

Post Office Box 9010

Addison, Texas 75001-9010

5300 Belt Line Road

(972) 450-7000  
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## **AGENDA**

### **WORK SESSION AND REGULAR MEETING**

#### **OF THE CITY COUNCIL**

**AUGUST 23, 2005**

**6:00 P.M.**

**COUNCIL CHAMBERS**

**5300 BELT LINE ROAD**

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#### **WORK SESSION**

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Item #WS1 - Discussion and presentation on Sister City/Economic Alliance.

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#### **REGULAR SESSION**

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Item #R1 - Consideration of Old Business.

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Item #R2 - Consent Agenda.

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## CONSENT AGENDA

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#2a - Approval of the Minutes for the August 8, 2005, August 9, 2005 and August 13, 2005 Council Meetings.

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#2b - Approval of a change order in the amount of \$25,000 with Abstract Construction for construction of Addison Circle Park in order to deduct that amount from retainage to be paid to Abstract Construction.

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#2c - Consideration and approval of a Resolution approving the August 2005 edition of the Purchasing Manual.

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Item #R3 - Appointment of one member to the Planning and Zoning Commission. (Braun)

Attachment:

1. Citizens Academy Graduates
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Item #R4 - Appointment of an Addison resident for participation in the Leadership Metrocrest program.

Attachment:

1. Citizens Academy Graduates
- 

Item #R5 - **PUBLIC HEARING** Consideration and approval of an Ordinance approving an amendment to an existing Special Use Permit for a restaurant, an amendment to an existing Special Use Permit for the sale of alcoholic beverages for on-premises consumption only, and an amendment to an existing Special Use Permit for a brewpub, located at 3820 Belt Line Road, on application from Humperdink's, represented by Ms. Von Scamardo.

Attachments:

1. Docket Map
2. Staff Report
3. Plans
4. Memorandum from Slade Strickland

The Planning and Zoning Commission Findings:

The Addison and Planning Commission, meeting in regular session on August 4, 2005, recommend approval of the request on application from Humperdink's Restaurant, subject to the following conditions:

The applicant shall submit a revised landscape plan that addresses the following:

**Belt Line Road Landscape Buffer**

Missing shrubs need to be replaced where gaps exist in the hedgerow along Belt Line.

Nine additional crape myrtle trees need to be added on the Belt Line frontage to match the quantity shown on the plan submitted by the applicant. The Bradford Pears shown on the plan no longer exist. These trees were severely topped by maintenance crews last year, which is a violation of the landscape regulation pruning standards. This pruning practice disfigures the natural tree canopy and forces weaker "water sprout" growth that will cause the trees to gradually decline.

Due to the disfigurement of the trees, the applicant removed the pears in the spring along Belt Line at the staff's recommendation and replaced them with crape myrtles. While the landscape regulations require higher quality shade trees such as red oaks along street frontage landscape buffers, staff recommended crape myrtle trees since they will not interfere with the existing overhead power lines at maximum maturity, and they provide more consistency along this section of Belt Line with the crape myrtle trees planted in front of the center west of this site.

#### **East/South Perimeter Landscape Buffers**

Approximately fourteen Bradford Pears were also topped on the landscape islands along the east side of the site and the south landscape buffers. Staff recommends that these trees be replaced with higher quality 4" caliper (diameter) shade trees such as live oak or red oak to match the mix of existing shade trees planted elsewhere in the surrounding retail center.

Replace all dead or missing shrubs within these landscape buffers.

#### **West Perimeter Landscape Buffer**

The crape myrtle trees along the west perimeter were also severely topped last year; however, these trees are more resilient to topping and have recovered well. Staff recommends that the maintenance crews refrain from topping any tree on the site from now on, including crape myrtle trees.

#### **Interior Parking Lot/Adjacent Building Landscaping**

The plan does not show the square footage of new landscaping to be added and/or existing landscaping to be removed. This information should be included on the updated plan. The

updated plan should also show the gross site square footage versus the proposed landscaped area.

Replace all dead or missing shrubs and trees within the interior parking lot islands or adjacent to the building.

### **Sprinkler System**

A rain sensor and freeze sensor will need to be installed and wired to the irrigation controller if they do not already exist.

Staff recommends this revised plan be submitted to staff prior to the case going before the City Council hearing on August 9, 2005.

Voting Aye: Knott, Meier, Wood  
Voting Nay: Bernstein, Doepfner  
Absent: Chafin, Jandura

### Administrative Recommendation:

Staff's revised recommendation is to replace seven of the disfigured canopied Bradford Pear trees along the south side of the site with 3-inch caliper container grown Cedar Elms to match the existing Cedar Elms in the Target Center parking lot. The other seven pears shall remain.

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### Item #R6 -

Consideration and approval of a Resolution agreeing to participate as a member of the Metrocrest Radio Consortium (Addison, Carrollton, and Farmers Branch), in the North Central Texas Council of Governments, Regional Interoperability Project Phase II, Assessment for the Metrocrest Area Agencies plan to improve public safety communications interoperability within Dallas County.

### Attachments:

1. Council Agenda Item Overview
2. Resolution
3. Memorandum from Ron Davis
4. Regional Interoperability Report

### Administrative Recommendation:

Administration recommends approval.

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Item #R7 - Consideration and approval of a Resolution to authorize the payment of funds to the City of Carrollton as the management agency for the Metrocrest Radio consortium through a Letter of Agreement between the Town and the City of Carrollton.

Attachments:

1. Council Agenda Item Overview
2. Letter of Agreement

Administrative Recommendation:

Administration recommends approval.

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Item #R8 - Discussion of the City Manager's proposed FY 2005-06 Airport Fund budget recommendation.

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Item #R9 - Discussion of the City Manager's proposed FY 2005-06 budgets for the City Manager's Office, Combined Services, Council Projects, and Marketing departments.

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Item #R10 - **PUBLIC HEARING** to consider establishing a tax rate of \$.4760 per \$100 assessed value on property within the Town of Addison for the 2005-06 Annual Budget.

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Item #R11 - Presentation of the Finance Department Quarterly Review for the period ending June 30, 2005.

Attachment:

1. Quarterly Review

Administrative Recommendation:

Administration recommends approval.

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Item #R12 - Consideration and approval of an Ordinance amending the Town of Addison annual budget for the fiscal year ending September 30, 2005.

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Attachments:

1. Council Agenda Item Overview
2. Exhibit A
3. Exhibit B
4. Exhibit C
5. Ordinance

Administrative Recommendation:

Administration recommends approval.

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Adjourn Meeting

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Posted 5:00 p.m.  
August 18, 2005  
Carmen Moran  
City Secretary

**THE TOWN OF ADDISON IS ACCESSIBLE TO PERSONS  
WITH DISABILITIES. PLEASE CALL (972) 450-2819 AT LEAST  
48 HOURS IN ADVANCE IF YOU NEED ASSISTANCE.**

**OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL**

August 8, 2005 – Work Session  
6:00 p.m. – Town Hall Conference Room  
5300 Belt Line Road

Present: Mayor Chow, Councilmembers Braun, Hirsch, Kraft, Mallory, Mellow,  
Niemann

Absent: None

Item #WS1 – Discussion of Belt Line Overlay Project.

Item #WS2 – Discussion of Overview of FY 2005/06 City Manager’s Proposed budget.

Item #WS3 – Discussion of Human Resources budget.

Item #WS4 – Discussion of Development Services budget.

Item #WS5 – Discussion of Information Technology Department and budget.

Item #WS6 – Discussion of Finance Department and budget.

Item #WS7 – Discussion of revisions and updates to Town of Addison Purchasing Manual.

No action was taken on the above listed items.

There being no further business before the Council, the meeting was adjourned.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Secretary

**OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL**

August 9, 2005  
6:00 p.m. - Council Chambers  
5300 Belt Line Road

Present: Mayor Chow, Councilmembers Braun, Hirsch, Kraft, Mallory, Mellow,  
Niemann  
Absent: None

Item #WS1 – Presentation of Non-Profit Funding Requests.

No action was taken.

Item #R1 - Consideration of Old Business.

The following employees were introduced to the Council: Rodrigo Valles (Conference & Theatre Centre), Scott Cooney (Parks), and Joshua Bethel (Fire).

Item #R2 - Consent Agenda.

Items #2c and #2d were considered separately.

#2a – Approval of the Minutes for the July 12, 2005 Council Meeting.  
(Approved as written.)

#2b – Consideration and approval of a Resolution authorizing the City Manager to enter into a contract with The Shakespeare Festival of Dallas in the amount of \$31,000 for marketing, support services and products.  
(Approved Resolution No. R05-064).

#2e – Consideration and approval of a Resolution to award bid to Stripe-A-Zone, Inc. in the amount of \$37,968.15 for the installation of pavement markings at various locations. (Approved Resolution No. R05-066).

#2f – Consideration and approval of an Ordinance amending the Town of Addison's Code of Ordinances, Section 78-167, prohibiting overnight parking at three public parking lots located at the Addison Conference and Theatre Centre, the Addison Conference and Theatre Centre overflow parking lot on Morris Avenue, and the Stone Cottage parking lot. (Approved Ordinance No. 005-030).

#2g – Consideration and approval of a Resolution to award bid to Sweeping Services of Texas – Operating, L.P., in the amount of \$43, 989.95 for citywide street sweeping. (Approved Resolution No. R05-067).

#2h – Consideration and approval of a Resolution to award bid to Durable Specialties, Inc., in the amount \$40,000 for the purchase and installation of a traffic signal pole on Midway Road at Belt Line Road.  
(Approved Resolution No. R05-068.)

#2i – Approval of final payment to Insituform Technologies, Inc., for the rehabilitation of the 10-inch sanitary sewer line along Dallas Parkway, from Westgrove Drive to Keller Springs Drive in the amount of \$84,954.00.

Councilmember Niemann moved to duly approve the above listed items.  
Councilmember Braun seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Mallory, Mellow, Niemann  
Voting Nay: None  
Absent: None

#2c – Consideration and approval of a Resolution authorizing the City Manager to enter into a contract with Hotel Inter-Continental for the meeting space and sleeping room guarantee for the 2006 North Texas Jazz Festival.

Councilmember Braun moved to duly pass Resolution No. R05-065 authorizing the City Manager to enter into a contract with Hotel Inter-Continental for the meeting space and sleeping room guarantee for the 2006 North Texas Jazz Festival. Councilmember Niemann seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Mallory, Mellow, Niemann  
Voting Nay: None  
Absent: None

#2d – Consideration and approval of an Ordinance approving an amendment to Chapter 78-204 of the Town of Addison Code of Ordinances prohibiting skateboarding within 200 feet of, in, or around a public fountain, pavilion, municipal building, or other city-owned structure.

Councilmember Niemann moved to duly pass Ordinance No. 005-029 approving an amendment to Chapter 78-204 of the Town of Addison Code of Ordinances prohibiting skateboarding within 200 feet of, in, or around a public fountain, pavilion, municipal building, or other city-owned structure. Councilmember Mellow seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Mallory, Mellow, Niemann  
Voting Nay: None  
Absent: None

Item #R3 – Appointment of one member to the Planning and Zoning Commission (Braun).

This item was tabled.

Item #R4 – Appointment of an Addison resident for participation in the Leadership Metrocrest program.

This item was tabled.

Item #R5 – **PUBLIC HEARING** Consideration and approval of an Ordinance approving an amendment to Ordinance No. 097-029 of the Town of Addison, relating to the zoning of that area of the Town commonly referred to as Addison Circle, currently zoned UC Urban Center District, by amending the Concept Plan, adopted by Ordinance 097-029, by deleting or otherwise amending the floor-to-area provision (maximum floor areas) for the Commercial sub-district.

Mayor Chow opened the meeting as a public hearing. There were no questions or comments. Mayor Chow closed the meeting as a public hearing.

Councilmember Niemann moved to duly pass Ordinance No. 005-031 approving an amendment to Ordinance No. 097-029 of the Town of Addison, relating to the zoning of that area of the Town commonly referred to as Addison Circle, currently zoned UC Urban Center District, by amending the Concept Plan, adopted by Ordinance 097-029, by indicating the maximum floor area amount for each tract in the Commercial subdistrict as "Total Floor Area – No Maximum" in each applicable space.

Councilmember Mallory seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Mallory, Mellow, Niemann

Voting Nay: None

Absent: None

Item #R6 – Approval of a final plat for 14 lots in a Commercial-1 district, located on 1.857 acres at 16420 Addison Road, on application from Mr. James Feagin, represented by Mr. Bryan P. Powell of Carter & Burgess, Inc.

Councilmember Mallory moved to duly approve a final plat for 14 lots in a Commercial-1 district, located on 1.857 acres at 16420 Addison Road (Addison Office Condos), on application from Mr. James Feagin, subject to the following conditions:

-Proposed access & utility easement should be extended across the front and adjacent to Lot 11.

-The 5 ft. drainage, located along the north line of the property should be widened to 10 ft. in order to accommodate drainage facilities that drain to the east.

-Proposed drainage easement for stormdrain outfall system will be located at the northeast corner of the property, and must be acquired by separate instrument.

-Proposed access & utility easement must be extended across and adjacent to Lot 5 and terminate along the north line of the property.

-5 ft. of access easement shall be dedicated along the east side of Addison Road for future widening of the street.

Councilmember Braun seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Mallory, Mellow, Niemann

Voting Nay: None

Absent: None

**Item #R7 – PUBLIC HEARING** Consideration and approval of an Ordinance approving an amendment to an existing Special Use Permit for a restaurant, an amendment to an existing Special Use Permit for the sale of alcoholic beverages for on-premises consumption only, and an amendment to an existing Special Use Permit for a brewpub, located at 3820 Belt Line Road, on application from Humperdink's, represented by Ms. Von Scamardo.

Mayor Chow opened the meeting as a public hearing. This item was tabled. The public hearing will be continued to the August 23, 2005 Council meeting.

**Item #R8 – PUBLIC HEARING** Consideration and approval of an Ordinance approving an amendment to an existing Special Use Permit for a restaurant, and an amendment to an existing Special Use Permit for the sale of alcoholic beverages for on-premises consumption only, located at 4080 Belt Line Road, on application from Ker's Winghouse Bar and Grill, represented by Ms. Candy Arnold of the Addison Law Firm.

Mayor Chow opened the meeting as a public hearing. There were no questions or comments. Mayor Chow closed the meeting as a public hearing.

Councilmember Niemann moved to duly pass Ordinance No. 005-032 approving an amendment to an existing Special Use Permit for a restaurant, and an amendment to an existing Special Use Permit for the sale of alcoholic beverages for on-premises consumption only, located at 4080 Belt Line Road, on

application from Ker's Winghouse Bar and Grill, subject to the following conditions:

- The applicant shall replace all dead and/or missing plant material shown on the approved landscape plan filed for Fresh Choice.
- The applicant shall install a rain and freeze sensor to the irrigation controller if they do not already exist.
- The applicant shall not use any terms or graphic depictions that denote alcoholic beverages in exterior signs.

Councilmember Mellow seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Mallory, Mellow, Niemann

Voting Nay: None

Absent: None

**Item #R9 – PUBLIC HEARING** Consideration and approval of an Ordinance approving an amendment to an existing Special Use Permit for a restaurant and an existing Special use Permit for the sale of alcoholic beverages for on-premises consumption only, located at 5330 Belt Line Road, on application from Chamberlain's Steak and Chop House, represented by Mr. Richard Chamberlain.

Mayor Chow opened the meeting as a public hearing. There were no questions or comments. Mayor Chow closed the meeting as a public hearing.

Councilmember Mallory moved to duly pass Ordinance No. 005-033 approving an amendment to an existing Special Use Permit for a restaurant and an existing Special use Permit for the sale of alcoholic beverages for on-premises consumption only, located at 5330 Belt Line Road, on application from Chamberlain's Steak and Chop House, subject to the following conditions:

- There are two large pecan trees located on the northwest corner of Chamberlain's and the southeast corner of the proposed Chamberlain's expansion that should be removed and replaced with 4" caliper (diameter) Shumard Red Oaks to match the existing red oaks within the retail center parking lot islands. These trees are in a severe state of decline and present a potential hazard from fallen dead limbs. The remaining pecans along Belt Line Road appear to be in good condition, but staff recommends removal of the dead limbs in these trees to eliminate the hazard.

-The applicant did not include landscape plans for the areas adjacent to the new building expansion and parking lot. A plan will need to be submitted for review and approval showing the amount of landscape area to be added or removed, including a detailed planting and irrigation plan.

-All dead or missing plant material will need to be replaced within all of the retail center landscaped areas.

-A freeze and rain sensor will need to be wired to the irrigation controller if they do not already exist.

Councilmember Braun seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Mallory, Mellow, Niemann

Voting Nay: None

Absent: None

Item #R10 – **PUBLIC HEARING** Consideration and approval of an Ordinance approving a final development plan, with waivers to design standards, for a townhouse/condominium project in the UC District – Residential subdistrict, in the area known as Addison Circle, located on one tract of 1.83 acres at the northwest corner of Quorum Drive and Goodman Avenue, on application from Fairfield Residential, LLC, represented by Ms. Claire Janak.

Mayor Chow opened the meeting as a public hearing. There were no questions or comments. Mayor Chow closed the meeting as a public hearing.

Councilmember Niemann moved to duly pass Ordinance No. 005-034 approving a final development plan, with waivers to design standards, for a townhouse/condominium project in the UC District – Residential subdistrict, in the area known as Addison Circle, located on one tract of 1.83 acres at the northwest corner of Quorum Drive and Goodman Avenue, on application from Fairfield Residential, LLC, subject to the following conditions:

Approval of the proposed final development plan with the following waivers to design standards, as requested by the applicant:

*Waiver 1 – Maximum Lot Coverage 85% for Multifamily Use and Maximum Lot Coverage 65A% for Townhouse/Condominium*

*Waiver 2 – Patios may not be constructed within the required setback zones. This limitation, however, does not apply to sidewalk cafes.*

Council recommends approval for this waiver. However, no wood fences shall be allowed around any patio or garden areas. Any fences installed around patio or garden areas must be wrought-iron, with pickets that shall not be closer than 4 inches together, and shall not exceed 48-inches in height.

*Waiver 5 (a) – At least 90 percent of the exterior cladding of all exterior walls fronting or visible from public streets (including above grade parking structures) shall be brick construction. . .*

Plan is approved subject to the following conditions:

-The applicant will be required to follow the UC district standards for landscaping, with the exception of the tree fencing shown on the tree pit plans.

-A fire hydrant shall be installed on the northeast corner of the intersection of Goodman Avenue and the proposed mews street.

-Information on the submittal seems to indicate this building will meet the criteria of a high-rise building. As such, it will be subject to the provisions of Section 403 of the Building Code.

-Engineering plans and specifications for construction of on-site and off-site improvements, including water, sanitary sewer, drainage, paving and landscaping must be approved by the Town prior to initiation of construction.

-Proposed water main must be looped around residential street to connect with system in Artist Way as second phase of development occurs.

-The façade for the west side shall be revised to eliminate the five large openings into the garage on the north and south sides of the stairs.

Item #R11 – Approval of a preliminary plat for four lots on 8.919 acres in the UC District – Residential subdistrict, located at the northwest corner of Quorum Drive and Goodman Avenue, on application from Huitt-Zollars, Inc., represented by Mr. David Meyers.

Councilmember Mallory moved to duly approve a preliminary plat for four lots on 8.919 acres in the UC District – Residential subdistrict, located at the northwest corner of Quorum Drive and Goodman Avenue, on application from Huitt-Zollars, Inc., subject to the following conditions:

- Designate Lot 1 as Lot 1, Block 1.
- Designate Lots 2 & 3, respectively, as Lots 1 & 2, Block 2.
- Designate proposed park site as Lot 1, Block 3.
- Dedicate 13 ft. right-of-way across entire frontage of property and adjacent to Quorum Drive, in lieu of proposed 13 ft. landscape, drainage and utility easement.
- Show width of right-of-way of Quorum Drive on plat.
- Correct typo in first paragraph of dedication language that refers to this plat as Addison Circle, Phase IV addition.

Councilmember Braun seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Mallory, Mellow, Niemann  
Voting Nay: None  
Absent: None

Item #R12 – Approval of a final plat for one lot of 2.677 acres in the UC District – Residential subdistrict, located at the northwest corner of Quorum Drive and Goodman Avenue, on application from Huitt-Zollars, Inc., represented by Mr. David Meyers.

Councilmember Niemann moved to duly approve a final plat for one lot of 2.677 acres in the UC District – Residential subdistrict, located at the northwest corner of Quorum Drive and Goodman Avenue, on application from Huitt-Zollars, Inc., subject to the following conditions:

- Designate Lot 1 as Lot 1, Block 1.
- Designate Lots 2 & 3, respectively, as Lots 1 & 2, Block 2.
- Designate proposed park site as Lot 1, Block 3.
- Show dedication of park site on plat by indicating bearing and distance around the lot and include designation in the title block.

-Dedicate 13 ft. right-of-way across entire frontage of property and adjacent to Quorum Drive, in lieu of proposed 13 ft. landscape, drainage and utility easement.

-Show width of right-of-way of Quorum Drive on plat.

Councilmember Kraft seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Mallory, Mellow, Niemann

Voting Nay: None

Absent: None

Item #R13 – Presentation of and consideration of approval of a Resolution approving a schematic design concept of the Fairfield Park by Talley Associates Landscape Architects.

Councilmember Mallory moved to duly pass Resolution No. R05-069 approving a schematic design concept of the Fairfield Park by Talley Associates Landscape Architects. Councilmember Braun seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Mallory, Mellow, Niemann

Voting Nay: None

Absent: None

Item #R14 – Consideration and approval of a Resolution approving a design proposal from Talley Associates Landscape Architects totaling \$52,525 for landscape architecture design services related to the 1.57 acre Fairfield Park.

Councilmember Braun moved to duly pass Resolution No. R05-070 approving a design proposal from Talley Associates Landscape Architects totaling \$52,525 for landscape architecture design services related to the 1.57 acre Fairfield Park. Councilmember Kraft seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Mallory, Mellow, Niemann

Voting Nay: None

Absent: None

Item #R15 – Consideration and approval of an Ordinance granting meritorious exceptions to Sec. 62-162, Premises signs, Sec. 62-163, Area, and Sec. 62-285, Luminescent gaseous tubing of the sign ordinance, for On the Border located at 4855 Belt Line Road.

Councilmember Niemann moved to duly pass Ordinance No. 005-035 granting meritorious exceptions to Sec. 62-162, Premises signs, Sec. 62-163, Area, and Sec. 62-285, Luminescent gaseous tubing of the sign ordinance, for On the

Border located at 4855 Belt Line Road subject to the following conditions and final approval of the Building Official:

- Sign A: approved with a maximum logo height of 31"
- Sign B: meets ordinance requirements, no exception needed
- Sign C: approved as requested by applicant
- Sign D: approved with a maximum logo height of 35.5 "
- Sign E: approved as requested by applicant
- Sign F: exempt, no exception needed
- Sign G: maximum element height of 34.5", perpendicular to building as requested by applicant
- Sign H: accent lighting (neon or LED), at roof line approved subject to lights being installed in a manner that does not allow lighting element to be seen.
- Sign I: not visible from public right of way, no exception needed

Councilmember Mallory seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Mallory, Mellow, Niemann  
Voting Nay: None  
Absent: None

Item #R16 – Discuss the City Manager’s General Fund and Hotel Fund recommendations.

No action taken.

Item #R17 – Consider a vote of record to place on the September 27, 2005 council agenda a proposal to adopt a tax rate of \$.4760 per \$100 assessed valuation for the 2005-06 Town of Addison Annual Budget.

Councilmember Niemann moved to duly approve a vote of record to place on the September 27, 2005 council agenda a proposal to adopt a tax rate of \$.4760 per \$100 assessed valuation for the 2005-06 Town of Addison Annual Budget.  
Councilmember Mellow seconded. Motion carried.

Voting Aye: Chow, Braun, Hirsch, Kraft, Mallory, Mellow, Niemann  
Voting Nay: None  
Absent: None

There being no further business before the Council, the meeting was adjourned.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Secretary

**OFFICIAL ACTIONS OF THE ADDISON CITY COUNCIL**

August 13, 2005 – Work Session  
9:00 a.m. – Stone Cottage  
4901 Addison Circle

Present: Mayor Chow, Councilmembers Braun, Hirsch, Kraft, Mallory, Mellow,  
Niemann

Absent: None

Item #WS1 – Discussion of Capital Projects.

Item #WS2 – Discussion of General Services.

Item #WS3 – Discussion of Police budget.

Item #WS4 – Discussion of Fire budget.

Item #WS5 – Discussion of Parks and Recreation budget.

Item #WS6 – Discussion of Visitor Services/Conference Centre/Performing Arts  
budget.

Item #WS7 – Discussion of Special Events budget.

No action was taken on the above listed items.

There being no further business before the Council, the meeting was adjourned.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Secretary

## Council Agenda Item: #2b-1

### **SUMMARY:**

Staff recommends the Council approve a Resolution approving a deductive change order, in the amount of \$25,000, to a previously approved contract with Abstract Construction Company for the construction to Addison Circle Park.

### **FINANCIAL IMPACT:**

Budgeted Amount:	<b>\$6,000,000</b>
Original contract:	\$5,088,755
Previous change orders:	\$984,376
New contract amount:	\$6,073,131
Proposed change order:	\$25,000
Contract amount with change:	<b>\$6,048,131</b>

The 2003 Conference Centre and Event Site Capital Project fund is expected to be closed out at the end of the 2005 fiscal year with the fund supporting the construction of the Stone Cottage parking lot, the Conference Centre message board, and the advertising kiosks. Expenses in excess of the capital project fund balance will be supported in the Hotel fund. The city manager's budget estimates these costs to be \$105,000, but they may be substantially less than this projection.

### **BACKGROUND:**

As the Council is aware, the Town has been through an extended negotiation with Abstract Construction to get this project finished. We found problems with the construction of Festival Way and did not accept the street. We went to mediation with Abstract to reach a solution short of litigation. On June 7, 2005, the Town and Abstract entered into a settlement agreement that stipulated Abstract Construction would complete all required punch list work, and rebuild portions of Festival Way in exchange for release of all monies the Town was still holding in retainage. The punch list work has been completed, and the Town has released all but \$50,000 of the retainage. This change order would deduct the amount to be paid to Abstract by \$25,000, and thus provide for the Town's reimbursement for construction manager and architect expenses related to the Festival Way problems.

### **RECOMMENDATION:**

Staff recommends the Council approve a Resolution approving a deductive change order, in the amount of \$25,000, to a previously approved contract with Abstract Construction Company for the construction to Addison Circle Park.

**Council Agenda Item: #2c****SUMMARY:**

This item is to consider a Resolution approving the August 2005 edition of the Purchasing Manual.

**FINANCIAL IMPACT:**

None.

**BACKGROUND:**

The two key goals of public purchasing are:

- To insure that responsible bidders are given a fair opportunity to compete for government's business.
- To insure public funds are safeguarded and that the best value is received for public dollars

The purchasing manual helps guide departments as they make purchases on a daily basis and helps to insure that these two goals are met.

The Town of Addison's purchasing manual was initially prepared in 1988. This manual was revised in 1995 and 2005 to reflect legislative changes. Staff began the process of updating this manual in December 2004. During the development of this manual, the content of this manual has been reviewed by the City Manager, Deputy City Manager, City Attorney and Director of Financial and Strategic Services.

Due to the length of this document, staff provided a copy of the draft manual to Council on July 29<sup>th</sup> to review. During the Council worksession on August 8<sup>th</sup>, staff highlighted components of the Purchasing Manual, key changes in this year's edition and next steps. In addition, staff answered questions regarding the content in this manual at the August 8<sup>th</sup> meeting.

Changes made to the manual based on feedback provided by the City Council include:

- Chapter 1, Section 3: Added a statement that specifications should not be written to favor or disfavor any specific vendor or product
- Chapter 2, Section 4: Simplified the definition of city inventory
- Chapter 2, Section 8: Added a statement that employees should use caution in accepting any gift or favor from a potential business that the City would do business with
- Chapter 7, Section 6: Changed wording from "City Council shall approve" to "City Council needs to approve"

- Chapter 7, Section 7: Added a statement that change orders of \$10,000 or greater or submitted by the Finance and Strategic Services Department will be approved by the City Manager or his designee before entering into the computer system
- Chapter 9, Section 4: Clarified that emergency purchases will require both City Council notification and ratification
- Chapter 10, Section 3: Clarified that online actions are allowed

This agenda item is to formally approve the August 2005 edition of the Purchasing Manual. Attached is a resolution formally approving this manual for Council consideration.

Staff plans to review and update the purchasing manual on an annual basis. Any changes will be brought to Council in September of each year for review and approval.

**RECOMMENDATION:**

Staff recommends that the City Council formally approve the August 2005 edition of the Purchasing Manual.

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS, APPROVING THE AUGUST 2005 EDITION OF THE TOWN OF ADDISON PURCHASING MANUAL; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the goals of public purchasing are to ensure that public funds are safeguarded and that the best value is received for these dollars and to ensure that all responsible bidders are given a fair opportunity to compete for the Town’s business; and

**WHEREAS**, in determining purchasing practices, the Town of Addison is guided by the City Charter, State law and City ordinances, supplemented from time to time by City Council resolutions and City administrative policies and procedures.

**WHEREAS**, the August 2005 edition of the Purchasing Manual documents these policies and procedures and informs employees of their responsibilities in regards to purchasing. Now, Therefore,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS:**

**Section 1.** The August 2005 edition of the Town of Addison’s Purchasing Manual is officially approved, which shall replace all previous editions. This document will be distributed to all employees who have purchasing responsibilities to ensure that they are aware of their responsibilities.

**Section 2.** The City Manager is hereby authorized to do all things necessary to execute this Resolution.

**Section 3.** That this Resolution shall be in full force effective from and after its passage and approval.

PASSED AND APPROVED this 23<sup>rd</sup> day of August, 2005.

