of a duly executed purchase order to a contractor having a valid contract with Carrollton that has been awarded by Carrollton in accordance with the competitive bid requirements of Texas law. All purchases hereunder shall be in accordance with specifications and contract terms and pricing established by Carrollton. Ownership (title) to goods purchased by Addison pursuant to this Agreement shall transfer directly from the contractor to Addison.

The City Manager of each of Carrollton and Addison, or their respective designees, are authorized to act on behalf of the respective party in all matters relating to this cooperative purchasing program. Addison shall make payments to Carrollton or directly to the vendor under the contract made pursuant to Subchapter F, Chapter 271 of the Texas Local Government Code.

III. PAYMENTS

All payments for expenses incurred as a result of the performance of this Agreement shall be made only from current revenues legally available to each respective party.

IV. TERMINATION

Either party may terminate this Agreement by providing at least thirty (30) days prior written notice to the other party.

V. IMMUNITY

In the execution of this Agreement, none of the parties waive, nor shall be deemed hereby to have waived any immunity or any legal or equitable defense otherwise available against claims arising in the exercise of governmental powers and functions. By entering into this Agreement, the parties do not create any obligations, express or implied, other than those set forth herein, and this Agreement does not create any rights in parties who are not signatories to this Agreement.

VI. ASSIGNMENT AND SUBLETTING

Neither party hereto may assign, transfer or otherwise convey this Agreement or any of its rights, duties or obligations hereunder without the prior written consent of the other party.

VII. ENTIRE AGREEMENT

This Agreement represents the entire and integrated agreement between Carrollton and Addison and supersedes all prior negotiations, representations and/or agreements, either written or oral. This Agreement may be amended only by written instrument signed by Carrollton and Addison.

VIII. NOTICES

Unless notified otherwise in writing, all notices are required to be given to either party in writing and delivered in person or send via certified mail to the other party at the following respective addresses:

Carrollton Representative:
CITY OF CARROLLTON

Addison Representative:
TOWN OF ADDISON

IX. AUTHORITY TO SIGN

The undersigned officer and/or agents of the parties hereto are the properly authorized officials and have the necessary authority to execute this Agreement on behalf of the parties hereto.

X. SEVERABILITY

The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause, or phrase of this Agreement is for any reason held to be contrary to the law or contrary to any rule or regulation having the force and effect of the law, such decisions shall not affect the remaining portions of the Agreement. However, upon the occurrence of such event, either party may terminate this Agreement by giving the other party thirty (30) days written notice.

XI. VENUE

This Agreement and any of its terms or provisions, as well as the rights and duties of the parties hereto, shall be governed by the laws of the State of Texas without regard to choice of law rules. The parties agree that this Agreement shall be enforceable in Dallas County, Texas, and if legal and necessary, exclusive venue shall lie in Dallas County, Texas.

XII. INTERPRETATION OF AGREEMENT; RELATIONSHIP OF PARTIES; RECITALS

Although this Agreement is drafted by Carrollton, this is a negotiated document. Should any part of this Agreement be in dispute, the parties agree that the Agreement shall not be construed more favorably for either of the parties. This Agreement does not create, is not intended to create, and shall not be construed as creating, a partnership, association, joint venture, joint enterprise, or trust. The above and foregoing recitals to this Agreement are incorporated herein and made a part hereof.

XIII. REMEDIES

No right or remedy granted herein or reserved to the parties is exclusive of any right or remedy granted by law or equity; but each shall be cumulative of every right or remedy given hereunder. No covenant or condition of this Agreement may be waived without the express written consent of the parties. It is further agreed that one (1) or more instances of forbearance by either party in the exercise of its respective rights under this Agreement shall in no way constitute a waiver thereof.

XIV. SUCCESSORS AND ASSIGNS

The parties each bind themselves, their respective successors, executors, administrators, and assigns to the other party to this contract. Neither party will assign, sublet, subcontract or transfer any interest in this Agreement without the prior written consent of the other party. No assignment, delegation of duties or subcontract under this Agreement will be effective without the written consent of all parties.

EXECUTED on the dates indicated below:

TOWN OF ADDISON, TEXAS

DATE _____

BY: _____
Ron Whitehead
CITY MANAGER

CITY OF CARROLLTON, TEXAS

DATE _____

BY: _____
Leonard Martin
CITY MANGER

APPROVED AS TO FORM:

CITY ATTORNEY

ACKNOWLEDGMENTS

STATE OF TEXAS §
§
COUNTY OF DALLAS §

This instrument was acknowledged before me on the ____ day of _____, 2011, by Ron Whitehead, City Manager _____ for the **Town of Addison, Texas**, a home-rule municipal corporation, on behalf of such municipal corporation.

Notary Public, State of Texas

STATE OF TEXAS §
 §
COUNTY OF DALLAS §

This instrument was acknowledged before me on the ____ day of _____, 20____, by **LEONARD MARTIN, City Manager** of the **City of Carrollton, Texas**, a home-rule municipal corporation, on behalf of such municipal corporation.

Notary Public, State of Texas

Council Agenda Item: # R 2d

AGENDA CAPTION:

Approval authorizing the City Manager to execute a contract with Scodeller Construction in an amount not to exceed \$50,000 for joint and crack sealing on various streets throughout the Town.

FINANCIAL IMPACT:

This item is budgeted in the Streets operations budget.

BACKGROUND:

In order to maintain and extend the life of our infrastructure, the Town engages a contractor each year to seal cracks and joints in various streets throughout the Town. Sealing joints and cracks helps protect concrete and asphalt from water penetration, which can compromise the street sub-grade and lead to serious pavement damage. Staff anticipates that the majority of the crack sealing work will be performed on BeltLine and Westgrove.

Staff recommends awarding this contract through a cooperative purchasing partnership with the City of Carrollton. Scodeller Construction was the successful bidder through Carrollton's competitive bidding process, and has completed a previous joint & crack sealing project successfully for the Town.

RECOMMENDATION:

Staff recommends approval.

COUNCIL GOALS:

Infrastructure improvement and maintenance

ATTACHMENTS:

Description:

- [Bid Tabulation](#)
- [Notice of Renewal](#)

Type:

- Backup Material
- Backup Material



CC MEETING: OCTOBER 11, 2011

DATE: December 28, 2012

TO: Leonard Martin, City Manager

FROM: Vince Priolo, Purchasing Manager

SUBJ.: Consider Approval Of Bid #11-031 For Crack Sealing For Public Works From Scodeller Construction Inc. In An Amount Not To Exceed \$400,000.

BACKGROUND: This contract will be utilized by the Street Department to perform crack and joint sealing on concrete panel replacements performed by in-house repair crews and to perform preventative maintenance by sealing cracks in various neighborhoods throughout the city. This bid contains two one-year renewal options if mutually agreeable between the city and the vendor.

Bids were advertised and received from three vendors of which all responded.

FINANCIAL IMPLICATIONS: The service on **Bid # 11-031** will be purchased from budgeted funds for the cost centers and amounts as listed below:

<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>BUDGET AMOUNT</u>
CAP ACCOUNT – 854460	68200 – STREET IMPROVEMENTS	\$ 400,000.00

RECOMMENDATION/ACTION DESIRED: Staff recommends that the best value bid meeting all specifications be awarded to Scodeller Construction Inc. for an amount not to exceed \$400,000.00.

NOTE: The vendors understood that the bid contained an estimate of the number per lane mile, but that the work to be performed is limited to the amount available in the CAP account.

ATTACHMENTS: Tabulation sheet

CRACK SEALING 11-031

CRACK SEALING 11-031									
				CurtCo		Silver Creek Construction, Inc		Scodeller Construction	
ITEM	QUANTITY		DESCRIPTION	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	L.M.	15.6	Area 1	\$ 16,000.00	\$ 249,600.00	\$ 6,600.00	\$ 102,960.00	\$ 4,675.00	\$ 72,930.00
2	L.M.	10.92	Area 2	\$ 10,900.00	\$ 119,028.00	\$ 6,600.00	\$ 72,072.00	\$ 6,151.00	\$ 67,168.92
3	L.M.	14.17	Area 3	\$ 13,050.00	\$ 184,918.50	\$ 6,600.00	\$ 93,522.00	\$ 7,555.00	\$ 107,054.35
4	L.M.	4.24	Area 4	\$ 13,000.00	\$ 55,120.00	\$ 6,600.00	\$ 27,984.00	\$ 6,154.00	\$ 26,092.96
5	L.M.	28.67	Area 5	\$ 14,125.00	\$ 404,963.75	\$ 6,600.00	\$ 189,222.00	\$ 6,497.00	\$ 186,268.99
6	L.M.	12.51	Area 6	\$ 24,380.00	\$ 304,993.80	\$ 6,600.00	\$ 82,566.00	\$ 9,355.00	\$ 117,031.05
7	L.M.	2.47	Area 7	\$ 16,190.00	\$ 39,989.30	\$ 6,600.00	\$ 16,302.00	\$ 8,987.00	\$ 22,197.89
8	L.M.	16.25	Area 8	\$ 16,000.00	\$ 260,000.00	\$ 6,600.00	\$ 107,250.00	\$ 4,778.00	\$ 77,642.50
9	L.M.	11.9	Area 9	\$ 10,900.00	\$ 129,710.00	\$ 6,600.00	\$ 78,540.00	\$ 5,553.00	\$ 66,080.70
10	L.M.	1.68	Area 10	\$ 20,800.00	\$ 34,944.00	\$ 6,600.00	\$ 11,088.00	\$ 4,591.00	\$ 7,712.88
11	L.M.	14.9	Area 11	\$ 18,500.00	\$ 275,650.00	\$ 6,600.00	\$ 98,340.00	\$ 5,367.00	\$ 79,968.30
12	L.M.	6.52	Area 12	\$ 18,400.00	\$ 119,968.00	\$ 6,600.00	\$ 43,032.00	\$ 7,717.00	\$ 50,314.84
13	L.M.	1.98	Area 13	\$ 12,600.00	\$ 24,948.00	\$ 6,600.00	\$ 13,068.00	\$ 5,978.00	\$ 11,836.44
14	L.M.	1.92	Area 14	\$ 12,600.00	\$ 24,192.00	\$ 6,600.00	\$ 12,672.00	\$ 5,978.00	\$ 11,477.76
15	L.M.	1.33	Area 15	\$ 26,300.00	\$ 34,979.00	\$ 6,600.00	\$ 8,778.00	\$ 5,372.00	\$ 7,144.76
16	L.M.	2.13	Area 16	\$ 21,100.00	\$ 44,943.00	\$ 6,600.00	\$ 14,058.00	\$ 4,396.00	\$ 9,363.48
17	L.M.	2.65	Area 17	\$ 18,850.00	\$ 49,952.50	\$ 6,600.00	\$ 17,490.00	\$ 4,982.00	\$ 13,202.30
18	L.M.	20000	Construction Joints Sealed On Concrete Streets	\$ 0.85	\$ 17,000.00	\$ 2.00	\$ 40,000.00	\$ 1.00	\$ 20,000.00
19	L.M.	5,000	Redwood Expansion Joints On Concrete Streets	\$ 2.50	\$ 12,500.00	\$ 5.80	\$ 29,000.00	\$ 0.90	\$ 4,500.00
20	L.F	2,500	Cracks sealed on asphalt or concrete streets	\$ 0.45	\$ 1,125.00	\$ 2.50	\$ 6,250.00	\$ 0.40	\$ 1,000.00
				\$	2,388,524.85	\$	1,064,194.00	\$	958,988.12



December 20, 2012

Scodeller Construction Inc
Eamonn Dwyer & Peter Scodeller
51722 Grand River
Wixom, MI 78393

Dear Peter Scodeller,

The purpose of this letter is to make you aware that your bid for # 11-031 Crack Sealing has been renewed for twelve additional months. The new bid number will be #11-031-2 (2nd renewal period).

