Post Office Box 9010 Addison, Texas 75001-9010
5300 Belt Line Road
(972) 450-7000 Fax: (972) 450-7043

AGENDA

REGULAR MEETING OF THE CITY COUNCIL

AND / OR

WORK SESSION OF THE CITY COUNCIL

6:00 PM

MARCH 13, 2012

TOWN HALL

ADDISON TOWN HALL, 5300 BELT LINE, DALLAS, TX 75254

WORK SESSION

Item #WS1 -	Discussion and consideration of action regarding the Community Partner's Bureau.
Item #WS2 -	Presentation and discussion of Single Audit Report including management comments from the Town's independent auditors, Weaver and Tidwell, and the Fiscal Year 2011 Comprehensive Annual Financial Report. Attachment(s):

1. FY11 Single Audit Report
2. FY11 Communications to Governance

REGULAR MEETING

Pledge of Allegiance

Item #R1-	Announcements and Acknowledgements regarding Town and Council Events and Activities Introduction of Employees Discussion of Events/Meetings
Item #R2-	Consent Agenda.
#2a-	Approval of Minutes for the February 28, 2012 Regular Council Meeting.
#2b-	Approval of Minutes for the March 5, 2012 Regular Council Meeting.
#2c-	Approval of award of a bid to Illuminations by Greenlee totaling $39,920 for the installation of 38 LED bollard lights along the Redding Trail.
Item #R3 -	Presentation by Jerry Stephens regarding Addison Trail Safety.
Item #R4 -	Discussion and consideration of appointment of three members to the Board of Zoning Adjustment.
Item #R5	Discussion and consideration of approval to authorize the

- City Manager to release the Fiscal Year 2011 Comprehensive Annual Financial Report.

Recommendation:

Staff recommends approval.

Item #R6 - **PUBLIC HEARING** Case 1652-SUP/Back Nine Restaurant. Discussion and consideration of approval of an ordinance approving an amendment to an existing Special Use Permit for a restaurant, an existing Special Use Permit for the sale of alcoholic beverages for on-premises consumption only, and a Special Use Permit for a billiard parlor, in order to expand a patio and extend a bar, located at 4060 Belt Line Road, on application from the Back Nine Restaurant, represented by Mr. Dallas Hale.

COMMISSION FINDINGS:

The Addison Planning and Zoning Commission, meeting in regular session on February 23, 2012, voted to recommend approval of the amendment to an existing Special Use Permit for a restaurant, an amendment to an existing Special Use Permit for the sale of alcoholic beverages for on-premises consumption, and an amendment to an existing Special Use Permit for a billiard parlor, subject to the following condition:

-the applicant shall remove three parking spaces in front of the building and convert them to irrigated landscaping to compensate for the 569 square feet of landscaping that will be taken by the patio. The Parks Department will work with the applicant to find a suitable location for the new landscaping.

Voting Aye: Angel, Doherty, Groce, Hewitt, Oliver, Wood

Voting Nay: none

Absent: none

One seat vacant

Attachment(s):

1. docket map, staff report, and commission findings

Recommendation:

Administration recommends approval.

Item #R7 - FINAL PLAT/Lot 1 and Lot 2, Addison Water Station Addition. Discussion and consideration of approval of a final plat for two lots on 2.903 acres, located at the northeast and southeast corners of Arapaho Road and Surveyor Boulevard, on application from the Town of Addison, represented by Ms. Lea Dunn.

COMMISSION FINDINGS:

The Addison Planning and Zoning Commission, meeting in regular session on February 23, 2012, voted to recommend approval of the request for Final Plat approval for Lots 1 and 2, Addison Water Station Addition, subject to no conditions.

Voting Aye: Angel, Doherty, Groce, Hewitt, Oliver, Wheeler,

Voting Nay: none

Absent: none

One seat vacant

Attachment(s):

1. docket map, staff report, and commission findings

Recommendation:

Administration recommends approval.

Item #R8 -	Discussion and consideration of the appointment of Lea Dunn to the North Central Texas Council of Governments Surface Transportation Technical Committee. Recommendation: Staff recommends approval.

Adjourn Meeting

Posted:
Chris Terry, 3/9/2012, 5:00 PM

THE TOWN OF ADDISON IS ACCESSIBLE TO PERSONS WITH DISABILITIES. PLEASE CALL (972) 450-2819 AT LEAST 48 HOURS IN ADVANCE IF YOU NEED ASSISTANCE.

Council Agenda Item: #WS1

AGENDA CAPTION:

Discussion and consideration of action regarding the Community Partner's Bureau.

FINANCIAL IMPACT:

N/A

BACKGROUND:

N/A

RECOMMENDATION:

N/A

COUNCIL GOALS:

Provide Superior Public Safety, Customer Service, Social and Health Services to the Community, Work to instill a "Sense of Community" in Addison's residents

ATTACHMENTS:

Description:	Type:
No Attachments Available	

Council Agenda Item: #WS2

AGENDA CAPTION:

Presentation and discussion of Single Audit Report including management comments from the Town's independent auditors, Weaver and Tidwell, and the Fiscal Year 2011 Comprehensive Annual Financial Report.

FINANCIAL IMPACT:

There is no financial impact associated with this item.

BACKGROUND:

Our auditors have supplied two letters related to the fiscal year 2011 independent audit. The Single Audit Report identifies two areas that are considered significant deficiencies. The Financial and Strategic Services Department reviewed this report and provided responses to all auditor findings. The second letter provides certain information to the Council as required by professional standards.

The Town's 2011 Comprehensive Annual Financial Report (CAFR) describes the Town's financial condition as of September 30, 2011. Within the CAFR is the independent auditor's report prepared by Weaver and Tidwell. The auditor's report reflects a "clean" opinion, indicating the Town's finances are managed and reported in conformity with generally accepted accounting principles.

RECOMMENDATION:

COUNCIL GOALS:

Mindful Stewardship of Town Resources, Conduct the Business of the Town in a Fiscally Responsible Manner

ATTACHMENTS:

Description:	Type:
FY11 Single Audit Report	Exhibit
FY11 Communications to Governance	Exhibit

TOWN OF ADDISON, TEXAS

FEDERAL SINGLE AUDIT REPORTS

YEAR ENDED SEPTEMBER 30, 2011

C O N T E N T S

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weaver

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Mayor and
Members of the Town Council
Town of Addison, Texas

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Town of Addison, Texas (the Town), as of and for the year ended September 30, 2011, which collectively comprise the Town's basic financial statements and have issued our report thereon dated March 1, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Town's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, we identified certain deficiencies in internal control over financial reporting, described in the accompanying schedule of findings and questioned costs as items 11-01 and 11-02 that we consider to be significant deficiencies in internal control over financial reporting. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts.

However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Town of Addison's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. We did not audit Town of Addison's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of management, Town Council, others within the entity, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Weaver and Tidwell LLP

WEAVER AND TIDWELL, L.L.P.