\_\_\_\_\_  
Joe Chow, Mayor  
Town of Addison

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Carmen Moran, City Secretary

\_\_\_\_\_  
Ken Dippel, City Attorney

Citizen Academy Graduates  
All Classes

FirstName	LastName	Street	Suite	City	State	Zip	HomePhone	OfficePhone	Email Address	Class
Anne	Adams	14893 Oaks North Dr.		Dallas	TX	75254	9723863954	9723866956	anne.adams@worldspan.com	CA00
Judy	Barrett	14637 Lexus Ave.		Addison	TX	75001-3132	9723867944	9723867944	jrbrib@msn.com	CA00
Brad	Bradbury	3918 Bobbin Ln.		Addison	TX	75001-3101	9729808106	9729808106	HCbtex@aol.com	CA00
Gilbert	Bruneman	14848 Winnwood Rd.		Dallas	TX	75254	9722333304	9724897678	gbruneman@aol.com	CA00
Merle	Bruneman	14848 Winnwood Rd.		Dallas	TX	75254	9722333304		vgburk@attbi.com	CA00
Virgil	Burkhardt	4007 Winter Park Ln.		Addison	TX	75001-4904	9724908517		hallf0367@aolcom	CA00
Wendy	Burkle	4815 Westgrove Dr.	Apt. 102	Addison	TX	75001-6101	9723804912	9725962732	hallf0367@aolcom	CA00
Karen	Gassett	16301 Ledgement Ln.	Apt. 262	Addison	TX	75001-6213	9722489513	2142372015	kkgassett@worldnet.att.net	CA00
Linda	Groce	4102 Pokolodi Cir.		Addison	TX	75001-3152	9724904326			CA00
Neil	Hewitt	4014 Morman Ln.		Addison	TX	75001-4901	9729341260	9722806716	nhewitt@us.ibm.com	CA00
Greg	Hirsch	3910 Morman Ln.		Addison	TX	75001-4409	4693740717	4693745531		CA00
Andrew	Hoelle	3914 Azure Ln.		Addison	TX	75001-3105	9722478106		ahoelle@hotmail.com	CA00
Richard	Jeffcoat	4910 Goodman Ave.	Apt. 1921	Addison	TX	75001-6677	9723851835			CA00
Robert	Karl	15658 Witt Pl.	Apt. 4236	Addison	TX	75001-3379	9727611292	9726874788	Bob Karl@msn.com	CA00
Elizabeth	Knott	14925 Oaks North Dr.		Dallas	TX	75254	9729606408	2145056555	Elizabeth@knott.org	CA00
Mark	MacMullen	16300 Ledgement Ln.	Apt. 1101	Addison	TX	75001-5943	9727358507	9727016308	mark_macmullen@hotmail.com	CA00
Jimmy	Niemann	14921 Bellbrook Dr.		Dallas	TX	75254-7673	9723873135	2147822850	iniemann@e-rewards.com	CA00
Beverly	Roberts	4040 Morman Ln.		Addison	TX	75001-7945	9723929460	9728512181	bevrob2@aol.com	CA00
Kathleen	Schaffer	17037 Knots Landing		Addison	TX	75001-5033	9722480243	9724232225	shombie@aol.com	CA00
Virginia	Wallace	14820 Le Grande Dr.		Addison	TX	75001-4911	9724507038	9729802665	vballace@comcast.net	CA00
Rainey	Ashley	17091 Upper Bay Road		Addison	TX	75001	9728183712	9727321989	lashley@pnbfinancial.com	CA02
Bob	Baumann	4004 Sherry Lane		Addison	TX	75001	9728660070	9728669199	Bob-baumann@aiti.com	CA02
Ted	Bernstein	3875 Weller Run Ct.		Addison	TX	75001	9724069677	N/A	t.bernstein@sbcglobal.net	CA02
Stephen	Blum	17030 Planters Row		Addison	TX	75001	2143947827	9727206645	Steve@frontlineimaging.com	CA02
Griffon	Bourgeois	3796 Lakeway Ct.		Addison	TX	75001	8724889444	9727596492	griffon@dallas.net	CA02
B.L.	Brady	3876 Weller Run Ct.		Addison	TX	75001	9724886791		blbrady@aol.com	CA02
Anita	Braun	14616 Lexus Avenue		Addison	TX	75001	9723850706		TKBrauns@attbi.com	CA02
Tom	Braun	14616 Lexus Dr.		Addison	TX	75001	9723850706	9725292444	TKBrauns@attbi.com	CA02
Barbara	Colegrove	15022 Bellbrook Drive		Dallas	TX	75254	9723871557		baracole@aol.com	CA02
Patricia	French	3876 Weller Run Ct.		Addison	TX	75001	9724886791	9724886791		CA02
Roberta	Hendrickson	4090 Oberlin Way		Addison	TX	75001	9724903389	4692551817	Rhenedri@AILLCCisco.com	CA02
Bob	Jacoby	4016 Rive Lane		Addison	TX	75001	9722334536	2146511447	bjacoby@yahoo.com	CA02
Sheridan	Jones	3911 Bobbin Lane		Addison	TX	75001	9722392239	9722392239	thinksj@worldnet.att.net	CA02
Ursula	Kelley	14616 Heritage		Addison	TX	75001	9723850171	9725712801	ursula3ita@aol.com	CA02
Dennis	Kraft	14726 Celestial Pl.		Dallas	TX	75254	9727261812	9729915800	Krafthouse@aol.com	CA02
Irina	Marchenko	4130 Proton 50-B		Addison	TX	75001	9723874244		crockie@swbell.net	CA02
Barbara	Mathews	14625 Lexus Avenue		Addison	TX	75001	9726615485	9722326023		CA02
Roger	Mellow	14840 Lochinvar Drive		Dallas	TX	75254	9723875785	9723875785	Roger@mellownet.com	CA02
Margaret	Miles	14664 Bentwater Ct.		Addison	TX	75001	9722436068		fancitoo@attbi.com	CA02
Marti	Olden	3800 Waterside Ct.		Addison	TX	75001	9722474151	9728512196	mario@flash.net	CA02
John	Parker	14677 Wayside Ct.		Addison	TX	75001	9722441833	9724041034	jbppn20@aol.com	CA02
Skip	Robbins	14770 Maiden Ct.		Dallas	TX	75254	9727884083	9726057526	skip1019@aol.com	CA02
Phyllis	Silver	15720 Artist Way #4912		Addison	TX	75001	9726224340	9726224340		CA02
Donald	Walden	3785 Waterford Drive		Addison	TX	75001-7955	9722412857			CA02

**Citizen Academy Graduates  
All Classes**

John	Bailey	4093 Oberlin Way		Addison TX	75001 TX	2147271347	9726618472	<a href="mailto:jbailey@mtiamerica.com">jbailey@mtiamerica.com</a>	CA04
Cathy K.	Bernstein	3875 Weller Run Ct.		Addison TX	75001 TX	9724069677	n/a	<a href="mailto:t.bernstein@sbcglobal.net">t.bernstein@sbcglobal.net</a>	CA04
Robert D.	Brewster	3781 Waterside Ct.		Addison TX	75001 TX	9722475968	9724208314	<a href="mailto:Frog4900@aol.com">Frog4900@aol.com</a>	CA04
James R.	Christensen	3880 Emerald Ct.		Addison TX	75001 TX	9726201270	9726503434	<a href="mailto:jim-christensen@webtv.net">jim-christensen@webtv.net</a>	CA04
Alessandra	Day	14593 Blueberry Ct.		Addison TX	75001 TX	97240-0959		<a href="mailto:m.day7@comcast.net">m.day7@comcast.net</a>	CA04
Michael	Day	14593 Blueberry Ct.		Addison TX	75001 TX	9724060959		<a href="mailto:m.day7@comcast.net">m.day7@comcast.net</a>	CA04
Chris	DeFrancisco	3917 Bobbin Ln.		Addison TX	75001 TX	9723923572	2145154964	<a href="mailto:Christdefrancisco@frosbank.com">Christdefrancisco@frosbank.com</a>	CA04
Kathryn	Farrer	4815 Westgrove Dr.	#301	Addison TX	75001 TX	9727139293	n/a	<a href="mailto:KLFARRER@EV1.net">KLFARRER@EV1.net</a>	CA04
Gena Lou	Fulmer	17031 Knots Landing		Addison TX	75001 TX	9722500127	9727536841	<a href="mailto:genaf@comcast.net">genaf@comcast.net</a>	CA04
Carlena	Gilbreth	3728 Brookhaven Club Dr.		Addison TX	75001 TX	9722432861	n/a	n/a	CA04
Glenda	Hoelle	3914 Azure Ln.		Addison TX	75001 TX	9722478106	n/a	<a href="mailto:ghoelle@yahoo.com">ghoelle@yahoo.com</a>	CA04
Albert	Jandura	14936 Oaks North Dr.		Dallas TX	75254 TX	9727020202	9727020202	<a href="mailto:AJANDURA@swbell.net">AJANDURA@swbell.net</a>	CA04
Richard E.	Jeffcoat	4910 Goodman Ave.	#1921	Addison TX	75001 TX	9723851835	n/a	n/a	CA04
Todd C.	Meier	14857 Towne Lake Cir.		Addison TX	75001 TX	9722395882	2145618731	<a href="mailto:TCM51@msn.com">TCM51@msn.com</a>	CA04
Daniel	Moulton	3901 Azure Ln.		Addison TX	75001 TX	9726207523	9726207523	<a href="mailto:dan.moulton@comcast.net">dan.moulton@comcast.net</a>	CA04
Bianca	Noble	4008 Bobbin Ln.		Addison TX	75001 TX	9723858573	9724533186	<a href="mailto:bianca.noble@verizon.com">bianca.noble@verizon.com</a>	CA04
Scott	Noble	4008 Bobbin Ln.		Addison TX	75001 TX	9723858573	9723851880	<a href="mailto:snoble_99@yahoo.com">snoble_99@yahoo.com</a>	CA04
Cathy A.	Norton	14640 Waterview Cr.		Addison TX	75001 TX	9722474047	2143609951	<a href="mailto:calicatnortone@yahoo.com">calicatnortone@yahoo.com</a>	CA04
Teresa	Perry	3837 Azure Ln.		Addison TX	75001 TX	9724881862	4692313353	<a href="mailto:bperrybap@comcast.net">bperrybap@comcast.net</a>	CA04
Sandra	Silver	3822 Canot Ln.		Addison TX	75001 TX	9722430023	9724580400	<a href="mailto:SJSILVER@swbell.net">SJSILVER@swbell.net</a>	CA04
Sheldon	Srulevitch	3802 Park Pl.		Addison TX	75001 TX	9722479667	n/a	<a href="mailto:RBS99@aol.com">RBS99@aol.com</a>	CA04
Sara Lynn	Stokes	3901 Azure Ln.		Addison TX	75001 TX	9726207523	2147682270	<a href="mailto:lynnstokes@comcast.net">lynnstokes@comcast.net</a>	CA04
Alden D.	Tinnin	4130 Proton Dr.	#50-B	Addison TX	75001 TX	9723874244	9727649386	<a href="mailto:atinnin@swbell.net">atinnin@swbell.net</a>	CA04
Lori	Ward	14801 Lake Forest Dr.		Dallas TX	75254 TX	9723929295	2148407188	<a href="mailto:Loriward@Deloitte.com">Loriward@Deloitte.com</a>	CA04
Kathryn	Wheeler	14925 Havenshire Pl.		Dallas TX	75254 TX	9725036777	n/a	<a href="mailto:wheelerskw@comcast.net">wheelerskw@comcast.net</a>	CA04
Teresa J.	Wilkin	4133 Towne Green Cir.		Addison TX	75001 TX	2146931503	n/a	<a href="mailto:teresawilkin@yahoo.com">teresawilkin@yahoo.com</a>	CA04
Alan	Wood	14609 Lexus Ave.		Addison TX	75001 TX	9729912911	2145593900	<a href="mailto:alan.b.wood@sbcglobal.net">alan.b.wood@sbcglobal.net</a>	CA04
Katherine	Wood	14609 Lexus Ave.		Addison TX	75001 TX	9729912911	n/a	<a href="mailto:Wood_family@sbcglobal.net">Wood_family@sbcglobal.net</a>	CA04
Stanley	Attuguayefio	17200 Westgrove Dr.	Apt. 434	Addison TX	75001 TX	9722503178	N/A		CA98
Bob	Barrett	14637 Lexus Ave.		Addison TX	75001-3132 TX	9723867944	9723867944	<a href="mailto:jbrrb@msn.com">jbrrb@msn.com</a>	CA98
Laurel	Brewster	3822 Azure Ln.		Addison TX	75001-7901 TX			<a href="mailto:laurel.brewster@dal.frb.org">laurel.brewster@dal.frb.org</a>	CA98
Robert	Brewster	3822 Azure Lane		Addison TX	75001 TX				CA98
Lary	Brown	383 Lakeview Court		Addison TX	752001 TX	9726207098	9729970700		CA98
John	Caris	3883 Weller Run Ct.		Addison TX	75001 TX	9722472988			CA98
Doreen	Cluck	3734 Brookhaven Club Dr.		Addison TX	75001 TX	9722413905			CA98
John	Cummings	3817 Azure Ln.		Addison TX	75001-7902 TX	9722471384			CA98
Don	Daseke	5656 Celestial Rd.		Dallas TX	75254 TX	9729609015			CA98
Carol	Doepfner	4006 Bobbin Ln.		Addison TX	75001-3103 TX	9722339722	9723073229		CA98
Mary	Edrich	4015 Bobbin Ln.		Addison TX	75001-3104 TX	9723927561	9723927561	<a href="mailto:blbrady1@aol.com">blbrady1@aol.com</a>	CA98
Bonnie	Hill	14700 Marsh Ln.	#1025	Addison TX	75001 TX	9724889991	9724889990		CA98
David	Holmes	3880 Lakeview Ct.		Addison TX	75001 TX	9726209755	9728889382		CA98
Charles	Hughes	14639 Waterview Circle		Addison TX	75001 TX				CA98
Paula	Jandura	14936 Oaks North Dr.		Dallas TX	75254 TX	9727020202		<a href="mailto:jandura@swbell.net">jandura@swbell.net</a>	CA98
John	Jefferis	4015 Bobbin Ln.		Addison TX	75001-3104 TX				CA98
Robert	Mason	3834 Azure Lane		Addison TX	75001 TX	9722410964			CA98

**Citizen Academy Graduates  
All Classes**

John	Meleky	17030 Vinland Dr.	Addison	TX	75001	9722484799	9727132895	CA98
Karen	O'Neill	14723 Sherlock Dr.	Addison	TX	75001-3116	9727749534	9726630500	CA98
Peggy	Petty	3768 Waterford Dr.	Addison	Tx	75001	9724843628	2148558205	CA98
Dee	Saunders	3796 Waterford Dr.	Addison	TX	75001-7952	9724881914		CA98
Joan	Tuma	4021 Azure Lane	Addison	TX	75001	9723850421		CA98
Dale	Wilcox	3868 Lakeview Ct.	Addison	TX	75001			CA98

 1998 Graduates

 2000 Graduates

 2002 Graduates

 2004 Graduates

## **Previous Leadership Metrocrest Participants**

### **Resident Appointments**

Rich Beckert  
Brad Bradbury  
Virgil Burkhart  
Greg Hirsch  
Elizabeth Knott  
Roger Mellow  
Scott Wheeler

### **Staff Appointments**

Mark Acevedo  
Sharon Bell  
Rob Bourestom  
Ron Davis  
Hamid Khaleghipour  
Noel Padden  
Robert Phillips  
Chris Terry

Citizen Academy Graduates  
All Classes

FirstName	LastName	Street	Suite	City	State	Zip	HomePhone	OfficePhone	Email Address	Class
Anne	Adams	14893 Oaks North Dr.		Dallas	TX	75254	9723863954	9723869656	anne.adams@worldspan.com	CA00
Judy	Barrett	14637 Lexus Ave.		Addison	TX	75001-3132	9723867944	9723867944	jrbrb@msn.com	CA00
Brad	Bradbury	3918 Bobbin Ln.		Addison	TX	75001-3101	9729808106	9729808106	HCbtex@aol.com	CA00
Gilbert	Bruneman	14848 Winnwood Rd.		Dallas	TX	75254	9722333304	9724897678	gbruneman@aol.com	CA00
Merle	Bruneman	14848 Winnwood Rd.		Dallas	TX	75254	9722333304			CA00
Virgil	Burkhardt	4007 Winter Park Ln.		Addison	TX	75001-4904	9724908517		vgburk@attbi.com	CA00
Wendy	Burkle	4815 Westgrove Dr.	Apt. 102	Addison	TX	75001-6101	9723804912	9725962732	halif0367@aol.com	CA00
Karen	Gassett	16301 Ledgemont Ln.	Apt. 262	Addison	TX	75001-6213	9722489513	2142372015	kkgassett@worldnet.att.net	CA00
Linda	Groce	4102 Pokolodi Cir.		Addison	TX	75001-3152	9724904326			CA00
Neil	Hewitt	4014 Morman Ln.		Addison	TX	75001-4901	9729341260	9722806716	nhewitt@us.ibm.com	CA00
Greg	Hirsch	3910 Morman Ln.		Addison	TX	75001-4409	4693740717	4693745531		CA00
Andrew	Hoelle	3914 Azure Ln.		Addison	TX	75001-3105	9722478106		ahoele@hotmail.com	CA00
Richard	Jeffcoat	4910 Goodman Ave.	Apt. 1921	Addison	TX	75001-3379	9723851835			CA00
Robert	Karl	15658 Witt Pl.	Apt. 4236	Addison	TX	75001-3379		9726874788	Bob Karl@msn.com	CA00
Elizabeth	Knott	14925 Oaks North Dr.		Dallas	TX	75254	9729606408	2145056555	Elizabeth@knoitt.org	CA00
Mark	MacMullen	16300 Ledgemont Ln.	Apt. 1101	Addison	TX	75001-5943	9727358507	9727016308	mark macmullen@hotmail.com	CA00
Jimmy	Niemann	14921 Bellbrook Dr.		Dallas	TX	75254-7673	9723873135	2147822850	jniemann@e-rewards.com	CA00
Beverly	Roberts	4040 Morman Ln.		Addison	TX	75001-7945	9723929460	9728512181	bevrob2@aol.com	CA00
Kathleen	Schaffer	17037 Knots Landing		Addison	TX	75001-5033	9722480243	9724232225	shomble@aol.com	CA00
Virginia	Wallace	14820 Le Grande Dr.		Addison	TX	75001-4911	9724507038	9729802665	vbwallace@comcast.net	CA00
Rainey	Ashley	17091 Upper Bay Road		Addison	TX	75001	9728183712	9727321989	lashley@pnbinancial.com	CA02
Bob	Baumann	4004 Sherry Lane		Addison	TX	75001	9728660070	9728669199	Bob-baumann@attt.com	CA02
Ted	Bernstein	3875 Weller Run Ct.		Addison	TX	75001	9724069677	N/A	t.bernstein@sbcglobal.net	CA02
Stephen	Blum	17030 Planters Row		Addison	TX	75001	2143947827	9727206645	Steve@fronlinimaging.com	CA02
Griffon	Bourgeois	3796 Lakeway Ct.		Addison	TX	75001	8724889444	9727596492	griffon@dallas.net	CA02
B.L.	Brady	3876 Weller Run Ct.		Addison	TX	75001	9724886791		blbrady@aol.com	CA02
Anita	Braun	14616 Lexus Avenue		Addison	TX	75001	9723850706		TKBrauns@attbi.com	CA02
Tom	Braun	14616 Lexus Dr.		Addison	TX	75001	9723850706		TKBrauns@attbi.com	CA02
Barbara	Colegrove	15022 Bellbrook Drive		Dallas	TX	75254	9723871557	9725292444	baracole@aol.com	CA02
Patricia	French	3876 Weller Run Ct.		Addison	TX	75001	9724886791	9724886791		CA02
Roberta	Hendrickson	4090 Oberlin Way		Addison	TX	75001	9724903389	4692551817	Rhenedri@AII_Cisco.com	CA02
Bob	Jacoby	4016 Rive Lane		Addison	TX	75001	9722334536	2146511447	bjacoby@yahoo.com	CA02
Sheridan	Jones	3911 Bobbin Lane		Addison	TX	75001	9722392239	9722392239	thinkski@worldnet.att.net	CA02
Ursula	Kelley	14616 Heritage		Addison	TX	75001	9723850171	9725712801	ursula3ita@aol.com	CA02
Dennis	Kraft	14726 Celestial Pl.		Dallas	TX	75254	9727261812	9729915800	Krafthouse@aol.com	CA02
Irina	Marchenko	4130 Proton 50-B		Addison	TX	75001	9723874244		crockie@swbell.net	CA02
Barbara	Mathews	14625 Lexus Avenue		Addison	TX	75001	9726615485	9722326023		CA02
Roger	Mellow	14840 Lochinvar Drive		Dallas	TX	75254	9723875785	9723875785	Roger@mellownet.com	CA02
Margaret	Miles	14664 Bentwater Ct.		Addison	TX	75001	9722436068		fancitoo@attbi.com	CA02
Marti	Olden	3800 Waterside Ct.		Addison	TX	75001	9722474151	9728512196	martio@flash.net	CA02
John	Parker	14677 Wayside Ct.		Addison	TX	75001	9722441833	9724041034	ibpnh20@aol.com	CA02
Skip	Robbins	14770 Maiden Ct.		Dallas	TX	75254	9727884083	9726057526	skip1019@aol.com	CA02
Phyllis	Silver	15720 Artist Way #4912		Addison	TX	75001	9726224340	9726224340		CA02
Donald	Walden	3785 Waterford Drive		Addison	TX	75001-7955	9722412857			CA02

**Citizen Academy Graduates  
All Classes**

John	Bailey	4093 Oberlin Way	Addison TX	75001	2147271347	9726618472	jbailey@mtiamerica.com	CA04
Cathy K.	Bernstein	3875 Weller Run Ct.	Addison TX	75001	9724069677	n/a	t.bernstein@sbcglobal.net	CA04
Robert D.	Brewster	3781 Waterside Ct.	Addison TX	75001	9722475968	9724208314	Frog4900@aol.com	CA04
James R.	Christensen	3880 Emerald Ct.	Addison TX	75001	9726201270	9726503434	jim-christensen@webtv.net	CA04
Alessandra	Day	14593 Blueberry Ct.	Addison TX	75001	97240-0959		m.day7@comcast.net	CA04
Michael	Day	14593 Blueberry Ct.	Addison TX	75001	9724060959		m.day7@comcast.net	CA04
Chris	DeFrancisco	3917 Bobbin Ln.	Addison TX	75001	9723923572	2145154964	Christdefrancisco@frosbank.com	CA04
Kathryn	Farrer	4815 Westgrove Dr.	Addison TX	75001	9727139293	n/a	KLFRARRER@EV1.net	CA04
Gena Lou	Fulmer	17031 Knots Landing	Addison TX	75001	9722500127	9727536841	genaf@comcast.net	CA04
Carlana	Gilbreth	3728 Brookhaven Club Dr.	Addison TX	75001	9722432861	n/a	n/a	CA04
Glenda	Hoelle	3914 Azure Ln.	Addison TX	75001	9722478106	n/a	ghoelle@yahoo.com	CA04
Albert	Jandura	14936 Oaks North Dr.	Dallas TX	75254	9727020202	9727020202	AJANDURA@swbell.net	CA04
Richard E.	Jeffcoat	4910 Goodman Ave.	Addison TX	75001	9723851835	n/a	n/a	CA04
Todd C.	Meier	14857 Towne Lake Cir.	Addison TX	75001	9722395882	2145618731	TCM51@msn.com	CA04
Daniel	Moulton	3901 Azure Ln.	Addison TX	75001	9726207523	9726207523	dan.moulton@comcast.net	CA04
Bianca	Noble	4008 Bobbin Ln.	Addison TX	75001	9723858573	9724533186	bianca.noble@verizon.com	CA04
Scott	Noble	4008 Bobbin Ln.	Addison TX	75001	9723858573	9723851880	snoble_99@yahoo.com	CA04
Cathy A.	Norton	14640 Waterview Cr.	Addison TX	75001	9722474047	2143609951	calicatnortone@yahoo.com	CA04
Teresa	Perry	3837 Azure Ln.	Addison TX	75001	9724881862	4692313353	bperrybap@comcast.net	CA04
Sandra	Silver	3822 Canot Ln.	Addison TX	75001	9722430023	9724580400	SJSILVER@swbell.net	CA04
Sheldon	Srulevitch	3822 Park Pl.	Addison TX	75001	9722479667	n/a	RBS99@aol.com	CA04
Sara Lynn	Stokes	3901 Azure Ln.	Addison TX	75001	9726207523	2147682270	lynnstokes@comcast.net	CA04
Alden D.	Tinnin	4130 Proton Dr.	Addison TX	75001	9723874244	9727649386	atinnin@swbell.net	CA04
Lori	Ward	14801 Lake Forest Dr.	Dallas TX	75254	9723929295	2148407188	Loriward@Deloitte.com	CA04
Kathryn	Wheeler	14925 Havenshire Pl.	Dallas TX	75254	9725036777	n/a	wheelerskw@comcast.net	CA04
Teresa J.	Wilkin	4133 Towne Green Cir.	Addison TX	75001	2146931503	n/a	teresawilkin@yahoo.com	CA04
Alan	Wood	14609 Lexus Ave.	Addison TX	75001	9729912911	2145593900	alan.b.wood@sbcglobal.net	CA04
Katherine	Wood	14609 Lexus Ave.	Addison TX	75001	9729912911	n/a	Wood_family@sbcglobal.net	CA04
Stanley	Attuguayefio	17200 Westgrove Dr.	Addison TX	75001	9722503178	N/A		CA98
Bob	Barrett	14637 Lexus Ave.	Addison TX	75001-3132	9723867944	9723867944	jrbrlb@msn.com	CA98
Laurel	Brewster	3822 Azure Ln.	Addison TX	75001-7901			laurel.brewster@dal.frb.org	CA98
Robert	Brewster	3822 Azure Lane	Addison TX	75001				CA98
Lary	Brown	383 Lakeview Court	Addison TX	752001	9726207098	9729970700		CA98
John	Caris	3883 Weller Run Ct.	Addison TX	75001	9722472988			CA98
Doreen	Cluck	3734 Brookhaven Club Dr.	Addison TX	75001	9722413905			CA98
John	Cummings	3817 Azure Ln.	Addison TX	75001-7902	9722471384			CA98
Don	Daseke	5656 Celestial Rd.	Dallas TX	75254	9729609015			CA98
Carol	Doepfner	4006 Bobbin Ln.	Addison TX	75001-3103	9722339722	9723073229		CA98
Mary	Edrich	4015 Bobbin Ln.	Addison TX	75001-3104	9723927561	9723927561	blbrady1@aol.com	CA98
Bonnie	Hill	14700 Marsh Ln.	Addison TX	75001	9724889991	9724889990		CA98
David	Holmes	3880 Lakeview Ct.	Addison TX	75001	9726209755	9728889382		CA98
Charles	Hughes	14639 Waterview Circle	Addison TX	75001				CA98
Paula	Jandura	14936 Oaks North Dr.	Dallas TX	75254	9727020202		jandura@swbell.net	CA98
John	Jefferis	4015 Bobbin Ln.	Addison TX	75001-3104				CA98
Robert	Mason	3834 Azure Lane	Addison TX	75001	9722410964			CA98

**Citizen Academy Graduates  
All Classes**

John	Meleky	17030 Vinland Dr.	Addison TX	75001	9722484799	9727132895	CA98
Karen	O'Neill	14723 Sherlock Dr.	Addison TX	75001-3116	9727749534	9726630500	CA98
Peggy	Petty	3768 Waterford Dr.	Addison Tx	75001	9724843628	2148558205	CA98
Dee	Saunders	3796 Waterford Dr.	Addison TX	75001-7952	9724881914		CA98
Joan	Tuma	4021 Azure Lane	Addison TX	75001	9723850421		CA98
Dale	Wilcox	3868 Lakeview Ct.	Addison TX	75001			CA98



1998 Graduates



2000 Graduates



2002 Graduates



2004 Graduates

## **Previous Leadership Metrocrest Participants**

### **Resident Appointments**

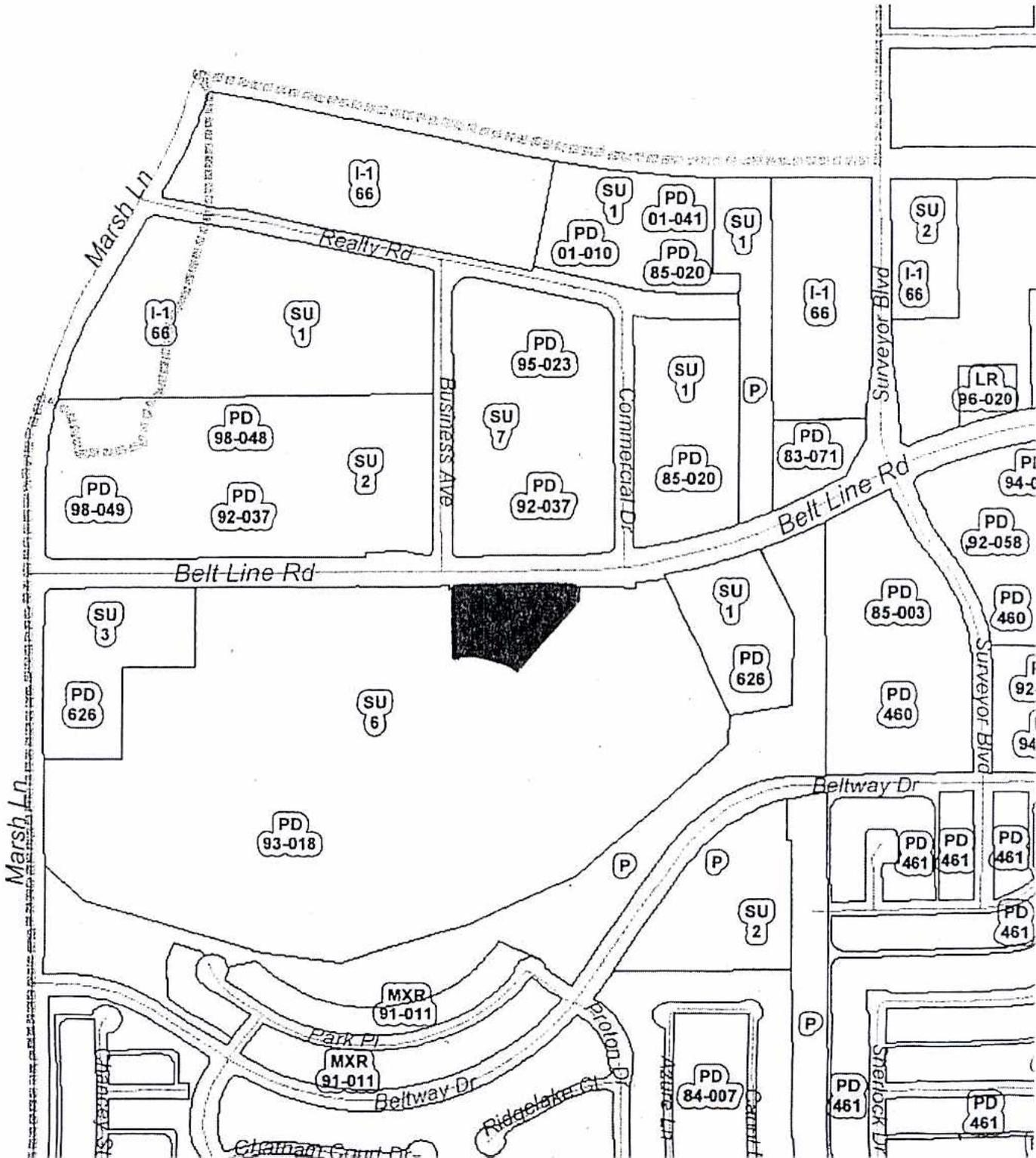
Rich Beckert  
Brad Bradbury  
Virgil Burkhart  
Greg Hirsch  
Elizabeth Knott  
Roger Mellow  
Scott Wheeler

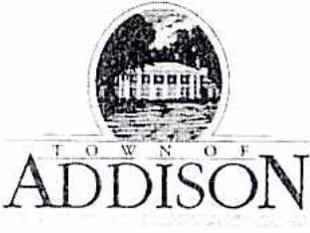
### **Staff Appointments**

Mark Acevedo  
Sharon Bell  
Rob Bourestom  
Ron Davis  
Hamid Khaleghipour  
Noel Padden  
Robert Phillips  
Chris Terry

# 1499-SUP

Case 1499-SUP/Humperdink's. Requesting approval of an amendment to an existing Special Use Permit for a restaurant, an amendment to an existing Special Use Permit for the sale of alcoholic beverages for on-premises consumption only, and an amendment to an existing Special Use Permit for a brewpub, located at 3820 Belt Line Road, on application from Humperdink's, represented by Ms. Von Scamardo.





50 YEARS OF FUN!

Post Office Box 9010 Addison, Texas 75001-9010 5300 Belt Line Road (972) 450-7000  
FAX (972) 450-7043

July 22, 2005

STAFF REPORT

RE: Case 1499-SUP/Humperdink's

LOCATION: 3820 Belt Line Road

REQUEST: Approval of an amendment to an existing Special Use Permit for a restaurant, and an existing Special Use Permit for the sale of alcoholic beverages for on-premises consumption only, and an amendment to an existing Special Use Permit for a brewpub

APPLICANT: Humperdink's Restaurant, represented by Ms. Von Scamardo

DISCUSSION:

Background. This property is zoned Planned Development through Ordinance 093-018. A restaurant, with the sale of alcohol for on-premises consumption, is an allowed use in the Planned Development district. This property was developed as the Spaghetti Warehouse through Ordinance 092-042 and later converted to a Cappellini's Restaurant through Ordinance 095-053. Humperdink's received approval to remodel the building and add a brewpub through Ordinance No. 097-054, approved on December 9, 1997. Humperdink's has been in continuous operation at this location since 1997.

Proposed Plan. As this time, Humperdink's would like to convert a portion of its interior brewery space to dining space. Humperdink's will still offer its handcrafted beers and ales, but will no longer brew them on this site. Humperdink's will bring them in from other locations; however, it still wants to keep some of their storage tanks and the grain silo at the front of the building. The plans show removing the fermenting tanks from the

space at the front of the store and replacing that with patio dining area. The roofline and floor area will remain, but the windows will be taken out to make the exterior patio. There are no other changes planned for the kitchen, bar, or dining areas.

Facades. The facades on the building will not change with the exception of the windows being removed from the brewery space.

Parking. The restaurant is 11,000 square feet. The site provides 157 parking spaces, which is the number required. The City of Dallas figures its parking requirements on only the dining area. However, Addison figures its parking requirements on the gross square footage without regard to how the space is used. Therefore, the parking requirement does not change when this space is converted from brewery use to dining use. The site has sufficient parking.

Dumpsters. The existing dumpster enclosures are in compliance with the city's requirements. The dumpster should be expanded if recycling containers will be used on the restaurant.