The contracts renewal will be in effect for the following dates:

Contract Dates: January 30, 2013 to January 29, 2014

Please provide a new insurance certificate as well as an additional payment bond for \$241,011.88. It is our intention is to spend \$400,000.00 during the 2nd renewal term. Your current payment bond # 09048113 has a reminding balance of \$158,988.12 left. The difference between what will be remaining on that bond and what we are planning on spending during the second renewal term equals the bond amount of \$241,011.88 requested.

If for any reason you have issues or concerns, please contact this office immediately at 972-466-3105.

The city of Carrollton thanks you for your cooperation in this bid procedure.

Respectfully,

A handwritten signature in black ink that reads "Ebonie Williams". The signature is written in a cursive, flowing style.

Ebonie Williams
Buyer

PURCHASING

Council Agenda Item: # R 2e

AGENDA CAPTION:

Approval of final payment to Ark Contracting Service in an amount not to exceed \$9,023.04 for construction of the downstream weir and drop structure in Vitruvian Park.

FINANCIAL IMPACT:

This item is budgeted in the 2008 Capital Projects Fund.

Original Contract Amount: \$344,420

Total Change Orders: \$39,410

Total Contract Amount: \$383,830

BACKGROUND:

This project was to stabilize the downstream weir in Farmers Branch Creek at Vitruvian Park. Ark Contracting Service has completed the job and is requesting final payment.

RECOMMENDATION:

Staff recommends approval.

COUNCIL GOALS:

Infrastructure improvement and maintenance

ATTACHMENTS:

Description:

Type:

No Attachments Available

Council Agenda Item: #R3

AGENDA CAPTION:

Presentation of and discussion regarding the Fiscal Year 2013 Budget Book.

FINANCIAL IMPACT:

n/a

BACKGROUND:

n/a

RECOMMENDATION:

COUNCIL GOALS:

Mindful Stewardship of Town Resources, Maintain and enhance our unique culture of creativity and innovation

ATTACHMENTS:

Description:

Type:

No Attachments Available

Council Agenda Item: #R4

AGENDA CAPTION:

Discussion and consideration of approval of appointment of a Member to the Planning and Zoning Commission.

FINANCIAL IMPACT:

No financial impact

BACKGROUND:

Commissioner Doherty's second term on the Planning and Zoning Commission will expire on January 25th. Commissioner Doherty's appointment belongs to Councilmember Gunther.

RECOMMENDATION:

COUNCIL GOALS:

Maintain and enhance our unique culture of creativity and innovation

ATTACHMENTS:

Description:

Type:

No Attachments Available

Council Agenda Item: #R5

AGENDA CAPTION:

Presentation by and discussion regarding feral and domestic cat populations in Addison, requested by Barbara Arnold.

FINANCIAL IMPACT:

n/a

BACKGROUND:

TBD

RECOMMENDATION:

COUNCIL GOALS:

N/A

ATTACHMENTS:

Description:

Type:

No Attachments Available

Council Agenda Item: #R6

AGENDA CAPTION:

Presentation of the Planning and Zoning Commission Annual Report for 2012 by Planning and Zoning Chairman, Ralph Doherty.

FINANCIAL IMPACT:

NA

BACKGROUND:

NA

RECOMMENDATION:

COUNCIL GOALS:

Maintain and enhance our unique culture of creativity and innovation, Develop Next Great Idea

ATTACHMENTS:

Description:

- 📎 [Planning and Zoning Commission Annual Report](#)
- 📎 [P&Z attendance report](#)

Type:

Backup Material
Backup Material

Memorandum

January 22, 2013

TO: Mayor Meier and the Members of the Addison City Council

FROM: Ralph Doherty, Chair, Planning and Zoning Commission, Town of Addison

COPY: Planning and Zoning Commissioners, Town of Addison
Ms. Carmen Moran, Director of Development Services, Town of Addison
Mr. Ron Whitehead, City Manager, Town of Addison

SUBJECT: 2012 Annual Report to the Council

ATTACHMENT: 2012 Meeting and Attendance Statistics

The Planning and Zoning Commission is governed by the Rules, Regulations, and Procedures of the Town of Addison. These Rules stipulate under Article III, DUTIES OF THE COMMISSION, Paragraph (j) that the Commission shall:

“Submit each year a progress report to the City Council summarizing its activities, major accomplishments for the past year, and a proposed work program for the coming year. The report shall contain for the year the attendance record of all members and the identity of Commission officers.”

Please let this document serve as the Commission’s progress report, and the attendance record of all members is also attached for your review and use.

Overview

I often characterize the role of Addison’s Planning and Zoning Commission as one of providing **Opportunities**: for our **Residents** to represent their interests, for our **Applicants** to initiate or extend their business or professional footprint within the Town, for the **Staff** to demonstrate their expertise and professionalism, and for the Town **Administration** and **Council** to exercise leadership and forward thinking when focusing on preserving the Addison Way and the quality of life in our Town.

Given that background, 2012 was another busy year in the Planning and Zoning Commission, best characterized as **Sustaining** momentum, **Supporting** new Commissioners, **Studying** the cases, and **Selecting** the highest and best land use options available to Addison.

In addition to our regular duties, we were assigned a very special and important task last spring when the Mayor charged the Commission with reviewing, studying, and updating the Comprehensive and Strategic Land Use Plan of the Town, an activity that last occurred in the early 1990s. In a progress review conducted for the Council late last summer, I complimented my colleagues for their ability to think “out of the box”, their thorough preparation for complex case discussions, and their sincere desire to make

everyone who had business before the Commission feel welcomed and respected. The Commissioner's approach to their responsibilities, coupled with a review of last year's applications, clearly shows that Addison remains at the top of the list for residents, developers, and operators of important commercial and residential projects alike.

The Commission

The Commission experienced "normal" turnover in 2012, what with Commissioner Gunter resigning to run for the Town Council in February, and Commissioner Angell departing the commission in August. We welcomed Commissioners Stockard and Hughes as their replacements, and I was quite pleased to observe these new members immediately add value to Planning and Zoning's deliberations. Both brought maturity, new and different perspectives, and a sincere desire to have a positive impact on our Town to the group.

A review of 2012 P&Z meeting statistics reveals that attendance averaged 79%, down from 88% in 2011, and we held twelve meetings during the year. Individual meeting attendance ranged from 71% to 100%, with perfect attendance in four monthly meetings – March, April, November, and December. Commissioners Groce, Hughes, and Oliver had perfect attendance in 2012, and they deserve our admiration for this record. Nine individuals in total served on the Commission during the year and, as mentioned previously, we lost two and gained two new members during 2012.

I chaired the Commission once again in 2012, and Ms. Kathryn Wheeler assisted me by serving as Vice-Chair. As always, the P&Z was more than ably supported by Ms. Carmen Moran, Addison's Director of Development Services. As stated previously, Carmen remains the intellectual conscience of P&Z, and the valued counselor (and touchstone) for all Commissioners. She is also the repository of much of the development history of the Town, and her work on and numerous contributions to the Comprehensive and Strategic Land Use Plan revision has been, quite frankly, invaluable.

The annual election for the 2012 Chair of the Commission will be held on January 24th, and I will ask my colleagues to elect me to represent them and to serve the Town in that capacity once again.

Highlighted 2012 cases

Let me now briefly highlight some important 2012 cases as follows:

Methodist Hospital for Surgery – Medical Office Building

The initial Medical Office Building for our hospital, designed to provide the Methodist medical staff a facility to house their practices, is currently under construction with a planned opening date of mid-year 2013. The hospital, operating for just over two years, has proven it's worth to physicians, other clinical professionals, patients and their families, and has become a significant Addison Asset in a short period of time. Methodist remains a "good neighbor", and continually demonstrates it's desire and commitment to work with the Town, neighboring residents and businesses, and Trinity Christian Academy in matters related to traffic volume, flow, and daily operations. In fact, the MOB underwent several major changes during planning in order to more effectively meet

community and hospital needs.

Addison Heights Apartments

The Commission was asked to investigate and approve a zoning change and the development of a high density, multi-story apartment complex located immediately West of the Post Office and across the street from Fire Station No. 1. While at first blush the project seemed to contain of all the ingredients necessary for a significant upgrade to the Addison Road area – well designed building, nice resident amenities, a tower with a view of airport operations, and beautifully landscaped grounds, etc. - further study revealed a planned density of almost double the number of units that the staff deemed appropriate for such a site. Based on the planned density, the impact on the area, and the inability of the developer to reduce the number of units in the project due to business case reasons, the Staff recommended against the development. The Commission studied the Case thoroughly and thoughtfully before agreeing with the Staff (6–1) and recommending disapproval to the Council. While some might accuse the Commission of “looking a gift horse in the mouth”, preservation of the Addison Way again took center stage during P&Z deliberations.

The Break and The Addison Ice House – First commercial/retail (restaurant) development in Vitruvian Park

Two restaurants appeared before the Commission late last fall seeking approval to open the initial eating, etc. facilities in Vitruvian Park. Both plan to offer food and drink services to residents that are not currently available. The Commission was quite pleased to review these cases and to recommend them forward to the Council for approval, seeing each as a milestone in the development of the Southwest quadrant of Addison and another major step in the build out and development of this “game changing” residential community. These facilities will join with other innovative resident amenities such as “Thursday night bites” and the wonderful and innovative holiday light display to add new dimensions to the “Addison Way.”

Comprehensive and Strategic Land Use Plan

Responding to the Mayor’s challenge, the Commission initiated background briefings, individual and group study, field trips, and in-depth, spirited discussions focused on answering the somewhat rhetorical question – *“What is the most strategic, highest, and best use for Addison’s scarce land assets?”* Recognizing the great difficulty associated with building a consensus definition about the current and future use of any area or parcel, the Commission defined a set of “Addison Land Use Attributes of Success” to assist us in our task. These factors include the recognition that the Town’s land use must be **Competitive**, that **Safety** underpins any appropriate use of property, and that uses must also be **Functional, Visually Appealing**, supported by **Amenities, Environmentally Responsible**, and **Walkable**. We will incorporate these factors into our analysis early this year and the Commission continues to evaluate ways to visually and statistically portray the land use in all areas of the Town.