Dallas, Texas
March 1, 2012

weaver

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133 AND ON SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

The Honorable Mayor and
Members of the Town Council
Town of Addison, Texas

Compliance

We have audited Town of Addison's compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of Town of Addison's major federal programs for the year ended September 30, 2011. Town of Addison's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Town of Addison's management. Our responsibility is to express an opinion on Town of Addison's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Town of Addison's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of Town of Addison's compliance with those requirements.

In our opinion, Town of Addison, complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended September 30, 2011.

Internal Control over Compliance

Management of Town of Addison, is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered Town of Addison's internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Town of Addison's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

Schedule of Expenditures of Federal Awards

We have audited the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Town of Addison as of and for the year ended September 30, 2011 and have issued our report dated March 1, 2012. Our audit was performed for the purpose of forming our opinions on the financial statements that collectively comprise the Town's basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB A-133 and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, the information is fairly stated, in all material respects in relation to the basic financial statements as a whole.

This report is intended solely for the information and use of management, Town Council, others within the entity, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Weaver and Tidwell LLP

WEAVER AND TIDWELL, L.L.P.

Dallas, Texas
March 1, 2012

TOWN OF ADDISON
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED SEPTEMBER 30, 2011

Summary of the Auditor's Results:

Financial Statements

a. An unqualified opinion was issued on the financial statements.

b. Internal control over financial reporting:

- Material weakness(es) identified? _____Yes ___X__No
- Significant deficiency(ies) identified that are not considered a material weakness? ___X__Yes _____None reported

c. Noncompliance material to financial statements noted _____Yes ___X__No

Major Programs

d. Internal control over major programs:

- Material weakness(es) identified? _____Yes ___X__No
- Significant deficiency(ies) identified that are not considered a material weakness? _____Yes ___X__No

e. An unqualified opinion was issued on compliance for major programs.

f. Any audit findings disclosed that were required to be reported under Section 510(a) or OMB Circular A-133. _____Yes ___X__No

g. Identification of major programs:

20.106 Airport Improvement Plan

h. The dollar threshold used to distinguish between Type A and Type B programs. $300,000

i. Auditee qualified as a low-risk auditee? _____Yes ___X__No

TOWN OF ADDISON
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED SEPTEMBER 30, 2011

II. Findings Relating to the Financial Statements Which Are Required To Be Reported in Accordance with *Generally Accepted Government Auditing Standards*.

Finding 11-01 Grants

Type of Finding: Significant deficiency in internal control over financial reporting

Questioned Cost: Not Applicable

CRITERIA OR SPECIFIC REQUIREMENT:

Generally accepted accounting principles require that proprietary fund revenues be recognized in the accounting period in which they are earned and measurable.

CONDITION:

Federal funding and the related assets were not properly recorded as of year end.
Audit adjustments were made to properly record the federal funding and related assets.

CAUSE:

Information obtained by management in the process of preparing the financial statements was not sufficient enough to reveal the existence of certain grant revenues and related expenditures.

EFFECT:

The Town is operating with an increased risk of material misstatement and grant non compliance, due to a lack of communication and understanding of grant terms and requirements.

RECOMMENDATIONS:

The Town should have clear communications regarding federal, state and other funding. Grant contracts that are unusual in nature should be provided to the Town's finance representative in a timely manner for review of financial reporting consequences.

MANAGEMENT RESPONSE:

This comment relates to grants in which the Town provided a local match to the granting agency which managed the project. Finance staff had recorded an asset for the amount of the local match but did not record an asset or the related contribution for the portion of the project funded by outside sources. Department heads will be asked to provide a copy of the grant agreement and a summary of the project including various funding sources to ensure Finance staff is aware of all aspects of the project.

Finding 11-02 Purchase Orders

Type of Finding: Significant deficiency in internal control over financial reporting

Questioned Cost: Not Applicable

CRITERIA OR SPECIFIC REQUIREMENT:

According to the Town's policy, purchase orders are to be created before goods or services are ordered. Purchase orders must be approved according to the limit approval policy.

CONDITION:

Purchase orders were created after goods or services were ordered and there were instances where purchase orders did not have the appropriate authorization based on the limit approval policy.

CAUSE:

Management allows goods and services to be paid without the approval prior to purchasing goods or services

EFFECT:

Purchase orders are created after goods and services are received.

RECOMMENDATIONS:

We recommend management review the use of purchase orders and purchasing policies to ensure appropriate controls for purchases.

MANAGEMENT RESPONSE:

Finance staff continues to work with departments to improve compliance with purchasing policies. A purchase order refresher course was held in October 2011 to discuss common noncompliance issues, and a review of the Town's purchasing policy is planned for Spring 2012. This issue must be corrected at the department level, since Finance staff does not learn of the disparity until an invoice is received from the vendor and is matched with the appropriate purchase order. Finance staff will bring all instances of noncompliance with purchasing rules to the department head's attention to determine how to prevent future occurrences.

III. Findings and Questioned Costs for Federal Awards Including Audit Findings as Described in I.f Above

None were noted in current year.

EXHIBIT I-1

TOWN OF ADDISON
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED SEPTEMBER 30, 2011

Federal grantor/pass-through grantor/program title	CFDA Number	Pass-Through Grantor Program Number	Federal Expenditures
Federal Aviation Agency			
Airport Improvement Program	20.106	n/a	$ 696,128
Total Federal Aviation Agency			696,128
U.S. DEPARTMENT OF ENERGY			
Pass-through State of Texas			
ARRA - Distributed Renewable Energy Technology Program	81.041	n/a	66,126
Total U.S. Department of Energy			66,126
U.S. DEPARTMENT OF JUSTICE			
Bulletproof Vest Partnership Program	16.607	n/a	1,368
ARRA - COPS Hiring Recovery Program	16.710	2009RKWX0818	191,200
Total U.S. Department of Justice			192,568
Total Federal Assistance Expended			$ 954,822

TOWN OF ADDISON
NOTES ON ACCOUNTING POLICIES FOR FEDERAL AWARDS
FOR THE YEAR ENDED SEPTEMBER 30, 2011

NOTE 1. BASIS OF ACCOUNTING

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The Governmental Fund types are accounted for using a current financial resources measurement focus. All Federal grant funds were accounted for in Governmental Fund types. With this measurement focus, only current assets and current liabilities and the fund balance are included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets.

The modified accrual basis of accounting is used for the Governmental Fund types. This basis of accounting recognizes revenues in the accounting period in which they become susceptible to accrual, i.e., both measurable and available, and expenditures in the accounting period in which the fund liability is incurred, if measurable. However, accrued interest on long-term debt, as well as expenditures related to compensated absences are recorded only when payment is due.

Federal grant funds are considered to be earned to the extent of expenditures made under the provisions of the grant, and, accordingly, when such funds are received, they are recorded as deferred revenues until earned.