Landscaping. Slade Strickland has reviewed the landscape plan submitted by the applicant. He notes that the landscaping on the site was installed prior to our current ordinance requirements, and that it needs to be updated. Staff recommends the applicant submit a revised plan that addresses the following:

#### **Belt Line Road Landscape Buffer**

1. Missing shrubs need to be replaced where gaps exist in the hedgerow along Belt Line.
2. Nine additional crape myrtle trees need to be added on the Belt Line frontage to match the quantity shown on the plan submitted by the applicant. The Bradford Pears shown on the plan no longer exist. These trees were severely topped by maintenance crews last year, which is a violation of the landscape regulation pruning standards. This pruning practice disfigures the natural tree canopy and forces weaker "water sprout" growth that will cause the trees to gradually decline.

Due to the disfigurement of the trees, the applicant removed the pears in the spring along Belt Line at the staff's recommendation and replaced them with crape myrtles. While the landscape regulations require higher quality shade trees such as red oaks along street frontage landscape buffers, staff recommended crape myrtle trees since they will not interfere with the existing overhead power lines at maximum maturity, and they provide more consistency

along this section of Belt Line with the crape myrtle trees planted in front of the center west of this site.

### **East/South Perimeter Landscape Buffers**

1. Approximately fourteen Bradford Pears were also topped on the landscape islands along the east side of the site and the south landscape buffers. Staff recommends that these trees be replaced with higher quality 4" caliper (diameter) shade trees such as live oak or red oak to match the mix of existing shade trees planted elsewhere in the surrounding retail center.
2. Replace all dead or missing shrubs within these landscape buffers.

### **West Perimeter Landscape Buffer**

1. The crape myrtle trees along the west perimeter were also severely topped last year; however, these trees are more resilient to topping and have recovered well. Staff recommends that the maintenance crews refrain from topping any tree on the site from now on, including crape myrtle trees.

### **Interior Parking Lot/Adjacent Building Landscaping**

1. The plan does not show the square footage of new landscaping to be added and/or existing landscaping to be removed. This information should be included on the updated plan. The updated plan should also show the gross site square footage versus the proposed landscaped area.
2. Replace all dead or missing shrubs and trees within the interior parking lot islands or adjacent to the building.

### **Sprinkler System**

1. A rain sensor and freeze sensor will need to be installed and wired to the irrigation controller if they do not already exist.

Staff recommends this revised plan be submitted prior to the case going before the City Council hearing on August 9, 2005.

Signs. The applicant did not show any signs on the plans, and it is possible that there are not any sign changes proposed for this remodel. However, the applicant should be aware that all signs must be permitted under the requirements of the Addison Sign ordinance, and cannot be approved through this process. The applicant should also be

aware that the Town has a policy against the use of any terms, including the terms or graphic depictions that denote alcoholic beverages in exterior signs. However, in 1997, the Council did approve the use of the term "brewery" in exterior signs, and staff proposes that approval remain in place.

#### RECOMMENDATION:

Staff recommends approval of the request for an amendment to an existing Special Use Permit for a restaurant, and an amendment to an existing Special Use Permit for the sale of alcoholic beverages for on-premises consumption only, and approval of an amendment to a Special Use Permit for a brewpub, subject to the following condition:

The applicant shall submit a revised landscape plan that addresses the following:

#### **Belt Line Road Landscape Buffer**

Missing shrubs need to be replaced where gaps exist in the hedgerow along Belt Line.

Nine additional crape myrtle trees need to be added on the Belt Line frontage to match the quantity shown on the plan submitted by the applicant. The Bradford Pears shown on the plan no longer exist. These trees were severely topped by maintenance crews last year, which is a violation of the landscape regulation pruning standards. This pruning practice disfigures the natural tree canopy and forces weaker "water sprout" growth that will cause the trees to gradually decline.

Due to the disfigurement of the trees, the applicant removed the pears in the spring along Belt Line at the staff's recommendation and replaced them with crape myrtles. While the landscape regulations require higher quality shade trees such as red oaks along street frontage landscape buffers, staff recommended crape myrtle trees since they will not interfere with the existing overhead power lines at maximum maturity, and they provide more consistency along this section of Belt Line with the crape myrtle trees planted in front of the center west of this site.

#### **East/South Perimeter Landscape Buffers**

Approximately fourteen Bradford Pears were also topped on the landscape islands along the east side of the site and the south landscape buffers. Staff recommends that these trees be replaced with higher quality 4" caliper (diameter) shade trees such as live oak or red oak to match the mix of existing shade trees planted elsewhere in the surrounding retail center.

Replace all dead or missing shrubs within these landscape buffers.

### **West Perimeter Landscape Buffer**

The crape myrtle trees along the west perimeter were also severely topped last year; however, these trees are more resilient to topping and have recovered well. Staff recommends that the maintenance crews refrain from topping any tree on the site from now on, including crape myrtle trees.

### **Interior Parking Lot/Adjacent Building Landscaping**

The plan does not show the square footage of new landscaping to be added and/or existing landscaping to be removed. This information should be included on the updated plan. The updated plan should also show the gross site square footage versus the proposed landscaped area.

Replace all dead or missing shrubs and trees within the interior parking lot islands or adjacent to the building.

### **Sprinkler System**

A rain sensor and freeze sensor will need to be installed and wired to the irrigation controller if they do not already exist.

Staff recommends this revised plan be submitted to staff prior to the case going before the City Council hearing on August 9, 2005.

Respectfully submitted,



Carmen Moran  
Director of Development Services

## COMMISSION FINDINGS:

The Addison and Planning Commission, meeting in regular session on August 4, 2005, recommend approval of the request on application from Humperdink's Restaurant, subject to the following conditions:

The applicant shall submit a revised landscape plan that addresses the following:

### **Belt Line Road Landscape Buffer**

Missing shrubs need to be replaced where gaps exist in the hedgerow along Belt Line.

Nine additional crape myrtle trees need to be added on the Belt Line frontage to match the quantity shown on the plan submitted by the applicant. The Bradford Pears shown on the plan no longer exist. These trees were severely topped by maintenance crews last year, which is a violation of the landscape regulation pruning standards. This pruning practice disfigures the natural tree canopy and forces weaker "water sprout" growth that will cause the trees to gradually decline.

Due to the disfigurement of the trees, the applicant removed the pears in the spring along Belt Line at the staff's recommendation and replaced them with crape myrtles. While the landscape regulations require higher quality shade trees such as red oaks along street frontage landscape buffers, staff recommended crape myrtle trees since they will not interfere with the existing overhead power lines at maximum maturity, and they provide more consistency along this section of Belt Line with the crape myrtle trees planted in front of the center west of this site.

### **East/South Perimeter Landscape Buffers**

Approximately fourteen Bradford Pears were also topped on the landscape islands along the east side of the site and the south landscape buffers. Staff recommends that these trees be replaced with higher quality 4" caliper (diameter) shade trees such as live oak or red oak to match the mix of existing shade trees planted elsewhere in the surrounding retail center.

Replace all dead or missing shrubs within these landscape buffers.

### **West Perimeter Landscape Buffer**

The crape myrtle trees along the west perimeter were also severely topped last year; however, these trees are more resilient to topping and have recovered well. Staff

recommends that the maintenance crews refrain from topping any tree on the site from now on, including crape myrtle trees.

### **Interior Parking Lot/Adjacent Building Landscaping**

The plan does not show the square footage of new landscaping to be added and/or existing landscaping to be removed. This information should be included on the updated plan. The updated plan should also show the gross site square footage versus the proposed landscaped area.

Replace all dead or missing shrubs and trees within the interior parking lot islands or adjacent to the building.

### **Sprinkler System**

A rain sensor and freeze sensor will need to be installed and wired to the irrigation controller if they do not already exist.

Staff recommends this revised plan be submitted to staff prior to the case going before the City Council hearing on August 9, 2005.

Voting Aye: Knott, Meier, Wood  
Voting Nay: Bernstein, Doepfner  
Absent: Chafin, Jandura

## **Memorandum**

**Date:** July 20, 2005  
**To:** Carmen Moran, Director of Development Services  
**From:** Slade Strickland, Director of Parks and Recreation  
**Subject:** Case 1499-SUP/Humperdinks

### **Background**

The landscape plan approved for this site predates the most current landscape regulations and needs to be updated with the information outlined in the plan submission section of the regulations. Staff recommends that the applicant submit revised plan showing all existing and proposed landscaping, taking in to account the following conditions:

#### **Belt Line Road Landscape Buffer**

- 1. Missing shrubs need to be replaced where gaps exist in the hedgerow along Belt Line.**
- 2. Nine additional crape myrtle trees need to be added on the Belt Line frontage to match the quantity shown on the plan submitted by the applicant. The Bradford Pears shown on the plan no longer exist. These trees were severely topped by maintenance crews last year, which is a violation of the landscape regulation pruning standards. This pruning practice disfigures the natural tree canopy and forces weaker "water sprout" growth that will cause the trees to gradually decline.**

**Due to the disfigurement of the trees, the applicant removed the pears in the spring along Belt Line at the staff's recommendation and replaced them with crape myrtles. While the landscape regulations require higher quality shade trees such as red oaks along street frontage landscape buffers, staff recommended crape myrtle trees since they will not interfere with the existing overhead power lines at maximum maturity, and they provide more consistency along this section of Belt Line with the crape myrtle trees planted in front of the center west of this site.**

### **East/South Perimeter Landscape Buffers**

1. Approximately fourteen Bradford Pears were also topped on the landscape islands along the east side of the site and the south landscape buffers. Staff recommends that these trees be replaced with higher quality 4" caliper (diameter) shade trees such as live oak or red oak to match the mix of existing shade trees planted elsewhere in the surrounding retail center.
2. Replace all dead or missing shrubs within these landscape buffers.

### **West Perimeter Landscape Buffer**

1. The crape myrtle trees along the west perimeter were also severely topped last year; however, these trees are more resilient to topping and have recovered well. Staff recommends that the maintenance crews refrain from topping any tree on the site from now on, including crape myrtle trees.

### **Interior Parking Lot/Adjacent Building Landscaping**

1. The plan does not show the square footage of new landscaping to be added and/or existing landscaping to be removed. This information should be included on the updated plan. The updated plan should also show the gross site square footage versus the proposed landscaped area.
2. Replace all dead or missing shrubs and trees within the interior parking lot islands or adjacent to the building.

### **Sprinkler System**

1. A rain sensor and freeze sensor will need to be installed and wired to the irrigation controller if they do not already exist.

## Memorandum

**Date:** August 16, 2005  
**To:** Carmen Moran, Director of Development Services  
**From:** Slade Strickland, Director of Parks and Recreation  
**Subject:** Case 1499-SUP/Humperdinks

We met with the Humperdinks representatives to work out a compromise regarding staff's recommendation to replace 14 of the topped Bradford Pear trees. We selected 7 trees with disfigured canopies along the south side of the site to be replaced with 3-inch caliper container grown Cedar Elms to match the existing Cedar Elms in the Target Center parking lot. The remaining seven pears have grown back to where they look okay.

The applicant agreed to comply with all of the other conditions listed in the original landscape recommendations.

## Council Agenda Item: #R6

### **SUMMARY:**

Council consideration is requested for a Resolution approving and agreeing to participate as a member of the Metrocrest Radio Consortium (Addison, Carrollton and Farmers Branch) in the North Central Texas Council of Governments, Regional Interoperability Project Phase II, Assessment for the Metrocrest Area Agencies plan. The project is an effort by the North Central Texas Council of Governments to improve and expand the radio communication capabilities of public safety departments throughout the North Texas Region.

### **FINANCIAL IMPACT:**

Funding for the purchase of approximately \$85,500 in equipment is required to implement the plan's recommendations provided by NCTCOG. Estimated cost of replacing equipment between the years 2012 to 2015: \$85,500 divided between the three Metrocrest agencies (\$28,500 per agency).

Maintenance and support cost divided between Addison, Carrollton and Farmers Branch, \$165.00 per month (\$55 for each agency).

### **BACKGROUND:**

In an attempt to improve public safety communications in this region, the NCTCOG sponsored a region wide interoperability project. Phase I of the project provided a 'Region Wide Interoperability Assessment' document in December 2003. Currently we are in phase two of this project, which calls for customized solutions for the various agencies within the NCTCOG. In order to provide this custom solution, a detailed evaluation of each PSAP (dispatch center) and associated two-way radio systems was performed for each participating agency. As a result of this evaluation and assessment, the NCTCOG has provided the Metrocrest Consortium (Addison, Carrollton and Farmers Branch) with a specific Phase II Assessment Report outlining interoperability improvement recommendations. A summary of these recommendations for the Metrocrest Consortium is found below:

- Improve cross system communications with the non-Motorola trunked systems of Irving and Richardson.
- Improve communications with neighboring agencies currently utilizing disparate radio systems.
- Provisioning of equipment necessary to access the Department of Justice Urban Area VHF radio system, which provides interoperability for Federal and State & Local Public Safety agencies.
- Improve our communications with the City of Dallas Public Safety Departments which utilize the UHF radio band.

The cost to implement this plan is \$85,500 and will initially be funded by NCTCOG. The Metrocrest Consortium would be responsible for maintenance estimated at \$165 per month. The life expectancy of the equipment is seven to ten years after which the Consortium members would have to fund replacement equipment. The cost of both maintenance and replacement equipment would be divided between the Consortium members.

**Recommendation:**

Staff recommends approval.

**TOWN OF ADDISON, TEXAS  
RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS APPROVING AND ACCEPTING PARTICIPATION IN THE NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS REGIONAL INTEROPERABILITY PROJECT, PHASE II, ASSESSMENT FOR THE METROCREST AGENCIES, TO IMPROVE REGIONAL RADIO COMMUNICATIONS IN THE EVENT OF A NATURAL OR MAN-MADE DISASTER; PROVIDING AN EFFECTIVE DATE.**

**WHEREAS,** The Town of Addison wishes to participate in the regional effort to improve vital public safety radio communications for the purpose of better protecting its citizens in the event of a natural or man-made disaster; and

**WHEREAS,** The North Central Texas Council of Governments is sponsoring a regional interoperability project to improve and expand the radio communication capabilities of public safety departments throughout the North Texas Region.

**BE IT RESOLVED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS:**

Section 1. The City Council of the Town of Addison does hereby approve and agree to participate in the North Central Texas Council of Governments Regional Interoperability Project study, Phase II, Assessment plan for The Metrocrest Area Agencies.

Section 2. This Resolution shall take effect immediately from and after its adoption.

**PASSED AND APPROVED** by the City Council of the Town of Addison, Texas this \_\_\_\_\_ day of \_\_\_\_\_, 2005.

\_\_\_\_\_  
Joe Chow, Mayor

ATTEST:

By: \_\_\_\_\_  
Carmen Moran, City Secretary

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Ken Dippel, City Attorney

**Addison Police  
Department**

# Memo

**To:** Mayor and Council  
**From:** Ron Davis  
**Date:** 8/17/2005  
**Re:** Executive Summary: North Central Texas Council of Governments Regional Interoperability Project

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## Summary

In an attempt to improve public safety interoperability in this region, the NCTCOG sponsored a region wide interoperability project. Phase I of the project provided a 'Region Wide Interoperability Assessment' document in December 2003. Currently we are in phase two of this project, which calls for customized solutions for the various agencies within the NCTCOG. In order to provide this custom solution, a detailed evaluation of each PSAP (dispatch center) and associated two-way radio systems was performed for each participating agency. As a result of this evaluation and assessment, the NCTCOG has provided the Metrocrest Consortium (Addison, Carrollton and Farmers Branch) with a specific Phase II Assessment Report outlining interoperability improvement recommendations. A summary of these recommendations for the Metrocrest Consortium is found below.

It should be noted that the existing interoperability within the Metrocrest Consortium is excellent. The recent upgrades of the shared radio system allow for each agency to share radio resources and functionality, providing for a high level of interoperability. The following recommendations are meant to augment what is already planned or in place.

1. Improve cross system communications with the non Motorola trunked systems of Irving and Richardson, which operate M/A-Com systems by enabling the NPSPAC mutual aid channels at the dispatch centers. This will be accomplished by installing two (2) 800 MHz conventional RF control stations with antenna systems and accessories, operating on the mutual aid calling channel and designated tactical channel(s), at a selected radio site. An interface card would also be added to the common console system to allow this resource to be shared among the Metrocrest Consortium members.

2. Improve communications with neighboring agencies currently utilizing disparate radio systems through better utilization of the State of Texas interoperability channels. This will be accomplished by replacing the exiting VHF base radio located in Carrollton, with a new multi-channel VHF base station with antenna system and accessories, programmed with the State of Texas interoperability channels. The existing interface card would be used to add this new base radio to the common console system, allowing access to this resource by the Metrocrest Consortium members.

3. Provisioning of equipment necessary to access the Department of Justice Urban Area VHF radio system, which provides interoperability for Federal and State & Local Public Safety agencies. This would be accomplished by implementing a multi-frequency VHF RF control station with antenna systems and accessories in Carrollton, that will operate on the DOJ DFW East or the DFW West interoperability channels. An interface card would also be added to the common console system to allow this resource to be shared by the Metrocrest Consortium members.

4. Improve the communications with the City of Dallas Public Safety Departments which utilize the UHF radio band. All three cities share borders with Dallas and improved interoperable communications among the Public Safety agencies would benefit all. This would be accomplished by implementing two (2) UHF conventional RF control stations with antenna systems and accessories, operating on the assigned City of Dallas Police and Fire/EMS channels used in the areas adjacent to the Metrocrest agencies. Due to the proximity to Dallas, it is preferred that these stations reside in either Farmers Branch or Addison. An interface card would also be added to the common console system to allow this resource to be shared by the Metrocrest Consortium members.

Currently 89% of the 90+ agencies involved in this regional plan have approved the NCTCOG recommendations. Both Carrollton and Farmers Branch have passed resolutions accepting the NCTCOG Interoperability plan.

### **Fiscal Impact**

Budgetary cost estimates to provide the equipment necessary to complete these recommendations are \$85,500.00. Funding for the purchase of the equipment and installation will be provided by the NCTCOG. However, any ongoing maintenance and refreshment costs will be borne by the Metrocrest Consortium members. Ongoing maintenance and support costs for the equipment to be provided as part of this project are estimated to be approximately \$165.00 per month, which would be shared among the three Metrocrest cities (estimated \$55 per month for each agency).

The equipment described above has an average life expectancy of about seven (7) years, after which time funding would be required to replace/refresh the hardware. This cost would also be shared among the Metrocrest Consortium members. Based on today's cost of the equipment the estimated replacement cost to the Metrocrest cities is projected at \$28,500 each around the year 2012.

### **Required Action**

- Pass a Resolution accepting the NCTCOG Interoperability plan.
- Approve a Letter of Agreement between Addison and the City of Carrollton committing to ongoing maintenance cost associated with the new equipment and to agree to participate in the replacement of the equipment purchased by NCTCOG in seven to ten years.

# North Central Texas Council of Governments

REGIONAL INTEROPERABILITY PROJECT

Phase II  
Assessment  
For

The  
Metrocrest Area  
Agencies



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February 2005

## **NCTCOG - Region Wide Interoperability Project**

### **Phase II Assessment - General Information**

The purpose of the Phase II assessment is to customize the solution sets, as outlined in RCC's Consultants "Region Wide Interoperability Assessment" of December 2003, for each of the participating agencies of the North Central Texas Council Governments region.

A more detailed evaluation of the major Public Safety Answering Points (PSAPs) and associated two-way radio systems was performed as part of the Phase II Assessment for each of the participating agencies within the sixteen county area of the COG. This was accomplished via on-site visits and interviews with the Public Safety personnel. The result of this process is included in the following pages, and includes specific recommendations for enabling an improved level of interoperable two-way radio voice communications. Recommendations are grouped by county, and include specific suggestions for those agencies taking part in the Phase II assessment.

It should be noted that many of the recommendations are contingent upon meeting certain criteria and may require that an agency take specific action in order to implement the solution. Many of the criteria cannot be verified at this time, but will require direct action by an agency in order to affect a particular solution. Additionally, there may be on going costs associated with a recommendation, and except where specifically noted, these costs are the responsibility of the individual agency.

These contingencies are noted below as well as in the specific recommendations for each agency, which are contained in the following sections.

1. A number of identified solutions require the procurement of radio frequencies, and are only valid if these spectrum resources are obtained
2. Certain solutions require the obtaining of a FCC license. Unless noted, any costs associated with any frequency coordination and license procurement are the responsible of the individual agency.
3. Shared usage of radio channels will require a letter of agreement or interlocal agreement among the participating agencies and are subject to operational policies and procedures outlined by the agreement.
4. Some solutions require that equipment be placed at a radio tower site. Recommendations are given in this regard, however, installation of any equipment is subject to the approval of the tower site owner/operator and may require that a tower loading analysis be performed as well as a RF interference/intermodulation study be undertaken. Any costs associated with this work are the responsibility of the licensee.
5. Costs associated with tower site leases or rentals are the responsibility of the individual agency, including any start-up costs

6. Some solutions require that a means of connectivity be present between the radio tower site and dispatch center. Any associated connectivity costs, including initial installation, are the responsibility of the individual agency.
7. Any implementation of the 800 MHz NPSPAC mutual aid radio channels require coordination through the local Regional Planning Committee (RPC), i.e., Region 40, and must adhere to the NCTCOG NPSPAC Usage Plan, currently under evaluation by the NCTCOG Technical and Operational Oversight Committees. Additionally, the "Rebanding Initiative" may influence the implementation of these channels. See following comments.

### **Potential Effects of the 800 MHz Spectrum Relocation Initiative<sup>1</sup>**

The use of the 800 MHz NPSPAC mutual aid channels is recommended for the NCTCOG Interoperability Project as one means to enable and/or improve interoperable communications. In certain cases, recommendations call for the implementation, by specific agencies, of additional 800 MHz NPSPAC mutual aid repeater stations and/or associated 800 MHz RF control stations. As noted in various points in this Assessment Report, the licensing of stations is the responsibility of the particular agency that is placing the equipment in operation.

Implementation of these stations may be affected by the requirements of the "Rebanding Plan" as noted in the various on-going proceedings of the FCC and other interested parties. A case in point is that the FCC will "freeze" 800 MHz applications in a given NPSPAC region as well as any applications within seventy miles of the Region's borders when the FCC issues the Public Notice announcing the date when voluntary negotiations must be concluded for that Region. NCTCOG is contained within Region 40 and is included in the second "wave" of the rebanding program. The current Public Notice window is between April and September 2006. Given the present timeline of the NCTCOG Interoperability Project, all 800 MHz mutual aid repeater stations, and/or associated RF control stations should have been licensed before the 2006 date. If not, implementation could be delayed. Once licensed and in operation the 800 MHz mutual aid stations and associated RF control stations will be subject to the processes included in the rebanding plan. Accordingly, the licensee of these stations must take the appropriate steps to ensure that the requirements of the plan are met.

### **Funding**

The recommendations noted here are to be presented to each participating agency for a final review. Any suggestions and modifications introduced during the review period will receive one more appraisal by the NCTCOG Interoperability Committee. At this point, detailed equipment lists will be developed by RCC. These lists can be used by each agency to purchase the recommended equipment and services.

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<sup>1</sup> Refer to FCC publication dated 1/31/2005 titled "Regional Prioritization Plan of the 800 MHz Transition Administrator" - In the Matter of Improving Public Safety Communications in the 800 MHz Band - WT Docket No. 02-55.

Equipment and services noted here will be funded through a process defined by NCTCOG. RCC recommends that a competitive procurement of the equipment be pursued by the agencies in order to obtain favorable pricing. Alternately, existing state and local government purchasing programs such as the Houston-Galveston Area Council (H-GAC) Cooperative Purchasing Program, the Catalog Information Systems Vendor (CIVS) Program, and the federal government's General Services Administration (GSA) contract may be used, as well as other approved vendors.

### **Radio Coverage Illustrations -**

Radio coverage maps have been included to provide an indication of what can be expected from a specific implementation. However, generic components and factors were used in the analyses, and it should be noted that the actual radio coverage would depend upon a number of inter-related items, which can include:

1. Actual location of the radio tower in relation to the desired service area
2. Base/repeater transmitter RF power output
3. Base/repeater antenna gain and antenna height
4. Base/repeater antenna system components, i.e., transmission line, cavity filters duplexer, and/or transmitter combiner losses
5. Mobile unit RF power output
6. Mobile unit antenna gains and losses
7. Result of the frequency coordination and subsequent FCC license, which will note the effective radiated power (ERP), which in turn can be affected by the antenna height

### **Individual Assessments -**

Assessments are by County and include demographic information as well a listing of the Public Safety agencies. A short summary of the existing radio systems of the participating agencies is included, followed by the recommendations.

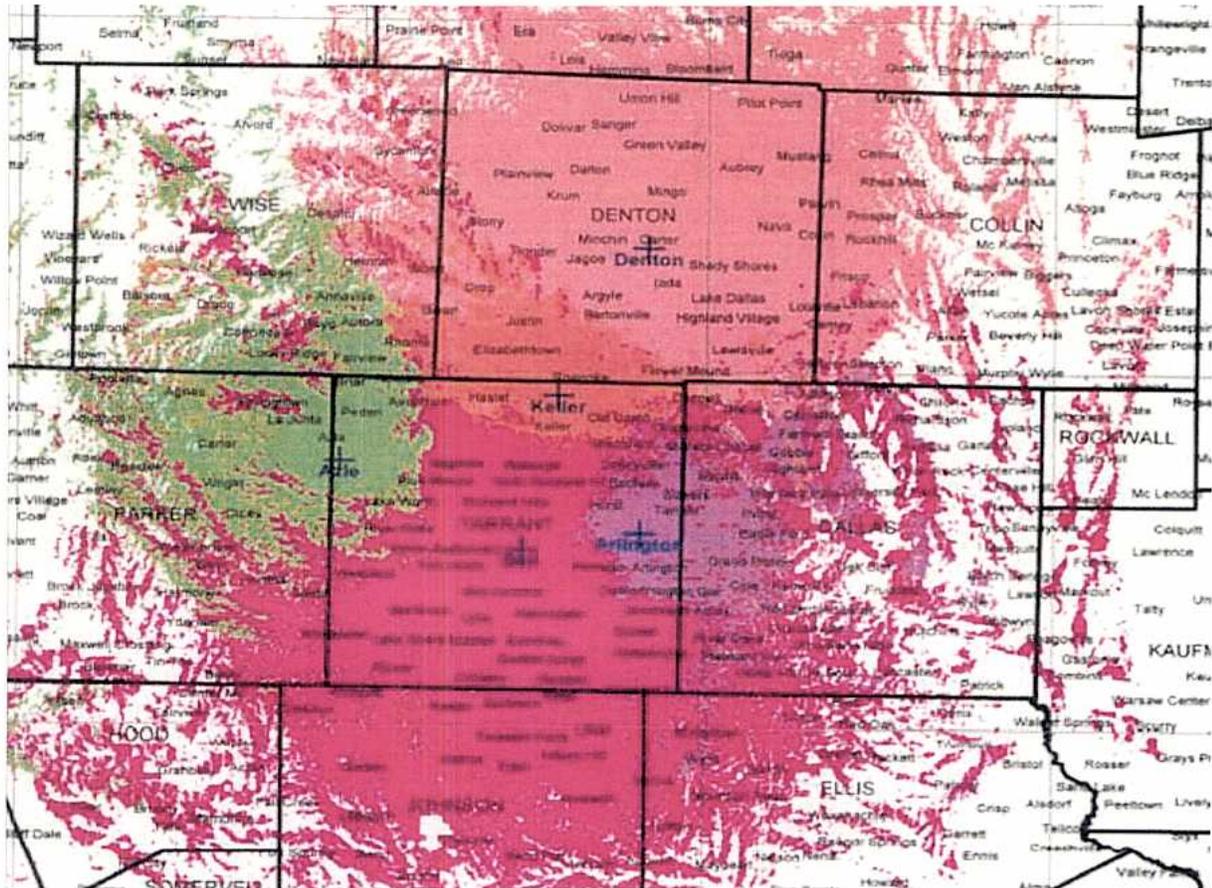
Recommendations center on a number of initiatives, which can include:

1. The implementation of a VHF interoperability system comprised of mobile relay, (repeater stations) and RF control stations, placed in a five to six county area containing Parker, Palo Pinto, and Erath Counties, followed by an expansion of the system to Hood, and Wise Counties and possibly to Somervell County. The City of Rockwall is also planning the activation of a countywide VHF interoperability channel.
2. The implementation of 800 MHz NPSPAC mutual aid repeater stations and/or associated equipment in Johnson, Ellis, Kaufman, Navarro, Hunt, Rockwall, and Denton Counties and possible later expansion to Wise and Parker Counties along

with the optimization of the existing NPSPAC stations operating in Collin, Dallas and Tarrant Counties. - (See comments above regarding the 800 MHz rebanding initiative).

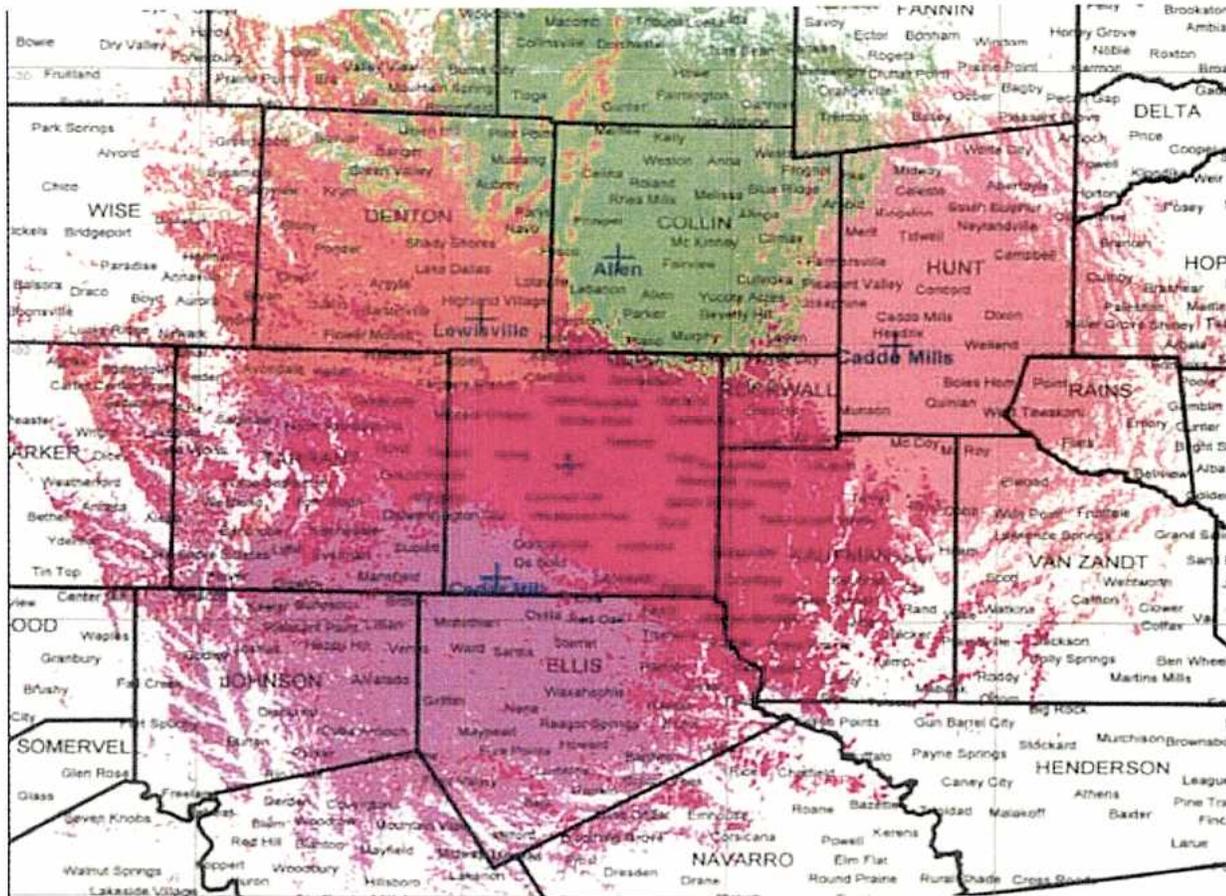
3. The provisioning of equipment to allow interconnection to the Department of Justice NCTCOG Urban Area Radio VHF radio system. The metro area counties of Collin, Dallas, Denton, and Tarrant are participating in a project that will provide interoperability for Federal and State & Local Public Safety agencies via two DOJ funded radio systems, one of which is centered in Dallas County with the other in Tarrant County. Radio coverage from the two systems extends into portions of Wise, Parker, Johnson, Ellis, Kaufman, Rockwall, and Hunt Counties and will provide another means of interoperability for properly equipped agencies. The expected coverage from each of the systems is noted below.