Looking Ahead

2013 will surely bring new cases, challenges, and opportunities to the Commission and to the Town. Most would forecast that the Town will receive additional applications for

approval to sell beer and wine for off-premise consumption and, as they come, the SUP process will enhance our management of the “new era in Addison.” We plan to finalize our Strategic Land Use study during the first quarter and upon doing so will seek an audience with the Council to review the contents of this year long effort.

The continuation of the multi-year LBJ Freeway improvement project (LBJ Express) may cause residents and businesses alike to consider Addison as a “driveway to desk” or safe haven community going forward, one that is unparalleled in the Metroplex. Should they decide to move North the Commission stands ready to facilitate their decision with respect to community needs and, of course, the Addison Way.

Summary

As stated many times in the past several years, the Commission is a dedicated, professionally experienced, and dynamic group that works quite well together and enjoys increasing our knowledge of Planning and Zoning theory and practice. It may be of interest to the council to learn that the average Commissioner has resided in Addison for over almost fifteen and one-half years, again clear evidence to the level of commitment to the Town. Finally, it is indeed a matter of pride when one of “ours” chooses to use the knowledge, experience, and relationships gained while serving on the P&Z to serve on the Town Council, and I now count five among you as “alums.”

In closing, the Commissioners are committed to Addison and to working closely with the Staff, Administration, and the Council alike to sustain and improve the “Addison Way” for everyone who lives, works, or plays in our community.

Council Agenda Item: #R7

AGENDA CAPTION:

Presentation of and discussion regarding the Metrocrest Chamber of Commerce's year end report as part of the Chamber's Fiscal Year 2012 Service Agreement with the Town of Addison.

FINANCIAL IMPACT:

\$35,000

BACKGROUND:

In FY 2012, the Town of Addison entered into a service agreement with the Metrocrest Chamber of Commerce that would leverage their support in the Town's endeavors related to Economic Development, Visitor Services and Special Events. Tracy Eubanks, President & CEO of the Metrocrest Chamber of Commerce will provide Council with a final report of their accomplishments related to the executed service agreement. This was the first agreement ever entered with the Metrocrest Chamber of Commerce and the Town of Addison and has served as a model for the other communities supported by the Metrocrest Chamber.

RECOMMENDATION:

COUNCIL GOALS:

Create raving fans of the Addison Experience, Mindful Stewardship of Town Resources, Maintain and enhance our unique culture of creativity and innovation, Attract new businesses to Addison, Establish a Non-profit Funding Strategy

ATTACHMENTS:

Description:

- ▢ [Metrocrest Chamber 2012 Key Statistics](#)
- ▢ [Metrocrest Chamber 2012 Program Recap](#)

Type:

- Cover Memo
- Cover Memo



METROCREST
CHAMBER OF COMMERCE
ADDISON • CARROLLTON • FARMERS BRANCH

2012 Key Statistics

	<u>2012</u>	<u>2011</u>	<u>Var.</u>
Revenue	\$ 429,863	\$ 286,816	49.9%
Profit	\$ 5,515	\$ (32,008)	117.0%
New Members	118	76	55.3%
Net New Members	13	(37)	135.0%
\$'s spent at TOA Facilities (events)*	\$ 12,581	\$ -	100.0%
\$'s spent at Addison Hotels**	\$ 28,947	\$ 15,232	90.0%
# of events at Addison Restaurants	20	5	300.0%
# of Ribbon-Cuttings in Addison	17	3	466.7%

* Visit Addison Gallery and Addison Conference Centre

** Crowne Plaza, Marriott Quorum

Town of Addison and Metrocrest Chamber of Commerce
Service Agreement Milestone Annual Review
2011-2012
(updated 1-13-13)

1.	<p><i>Economic Development Marketing (\$10,000):</i></p> <ul style="list-style-type: none"> ➤ Assist with sports marketing development by creating an inventory and analysis of facilities in the area to accommodate such events. ➤ Provide marketing support of Addison Conference Center and Visit Addison facilities that will generate at least 5 events annually. ➤ Provide marketing support to our economic development department.
	Accomplishments
	Met with representatives from all three cities concerning Sports Marketing. Initiative on hold per cities.
	Chamber booked Conference Centre for four events in 2012: January 25-Economic Outlook Luncheon; April 12-Business Expo; October 24-Health & Wellness Expo; November 9-Celebrate Metrocrest.
	Chamber booked four events at Visit Addison Gallery.
	Chamber provided four quality leads to Conference Centre staff; one wedding was booked and the Dallas Association of Professional Photographers (DPPA) had one event at Visit Addison Gallery. The DPPA will now hold their 2013 monthly guild meetings at Visit Addison Gallery.
	Chamber passed on two quality leads to Economic Development department.
	Chamber assisted with two new businesses relocating to Addison: AHMSI (provided new employee packets, restaurant coupons, apartment complex relocation incentives) and Windward Software (provided contacts for professional services).
	Provided support/marketing support regarding Business Registration process adopted by council
	Supported the new Business Registration process. Provided free tickets to Business Expo to all Addison businesses that registered as part of the Business Registration process.
	Staffed vendor fair at American Home Mortgage on behalf of the Town of Addison.
	Formed an Economic Development Committee consisting of all three cities Economic Development department representatives, chamber board members and local business leaders. Met 4 times in 2012.
	Disseminate Town of Addison Economic Development/Addison Airport information to new chamber members and distributed in chamber lobby; Collaborate with Town Council and staff to encourage participation regarding Addison based chamber members.
2.	<p><i>Entrepreneur Development Support (\$10,000):</i></p> <ul style="list-style-type: none"> ➤ Develop local business start-up manual that includes the steps for starting a business. ➤ Highlight local resources available to entrepreneurs (i.e. SBA, SBDCs, SCORE, etc.) ➤ Develop list of Chamber members that can provide initial counseling to entrepreneurs focusing in on accounting, legal support, marketing, etc. ➤ Provide quarterly training event led by seasoned professional that will enhance knowledge for entrepreneurs on starting a business.
	Accomplishments
	Met with SBA, SBDC, SCORE, TMAC and Workforce Solutions to develop ideas for training and resource materials.
	Utilized TMAC for chamber's strategic planning
	SBDC is developing plan to staff chamber with small business counselor
	Promoted workshops and job fairs organized by Workforce Solutions (TWC)
	Developed monthly workshop series.
	Created seminar series for April Business Expo and October Health & Wellness Expo.

	Weekly counseling provided by SCORE
3.	<i>Worldfest Relationship Enhancement (\$5,000):</i> <ul style="list-style-type: none"> ➤ Develop strategy to reach out to minority/ethnic chambers of commerce in the region to create awareness of Worldfest in Addison. ➤ Increase participation of minority chambers in Worldfest.
	Accomplishments
	Promoted Worldfest to chamber members via chamber newsletter and email blasts.
	Compiled list of area ethnic chamber (over 30) to target to assist with promotion, attendance and potential exhibitors.
	Conducted three Global Business Connection luncheons to support Worldfest.
4.	<i>Hotel Concierge Support (\$5,000):</i> <ul style="list-style-type: none"> ➤ Assist Visitor Services in establishing a Hotel Concierge Business program for major conferences held at local hotels. ➤ Provide volunteers at targeted hotel conferences to disseminate information of local attractions, local events, and business support services.
	Accomplishments
	Met with Visitor Services staff to offer support in this endeavor.
5.	<i>Develop Aviation Related Forum at Addison Airport (\$5,000):</i> <ul style="list-style-type: none"> ➤ Collaborate with airport management to develop a timely aviation forum. ➤ Market event to local businesses with emphasis on airport tenants.
	Accomplishments
	Met with airport staff to develop goal: “Bridge the gap between the airport and the business community”.
	Coordinated airport tour for City of Carrollton and City of Farmers Branch representatives.
	Conducted a portion of Leadership Metrocrest Class XXIII at Airport facilities including a tour.
	Conducted the August Chairman’s Circle event at the Addison Conference Centre which focused on airport issues, opportunities, etc.
	All airport tenants provided complimentary tickets to the 2012 Business Expo on April 12.
	Coordinated Business After-Hours event with the Addison Airport at the Cavanaugh Flight Museum.
Miscellaneous	
	Accomplishments
	Sent welcome letters to all Addison certificate of occupancy recipients.
	Developed relationship with the Addison Business Association.
	Promoted “Future of ..” series coordinated by Addison Magazine.
	Created “Rising Star” award to recognize area leaders who are beginning to take on a greater role.

Council Agenda Item: #R8

AGENDA CAPTION:

Presentation and discussion regarding the Legacy Foundation.

FINANCIAL IMPACT:

n/a

BACKGROUND:

n/a

RECOMMENDATION:

COUNCIL GOALS:

N/A

ATTACHMENTS:

Description:

Type:

No Attachments Available

Council Agenda Item: #R9

AGENDA CAPTION:

Discussion and update regarding Addison Code Enforcement practices and procedures.

FINANCIAL IMPACT:

n/a

BACKGROUND:

n/a

RECOMMENDATION:

COUNCIL GOALS:

N/A

ATTACHMENTS:

Description:

 [Code Enforcement Monthly Reports](#)

Type:

Backup Material

Belt Line Road Code Sweep

Code Process Tracking - March 2012							
Lights Outlining Building							
Business	Address	1st notice given	follow-up	Certified Letter Sent	Complaint Filed	Resolved	Inspector
Back Nine	4060 Belt Line Road Addison, TX 75001	2/24/2012				2/24/2012	CM
Bed Bath and Beyond and Village on the Parkway	5100 Belt Line Road Dallas, TX 75254	3/1/2012				3/5/2012	BH
Duke's Original Road House	4180 Belt Line Road Addison, TX 75001	2/28/2012					BH
Ferrari's Italian Villa	14831 Midway Road Addison, TX 75001	2/27/2012				3/7/2012	BE
Humperdink's	3820 Belt Line Road Addison, TX 75001	2/28/2012				3/9/2012	BH
Kenny's Italian Grill	5100 Belt Line Road Dallas, TX 75254	2/28/2012				3/9/2012	BH
The Quarter	15201 Addison Road Addison, TX 75001	3/1/2012	met with them on-site 3-15-2012				BH
Soho	5290 Belt Line Road Dallas, TX 75254	3/1/2012					BH
Addison Town Center	3700 Belt Line Road Addison, TX 75001	3/12/2012				turned off 3-13-2102	CM
Al Amir	4041 Belt Line Road Addison, TX 75001	3/14/2012					BH
Magic Time Machine	5003 Belt Line Road Addison, TX 75001	3/15/2012					BH
Lights in Trees							
Back Nine	4060 Belt Line Road Addison, TX 75001	2/24/2012				2/24/2012	CM
Cantina Laredo	4546 Belt Line Road Addison, TX 75001	3/1/2012	provided spec on festoons 3-15-2012			3/30/2012	BE
Chick-fil-A	3781 Belt Line Road Addison, TX 75001	2/27/2012				3/7/2012	BE
Duke's Original Road House	4180 Belt Line Road Addison, TX 75001	2/28/2012					BH
Ferrari's Italian Villa	14831 Midway Road Addison, TX 75001	2/27/2012				3/7/2012	BE
Firefly Asian Grill	14905 Midway Road Addison, TX 75001	2/27/2012	3/15/2012			3/19/2012	BE
Gloria's	5100 Belt Line Road Dallas, TX 75254	3/13/2012					BH
Original Pancake House	5220 Belt Line Road Dallas, TX 75254	3/9/2012				turned off 3/13/2012	BH
Snuffers	14910 Midway Road Addison, TX 75001	3/1/2012					BE