NOTE 2. PERIOD OF AVAILABILITY

The period of availability for federal grant funds for the purpose of liquidation of outstanding obligations made on or before the ending date of the federal project period extended 30 days beyond the federal project period ending date, in accordance with provisions in Section H, Period of Availability of Federal Funds, Part 3, OMB Circular A-133 Compliance Statement - Provisional 6/97.

NOTE 3. RELATIONSHIP TO FEDERAL FINANCIAL REPORTS

Amounts reported in the accompanying schedule may not agree with amounts reported in the related federal financial reports since the Town used the modified accrual basis of accounting in preparing the schedule and the cash basis in preparing the federal financial reports.

NOTE 4. CONTINGENCIES

The Town participates in several grant programs, which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by grantor agencies. Therefore, to the extent that the Town has not complied with the rules and regulations governing the grants, refunds of any money received may be required, and the collectability of any related receivable at September 30, 2011 may be impaired. In the opinion of management, there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants.

March 2, 2012

To the City Council
Town of Addison, Texas

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Town of Addison, Texas (the Town) for the year ended September 30, 2011. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and OMB Circular A-133), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated May 10, 2011. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Town of Addison are described in Note I to the financial statements. As described in Note I, the Town implemented Government Accounting Board (GASB statement) No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, in 2011. We noted no transactions entered into by the Town during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the Town's financial statements were:

> Management's estimate of the depreciation expense for governmental activities, business-type activities, and proprietary funds, which is based on the cost of the assets being depreciated over the useful life of the asset. We evaluated the key factors and assumptions used to develop the depreciation expense in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the Other Postemployment Benefit for the governmental activities, which is calculated based on the annual required contribution of the Town, an amount actuarially determined in accordance with the parameters of GASB Statement 45. We evaluated the key factors and assumptions used to develop the Other Postemployment Benefit expense in determining that it is reasonable in relation to the financial statements taken as a whole.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. Attached in schedule 1 were adjustments detected as a result of audit procedures and were corrected by management.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated March 1, 2012.

Management Consultations with Other Independent Accountants

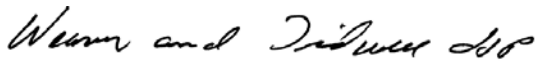
In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This information is intended solely for the use of Town Council and management of the Town of Addison and is not intended to be and should not be used by anyone other than these specified parties.

Yours truly,



WEAVER AND TIDWELL, L.L.P.

TOWN OF ADDISON
SUMMARY OF ADJUSTMENTS
SCHEDULE 1
SEPTEMBER 30, 2011

Adjusting Journal Entries JE # 1004			
To record the adjustment for ambulance billing allowance for doubtful accounts and deferred rev			
01-000-22230-00000	AMBULANCE BILLING	185,409	
01-000-11577-00000	ALLOW FOR UNCOLL - AMBULANCE		185,409
Total		**185,409**	**185,409**

Adjusting Journal Entries JE # 1006			
To remove accrual recorded twice by client			
87-000-43130-00000	COPS GRANT	52,258	
87-000-11510-00000	RECEIVABLE-GRANT FUNDS		52,258
Total		**52,258**	**52,258**

Adjusting Journal Entries JE # 1007			
Entry to reclass retired assets recorded twice to properly state asset balance and accumulated depreciation			
72-000-16410-00000	MACHINERY & EQUIPMENT	56,370	
73-000-16410-00000	MACHINERY & EQUIPMENT	36,491	
72-000-16630-00000	ACCUMULATED DEPRECIATION - MACH/EQUIP		56,370
73-000-16630-00000	ACCUMULATED DEPRECIATION - MACH/EQUIP		36,491
Total		**92,861**	**92,861**

Adjusting Journal Entries JE # 4002			
To accrue ALB ticket sales to FY 11			
11-000-10110-00000	CASH-OPERATING BANK A/C	13,279	
11-000-11511-00000	A/R - MISCELLANEOUS	42,040	
11-000-44224-00901	SPECIAL EVENT APP FEE - OKTOBERFEST	300	
99-000-10110-00000	POOLED CASH/INVESTMENTS	13,279	
11-000-44222-00901	GROSS RECEIPT FEES - OKTOBERFEST		13,579
11-000-44222-00901	GROSS RECEIPT FEES - OKTOBERFEST		42,040
99-000-20811-00000	EQUITY HOTEL FUND		13,279
Total		**68,898**	**68,898**

TOWN OF ADDISON
SUMMARY OF ADJUSTMENTS
SCHEDULE 1
SEPTEMBER 30, 2011

Adjusting Journal Entries JE # 4005			
To record leasehold improvements			
91-000-16310-00000	IMPROVEMENTS O/T BUILDINGS	5,210	
91-000-16310-00000	IMPROVEMENTS O/T BUILDINGS	6,666	
91-000-16310-00000	IMPROVEMENTS O/T BUILDINGS	11,130	
91-000-16310-00000	IMPROVEMENTS O/T BUILDINGS	159,990	
91-000-16310-00000	IMPROVEMENTS O/T BUILDINGS	253,136	
91-000-16310-00000	IMPROVEMENTS O/T BUILDINGS	1,329,630	
91-000-32090-00000	FROM - HOTEL FUND		5,210
91-000-32090-00000	FROM - HOTEL FUND		6,666
91-000-32090-00000	FROM - HOTEL FUND		11,130
91-000-32090-00000	FROM - HOTEL FUND		159,990
91-000-32090-00000	FROM - HOTEL FUND		253,136
91-000-32090-00000	FROM - HOTEL FUND		1,097,635
91-000-32140-00000	FROM - CONTRIBUTIONS		231,995
Total		**1,765,762**	**1,765,762**

Adjusting Journal Entries JE # 4008			
To reverse portions incorrectly included in town match			
86-000-22270-00000	DEFERRED REVENUE	3,991,005	
86-000-11510-00000	RECEIVABLE-GRANT FUNDS		3,991,005
Total		**3,991,005**	**3,991,005**

Adjusting Journal Entries JE # 4009			
to reverse incorrect receivable			
86-000-43560-83100	NCTCOG - VITRUVIAN	1,130,500	
86-000-11510-00000	RECEIVABLE-GRANT FUNDS		1,130,500
Total		**1,130,500**	**1,130,500**

Adjusting Journal Entries JE # 4010			
to reverse incorrent receivable			
86-000-22270-00000	DEFERRED REVENUE	23,407	
86-000-11510-00000	RECEIVABLE-GRANT FUNDS		23,407
Total		**23,407**	**23,407**

TOWN OF ADDISON
SUMMARY OF ADJUSTMENTS
SCHEDULE 1
SEPTEMBER 30, 2011

Adjusting Journal Entries JE # 4011			
To record nctcog funding			
86-000-11510-00000	RECEIVABLE-GRANT FUNDS	1,760,725	
86-000-22270-00000	DEFERRED REVENUE		630,225
86-000-43560-83100	NCTCOG - VITRUVIAN		635,648
86-000-43560-03300	NCTCOG-SPRING VALLEY		494,852
Total		**1,760,725**	**1,760,725**