**Expected Radio Coverage From the Tarrant County Based DOJ VHF Radio System<sup>2</sup>**



<sup>2</sup> Radio coverage map for the DFW Metro 25 Project provided via the FBI-Quantico Radio Electronic Unit

### Expected Radio Coverage From the Dallas County Based DOJ VHF Radio System<sup>3</sup>



For both maps, the multi-colored areas illustrate the Talk-In coverage for the receiver-voting sites located in a particular area. The composite of these areas is the total coverage area. Both the "West", or Tarrant County based system, and the "East", or Dallas County based system, operate on different radio channels, and employ a high-powered centrally located repeater station, which is complemented by a number of receiver voting sites.

As illustrated by the maps above, the radio coverage provided by the DOJ system does not extend into all portions of Wise, Parker, Johnson, Ellis, Kaufman, Rockwall, and Hunt Counties, but does cover significant portions of these counties. Access to the DOJ system will provide another means of communications interoperability and its use is highly recommended for the major PSAPs of these counties.

Other NCTCOG interoperability initiatives include:

<sup>3</sup> Radio coverage map for the DFW Metro 25 project provided via the FBI-Quantico Radio Electronic Unit

4. The provisioning of equipment to allow a greater degree of communications interoperability among neighboring agencies currently utilizing disparate radio communication systems. This can include the activation or reactivation of the Inter City radio channels now more commonly known as Texas Law 1 and Texas Law 2
5. The implementation of system gateways via console or standalone hardware patches that allow the interconnection of disparate systems
6. The implementation of system components that allow the sharing of radio channels and communication dispatch center resources
7. The adoption of a common nomenclature in the naming of radio channels and the subsequent programming of radio field units, i.e., mobile and portable radio units, per a Regional Plan, which is being developed

Each of these programs is addressed in turn for each participating agency and recommendations, in the way of equipment and hardware required to enable a higher level of interoperability, for each instance, is included in the following sections of this report.

#### **Current Interoperability Capability -**

As a general rule, the Public Safety Agencies involved in this particular assessment currently employ a very respectable level of communications interoperability. This is especially true for the Public Safety Agencies within a particular county, but also extends to most of the neighboring counties who employ the same radio frequency band and system technology. The use of the VHF radio band and conventional VHF radio systems are prevalent throughout much of the NCTCOG region, especially in the ten county area of Wise, Parker, Palo Pinto, Erath, Hood, Johnson, Ellis, Kaufman, Navarro and Hunt Counties. For those agencies that utilize a different radio band and/or system technology in these counties, steps have been taken to ensure that some form of communications interoperability is available. 800 MHz trunked radio systems predominate in Collin, Dallas, Denton, and Tarrant Counties although the VHF and UHF radio bands are used as well. In Somervell County the UHF radio band is the most heavily used, while in Rockwall County both the UHF and VHF radio bands are utilized.

The following recommendations are directed at improving and enhancing the present condition of communications interoperability. The focus of the improvements is upon the Public Safety Answering Point dispatch centers. The communication consoles used at a PSAP generally can be considered an interoperability gateway, since various radio system resources can be "patched", thus enabling communications for users of different system technologies and/or radio bands. Accordingly, the solutions and accompanying equipment recommendations are related to this area.

For this particular report, the Metrocrest Agencies refer to the Public Safety Departments of Addison, Carrollton, and Farmers Branch. Coppell, which is also associated with the

Metrocrest, has been addressed in the Denton County Assessment Report, since it operates as part of the Lewisville trunked radio system.

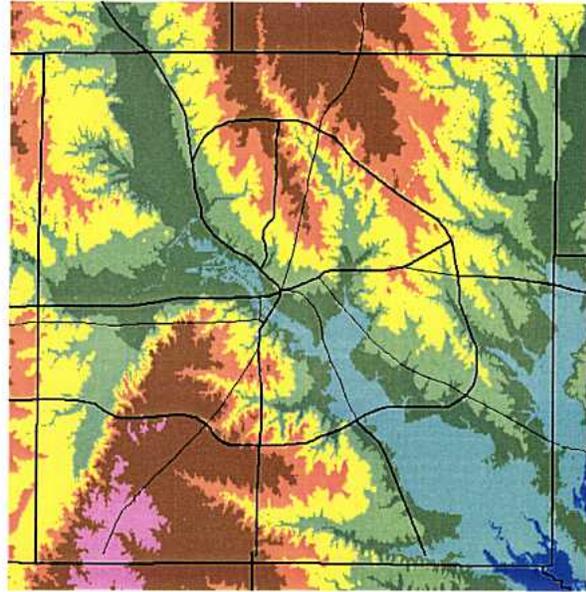
**NCTCOG**  
**Regional Interoperability Project**  
**PHASE II ASSESSMENT**  
**For The**  
**Metrocrest Area Agencies**  
**Of**  
**Addison, Carrollton & Farmers Branch**

## Dallas County - General Information

Land Area - 880 square miles - Persons per square mile - 2,523



Dallas County Road Map



Dallas County Elevation Map<sup>4</sup>

### Dallas County Cities - (NCTCOG Estimated Population of 1000 or More - 1/1/04)

- |                   |                  |                 |
|-------------------|------------------|-----------------|
| ▪ Addison         | ▪ Balch Springs  | ▪ Cedar Hill    |
| ▪ Cockrell Hill   | ▪ Dallas         | ▪ DeSoto        |
| ▪ Duncanville     | ▪ Farmers Branch | ▪ Garland       |
| ▪ Glenn Heights   | ▪ Grand Prairie  | ▪ Highland Park |
| ▪ Hutchins        | ▪ Irving         | ▪ Lancaster     |
| ▪ Mesquite        | ▪ Richardson     | ▪ Rowlett       |
| ▪ Sachse          | ▪ Seagoville     | ▪ Sunnyvale     |
| ▪ University Park | ▪ Wilmer         | ▪ Coppell       |

### Dallas County Law Enforcement Agencies

- |                            |                         |                     |
|----------------------------|-------------------------|---------------------|
| ▪ Addison PD               | ▪ Balch Springs PD      | ▪ Cedar Hill PD     |
| ▪ Cockrell Hill PD         | ▪ DCCD PD               | ▪ DFW Airport PD    |
| ▪ Dallas County Constables | ▪ Dallas County Sheriff | ▪ Dallas PD         |
| ▪ DeSoto PD                | ▪ Duncanville PD        | ▪ Farmers Branch PD |

<sup>4</sup> Lower elevations colored blue, with a graduation to the highest elevations colored pink.

- Garland PD
- Irving PD
- Richardson PD
- Seagoville PD
- Wilmer PD
- Highland Park PD
- Lancaster PD
- Rowlett PD
- UTD PD
- DART PD
- Hutchins PD
- Mesquite PD
- Sachse PD
- University Park PD

### **Dallas County Fire Departments**

- Addison FD
- Cedar Hill FD
- DFW Airport FD
- Farmers Branch FD
- Grand Prairie FD
- Irving FD
- Richardson FD
- Seagoville FD
- Wilmer FD
- Bach Springs Fire/Rescue
- Cockrell Hill VFD
- Dallas Fire/Rescue
- Garland Fire Department
- Highland Park FD
- Lancaster FD
- Rowlett FD
- Sunnyvale VFD
- Texas Instruments HazMat
- Carrollton FD
- Coppell FD
- DeSoto Fire/Rescue
- Glenn Heights FD
- Hutchins FD
- Mesquite FD
- Sachse VFD
- University Park FD
- Vought Aircraft FD

### **Dallas County Public Safety Answering Points -**

- Dallas County SO
- City of Dallas
- City of Garland
- City of Irving
- City of Grand Prairie
- City of Mesquite
- City of Carrollton
- City of Richardson
- Town of Addison
- City of Farmers Branch
- City of Rowlett
- City of Coppell
- City of Lancaster
- City of Sachse
- Town of Highland Park
- City of University Park
- SW Regional (N1)
- City of Wilmer
- City of Seagoville
- City of Hutchins
- City of Balch Springs

### **Dispatch Center and Radio System Background Information -**

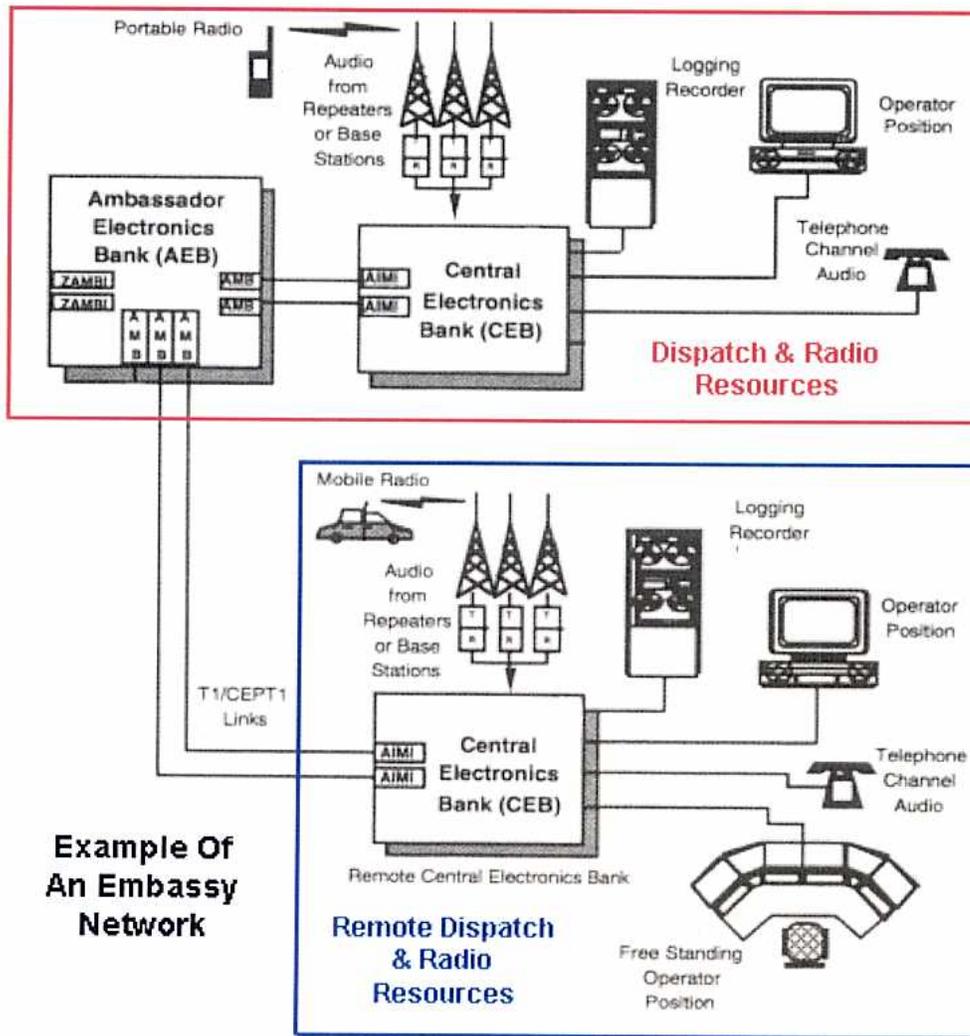
#### **Dispatch Center Information - Addison, Carrollton, and Farmers Branch**

The three dispatch centers of the Metrocrest area Public Safety Agencies, consisting of the cities of Addison, Carrollton, and Farmers Branch<sup>5</sup> operate individual PSAPs whose dispatch consoles are interconnected via leased T1 circuits to a Motorola Ambassador Electronics Bank (AEB), which, along with the individual central electronics banks (CEBs) and radio channel resources at each dispatch center, form a Motorola Embassy

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<sup>5</sup> Coppell, which is associated with the Metrocrest Agencies, is addressed in the Denton County Assessment Report since its Public Safety communications are provided via the Lewisville trunked radio system.

Network. All consoles are able to share common resources and are able to operate designated trunked talkgroups and other conventional two-way radio resources depending upon the individual configuration of the console operator positions. This network configuration lends itself to a high level of communications interoperability. A typical example of an Embassy Network is illustrated below.



**Example Of An Embassy Network**

All three of the console systems have access to trunked talkgroups specific to the individual city's Public Safety operations, as well in some cases, to non-Public Safety city service operations. Each dispatch center is capable of backing-up another, since the radio channel resources of each agency can be activated at each of the console systems.

The number of operator positions at each PSAP varies as noted in the tables below. Information regarding the general capabilities of the individual dispatch centers has been included in order to provide some idea as to their capabilities. However, it should be

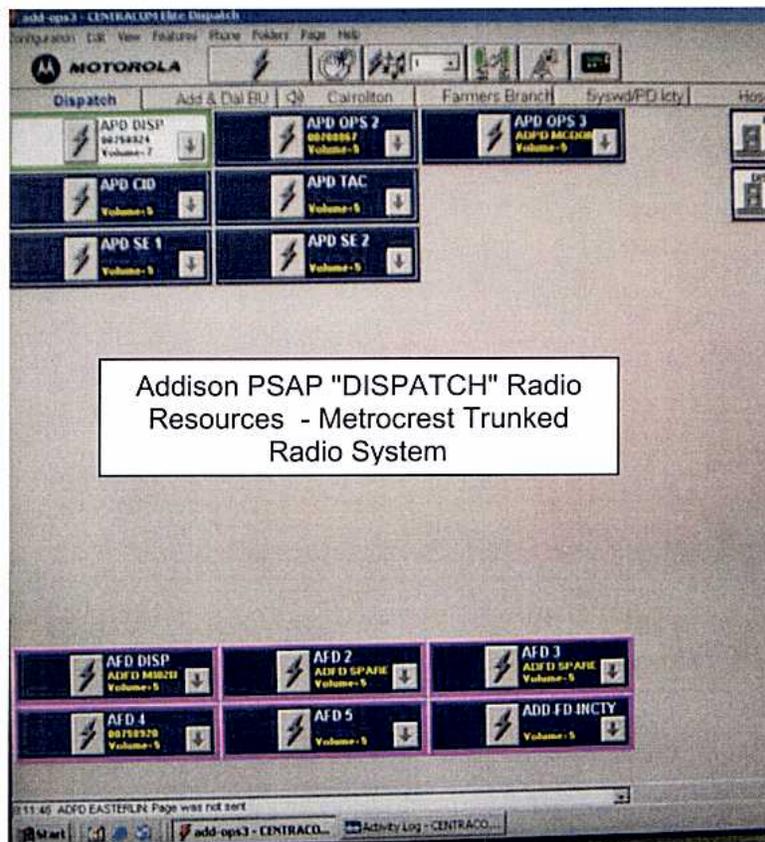
noted that these configurations can easily be modified and the information provided here illustrates one situation.

Addison PSAP			
Operator Positions	Console Model	Assessment	Capacity
Three Plus Two in the EOC	Motorola Gold Elite	Expandable - Part of a Motorola Embassy System	See Assessment Below

The Addison console operator positions are able to access any one of six resources sets. The particular selection will allow access to specific talkgroups or other resources. The resource selections are as follows:

- Dispatch
- Addison & Dallas Back-Up
- Carrollton
- Farmers Branch
- System & PD Intercity
- Hospitals

As an example, when the "Dispatch" screen is selected, the operator is able to select and operate the main Police dispatch talkgroup as well as six other Police communications related talkgroups. Also available are the main Fire dispatch talkgroup, four other Fire talkgroups, and a conventional VHF radio channel, Fire Intercity, or Texas Fire 1. The picture to the left illustrates the resources available to the operator.



As another example, the Hospital screen allows access to the talkgroups related to Parkland BioTel, as well as RHD and Trinity Medical Center, two major hospitals in the area.

Although the State of Texas Public Safety Intercity channel appears on the System Wide and PD Intercity screen presentation, the station is not currently functional.

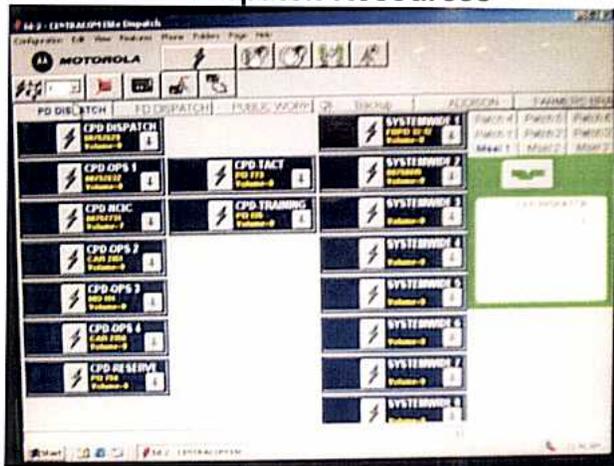
Carrollton PSAP			
Operator Positions	Console Model	Assessment	Capacity
Eight 6 @ Dispatch 2@ the EOC	Motorola Gold Elite	Expandable - Part of a Motorola Embassy System	See Assessment Below

In a somewhat similar fashion to Addison, the Carrollton operator positions have access to six "screens" or views, which contain the specific talkgroups available to the console operator. These are as follows:

- Police Dispatch
- Fire Department
- Public Works
- Back-Up (Lewisville System)
- Addison
- Farmers Branch

The pictures below illustrate the resources available to the operators for the Police Department Dispatch and Fire Department Dispatch screens. The System Wide talkgroups noted on PD Dispatch are available to all of the Carrollton, Addison, and Farmers Branch radio units that operate on the system and can be used for situations that require a multi-agencies response.

PD Dispatch Resources



FD Dispatch Resources



Additionally Carrollton Dispatch center has access to the State of Texas Law 1 and 2 radio channels, which appear via the "Back-Up" screen presentation but this resource is not often used. Also present is the VHF Fire "Intercity" channel, or per the State's current nomenclature, Texas Fire 1.

Any new resources associated with interoperability would be incorporated into existing configurations, or new configurations could be created.

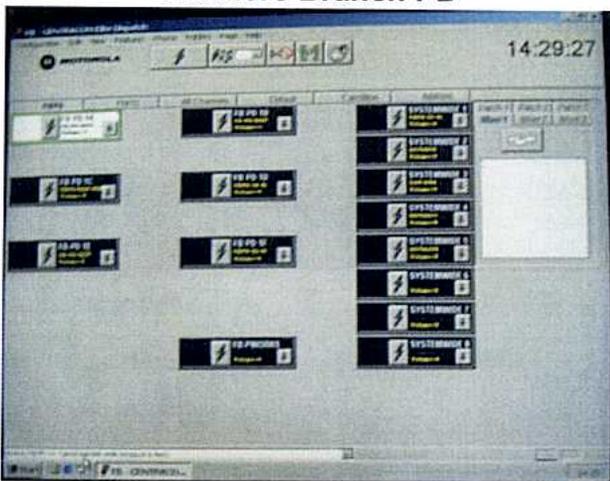
Farmers Branch PSAP			
Operator Positions	Console Model	Assessment	Capacity
Three	Motorola Gold Elite	Expandable - Part of a Motorola Embassy System	See Assessment Below

The Farmers Branch communications consoles also follow the trend exhibited by its partner agencies with operators able to select from six resource groupings, which are noted below.

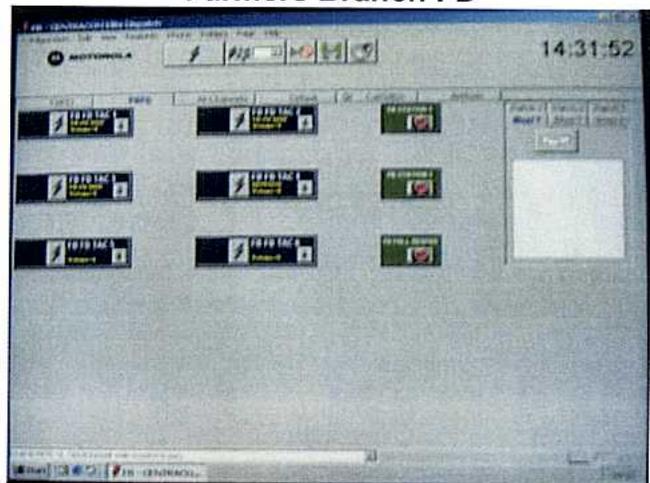
- Farmers Branch PD
- Farmers Branch FD
- Default
- All Channels
- Carrollton
- Addison

The particular selection of the various groups provides the operator with a specific set of talkgroups and radio resources. This is illustrated below for the Police Department and Fire Department radio resources.

**Farmers Branch PD**



**Farmers Branch FD**



All three dispatch centers have the ability to operate not only their specifically assigned talkgroups, but also the talkgroups of their partner agencies, which results in a very high level of dispatch center and intra-system interoperable communications.

It should be noted that the 800 MHz NPSPAC mutual aid channels are not currently in operation at any of the three dispatch centers. This is one area of possible improvement. Another improvement area is the re-vitalization of the Texas Law channels, which allow communications to the many State of Texas agencies that utilize the VHF radio band.

Additional radio channel, or other communications resources, can be added to the system via the addition of interface cards, and other associated hardware, such as card cages, power supplies, and so on. In some instances, a software upgrade may be

required as well, and the individual operator positions must be reconfigured to display the new resources.

### **Metrocrest - Current Radio System**

The three city consortium of Addison, Carrollton, and Farmers Branch jointly operate and share a nine channel two site 800 MHz Motorola trunked simulcast radio system, with the City of Carrollton as the system licensee. Trunked radio sites are currently located in Carrollton and in Addison. The system is soon to be expanded to a total of four sites, with two new sites becoming operational in Farmers Branch before the end of 2005.

As noted in the dispatch console discussion, the three PSAPs are interconnected, via leased T1 circuits, to a Motorola Ambassador Electronic Bank or AEB, giving each dispatch center access to the trunked resources. Specific talkgroups are assigned to each city, but common talkgroups are available for shared use, and radio field units are generally programmed to allow access to the talkgroups of the member cities. Additionally, a number of Metrocrest members have agreements with neighboring agencies that allow the programming of other system talkgroups in the radio field units. As one example, Lewisville trunked talkgroups are present in most Metrocrest radio units. Additionally, the Lewisville system can be used as a back-up system in the event the Metrocrest system is off the air, and Addison radio units are programmed to use the City of Dallas Public Services trunked system as a back up.

The NPSPAC mutual aid channels are generally programmed in the radio field units, but have not been heavily used in the past years. However, operations via this interoperability resource should improve when the NCTCOG NPSPAC Usage Plan is adopted and its policy and procedures followed. An NCTCOG Interoperability Operations Sub-Committee is currently addressing the complex issues associated with the use of this valuable resource.

A Texas Law base station is also available for usage as a shared resource, but is not generally monitored or used by the dispatch centers.

### **Interoperability Recommendations -**

The METROCREST Public Safety agencies have taken a number of steps to enable a high level of interoperable two-way voice communications through various methods. Given that a very commendable level of interoperability currently exists, the recommendations given below are meant to augment what is already planned or in place. These recommendations include:

1. An improvement in cross system communications with the non Motorola trunked systems of Irving and Richardson, which operate M/A-Com systems, by enabling the NPSPAC mutual aid channels at the dispatch centers

2. Replacement of aged infrastructure equipment to improve communications via the State of Texas interoperability channels.
3. Access to the Department of Justice DFW East and DFW West Interoperability Systems through the addition of specific console system and radio hardware
4. An improvement in communications with the City of Dallas Public Safety Departments who utilize the UHF radio band. Addison and Farmers Branch share borders with Dallas and improved interoperable communications among the Public Safety agencies would benefit all.

Specific recommendations for participating agencies are noted below.

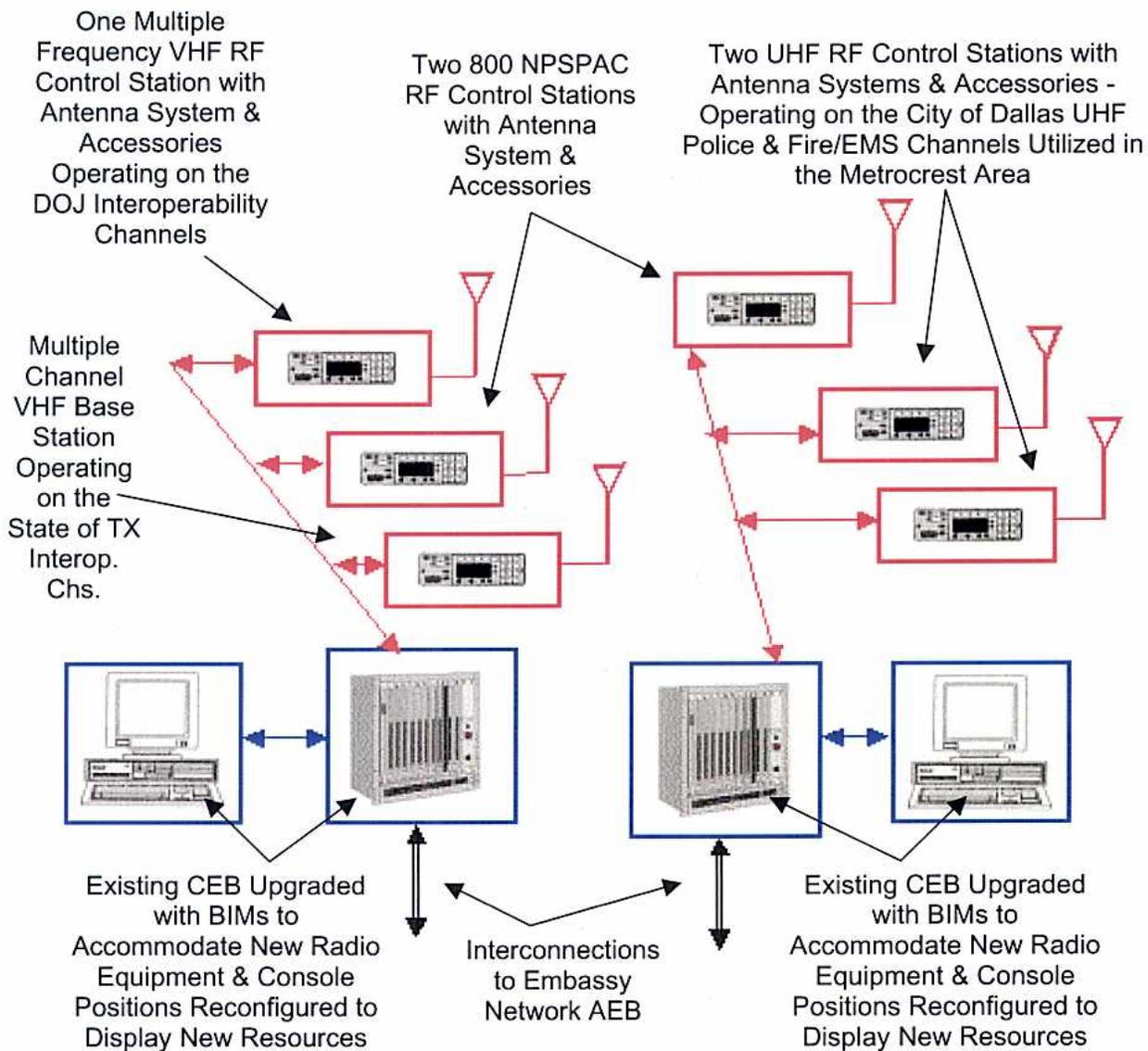
### **Recommended Equipment Additions & Modifications for the Metrocrest Agencies**

Note: The preferred physical location of the equipment is noted in the recommendations below; however, the Embassy Network serving the Metrocrest Agencies allows flexibility in the positioning of shared radio channel/talkgroup resources contingent upon the capacity of the connecting links and the capability of the existing CEBs to accommodate new hardware. Therefore, the actual placement of the equipment must be determined by the Metrocrest agencies. RF control station locations must be selected so that the RF path between the control stations and associated mobile relay (repeater station) is not blocked by intervening terrain or other obstructions.

1. Implement two (2) 800 MHz conventional RF control stations with antenna systems and accessories, operating on the mutual aid calling channel and designated tactical channel(s), at selected radio site. Radio coverage for the NPSPAC channels is provided via a number of neighboring agencies. Examples of the expected radio coverage from two of these sites are noted below. - Notes 1, 2 and 4
2. Add two (2) base interface modules (BIMs) to the existing central electronics bank(s) (CEB(s)) to allow interconnection of the two 800 MHz mutual aid RF control stations.
3. Implement a new multi-channel VHF base station with antenna system and accessories, programmed with the State of Texas interoperability channels. This station can be placed at a remote radio site or dispatch center. If placed at a remote site, system connectivity must be provided by the participating Metrocrest Agencies. However, the required channel bank equipment is included.
4. Add a new BIM to the associated central electronics bank to allow interconnection of the VHF base station.
5. Implement two (2) UHF conventional RF control stations with antenna systems and accessories, operating on the assigned City of Dallas Police and Fire/EMS channels used in the areas adjacent to Addison and Farmers Branch. The preferred location of these stations is the Farmers Branch or Addison dispatch centers. - Notes 1 & 2.
6. Add two (2) BIMs to the existing associated CEB to allow interconnection of the two UHF RF control stations.

7. Implement multi-frequency VHF RF control station with antenna systems and accessories that will operate on the DOJ DFW East or the DFW West interoperability channels at the Carrollton dispatch center. Note that a console operator must select which of the two channels are to be monitored and used. Notes 1 & 2
8. Add a base station interface card (BIM) to the existing Central Electronics Bank (CEB) at the Carrollton dispatch center to allow interconnection of the DOJ RF control station.
9. Reprogram/reconfigure the consoles operator positions selected to display the new radio channels resources

### Equipment Additions & Modifications for the Metrocrest Agencies

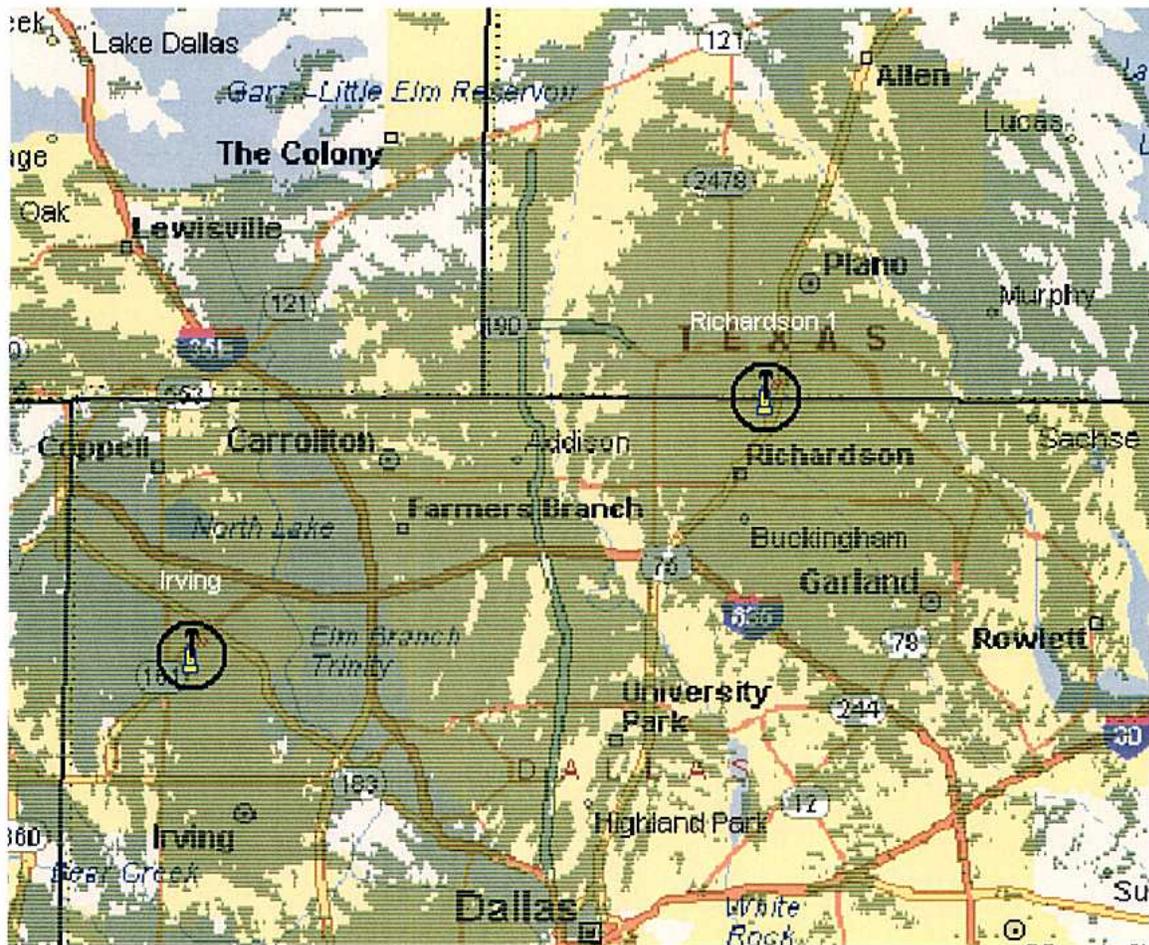


**Other Considerations - Interoperability Solutions and Radio Coverage -**

**NPSPAC Mutual Aid System Coverage**

Optimally, the implementation of the NPSPAC mutual aid repeaters should be such that radio coverage is provided in the majority of the associated service area. In the actual case, the radio coverage provided is the result of the system design and the effects of terrain, and other factors that influence the eventual coverage footprint. An example of the expected 800 MHz mobile radio coverage from various radio sites, including a City of Irving and City of Richardson site is shown below and is portrayed as a green colored overlay. In the current NCTCOG NPSPAC Mutual Aid Usage Plan, the Irving mutual aid station is configured as a "reserve" station, while the Richardson station is noted as a primary. The actual use of any one site must be coordinated via the nearest "Primary NPSPAC Mutual Aid" dispatch center, which, in this case, is the City of Richardson PSAP.