Belt Line Road Code Sweep

Business	Address	1st notice given	follow-up	Certified Letter Sent	Complaint Filed	Resolved	Inspector
Tokyo One	4440 Belt Line Road Addison, TX 75001	3/1/2012				3/7/2012	BE
T G I Friday's	5100 Belt Line Road Suite 900	3/21/2012					BE
Flashing/Moving Signs							
Azure	4080 Belt Line Road Addison, TX 75001						
El Amir	4041 Belt Line Road Addison, TX 75001						
Fancy Nails	4151 Belt Line, #107 Addison, TX 75001	3/9/2012				3/9/2012	BH
Nail Star	3743 Belt Line Road Addison, TX 75001	3/9/2012				3/9/2012	BH
CJ's Beer and Fine Wine	14885 Inwood Addison Texas 75001	3/16/2012	resolved issue			3/21/2012	BH
American Sprints	14821 Inwood Addison Texas 75001	3/16/2012	resolved issue			3/21/2012	BH
Nadir - Sign in window flashing	5000 Belt Line # 250	3/29/2012					LC
Random Christmas Lights							
Best Thai	4135 Belt Line Road Addison, TX 75001	2/27/2012	3/1/2012			3/5/2012	BE
Chaucer's, Rope lights	5080 Spectrum Drive Addison, TX 75001	3/19/2012					BE
Flippin' Out	4021 Belt Line Road Addison, TX 75001	3/1/2012				3/9/2012	BE
Foot Spa	5290 Belt Line Road Addison, TX 75001	2/28/2012					BH
Flying Fish	5100 Belt Line Road Dallas, TX 75254	3/1/2012					BH
Los Lupes	3855 Belt Line Road Addison, TX 75001	2/27/2012				3/7/2012	BE
Manny's Uptown	14905 Midway Road Addison, TX 75001	2/27/2012				2/28/2012	BH
Nate's , bull on roof	14951 Midway Road Addison, TX 75001	2/27/2012				2/28/2012	BH
Vernon's Grill	5290 Belt Line Road Dallas, TX 75254	2/28/2012				2/28/2012	BH
Nate's - sign in need of repairs n / end of building	14951 Midway Road Addison, TX 75001	2/13/2012			3/13/2012	3/15/2012	BE / LC
Addison Point	4578 Belt Line Road Addison, TX 75001	3/15/2012					BH
Clay Pit	4460 Belt Line Road Addison, TX 75001	3/19/2012					BE

Belt Line Road Code Sweep

Business	Address	1st notice given	follow-up	Certified Letter Sent	Complaint Filed	Resolved	Inspector
Random Lights - Addison Circle							
Antonio's	4985 Addison Circle Addison, TX 75001	3/7/2012					BH
Astoria	15701 Addison Addison, TX 75001	3/7/2012					BH
Kampai Sushi	4995 Addison Circle Addison, TX 75001	3/7/2012					BE
Lion and Crown	5001 Addison Circle Addison, TX 75001	3/7/2012				3/9/2012	BE
Polka Dot Bakery	15615 Quorum Drive Addison, TX 75001	3/7/2012				3/31/2012	BH
Banners							
Raising Canes	4100 Belt Line Road Addison, TX 75001	3/9/2012				3/9/2012	BH
McFadden's	4050 Belt Line Road Addison, TX 75001	3/9/2012				3/9/2012	BH
Meineke Muffler	15304 Midway Road Addison, TX 75001	3/9/2012			warning issued 3/19/2012		BH
Meineke Muffler	15304 Midway Road Addison, TX 75001	3/12/2012			Citation Issued 03- 12-2012		BH
Illegal Attached Signs							
Loving Hut	14925 Midway Road Addison, TX 75001	3/9/2012				3/9/2012	BH
Salon Botique Academy	4535 Belt Line Road Addison, TX 75001	3/12/2012					
Zoning & Building Violations							
Public Parking Lot - Abandon Vehicle	4021 Belt Line	2/22/2012	3/9/2012			3/13/2012	BE
Public Parking Lot - Abandon Vehicle	4440 Belt Line	3/9/2012				3/19/2012	BE
Auther's - Exiting	15175 Quorum	3/6/2012					BE
Homeowner - Property Maintenance - home and fence	3928 Morman			2/14/2012			BE
Queen of Sheba - Exiting & Fire Code Violations	14875 Inwood		3/21/2012	3/6/2012	60 day time extension given by Fire Dept.		BE
Mi Piaci - Property Maintenance of Patio	14854 Monfort	3/9/2012					BE/LC

Belt Line Road Code Sweep

Business	Address	1st notice given	follow-up	Certified Letter Sent	Complaint Filed	Resolved	Inspector
Office Building Parking Structure - Property Maintenance	14800 Quorum	2/26/2012	3/5/2012				BE
Button's and Joes -debris along tracks / mowing	15211 & 15223 Addison			3/21/2012			BE
Addison Improv - lights out on marquee	4980 Belt Line # 250	3/12/2012				3/19/2012	BE
Comfort Suites - landscape debris by dumpster enclosure	4555 Belt Line	2/29/2012	3/19/2012 80% done				BE
Johnny's Pizza - debris in field behind building	4145 Belt Line	3/19/2012				3/30/2012	BE
Joe's Italian Café - lights out on building trim	4002 Belt Line	3/21/2012					BE
Addison Car Care - debris along tracks / mowing	15207 Addison		3/20/2012	3/13/2012			BE
Pole Lights							
Americas Best Value Inn	4005 Belt line Rd	3/20/2012				4/11/2012	LC
Noise Violation							
Walnut Square	4051 Belt Line Road #1001 Addison, TX 75001	3/29/2012 Delivered violation notice and copy of noise ordinance				Complaints have stopped, but resident still lives in unit and still has motorcycles	CM

Belt Line Road Code Sweep

Code Process Tracking - April 2102							
Lights Outlining Building							
Business	Address	1st notice given	follow-up	Certified Letter Sent	Complaint Filed	Resolved	Inspector
Duke's Original Road House	4180 Belt Line Road Addison, TX 75001	2/28/2012				4/4/2012	BH
The Quarter	15201 Addison Road Addison, TX 75001	3/1/2012	met with them on-site 3-15-2012			lights turned off	BH
Soho	5290 Belt Line Road Dallas, TX 75254	3/1/2012				lights turned off	BH
Al Amir	4041 Belt Line Road Addison, TX 75001	3/14/2012				lights turned off	BH
Magic Time Machine	5003 Belt Line Road Addison, TX 75001	3/15/2012				4/13/2012	BH
Lights in Trees							
Duke's Original Road House	4180 Belt Line Road Addison, TX 75001	2/28/2012	need registered agent from Jason Mathis	Second Notice sent by certified mail 04-25-2012			BH
Gloria's	5100 Belt Line Road Dallas, TX 75254	3/13/2012				4/13/2012	BH
Snuffers	14910 Midway Road Addison, TX 75001	3/1/2012				lights turned off	BE
T G I Friday's	5100 Belt Line Road Suite 900	3/21/2012				4/5/2012	BE
Flashing/Moving Signs							
Azure	4080 Belt Line Road Addison, TX 75001	notice taped on door 4-13-2012				light turned off	
Al Amir	4041 Belt Line Road Addison, TX 75001	notice taped on door 4-13-2012					
Nadir - Sign in window flashing	5000 Belt Line # 250	3/29/2012					LC
Texadelphia	5000 Belt Line	written notice given to them 4-13-2012					
Flying Fish	5100 Belt Line Road Dallas, TX 75254	notice given to them 4-13-2012					
Astoria Café	15701 Quorum Dr	Verbal Notice Given 4-10-12				4/12/2012	
Random Christmas Lights							
Chaucer's, Rope lights	5080 Spectrum Drive Addison, TX 75001	3/19/2012	need registered agent from Jason Mathis	Second Notice sent by certified mail 04-25-2012			BE
Foot Spa	5290 Belt Line Road Addison, TX 75001	2/28/2012	lights gone, but flashing			lights turned off 4-24-2012	BH
Flying Fish	5100 Belt Line Road Dallas, TX 75254	3/1/2012				changed to festoon lighting	BH

Belt Line Road Code Sweep

Business	Address	1st notice given	follow-up	Certified Letter Sent	Complaint Filed	Resolved	Inspector
Addison Point	4578 Belt Line Road Addison, TX 75001	3/15/2012				4/5/2012	BH
Clay Pit	4460 Belt Line Road Addison, TX 75001	3/19/2012				4/5/2012	BE
Random Lights - Addison Circle							
Antonio's	4985 Addison Circle Addison, TX 75001	3/7/2012	met with them on-site 4-04-2012			4/12/2012	BH
Astoria	15701 Addison Addison, TX 75001	3/7/2012	met with them on-site 4- 04-2012			4/12/2012	BH
Kampai Sushi	4995 Addison Circle Addison, TX 75001	3/7/2012	met with them on-site 4- 04-2012			4/5/2012	BE
Banners							
Meineke Muffler	15304 Midway Road Addison, TX 75001	3/9/2012 warning issued			Citation Issued 03- 12-2012		BH
Meineke Muffler	15304 Midway Road Addison, TX 75001	3/12/2012			Citation Issued 03- 12-2012		BH
Illegal Attached Signs							
Salon Botique Academy	4535 Belt Line Road Addison, TX 75001	3/12/2012	owner wants to apply for a Meritorious Exception. Has not submitted application 4- 19-2012 Has been given a deadline of 4-27- 2012 to file, or we will file a complaint				
Zoning & Building Violations							
Auther's - Exiting	15175 Quorum	3/6/2012					BE
Homeowner - Property Maintenance - home and fence	3928 Morman			2/14/2012		4/5/2012	BE
Queen of Sheba - Exiting & Fire Code Violations	14875 Inwood		3/21/2012	3/6/2012	60 day time extension given by Fire Department		BE
Mi Piaci - Property Maintenance of Patio	14854 Monfort	3/9/2012			Complete except for Engineering letter		BE/LC
Office Building Parking Structure - Property Maintenance	14800 Quorum	2/26/2012	3/5/2012	engineer's letter requested 04-25-2012			BE