Adjusting Journal Entries JE # 4012			
To record Dallas County Funding			
86-000-11510-00000	RECEIVABLE-GRANT FUNDS	1,313,533	
86-000-22270-00000	DEFERRED REVENUE		1,313,533
Total		**1,313,533**	**1,313,533**

Adjusting Journal Entries JE # 4021			
To reverse entry due to incorrect capitalizations			
12-625-58210-24200	STREETS AND ALLEYS	1,160,000	
12-625-58210-34200	STREETS AND ALLEYS	54,931	
12-000-16310-00000	IMPROVEMENTS O/T BUILDINGS		54,931
12-000-16310-00000	IMPROVEMENTS O/T BUILDINGS		1,160,000
Total		**1,214,931**	**1,214,931**

Adjusting Journal Entries JE # 4023			
To record the taxi way project			
12-000-14310-00000	PREPAID EXPENSES-MISCELLANEOUS	8,297	
12-000-16510-00000	CIP	306,308	
12-000-43110-34200	FAA FUNDING		61,259
12-000-43440-34200	TEXAS DEPT OF TRANSPORTATION		214,418
12-625-58210-34200	STREETS AND ALLEYS		38,928
Total		**314,605**	**314,605**

Adjusting Journal Entries JE # 4024			
To record runway overlap project			
12-000-14310-00000	PREPAID EXPENSES-MISCELLANEOUS	148,995	
12-000-16510-00000	CIP	1,011,005	
12-000-16510-00000	CIP	9,099,048	
12-000-43110-24200	FAA FUNDING		534,182
12-000-43440-24200	TEXAS DEPT OF TRANSPORTATION		8,564,866
12-625-58210-24200	STREETS AND ALLEYS		1,160,000
Total		**10,259,048**	**10,259,048**

TOWN OF ADDISON
SUMMARY OF ADJUSTMENTS
SCHEDULE 1
SEPTEMBER 30, 2011

Adjusting Journal Entries JE # 4025			
To record the EMAS study			
12-000-14310-00000	PREPAID EXPENSES-MISCELLANEOUS	2,100	
12-000-16510-00000	CIP	7,900	
12-000-16510-00000	CIP	71,100	
12-000-43440-34200	TEXAS DEPT OF TRANSPORTATION		71,100
12-625-58210-34200	STREETS AND ALLEYS		10,000
Total		**81,100**	**81,100**

Adjusting Journal Entries JE # 4026			
To record taxiway alpha			
12-000-14310-00000	PREPAID EXPENSES-MISCELLANEOUS	704	
12-000-16510-00000	CIP	5,299	
12-000-16510-00000	CIP	100,687	
12-000-43110-34200	FAA FUNDING		100,687
12-625-58210-34200	STREETS AND ALLEYS		6,003
Total		**106,690**	**106,690**

AJE 1004			
Description: To accrue for an item improperly excluded from AP and capitalize it to CIP.			
61-716-58320-84600	Elevated Storage Tank	434,669	
61-000-20610-84600	Retainage Payble, Elevate		21,734
61-000-20210-00000	Accounts Payable		412,935
61-000-16510-00000	CIP	434,669	
61-716-58320-84600	Elevated Storage Tank		434,669
		869,338	**869,338**

Council Agenda Item: #R 2a

AGENDA CAPTION:

Approval of Minutes for the February 28, 2012 Regular Council Meeting.

FINANCIAL IMPACT:

N/A

BACKGROUND:

N/A

RECOMMENDATION:

N/A

COUNCIL GOALS:

N/A

ATTACHMENTS:

Description:	Type:
No Attachments Available	

Council Agenda Item: #R 2b

AGENDA CAPTION:

Approval of Minutes for the March 5, 2012 Regular Council Meeting.

FINANCIAL IMPACT:

N/A

BACKGROUND:

N/A

RECOMMENDATION:

N/A

COUNCIL GOALS:

N/A

ATTACHMENTS:

Description:	Type:
No Attachments Available	

Council Agenda Item: #R 2c

AGENDA CAPTION:

Approval of award of a bid to Illuminations by Greenlee totaling $39,920 for the installation of 38 LED bollard lights along the Redding Trail.

FINANCIAL IMPACT:

This project will be funded from a Energy Efficiency and Conservation Block Grant (EECBG), which was awarded to the Town in 2010 not to exceed $57,756. These funds were originally programmed for the Surveyor Water Tower wind turbines, but because the Town was awarded the State Energy Program Grant ($472,000), these funds were ineligible to use on that project. As a result, the State Energy Conservatin Office (SECO) and the State Comptroller's office approved a request to fund the trail lights as an alternative project to avoid forfeiting the funding. The amendment to the contract with the State Comptrollers office is attached.

BACKGROUND:

The American Recovery and Reinvestment Act of 2009 (ARRA) was created to provide grants funds to stimulate economic recovery, investment and creation of new jobs and opportunities for all Americans. The Texas Comptroller's Stimulus Program applied for and the Comptroller was awarded ARRA funds to support the Comptroller's Energy Efficiency and Conservation Block Grant Program, which includes the following eligible activities: building energy audits and retrofits, installation of distributed energy technologies, installation of energy efficient traffic signals, street and pedestrian trail lighting, and installation of renewable energy technologies on government buildings.The block grants are made available through the U.S. Department of Energy and the ARRA to Texas municipalities and counties.

The new LED bollard lights will be used to replace 38 existing metal halide bollard lights on the Redding Trail section extending from Azure Lane, south to the starting point of the new Redding Trail that extends to Spring Valley Road. Photos of this trail section are attached.

Staff expects the LED lighting to reduce long term energy costs by 35-40 percent, and significantly reduce the frequency of changing out lamps. Metal Halide lamps typically require replacing every 1.5-2 years, while LED lamps under optimal conditions can last up to 10 years, and the particular bollard light being used has a 5-year guarantee.

RECOMMENDATION:

Illuminations by Greenlee has successfully completed lighting installation and maintenance for the Town over the last 20 years. Staff recommends approval.