**Predicted 95% Reliable 800 MHz Mobile Coverage - Irving & Richardson Sites**



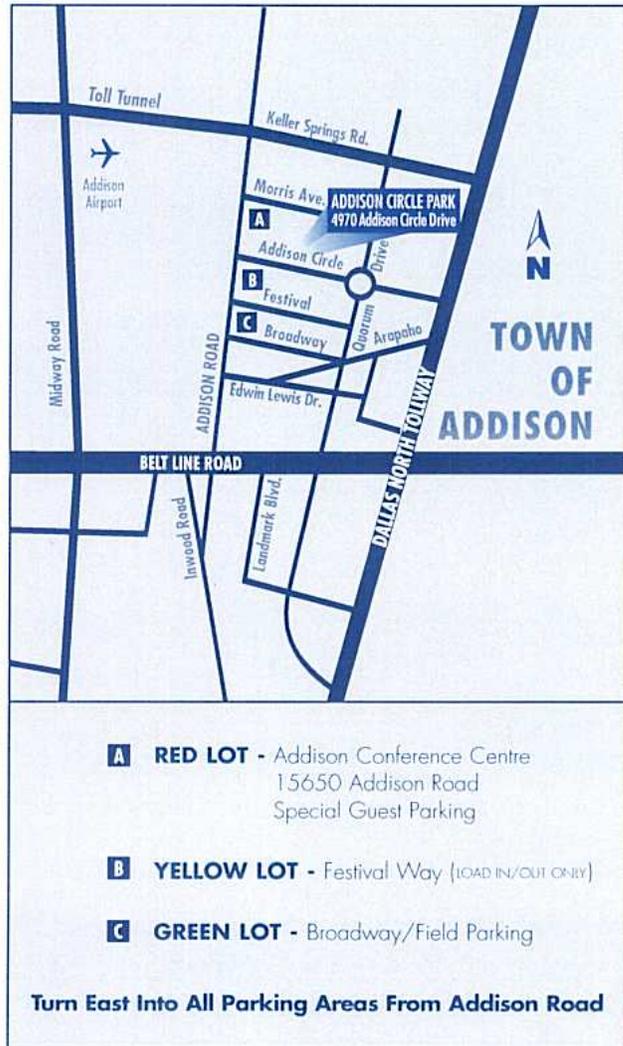
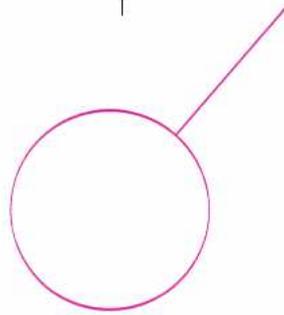
**Notes for METROCREST Agencies -**

Note 1 - Requires interlocal agreement or letter of agreement from primary licensee

Note 2 - This is a shared resource to be placed on a Motorola Embassy Network

Note 3 - Requires acquisition of a FCC license, if not already licensed

Note 4 - Connectivity links are the responsibility of participating agencies



All vehicles must present parking pass to attendant and display in front window at all times.

## Council Agenda Item: #R7

### **SUMMARY:**

Council consideration is requested for approval of a Resolution to authorize the payment of funds to the City of Carrollton as the management agency for the Metrocrest Radio consortium through a Letter of Agreement between the Town and the City of Carrollton. The purpose of the funding is to expand the interoperability capabilities of the public safety radio system as described in the North Central Texas Council of Governments, Regional Interoperability Project Phase II, Assessment for the Metrocrest Area Agencies plan.

### **FINANCIAL IMPACT:**

Funding for the purchase of approximately \$85,500 in equipment required to implement the plans recommendations provided by NCTCOG. Estimated cost of replacing equipment between the years 2012 to 2015: \$85,500 divided between the three Metrocrest agencies (\$28,500 per agency).

Maintenance and support cost divided between Addison, Carrollton and Farmers Branch, \$165.00 per month (\$55 for each agency).

Maintenance cost and replacement cost are not to exceed 25% of the stated estimates in any one year.

### **BACKGROUND:**

As a member of the Metrocrest Radio Consortium this agreement provides for our financial support of the expansion of interoperability capabilities of the public safety radio system as described in the North Central Texas Council of Governments, Regional Interoperability Project Phase II, Assessment for the Metrocrest Area Agencies plan.

### **Recommendation:**

Staff recommends approval.

July 26, 2005

LETTER OF AGREEMENT

Mr. Leonard Martin  
City Manager  
1945 E. Jackson Rd  
Carrollton, Texas 75006

Dear Leonard:

The Town of Addison as an equal partner in the Metrocrest Radio Consortium consisting of Addison, Carrollton and Farmers Branch, has passed a resolution accepting and agreeing to participate in the North Central Texas Council of Governments Regional Interoperability Project Phase II, Assessment for the Metrocrest Area Agencies plan to improve Public Safety radio communications in the North Texas area.

RESPONSIBILITIES

The Town of Addison recognizes the importance of an expanded public safety communications network. The Town of Addison agrees to provide funding, subject to annual appropriations, to support the ongoing maintenance of the equipment described in the North Central Texas Council of Governments Regional Interoperability Project Phase II, Assessment for the Metrocrest Area Agencies plan for expanding interoperability of the Metrocrest Radio Consortium Members; providing such funding does not exceed by 25% the \$660 per agency estimated cost of such support in any year.

The Town of Addison also agrees to fund the replacement cost of the required equipment between the years 2012 to 2015, to the City of Carrollton as the management agency for the Metrocrest Radio consortium, provided the cost of the replacement equipment does not exceed the estimated cost of \$28,500 per agency by 25%.

Please sign and return one copy to the Town of Addison.

By: Ron Whitehead  
Title: City Manager  
Signed:  
Date:

Accepted and Agreed:  
City of Carrollton

By: Leonard Martin  
Title:  
Signed:  
Date:

## **Council Agenda Item: #R8**

**There are no attachments for this item.**

## **Council Agenda Item: #R9**

**There are no attachments for this item.**

## **Council Agenda Item: #R10**

**There are no attachments for this item.**

Finance Department's  
*Quarterly Review*

*For the Period and Year-to-Date Ended June 30, 2005*

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*Town of Addison  
August 2005*

# *Quarter Ended 6/30/05*

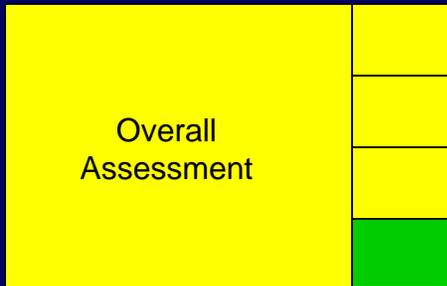
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**Revenues**

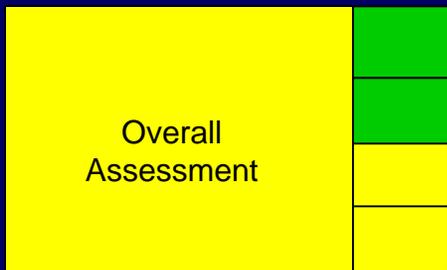


- Ad Valorem Taxes
- Sales Tax
- Franchise Fees
- Long Term Trend

**Legend**

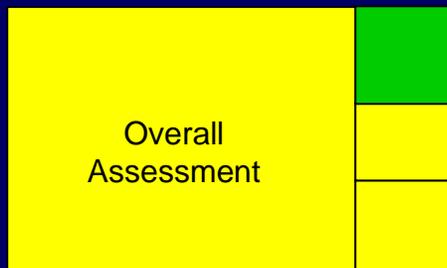
- Positive Outlook
- Area of Concern
- Negative Outlook

**Expenses**



- YTD Expenditures vs. Relative Position in Year
- Relative Position Compared to Prior Year
- Compensation Issues
- Long Term Trend

**Fund Balance**

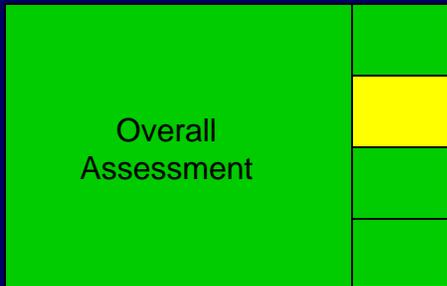


- Level Compared to FY 05 Budget Assumption
- Level Compared to 25% Requirement
- Long Term Trend



**Hotel Fund**

**Revenues**

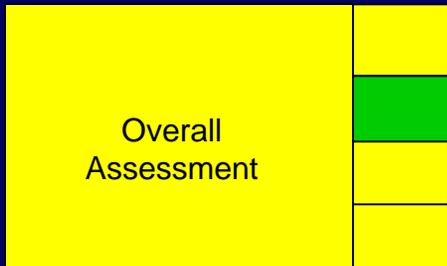


- Hotel Occupancy Taxes
- Special Event Fees
- Conference Centre Rental Fees
- Long Term Trend

**Legend**

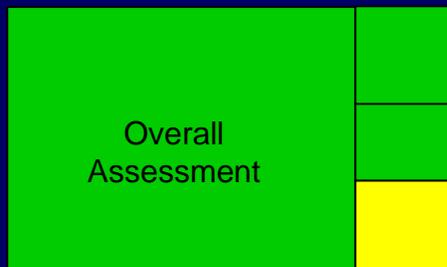
- Positive Outlook
- Area of Concern
- Negative Outlook

**Expenses**



- YTD Expenditures vs. Relative Position in Year
- Relative Position Compared to Prior Year
- Overtime/Outside Labor Costs
- Long Term Trend

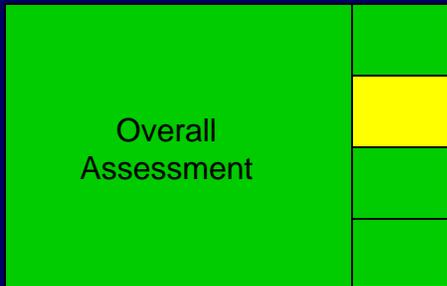
**Fund Balance**



- Level Compared to FY 05 Budget Assumption
- Level Compared to 25% Requirement
- Long Term Trend



**Revenues**

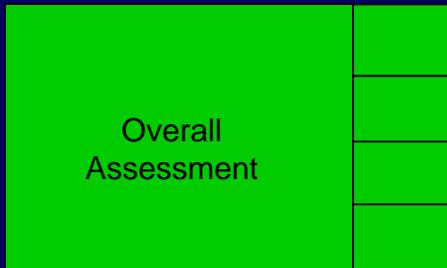


- Fuel Flowage Fees
- Rental Fees
- Grant and Other Revenue
- Long Term Trend

**Legend**

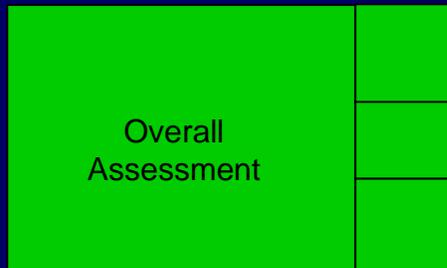
- Positive Outlook
- Area of Concern
- Negative Outlook

**Expenses**



- YTD Expenditures vs. Relative Position in Year
- Relative Position Compared to Prior Year
- Impact of Potential Capital Projects
- Long Term Trend

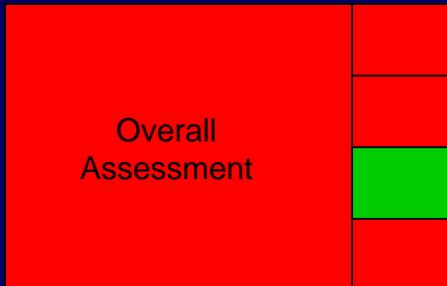
**Working Capital Balance**



- Level Compared to FY 05 Budget Assumption
- Level Compared to 25% Requirement
- Long Term Trend



**Revenues**

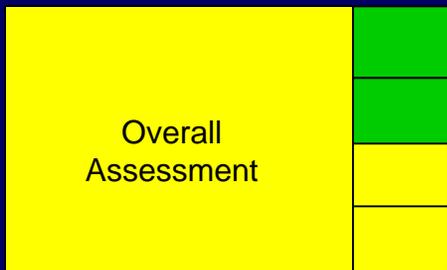


- Water Sales
- Sewer Charges
- Penalties and Other Revenue
- Long Term Trend

**Legend**

- Positive Outlook
- Area of Concern
- Negative Outlook

**Expenses**



- YTD Expenditures vs. Relative Position in Year
- Relative Position Compared to Prior Year
- Water Purchases and Treatment Costs
- Long Term Trend

**Working Capital Balance**



- Level Compared to FY 05 Budget Assumption
- Level Compared to 25% Requirement
- Long Term Trend

## MEMO

**To: Ron Whitehead, City Manager**

**From: Randy Moravec, Finance Director**

**Re: Third Quarter  
FY 2005 Financial Report**

**Date: August 16, 2005**

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**GENERAL FUND**

- Revenues for the quarter totaled \$3.3 million, bringing total revenues through 75% of the year to \$16.7 million, or 73.5% of budget.
- The overall trend for revenue continues to be a cause of concern due to sales tax revenue, which has not rebounded to the level anticipated in the budget. This past quarter, sales tax receipts only increased marginally and through nine months are only 3.8% more than received the prior year. The budget had assumed a 5% increase. If the trend continues, we will be short by \$27k.
- The collections of property tax are at budget.
- In total, franchise fees are down from last year and are projected to continue to diminish in the future. Telecommunication access line fees are generated from fixed line telephone services. As more people use wireless as their main means of communication, this source of revenue will decline. Offsetting this decline may be revenue we receive from the Red Moon WiFi initiative.
- Through three quarters, expenditures \$16.8 million, which represents 70.2% of budget. The overall assessment for expenditures continues to be one of concern because of the increasing cost of providing fringe benefits to employees, particularly in the area of health care.
- The Council's decision to consider shifting the tax rate from debt service (made possible by the repayment of the 1985 bond issue) to the General fund has resulted in the improvement of the outlook from negative to area of concern.

**HOTEL FUND**

- Overall assessment of revenues is very good due to hotel occupancy tax continuing to recover. Through the third quarter, hotel occupancy taxes totaled \$3 million, or 16% more than last year. Of our three largest hotels, the Marriott Quorum and the Intercontinental have posted 20% gains. Many of the hotels in the Extended Stay and Business Moderate categories also are experiencing healthy increase in revenue. The Conference center continues to enjoy increased income due to aggressive booking of rental space. The one area of concern is Special Event Proceeds, which may be short of budget. However, the Town's largest event, Oktoberfest, may generate sufficient revenue to meet budgeted expectations.
- Expenditures for three quarters total \$3.9 million, well within budgeted parameters.
- The outlook for fund balance continues to be positive.

## **AIRPORT FUND**

- Operating revenue at \$2.8 million is slightly higher than this time last year and is expected to meet budget. The only area of concern is with through-the-fence rental revenue. The Town is waiting the outcome of the civil trial that challenged the Town's ability to charge this type of fee.
- Operating expenses of \$2.1 million are within budgeted parameters. Bond proceeds from earlier in the year have been recorded and will fund construction of the new fuel farm.
- Through June a net gain of \$659k was posted, which contributed to a \$107k gain in working capital (fund balance).

## **UTILITY FUND**

- The outlook for operating income continues to be negative with revenues coming in \$394k or 8% less than last year. The decline is attributed to reduced water consumption. Consumption patterns are being analyzed and a rate recommendation will be given to Council for the 2005-06 budget at the first meeting in September.
- Operating expenses totaled \$4 million, which is 4% more than last year, but within the amount budgeted for this year.
- Working capital declined \$1.5 million. Rates need to be raised approximately 25% to support major maintenance programs and maintain adequate fund balances.

## **CASH AND INVESTMENT REPORT**

- Cash for all funds as of June 30, 2005 totaled \$ 45.7 million, a decline of \$4.6 million. Most of the decline occurred in the 2004 Capital Project fund from payments for construction of the Arapaho Road project. The General fund cash balance was also reduced \$2.1 million, which is typical for this time of the year.
- The Town's average investment yield to maturity as of 6/30/05 was 2.8% and the average weighted maturity was 179 days.
- The Town's return is still below the Texpool benchmark of 3% due to an increasing interest rate market that is immediately reflected in the Texpool rate. The Town's return lags that of Texpool due to the longer-term maturities that were purchased when Texpool rates were very low.
- With an increasing interest rate market, the Town will be looking to purchase investments around 15-month maturities to take advantage of steeper yield curves.

## TOWN OF ADDISON

**EXECUTIVE SUMMARY OF MAJOR OPERATING FUNDS FOR THE QUARTER ENDED JUNE 30, 2005**  
 UNAUDITED ACTUAL AMOUNTS COMPARED TO THE 2005 ADOPTED BUDGET AND PREVIOUS YEAR ACTUAL FOR SAME PERIOD  
*All Amounts Expressed in Thousands of Dollars*

	General Fund			Hotel Fund			Airport Fund			Utility Fund			Total Major Operating Funds*		
	Budget	Actual	PY Actual	Budget	Actual	PY Actual	Budget	Actual	PY Actual	Budget	Actual	PY Actual	Budget	Actual	PY Actual
<b>RESOURCES</b>															
Ad Valorem Tax	\$ 6,932	\$ 6,936	\$ 6,148	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,932	\$ 6,936	\$ 6,148
Non-Property Tax	10,541	6,981	7,409	3,400	2,968	2,567	-	-	-	-	-	-	13,941	9,949	9,976
Franchise Fees	2,723	648	717	-	-	-	-	-	-	-	-	-	2,723	648	717
Service/Permitting/License Fees	1,539	1,189	1,145	1,053	612	536	1,035	727	710	7,832	4,559	4,953	11,459	7,087	7,344
Rental, Interest and Other Income	1,004	954	744	482	500	347	3,135	2,147	2,041	114	67	46	4,734	3,668	3,178
Transfers and Other Sources	-	-	-	-	-	-	-	4,400	-	-	-	-	-	4,400	-
Total Resources	22,739	16,708	16,163	4,935	4,080	3,450	4,170	7,274	2,751	7,945	4,626	4,999	39,790	32,688	27,363
<b>APPLICATION OF RESOURCES</b>															
Personal Services	16,382	11,297	10,960	1,307	818	851	284	141	167	1,159	703	722	19,132	12,959	12,700
Supplies and Materials	942	630	573	212	119	90	15	3	6	87	60	60	1,256	812	729
Maintenance	1,999	1,295	1,082	403	227	194	1,332	838	941	329	150	177	4,063	2,511	2,394
Contractual Services	3,363	2,550	2,234	3,074	2,211	2,025	1,449	1,073	1,058	4,451	3,022	2,804	12,337	8,856	8,121
Capital Equipment Amortization	1,132	864	974	21	16	18	-	-	-	22	16	22	1,175	897	1,014
Capital Equipment/Projects	59	118	166	-	-	-	40	552	883	771	493	42	870	1,164	1,091
Transfers and Other Uses**	-	-	-	705	528	750	420	159	-	2,296	1,722	1,474	3,420	2,409	2,224
Total Application of Resources	23,877	16,755	15,989	5,723	3,920	3,928	3,539	2,767	3,055	9,114	6,167	5,301	42,253	29,608	28,273
Net Change in Fund Balances	\$ (1,138)	\$ (47)	174	\$ (788)	\$ 160	\$ (478)	\$ 631	\$ 4,507	\$ (304)	\$ (1,169)	\$ (1,540)	(302)	\$ (2,464)	\$ 3,080	(910)

**Notes:**

\* Totals may not exactly match due to rounding.

\*\* Transfers and other uses includes interfund transfers and and retirement of debt in the Airport and Utility funds.

# TOWN OF ADDISON

## GENERAL FUND

### FY 2005 QUARTERLY STATEMENT OF REVENUES COMPARED TO BUDGET

*With Comparative Information from Prior Fiscal Year*

Category	2004-05 FY				2003-04 FY	
	Budget	3rd Quarter	Year-to-Date	YTD as % of Budget	Year-to-Date	YTD as % of Budget
Advalorem taxes:						
Current taxes	\$ 6,915,930	\$ 158,244	\$ 6,839,830	98.9%	\$ 6,161,802	98.2%
Delinquent taxes	5,460	28,014	48,332	885.2%	(35,003)	-671.8%
Penalty & interest	10,910	12,580	47,651	436.8%	21,432	205.9%
Non-property taxes:						
Sales tax	9,755,100	1,716,662	6,539,693	67.0%	7,027,202	75.8%
Alcoholic beverage tax	786,300	215,767	441,145	56.1%	381,700	52.1%
Franchise / right-of-way use fees:						
Electric franchise	1,605,600	7,486	7,486	0.5%	9,234	0.6%
Gas franchise	213,200	866	189,298	88.8%	236,970	170.4%
Telecommunication access fees	792,700	183,596	391,625	49.4%	418,077	50.9%
Cable franchise	104,300	27,965	55,068	52.8%	50,668	52.3%
Street rental fees	7,000	4,753	4,753	67.9%	2,500	41.7%
Licenses and permits:						
Business licenses and permits	143,550	37,897	89,632	62.4%	82,830	58.2%
Building and construction permits	254,470	106,510	262,499	103.2%	226,347	99.5%
Intergovernmental revenue	-	76,898	119,695	0.0%	-	N/A
Service fees:						
General government	710	188	561	79.0%	462	65.1%
Public safety	719,000	191,346	523,337	72.8%	524,409	69.4%
Urban development	2,050	825	3,041	148.3%	3,005	139.8%
Streets and sanitation	177,980	47,669	134,021	75.3%	132,941	71.9%
Recreation	68,810	20,182	46,385	67.4%	59,771	92.1%
Interfund	172,240	43,310	129,680	75.3%	115,164	75.0%
Court fines	737,400	230,695	549,050	74.5%	544,681	75.6%
Interest earnings	113,600	52,561	128,966	113.5%	85,329	59.1%
Rental income	130,000	23,745	80,620	62.0%	97,500	75.0%
Other	22,500	64,351	75,695	336.4%	16,582	94.8%
<b>Total Revenues</b>	<b>\$ 22,738,810</b>	<b>\$ 3,252,109</b>	<b>\$ 16,708,062</b>	<b>73.5%</b>	<b>\$ 16,163,603</b>	<b>75.5%</b>

**NOTES:**

1) N/A - Not Applicable

# TOWN OF ADDISON

## GENERAL FUND

### FY 2005 QUARTERLY STATEMENT OF EXPENDITURES COMPARED TO BUDGET

*With Comparative Information from Prior Fiscal Year*

Category	2004-05 FY				2003-04 FY	
	Budget	3rd Quarter	Year-to-Date	YTD as % of Budget	Year-to-Date	YTD as % of Budget
General Government:						
City manager	\$ 1,211,560	\$ 294,095	\$ 884,121	73.0%	\$ 860,727	75.4%
Finance	1,013,730	222,115	665,304	65.6%	669,671	71.3%
Building and fleet services	647,680	170,430	474,033	73.2%	489,128	66.8%
Municipal court	412,680	101,508	267,255	64.8%	267,733	68.4%
Human resources	392,040	92,020	259,025	66.1%	232,760	76.1%
Information technology	1,045,350	218,162	658,925	63.0%	642,010	66.4%
Combined services	770,500	186,818	693,757	90.0%	631,599	79.8%
Council projects	373,500	124,216	337,610	90.4%	190,509	80.4%
Public safety:						
Police	7,304,400	1,742,152	4,963,867	68.0%	4,867,248	70.3%
Fire	5,210,400	1,328,031	3,766,122	72.3%	3,673,663	72.7%
Development services	567,180	144,004	392,905	69.3%	372,559	69.2%
Streets	1,405,930	297,580	895,555	63.7%	925,423	60.9%
Parks and Recreation:						
Parks	2,229,020	609,344	1,478,124	66.3%	1,373,816	62.3%
Recreation	1,292,710	327,239	1,018,198	78.8%	791,414	73.3%
<b>Total Expenditures</b>	<b>\$ 23,876,680</b>	<b>\$ 5,857,712</b>	<b>\$ 16,754,800</b>	<b>70.2%</b>	<b>\$ 15,988,261</b>	<b>70.0%</b>

**NOTES:**

- 1) N/A - Not Applicable

# TOWN OF ADDISON

## HOTEL FUND

### FY 2005 QUARTERLY STATEMENT OF REVENUES AND EXPENDITURES COMPARED TO BUDGET

*With Comparative Information from Prior Fiscal Year*

Category	2004-05 FY				2003-04 FY	
	Budget	3rd Quarter	Year-to-Date	YTD as % of Budget	Year-to-Date	YTD as % of Budget
<b>Revenues:</b>						
Hotel/Motel occupancy taxes	\$ 3,400,000	\$ 1,032,287	\$ 2,968,394	87.3%	\$ 2,567,201	75.7%
Proceeds from special events	1,053,000	481,636	611,511	58.1%	536,174	59.8%
Conference centre rental	350,000	103,651	358,994	102.6%	233,322	62.9%
Theatre centre rental	75,000	18,745	62,056	82.7%	53,828	72.5%
Interest and miscellaneous	57,400	26,642	78,829	137.3%	59,526	56.7%
<b>Total Revenues</b>	<b>4,935,400</b>	<b>1,662,961</b>	<b>4,079,784</b>	<b>82.7%</b>	<b>\$ 3,450,051</b>	<b>71.3%</b>
<b>Expenditures and other uses:</b>						
Visitor services	769,700	233,482	487,203	63.3%	490,883	65.3%
Marketing	891,470	275,793	661,487	74.2%	635,916	67.3%
Special events	2,000,850	849,792	1,177,452	58.8%	1,076,163	64.4%
Conference centre	850,260	214,632	616,302	72.5%	536,915	64.0%
Performing arts	505,780	33,363	448,721	88.7%	438,910	87.0%
Capital projects	-	-	-	0.0%	-	N/A
Other financing uses:						
Transfer to debt service fund	704,610	352,304	528,457	75.0%	750,000	100.0%
<b>Total Expenditures and Other</b>	<b>\$ 5,722,670</b>	<b>\$ 1,959,366</b>	<b>\$ 3,919,622</b>	<b>68.5%</b>	<b>\$ 3,928,785</b>	<b>71.9%</b>

**NOTES:**

1) N/A - Not Applicable

**Amounts spent by special project:**

Public Relations	\$ 610,090	\$ 190,965	\$ 459,941	75.4%	\$ 418,037	68.9%
Oktoberfest	477,300	1,403	2,731	0.6%	7,183	1.5%
Kaboom Town	167,750	49,007	49,299	29.4%	29,217	18.6%
Calendar	44,480	555	40,693	91.5%	38,795	97.0%
Hotel Support Program	200,000	98,489	159,229	79.6%	150,746	75.4%
Taste Addison	554,110	528,183	552,005	99.6%	485,182	123.8%
Jazz Festival	211,900	125,705	231,805	109.4%	215,891	83.0%
Shakespeare Festival	31,000	-	-	0.0%	-	0.0%
Weekend to Wipe Out Cancer	13,000	1,914	2,655	20.4%	-	0.0%
<b>TOTAL</b>	<b>\$ 2,309,630</b>	<b>\$ 996,221</b>	<b>\$ 1,498,358</b>	<b>64.9%</b>	<b>\$ 1,345,051</b>	<b>63.1%</b>

**TOWN OF ADDISON**  
**STREET CAPITAL PROJECT FUND**  
 FY 2005 QUARTERLY STATEMENT OF REVENUES AND EXPENDITURES COMPARED TO BUDGET  
*With Comparative Information from Prior Fiscal Year*

Category	2004-05 FY				2003-04 FY	
	Budget	3rd Quarter	Year-to-Date	YTD as % of Budget	Year-to-Date	YTD as % of Budget
<b>Revenues:</b>						
Intergovernmental income	\$ 740,000	\$ -	\$ -	0.0%	\$ 38,700	25.0%
Interest income and other	85,000	28,784	95,230	112.0%	73,083	73.1%
<b>Total Revenues</b>	<b>825,000</b>	<b>28,784</b>	<b>95,230</b>	<b>11.5%</b>	<b>\$ 111,783</b>	<b>43.8%</b>
<b>Expenditures:</b>						
Personal services	50,000	7,391	21,155	42.3%	43,460	43.5%
Design and engineering	194,550	75,425	381,896	196.3%	61,208	N/A
Construction and equipment:	4,572,010	18,689	3,442,342	75.3%	421,225	14.1%
<b>Total Expenditures</b>	<b>\$ 4,816,560</b>	<b>\$ 101,505</b>	<b>\$ 3,845,393</b>	<b>79.8%</b>	<b>\$ 525,893</b>	<b>16.8%</b>

**NOTES:**

- 1) N/A - Not Applicable

**TOWN OF ADDISON**  
**PARKS CAPITAL PROJECT FUND**  
 FY 2005 QUARTERLY STATEMENT OF REVENUES AND EXPENDITURES COMPARED TO BUDGET  
*With Comparative Information from Prior Fiscal Year*

Category	2004-05 FY				2003-04 FY	
	Budget	3rd Quarter	Year-to-Date	YTD as % of Budget	Year-to-Date	YTD as % of Budget
<b>Revenues:</b>						
Interest income and other	\$ 5,000	\$ 4,336	\$ 11,531	230.6%	\$ -	0.0%
Transfer from Street Capital Project fund	-	-	-	0.0%	-	0.0%
<b>Total Revenues</b>	<b>5,000</b>	<b>4,336</b>	<b>11,531</b>	<b>230.6%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>Expenditures:</b>						
Personal services	-	2,556	3,552	N/A	-	0.0%
Design and engineering	-	3,510	35,798	N/A	-	0.0%
Construction and equipment:	350,000	68,596	68,596	19.6%	-	0.0%
<b>Total Expenditures</b>	<b>\$ 350,000</b>	<b>\$ 74,662</b>	<b>\$ 107,946</b>	<b>30.8%</b>	<b>\$ -</b>	<b>0.0%</b>

**NOTES:**

- 1) N/A - Not Applicable

**TOWN OF ADDISON**  
**2000 CAPITAL PROJECT FUND**  
**FY 2005 QUARTERLY STATEMENT OF REVENUES AND EXPENDITURES COMPARED TO BUDGET**  
*With Comparative Information from Prior Fiscal Year*

Category	2004-05 FY				2003-04 FY	
	Budget	3rd Quarter	Year-to-Date	YTD as % of Budget	Year-to-Date	YTD as % of Budget
Revenues and other sources:						
Interest earnings and other	\$ 2,000	\$ 1,464	\$ 4,301	215.1%	\$ 4,164	69.4%
<b>Total Revenues</b>	<b>2,000</b>	<b>1,464</b>	<b>4,301</b>	<b>215.1%</b>	<b>4,164</b>	<b>69.4%</b>
Expenditures:						
Personal services	10,000	1,951	4,501	45.0%	13,911	N/A
Design and engineering	231,030	4,628	21,028	9.1%	61,105	174.0%
Construction and equipment	-	(2,362)	-	0.0%	10,796	12.6%
<b>Total Expenditures</b>	<b>241,030</b>	<b>4,217</b>	<b>25,529</b>	<b>10.6%</b>	<b>85,812</b>	<b>71.0%</b>

NOTES:

- 1) N/A - Not Applicable

**TOWN OF ADDISON**  
**2002 CAPITAL PROJECT FUND**  
**FY 2005 QUARTERLY STATEMENT OF REVENUES AND EXPENDITURES COMPARED TO BUDGET**  
*With Comparative Information from Prior Fiscal Year*