Belt Line Road Code Sweep

Business	Address	1st notice given	follow-up	Certified Letter Sent	Complaint Filed	Resolved	Inspector
Button's and Joes -debris along tracks / mowing	15211 & 15223 Addison			3/21/2012	Filed 4/30/2012		BE
Comfort Suites - landscape debris by dumpster enclosure	4555 Belt Line	2/29/2012	3/19/2012 80% done			4/5/2012	BE
Joe's Italian Café - lights out on building trim	4002 Belt Line	3/21/2012	Second notice 04-13-2012				BE
Addison Car Care - debris along tracks / mowing	15207 Addison		3/20/2012	3/13/2012		Cleaned 4/19 & 20	BE
Camden Addison property maintenance fence at park	17200 Westgrove	4/5/2012	contract for repair awarded 4-25-2012				BE
McFaddens / non fire rated material used on front porch	4050 Beltline	4/18/2012				4/27/2012	BH
Ice Rink, 15100 Midway, sand pile and debris	15100 Midway	1/10/2012	1/24/12 and 4/11/12		citation issued 4/24/12		BH
Americas Best Value Inn	4005 Belt line Rd	3/20/2012				4/11/2012	LC
ONCOR dirt pile in right-of-way	behind 3939 Belt Line	talked to Randy Newsome, and he sent it to Property maintenance 4-12-2012					
Graffiti							
Seven Eleven	14400 Marsh Ln	Verbal notice given 4-26-12					LC
Woodcrafters (UDR)	14380 Marsh Ln North facade	Police Report 4-23-12				4/26/2012	LC
UDR	14380 Marsh Ln (parking light pole)	Police Report 4-24-12				4/26/2012	LC
Clipper Point Apartments (UDR)	4015 Vitruvian Way Bldg 4 Phone Box north façade	Police Report 4-24-12 Gave verbal notice 4-26-12					LC
Bella Ln Bridge (UDR)	15100 Block Bella Ln	Police Report 4-24-12 Gave verbal notice 4-26-12					LC
Miscellaneous Complaints							
Walnut Square - residend repairing motorcycles in garage, noise complaint	4051 Belt Line Road #1001 Addison, TX 75001	3/29/2012 Delivered violation notice and copy of noise ordinance			still no complaints	4/5/2012	CM
Home owner/ property maint	14640 Heritage	complaint from neighbors 4/18/12	complaint resolved			4/18/2012	BH
Illegal Bandit Signs							
	Various Locations					Picked up 24 signs	BE
	Various Locations					18 Signs	BH

Belt Line Road Code Sweep

Code Process Tracking - May, 2012							
Lights Outlining Building							
Business	Address	1st notice given	follow-up	Certified Letter Sent	Complaint Filed	Resolved	Inspector
Lights in Trees							
Duke's Original Road House	4180 Belt Line Road Addison, TX 75001	2/28/2012	need registered agent from Jason Mathis	Second Notice received by certified mail on 4-26- 2012	Need to file complaint on 5-07-2012	lights turned off 05- 08-2012	BH
American Spirits	14821 Inwood 5-2-12	Verbal notice given, 05- 02-2012				lights turned off 05- 08-2012	LC
LEFTYS	4021 BELTLINE #101	5/19/2012				5/31/2012	BH/BE
Flashing/Moving Signs							
Al Amir	4041 Belt Line Road Addison, TX 75001	notice taped on door 4- 13-2012				5/18/2012	BH
Nadir - Sign in window flashing	5000 Belt Line # 250	3/29/2012				5/18/2012	LC
Texadelphia	5000 Belt Line	written notice given to them 4-13-2012		second notice 5/21/12			BH
Flying Fish	5100 Belt Line Road Dallas, TX 75254	notice given to them 4- 13-2012				5/18/2012	BH
Johhny Pizza	4145 Beltline	5/19/2012					BH/BE
BEST THI	4135 BELTLINE	5/19/2012					BH/BE
PALM BEACH	3727 BELTLINE	5/19/2012					BH/BE
TATTOOS AND PIERCING	4297 BELTLINE	5/19/2012					BH/BE
OUTER MARKER	16101 ADDISON	5/19/2012					BH/BE
JAXX	14519 MIDWAY	5/21/2012					BH/BE
CLAY PITT	4460 BELTLINE	5/21/2012					BH/BE
HUMPERDINKS	3820 BELTLINE	5/21/2012					BH/BE
BUCKHORN	14875 Inwood	5/21/2012					BH/BE
SHOPPING OFF PRICE	5000 BELTLINE#770	5/21/2012					BH/BE
HI NEIGHBOR	14833 INWOOD	5/21/2012					BH/BE
Random Christmas Lights							
Chaucer's, Rope lights	5080 Spectrum Drive Addison, TX 75001	3/19/2012	need registered agent from Jason Mathis	Second Notice received on 4-26-2102	Need to file complaint on 5-07-2012	Resolved 7 May	CM/BE
SNUFFERS	14910 MIDWAY	5/12/2012					BH/BE
Random Lights - Addison Circle							
Banners							
Suite for Lease	16601 Addison # 103	Verbal via phone 2 May 2012				Resolved 8 May	BE
Meineke Muffler	15304 Midway Road Addison, TX 75001	3/12/2012			Citation Issued 03- 12-2012	resolved, 300.00 fine	BH
Seigals Liquor, Inwood Rd		5/10/2012				5/31/2012	BH

Belt Line Road Code Sweep

Business	Address	1st notice given	follow-up	Certified Letter Sent	Complaint Filed	Resolved	Inspector
MOTOR CITY AUTO	4019 BELTLINE	5/19/2012				5/31/2012	BH
SUPER CUTS	3720 BELTLINE	5/19/2012				5/31/2012	BH
SPRINT	3719 BELTLINE	5/19/2012				5/31/2012	BH
Illegal Attached Signs							
Salon Botique Academy	4535 Belt Line Road Addison, TX 75001	3/12/2012	owner wants to apply for a Meritorious Exception. Has not submitted application 4- 19-2012 Has been given a deadline of 4-27- 2012 to file, or we will file a complaint		Filed Complaint 05-01- 2012	Owner asked for, and received, an extension from the court until September 9, 2012	LC
Nate's - sign in need of repairs n / end of building	14951 Midway Road Addison, TX 75001	2/13/2012			Filed complaint on 3- 15-2012	Paid \$200.00 fine 5/31/2012	BE / LC
FULLERS	15164 MIDWAY	5/21/2012					BH
Zoning & Building Violations							
Brookhaven Village - Parking lot needing repairs	Marsh / Spring Valley	Verbal via phone 3 May 2012				Resolved 7 May	BE
Arthur's - Exiting	15175 Quorum	3/6/2012	4/16/2012		Complaint Filed - scheduled for June 5, 3:00 p.m.		BE
Lemmon - landscape maintenance / trees	3900 Spring Valley	Verbal notice 8 May				Resolved 14 May	BE
Queen of Sheba - Exiting & Fire Code Violations	14875 Inwood		3/21/2012	3/6/2012		Resolved 8 May	BE
The Englishman's - Sign and Motor Vehical	14655 Midway	5 day written notice 7 May 2012				Resolved 14 May	BE
Mi Piaci - Property Maintenance of Patio	14854 Monfort	3/9/2012			complete except for engineer's letter		BE/LC
Office Building Parking Structure - Property Maintenance	14800 Quorum	2/26/2012	3/5/2012	engineer's letter requested 04-25-2012, given 60 days, due 6-25- 2012	reminder notice given 29 May 2012.		BE
Button's and Joes -debris along tracks / mowing	15211 & 15223 Addison			3/21/2012	complaint filed, scheduled for 6-05- 2012 at 3:00 p.m.		BE
Joe's Italian Café - lights out on building trim	4002 Belt Line	3/21/2012	Second notice 04-13- 2012		ticket issued 05-07, scheduled for court 06- 05, 2012 at 3:00 p.m.	5/18/12, lights repaired	BE / BH

Belt Line Road Code Sweep

Business	Address	1st notice given	follow-up	Certified Letter Sent	Complaint Filed	Resolved	Inspector
Addison Car Care - debris along tracks / mowing	15207 Addison		3/20/2012	3/13/2012		Resolved	BE
Camden Addison property maintenance fence at park	17200 Westgrove	4/5/2012	contract for repair awarded 4-25-2012	Emailed - 15 May 2012	started repairs on 5-18-2012		BE
Ice Rink, 15100 Midway, sand pile and debris	15100 Midway	1/10/2012	1/24/12 and 4/11/12		citation issued 4/24/12, scheduled for court 06-05-0212	cleaned up 5/31	BH
ONCOR dirt pile in right-of-way	Behind 3939 Belt Line	Talked to Randy Newsome, with Oncor he sent it to Property maintenance 4-12-2012	Notice with photo sent to Randy Newsome with Oncor 7 May 2012				BE
7-11 3710 Marsh damaged drive						Repaired	BH
Graffiti							
Public Right of Way - on utility box	Runyon					Painted and covered 8May	BE
Oncor Transformer	14450 Marsh					Painted and covered 8May	BE
Seven Eleven	14400 Marsh Ln	Verbal notice given 4-26-12				Resolved 16 May	LC
Clipper Point Apartments (UDR)	4015 Vitruvian Way Bldg 4 Phone Box north façade	Police Report 4-24-12 Gave verbal notice 4-26-12				Complied 5-3-12	LC
Bella Ln Bridge (UDR)	15100 Block Bella Ln	Police Report 4-24-12 Gave verbal notice 4-26-12				Complied 5-3-12	LC

Belt Line Road Code Sweep

Code Process Tracking - June, 2012							
Business	Address	1st notice given	follow-up	Certified Letter Sent	Complaint Filed	Resolved	Inspector
Lights Outlining Building							
none in June							
Lights in Trees							
LEFTYS	4021 BELTLINE #101	5/19/2012				6/7/2012	BH/BE
Flashing/Moving Signs							
SIGN MAINTENANCE							
Office in the park	14675 Midway	6/15/2012				6/29/2012	BH
DFW Instrument sign - not to code no permit	16445 Addison	6/22/2012	6/26/2012 - Property owners meet with L. Chandler to discuss corrections and permit				BE
Texadelphia	5000 Belt Line	written notice given to them 4-13-2012		second notice 5/21/12		6/7/2012	BH
Johhny Pizza	4145 Beltline	5/19/2012				6/7/2012	BH/BE
BEST THAI	4135 BELTLINE	5/19/2012	still flashing on 6-7-12			6/12/2012	BH/BE
PALM BEACH	3727 BELTLINE	5/19/2012				6/7/2012	BH/BE
TATTOOS AND PIERCING	4297 BELTLINE	5/19/2012				6/7/2012	BH/BE
OUTER MARKER	16101 ADDISON	5/19/2012				6/7/2012	BH/BE
JAXX	14519 MIDWAY	5/21/2012				6/7/2012	BH/BE
CLAY PITT	4460 BELTLINE	5/21/2012	still flashing on 6-7-12			6/13/2012	BH/BE
HUMPERDINKS	3820 BELTLINE	5/21/2012				6/7/2012	BH/BE
BUCKHORN	14875 Inwood	5/21/2012				6/7/2012	BH/BE
SHOPPING OFF PRICE	5000 BELTLINE#770	5/21/2012				6/7/2012	BH/BE
HI NEIGHBOR	14833 INWOOD	5/21/2012				6/7/2012	BH/BE
C-Store, flashing open	Addison Road #100	6/12/2012				6/13/2012	BE
Verizon Wireless - flashing signs	5230 Belt Line	6/13/2012	Email - 6-15-2012				BE
ABC Bartending School	4120 Belt Line Road	6/12/2012				6/12/2012	BE
Luxury Nails and Spa	4135 Belt Line Road	6/7/2012				6/7/2012	
Joes Keys	5292 Beltline	6/7/2012				6/7/2012	BH
Random Christmas Lights							
Chaucer's, now hiring with lights	5080 Spectrum Drive	6/18/2012					BE
SNUFFERS	14910 MIDWAY	5/12/2012				6/7/2012	BH/BE
Random Lights - Addison Circle							
none in June							
Banners / Bandit Signs							
Miller Office interiors	15317 Midway	6/3/2012				6/3/2012	BH