COUNCIL GOALS:

Mindful Stewardship of Town Resources, Conduct the Business of the Town in a Fiscally Responsible Manner, Provide Quality Leisure Opportunities, Take actions to make Addison a leader in sustainable development and operations that protect and enhance the Town's quality of life

ATTACHMENTS:

Description:	Type:
Bid Tabulation	Backup Material
Bollard Light Comparison	Backup Material
Trail Location Photo 1	Backup Material
Trail Location Photo 2	Backup Material
Trail Location Photo 3	Backup Material
Trail Location Photo 4	Backup Material
SECO Agreement Amendment	Backup Material

Recap of Redding Trail LED Bollard Quotes

February 10, 2012

	McBride	Greenlee	Groves	Lentz
Quote	$53,288.00	$39,920.00	$45,159.00	$67,810.00
Days	10	35	45	None Given

Existing Bollard – Metal Halide Lamp
Lamp Replacement – Every 2 Years
Lenses Vandalism Prone
2012 1 25

Proposed LED (Light Emitting Diode) Bollard
Lamp Replacement – Every 5 Years – Potentially Up To 12 Years
35-40% Reduction in Power Consumption
Protected Lenses
2012 1 25

AMENDMENT NO. 1
TO
CONTRACT NO. CS0326
BETWEEN
THE TOWN OF ADDISON
AND
COMPTROLLER OF PUBLIC ACCOUNTS
STATE ENERGY CONSERVATION OFFICE (SECO)
RELATED TO
AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)
ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT (EECBG)

This Amendment No. 1 (Amendment) to the Contract No. CS0326 (Agreement) is entered into by and between the Comptroller of Public Accounts (Comptroller) and the Town of Addison (Subrecipient).

I. Recitals

WHEREAS, Comptroller and Subrecipient entered into the Agreement effective June 23, 2010;

WHEREAS, Comptroller and Subrecipient desire to execute this Amendment to amend the Attachment G, Statement of Work and Budget to the Agreement;

NOW, THEREFORE, in consideration of mutual covenants and agreements herein contained Comptroller and the Subrecipient agree to the following amendment of the Agreement:

II. Amendment

The Agreement is hereby amended by deleting Attachment G, Statement of Work and Budget, in its entirety and replacing it with Attachment G, Statement of Work and Budget, which is attached to and incorporated into this Amendment as Exhibit 1 for all purposes.

III. Incorporation of Amendments

A. This Amendment, together with the Agreement and any prior amendments, represents the entire agreement between the parties concerning the subject matter of this Amendment and supersedes any and all prior or contemporaneous oral or written statements, agreements, correspondence, quotations or negotiations.
B. In the event of conflicting language between the Agreement, any prior amendments, and the language in this Amendment, the language in this Amendment shall control.
C. Except as expressly amended herein, all other terms of the Agreement as amended, remain unchanged, are in full force and effect, and are ratified and affirmed by the parties. By their execution and delivery of this Amendment neither party waives or releases any default hereunder.

IV. Signatories

The undersigned signatories represent and warrant that they have full authority to enter Into this Amendment on behalf of the respective parties named below. This Amendment may be executed in one or more counterparts, each of which is an original, and all of which constitute only one agreement between the parties.

IN WITNESS WHEREOF, the parties have executed this Amendment to be effective as of the date of Comptroller signature.

COMPTROLLER OF PUBLIC ACCOUNTS

By: _____
Martin A. Hubert
Deputy Comptroller

Date: 2/22/12

Town of Addison

By: _____
Ron Whitehead
City Manager

Date: 2/20/12

ATTACHMENT G

Statement of Work and Budget-Amendment #1

Town of Addison – Energy Efficiency and Conservation Block Grant Program

Type of Project & Description: Activity Category: (3) Installation of energy efficient traffic signals and street lighting.

The Town of Addison will use the grant funds to replace 38 existing trail bollard lights with energy efficient LED bollard lighting.

Approved Budget Per Cost Category and Payment:

COST CATEGORY	BUDGET	ADJUSTMENT	FINAL BUDGET
Audit	$0.00		$0.00
Consultant	$0.00		$0.00
Travel	$0.00		$0.00
Subcontractor	$57,756.00		$57,576.00
Project equipment	$0.00		$0.00
Other Direct Operating Expense	$0.00		$0.00
Total Budget	**$57,756.00**		**$57,756.00**
Funds Leveraged	$372,244.00	$-372,244.00	$0.00

Total payments to ARRA-recipient under this Agreement shall not exceed **$57,756.00** in accordance with the Agreement.

Tasks to be performed in completing the project: The ARRA-recipient shall complete all of the Tasks as set forth below and the ARRA-recipient shall provide information regarding such task. *(Task that includes purchasing equipment must include: how many, size, model, rating, etc. Please include the date you anticipate each task will be completed. The rows will expand as you type, add lines as necessary)*

Task	Timeline
Replace 38 existing trail bollard lights with energy efficient LED bollard lighting on Redding Trail, 3900 Proton Drive, Addison, TX, 75001	January 2012-June 2012

Please note buildings over 44 years of age will require review and release by the Texas Historical Commission prior to engaging in an activity.

Council Agenda Item: #R3

AGENDA CAPTION:

Presentation by Jerry Stephens regarding Addison Trail Safety.

FINANCIAL IMPACT:

n/a

BACKGROUND:

n/a

RECOMMENDATION:

n/a

COUNCIL GOALS:

N/A

ATTACHMENTS:

Description:	Type:
No Attachments Available	

Council Agenda Item: #R4

AGENDA CAPTION:

Discussion and consideration of appointment of three members to the Board of Zoning Adjustment.

FINANCIAL IMPACT:

NA

BACKGROUND:

Boardmember Roy Stockard was appointed to the Planning and Zoning Commission. Mr. Stockard was appointed by Councilmember Mellow.

Boardmember Derek Blount's first term expired on April 28, 2011. His appointment belongs to Mayor Meier.

Boardmember Burk Burkhalter's 1st term expired on June 9th, 2011. His appointment belongs to Councilmember Clemens.

RECOMMENDATION:

COUNCIL GOALS:

N/A

ATTACHMENTS:

Description:	Type:
No Attachments Available	

Council Agenda Item: #R5

AGENDA CAPTION:

Discussion and consideration of approval to authorize the City Manager to release the Fiscal Year 2011 Comprehensive Annual Financial Report.

FINANCIAL IMPACT:

There is no financial impact associated with this item.

BACKGROUND:

Included with this memorandum is the Town's 2011 Comprehensive Annual Financial Report (CAFR) that describes the Town's financial condition as of September 30, 2011. Within the CAFR is the independent auditor's report prepared by Weaver and Tidwell. The auditor's report reflects a "clean" opinion, indicating the Town's finances are managed and reported in conformity with generally accepted accounting principles.

RECOMMENDATION:

Staff recommends approval.

COUNCIL GOALS:

Mindful Stewardship of Town Resources, Conduct the Business of the Town in a Fiscally Responsible Manner

ATTACHMENTS:

Description:	Type:
No Attachments Available	

Council Agenda Item: #R6

AGENDA CAPTION:

PUBLIC HEARING Case 1652-SUP/Back Nine Restaurant. Discussion and consideration of approval of an ordinance approving an amendment to an existing Special Use Permit for a restaurant, an existing Special Use Permit for the sale of alcoholic beverages for on-premises consumption only, and a Special Use Permit for a billiard parlor, in order to expand a patio and extend a bar, located at 4060 Belt Line Road, on application from the Back Nine Restaurant, represented by Mr. Dallas Hale.