Category	2004-05 FY				2003-04 FY	
	Budget	3rd Quarter	Year-to-Date	YTD as % of Budget	Year-to-Date	YTD as % of Budget
Revenues:						
Intergovernmental income	\$ -	\$ 555,178	\$ 555,178	N/A	-	N/A
Interest earnings and other	75,000	12,022	45,216	60.3%	\$ 98,718	65.8%
<b>Total Revenues</b>	<b>75,000</b>	<b>567,200</b>	<b>600,394</b>	<b>800.5%</b>	<b>98,718</b>	<b>65.8%</b>
Expenditures and other uses:						
Personal services	50,000	21,822	69,502	139.0%	78,332	52.2%
Design and engineering	300,000	99,119	217,018	72.3%	849,935	170.0%
Construction and equipment	2,831,160	74,681	924,422	32.7%	2,219,485	35.6%
<b>Total Expenditures</b>	<b>3,181,160</b>	<b>195,622</b>	<b>1,210,941</b>	<b>38.1%</b>	<b>3,147,752</b>	<b>45.7%</b>

NOTES:

- 1) N/A - Not Applicable

**TOWN OF ADDISON**  
**2003 CONFERENCE CENTRE AND EVENT SITE CAPITAL PROJECT FUND**  
**FY 2005 QUARTERLY STATEMENT OF REVENUES AND EXPENDITURES COMPARED TO BUDGET**  
*With Comparative Information from Prior Fiscal Year*

Category	2004-05 FY				2003-04 FY	
	Budget	3rd Quarter	Year-to-Date	YTD as % of Budget	Year-to-Date	YTD as % of Budget
<b>Revenues:</b>						
Interest earnings and other	\$ 5,000	\$ 1,902	\$ 6,694	133.9%	14,402	57.6%
<b>Total Revenues</b>	<b>5,000</b>	<b>1,902</b>	<b>6,694</b>	<b>133.9%</b>	<b>\$ 14,402</b>	<b>57.6%</b>
<b>Expenditures and other uses:</b>						
Personal services	5,000	3,156	4,094	81.9%	5,438	54.0%
Design and engineering	50,000	10,614	27,990	56.0%	91,612	183.2%
Construction and equipment	371,440	80,332	226,179	60.9%	490,879	51.7%
<b>Total Expenditures</b>	<b>\$ 426,440</b>	<b>\$ 94,102</b>	<b>\$ 258,263</b>	<b>60.6%</b>	<b>\$ 587,929</b>	<b>58.3%</b>

**NOTES:**

- 1) N/A - Not Applicable

**TOWN OF ADDISON**  
**2004 CAPITAL PROJECT FUND**  
**FY 2005 QUARTERLY STATEMENT OF REVENUES AND EXPENDITURES COMPARED TO BUDGET**  
*With Comparative Information from Prior Fiscal Year*

Category	2004-05 FY				2003-04 FY	
	Budget	3rd Quarter	Year-to-Date	YTD as % of Budget	Year-to-Date	YTD as % of Budget
<b>Revenues:</b>						
Intergovernmental - county grant	\$ -	\$ -	\$ 1,422,812	N/A	\$ -	0.0%
Interest earnings and other	150,000	63,501	190,856	127.2%	-	0.0%
<b>Total Revenues</b>	<b>150,000</b>	<b>63,501</b>	<b>1,613,668</b>	<b>1075.8%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>Expenditures and other uses:</b>						
Personal services	50,000	792	12,640	25.3%	-	0.0%
Design and engineering	450,000	30,338	110,704	24.6%	-	0.0%
Construction and equipment	8,100,000	3,646,210	5,131,542	63.4%	-	0.0%
<b>Total Expenditures</b>	<b>\$ 8,600,000</b>	<b>\$ 3,677,341</b>	<b>\$ 5,254,886</b>	<b>61.1%</b>	<b>\$ -</b>	<b>0.0%</b>

**NOTES:**

- 1) N/A - Not Applicable

**TOWN OF ADDISON**  
**AIRPORT FUND**  
**FY 2005 QUARTERLY STATEMENT OF REVENUES, EXPENDITURES**  
**AND CHANGES TO WORKING CAPITAL COMPARED TO BUDGET**  
*With Comparative Information from Prior Fiscal Year*

Category	2004-05 FY				2003-04 FY	
	Budget	3rd Quarter	Year-to-Date	YTD as % of Budget	Year-to-Date	YTD as % of Budget
<b>Operating revenues:</b>						
Operating grants	\$ 30,000	\$ -	\$ -	0.0%	\$ 7,875	26.3%
Fuel flowage fees	1,000,000	277,004	695,625	69.6%	681,293	61.9%
Rental	3,070,000	785,134	2,048,401	66.7%	2,019,224	65.4%
User fees	35,000	12,626	31,110	88.9%	28,918	96.4%
Total operating revenues	<u>4,135,000</u>	<u>1,074,764</u>	<u>2,775,136</u>	67.1%	<u>2,737,310</u>	64.5%
<b>Operating expenses:</b>						
Town - Personal services	284,070	50,662	141,413	49.8%	167,379	68.4%
Town - Supplies	15,000	2,873	2,761	18.4%	6,116	58.2%
Town - Maintenance	23,250	5,240	21,758	93.6%	17,123	91.0%
Town - Contractual services	407,520	47,680	280,429	68.8%	333,039	74.4%
Grant - Maintenance	60,000	68,537	68,537	114.2%	6,820	11.4%
Operator operation & maintenance	1,248,740	280,994	748,024	59.9%	917,441	53.1%
Operator service contract	1,041,000	232,538	792,907	76.2%	724,471	68.2%
Total operating expenses	<u>3,079,580</u>	<u>688,525</u>	<u>2,055,830</u>	66.8%	<u>2,172,388</u>	61.8%
Net operating income	<u>1,055,420</u>	<u>386,239</u>	<u>719,306</u>	68.2%	<u>564,922</u>	77.0%
<b>Non-Operating revenues (expenses):</b>						
Interest earnings and other	35,000	46,060	98,797	282.3%	13,532	38.7%
Interest on debt, fiscal fees & other	(211,800)	(30,836)	(158,850)	75.0%	-	0.0%
Total non-operating revenues (expenses)	<u>(176,800)</u>	<u>15,224</u>	<u>(60,053)</u>	34.0%	<u>13,532</u>	38.7%
Net income (loss) (excluding depreciation)	<u>\$ 878,620</u>	<u>\$ 401,463</u>	<u>\$ 659,253</u>	75.0%	<u>\$ 578,454</u>	75.2%
<b>CHANGES IN WORKING CAPITAL</b>						
Net income (excluding depreciation)	<u>\$ 878,620</u>	<u>\$ 401,463</u>	<u>\$ 659,253</u>	75.0%	<u>578,454</u>	75.2%
Sources (uses) of working capital:						
Bond Proceeds	-	4,400,000	4,400,000	N/A	-	0.0%
Retirement of long-term debt	(207,770)	-	-	0.0%	-	0.0%
Net additions to fixed assets with grants	(40,000)	-	-	0.0%	(88,794)	40.7%
Other net additions to fixed assets	-	(504,311)	(552,161)	N/A	(794,469)	43.8%
Net sources (uses) of working capital	<u>(247,770)</u>	<u>3,895,689</u>	<u>3,847,839</u>	-1553.0%	<u>(883,263)</u>	43.5%
Net increase (decrease) in working capital	630,850	4,297,152	4,507,092	714.4%	(304,809)	24.1%
Beginning fund balance	<u>1,514,990</u>	<u>1,783,775</u>	<u>1,573,835</u>	103.9%	<u>1,780,310</u>	93.1%
Ending fund balance	<u>\$ 2,145,840</u>	<u>\$ 6,080,927</u>	<u>\$ 6,080,927</u>	283.4%	<u>\$ 1,475,501</u>	227.1%

**NOTES:**

- 1) Operating income and portions of operating expenses are underreported by one month due to transactions being accounted for by operator one month and not reported to Town until following month.

# TOWN OF ADDISON

## UTILITY FUND

### FY 2005 QUARTERLY STATEMENT OF REVENUES, EXPENDITURES AND CHANGES TO WORKING CAPITAL COMPARED TO BUDGET

*With Comparative Information from Prior Fiscal Year*

Category	2004-05 FY				2003-04 FY	
	Budget	3rd Quarter	Year-to-Date	YTD as % of Budget	Year-to-Date	YTD as % of Budget
<b>Operating revenues:</b>						
Water sales	\$ 3,670,800	\$ 806,754	\$ 1,998,617	54.4%	\$ 2,178,747	59.5%
Sewer charges	4,100,000	927,323	2,521,960	61.5%	2,724,154	67.5%
Tap fees	1,000	600	1,185	118.5%	7,200	720.0%
Penalties	60,000	8,282	37,532	62.6%	43,380	66.7%
<b>Total operating revenues</b>	<b>7,831,800</b>	<b>1,742,959</b>	<b>4,559,294</b>	<b>58.2%</b>	<b>4,953,481</b>	<b>63.8%</b>
<b>Operating expenses:</b>						
Water purchases	2,274,100	536,355	1,424,692	62.6%	1,342,403	61.1%
Wastewater treatment	1,705,200	443,149	1,295,959	76.0%	1,208,559	74.6%
Utility operations	2,068,190	393,876	1,230,733	59.5%	1,233,391	68.0%
<b>Total operating expenses</b>	<b>6,047,490</b>	<b>1,373,380</b>	<b>3,951,384</b>	<b>65.3%</b>	<b>3,784,353</b>	<b>67.2%</b>
<b>Net operating income</b>	<b>1,784,310</b>	<b>369,579</b>	<b>607,910</b>	<b>34.1%</b>	<b>1,169,128</b>	<b>54.7%</b>
<b>Non-Operating revenues (expenses):</b>						
Interest income and other	113,500	19,164	67,189	59.2%	45,781	40.3%
Interest on bonded debt and fiscal charges	(826,780)	(206,695)	(620,085)	75.0%	(651,758)	75.0%
<b>Total non-operating revenues (expenses)</b>	<b>(713,280)</b>	<b>(187,531)</b>	<b>(552,896)</b>	<b>77.5%</b>	<b>(605,977)</b>	<b>80.2%</b>
<b>Net income (excluding depreciation)</b>	<b>\$ 1,071,030</b>	<b>\$ 182,048</b>	<b>\$ 55,014</b>	<b>5.1%</b>	<b>\$ 563,151</b>	<b>40.8%</b>
<b>CHANGES IN WORKING CAPITAL</b>						
Net income (loss)	1,071,030	182,048	55,014	5.1%	563,151	40.8%
<b>Sources (uses) of working capital:</b>						
Retirement of long-term debt	(1,469,000)	(367,250)	(1,101,750)	75.0%	(822,472)	75.0%
Net additions to fixed assets	(771,000)	(81,879)	(493,328)	64.0%	(42,120)	5.2%
<b>Net sources (uses) of working capital</b>	<b>(2,240,000)</b>	<b>(449,129)</b>	<b>(1,595,078)</b>	<b>71.2%</b>	<b>(864,592)</b>	<b>45.3%</b>
<b>Net increase (decrease) in working capital</b>	<b>(1,168,970)</b>	<b>(267,081)</b>	<b>(1,540,064)</b>	<b>131.7%</b>	<b>(301,441)</b>	<b>57.2%</b>
<b>Beginning fund balance</b>	<b>3,645,760</b>	<b>1,878,845</b>	<b>3,151,828</b>	<b>86.5%</b>	<b>3,736,152</b>	<b>103.6%</b>
<b>Ending fund balance</b>	<b>\$ 2,476,790</b>	<b>\$ 1,611,764</b>	<b>\$ 1,611,764</b>	<b>65.1%</b>	<b>\$ 3,434,711</b>	<b>111.6%</b>

**NOTES:**

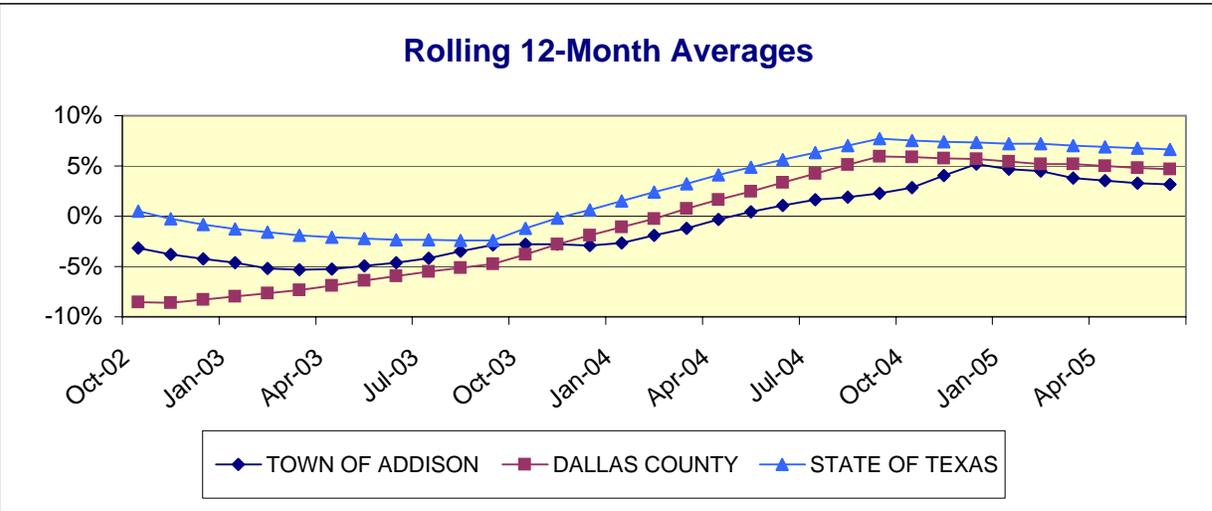
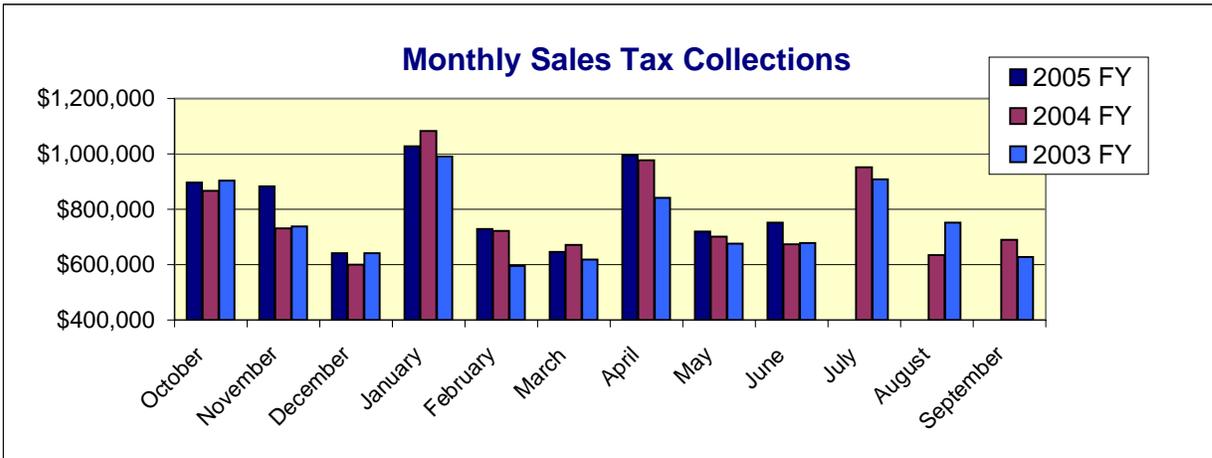
- 1) N/A - Not Applicable
- 2) Purchases of water and wastewater treatment services are underreported by one to two months due to prior year accruals and delay in receiving billings from Dallas Water Utilities.

# TOWN OF ADDISON

## Schedule of Sales Tax Collections and Related Analyses

*For the fiscal year ending September 30, 2005*

	TOWN OF ADDISON				DALLAS COUNTY		STATE OF TEXAS	
	2004-05 Collections		% Change from Prior Year		% Change from Prior Year		% Change from Prior Year	
	Monthly	Cumulative	Monthly	Cumulative	Monthly	Cumulative	Monthly	Cumulative
October	\$ 897,230	\$ 897,230	3.4%	3.4%	2.9%	2.9%	5.5%	5.5%
November	\$ 883,265	\$ 1,780,495	20.7%	11.3%	3.7%	3.2%	4.5%	5.0%
December	\$ 641,469	\$ 2,421,963	6.9%	10.1%	8.9%	4.9%	9.4%	6.3%
January	\$ 1,026,944	\$ 3,448,907	-5.2%	5.1%	1.3%	3.7%	5.5%	6.1%
February	\$ 729,258	\$ 4,178,165	0.9%	4.3%	3.1%	3.6%	7.5%	6.3%
March	\$ 644,866	\$ 4,823,031	-4.0%	3.1%	6.5%	4.0%	6.3%	6.3%
April	\$ 996,061	\$ 5,819,092	2.1%	2.9%	6.6%	4.5%	8.6%	6.7%
May	\$ 720,601	\$ 6,539,693	2.8%	2.9%	2.8%	4.3%	5.5%	6.5%
June	\$ 751,654	\$ 7,291,347	11.7%	3.8%	7.6%	4.6%	8.7%	6.8%
July								
August								
September								
Budget 04-05:		\$ 9,755,100						
Anticipated Year-End		\$ 9,727,600						



**TOWN OF ADDISON HOTEL OCCUPANCY TAX COLLECTION**  
**Hotels By Service Type for the Quarter and Year-to-Date Ended June 30, 2005**  
**With Comparisons to Prior Year**

	Rooms		3rd Quarter FY 05		05 to 04	YTD FY 05		05 to 04
	Number	Percentage	Amount	Percentage	% Diff.	Amount	Percentage	% Diff.
<b>Full Service</b>								
Marriott Quorum	548	14%	\$ 197,899	19%	7%	\$ 626,126	21%	19%
Intercontinental	529	13%	228,642	22%	45%	586,655	20%	19%
Crown Plaza	429	11%	90,869	9%	0%	264,224	9%	-3%
	<u>1,506</u>	<u>38%</u>	<u>517,411</u>	<u>50%</u>	<u>19%</u>	<u>1,477,006</u>	<u>50%</u>	<u>15%</u>
<b>Extended Stay</b>								
Budget Suites	344	9%	11,957	1%	243%	31,206	1%	124%
Best Western	70	2%	11,163	1%	171%	25,746	1%	170%
Marriott Residence	150	4%	33,123	3%	-18%	110,453	4%	7%
Summerfield Suites	132	3%	33,760	3%	-12%	110,753	4%	3%
Homewood Suites	128	3%	37,046	4%	4%	111,246	4%	13%
Springhill Suites	159	4%	47,009	5%	25%	137,696	5%	44%
	<u>983</u>	<u>24%</u>	<u>174,058</u>	<u>17%</u>	<u>9%</u>	<u>527,101</u>	<u>18%</u>	<u>23%</u>
<b>Business Moderate</b>								
Marriott Courtyard Quorum	176	4%	64,108	6%	14%	187,625	6%	18%
LaQuinta Inn	152	4%	36,746	4%	12%	98,854	3%	15%
Marriott Courtyard Proton	147	4%	37,332	4%	14%	114,434	4%	31%
Country Inn	102	3%	22,006	2%	-8%	66,067	2%	-3%
Hilton Garden Inn	96	2%	37,189	4%	6%	103,559	3%	3%
Holiday Inn - Arapaho	101	3%	23,788	2%	34%	63,271	2%	18%
Comfort Inn	86	2%	13,809	1%	8%	35,113	1%	3%
	<u>860</u>	<u>21%</u>	<u>234,978</u>	<u>23%</u>	<u>10%</u>	<u>668,924</u>	<u>23%</u>	<u>14%</u>
<b>Economy</b>								
Motel 6	168	4%	18,420	2%	-8%	51,708	2%	4%
Hampton Inn	160	4%	37,780	4%	24%	102,439	3%	21%
Holiday Inn	118	3%	21,947	2%	4%	61,566	2%	3%
Quality Inn	78	2%	17,250	2%	1%	50,039	2%	3%
Super 8	78	2%	7,880	1%	33%	21,022	1%	65%
Sleep Inn	63	2%	2,564	0%	43%	8,590	0%	46%
	<u>665</u>	<u>17%</u>	<u>105,841</u>	<u>10%</u>	<u>10%</u>	<u>295,364</u>	<u>10%</u>	<u>13%</u>
<b>TOTAL</b>	<u>4,014</u>	<u>100%</u>	<u>\$ 1,032,287</u>	<u>100%</u>	<u>14%</u>	<u>\$ 2,968,394</u>	<u>100%</u>	<u>16%</u>

**TOWN OF ADDISON**  
**INTERIM STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS**  
For the Quarter Ending June 30, 2005

Fund	Balance 3/31/2005	Quarter Receipts	Quarter Disbursements	Balance 6/30/2005
<b>General Fund</b>	\$ 9,242,092	\$ 4,317,047	\$ 6,447,496	\$ 7,111,643
<b>Special Revenue Funds:</b>				
Hotel	4,956,195	1,890,262	2,501,457	4,345,000
Police Forfeiture	33,773	15,908	5,454	44,227
Municipal Court	214,991	198,944	161,518	252,417
Arbor	79,210	2,563	400	81,373
<b>Debt Service Funds:</b>				
G. O. Bonds	4,474,134	332,554	140,466	4,666,222
Hotel Revenue Bonds	191,637	710,053	300	901,390
<b>Capital Projects Funds:</b>				
Streets	4,416,773	28,784	101,505	4,344,052
Parks	674,687	4,336	67,838	611,185
2000 G. O. Bonds	220,723	3,827	6,579	217,971
2002 G.O. Bonds	1,917,306	569,103	195,524	2,290,885
Arts & Events District	331,323	5,939	90,626	246,636
2004 G.O. Bonds	10,504,270	63,501	3,490,716	7,077,055
<b>Enterprise Funds:</b>				
Utility	3,204,838	1,711,950	1,460,027	3,456,761
Airport	6,302,248	1,159,370	1,215,650	6,245,968
<b>Internal Service Funds:</b>				
Capital Replacement	2,051,444	171,544	23,745	2,199,243
Information Services	1,438,914	150,452	26,297	1,563,069
<b>TOTAL - ALL FUNDS</b>	<b>\$ 50,254,558</b>	<b>\$ 11,336,137</b>	<b>\$ 15,935,598</b>	<b>\$ 45,655,097</b>

Note: Cash inflows and outflows represent revenues, expenditures, and investment transactions.

<b>INVESTMENTS BY MATURITY AND TYPE</b>				
For the Quarter Ending June 30, 2005				
	Type	% of Portfolio	Yield to Maturity	Amount
	Pools	21.93%	3.06%	\$ 9,940,295
	Agencies	71.47%	2.76%	32,403,822
	Treasuries	6.60%	2.58%	2,991,997
<b>Total Investments</b>		<b>100.00%</b>		<b>45,336,114</b>
	Accrued Interest Earnings			189,860
	Demand Deposits			129,123
<b>TOTAL</b>				<b>\$ 45,655,097</b>

## COLLATERAL SUMMARY

The first and most important objective for public funds investments is safety of assets. Therefore, all non-government security investments and bank accounts in excess of FDIC coverage must be secured by collateral. The bank balances and investments are monitored on a regular basis for appropriate coverage by marking the collateral to market. Collateral levels are adjusted to secure the varying levels of receipts throughout the fiscal year.

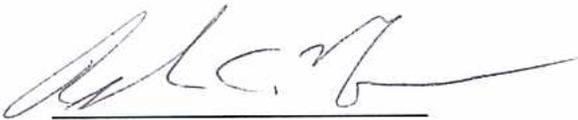
### Town of Addison Collateral Analysis Demand Deposit Cash June 30, 2005

Pledging Institution	Safekeeping Location	Account Title	Pledged Security Description	Security Par Value	Market Value	FDIC Insurance	Ending Bank Balance	Difference Over(Under)
Frost Bank	Federal Reserve	Operating	GNMA due: 20-Feb-28	\$ 620,727	\$ 655,247			
			GNMA due: 20-Feb-28	\$ 551,721	\$ 582,403			
				<u>\$ 1,172,448</u>	<u>\$ 1,237,650</u>	<u>\$ 100,000</u>	<u>788,296</u>	<u>\$ 549,354</u>

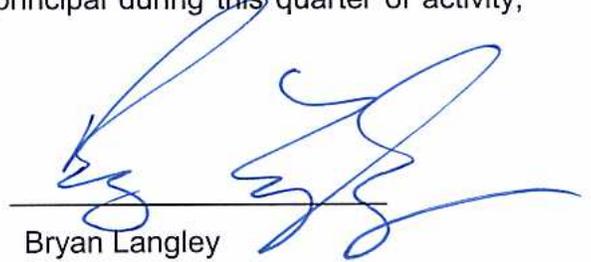
**Quarterly Investment Report  
Pooled Investment Funds  
Quarter ending June 30, 2005**

This quarterly Investment report has been prepared in compliance with Section 2256.023 "Internal Management Reports", of the Public Funds Investment Act, and in accordance with reporting requirements contained in the Town of Addison Investment Policy as approved by City Council on September 28, 2004.

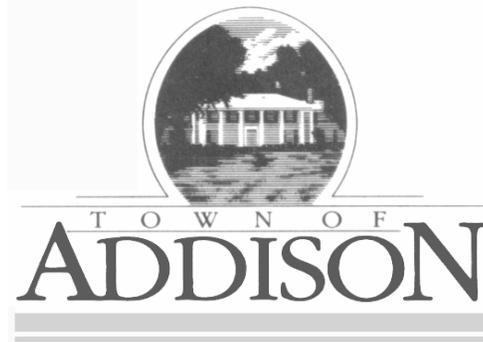
Activity in the Town's portfolio during this quarter is in compliance with the investment strategy as specified in the Town's Investment Policy. All investments are high-quality securities with no perceived default risk. Securities reflect active and efficient secondary markets in the event of an unanticipated cash requirement. Operating funds require the greatest short-term liquidity. Investment pools have been utilized to provide short-term fund requirements. Investment maturities have been staggered throughout the budget cycle to provide cash flow based on anticipated operating needs of the Town. Diversifying the appropriate maturity structure has reduced market cycle risk. There has been no loss of principal during this quarter of activity, and none is anticipated in the future.



Randolph C. Moravec  
Director of Finance



Bryan Langley  
Asst. Director of Finance



**Investment Portfolio Summary**  
**For the Quarter Ended**  
**June 30, 2005**

**Prepared By**

 **First Southwest Asset Management, Inc.**  
An Affiliate of First Southwest Company

**Second Quarter of Calendar Year 2005  
Review**

While prior period economic growth became progressively brighter with first quarter GDP revised upward from 3.1% to 3.8%, second quarter growth seemed to dim a bit as the months went by. The DOW shrugged off the still solid economy, respectable corporate profits and a scandal-free '05 to post its second consecutive negative quarter, while consumer confidence, which usually reflects stock market sentiment to a large degree, surged to the highest level in three years. However, the biggest story of the quarter was long-term interest rates, which continued to fall even as Fed officials increased short-term rates at the ninth consecutive FOMC meeting. Slightly over a year ago, when overnight rates were trading at 1.0%, the 10-year yield reached 4.94%. Since then, the Fed has hiked the overnight target to 3.25% while the 10-year yield has dropped nearly 100 basis points to 4.04%. To some degree, this probably reflects the markets' confidence in the Fed's ability to keep inflation in check as well as faith that Congress and the Administration will eventually gain control of the rising Federal budget. Both new and existing home sales, fueled by near record low mortgage rates, reached historical highs yet again, apparently well on their way to another record volume year. The labor markets were tough to peg as the business survey and the household survey told quite different tales. Non-farm payrolls showed below trend growth while the unemployment rate dropped to 5.0%, the lowest in almost four years. Manufacturing, as measured by the national purchasing manager's report, sagged during the quarter. Following 24 months of solid expansion, the factory sector looks to be tiring. The FOMC took advantage of both scheduled meetings during the quarter to raise rates by 25 bps.

**Key Economic Indicators:**

➤ **MANUFACTURING**

The Institute for Supply Management's national purchasing manager's index moderated during Q2, falling as low as 51.4 in May before rebounding to 53.8 in June. The index has now been above the critical 50 mark, indicating expansion, for 25 consecutive months. While still in positive territory, this indicator is well off the highs of last year.

➤ **EMPLOYMENT**

Non-farm payrolls continued the saw-tooth pattern of the first quarter with large month-to-month changes and significant revisions to prior period data. However, the quarterly payroll average shows slow but steady growth – the Q1 average of 182k per month was followed up by an average 180k per month in Q2. The unemployment rate, which is generated by a separate household survey, shows much stronger job growth as the unemployment rate has fallen to 5.0% at the end of June, the lowest level since September 2001.

➤ **INFLATION**

Inflation data has become the dominant economic indicator and although not running rampant, inflation indicators have advanced. Through June the overall CPI is up 2.5% from a year ago, well below the 3.5% pace seen in April. The core rate, which excludes food and energy is up only 2.0% from a year ago. The core personal consumption expenditures index, a favorite of the Fed, has shown smaller increases, rising only 1.6% year-over-year through May.

➤ **RETAIL SALES**

A notoriously volatile series, retail sales have been up and down in recent months, but on a year-over-year basis are up a whopping 9.4%, and even when auto sales are excluded they are up 8.3%. Its consumer spending numbers like this that have the Fed concerned.

➤ **AUTOS**

New incentives, led by GM's employee discount pricing, sparked a strong rebound in auto sales for June, matching the highest level of the year at an annualized pace of 17.5 million units. The question is, how much longer can profit conscious automakers continue to offer such huge discounts?

➤ **HOUSING**

Housing starts have tempered this quarter but remain at high levels. Existing home sales set another record high in April and new home sales are very near historical highs. Both are on pace for another record setting year. Surprisingly low mortgage rates are a primary reason behind the strong housing data and there has been much talk of a speculative bubble in housing markets.

➤ **OIL**

After falling into the high \$40's during early May oil prices surged above \$60 per barrel in late June and early July. Aside from dwindling SUV sales, rising gas and oil prices have not had a dramatic impact on the economy. It remains to be seen if rising prices will filter through to the general inflation readings and whether or not they will have a more noticeable impact on economic growth.

**Fed Meetings:**

- May 3<sup>rd</sup> – *Rates increased 25 bps* – 3.00% target – The FOMC retained its longstanding statement that “even after this action, the stance of monetary policy remains accommodative.... policy accommodation can be removed at a pace that is likely to be measured.”
- June 30<sup>th</sup> – *Rates increased 25 bps* – 3.25% target – With its 9<sup>th</sup> consecutive rate hike the Fed sounded like a broken record, “even after this action, the stance of monetary policy remains accommodative.... policy accommodation can be removed at a pace that is likely to be measured.”

**Market Movement:**

- Treasuries moved within a fairly wide range during the quarter and were once again marked by large swings as data and Fed comments introduced a lot of volatility. The six-month Treasury-bill yield, which opened the quarter at 3.13% rose 21 bps to close at 3.34%. The two-year Treasury-note yield actually *decreased* 14 bps, falling from 3.78% to 3.64% as investors speculated the Fed might pause at 3.50%.
- Stock markets followed up a poor Q1 with a generally weak Q2. The DOW lost 229 points, a decrease of 2.2% and is down 4.7% for the year. The S&P 500 managed a gain of almost 11 points for a 0.9% advance but is still off 1.7% for the year. The NASDAQ was the best performer rising 58 points or 2.9%, but is still off 5.5% for the year.
- The TexPool average rate during the second quarter was 2.925%, up 51 basis points from the first quarter's 2.415%. This rate will continue to rise along with the overnight fed funds rate.

**U.S. Treasury Yields:**

		<b>Fed Funds</b>	<b>3 mo T-bill</b>	<b>6 mo T-bill</b>	<b>2 yr T-note</b>	<b>3 yr T-note</b>	<b>10 yr T-note</b>
<b>Last</b>	3/31/05	2.75%	2.78%	3.13%	3.78%	3.93%	4.49%
<b>High</b>			3.14%	3.35%	3.76%	3.90%	4.64%
<b>Low</b>			2.75%	3.10%	3.48%	3.53%	3.89%
<b>End</b>	6/30/05	3.25%	3.13%	3.34%	3.64%	3.64%	3.91%

### **Portfolio Activity since March 31<sup>st</sup>:**

- In mid-April there were two maturities totaling \$6 million. At that time we made one purchase for \$3 million par of a Fannie Mae discount note maturing in December 2005 at a yield of 3.44%. The remaining funds were used for operating needs. The purchase provided an immediate yield advantage versus pool rates, yet a relatively short maturity in anticipation of reinvesting into higher yields at maturity. The purchase also filled a gap in the laddered portfolio structure.
- In mid-May a \$2 million maturity was reinvested into a two-year callable agency note. The FHLB 4.27% matures 4/20/07 and is callable every quarter beginning 7/05. The bond fit our strategy of looking for longer-term investment opportunities. The yield to maturity on the bond was 4.22%. However, it is fairly likely that this bond will be called in July - with a yield to call of 3.75%, the Town has been well compensated for that possibility.
- A final \$3 million maturity at the end of June was not reinvested as the funds were used to meet spending needs.