Belt Line Road Code Sweep

Business	Address	1st notice given	follow-up	Certified Letter Sent	Complaint Filed	Resolved	Inspector
Signs by Tomorrow	15902 Midway					6/3/2012	BH
Grand Staff Piano Centers	5348 Belt Line Rd	Written Notice 6/12/12				6/13/2012	LC
Race Trac	15196 Marsh	Written notice 6/15/12				corrected 6/15/12	BH
Illegal Attached Signs							
Salon Botique Academy	4535 Belt Line Road Addison, TX 75001	3/12/2012	owner wants to apply for a Meritorious Exception. Has not submitted application 4- 19-2012 Has been given a deadline of 4-27- 2012 to file, or we will file a complaint		Filed Complaint 05-01- 2012	Owner asked the court for an extension to Septmber 3rd.	LC
Zoning & Building Violations							
Arthur's - Exiting	15175 Quorum	3/6/2012	4/16/2012		Complaint Filed - scheduled for June 5, 3:00 p.m.	Fines paid, exiting corrected - June 5, 2012	BE
Mi Piaci - Property Maintenance of Patio	14854 Monfort	3/9/2012		Certified letter sent 6- 15-2012	complete except for engineer's letter		BE/LC
Motor City Auto - Debris and auto parts - visable from public way	4019 Belt Line	6/26/2012 - 3 day written notice				Motor parts and debris clean up is completed. 6/27/2012	BE
First Allied Corp. - Landscape damage / clean up	4800 Inwood	6/25/2012				6/26/2012	BE
Joe's Italian	4002 Belt Line # 100	6/5/2012			Citation issued 6/12/2012 - court set for July 17th.		BE
Office Building Parking Structure - Property Maintenance	14800 Quorum	2/26/2012	3/5/2012	engineer's letter requested 04-25-2012, given 60 days, due 6-25- 2012	reminder notice given on May 29, 2012	Letter received 6/19/2012	BE
Button's and Joes -debris along tracks / mowing	15211 & 15223 Addison			3/21/2012	complaint filed, scheduled for 6-05- 2012 at 3:00 p.m. - Property owner ask court hearing to be set for later date 6/27/2012.	Area cleaned up - motor vehicle and trailer s now have current tags. Note - this is still be going thru the courts. 6/29/2012	BE

Belt Line Road Code Sweep

Business	Address	1st notice given	follow-up	Certified Letter Sent	Complaint Filed	Resolved	Inspector
Camden Addison property maintenance fence at park	17200 Westgrove	4/5/2012	contract for repair awarded 4-25-2012	Emailed - 15 May 2012	started repairs on 5-18-2012	Repairs completed on June 6, 2012	BE
CJ's Store - damaged awning	14885 Inwood	6/19/2012		6/25/2012 - 30 day notice			BE
Ice Rink, 15100 Midway, sand pile and debris	15100 Midway	1/10/2012	1/24/12 and 4/11/12		citation issued, did not show on court date, re-set		BH
ONCOR dirt pile in right-of-way	Behind 3939 Belt Line	Talked to Randy Newsome, with Oncor he sent it to Property maintenance 4-12-2012	Notice with photo sent to Randy Newsome with Oncor 7 May 2012	contacted someone in transmission department. Will get bid on cleaning it up and paying out of mowing money		Dirt pile removed and asphalt raked out by ONCOR on 6-22-2012	BE
Former Ewing Dealership site	Dallas Parkway	talked to Austin Commercial about cleaning up lot now that Tollway work was finished. Said they were using lot for LBJ work. Advised them the permission we granted was only while they were working in Addison	Spoke with several people in Austin Commercial office in Irving, Spoke with Mary Hutchinson, attorney for Ewing. Advised her it was a zoning violation to maintain yard on this site.	Called Mary Hutchinson again to see when lot was expected to be cleaned up. She advised that lease with Austin Commercial would expire on May 31st.		Lot was completely cleaned up on 6-07-2012	CM
Motel 6 - trucks parking on Denny's lot. Responding to Dr. Ihrig complaint	4301 Belt Line Road	went to tag truck and found driver. Asked him to move truck. Also talked to Desk Clerk and asked her to have trucks park on the Motel 6 site from now on. 6-12-12				Truck was immediately moved to the east side of Motel 6 site 6-12-12	CM
Meridian Sq Homes	Meridian Sq	Clean up dirt piles and debris					BH
Graffiti							
all May complaints were resolved							
Bandit Signs							
signs in median and rights-of-way						26 picked up and disposed of	

Belt Line Road Code Sweep

Code Process Tracking - July, 2012							
Business	Address	1st notice given	follow-up	Certified Letter Sent	Complaint Filed	Resolved	Inspector
Lights Outlining Building							
Lights in Trees							
Flashing/Moving Signs							
Window Signs							
Cleaners	3723 Belt Line	Hand delivered 7/17	Mailed July16, 2012				BE/BH
Palm Beach	3727 Belt Line	Hand delivered 7/17	Mailed July16, 2012			7/20/2012	BE/BH
Nail Star	3742 Belt Line	Hand delivered 7/17	Mailed July16, 2012				BE/BH
Medifast	3747 Belt Line	Hand delivered 7/17	Mailed July16, 2012			7/20/2012	BE/BH
Dr. Cell Phone	3767 Belt Line	Hand delivered 7/17	Mailed July16, 2012				BE/BH
Stop and Move	4021 Belt Line # 302	Hand delivered 7/17	Mailed July16, 2012				BE/BH
Flippin Out	4021 Belt Line # 303	Hand delivered 7/17	Mailed July16, 2012				BE/BH
Luxury Nails and Day Spa	4135 Belt Line # 116	Hand delivered 7/17	Mailed July16, 2012			7/17/2012	BE/BH
F - Cozy	4145 Belt Line # 206	Hand delivered 7/17	Mailed July16, 2012				BE/BH
Rutter & Wilbanks / Property Owners	4135 & 4145 Belt Line	Mailed July 16, 2012		7/16/2012			BE
MLCFC 2007-0 Belt line LLC % LNR Partners / Property Owners	4021 Belt Line	Mailed July 16, 2012		7/16/2012			BE
AP Plaza 07 A LLC & STE 210 / Property Owners	3711 Belt Line	Mailed July 16, 2012		7/16/2012			BE
Illegal Detached Signs							
DFW Instrument sign - not to code no permit	16445 Addison	6/22/2012	6/26/2012 - Property owners meet with L. Chandler to discuss corrections and permit				BE
Verizon Wireless - flashing signs	5230 Belt Line	6/13/2012	Email - 6-15-2012			Closed - removed all signs 7/1/2012	BE
Watson and Taylor, no permit	4015 Beltline	7/5/12, given 5 days				resolved 7/16/12	BH
Random Christmas Lights							
Chaucer's, now hiring with lights	5080 Spectrum Drive	6/18/2012	Written notice given - 7/9/2012			Sign removed 7/10/2012	BE
Random Lights - Addison Circle							
none in June							
Banners / Bandit Signs							

Belt Line Road Code Sweep

Business	Address	1st notice given	follow-up	Certified Letter Sent	Complaint Filed	Resolved	Inspector
Motor City Auto Repair - banners	4019 Belt Line Road					Removed 7/3/2012	BE
Banner on Midway	Midway Rd					7/5/12, removed	BH
Banners	15107 Addison Rd	7/5/12, removed				7/5/12, removed	BH
Eagle Transmission	16288 Midway	7/5/12, removed				7/5/12, removed	BH
Just Brakes	16284 Midway	7/5/12, removed				7/5/12, removed	BH
Addison Park Apts	14500 Marsh	7/13/12 removed				7/13/12, removed	BH
Mattress Firm	5000 Beltline#110	ticket issued				7/27, ticket issued	BH
T Mobil	5000 Beltline#210	7/27/2012				7/27/12, removed	BE
Illegal Attached Signs							
Salon Botique Academy	4535 Belt Line Road Addison, TX 75001	3/12/2012	owner wants to apply for a Meritorious Exception. Has not submitted application 4- 19-2012 Has been given a deadline of 4-27- 2012 to file, or we will file a complaint		Filed Complaint 05-01- 2012	Owner asked the court for an extension to Septbmer 3rd, has filed for exception to go to Council on August 14th	LC
Shell Station	Midway and Beltline					7/16/12, removed	BH
7-11 Convenience Store	Marsh and Spring Valley					7/16/12, removed	BH
Zoning & Building Violations							
Mi Piaci - Property Maintenance of Patio	14854 Monfort	3/9/2012	7/11/2012 Property owner advised letter is in the mail.	Certified letter sent 6- 15-2012	complete except for engineer's letter	Completed 7/24/2012	BE/LC
Joe's Italian	4002 Belt Line # 100	6/5/2012			Citation issued 6/12/2012 - trial set for 7 Aug. 2012		BE
CJ's Store - damaged awning	14885 Inwood	6/19/2012		6/25/2012 - 30 day notice		Awning removed 7/11/2012	BE
Ice Rink, 15100 Midway, sand pile and debris	15100 Midway	1/10/2012	1/24/12 and 4/11/12		citation issued, did not show on court date, re- set		BH
Meridian Sq Homes	Meridian Sq	Clean up dirt piles and debris	2nd notice given 7/5/12			Debris removed 7/16/12	BH
Klean Wash	3732 Spring Valley	condensation leak on walkway				resolved 7/16/12	BH

Belt Line Road Code Sweep

Business	Address	1st notice given	follow-up	Certified Letter Sent	Complaint Filed	Resolved	Inspector
Dead tree falling in to fence	4014 Dome Drive	called Realtor, she said she would get someone to cut tree down				7/27/12, tree removed and alley cleared	
Graffiti							
all June complaints were resolved							
Bandit Signs							
Various locations in Right of Way	Picked up 16 signs					Removed	BE
signs in medians and rights-of-way	picked up 20 bandit signs, 7-20-2012					Removed	LC
Noise Complaints							
Construction before 7:00 a.m. in the morning	7-11-2012, Aventura Condos at 5055 Addison Circle complained about early construction at Two Addison Circle, 15725 Dallas Parkway	7-12-2012, Inspector went by site at 5:45 a.m. and caught men working. Advised them to stop and alerted them the next incident would be a ticket	Will keep on close patrol - Rechecked 16 July - no work in area.			Have received no complaints since 12 July 2012 - will continue follow up if complaint occurs.	BE
Fire Code Items							
Target - deteriorated driveway with large potholes. Michel Mitchell from Fire is working with them.	Notified them early January. They fired contractor and went back out to bid.	Informed Mike on July 10 that they had a new contractor lined up				Corrected July 27, 2012	CM