COMMISSION FINDINGS:

The Addison Planning and Zoning Commission, meeting in regular session on February 23, 2012, voted to recommend approval of the amendment to an existing Special Use Permit for a restaurant, an amendment to an existing Special Use Permit for the sale of alcoholic beverages for on-premises consumption, and an amendment to an existing Special Use Permit for a billiard parlor, subject to the following condition:

-the applicant shall remove three parking spaces in front of the building and convert them to irrigated landscaping to compensate for the 569 square feet of landscaping that will be taken by the patio. The Parks Department will work with the applicant to find a suitable location for the new landscaping.

Voting Aye: Angel, Doherty, Groce, Hewitt, Oliver, Wood

Voting Nay: none

Absent: none

One seat vacant

FINANCIAL IMPACT:

NA

BACKGROUND:

NA

RECOMMENDATION:

Administration recommends approval.

COUNCIL GOALS:

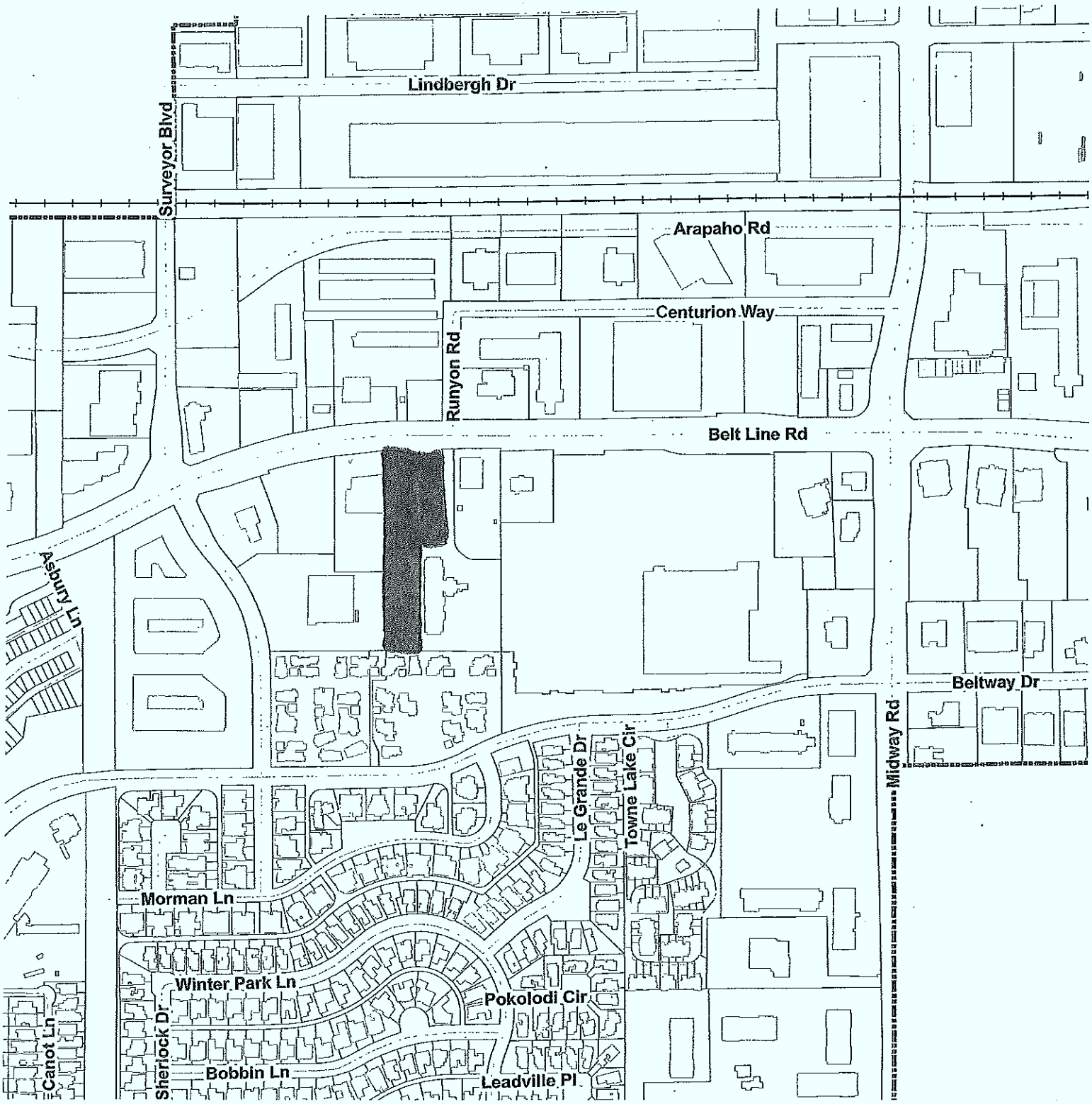
N/A

ATTACHMENTS:

Description:	Type:
docket map, staff report, and commission findings	Backup Material

1562-SUP

PUBLIC HEARING Case 1652-SUP/Back Nine Restaurant. Requesting an ordinance approving an amendment to an existing Special Use Permit for a restaurant, an existing Special Use Permit for the sale of alcoholic beverages for on-premises consumption only, and a Special Use Permit for a billiard parlor, in order to expand a patio and extend a bar, located at 4060 Belt Line Road, on application from the Back Nine Restaurant, represented by Mr. Dallas Hale.



TOWN OF ADDISON

DEVELOPMENT SERVICES
(972) 450-2880 Fax: (972) 450-2837

16801 Westgrove
Post Office Box 9010 Addison, Texas 75001-9010

February 15, 2012

STAFF REPORT

RE: Case 1652-SUP/Back Nine Restaurant

LOCATION: 4060 Belt Line Road

REQUEST: Approval of an amendment to an existing Special Use Permit for a restaurant and an amendment to an existing Special Use Permit for the sale of alcoholic beverages for on-premises consumption only, and amendment to an existing Special Use Permit for a billiard parlor

APPLICANT: Mr. Dallas Hale

DISCUSSION:

Background. This property was originally developed as a Shoney's Restaurant through Ordinance 092-049, which was approved by the City Council on July 28, 1992. Shoney's operated in the building until 1994. In 1994, Rock Bottom Brewery opened next door (4050 Belt Line) in a restaurant that had been a Dos Gringos Mexican Restaurant. Rock Bottom was very successful and found that it often needed more parking than it had on its site. The company that owned Rock Bottom bought the Shoney's Restaurant property and converted it into an Old Chicago Pizza Restaurant (Ordinance 095-030, approved on 6-27-1995). It also purchased the property to the south of the building and replatted all three tracts into one lot so that the two restaurants could share parking and utilize the lot to the south (Ordinance 095-031, approved on 6-27-1995). In 1997 the SUP for the Old Chicago Pizza Restaurant was amended so that a second patio could be added across the front of the building (Ordinance 097-009, approved on 3-11-1997).