### **Outlook for the Third Quarter 2005:**

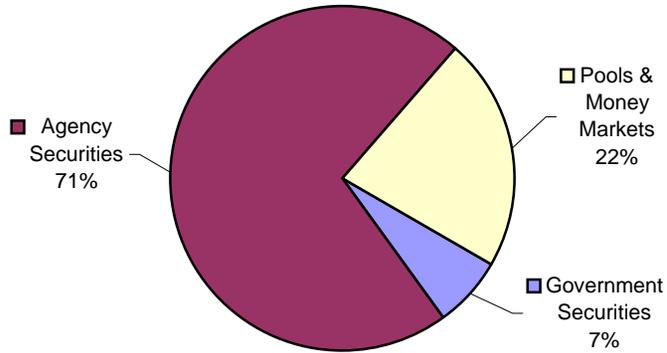
There are two opposing forces dramatically affecting the financial markets as the summer heats up – historically low lending rates and historically high oil prices. And something has to give. Current lending rates are hugely stimulative and would normally be expected to boost business and consumer borrowing, thereby sparking consumer spending, economic growth and employment. On the other hand, sustained oil prices at \$60 per barrel could ultimately sap discretionary consumer spending and derail the economy. The Fed has indicated that it has at least one more 25 bp rate hike up its sleeve, which should come at the August 9th FOMC meeting. From there, monetary policy is anybody's guess. By that point, Fed officials would have ratcheted overnight rates up from 1.0% to 3.5% in just over 13 months. The fight to keep inflation at bay appears to be accomplished and economic growth is moderating nicely. So perhaps the Fed chooses to pause for a while to reassess and catch its breath. Oil prices are volatile as are lending rates. The fact that these two, largely unpredictable issues will dictate market direction in the coming months ensures that even the experts will be left scratching their heads. Valid arguments can be made in favor of above trend growth or recession in the coming year. While market sentiment has bounced around, the experts have held their rate forecasts fairly steady. The latest Bloomberg survey of 22 Primary Dealers shows that 18 expect the funds rate to hit at least 3.75% by year-end while half are calling for 4% or more.

### **Projected Strategy for the Third Quarter 2005:**

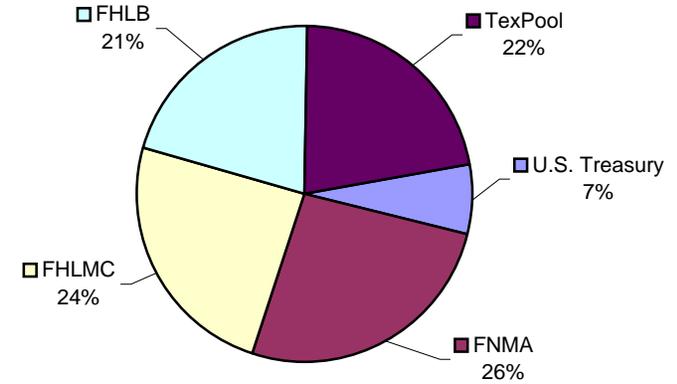
In general, markets have already priced in expectations for gradual Fed rate hikes of 25 bps at each meeting until the funds rate reaches 4.00%. The short-end of the yield curve has become steep, reflecting the expectations for rate hikes. But beyond about 15 months, the curve is actually very flat as investors expect the Fed is nearing the end of the tightening cycle. At this time we expect to position available funds in the 10-15 month area, which will allow us to capture the steep slope of the short yield curve. We will continue to maintain a laddered portfolio, but expect to extend the overall maturity in the coming months to take advantage of market pricing.

**Town of Addison  
Portfolio Composition  
June 30, 2005**

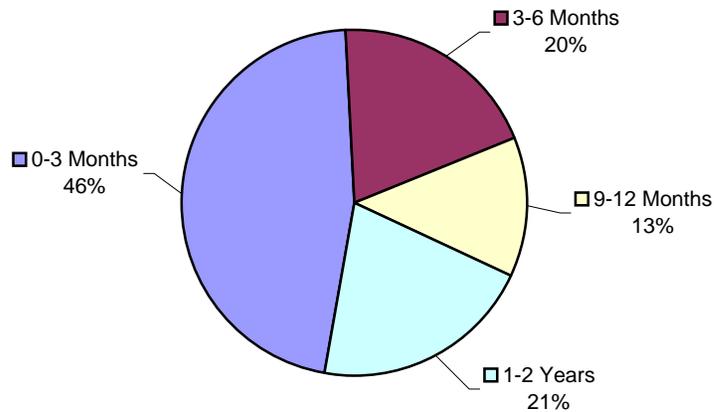
**Portfolio Composition by Security Type**



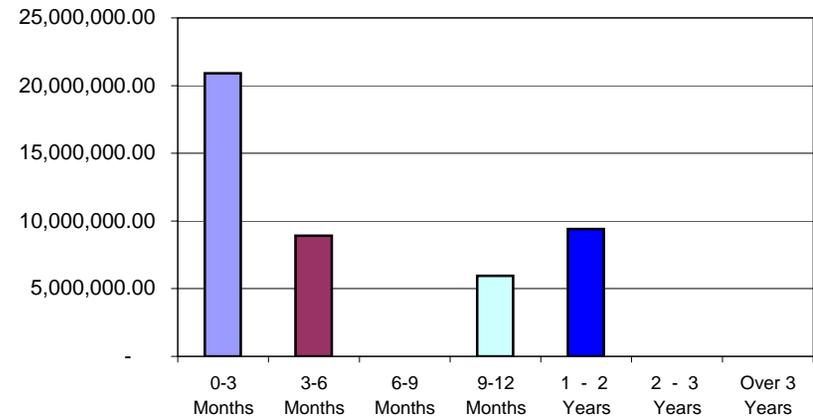
**Portfolio Composition By Issuer**



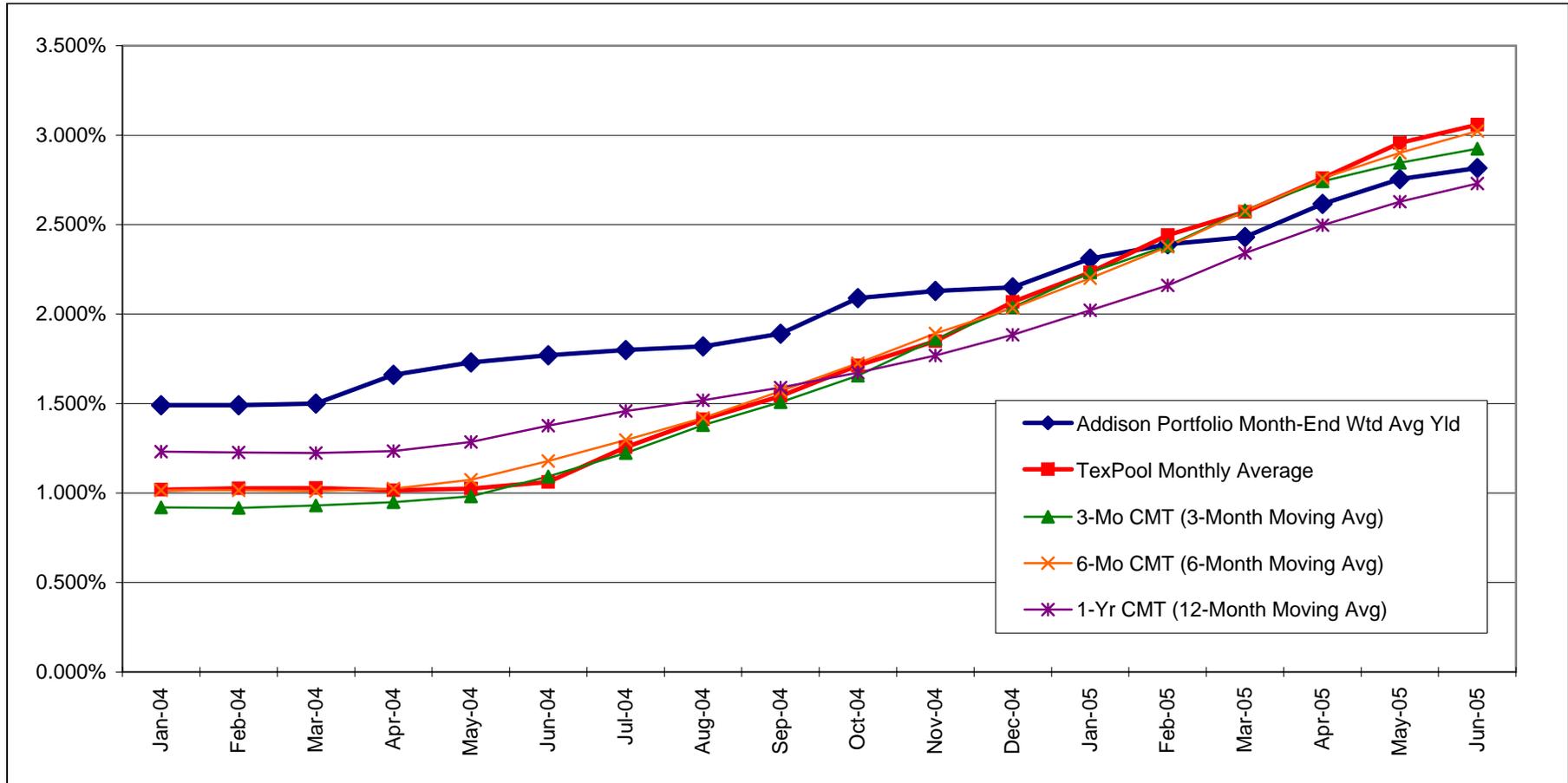
**Portfolio Composition by Maturity (Percentage)**



**Portfolio Composition by Maturity (Amount)**



**Town of Addison  
Benchmark Comparison  
June 30, 2005**



**Notes:**

- 1.) Benchmark data for TexPool is the monthly average yield.
- 2.) CMT stands for Constant Maturity Treasury. This data is published in Federal Reserve Statistical Release H.15 and represents an average of all actively traded Treasury securities having that time remaining until maturity. This is a standard industry benchmark for Treasury securities.
- 3.) The CMT benchmarks are moving averages. The 3-month CMT is the daily average for the previous 3 months, the 6-month CMT is the daily average for the previous 6 months, and the 1-year CMT is the daily average for the previous 12-months.

***Town of Addison***  
***Pooled Funds***  
**FIXED INCOME DISTRIBUTION**  
*June 30, 2005*

**Summary Information**

	<b>Totals</b>		<b>Weighted Averages</b>	
Par Value	45,440,294.55	Average YTM		2.817
Market Value	45,168,869.53	Average Maturity (yrs)		0.5
Adjusted Cost	45,336,113.96	Average Coupon (%)		1.893
Net Gain/Loss	-167,244.43	Average Duration		1.1
Annual Income	859,054.03			
Number of Issues	14			

**Distribution by Maturity**

<b>Maturity</b>	<b>Number</b>	<b>Mkt Value</b>	<b>% Bond Holdings</b>	<b>Average Y T M</b>	<b>Average Coupon</b>	<b>Average Duration</b>
0 - 3 Months	5	20,901,994.23	46.3	2.741	1.669%	0.535
3 - 6 Months	3	8,905,800.02	19.7	2.775	0.712%	0.983
9 - 12 Months	2	5,944,825.29	13.2	2.641	2.475%	1.686
1 - 2 Years	4	9,416,250.00	20.8	3.135	3.138%	2.277

**Town of Addison**  
**DETAIL OF SECURITY HOLDINGS**  
*As of June 30, 2005*

Security Description	Security CUSIP	Coupon	Settlement Date	Maturity Date	Next Call Date	Par Value	Purchase Price	Purchase Cost	Book Value	Market Price	Market Value	Accrued Interest	Days to Maturity	Days to Next Call	Yield to Maturity	Yield to Next Call
<b>Pooled Funds</b>																
TEXPOOL		3.058				9,940,294.55	100.000	9,940,294.55	9,940,294.55	100.000	9,940,294.55	0.00	1		3.058	
FHLMC Disc Note	313397JA0	0.000	01-14-05	07-12-05		2,000,000.00	98.638	1,972,752.22	1,998,325.56	99.900	1,997,999.88	0.00	12		2.793	
FNMA Disc Note	313589JL8	0.000	09-13-04	07-22-05		3,000,000.00	98.171	2,945,140.00	2,996,307.50	99.810	2,994,299.93	0.00	22		2.168	
FHLMC	3134A4TX2	1.500	07-31-03	08-15-05		3,000,000.00	99.242	2,977,260.00	2,998,634.54	99.750	2,992,500.00	17,000.00	46		1.878	
FNMA Disc Note	313589LZ4	0.000	02-22-05	09-21-05		3,000,000.00	98.253	2,947,601.67	2,979,636.67	99.230	2,976,899.87	0.00	83		3.090	
FHLMC Disc Note	313397NJ6	0.000	01-14-05	10-24-05		3,000,000.00	97.720	2,931,608.33	2,972,208.33	98.920	2,967,599.95	0.00	116		2.999	
FHLB	3133X2BY0	2.125	04-14-04	11-15-05		3,000,000.00	100.354	3,010,620.00	3,002,500.41	99.500	2,985,000.00	8,145.83	138		1.897	
FNMA Disc Note	313589QG1	0.000	04-15-05	12-09-05		3,000,000.00	97.805	2,934,153.33	2,955,456.66	98.440	2,953,200.07	0.00	162		3.438	
FHLMC	3128X3XE8	2.700	10-12-04	04-12-06		3,000,000.00	100.000	3,000,000.00	3,000,000.00	99.192	2,975,762.79	17,775.00	286		2.700	
U.S. T-Note	912828CF5	2.250	05-11-04	04-30-06		3,000,000.00	99.367	2,981,015.63	2,991,997.26	98.969	2,969,062.50	11,372.28	304		2.581	
FHLB	3133X07J2	2.570	08-18-03	08-18-06	08-18-05	3,000,000.00	100.000	3,000,000.00	3,000,000.00	98.656	2,959,687.50	28,484.17	414	49	2.570	2.570
FHLB	3133X3U84	2.800	02-25-04	08-25-06	08-25-05	1,500,000.00	100.000	1,500,000.00	1,500,000.00	98.875	1,483,125.00	14,700.00	421	56	2.800	2.800
FNMA	3136F6GH6	3.110	10-27-04	10-27-06	07-27-05	3,000,000.00	99.950	2,998,500.00	2,999,007.53	99.094	2,972,812.50	16,586.67	484	27	3.136	3.182
FHLB	3133XBGT6	4.270	05-13-05	04-20-07	07-20-05	2,000,000.00	100.094	2,001,875.00	2,001,744.95	100.031	2,000,625.00	16,842.78	659	20	4.218	3.753
		1.895				45,440,294.55	99.344	45,140,820.73	45,336,113.96	99.404	45,168,869.53	130,906.73	179		2.816	
<b>GRAND TOTAL</b>		<b>1.895</b>				<b>45,440,294.55</b>	<b>99.344</b>	<b>45,140,820.73</b>	<b>45,336,113.96</b>	<b>99.404</b>	<b>45,168,869.53</b>	<b>130,906.73</b>	<b>179</b>		<b>2.816</b>	

**Town of Addison**  
**Pooled Funds**  
**INVESTMENT TRANSACTIONS**  
*From 04-01-05 To 06-30-05*

<b>Settle Date</b>	<b>Security</b>	<b>CUSIP</b>	<b>Coupon</b>	<b>Mature Date</b>	<b>Call Date</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Amount</b>
<b>PURCHASES</b>								
04-15-05	FNMA Disc Note	313589QG1	0.000	12-09-05		3,000,000	97.805	2,934,153.33
05-13-05	FHLB	3133XBGT6	4.270	04-20-07	07-20-05	2,000,000	100.094	2,001,875.00
	Accrued Interest							5,456.11
								4,941,484.44
<b>MATURITIES</b>								
04-15-05	FHLB	3133MWXE6	1.625	04-15-05		3,000,000	100.000	3,000,000.00
	Accrued Interest							24,375.00
04-19-05	FHLMC Disc Note	313397EN7	0.000	04-19-05		3,000,000	100.000	3,000,000.00
05-13-05	FHLB	3133MNS69	4.125	05-13-05		2,000,000	100.000	2,000,000.00
	Accrued Interest							40,791.67
06-27-05	FHLMC Disc Note	313397HK0	0.000	06-27-05		3,000,000	100.000	3,000,000.00
								11,065,166.67

**Town of Addison**  
**EARNED INCOME**  
*From 03-31-05 To 06-30-05*

	Beginning Accrued Interest	Purchased Interest	Sold Interest	Interest Received	Earned Interest	Ending Accrued Interest	Amortization/ Accretion	Adjusted Earned Income
<b>Pooled Funds</b>								
TEXPOOL (texpool)	0.00	0.00	0.00	-69,475.59	69,475.59	0.00	0.00	69,475.59
FHLB 1.625% Due 04-15-05 (3133mwxe6)	22,479.17	0.00	-24,375.00	0.00	1,895.83	0.00	-232.10	1,663.74
FHLMC Disc Note 0.000% Due 04-19-05 (313397en7)	0.00	0.00	0.00	0.00	0.00	0.00	3,309.17	3,309.17
FHLB 4.125% Due 05-13-05 (3133mns69)	31,166.67	0.00	-40,791.67	0.00	9,625.00	0.00	-5,255.00	4,370.00
FHLMC Disc Note 0.000% Due 06-27-05 (313397hk0)	0.00	0.00	0.00	0.00	0.00	0.00	15,106.67	15,106.67
FHLMC Disc Note 0.000% Due 07-12-05 (313397ja0)	0.00	0.00	0.00	0.00	0.00	0.00	13,852.22	13,852.22
FNMA Disc Note 0.000% Due 07-22-05 (313589jl8)	0.00	0.00	0.00	0.00	0.00	0.00	16,000.83	16,000.83
FHLMC 1.500% Due 08-15-05 (3134a4tx2)	5,750.00	0.00	0.00	0.00	11,250.00	17,000.00	2,778.69	14,028.69
FNMA Disc Note 0.000% Due 09-21-05 (313589lz4)	0.00	0.00	0.00	0.00	0.00	0.00	22,598.33	22,598.33
FHLMC Disc Note 0.000% Due 10-24-05 (313397nj6)	0.00	0.00	0.00	0.00	0.00	0.00	21,991.67	21,991.67
FHLB 2.125% Due 11-15-05 (3133x2by0)	24,083.33	0.00	0.00	-31,875.00	15,937.50	8,145.83	-1,662.08	14,275.42
FNMA Disc Note 0.000% Due 12-09-05 (313589qg1)	0.00	0.00	0.00	0.00	0.00	0.00	21,303.33	21,303.33
FHLMC 2.700% Due 04-12-06 (3128x3xe8)	38,025.00	0.00	0.00	-40,500.00	20,250.00	17,775.00	0.00	20,250.00
U.S. T-Note 2.250% Due 04-30-06 (912828cf5)	28,342.54	0.00	0.00	-33,750.00	16,779.74	11,372.28	2,402.85	19,182.59
FHLB 2.570% Due 08-18-06 (3133x07j2)	9,209.17	0.00	0.00	0.00	19,275.00	28,484.17	0.00	19,275.00
FHLB 2.800% Due 08-25-06 (3133x3u84)	4,200.00	0.00	0.00	0.00	10,500.00	14,700.00	0.00	10,500.00
FNMA 3.110% Due 10-27-06 (3136f6gh6)	39,911.67	0.00	0.00	-46,650.00	23,325.00	16,586.67	186.99	23,511.99
FHLB 4.270% Due 04-20-07 (3133xbgt6)	0.00	5,456.11	0.00	0.00	11,386.67	16,842.78	-130.05	11,256.62
	<u>203,167.54</u>	<u>5,456.11</u>	<u>-65,166.67</u>	<u>-222,250.59</u>	<u>209,700.34</u>	<u>130,906.73</u>	<u>112,251.51</u>	<u>321,951.85</u>
<b>GRAND TOTAL</b>	<b><u>203,167.54</u></b>	<b><u>5,456.11</u></b>	<b><u>-65,166.67</u></b>	<b><u>-222,250.59</u></b>	<b><u>209,700.34</u></b>	<b><u>130,906.73</u></b>	<b><u>112,251.51</u></b>	<b><u>321,951.85</u></b>

**Council Agenda Item: #R12****SUMMARY:**

Council approval is requested of an ordinance amending the Town's Annual budget for the fiscal year ending September 30, 2005.

**FINANCIAL IMPACT:**

There is no direct financial impact associated with this item. Details of the amendments are presented in the attached materials. Below is a summary of the changes in total revenues, expenditures, and fund balance.

	<u>Original</u>	<u>Amended</u>
Total Revenues	\$48,041,030	\$48,644,210
Decrease in Fund Balance	<u>18,930,680</u>	<u>21,607,070</u>
Total Appropriations	\$66,971,710	\$70,251,280

**BACKGROUND:**

The annual budget is a blueprint of how financial resources are expected to be received and appropriated throughout the fiscal year. Inevitably, as the year progresses, variances with the budget occur in the various categories of revenue and expenditures. Each year, Financial and Strategic Services reviews the budget to determine which items should be recognized with formal budget attachments. Although variances occur in almost every one of the hundreds of detailed financial line items the Town maintains, budget amendments are presented to Council for only a few major categories using the following primary criteria:

- Appropriations for major cost centers (departments) will be exceeded. Financial and Strategic Services staff maintains budget control over operating department expenditures. Excess expenditures in one category are usually addressed with transfers of surpluses in other categories. However, if the excess expenditures are so large that the total department budget will be exceeded, these items must be addressed with a budget amendment.
- Revenues are significantly less than budgeted. A material shortage in a particular category may impact the ability to fund certain programs or significantly reduce fund balance.

In other words, any variance that has a detrimental impact on the Town's finances is addressed with a budget amendment. Other amendments may be presented to Council that acknowledge major increases in revenues and/or reductions in expenditures. However, these items are usually presented in context with detrimental variances. For example, a reduction in the collection of hotel occupancy taxes will be partially offset by a reduction in visitor services advertising.

Major changes proposed for the 2005 budget are:

- Recognize \$245,000 in Fire department expenditures and General fund revenues for the Department of Homeland Security grants.
- In the Combined Services department, legal fees (\$128,000) and workers compensation payments (\$55,000) have exceeded budgeted levels.
- In the Recreation department, repairs to the athletic club (\$80,000) and electricity usage (\$45,000) have exceeded budgeted levels.
- In the Hotel fund, expenses associated with special events are expected to exceed budget by \$113,000.
- In the 2004 Capital Project fund, expenses are expected to be \$2,790,000 greater than the budget due to the accelerated construction schedule for Arapaho Road. These expenses will be partially offset by a \$1,422,810 increase in revenues related to Dallas County contributions.
- In the Airport fund, \$2,060,000 in expenses associated with the fuel farm need to be recognized. These expenses will be offset by \$4,400,000 increase in revenues related to the bond sale.

Budget amendments are typically presented to Council in June. The amendments have been delayed this year because staff wanted to be confident of revenue and expenditure trends before recommending budget amendments. Exhibit A reflects the changes for all funds, Exhibit B details the proposed budget changes, and Exhibit C shows how the changes affect the individual funds.

**RECOMMENDATION:**

Staff recommends that Council approve the attached ordinance amending the Town's annual budget for the fiscal year ending September 30, 2005.

**TOWN OF ADDISON**  
**COMBINED SUMMARY OF REVENUES AND EXPENDITURES AND CHANGES IN FUND BALANCE**  
**ALL FUNDS SUBJECT TO APPROPRIATION**  
**Amended 2004-05 Annual Budget**

	Special Revenue Funds			Debt Service Funds				Capital Project Funds				Proprietary Funds				TOTAL 2004-05	
	General Fund	Hotel	Combined Other	General	Occupancy Tax Revenue	Streets	Parks	2000 Bonds	2002 Bonds	2003 Bonds	2004 Bonds	Airport	Utility	Combined Replacement	Amended	Original	
<b>BEGINNING BALANCES</b>	\$ 7,299,790	\$ 4,699,920	\$ 191,840	\$ 1,574,620	\$ 765,620	\$ 7,859,770	\$ 700,780	\$ 239,200	\$ 2,786,250	\$ 296,780	\$ 10,531,650	\$ 1,573,840	\$ 3,151,830	\$ 3,004,230	\$ 44,676,120	\$ 45,421,250	
<b>REVENUES:</b>																	
Ad valorem tax	6,932,300	-	-	5,773,800	-	-	-	-	-	-	-	-	-	-	12,706,100	12,706,100	
Non-property taxes	10,541,400	3,800,000	-	-	-	-	-	-	-	-	-	-	-	-	14,341,400	13,941,400	
Franchise fees	2,722,800	-	-	-	-	-	-	-	-	-	-	-	-	-	2,722,800	2,722,800	
Licenses and permits	398,020	-	-	-	-	-	-	-	-	-	-	-	-	-	398,020	398,020	
Intergovernmental	245,000	-	-	-	740,000	-	-	555,180	-	-	-	-	-	-	1,570,180	770,000	
Service fees	1,140,790	1,053,000	-	-	-	-	-	-	-	-	-	30,000	-	-	11,454,910	12,151,910	
Fines and penalties	737,400	-	-	35,000	-	-	-	-	-	-	-	1,035,000	60,000	-	832,400	832,400	
Rental income	130,000	525,000	-	-	-	-	-	-	-	-	-	3,070,000	-	-	3,725,000	3,625,000	
Interest & other income	136,100	57,400	-	28,000	10,000	85,000	5,000	2,000	75,000	5,000	150,000	35,000	113,500	116,400	893,400	893,400	
Bond proceeds	22,983,810	5,435,400	63,000	5,848,800	10,000	825,000	5,000	2,000	630,180	5,000	1,422,810	4,400,000	-	-	48,041,030	48,041,030	
Transfers from other funds	-	-	-	-	704,610	-	-	-	-	-	1,572,810	8,570,000	7,248,300	1,267,720	704,610	704,610	
<b>TOTAL AVAILABLE RESOURCES</b>	30,283,600	10,135,320	254,840	7,423,420	1,480,230	8,684,770	705,780	241,200	3,416,430	301,780	12,104,460	10,143,840	10,400,130	4,271,950	94,024,940	94,166,890	
<b>EXPENDITURES:</b>																	
General government	6,128,040	-	44,000	-	-	-	-	-	-	-	-	-	-	253,000	6,425,040	6,135,040	
Public Safety	12,759,800	-	25,600	-	-	-	-	-	-	-	-	-	-	570,600	13,356,000	13,111,000	
Urban development	567,180	-	-	-	-	-	-	-	-	-	-	-	-	-	567,180	567,180	
Streets	1,405,930	-	-	-	-	-	-	-	-	-	-	-	-	38,000	1,443,930	1,443,930	
Parks & Recreation	3,646,730	-	70,000	-	-	-	-	-	-	-	-	-	-	25,000	3,741,730	3,616,730	
Tourism	-	5,131,060	-	-	-	-	-	-	-	-	-	-	-	-	5,131,060	5,018,060	
Aviation	-	-	-	-	-	-	-	-	-	-	-	3,079,560	-	-	3,079,560	3,079,560	
Utilities	-	-	-	-	-	-	-	-	-	-	-	-	6,047,490	-	6,047,490	6,047,490	
Debt service	-	-	-	6,105,050	706,110	-	-	-	-	-	-	-	211,800	-	9,508,740	9,526,510	
Capital projects	105,000	-	-	-	4,816,560	350,000	350,000	241,030	1,181,160	301,780	11,390,000	2,209,500	354,500	-	20,949,530	18,426,190	
<b>TOTAL EXPENDITURES</b>	24,507,680	5,236,060	139,600	6,105,050	706,110	4,816,560	350,000	241,030	1,181,160	301,780	11,390,000	5,500,880	8,888,770	886,600	70,251,280	66,971,710	
Transfers to other funds	-	704,610	-	-	-	-	-	-	-	-	-	-	-	-	704,610	704,610	
<b>ENDING FUND BALANCES</b>	\$ 5,775,920	\$ 4,194,550	\$ 115,240	\$ 1,318,370	\$ 774,120	\$ 3,868,210	\$ 355,780	\$ 170	\$ 2,235,270	\$ -	\$ 714,460	\$ 4,642,960	\$ 1,511,360	\$ 3,385,350	\$ 23,069,050	\$ 26,490,570	

Total Revenues	\$ 48,644,210
Decrease in fund balance	21,607,070
Total Appropriable funds	<u>\$ 27,037,140</u>

Total Appropriations

\$ 27,037,140

**TOWN OF ADDISON**  
**DETAIL OF RECOMMENDED FY 04-05 BUDGET AMENDMENTS**

Fund / Category	Revenues and Other Funding Sources/Uses	Expenditures					Total Department	
		Personal Services	Supplies	Maintenance	Contractual Services	Debt Service /Lease		Capital Outlay
<b>General fund / Revenues</b>								
Department of Homeland Security Grant Revenues	\$ 245,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total General Fund Revenues</b>	\$ 245,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>General fund / City Manager</b>								
Decrease in Outside Labor Reimbursement	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000
<b>Total City Manager</b>	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000
<b>General fund / General Services</b>								
Increase in Electricity costs	\$ -	\$ -	\$ -	\$ -	\$ 18,000	\$ -	\$ -	\$ 18,000
<b>Total General Services</b>	\$ -	\$ -	\$ -	\$ -	\$ 18,000	\$ -	\$ -	\$ 18,000
<b>General fund / Combined Services</b>								
Additional Attorney Fees	\$ -	\$ -	\$ -	\$ -	\$ 128,000	\$ -	\$ -	\$ 128,000
Prior Year Workers Comp Payment	\$ -	\$ -	\$ -	\$ -	\$ 55,000	\$ -	\$ -	\$ 55,000
<b>Total Combined Services</b>	\$ -	\$ -	\$ -	\$ -	\$ 183,000	\$ -	\$ -	\$ 183,000
<b>General fund / Council Projects</b>								
Cotton Belt Consultant	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000
<b>Total Council Projects</b>	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000
<b>General fund / Fire</b>								
Department of Homeland Security Grant Expenditures	\$ -	\$ 8,000	\$ -	\$ -	\$ 160,000	\$ -	\$ 77,000	\$ 245,000
<b>Total Fire</b>	\$ -	\$ 8,000	\$ -	\$ -	\$ 160,000	\$ -	\$ 77,000	\$ 245,000
<b>General fund / Recreation</b>								
Increase for PoolPak Replacement	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ 40,000
Miscellaneous Building Repairs	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ 40,000
Additional Electricity Usage	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ 45,000
<b>Total Recreation</b>	\$ -	\$ -	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ 125,000

**TOWN OF ADDISON**  
**DETAIL OF RECOMMENDED FY 04-05 BUDGET AMENDMENTS**

Fund / Category	Revenues and Other Funding Sources/Uses	Expenditures					Capital Outlay	Total Department
		Personal Services	Supplies	Maintenance	Contractual Services	Debt Service /Lease		
<b>Hotel fund / Revenues</b>								
Increase in Anticipated HOT Collections	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Increase in Anticipated ACC Billings	100,000	-	-	-	-	-	-	-
<b>Total Hotel Fund Revenues</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Hotel fund / Special Events</b>								
Increase Jazz Festival Costs	\$ -	\$ -	\$ -	\$ 53,000	\$ -	\$ -	\$ -	\$ 53,000
Randy Pennington Consulting Fees	-	-	-	20,000	-	-	-	20,000
Winefest Expenditures	-	-	-	40,000	-	-	-	40,000
<b>Total Special Events</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 113,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 113,000</b>
<b>Hotel fund / Capital Projects</b>								
Consulting Fees Related to A&E District Park Enhancements Exceeding Bond Fund Balance	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 100,000	\$ 5,000
<b>Total Capital Projects</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 105,000</b>
<b>Municipal Court Fund</b>								
Increase in Outside Labor Charges Purchase of Court IVR/Kiosk/Web Payment System	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000
<b>Total Public Safety Fund</b>	<b>\$ -</b>	<b>\$ 4,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ 29,000</b>
<b>2002 Capital Project fund</b>								
Additional DART Lap funds Re-scheduling of Capital Projects	\$ 555,180	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,000,000)	\$ (2,000,000)
<b>Total 2004 Capital Project fund</b>	<b>\$ 555,180</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (2,000,000)</b>	<b>\$ (2,000,000)</b>
<b>2003 Conference Centre and Event Site Capital Project Fund</b>								
Re-scheduling of Capital Projects	-	-	-	-	-	-	(124,660)	(124,660)
<b>Total 2004 Capital Project fund</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (124,660)</b>	<b>\$ (124,660)</b>
<b>2004 Capital Project fund</b>								
Dallas County Contribution to Arapaho Rd. Accelerated Construction Schedule of Arapaho Rd.	\$ 1,422,810	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,790,000	\$ 2,790,000
<b>Total 2004 Capital Project fund</b>	<b>\$ 1,422,810</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,790,000</b>	<b>\$ 2,790,000</b>