Belt Line Road Code Sweep

Code Process Tracking - August, 2012							
Business	Address	1st notice given	follow-up	Certified Letter Sent	Complaint Filed	Resolved	Inspector
Lights Outlining Building							
Lights in Trees							
Flashing/Moving Signs							
Spy Centre	4299A Beltline	8/8/2012				8/8/2012	BH
Nail Star	3743 Beltline	8/8/2012				8/8/2012	BH
Movement Control Signs							
Addison Park Apartments	14900 Marsh	8/7/2012				8/7/2012	BH
Bridal Shop	14817 Inwood	8/7/2012	8/8/2012				BH
Spa	14809 Inwood	8/7/2012	8/8/2012				BH
Liquor Store	14821 Inwood	8/7/2012				8/7/2012	BH
Pokes	Midway	8/30/2012				8/30/2012	BH
Window Signs							
Cleaners	3723 Belt Line	Hand delivered 7/17	Mailed July16, 2012			8/20/2012	BE/BH
Nail Star	3742 Belt Line	Hand delivered 7/17	Mailed July16, 2012			8/8/2012	BE/BH
Dr. Cell Phone	3767 Belt Line	Hand delivered 7/17	Mailed July16, 2012			8/14/2012	BE/BH
Stop and Move	4021 Belt Line # 302	Hand delivered 7/17	Mailed July16, 2012	Follow up visit 8/20/2012		8/22/2012	BE/BH
Flippin Out	4021 Belt Line # 303	Hand delivered 7/17	Mailed July16, 2012	Follow up visit 8/20/2012			BE/BH
F - Cozy	4145 Belt Line # 206	Hand delivered 7/17	Mailed July16, 2012			8/10/2012	BE/BH
Rutter & Wilbanks / Property Owners	4135 & 4145 Belt Line	Mailed July 16, 2012		7/16/2012		8/20/2012	BE
MLCFC 2007-0 Belt line LLC % LNR Partners / Property Owners	4021 Belt Line	Mailed July 16, 2012		7/16/2012		8/28/2012	BE
AP Plaza 07 A LLC & STE 210 / Property Owners	3711 Belt Line	Mailed July 16, 2012		7/16/2012		8/16/2012	BE
Illegal Detached Signs							
Bent Tree Tower 2 - Lease sign in Right of Way - No Permit	16479 Dallas Pkwy.	Emailed 8/17/2012					BE
DFW Instrument sign - not to code no permit	Addison Road	6/22/2012	6/26/2012 - Property owners meet with L. Chandler to discuss corrections and permit				BE
Random Christmas Lights							
Random Lights - Addison Circle							

Belt Line Road Code Sweep

Business	Address	1st notice given	follow-up	Certified Letter Sent	Complaint Filed	Resolved	Inspector
none in August							
Banners / Bandit Signs							
Logans	5290 beltline#150	8/3/2012				8/3/2012	BH
Placi	14854 Montfort	8/3/2012				8/3/2012	BH
Weight Watchers	5290 Beltline #156	8/3/2012				8/3/2012	BH
Illegal Attached Signs							
Salon Botique Academy	4535 Belt Line Road Addison, TX 75001	3/12/2012	owner wants to apply for a Meritorious Exception. Has not submitted application 4- 19-2012 Has been given a deadline of 4-27- 2012 to file, or we will file a complaint		Filed Complaint 05-01- 2012	Owner asked the court for an extension to Septbmer 3rd, filed for an exception which was heard on August 14th	LC
Zoning & Building Violations							
Joe's Italian	4002 Belt Line # 100	6/5/2012			Citation issued 6/12/2012 - trial set for 7 Aug. 2012	Court reset for 3 Oct.2012	BE
Ice Rink, 15100 Midway, sand pile and debris	15100 Midway	1/10/2012	1/24/12 and 4/11/12		citation issued, did not show on court date, re- set		BH
Public Right of Way - Money collectors with buckets for church missions	Belt Line / Marsh	8/14/2012				8/14/2012	BE
Freacking Fast	4115 Billy Mitchell	8 Aug. 2012		Letters to correct sent 10 Aug. 2012 - 30 day			BE
Home owner / Ms. Moss plumbing, mechanical and eletrical work performed without permits & non compliant with codes	3918 Dome	27 Aug. 2012 Telephone conversation with home owner and contractor		Letters sent 28 Aug. 2012 - 30 day to correct			BE
Just Brakes	16284 Midway	8/7/2012				8/7/2012	BH
Graffiti							
Einstein's Bagels	3770 Belt Line Road	Zombie painted on dumpster wall behind lease space					
Village on the Parkway	5100 Belt Line Road	Grim painted on light pole					

Belt Line Road Code Sweep

Business	Address	1st notice given	follow-up	Certified Letter Sent	Complaint Filed	Resolved	Inspector	
Bandit Signs	Various locations in Right of Way					Picked up 17	BE	
Noise Complaints								
Fire Code Items								

Belt Line Road Code Sweep

Code Process Tracking - September, 2012							
Business	Address	1st notice given	follow-up	Certified Letter Sent	Complaint Filed	Resolved	Inspector
Lights Outlining Building							
Lights in Trees							
Flashing/Moving Signs							
Movement Control Signs							
Window Signs							
Flippin Out	4021 Belt Line # 303	Hand delivered 7/17	Mailed July16, 2012	Follow up visit 8/20/2012		Sept. 6, 2012	BE/BH
Illegal Detached Signs							
Bent Tree Tower 2 - Lease sign in Right of Way - No Permit	16479 Dallas Pkwy.	Emailed 8/17/2012				Sept. 5, 2012	BE
DFW Instrument sign - not to code no permit	Addison Road	6/22/2012	6/26/2012 - Property owners meet with L. Chandler to discuss corrections and permit				BE
MOTOR CITY	4019 BELTLINE	11/1/12 TICKET					BH
Random Christmas Lights							
Random Lights - Addison Circle							
none in August							
Banners / Bandit Signs							
Illegal Attached Signs							
Charter Furniture - sign over dock area needs maintenance	15101 Midway	Emailed 8/17/2012					BE

Belt Line Road Code Sweep

Business	Address	1st notice given	follow-up	Certified Letter Sent	Complaint Filed	Resolved	Inspector
Salon Botique Academy	4535 Belt Line Road Addison, TX 75001	3/12/2012	owner wants to apply for a Meritorious Exception. Has not submitted application 4-19-2012 Has been given a deadline of 4-27-2012 to file, or we will file a complaint		Filed Complaint 05-01-2012	Owner asked the court for an extension to Septbmer 3rd, filed for an exception which was heard on August 14th. Request was denied by Council. Owner was a no-show at Court on September 3rd. Courts is about to issue a warrant	LC
Zoning & Building Violations							
Joe's Italian	4002 Belt Line # 100	6/5/2012			Citation issued 6/12/2012 - trial set for 7 Aug. 2012	Paid citations / violation closed Sept. 3, 2012	BE
Ice Rink, 15100 Midway, sand pile and debris	15100 Midway	1/10/2012	1/24/12 and 4/11/12		citation issued, did not show on court date, re-set		BH
Freacking Fast	4115 Billy Mitchell	8 Aug. 2012		Letters to correct sent 10 Aug. 2012 - 30 day	Final Notice letter sent Sept. 7, 2012		BE
Home owner / Ms. Moss plumbing, mechanical and eletrical work performed without permits & non compliant with codes	3918 Dome	27 Aug. 2012 Telephone conversation with home owner and contractor		Letters sent 28 Aug. 2012 - 30 day to correct	Permitting process underway / repairs being performed Sept. 2012		BE
Graffiti							
Einstein's Bagels	3770 Belt Line Road	Zombie painted on dumpster wall behind lease space					
Village on the Parkway	5100 Belt Line Road	Grim painted on light pole					
Bandit Signs	Various locations in Right of Way						
Noise Complaints							
Fire Code Items							

Belt Line Road Code Sweep

Code Process Tracking - October, 2012							
Business	Address	1st notice given	follow-up	Certified Letter Sent	Complaint Filed	Resolved	Inspector
Lights Outlining Building							
Lights in Trees							
Flashing/Moving Signs							
Movement Control Signs							
Window Signs							
Illegal Detached Signs							
DFW Instrument sign - not to code no permit	Addison Road	6/22/2012	6/26/2012 - Property owners meet with L. Chandler to discuss corrections and permit				BE
Random Christmas Lights							
Random Lights - Addison Circle							
none in August							
Banners / Bandit Signs							
Illegal Attached Signs							
Charter Furniture - sign over dock area needs maintenance	15101 Midway	Emailed 8/17/2012					BE
Salon Botique Academy	4535 Belt Line Road Addison, TX 75001	3/12/2012	owner wants to apply for a Meritorious Exception. Has not submitted application 4-19-2012 Has been given a deadline of 4-27-2012 to file, or we will file a complaint		Filed Complaint 05-01-2012	Owner asked the court for an extension to Septbmer 3rd, filed for an exception which was heard on August 14th. Request was denied by Council. Owner was a no-show at Court on September 3rd. Courts is about to issue a warrant	LC
Zoning & Building Violations							

Belt Line Road Code Sweep

Business	Address	1st notice given	follow-up	Certified Letter Sent	Complaint Filed	Resolved	Inspector
Ice Rink, 15100 Midway, sand pile and debris	15100 Midway	1/10/2012	1/24/12 and 4/11/12		citation issued, did not show on court date, re-set		BH
Freaking Fast	4115 Billy Mitchell	8 Aug. 2012		Letters to correct sent 10 Aug. 2012 - 30 day	Final Notice letter sent Sept. 7, 2012		BE
Home owner / Ms. Moss plumbing, mechanical and electrical work performed without permits & non compliant with codes	3918 Dome	27 Aug. 2012 Telephone conversation with home owner and contractor		Letters sent 28 Aug. 2012 - 30 day to correct	Permitting process underway / repairs being performed Sept. 2012		BE
Graffiti							
Einstein's Bagels	3770 Belt Line Road	Zombie painted on dumpster wall behind lease space				resolved	BE
Village on the Parkway	5100 Belt Line Road	Grim painted on light pole				resolved	
Bandit Signs	Various locations in Right of Way						
Noise Complaints							
Fire Code Items							

Belt Line Road Code Sweep

Code Process Tracking - November, 2012							
Business	Address	1st notice given	follow-up	Certified Letter Sent	Complaint Filed	Resolved	Inspector
Lights Outlining Building							
Lights in Trees							
Flashing/Moving Signs							
Movement Control Signs							
Window Signs							
Illegal Detached Signs							
DFW Instrument sign - not to code no permit	Addison Road	6/22/2012	6/26/2012 - Property owners meet with L. Chandler to discuss corrections and permit				BE
Random Christmas Lights							
Random Lights - Addison Circle		11/16/2012					BH
	5004 Addison Circle, Kahlo Restaurant	11/16/2012				took lights down, 11/16/2012	BH
Banners / Bandit Signs	3742 Belt line Great Clips	11/16/2012			ticket issued		BH
	4019 Beltline Motor City	10/20/2012			ticket issued		BH
	Joe's Pasta and Pizza	11/26/2012			ticket issued		BH
Illegal Attached Signs							
Charter Furniture - sign over dock area needs maintenance	15101 Midway	Emailed 8/17/2012					BE