Later, the Rock Bottom Brewery closed and the company sold it, the Old Chicago Pizza site, and the parking lot to the south to the Pappas Bros. restaurant company. The Pappas Brothers operated a Papa's Pizza in the Old Chicago building, and leased the Rock Bottom building to the Addison City Limits. The Papa's Pizza operation closed in approximately 2005, and the space was leased to Rock House Live, which was in

business less than a year. The Addison City Limits operation was opened in late 2006 and closed in 2008.

In November of 2009, the Back Nine filed a request to take over the former Rock House Live space and reopen it as a sports-themed restaurant and bar. The staff recommended against the request based on noise problems the Town had with the previous tenants of this building and the Addison City Limits business at 4050 Belt Line Road. However, the Commission and Council approved the Back Nine Restaurant, and Back Nine has been operating with no noise complaints or problems for the neighbors since early 2010. In January of this year, McFadden's remodeled and reopened the 4050 Belt Line space, so there are presently two operating restaurants on this site that share the parking on the site.

Proposed Plan. At this point, the applicant is proposing minor changes to the building. He wants to extend the bar inside the restaurant by 15.5 feet. The staff has reviewed the proposed extension of the bar and does not see an issue with it. The applicant also wants to add a 569 square-foot patio on the northwest corner of the building. The proposed patio will remove existing landscaping, but will not remove the 16-inch live oak tree growing in the space.

Parking. This restaurant and the McFadden's Restaurant next door share parking. The Back Nine is currently 6,582 square feet and will add 569 square feet in the new patio, which will bring its square footage to 7,151 square feet. McFadden's is 15,492 square feet. The two restaurants total 22,643 square feet, and at a 1/70 parking ratio, require 323 parking spaces. The site provides 380 spaces, so there is sufficient parking to support the new patio.

Landscaping. The Parks Director notes that this will be the third patio addition to this building over the past several years. The site, including the back parking lot, now stands at only 14% landscaping instead of the required 20%, and after the addition of the patio, the percentage will be only 13%. One reason that the percentage is so low is because the parking lot behind the building is figured into the site. The back parking lot was not part of the original development of the site, so adding that large parking area to the site certainly skews the landscaping percentage. However, the fact remains that previous operators have chipped away at the required landscaping, and even though the Back Nin is proposing to save the existing Live Oak tree at the northwest corner, it would like to further chip away at the green space on the site by adding the 569 square foot patio.

In a similar request from BJ's Restaurant and Brewhouse, the staff recommended that parking spaces be removed and converted to landscaping to make up for the green area that was taken for a patio. This site is so far from having 20% landscaping that it would require the conversion of 35 parking spaces to bring it back to 20% landscaping, Staff does not feel that is reasonable, particularly since the landscaping would have to be added to the rear of the site where it wouldn't be seen from the street.

The staff believes the goal of the landscaping requirement is to provide a green foreground for restaurants and retail uses so that they are attractive from the street and appear appealing to potential customers. The staff believes the intent of the ordinance could be accomplished by having the Back Nine convert three parking spaces, which would total 600 square feet, back to landscaping. That would approximate an even trade between the landscaping being taken out and new landscaping that would be added to the site. As noted above, the site has sufficient spaces for the conversion. The spaces could be taken out on the east and west corners of the site so that they could add to the existing street landscape buffer between the restaurant and the street.

RECOMMENDATION:

The staff had some misgivings about approving the Back Nine in a noise-sensitive location adjacent to residential uses. However, the Commission and Council approved the request, and the Back Nine has proven worthy of the Town's faith and has run a noise problem-free operation at this location since 2010.

Staff recommends approval of the extension of the bar inside the restaurant, and approval of the additional 569 square-foot patio, subject to the following condition:

> -the applicant shall remove three parking spaces in front of the building and convert them to irrigated landscaping to compensate for the 569 square feet of landscaping that will be taken by the patio. The Parks Department will work with the applicant to find a suitable location for the new landscaping.

Respectfully submitted,

Carmen Moran
Director of Development Services

Memorandum

Date: February 14, 2012
To: Carmen Moran
From: Slade Strickland
Subject: **Back 9 Restaurant – Patio Addition**

This will be the third patio addition to this building over the past several years, which will further reduce the amount of landscaped area by 569 square feet. The existing site landscape area is 14 percent, while the Landscape Regulations require 20 percent. Prior to this application two patios were added that reduced the landscape area down to 14 percent. The addition of this patio will reduce the landscape area to 13 percent.

20 Percent Landscape Area Required:	22,738 SQ. FT.
Landscape Area Provided on Existing Site:	15,901 SQ. FT.
Landscape Area Reduced For New Deck/Patio:	15,332 SQ. FT.

The Back 9 owner is in the process of replacing five crape myrtle trees that were severely topped prior to this application. All dead or missing plants will need to be replaced, and the irrigation system will need to be brought up to compliance with the Landscape Regulations.

Case 1652-SUP/Back Nine Restaurant
February 24, 2012

COMMISSION FINDINGS:

The Addison Planning and Zoning Commission, meeting in regular session on February 23, 2012, voted to recommend approval of the amendment to an existing Special Use Permit for a restaurant, an amendment to an existing Special Use Permit for the sale of alcoholic beverages for on-premises consumption, and an amendment to an existing Special Use Permit for a billiard parlor, subject to the following condition:

> -the applicant shall remove three parking spaces in front of the building and convert them to irrigated landscaping to compensate for the 569 square feet of landscaping that will be taken by the patio. The Parks Department will work with the applicant to find a suitable location for the new landscaping.

Voting Aye: Angel, Doherty, Groce, Hewitt, Oliver, Wood
Voting Nay: none
Absent: none
One seat vacant

Council Agenda Item: #R7

AGENDA CAPTION:

FINAL PLAT/Lot 1 and Lot 2, Addison Water Station Addition. Discussion and consideration of approval of a final plat for two lots on 2.903 acres, located at the northeast and southeast corners of Arapaho Road and Surveyor Boulevard, on application from the Town of Addison, represented by Ms. Lea Dunn.

COMMISSION FINDINGS:

The Addison Planning and Zoning Commission, meeting in regular session on February 23, 2012, voted to recommend approval of the request for Final Plat approval for Lots 1 and 2, Addison Water Station Addition, subject to no conditions.

Voting Aye: Angel, Doherty, Groce, Hewitt, Oliver, Wheeler,

Voting Nay: none

Absent: none

One seat vacant

FINANCIAL IMPACT:

NA

BACKGROUND:

NA

RECOMMENDATION:

Administration recommends approval.