**TOWN OF ADDISON  
DETAIL OF RECOMMENDED FY 04-05 BUDGET AMENDMENTS**

Fund / Category	Revenues and Other Funding Sources/Uses	Expenditures						Total Department
		Personal Services	Supplies	Maintenance	Contractual Services	Debt Service /Lease	Capital Outlay	
<b>Airport Fund</b>								
Bond Sale Proceeds	\$ 4,400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Scheduling of Debt Retirement	-	-	-	-	(207,770)	-	-	(207,770)
Engineering for 2006 Paving Program	-	-	-	109,500	-	-	-	109,500
Fuel Farm Capital Expenditures	-	-	-	-	-	2,060,000	-	2,060,000
<b>Total Airport Fund</b>	<b>\$ 4,400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 109,500</b>	<b>\$ (207,770)</b>	<b>\$ 2,060,000</b>	<b>\$ 1,961,730</b>
<b>Utility Fund</b>								
Reduction in Water Sales	\$ (252,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reduction in Sewer Charges	(445,000)	-	-	-	-	-	-	-
Accruing of Debt Service Principal	-	-	-	-	191,000	-	-	191,000
Rescheduling of Capital Projects	-	-	-	-	-	(416,500)	-	(416,500)
<b>Total Utility Fund</b>	<b>\$ (697,000)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 191,000</b>	<b>\$ (416,500)</b>	<b>\$ (225,500)</b>

**TOWN OF ADDISON**  
**GENERAL FUND**  
**SCHEDULE OF REVENUES BY SOURCE**  
*Amended 2004-05 Annual Budget*

	Actual 2003-04	Original Budget 2004-05	Amendments	Amended Budget 2004-05
Ad valorem taxes:				
Current taxes	\$ 6,184,499	\$ 6,915,930	\$ -	\$ 6,915,930
Delinquent taxes	(31,066)	5,460	-	5,460
Penalty & interest	29,797	10,910	-	10,910
Non-property taxes:				
Sales tax	9,303,529	9,755,100	-	9,755,100
Alcoholic beverage tax	892,560	786,300	-	786,300
Franchise / right-of-way use fees:				
Electric franchise	1,568,012	1,605,600	-	1,605,600
Gas franchise	236,970	213,200	-	213,200
Telecommunication access fees	759,247	792,700	-	792,700
Cable franchise	103,662	104,300	-	104,300
Street rental fees	6,810	7,000	-	7,000
Licenses and permits:				
Business licenses and permits	138,167	143,550	-	143,550
Building and construction permits	316,922	254,470	-	254,470
Intergovernmental revenue	55,527	-	245,000	245,000
Service fees:				
General government	584	710	-	710
Public safety	754,353	719,000	-	719,000
Urban development	4,285	2,050	-	2,050
Streets and sanitation	191,143	177,980	-	177,980
Recreation	70,937	68,810	-	68,810
Interfund	153,550	172,240	-	172,240
Court fines	741,833	737,400	-	737,400
Interest earnings	119,416	113,600	-	113,600
Rental income	144,870	130,000	-	130,000
Other	33,982	22,500	-	22,500
<b>TOTAL REVENUES</b>	<b>\$ 21,779,589</b>	<b>\$ 22,738,810</b>	<b>\$ 245,000</b>	<b>\$ 22,983,810</b>

**TOWN OF ADDISON**  
**GENERAL FUND**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE**  
*Amended 2004-05 Annual Budget*

	Actual 2003-04	Original Budget 2004-05	Amendments	Amended Budget 2004-05
BEGINNING BALANCE	\$ 8,014,642	\$ 7,150,690	\$ 149,100	\$ 7,299,790
REVENUES:				
Ad valorem taxes	6,183,230	6,932,300	-	6,932,300
Non-property taxes	10,196,089	10,541,400	-	10,541,400
Franchise fees	2,674,701	2,722,800	-	2,722,800
Licenses and permits	455,089	398,020	-	398,020
Intergovernmental	55,527	-	245,000	245,000
Service fees	1,174,852	1,140,790	-	1,140,790
Fines and penalties	741,833	737,400	-	737,400
Interest earnings	119,416	113,600	-	113,600
Rental income	144,870	130,000	-	130,000
Other	33,982	22,500	-	22,500
TOTAL REVENUES	<u>21,779,589</u>	<u>22,738,810</u>	<u>245,000</u>	<u>22,983,810</u>
TOTAL RESOURCES AVAILABLE	<u>29,794,231</u>	<u>29,889,500</u>	<u>394,100</u>	<u>30,283,600</u>
EXPENDITURES:				
General Government:				
City manager	1,150,100	1,211,560	40,000	1,251,560
Financial & Strategic Services	937,773	1,013,730	-	1,013,730
General services	741,375	647,680	18,000	665,680
Municipal court	369,933	412,680	-	412,680
Human resources	305,806	392,040	-	392,040
Information technology	871,412	1,045,350	-	1,045,350
Combined services	790,091	770,500	183,000	953,500
Council projects	239,602	373,500	20,000	393,500
Public safety:				
Police	6,743,623	7,304,400	-	7,304,400
Fire	5,110,513	5,210,400	245,000	5,455,400
Development services	520,215	567,180	-	567,180
Streets	1,425,047	1,405,930	-	1,405,930
Parks and Recreation:				
Parks	2,136,064	2,229,020	-	2,229,020
Recreation	1,152,892	1,292,710	125,000	1,417,710
TOTAL EXPENDITURES	<u>22,494,446</u>	<u>23,876,680</u>	<u>631,000</u>	<u>24,507,680</u>
ENDING FUND BALANCE	<u>\$ 7,299,785</u>	<u>\$ 6,012,820</u>	<u>\$ (236,900)</u>	<u>\$ 5,775,920</u>

**TOWN OF ADDISON**  
**HOTEL SPECIAL REVENUE FUND**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE**  
*Amended 2004-05 Annual Budget*

	Actual 2003-04	Original Budget 2004-05	Amendments	Amended Budget 2004-05
BEGINNING BALANCE	\$ 5,328,081	\$ 4,818,660	\$ (118,740)	\$ 4,699,920
REVENUES:				
Hotel/Motel occupancy taxes	3,447,058	3,400,000	400,000	3,800,000
Proceeds from special events	982,304	1,053,000	-	1,053,000
Conference centre rental	313,572	350,000	100,000	450,000
Theatre centre rental	74,194	75,000	-	75,000
Interest earnings and other	78,714	57,400	-	57,400
TOTAL REVENUES	4,895,842	4,935,400	500,000	5,435,400
TOTAL AVAILABLE RESOURCES	10,223,923	9,754,060	381,260	10,135,320
EXPENDITURES:				
Visitor services administration	635,038	769,700	-	769,700
Marketing	936,068	891,470	-	891,470
Special events	1,922,827	2,000,850	113,000	2,113,850
Conference centre	767,983	850,260	-	850,260
Performing arts	508,116	505,780	-	505,780
Capital projects	3,971	-	105,000	105,000
TOTAL EXPENDITURES	4,774,003	5,018,060	218,000	5,236,060
OTHER FINANCING SOURCES (USES):				
Transfer to Debt Service fund	(750,000)	(704,610)	-	(704,610)
ENDING FUND BALANCE	\$ 4,699,920	\$ 4,031,390	\$ 163,260	\$ 4,194,650

**TOWN OF ADDISON**  
**PUBLIC SAFETY SPECIAL REVENUE FUND**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE**  
*Amended 2004-05 Annual Budget*

	Actual 2003-04	Original Budget 2004-05	Amendments	Amended Budget 2004-05
BEGINNING BALANCE	\$ 37,483	\$ 28,880	\$ 40	\$ 28,920
REVENUES:				
Court awards	6,095	5,000	-	5,000
Interest earnings and other	817	1,000	-	1,000
TOTAL REVENUES	<u>6,912</u>	<u>6,000</u>	<u>-</u>	<u>6,000</u>
TOTAL AVAILABLE RESOURCES	<u>44,395</u>	<u>34,880</u>	<u>40</u>	<u>34,920</u>
EXPENDITURES:				
Supplies	-	20,600	-	20,600
Contractual services	15,473	5,000	-	5,000
TOTAL EXPENDITURES	<u>15,473</u>	<u>25,600</u>	<u>-</u>	<u>25,600</u>
ENDING BALANCE	<u>\$ 28,922</u>	<u>\$ 9,280</u>	<u>\$ 40</u>	<u>\$ 9,320</u>

**TOWN OF ADDISON**  
**MUNICIPAL COURT SPECIAL REVENUE FUND**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE**  
*Amended 2004-05 Annual Budget*

	Actual 2003-04	Original Budget 2004-05	Amendments	Amended Budget 2004-05
BEGINNING BALANCE	\$ 108,243	\$ 65,840	\$ 19,730	\$ 85,570
REVENUES:				
Court security fees	14,849	15,000	-	15,000
Court technology fees	19,784	20,000	-	20,000
Interest earnings and other	3,833	4,000	-	4,000
TOTAL REVENUES	<u>38,466</u>	<u>39,000</u>	<u>-</u>	<u>39,000</u>
TOTAL AVAILABLE RESOURCES	<u>146,709</u>	<u>104,840</u>	<u>19,730</u>	<u>124,570</u>
EXPENDITURES:				
Personal services	10,802	15,000	4,000	19,000
Capital outlay	50,334	-	25,000	25,000
TOTAL EXPENDITURES	<u>61,136</u>	<u>15,000</u>	<u>29,000</u>	<u>44,000</u>
ENDING BALANCE	<u>\$ 85,573</u>	<u>\$ 89,840</u>	<u>\$ (9,270)</u>	<u>\$ 80,570</u>

**TOWN OF ADDISON**  
**ARBOR SPECIAL REVENUE FUND**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE**  
*Amended 2004-05 Annual Budget*

	Actual 2003-04	Original Budget 2004-05	Amendments	Amended Budget 2004-05
BEGINNING BALANCE	\$ 58,425	\$ 68,330	\$ 9,020	\$ 77,350
REVENUES:				
Recycling proceeds	20,046	12,000	-	12,000
Contributions	5,705	5,000	-	5,000
Interest earnings and other	1,064	1,000	-	1,000
TOTAL REVENUES	<u>26,815</u>	<u>18,000</u>	<u>-</u>	<u>18,000</u>
TOTAL AVAILABLE RESOURCES	<u>85,240</u>	<u>86,330</u>	<u>9,020</u>	<u>95,350</u>
EXPENDITURES:				
Maintenance and materials	7,890	50,000	-	50,000
Contractual services	-	20,000	-	20,000
TOTAL EXPENDITURES	<u>7,890</u>	<u>70,000</u>	<u>-</u>	<u>70,000</u>
ENDING BALANCE	<u>\$ 77,350</u>	<u>\$ 16,330</u>	<u>\$ 9,020</u>	<u>\$ 25,350</u>

**GENERAL OBLIGATION DEBT SERVICE FUND**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE**  
*Amended 2004-05 Annual Budget*

	Actual 2003-04	Original Budget 2004-05	Amendments	Amended Budget 2004-05
BEGINNING BALANCE	\$ 2,113,424	\$ 1,520,960	\$ 53,660	\$ 1,574,620
REVENUES:				
Ad valorem taxes	5,700,402	5,773,800	-	5,773,800
Interest earnings and other	113,301	75,000	-	75,000
TOTAL REVENUES	<u>5,813,703</u>	<u>5,848,800</u>	<u>-</u>	<u>5,848,800</u>
TOTAL AVAILABLE RESOURCES	<u>7,927,127</u>	<u>7,369,760</u>	<u>53,660</u>	<u>7,423,420</u>
EXPENDITURES:				
Debt Service - Principal	3,305,076	2,728,540	-	2,728,540
Debt Service - Interest	3,036,381	3,365,510	-	3,365,510
Fiscal fees	11,052	11,000	-	11,000
TOTAL EXPENDITURES	<u>6,352,509</u>	<u>6,105,050</u>	<u>-</u>	<u>6,105,050</u>
ENDING BALANCE	<u>\$ 1,574,618</u>	<u>\$ 1,264,710</u>	<u>\$ 53,660</u>	<u>\$ 1,318,370</u>

**TOWN OF ADDISON**  
**OCCUPANCY TAX DEBT SERVICE FUND**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE**  
*Amended 2004-05 Annual Budget*

	Actual 2003-04	Original Budget 2004-05	Amendments	Amended Budget 2004-05
BEGINNING BALANCE	\$ 617,974	\$ 716,740	\$ 48,880	\$ 765,620
REVENUES:				
Interest earnings	12,532	10,000	-	10,000
TOTAL REVENUES	<u>12,532</u>	<u>10,000</u>	<u>-</u>	<u>10,000</u>
TOTAL AVAILABLE RESOURCES	<u>630,506</u>	<u>726,740</u>	<u>48,880</u>	<u>775,620</u>
EXPENDITURES:				
Debt Service - Principal	340,000	450,000	-	450,000
Debt Service - Interest	274,883	254,610	-	254,610
Fiscal fees	-	1,500	-	1,500
TOTAL EXPENDITURES	<u>614,883</u>	<u>706,110</u>	<u>-</u>	<u>706,110</u>
OTHER FINANCING SOURCES (USES):				
Transfer from Hotel fund	750,000	704,610	-	704,610
TOTAL OTHER FINANCING (USES)	<u>750,000</u>	<u>704,610</u>	<u>-</u>	<u>704,610</u>
ENDING BALANCE	<u>\$ 765,623</u>	<u>\$ 725,240</u>	<u>\$ 48,880</u>	<u>\$ 774,120</u>

**TOWN OF ADDISON**  
**STREET CAPITAL PROJECT FUND**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE**  
*Amended 2004-05 Annual Budget*

	Actual 2003-04	Original Budget 2004-05	Amendments	Amended Budget 2004-05
BEGINNING BALANCE	\$ 5,143,676	\$ 5,610,150	\$ 2,249,620	\$ 7,859,770
REVENUES:				
DART Grants	4,007,780	740,000	-	740,000
Interest earnings and other	103,374	85,000	-	85,000
TOTAL REVENUES	<u>4,111,154</u>	<u>825,000</u>	<u>-</u>	<u>825,000</u>
TOTAL AVAILABLE RESOURCES	<u>9,254,830</u>	<u>6,435,150</u>	<u>2,249,620</u>	<u>8,684,770</u>
EXPENDITURES:				
Personal services	56,738	50,000	-	50,000
Engineering and contractual services	78,972	194,550	-	194,550
Construction and equipment	552,579	4,572,010	-	4,572,010
TOTAL EXPENDITURES	<u>688,289</u>	<u>4,816,560</u>	<u>-</u>	<u>4,816,560</u>
OTHER FINANCING SOURCES (USES):				
Transfer to Parks Capital Project fund	(706,770)	-	-	-
TOTAL OTHER FINANCING (USES)	<u>(706,770)</u>	<u>-</u>	<u>-</u>	<u>-</u>
ENDING BALANCE	<u>\$ 7,859,771</u>	<u>\$ 1,618,590</u>	<u>\$ 2,249,620</u>	<u>\$ 3,868,210</u>

**TOWN OF ADDISON**  
**PARKS CAPITAL PROJECT FUND**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES TO FUND BALANCE**  
*Amended 2004-05 Annual Budget*

	Actual 2003-04	Original Budget 2004-05	Amendments	Amended Budget 2004-05
BEGINNING BALANCE	\$ -	\$ 667,770	\$ 33,010	\$ 700,780
REVENUES:				
Interest earnings and other	-	5,000	-	5,000
TOTAL REVENUES	-	5,000	-	5,000
TOTAL AVAILABLE RESOURCES	-	672,770	33,010	705,780
EXPENDITURES:				
Administration:				
Engineering, and contractual services	5,995	-	-	-
Construction and equipment	-	350,000	-	350,000
TOTAL EXPENDITURES	5,995	350,000	-	350,000
OTHER FINANCING SOURCES (USES):				
Transfer from Streets Capital Project fund	706,770	-	-	-
TOTAL OTHER FINANCING (USES)	706,770	-	-	-
ENDING BALANCE	\$ 700,775	\$ 322,770	\$ 33,010	\$ 355,780

**TOWN OF ADDISON**  
**2000 CAPITAL PROJECT FUND**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
*Amended 2004-05 Annual Budget*

	Actual 2003-04	Original Budget 2004-05	Amendments	Amended Budget 2004-05
BEGINNING BALANCE	\$ 343,315	\$ 239,030	\$ 170	\$ 239,200
REVENUES:				
Interest earnings and other	5,345	2,000	-	2,000
TOTAL REVENUES	<u>5,345</u>	<u>2,000</u>	<u>-</u>	<u>2,000</u>
TOTAL AVAILABLE RESOURCES	<u>348,660</u>	<u>241,030</u>	<u>170</u>	<u>241,200</u>
EXPENDITURES:				
Personal services	18,471	10,000	-	10,000
Engineering and contractual services	67,324	231,030	-	231,030
Construction and equipment	23,664	-	-	-
TOTAL EXPENDITURES	<u>109,459</u>	<u>241,030</u>	<u>-</u>	<u>241,030</u>
ENDING FUND BALANCE	<u>\$ 239,201</u>	<u>\$ -</u>	<u>\$ 170</u>	<u>\$ 170</u>

**TOWN OF ADDISON**  
**2002 CAPITAL PROJECT FUND**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
*Amended 2004-05 Annual Budget*

	Actual 2003-04	Original Budget 2004-05	Amendments	Amended Budget 2004-05
BEGINNING BALANCE	\$ 9,033,706	\$ 5,379,010	\$ (2,592,760)	\$ 2,786,250
REVENUES:				
Intergovernmental grants	-	-	555,180	555,180
Interest earnings and other	131,405	75,000	-	75,000
TOTAL REVENUES	<u>131,405</u>	<u>75,000</u>	<u>555,180</u>	<u>630,180</u>
TOTAL AVAILABLE RESOURCES	<u>9,165,111</u>	<u>5,454,010</u>	<u>(2,037,580)</u>	<u>3,416,430</u>
EXPENDITURES:				
Personal services	118,475	50,000	-	50,000
Engineering and contractual services	912,705	300,000	-	300,000
Construction and equipment	5,347,680	2,831,160	(2,000,000)	831,160
TOTAL EXPENDITURES	<u>6,378,860</u>	<u>3,181,160</u>	<u>(2,000,000)</u>	<u>1,181,160</u>
ENDING FUND BALANCE	<u>\$ 2,786,251</u>	<u>\$ 2,272,850</u>	<u>\$ (37,580)</u>	<u>\$ 2,235,270</u>

**TOWN OF ADDISON**  
**2003 CONFERENCE CENTRE AND EVENT SITE CAPITAL PROJECT FUND**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
*Amended 2004-05 Annual Budget*

	Actual 2003-04	Original Budget 2004-05	Amendments	Amended Budget 2004-05
BEGINNING BALANCE	\$ 1,040,437	\$ 421,440	\$ (124,660)	\$ 296,780
REVENUES:				
Interest earnings and other	17,284	5,000	-	5,000
TOTAL REVENUES	<u>17,284</u>	<u>5,000</u>	<u>-</u>	<u>5,000</u>
TOTAL AVAILABLE RESOURCES	<u>1,057,721</u>	<u>426,440</u>	<u>(124,660)</u>	<u>301,780</u>
EXPENDITURES:				
Personal services	6,857	5,000	-	5,000
Engineering and contractual services	113,932	50,000	-	50,000
Construction and equipment	640,154	371,440	(124,660)	246,780
TOTAL EXPENDITURES	<u>760,943</u>	<u>426,440</u>	<u>(124,660)</u>	<u>301,780</u>
ENDING FUND BALANCE	<u>\$ 296,778</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**2004 CAPITAL PROJECT FUND**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
*Amended 2004-05 Annual Budget*

	Actual 2003-04	Original Budget 2004-05	Amendments	Amended Budget 2004-05
BEGINNING BALANCE	\$ -	\$ 10,665,000	\$ (133,350)	\$ 10,531,650
REVENUES:				
Bond proceeds	10,695,000	-	1,422,810	1,422,810
Interest earnings & other	8,642	150,000	-	150,000
TOTAL REVENUES	<u>10,703,642</u>	<u>150,000</u>	<u>1,422,810</u>	<u>1,572,810</u>
TOTAL AVAILABLE RESOURCES	<u>10,703,642</u>	<u>10,815,000</u>	<u>1,289,460</u>	<u>12,104,460</u>
EXPENDITURES:				
Personal services	-	50,000	-	50,000
Bond sale costs	85,000	-	-	-
Engineering & contractual services	86,993	450,000	-	450,000
Construction & equipment	-	8,100,000	2,790,000	10,890,000
TOTAL EXPENDITURES	<u>171,993</u>	<u>8,600,000</u>	<u>2,790,000</u>	<u>11,390,000</u>
ENDING FUND BALANCE	<u>\$ 10,531,649</u>	<u>\$ 2,215,000</u>	<u>\$ (1,500,540)</u>	<u>\$ 714,460</u>

**TOWN OF ADDISON**  
**AIRPORT ENTERPRISE FUND**  
**STATEMENT OF INCOME AND CHANGES IN WORKING CAPITAL**  
*Amended 2004-05 Annual Budget*

	Actual 2003-04	Original Budget 2004-05	Amendments	Amended Budget 2004-05
<b>INCOME STATEMENT</b>				
Operating revenues:				
Operating grants	60,117	\$ 30,000	\$ -	\$ 30,000
Fuel flowage fees	1,030,378	1,000,000	-	1,000,000
Rental	2,981,906	3,070,000	-	3,070,000
User fees	41,979	35,000	-	35,000
Total operating revenues	<u>4,114,380</u>	<u>4,135,000</u>	<u>-</u>	<u>4,135,000</u>
Operating expenses:				
Town - Personal services	238,270	284,070	-	284,070
Town - Supplies	24,759	15,000	-	15,000
Town - Maintenance	25,304	23,250	-	23,250
Town - Contractual services	495,037	407,520	-	407,520
Grant - Maintenance	79,093	60,000	-	60,000
Operator - Operations & Maintenance	1,439,523	1,248,740	-	1,248,740
Operator - Service Contract	1,039,646	1,041,000	-	1,041,000
Total operating expenses	<u>3,341,632</u>	<u>3,079,580</u>	<u>-</u>	<u>3,079,580</u>
Net operating income	<u>772,748</u>	<u>1,055,420</u>	<u>-</u>	<u>1,055,420</u>
Non-Operating revenues (expenses):				
Interest earnings and other	34,565	35,000	-	35,000
Interest on debt, fiscal fees, & other	-	(211,800)	-	(211,800)
Net non-operating revenues (expenses)	<u>34,565</u>	<u>(176,800)</u>	<u>-</u>	<u>(176,800)</u>
Net income (excluding depreciation)	<u>\$ 807,313</u>	<u>\$ 878,620</u>	<u>\$ -</u>	<u>\$ 878,620</u>
<b>CHANGES IN WORKING CAPITAL</b>				
Net income (excluding depreciation)	<u>\$ 807,313</u>	<u>\$ 878,620</u>	<u>\$ -</u>	<u>\$ 878,620</u>
Sources (uses) of working capital:				
Bond Proceeds	-	-	4,400,000	4,400,000
Retirement of long-term debt	-	(207,770)	207,770	-
Net additions to fixed assets with grants	(88,794)	(40,000)	-	(40,000)
Other net additions to fixed assets	(924,994)	-	(2,169,500)	(2,169,500)
Net sources (uses) of working capital	<u>(1,013,788)</u>	<u>(247,770)</u>	<u>2,438,270</u>	<u>2,190,500</u>
Net increase (decrease) in working capital	(206,475)	630,850	2,438,270	3,069,120
Beginning fund balance	<u>1,780,310</u>	<u>1,514,990</u>	<u>58,850</u>	<u>1,573,840</u>
Ending fund balance	<u>\$ 1,573,835</u>	<u>\$ 2,145,840</u>	<u>\$ 2,497,120</u>	<u>\$ 4,642,960</u>

**TOWN OF ADDISON**  
**UTILITY ENTERPRISE FUND**  
**STATEMENT OF INCOME AND CHANGES IN WORKING CAPITAL**  
*Amended 2004-05 Annual Budget*

	Actual 2003-04	Original Budget 2004-05	Amendments	Amended Budget 2004-05
<b>INCOME STATEMENT</b>				
Operating revenues:				
Water sales	\$ 3,410,056	\$ 3,670,800	\$ (252,000)	\$ 3,418,800
Sewer charges	3,951,808	4,100,000	(445,000)	3,655,000
Tap fees	8,800	1,000	-	1,000
Penalties	54,392	60,000	-	60,000
Total operating revenues	<u>7,425,056</u>	<u>7,831,800</u>	<u>(697,000)</u>	<u>7,134,800</u>
Operating expenses:				
Water purchases	2,129,029	2,274,100	-	2,274,100
Wastewater treatment	1,666,772	1,705,200	-	1,705,200
Utility operations	1,742,171	2,068,190	-	2,068,190
Total operating expenses	<u>5,537,972</u>	<u>6,047,490</u>	<u>-</u>	<u>6,047,490</u>
Net operating income	<u>1,887,084</u>	<u>1,784,310</u>	<u>(697,000)</u>	<u>1,087,310</u>
Non-Operating revenues (expenses):				
Interest earnings and other	76,118	113,500	-	113,500
Interest on debt, fiscal fees, & other	(954,852)	(826,780)	-	(826,780)
Net non-operating revenues (expenses)	<u>(878,734)</u>	<u>(713,280)</u>	<u>-</u>	<u>(713,280)</u>
Net income (excluding depreciation)	<u>\$ 1,008,350</u>	<u>\$ 1,071,030</u>	<u>\$ (697,000)</u>	<u>\$ 374,030</u>
<b>CHANGES IN WORKING CAPITAL</b>				
Net income (excluding depreciation)	<u>\$ 1,008,350</u>	<u>\$ 1,071,030</u>	<u>\$ (697,000)</u>	<u>\$ 374,030</u>
Sources (uses) of working capital:				
Retirement of long-term debt	(1,328,487)	(1,469,000)	(191,000)	(1,660,000)
Net additions to fixed assets	(264,187)	(771,000)	416,500	(354,500)
Net sources (uses) of working capital	<u>(1,592,674)</u>	<u>(2,240,000)</u>	<u>225,500</u>	<u>(2,014,500)</u>
Net increase (decrease) in working capital	(584,324)	(1,168,970)	(471,500)	(1,640,470)
Beginning fund balance	<u>3,736,152</u>	<u>3,645,760</u>	<u>(493,930)</u>	<u>3,151,830</u>
Ending fund balance	<u>\$ 3,151,828</u>	<u>\$ 2,476,790</u>	<u>\$ (965,430)</u>	<u>\$ 1,511,360</u>

**TOWN OF ADDISON**  
**INFORMATION TECHNOLOGY INTERNAL SERVICE FUND**  
**STATEMENT OF INCOME AND CHANGES IN WORKING CAPITAL**  
*Amended 2004-05 Annual Budget*

	Actual 2003-04	Original Budget 2004-05	Amendments	Amended Budget 2004-05
<b>INCOME STATEMENT</b>				
Operating revenues:				
Department contributions:	\$ 591,960	\$ 518,640	\$ -	\$ 518,640
Total operating revenues	<u>591,960</u>	<u>518,640</u>	<u>-</u>	<u>518,640</u>
Operating expenses:				
Contractual services	1,959	2,500	-	2,500
Total operating expenses	<u>1,959</u>	<u>2,500</u>	<u>-</u>	<u>2,500</u>
Net operating income	<u>590,001</u>	<u>516,140</u>	<u>-</u>	<u>516,140</u>
Non-operating Revenues:				
Interest earnings and other	17,762	20,000	-	20,000
Net non-operating revenues	<u>17,762</u>	<u>20,000</u>	<u>-</u>	<u>20,000</u>
Net income (excluding depreciation)	<u>\$ 607,763</u>	<u>\$ 536,140</u>	<u>\$ -</u>	<u>\$ 536,140</u>
<b>CHANGES IN WORKING CAPITAL</b>				
Net income (excluding depreciation)	<u>\$ 607,763</u>	<u>\$ 536,140</u>	<u>\$ -</u>	<u>\$ 536,140</u>
Sources (uses) of working capital:				
Capital hardware/software:				
General government	(70,097)	-	-	-
Public safety	(302,392)	(380,100)	-	(380,100)
Net sources (uses) of working capital	<u>(372,489)</u>	<u>(380,100)</u>	<u>-</u>	<u>(380,100)</u>
Net increase (decrease) in working capital	235,274	156,040	-	156,040
Beginning fund balance	949,283	1,230,740	(46,180)	1,184,560
Ending fund Balance	<u>\$ 1,184,557</u>	<u>\$ 1,386,780</u>	<u>\$ (46,180)</u>	<u>\$ 1,340,600</u>

**TOWN OF ADDISON**  
**CAPITAL REPLACEMENT INTERNAL SERVICE FUND**  
**STATEMENT OF INCOME AND CHANGES IN WORKING CAPITAL**  
*Amended 2004-05 Annual Budget*

	Actual 2003-04	Original Budget 2004-05	Amendments	Amended Budget 2004-05
<b>INCOME STATEMENT</b>				
Operating revenues:				
Department contributions	\$ 761,310	\$ 632,680	\$ -	\$ 632,680
Total operating revenues	<u>761,310</u>	<u>632,680</u>	<u>-</u>	<u>632,680</u>
Operating expenses:				
Other	1,959	2,500	-	2,500
Total operating expenses	<u>1,959</u>	<u>2,500</u>	<u>-</u>	<u>2,500</u>
Net operating income	<u>759,351</u>	<u>630,180</u>	<u>-</u>	<u>630,180</u>
Non-Operating revenues:				
Interest earnings and other	41,455	46,400	-	46,400
Proceeds from sale of assets	-	50,000	-	50,000
Net non-operating revenues	<u>41,455</u>	<u>96,400</u>	<u>-</u>	<u>96,400</u>
Net Income (Excluding depreciation)	<u>\$ 800,806</u>	<u>\$ 726,580</u>	<u>\$ -</u>	<u>\$ 726,580</u>
<b>CHANGES IN WORKING CAPITAL</b>				
Net income (excluding depreciation)	<u>\$ 800,806</u>	<u>\$ 726,580</u>	<u>\$ -</u>	<u>\$ 726,580</u>
Sources (uses) of working capital:				
Acquisition of capital equipment:				
General government	(55,221)	(248,000)	-	(248,000)
Public safety	(2,582,857)	(190,500)	-	(190,500)
Urban development	(14,464)	-	-	-
Streets	-	(38,000)	-	(38,000)
Parks and recreation	(56,828)	(25,000)	-	(25,000)
Net source (use) of working capital	<u>(2,709,370)</u>	<u>(501,500)</u>	<u>-</u>	<u>(501,500)</u>
Net increase (decrease) in working capital	(1,908,564)	225,080	-	225,080
Beginning fund balance	3,728,234	1,677,260	142,410	1,819,670
Ending fund balance	<u>\$ 1,819,670</u>	<u>\$ 1,902,340</u>	<u>\$ 142,410</u>	<u>\$ 2,044,750</u>

AN ORDINANCE # \_\_\_\_\_

AN ORDINANCE OF THE TOWN OF ADDISON, TEXAS AMENDING THE ANNUAL BUDGET FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2005; PROVIDING THAT EXPENDITURES SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; PROVIDING FOR A REPEAL CLAUSE AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS, THAT:

SECTION 1. That in accordance with Section 5.08 of the City Charter, Ordinance No. \_\_\_\_ of the Town of Addison, Texas, amending the 2004-05 annual budget, be amended to appropriate \$70,251,280 for budget expenditures in the particulars stated in Exhibits A, B, and C attached and made a part of this ordinance.

SECTION 2. That all ordinances of the City in conflict with the provisions of this ordinance be, and the same are hereby repealed and all other ordinances of the city not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 3. The importance of this ordinance creates an emergency and an imperative public necessity, and the ordinance shall take effect and be in force from and after its adoption.

PASSED AND APPROVED BY MAJORITY VOTE OF THE CITY COUNCIL, this the \_\_\_\_ day of \_\_\_\_\_, 2005.

\_\_\_\_\_  
Mayor Joe Chow

ATTEST:

\_\_\_\_\_  
Carmen Moran, City Secretary