Belt Line Road Code Sweep

Business	Address	1st notice given	follow-up	Certified Letter Sent	Complaint Filed	Resolved	Inspector
Salon Botique Academy	4535 Belt Line Road Addison, TX 75001	3/12/2012	owner wants to apply for a Meritorious Exception. Has not submitted application 4-19-2012 Has been given a deadline of 4-27-2012 to file, or we will file a complaint		Filed Complaint 05-01-2012	Owner asked the court for an extension to Septbmer 3rd, filed for an exception which was heard on August 14th. Request was denied by Council. Owner was a no-show at Court on September 3rd. Courts is about to issue a warrant	LC
Zoning & Building Violations							
Ice Rink, 15100 Midway, sand pile and debris	15100 Midway	1/10/2012	1/24/12 and 4/11/12		citation issued, did not show on court date, re-set		BH
Freacking Fast	4115 Billy Mitchell	8 Aug. 2012		Letters to correct sent 10 Aug. 2012 - 30 day	Final Notice letter sent Sept. 7, 2012		BE
Home owner / Ms. Moss plumbing, mechanical and eletrical work performed without permits & non compliant with codes	3918 Dome	27 Aug. 2012 Telephone conversation with home owner and contractor		Letters sent 28 Aug. 2012 - 30 day to correct	Permitting process underway / repairs being performed Sept. 2012		BE
Graffiti							
Einstein's Bagels	3770 Belt Line Road	Zombie painted on dumpster wall behind lease space				resolved	BE
Village on the Parkway	5100 Belt Line Road	Grim painted on light pole				resolved	
Bandit Signs	Various locations in Right of Way						

Belt Line Road Code Sweep

Business	Address	1st notice given	follow-up	Certified Letter Sent	Complaint Filed	Resolved	Inspector	
Noise Complaints	Addison Place, dumpsters being picked up at 4:00 a.m., disturbing residents	got phone numbers off of all dumpsters and called their dispatchers. Problem seems to be with Bluebonnet, who did not know hours they pick up, but said anytime between 2:00 a.m . And 5:00 pm. Contacted two property owners whou use Bluebonnet for trash pick-up						
Fire Code Items								

Belt Line Road Code Sweep

Code Process Tracking - December, 2012							
Business	Address	1st notice given	follow-up	Certified Letter Sent	Complaint Filed	Resolved	Inspector
Lights Outlining Building							
Lights in Trees							
Flashing/Moving Signs							
Movement Control Signs							
Window Signs							
Illegal Detached Signs							
DFW Instrument sign - not to code no permit	Addison Road	6/22/2012	6/26/2012 - Property owners meet with L. Chandler to discuss corrections and permit			Corrected - new sign and poles installed.	BE
Random Christmas Lights							
Random Lights - Addison Circle							BH
Banners / Bandit Signs							
	3742 Belt line Great Clips	11/16/2012			ticket issued	going to court	BH
	4019 Beltline Motor City	10/20/2012			ticket issued	paid fine	BH
	Joe's Pasta and Pizza	11/26/2012			ticket issued	going to court	BH
Illegal Attached Signs							
Charter Furniture - sign over dock area needs maintenance	15101 Midway	Emailed 8/17/2012					BE

Belt Line Road Code Sweep

Business	Address	1st notice given	follow-up	Certified Letter Sent	Complaint Filed	Resolved	Inspector
Salon Botique Academy	4535 Belt Line Road Addison, TX 75001	3/12/2012	owner wants to apply for a Meritorious Exception. Has not submitted application 4-19-2012 Has been given a deadline of 4-27-2012 to file, or we will file a complaint		Filed Complaint 05-01-2012	Owner asked the court for an extension to Septmber 3rd, filed for an exception which was heard on August 14th. Request was denied by Council. Owner was a no-show at Court on September 3rd. Courts is about to issue a warrant. Sign has been corrected and is in compliance. 12-17-12	LC
Zoning, Building and Health Violations							
Bootleg Barbecue Vendors	14831 Midway Road	12/1/2012	Two unlicensed and un-inspected vendors, selling barbecue, have been showing up outside Stone Trail at 2:00 a.m. and selling barbecue to patrons leaving Stone Trail. Apparently it has been going on Friday and Saturday nights for two years, but no-one had let us know.	Tim Hastings worked with Greg Layman to get a Police Officer to get information from the vendors. The officer issued both vendors a warning ticket, and Greg helped us get phone numbers. One number was disconnected, but Tim was able to get hold of one vendor and explained the many reasons that he cannot show up and sell barbecue		We hope the warning citations and phone conversations were sufficient. Have asked Greg to ask an officer to check every weekend and let us know if they return.	TH

Belt Line Road Code Sweep

Business	Address	1st notice given	follow-up	Certified Letter Sent	Complaint Filed	Resolved	Inspector
Ice Rink, 15100 Midway, sand pile and debris	15100 Midway	1/10/2012	1/24/12 and 4/11/12		citation issued, did not show on court date, re-set		BH
Empty Building	15010 Wright Brothers	12/18/2012	STOP WORK NOTICE - working without permit on \$300,000 addition.				BE
Freaking Fast	4115 Billy Mitchell	8 Aug. 2012		Letters to correct sent 10 Aug. 2012 - 30 day	Final Notice letter sent Sept. 7, 2012	Business closed this location and relocated.	BE
Home owner / Ms. Moss plumbing, mechanical and electrical work performed without permits & non compliant with codes	3918 Dome	27 Aug. 2012 Telephone conversation with home owner and contractor		Letters sent 28 Aug. 2012 - 30 day to correct	Permitting process underway / repairs being performed Sept. 2012		BE
Graffiti							
Bandit Signs	Various locations in Right of Way					23 - signs removed	BE
Noise Complaints	Addison Place, dumpsters being picked up at 4:00 a.m., disturbing residents	got phone numbers off of all dumpsters and called their dispatchers. Problem seems to be with Bluebonnet, who did not know hours they pick up, but said anytime between 2:00 a.m . And 5:00 pm. Contacted two property owners who use Bluebonnet for trash pick-up	Problem continued. Asked Greg Layman to have the officer in that district keep a look-out. Got one more complaint from resident. Police officer was not able to catch offending operator.	Neil Gayden worked with Leigh, the manager at Advantage Plaza, 4500 Sojourn, to contact Bluebonnet and advise them they could not pick up from their location before 7:00 a.m.	Complaint continued after we worked with manager. We are having a hard time pinpointing offender. Have asked (through Councilmember Afrsten) to have resident call 911 next time she hears noise so we can find them.		BH, NG
Fire Code Items							

Council Agenda Item: #R10

AGENDA CAPTION:

Presentation, discussion, and consideration of approval of a Resolution approving revised Chapter 380 Economic Development Program Policies and Procedures.

FINANCIAL IMPACT:

N/A

BACKGROUND:

On August 9, 2011, Town Council approved resolution number R11-011 establishing a formal policies and procedures for Chapter 380 corporate incentives to assist with the economic development endeavors of the Town of Addison. The policies focused on corporate recruitment, business retention & expansion, and on redevelopment. Since its approval, suggestions have been made to include provisions to the policy that would address lease terms as a criteria for consideration of corporate clients being considered for corporate incentives. The attached revisions address this. In addition to this, clarity has been provided addressing the Town's support for entrepreneurial programs which the Town, at their discretion may want to support under our Chapter 380 Policies and Procedures. The revisions to be considered provide a list of criteria by which the Economic Development Department will evaluate projects for such support in anticipation of recommendations to the Town Council

RECOMMENDATION:

Staff recommends approval.

COUNCIL GOALS:

Attract new businesses to Addison

ATTACHMENTS:

Description:

 [Resolution](#)

Type:

Backup Material

TOWN OF ADDISON, TEXAS

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS APPROVING AMENDED POLICIES AND PROCEDURES FOR AN ECONOMIC DEVELOPMENT PROGRAM PURSUANT TO AND IN CONNECTION WITH POTENTIAL ECONOMIC DEVELOPMENT INCENTIVES UNDER CHAPTER 380, TEXAS LOCAL GOVERNMENT CODE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Addison, Texas (“City”) previously adopted program policies and procedures regarding the promotion of economic development and the stimulation of business and commercial activity within the City as described in Chapter 380 of the Texas Local Government Code, and the City Council desires to modify those program policies and procedures as set forth herein.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS:

Section 1. Chapter 380 Program Policies. The Chapter 380 Economic Development Program Policies and Procedures, previously adopted by the City Council of the Town of Addison, Texas pursuant to Resolution No. _____ of the City, are modified and shall hereafter read as set forth in Exhibit A attached hereto and incorporated herein (the “Chapter 380 Policies”).

The Chapter 380 Policies are subject to applicable provisions of the Texas Constitution, State law, and the City Charter. The City is not obligated, and nothing in the Chapter 380 Policies shall imply or suggest, that the City is under any obligation to provide any incentive to any person, entity, or applicant. The purpose of the Chapter 380 Policies is to establish guidelines for providing economic development incentives; notwithstanding, however, the City Council retains the right to take any action allowed by law without the necessity of amending the Policies.

Section 3. Documents. The City Staff is authorized to create and develop such applications, forms, and other documents and information as may be needed to implement the Chapter 380 Policies.

Section 4. Effective Date. This Resolution shall take effect upon its passage and approval.

PASSED AND APPROVED by the City Council of the Town of Addison, Texas this the _____ day of _____, 2013.

Todd Meier, Mayor

ATTEST:

By: _____
Chris Terry, City Secretary

APPROVED AS TO FORM:

By: _____
John Hill, City Attorney

EXHIBIT A
TO RESOLUTION NO. _____

*[attach revised Chapter 380 Economic Development
Program Policies and Procedures]*

Council Agenda Item: #ES1

AGENDA CAPTION:

Closed (executive) session of the City Council, pursuant to Section 551.071 of the Texas Government Code, to conduct a private consultation with its attorney(s) to seek the advice of its attorney(s) regarding certain pending litigation, to wit: *Town of Addison, Texas v. North Texas Contracting, Inc.*, Cause No. 12-6525-C, 68th Judicial District Court, Dallas County, Texas.

FINANCIAL IMPACT:

n/a

BACKGROUND:

n/a

RECOMMENDATION:

COUNCIL GOALS:

N/A

ATTACHMENTS:

Description:

Type:

No Attachments Available

Council Agenda Item: #R1

AGENDA CAPTION:

Discussion and consideration of any action regarding certain pending litigation, to wit: *Town of Addison, Texas v. North Texas Contracting, Inc.*, Cause No. 12-6525-C, 68th Judicial District Court, Dallas County, Texas.

FINANCIAL IMPACT:

n/a

BACKGROUND:

n/a

RECOMMENDATION:

COUNCIL GOALS:

N/A

ATTACHMENTS:

Description:

Type:

No Attachments Available