COUNCIL GOALS:

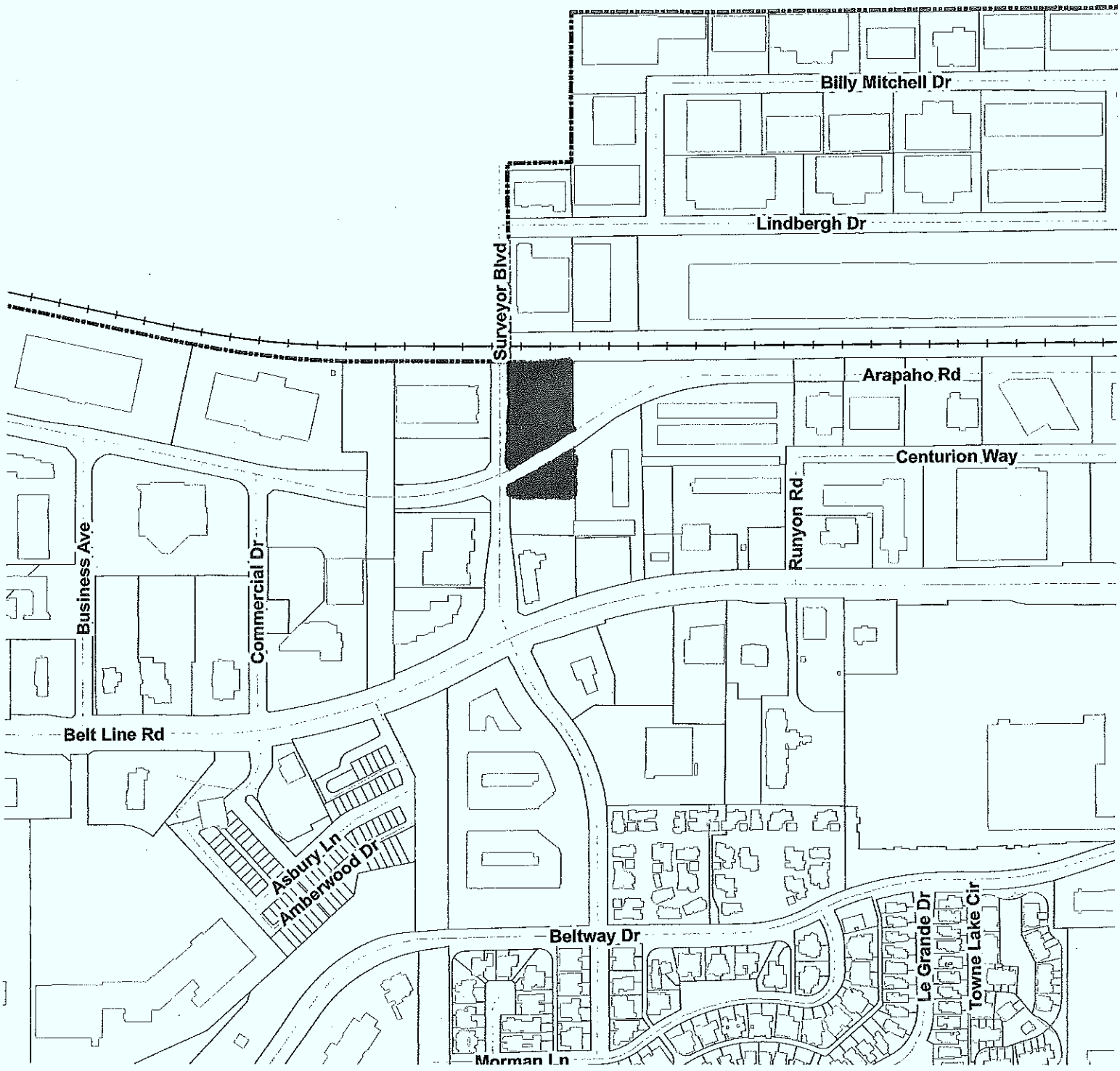
N/A

ATTACHMENTS:

Description:	Type:
docket map, staff report, and commission findings	Backup Material

FINAL PLAT/Lot 1 and Lot 2, Addison Water Station Addition

FINAL PLAT/Lot 1 and Lot 2, Addison Water Station Addition. Requesting approval of a final plat for two lots on 2.903 acres, located at the northeast and southeast corners of Arapaho Road and Surveyor Boulevard, on application from the Town of Addison, represented by Ms. Lea Dunn.



TOWN OF ADDISON

DEVELOPMENT SERVICES
(972) 450-2880 Fax: (972) 450-2837

16801 Westgrove
Post Office Box 9010 Addison, Texas 75001-9010

February 16, 2012

STAFF REPORT

RE:	FINAL PLAT/Lot 1 and Lot 2 Addison Water Station Addition
LOCATION:	One lot of 1.143 acres and one lot of 1.269 acres, located in an I-1 District on the northeast and southeast corners of the intersection of Arapaho Road and Surveyor Boulevard.
REQUEST:	Approval of a final plat
APPLICANT:	Town of Addison, represented by Ms. Lea Dunn

DISCUSSION:

Background. The Town owns the property covered in this plat. In May of 2010, the Town processed a plat for this site, but it was never recorded. The Surveyor Water Storage facility is located on the tract at the northeast corner of Surveyor and Arapaho Road, and the Town is in the final stages of construction of a new elevated water storage tank on the tract to the southeast corner of Surveyor Boulevard and Arapaho Road. During the construction process, additional easements were needed to complete the construction. Since the plat was not filed, the easements can be added, but the plat has to go through the approval process again. Once the plat is filed, the site will be subdivided into two lots and Arapaho Road will show up as an officially dedicated right-of-way.

Public Works Review. Since the Town is the applicant, the Public Works Department ironed out all issues on the plat prior to it being submitted.

RECOMMENDATION:

Staff recommends approval of the final plat for Lot 1 and Lot 2, Addison Water Storage Addition, subject to no conditions.

Respectfully submitted,

C Moran

Carmen Moran
Director of Development Services

FINAL PLAT/Lots 1 and 2, Addison Water Station Addition
February 24, 2012

COMMISSION FINDINGS:

The Addison Planning and Zoning Commission, meeting in regular session on February 23, 2012, voted to recommend approval of the request for Final Plat approval for Lots 1 and 2, Addison Water Station Addition, subject to no conditions.

Voting Aye: Angel, Doherty, Groce, Hewitt, Oliver, Wheeler,
Voting Nay: none
Absent: none
One seat vacant

Council Agenda Item: #R8

AGENDA CAPTION:

Discussion and consideration of the appointment of Lea Dunn to the North Central Texas Council of Governments Surface Transportation Technical Committee.

FINANCIAL IMPACT:

N/A

BACKGROUND:

The Surface Transportation Technical Committee (STTC) reviews, comments on, and prepares recommendations regarding surface transportation planning and the funding of transportation improvements in the Dallas-Fort Worth Metropolitan Area.

RECOMMENDATION:

Staff recommends approval.

COUNCIL GOALS:

Promote Quality Transportation Services

ATTACHMENTS:

Description:	Type:
No Attachments Available	